

NOTICE

There will be a meeting of the BOARD OF DIRECTORS OF THE PORT ST. LUCIE GOVERNMENTAL FINANCE CORPORATION on October 24, 2016, starting at 6:30 p.m., at Port St. Lucie City Hall, 121 SW Port St. Lucie Boulevard, Port St. Lucie, Florida.

AGENDA

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES – APRIL 25, 2016**
4. **PRESENTATION OF THE UNAUDITED FISCAL YEAR-END REPORT, SECRETARY/TREASURER**
5. **PUBLIC TO BE HEARD**
6. **ADJOURN**

NOTICE: No stenographic record by a certified court reporter will be made of the foregoing meeting. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence of said meeting upon which any appeal is to be based.

AS A COURTESY TO THE PEOPLE RECORDING THE MEETING, PLEASE TURN ALL CELL PHONES TO SILENT.

**GOVERNMENTAL FINANCE CORPORATION
MEETING MINUTES**

APRIL 25, 2016

Revenue Bonds. With that approval, we anticipate that the refund could be scheduled as early as July or August of this year.”

The Assistant City Manager/Community Development Director continued, “Additional follow-up from the minutes that were just approved from the last meeting; there was direction and comments from the Board concerning the General Fund’s payment for the impact fees. So far, \$8.9 million has been spent by the General Fund to cover the impact fees for the 2008 Series, and it is being tracked. A mechanism has been put in place, so when those revenues exceed, we will be able to refund the General Fund, as directed by the Board. Ed Fry, the Finance Director is here, should you have any questions. Thank you.” President Oravec commented, “Thank you, sir.”

Director Berger **moved** to approve the Audited Fiscal Year-End Report. Director Bowen **seconded** the motion. The City Clerk restated the motion as follows: for approval of the Audited Fiscal Year-End Report. The **motion passed unanimously** by roll call vote.

5. PUBLIC TO BE HEARD

There was nothing heard under this item.

6. ADJOURN

There being no further business, the meeting adjourned at 6:35 p.m.

Karen A. Phillips, City Clerk

April C. Stoncius, Deputy City Clerk Supervisor



CITY OF PORT ST LUCIE

GOVERNMENTAL FINANCE CORPORATION AGENDA MEMORANDUM

Agenda Item #: 4
Meeting Date: 10/24/16

TO: President and Board of Directors
THRU: Patricia Roebling, Interim City Manager 
FROM: Edwin M. Fry, Jr., Finance Director/City Treasurer 
Agenda Item: Motion: Port St. Lucie Governmental Finance Corporation Preliminary Annual Report
Submittal Date: 10/16/2015

STRATEGIC PLAN LINK: Port St Lucie Goal 1 "Financially Sound City, High Performance City Organization"

BACKGROUND:

Ordinance 90-69 created the Port St. Lucie Governmental Finance Corporation as a non-profit entity to acquire properties and lease them to the City. The Ordinance allowed the Corporation to issue obligations of indebtedness for the acquisition of property, construction of facilities and the equipping of those facilities.

The Articles of Incorporation of the Port St. Lucie Governmental Finance Corporation state "The purpose for which the Corporation is organized and the business and objectives to be carried on and promoted by the Corporation" include the following:

- To assist the City in the development, financing, construction, acquisition and operation of capital projects and equipment;
- To lease Projects to the City, pursuant to lease agreements or master lease agreements, with or without purchase options;
- To assign to a bank, leasing company, or other financial institution, all of the Corporation's right to receive payments under such agreements.

The members of the Corporation are the members of the City Council. The Mayor serves as the President and the Council Members serve as the Directors. The City Manager serves as the Secretary/Treasurer for the Corporation. Each October a

meeting of the Corporation is held to conduct the affairs of the Corporation and receive the preliminary annual report from the Secretary/Treasurer.

ANALYSIS:

Attached are the unaudited Balance Sheet and Schedule of Revenues, Expenditures and Changes in Fund Balances of the Port St. Lucie Governmental Finance Corporation for the fiscal year ending September 30, 2016. These statements are based on the financial information as of September 30, 2016 and do not include any accruals for revenues earned or expenditures incurred for the fiscal year ending September 30, 2016. The financial statements have not been audited by the City's external auditors.

