



Utility Project Information Form

(To be used for new projects with construction or reservation of capacity.)

Port St. Lucie Utility Systems Department

Telephone:(772) 873-6400 Email:UtilEng@cityofpsl.com

Check all Items Submitted:

- 1. This form fully complete and signed by PROPERTY OWNER
 - A. If you are the OWNER'S AGENT, an original notarized Letter of Authorization from the owner must be attached.
 - B. Proof of authorized signatory via the State of Florida website (www.sunbiz.org) must be attached.
 - C. Proof of ownership of property must be attached. Supply a printout for the property from the [Property Appraisers Office](#) or a copy of a Warranty Deed is acceptable.
- 2. Location map showing street names (8½" x 11")
- 3. Meter address from City of Port St Lucie Building Dept. or St. Lucie County GIS Department
- 4. Conceptual Project Layout (including location of buildings/structures and utility connection points)
- 5. Boundary Survey (showing all existing and proposed easements)
- 6. Application Fee
- 7. PDF file of all submitted items, including this form.

Additional information plans, and/or documents may be required.

Note: **Failure to submit the above items may result in the application being returned.**

01. Project Name: _____

02. Plaza Name: _____

FOR PSLUSD OFFICE USE ONLY

File Number: _____ Application Fee Receipt#: _____

Existing projects only: ERCs Reserved Water: _____ ERCs Reserved Sewer: _____ Irrigation ERCs: _____

Historical Use: Water: _____ Sewer: _____ Irrigation: _____ (attach historical)

Effective Date:10/01/2013

PSLUSD Doc No. 120

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03. Project Description: _____

04. Type of Establishment: _____

05. Existing Structure: Proposed Structure Square Footage: _____

06. Proposed Hours of Operation: _____

Monday: _____ AM to _____ PM

Friday: _____ AM to _____ PM

Tuesday: _____ AM to _____ PM

Saturday: _____ AM to _____ PM

Wednesday: _____ AM to _____ PM

Sunday: _____ AM to _____ PM

Thursday: _____ AM to _____ PM

07. Property Location: _____

Within PSL City Limits Unincorporated: St. Lucie County Other _____

08. Address Of Facility: _____

(Include city, state, & zip) _____

09. Legal Description: _____

(lot)

(block)

(section)

(other)

10. Property Tax ID NO.(s): (Required)

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11. Property Owner:

Name: _____ Title: _____
Company Name: _____
Mailing Address: _____
Street Address
City State Zip
E-mail Address: _____ Telephone: _____

12. Owner's Agent:

Name: _____ Title: _____
Company Name: _____
Mailing Address: _____
Street Address
City State Zip
E-mail Address: _____ Telephone: _____

13. Engineer of Record:

Name: _____ Title: _____
Company Name: _____
Mailing Address: _____
Street Address
City State Zip
E-mail Address: _____ Telephone: _____

14. Account Name and Billing Address:

Account Name: _____ Acct # _____
Billing Address: _____
Street Address
City State Zip
E-mail Address: _____ Telephone: _____

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15. Type Of Service Requested: (Check appropriate boxes)

| | | | | |
|------------------|------------------------------|-----------------------------|--------------------------|--------------------------|
| | Water | Wastewater | Fire Protection | Existing Irrigation |
| Existing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Proposed | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | N/A |
| Reclaimed | | | | |
| Irrigation Water | | | | |
| Desired? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |

16. Water Service:

| Indicate quantity of meters in the applicable box below each meter size: | | | | | | | | |
|--|------------|----|--------|----|----|----|----|-------|
| Water Meter Size: | 5/8"X 3/4" | 1" | 1 1/2" | 2" | 3" | 4" | 6" | Other |
| <u># of Existing Meters</u> | | | | | | | | |
| <u># of New Meters</u> | | | | | | | | |

17. Fire Protection Capacity _____

Fire Line Required: Yes If Yes, Indicate Line(s) And Size(s): _____
 No

Indicate the method of fire protection your project requires.

