



FY 2024/25

PROPOSED BUDGET



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City Council



Shannon M. Martin
Mayor



Jolien Caraballo
Vice Mayor, District 4



Stephanie Morgan
Councilmember, District 1



David Pickett
Councilmember, District 2



Anthony Bonna, Sr.
Councilmember, District 3

Our Vision



To be a leader in finding innovative solutions that put residents first and support opportunities for all people to thrive.

Incorporated April 27, 1961

Est. Population 245,021 as of July 2023

Prepared by: Office of Management and Budget

The estimated population is based on U.S. Census Data

Appointed Officials

Jesus Merejo
City Manager

Richard Berrios
Interim City Attorney

Administration

David Graham	Assistant City Manager
Teresa Lamar-Sarno	Assistant City Manager
Kristina Ciuperger	Deputy City Manager
Kate Parmelee	Deputy City Manager
Natalie Cabrera	Human Resources Director
Carmen Capezzuto	Neighborhood Services Director
Jennifer Davis	Community Redevelopment Agency Director
Richard R. Del Toro, Jr.	Acting Chief of Police
Joel A. Dramis	Building Department Director
Mariana Feldpausch	Solid Waste Director
Ella Gilbert	Risk Management Director
Roger Jacob	Facilities Maintenance Director
William Jones	Chief Information Officer
Bradley Keen	Acting Parks & Recreation Director
Kevin Matyjaszek	Utility Systems Director
Stephen Okiye	Finance Director/City Treasurer
Sarah Prohaska	Communications Director
Mary Savage-Dunham	Planning and Zoning Director
Colt Schwerdt	Public Works Director
David Stonehouse	MIDFLORIDA Credit Union Event Center Director
Caroline Sturgis	Office of Management & Budget & Procurement Director
Sally Walsh	City Clerk
William Weinshank	Emergency Operations Division Director
Elijah Wooten	Economic Development Administrator

