



# CITY OF PORT ST. LUCIE

## Right-Of-Way Permit Application

October 1, 2016

For City Use Only Permit # _____
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<i>Applicant/Permittee Information</i>	<i>Contractor Information</i>
Company:	Company:
Project/Job Number:	
Contact:	Contact:
Address	Address
Phone:	Phone:
Email Address:	Email Address:
Job Location (Street(s), Lot/Block/Section/Unit or Subdivision):	
Purpose of work in right-of-way or excavation:	
Method of work in right-of-way or excavation:	

***SEE ATTACHED SHEET FOR SUBMITTAL AND PERMIT REQUIREMENTS***

Unless specifically stated, the permit is void if work has not started within six (6) months from the date of the City Engineer's signature.

For City Use Only City Approvals	
_____ Public Works Reviewer	_____ Date
_____ Public Works Reviewer	_____ Date
_____ Utility Systems Department Reviewer	_____ Date
_____ City Engineer	_____ Date



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## ***Right-of-Way Permit Application***

*October 1, 2016*

"A City for All Ages"

### Required Submittal Items

- \_\_\_\_\_ Completed application – 1 original and 2 copies (1 copy if submitted electronically)
- \_\_\_\_\_ Vicinity map – 1 original and 2 copies (1 copy if submitted electronically)
- \_\_\_\_\_ Excavation plan – 1 original and 2 copies (1 copy if submitted electronically)
- \_\_\_\_\_ Maintenance of traffic plan in accordance with FDOT guidelines if traffic is interrupted or if any roads or sidewalks will be closed. (1 copy if submitted electronically)
  - North Arrow
  - Right-of-way lines
  - Edge of pavement
  - Distance from right-of-way to proposed excavation site
  - Conduit/cable size and type
  - Typical cross section
  - Depth of utility
  - Method of proposed road crossing (directional bore, open cut, etc.)
  - Method of repair and restoration
  - Existing PSL utilities and conflict resolution statement
- \_\_\_\_\_ Certificate of insurance – 1 original and 2 copies or on file
  - Up to date coverage
  - \$2,000,000 aggregate, for bodily injury and property damage liability,
  - Commercial automobile liability Insurance covering any auto with limits not less than \$1,000,000 per accident,
  - Workers' compensation insurance and employers' liability in accordance with Chapter 440, Florida Statutes, and
  - Commercial general liability insurance with no less than \$1,000,000 each occurrence.
  - A waiver of subrogation is required in favor of the City of Port St. Lucie under each policy.
  - Except workers' compensation and employers' liability, said certificate(s) shall clearly state that coverage required has been endorsed to include the City of Port St. Lucie, a political subdivision of the State of Florida, its officers, agents and employees as additional insured, and include the specific area in which the permit is issued.
  - The certificate of insurance shall be current and shall evidence policies issued from a company or companies duly licensed by the state and acceptable to the city.

### Permit Requirements

- A. The Engineering Department shall be notified via phone 772/871-5177 at least 48 hours in advance of any construction activity.
- B. The excavation permit shall be available at the location of the work during working hours.
- C. The permittee is responsible for restoring the disturbed area to its previous condition or better.
- D. The work shall be completed in accordance with the approved excavation permit, specifications, plans and the Engineering Standards for Land Development.
- E. The permittee holds the city harmless from any liability or responsibility for any accident, loss, or damage to persons or property resulting from or caused by any activities associated with the issuance of this permit.
- F. The permittee agrees to relocate the facilities within the city's right-of-way in a timely manner and at no cost to the city when requested by the city.
- G. The permittee agrees to notify the Engineering Department via phone 772/871-5177 to notify that the work has been completed.
- H. The permittee shall be responsible for all defects occurring within one year from the completion of the restoration work, and shall be liable for all damages resulting from any defects.
- I. Repair work completed as the result of an excavation that is found to be defective within one year of the repair shall be repaired by the permittee in accordance with the Engineering Standards for Land Development.
- J. All existing PSLUD utilities must be shown on permit plans. In order to request information regarding our existing utilities, use the following link: <http://www.cityofpsl.com/utility/commercial-development/utility-cd-request-information.html>
- K. Permit plans must contain and conform to the following note: "A minimum of 5' horizontal and 18" vertical separation shall be maintained from all existing City of PSL Utilities, including water meters and services."