The Corporation has two outstanding debt obligations; the \$5,860,000 Certificates of Participation, Florida Master Lease, Series 2004, and the \$45,600,000 Refunding Certificates of Participation, Series 2008. Information on these two issues regarding the purpose of the debt and the current outstanding balance is included with this report.

On September 30, 2016, the City provided sufficient funds to the Paying Agent to redeem the outstanding balance of \$1,230,000.00 on the \$5,860,000 Certificate of Participation, Florida Master Lease, Series 2004. Additionally, the City Council authorized the issuance of the Public Service Tax Refunding Revenue Bonds, Series 2016 (PST Bonds). Proceeds from the PST Bonds will be placed in an irrevocable trust account to pay the principal and interest on the \$45,600,000 Refunding Certificates of Participation, Series 2008, through September 1, 2018, at which time the remaining principal balance of the \$45,600,000 Refunding Certificates of Participation, Series 2008, will be redeemed in full.

FINANCIAL INFORMATION: N/A

LEGAL INFORMATION: N/A

STAFF RECOMMENDATION: Accept the preliminary annual financial report.

SPECIAL CONSIDERATION: N/A

PRESENTATION INFORMATION: N/A

REQUESTED MEETING DATE: 10/24/2016

LOCATION OF PROJECT: N/A

ATTACHMENTS:

Unaudited financial statements
Debt schedule

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CITY MANAGER'S OFFICE

CITY OF PORT ST. LUCIE, FLORIDA

**Balance Sheet
Governmental Finance Corporation
September 30, 2016
Unaudited**

	<u>Governmental Finance Fund</u>
Assets:	
Restricted Assets:	
Equity in Pooled Cash	\$ 66,114
Cash with Fiscal Agent	-
Investments	-
Total assets	<u>\$ 66,114</u>
Liabilities and fund balances	
Liabilities:	
Accounts Payable and Accrued Liabilities	\$ -
Total liabilities	<u>-</u>
Fund balances:	
Restricted	66,114
Undesignated	-
Total fund balances	<u>66,114</u>
Total liabilities and fund balances	<u>\$ 66,114</u>

CITY OF PORT ST. LUCIE, FLORIDA

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Finance Corporation Year Ended September 30, 2016 Unaudited

	Governmental Finance Fund
Revenues:	
Impact Fees	\$ 3,481,060
Interest on Investments	11,265
Total revenues	<u>3,492,325</u>
Expenditures:	
Current:	
General Government	-
Physical Environment	7,594
Debt Service:	
Principal	3,320,000
Interest	2,071,549
Total expenditures	<u>5,399,143</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,906,818)</u>
Other financing sources (uses):	
Transfers In	1,790,858
Total other financing sources (uses)	<u>1,790,858</u>
Net change in fund balances	(115,960)
Fund balance - beginning	182,074
Fund balance - ending	<u>\$ 66,114</u>

Port St. Lucie Governmental Finance Corporation Debt Obligations
As of September 30, 2016

\$5,860,000 Certificate of Participation, Florida Master Lease Project, Series 2004 (Public Buildings Project) – payable from the limited and special obligation of the City to make rent payments on the multiple public buildings subject to annual appropriation, due in annual principal installments ranging from \$135,000 to \$395,000 plus interest semiannually at a rate ranging from 3.375% to 4.25% through September 2023. Proceeds used to finance the construction of a police building, animal shelter, and administration complex. The Certificates were paid in full on September 30, 2016.

\$45,600,000 Refunding Certificates of Participation, Series 2008 – payable from the limited and special obligation of the City to make rent payments on the multiple public buildings subject to annual appropriation, due in annual principal installments ranging from \$1,770,000 to \$3,865,000 plus interest semiannually at a rate ranging from 4.0% to 6.25% through September 2027. Proceeds were used to refund the \$44,560,000 Certificates of Participation, Series 2007, which were issued for construction and improvements related to the medical research facility area of the City.

DEBT	PRINCIPAL BALANCE 9/30/2015	PRINCIPAL PAYMENTS FY 15/16	INTEREST PAYMENTS FY 15/16	PRINCIPAL BALANCE 9/30/2016
2004 Certificate of Participation (COP)	\$ 1,230,000	\$ 1,230,000	\$ 56,799	\$ -
2008 COP Refunding	34,450,000	2,090,000	2,014,750	\$ 32,360,000
TOTAL	\$ 35,680,000	\$ 3,320,000	\$ 2,071,549	\$ 32,360,000