Compiled by the Office of Management & Budget

Budget Staff

Caroline Sturgis Director

Ivy Ladyko Budget Manager

Christine Brown Budget Administrator

Myra Ugarte Senior Management and Budget Analyst

Candace Capone Office Manager

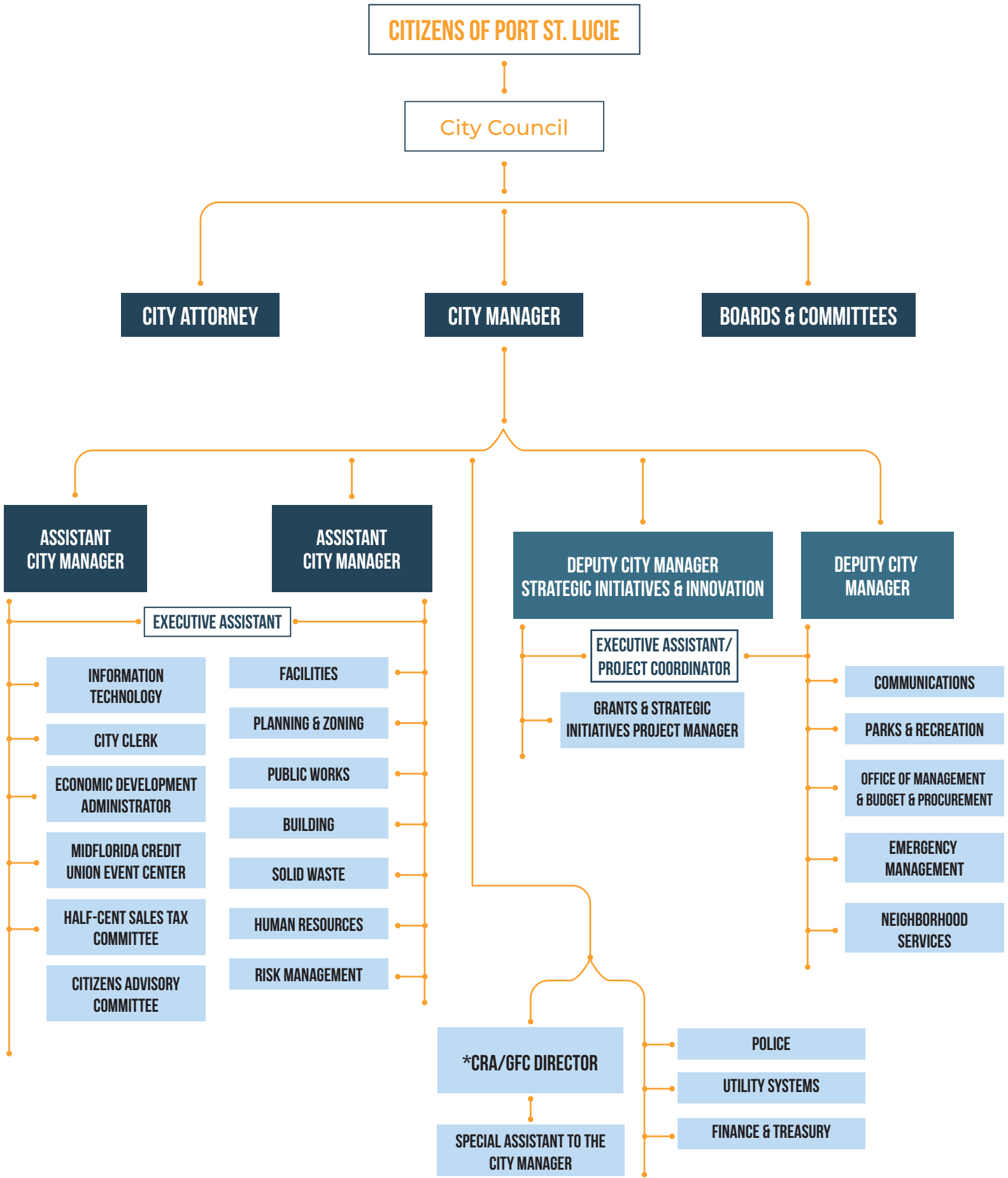
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*Community Redevelopment Agency/Governmental Finance Corporation

Office of the City Manager

Jesus Merejo

July 1, 2024

Honorable Mayor, Members of City Council and PSL Residents:

It is my privilege to present the Fiscal Year (FY) 2024-25 City Manager's proposed budget, in accordance with the City Charter. This budget represents months of work by a dedicated leadership team and staff in alignment with the City's Strategic Plan. In my second year of providing a proposed budget, I am pleased with the continued dedication of all City team members and the collaborative process that utilized resources effectively, within fiscal constraints, while working to achieve the goals set by the City Council.

The City of Port St. Lucie is now the sixth largest city in Florida, the second largest in South Florida, and continues to experience rapid growth. This proposed budget addresses the impacts of residential and business growth while improving service delivery. Our goal is to remain centered on providing exceptional customer service and supporting the City Council in making financially sound decisions for a resilient City.

The Fiscal 2024-25 Proposed Budget is responsive to the continued growth of our City, and it aligns with the City's Strategic Plan. For 2024, the St. Lucie County Property Appraiser estimated a 12% increase in property taxable value from the 2023 final taxable value. The upcoming fiscal year's proposed budget recommends a total spending level of \$807 million for all funds, which includes new investment in capital projects, infrastructure, technology, innovation, and staffing. Overall, this budget continues Port St. Lucie's fiscally sound and conservative approach to managing taxpayer dollars as the City approaches a population of 250,000 residents. To meet growing service demands directly related to the growth in population, the proposed budget includes 44 new positions. Most of the new positions are added to departments that support public safety and high-quality infrastructure and facilities.



