

The Port St. Lucie Downtown Lions Club  
 and the City of Port St. Lucie  
 2016 Fall Fun Festival  
 Display / Vendor Form

**Friday, October 28 - Sunday, October 30**

**This is an outdoor event and will be held at the Port St. Lucie Civic Center**

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- \_\_\_\_\_ Community Services/Outreach and Non-Profit—\$10 + Tax = \$10.65 (must provide proof of non-profit status)
- \_\_\_\_\_ Non-profit Vendor fee—\$25 + Tax = \$25.63 (must provide proof of non-profit status)
- \_\_\_\_\_ Arts and Craft Vendor fee—\$50 + Tax = \$53.25
- \_\_\_\_\_ Non-Arts or Crafts Merchandise Sales fee—\$50 + Tax = \$53.25

(The above categories do NOT include vendors who offer personal or professional services.)

All other businesses/corporations/groups/persons fall into the classification/category of "Sponsor." For sponsorship opportunities please contact Derek J. Williams, at 772-344-4021 or e-mail at dwilliams@cityofpsl.com

Number of 10' x 10' display spaces that you are requesting: \_\_\_\_\_

Vendor spaces will be assigned prior to event.

**Selling, sampling or distributing of alcohol is not permitted.**

All vendors must have a valid Florida sales tax number, and are responsible for collecting and remitting any applicable Florida sales tax to the Department of Revenue. Questions regarding this matter can be directed to Dept. of Revenue, (772) 429-2173.

Name of Exhibitor: \_\_\_\_\_  
 [please print]

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Email: \_\_\_\_\_

Phone # \_\_\_\_\_ Work # \_\_\_\_\_

Please provide a complete list of items to be sold at booth. Please attach a photograph of your display and/or items for sale. Vendor understands that falsification, misleading information or misrepresentation is cause for removal from event.

Each vendor will be responsible for the security and protection of their own crafts, display, wares, money, and personal property at this event and holds the City of Port St. Lucie harmless for any damage or loss whatever to their merchandise and booth. The City of Port St. Lucie undertakes no responsibility for damage to craftsperson's or an organization's property due to theft, loss, accident, vandalism or weather. The City reserves the right to reject any application and/or to deem any artwork, display, merchandise or activity inappropriate for this family-oriented event. Vendors agree to abide by any such determination of the City and its agents, and acknowledge that they will be ejected from City property if they refuse to comply with City personnel direction.

**REMINDER: YOU MUST SEND THE APPROPRIATE AMOUNT, MADE PAYABLE TO THE CITY OF PSL, BY CHECK OR MONEY ORDER BY FRIDAY, OCTOBER 21, 2016.**

EXHIBITOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**SET UP WILL BEGIN PROMPTLY AT 9AM ON FRIDAY, OCTOBER 28, 2016.  
 THIS IS A THREE DAY EVENT SO PLEASE PLAN ACCORDINGLY.**

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Contact: Derek J. Williams, Recreation Specialist at (772) 344-4021  
 Fax (772) 871-5290 or dwilliams@cityofpsl.com

Please return form to:  
 Derek J. Williams  
 Recreation Specialist  
 Special Events/Marketing  
 2195 SE Airoso Blvd.  
 Port St. Lucie, FL 34984-5099



Date form returned \_\_\_\_\_  
 Spaces Requested \_\_\_\_\_  
 Paid \_\_\_\_\_ Check # \_\_\_\_\_