



**PORT ST. LUCIE UTILITIES SYSTEM DEPARTMENT
PRODUCT REVIEW APPLICATION FORM**

Application Number: _____
Date Received: _____
Submittal Complete: _____

(Do not write above this line; for PSLUSD use only)

Instructions:

All information requested below must be submitted in its entirety. Please provide the required information in loose-leaf binders and label each section with the item number confirming to the list below. No application will be reviewed by the Product Evaluation Committee (PEC) until the submittal is complete. Failure to provide full disclosure will be grounds for product disapproval.

Seven (7) copies of the application and all supporting data shall be sent to the Port St. Lucie Utility Systems Department, 900 Ogden Lane, Port St. Lucie, FL 34983, Attn: PEC Committee Chairman.

General Information:

Product Name: _____
Product Type: _____
Product Use/Application: _____

Manufacturer's Name: _____
Individual Contact(s): _____
Mailing Address: _____
City, State, Zip: _____
Telephone: _____ Fax: _____

Representative's
Company Name: _____
Individual Contact(s): _____
Mailing Address: _____
City, State, Zip: _____
Telephone: _____ Fax: _____

Request a 15 minute presentation to the PEC to explain you product. (non-mandatory)

Provide the following data on a minimum of five completed installations of your product:

- Installation date
- Quantity
- Cost
- Location
- Client/Contact person along with respective telephone number
- Description of materials and processes used in manufacture and installation of your product
- Any special conditions required for proper performance of the product
- Are current PSLUSD specifications adequate for inclusion of the product and are exceptions to the Department's specification being requested?
- Evidence of compliance with applicable industry standards/codes (UL, NSF, AWWA, ASTM, FDOT, etc.)
- A copy of the standard product installation guide, which outlines special equipment, training, inspection requirements, and inspection equipment
- Information related to patents, licenses and/or franchises related to the product
- Information related to replacement parts costs and availability
- Location of nearest maintenance facility and spare parts warehouse
- Information on costs for installation and maintenance

Provide related information. Although not required, your application submittal may include other data to assist the PEC in evaluating the product for use by PSLUSD. This information may include brochures, videotapes, product samples, photographs etc. (one copy of videotapes and product samples is sufficient for PEC review).