The City, like the nation, is still experiencing high inflation and elevated prices for everyday consumer goods, four years following the COVID-19 pandemic. Although we have adjusted the budget in recent years to account for inflation, construction prices for supplies and materials continue to remain high, pushing the cost of capital projects beyond budgets. This proposed budget acknowledges the current economic challenges. During Fiscal Year 2024, the final delivery cost of capital projects was greater than the adopted budget for projects. These projects include the Police training facility, Tradition Regional Park, the Public Works complex, road improvements, utility upgrades, and stormwater projects. The cost of delivering City services has increased by 9.4% overall for the basics, such as supplies and materials. Although the future of the economy is uncertain, the demand for building permits, continued construction of new homes and businesses, and increased vehicle traffic on our roadways are all signs of a continued robust economy for the City. We will continue to remain vigilant, monitoring and reacting to changes in trends and new realities as they occur.

The priorities in developing this proposed budget include:

- Invest in critical infrastructure to meet the needs important to our residents – including traffic management, parks, utilities system renovation and expansion, stormwater management, and new facilities.
- Enhance current levels of service – specifically by increasing the number of sworn police officers, and Utility Systems personnel to address the rapid growth in the western area of our City, including Tradition.
- Invest in technology and security measures for operational resiliency of the City.
- Reduce the millage rate by a total of 0.0750 mills. This is the ninth consecutive year the millage rate has been reduced.
- Continue paying down the City's long-term debt obligations.
- Maintain the City's infrastructure, equipment, facilities, services, and programs - improving areas of critical concern.



The proposed budget totals \$806.6 million, including \$625.1 million for operating expenses and \$181.5 million for capital investments, which includes reserves. The total FY 2024-25 proposed budget represents an increase of \$97.3 million, or 13.7%, compared to the FY 2023-24 adopted budget. Because of the strength of our local economy, the proposed budget for FY 2024-25 makes significant community investments while maintaining reserves for governmental revenues. Some of the capital projects included in the proposed budget are: traffic improvement projects aimed at reducing traffic congestion including Port St. Lucie Boulevard (Paar Drive to Alcantarra Boulevard); road improvements on St. Lucie West Boulevard and Southbend Boulevard; Floresta Phase 3; Tradition and Village Parkway mobility improvements; Phase 2 design of Torino Regional Park; replacement of playground equipment at River Place Park; design and construction of three Western Reverse Osmosis Floridan Wells, a Rangeline Road Reverse Osmosis Water Treatment Plant, two injection wells, and six Floridan wells – all to meet the vision, mission, and strategic goals of the City.

As taxable values grow, included in FY 2024-25 are 44 positions across all funds to continue providing exceptional customer service to our growing population base. Most of these new employees will be added to departments directly affected by growth, including Police, Utility Systems, Building, Public Works, and the administrative departments that provide support services. Additional drivers for the proposed budget include increased project costs for capital projects, operating expenses for salaries, insurance, and inflation of goods and services.

The General Fund proposed budget totals \$204.6 million, a 15.8% increase from the FY 2024-25 adopted budget. The proposed budget includes 21 new staff members in the General Fund. This includes new sworn police officers and positions in administrative departments to address continued growth in the community. The Building Fund and the Utility Systems Fund include new positions to keep up with levels of services due to continued growth. Additionally, a new position will be added to Public Works to support the coordination of mobility projects and traffic operations.

In continuation of the City Council’s Strategic Plan, Goal 7: High Performing Government Organization – Reduce the Millage, the proposed budget recommends a reduction of 0.0750 mills in the City’s overall millage rate. If adopted, this would be the ninth (9th) year in a row that the City Council has reduced the City’s total millage rate. The City Council’s policy to reduce the millage rate has saved taxpayers a total of \$33.3 million since FY 2015-16.