- 1. Existing Fire Hydrant(s)
- 2. Fire Sprinkler System served by _____ inch fire line(s).
- 3. Private Fire Line
- 4. Fire Hydrants required within road right of way:
- 5. Not Applicable

Notes: _____

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18. Flow Derivation:

Check the appropriate category used to determine the Equivalent Residential Connection (ERC) flows for your establishment.

Note: Regardless of ERCs determined for flow calculations, each meter installed with this project shall reserve a minimum of 1 ERC.

**PLEASE COMPLETE 1 OF THE FOLLOWING 4 CATEGORIES:
(Select Only One Category – A or B or C or D)**

A. Historical ERC Data based on actual usage of similar projects:

See our [historical flow use instructions](#) Section 61.11 (9) of the City Code.

Calculated ERCs: _____ (attach all historical data)

B. ERC Determination Table:

See our [ERC Determination Table](#) Section 61.11 of the City Code for ERC determination method help.

Type of Establishment (Per ERC Table,):

Applicable "Units": _____ No. Of Beds: _____

Square Feet: _____ No. Of Seats: _____ (including bar & outdoor seating)

Employees: Total No. _____ Per Shift _____ Shifts per Day _____

Other: _____

ERC Factor _____ X Units _____ = _____ ERCs

C. Fixture Unit Method:

See the Florida Plumbing Code [fixture units table](#) for fixture units method help.

The Total ERC Value = $\frac{\text{Number of Fixture Units}}{20}$

Fixture Units _____ ÷ 20 = _____ ERCs

D. Estimated by the PSLUSD:

If unable to provide any of the above information, the applicant can defer to the PSLUSD to estimate water usage.

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20. Engineer Concurrence:

Sign below to certify that pages one (1) through six (6) are true and correct.

Company: _____

Address: _____

Printed Name

Date

E-mail Address

Signature

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The Property Owner hereby requests water and/or wastewater service and treatment plant capacity in the amount of ERCs shown above for the property or properties described in this Utility Project Information Form and agrees to be bound fully by the provisions of the Port St. Lucie, Florida Code of Ordinances, the Port St. Lucie Utility Standards Manual and the terms and conditions of any Water and/or Wastewater Agreement and Permit issued pursuant to this Application. Furthermore, the person or persons executing this application are fully authorized to bind the Property Owner and agree to indemnify the City for damages that may occur due to false representation in this application.

This application and the subsequent issuance of a Utility Service Agreement by the City shall create no vested rights in the Applicant and shall not be construed as a guarantee of water and/or wastewater service to the Applicant. The City may permit connections to its water and wastewater system only if it can lawfully do so and would not thereby violate any permit, license, restriction, injunction, moratorium or denial of permission to connect imposed or issued by any Court of competent jurisdiction or by any applicable Agency of the United States, the State of Florida, St. Lucie County, or the City of Port St. Lucie. The City makes no other representation or agreement as to the availability of water and/or wastewater service in connection with the development of the property described herein. The Applicant expressly agrees that it shall have no claim or cause of action against the City for its observance of the requirements or any such permit, license, restriction, injunction, moratorium or denial of permission to connect its potable water or wastewater system. The Applicant hereby waives and relinquishes any right, claim, cause of action or other remedy whatsoever against the City arising from or as a result of the City's refusal to permit the observance of the requirements, or for the reason that the connection would violate such permit, license, restriction, injunction, moratorium or denial of permission to connect. This application is submitted pursuant to the requirements, the provisions of which are hereby incorporated herein.

Upon acceptance of the completed application, applicable plans and payment of the application fee, the Utility Engineering Division will typically provide review comments within 30 days. Upon approval of construction/detail plans, the Utility will issue a Utility Service Agreement outlining all conditions and costs related to connecting to the Utility's water and/or wastewater system. The Utility Service Agreement must be signed by the owner, signifying acceptance of the Utility's terms and conditions for providing water and/or wastewater service.

Property Owner: (signature mandatory)

By: _____ By: _____

Print Name: _____ Print Name: _____

Date: _____ Date: _____

Owners Agent: (attach authorization)

By: _____ By: _____

Print Name: _____ Print Name: _____

Date: _____ Date: _____

NOTE: Partnerships and Joint Ventures must have all Partners sign.