City of Port St. Lucie

Oktoberfest

City of Port St. Lucie

2016 Oktoberfest Display / Vendor Form

Friday, Oct. 14, 5-10 p.m., Saturday, Oct. 15, 12-10 p.m., Sunday Oct. 16 12-5 p.m.

This is an outdoor event and will be held at the Port St. Lucie Civic Center

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_____ Community Services/Outreach and Non-Profit—$10 or $10.65 w/tax (must provide proof of non-profit status)
_____ Non-profit Vendor fee—$25 or $26.63 w/tax (must provide proof of non-profit status)
_____ Arts and Craft Vendor fee—$53.25 w/tax
_____ Non-Arts or Crafts Merchandise Sales fee—$53.25 w/tax

(The above categories do NOT include vendors who offer personal or professional services.)

All other businesses/corporations/groups/persons fall into the classification/category of "Sponsor." For sponsorship opportunities please contact Derek J. Williams at 772-344-4021 or email at dwilliams@cityofpsl.com

Number of 10' x 10' display spaces that you are requesting: _____

Vendor spaces will be assigned prior to event.

Selling, sampling or distributing of alcohol is not permitted.

All vendors must have a valid Florida sales tax number, and are responsible for collecting and remitting any applicable Florida sales tax to the Department of Revenue. Questions regarding this matter can be directed to Dept. of Revenue, (772) 429-2173.

Name of Exhibitor: _____
[please print]

Address: _____

City: _____ State:_____

Zip Code: _____ Email: _____

Phone #_____ Work #_____

Please provide a complete list of items to be sold at booth. Please attach a photograph of your display and/or items for sale. Vendor understands that falsification, misleading information or misrepresentation is cause for removal from event.

_____

_____

Each vendor will be responsible for the security and protection of their own crafts, display, wares, money, and personal property at this event and holds the City of Port St. Lucie harmless for any damage or loss whatever to their merchandise and booth. The City of Port St. Lucie undertakes no responsibility for damage to craftsperson's or an organization's property due to theft, loss, accident, vandalism or weather. The City reserves the right to reject any application and/or to deem any artwork, display, merchandise or activity inappropriate for this family-oriented event. Vendors agree to abide by any such determination of the City and its agents, and acknowledge that they will be ejected from City property if they refuse to comply with City personnel direction.

REMINDER: YOU MUST SEND THE APPROPRIATE AMOUNT, MADE PAYABLE TO THE CITY OF PORT ST. LUCIE, BY CHECK OR MONEY ORDER BY FRIDAY, OCTOBER 7, 2016.

EXHIBITOR'S SIGNATURE_____ DATE_____

WE WILL CONTACT YOU ON MONDAY, OCTOBER 10, 2016, VIA EMAIL, WITH SET-UP INSTRUCTIONS.

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Contact: Derek J.Williams, Recreation Specialist at (772) 344-4021
Fax (772) 871-5290 or dwilliams@cityofpsl.com

Please return form to:
Derek J. Williams
Recreation Specialist
Special Events/Marketing
2195 SE Airoso Blvd.
Port St. Lucie, FL 34984-5099

PORT ST. LUCIE PARKS & RECREATION

Date form returned _____
Spaces Requested_____
Paid _____ Check #_____