City Council's Vision and City Highlights

The City Council has established a vision *to be a leader in finding innovative solutions that put residents first and support opportunities for all people to thrive*. Our team works to help the Council carry out this vision with an organizational mission *to provide exceptional services that enhance our community's safety, beauty and quality of life through innovation, engagement and fiscal responsibility*. This budget is built on the Council's Strategic Goals. Efforts included in this budget continue the work of meeting your proposed strategic priorities and are detailed in this section under the appropriate goal.

The City Council identified its top priorities for the FY 2024-25 Strategic Plan, which the City team is revising and anticipate presenting it to the City Council for adoption this summer. This budget currently reflects the most recently adopted Strategic Plan, which will be adjusted and reflected in the final budget. Highlights of projects supporting the current Strategic Plan include:

Goal 1: Safe, Clean & Beautiful

1. Improve Safety, Priority projects include:

- District 5 Implementation: Continue adding police officers to meet the demands of a growing City.
- Traffic, Bicycle & Pedestrian Safety: Citywide traffic calming projects, including improvements throughout the Southeast Benefit District.
- Police Facilities: The proposed budget includes funds for upgrading and maintaining Police Headquarters and construction of a new Police training facility.

2. Beautify Landscaping of Roadways, Public Parks, and Gateways: Priority projects include:

- Parks Beautiful and Safety - Investments in security cameras and sports lighting at Sportsman's Park to promote site security and enhance evening operations.
- Citywide Gateways – The proposed budget includes funding for gateway and informational signs.
- Achieved Silver Certification in 2023 as one of one of 12 new cities in the United States and Latin America that has been awarded the Bloomberg Philanthropies What Works Cities Certification for establishing exceptional data capabilities to inform policy decisions, allocate funding, improve services, evaluate program effectiveness, and engage residents.

Goal 2: Vibrant Neighborhoods

1. Neighborhood Improvement and Community Engagement (N.I.C.E.), Priority projects include:

- Community Engagement and Improvement Projects: Funding will continue to be allocated to support community engagement initiatives.
- Neighborhood Gathering Spaces: Funding will continue for the improvement of a neighborhood park - O.L. Peacock Sr. Park, which has been designated as a High-Performance Public Spaces Park Pilot Project.

Goal 3: Smart & Connected City

1. Advance Education & Engagement, Priority projects include:

- Education Partnerships: The City will maintain current funding levels for staffing School Resource Officers. Support continues from staff resources and the Community Development Block Grant (CDBG) for the Boys & Girls Clubs of St. Lucie County Mobile Club, the Civic Scholars Intern Program, Government Week, and staff support for the Port St. Lucie Youth Council.
- Community Engagement: The proposed budget includes funding for expanded community engagement.

2. Advance Innovation: Priority projects include:

- Smart & Sustainable City Program: Funding is included in the proposed capital budget for citywide ADA improvements and traffic signal conversions to enhance safety and assist in reducing traffic congestion.
- There is additional funding proposed for LED lighting upgrades to increase energy efficiency at the MIDFLORIDA parking garage.
- Improve Performance through Innovation: Two new positions are proposed for the Information Technology Department for an IT Executive Project Manager and an Application Support Specialist to meet the growing demands of the organization and increased focus on data.
- The budget also includes staff support for the City's innovation program and Innovate PSL Academy.
- Funding is also available in the FY 24/25 proposed budget for a procurement and budgeting solution that will modernize outdated processes.

Goal 4: Diverse Economy & Employment Opportunities

1. Support Business Development, Priority projects include:

- Local Small Business Development Support and Development: The proposed budget includes funding for the Opens Rewards Program, which is a city-wide rewards program to incentivize consumers to shop at participating restaurants and retailers in Port St. Lucie.
- Revitalize Village Green Drive Corridor: Funding is available in the proposed budget for the relocation of utility lines from Huffman to Tiffany. Funding will support the implementation of the \$2 million RAISE grant for the corridor.
- Implement Expanded Educational Opportunities for New and Expanding Businesses: Continued funding to support the Before You Sign the Lease program is included in the proposed budget. The program will offer quarterly workshops and provide an overview of the City's requirements for new and expanding businesses.

Goal 5: High-Quality Infrastructure & Facilities

1. Plan Roadways, Facilities and Fiber Infrastructure for Future Needs, Priority projects include:

- Port St. Lucie Boulevard South: Staff continues to work with the Florida Department of Transportation to accelerate and redesign the Port St. Lucie Blvd. South road improvements. Included in this budget are the funds necessary to support the project.
- Public Works Administrative Complex: Continued funding is included in the proposed budget for the design and construction of a new Public Works facility.

2. Advance Mobility: Priority projects include:

- Implement the Mobility Plan: Funding for various components of mobility has been included in the proposed budget, including traffic calming improvements, new sidewalks, and annual road resurfacing throughout the City.
- St. Lucie West Boulevard Widening: Improvements to the Peacock/St. Lucie West intersection and sidewalk will coincide with Florida Department of Transportation's bridge and interchange improvements.
- Intersection Improvements for Major Roads: Road intersection improvements are in the proposed budget including Commerce Centre and Glades Cutoff Road; Tradition and Village Parkway; SW Cameo Boulevard & Port St. Lucie Boulevard; Darwin Boulevard and Paar Drive; Savona and Paar intersection; and Gaitlin and Savona intersection.

3. Improve Water Quality, Priority projects include:

- Stormwater Management Annual Projects:
- D-11 Canal Improvements: The proposed budget includes \$2.1 million of American Rescue Plan Act funding for D-11 Canal improvements.
- SE Whitmore Drive Baffle Boxes: Funding from a State Water Quality Assistance grant will fund the installation of baffle boxes along SE Whitmore Drive, treating a 119-acre area.
- Watershed A & B Improvements: A Resilient Florida grant of \$2 million is supporting Watershed A & B improvements located at multiple control structures throughout the City.
- A-14 Water Control: The proposed budget includes funding for reconstruction of the A-14 water control structure that is located adjacent to SW Darwin Boulevard at the E-84 Canal, funded by a State Water-quality Assistance Grant.
- Veterans' Memorial Water Quality Treatment Plan: Funding is included in the proposed budget for the design and construction of a new structure to detain and treat stormwater prior to discharge in the North Fork.

4. Septic to Sewer Management Plan Annual Projects, Priority projects include:

- Village Green Septic to Sewer Conversion: The proposed budget includes \$150,000 of grant funding to reimburse commercial owners within Hog Pen Hot Spot to convert from current septic systems to the City's sewer wastewater system.

Goal 6: Culture, Nature & Fun Activities

1. The Port and Pioneer Park, Priority projects include:

- Implement The Port Master Plan: The Port District celebrated its grand opening on June 15, 2024, which included completed restorations to the Historic Peacock Structures, construction of the Boardwalk at the Port connection under Port St. Lucie Boulevard, and the unveiling of a new Pioneer Park Playground. The proposed budget includes funding for upgrading the restrooms at the Botanical Gardens to support increased usage with the expanded development of The Port.

2. Implement the Ten-Year Parks & Recreation Master Plan, Priority projects include:

- Construct O.L. Peacock Sr. Park Amenities: Continued funding is programmed in the capital budget for the construction of amenities to include upland trail loops, landscaping and irrigation, a new entryway into the park, 10 spaces for on-street parking, trash cans, benches, and multipurpose open fields.
- Design and Construct Torino Regional Park: Construction of Phase 1 for the Torino Regional Park site is anticipated for later this year. The conceptual design of Phase 2 amenities is currently being developed and included in the proposed funding for FY24/25.
- Implement Bikeways & Trails Priority Corridors: The proposed budget continues to support the implementation of bikeways and trails priority corridors including the Wilderness Trail connection to the Port District and the Volucia Trail connection to Torino Regional Park, which is also supported by a TPO grant.
- Cultural Offerings/Special Events Expansion: The groundbreaking for a new Stars and Stripes Park occurred in the spring of 2024 and the park is expected to be completed in early 2025. The proposed budget includes funding for a restroom building at the park. Funding is also available for the modernization of outdated restrooms at the MIDFLORIDA Event Center, carpet and equipment replacement, and warehouse upgrades.

3. Advance Culture & The Arts: Priority projects include:

- Implement the Public Art Master Plan: The Public Art Fund and cultural grants included in the budget will continue to support implementation of the Public Art Master Plan.
- Expand Cultural Offerings/Events: Funding is included in the proposed budget for events such as the International Festival.

Goal 7: High-Performing City Government Organization:

1. Millage Rate Reduction, Priority projects include:

- Continued Millage Rate Reduction: The proposed budget for FY24/25 includes a millage reduction of 0.0750. If adopted the current millage of 5.2000 would decrease to 5.1250 and save residents an additional \$0.075 for every \$1,000 of taxable property value. Nine years of continued millage reduction will generate savings of \$1.50 for every \$1,000 of taxable property.

2. Local Tax Education Program, Priority projects include:

- Enhance and Continue Local Tax Education: The City's team continues to expand the tax education program that explains the City's portion of the total tax bill and the Council's efforts to reduce the millage rate. The FY 24/25 proposed budget continues funding for public engagement tools that support the City's efforts to educate and engage residents on local taxes and the City's budget.

3. Intergovernmental Priorities Advancement, Priority projects include:

- Expand Federal Legislative Program and Review Analysis: The proposed budget for FY24/25 continues funding for a federal lobbyist who will advocate for federal funding that advances City priorities.

4. City Hall Lobby and Campus Redesign, Priority projects include:

- Complete Phase 1 Enhancements: As the City's population grows, the demand for City services also increases. The design of the City Hall building and parking lot complex is expected to begin late summer and continue in FY24/25. The upgraded City Hall complex will provide additional parking spaces for residents and visitors seeking services and additional parking spaces and offices for employees meeting the needs of our growing City.



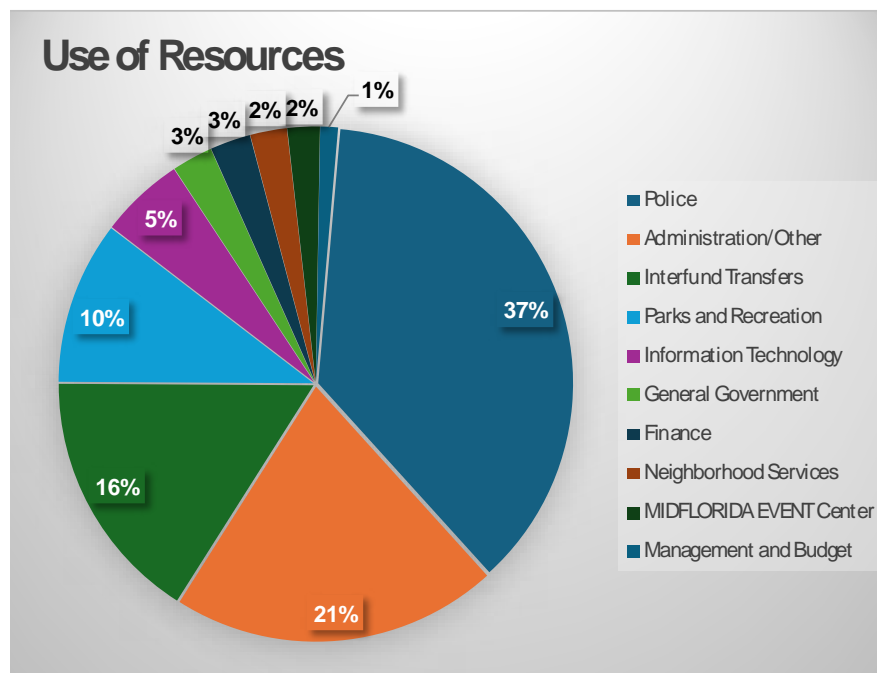
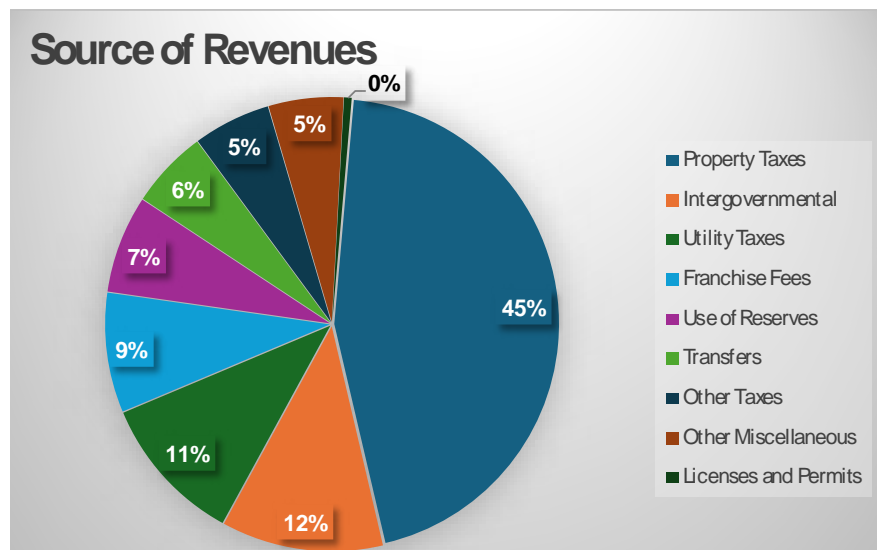
General Fund

General Fund revenues from the top five sources (i.e. property tax, sales tax, franchise fees, utility taxes, and communication service tax) combined are projected to increase over the prior year. The General Fund proposed budget is approximately \$204.6 million for FY 2024-25, which represents an increase of \$27.9 million, or 15.81% over the FY 2023-24 budget. The change is due to several factors including increased costs for: salaries and benefits, insurance (workers' compensation, property, auto and liability), energy, fuel, materials and capital projects.

The proposed budget includes a 4% cost of living adjustment for employees. Salaries are increasing by approximately \$13.3 million in FY 2024-25 which includes wage and benefits increases and accounts for the new recommended positions, which are discussed in detail later in this transmittal letter. The proposed budget is recommending nearly \$3.2 million for new vehicles, equipment, and computer hardware.

The St. Lucie County Property Appraiser released the estimated 2024 total taxable value for the City of Port St. Lucie, and it is over \$22 billion – an increase of 12% from the 2023 final taxable value. This new high point in taxable value for 2024 includes approximately \$1.2 billion of new construction, added to the taxable value, that took place over the past 17 years. New construction and reasonable mortgage rates continue to have a positive impact on taxable values again this year. With current inflation and the federal government adjusting interest rates, we anticipate the economy correcting itself with a cooldown sometime in the near future.

We are recommending maintaining the current operating millage in FY 2024-25 for the General Fund and reducing the Crosstown Debt Service Fund by 0.0750 mills. This continues with the City Council's direction and would be the ninth (9th) year in a row that the City Council has reduced the City's Millage, if adopted. At 5.1250 mills, the proposed millage rate for FY 2024-25 will be less than the FY 2010-11 (5.4723) total millage rate.



Continued growth in the City, coupled with increasing costs for municipal services, including water & sewer utilities and stormwater services, necessitates rate increases to maintain financial stability and address the operating and capital needs of our municipal utility services. The proposed budget includes a 5.5% rate increase for water rates. It is important to note that these annual increases are not keeping pace with the increase in Consumer Price Index (CPI) annual inflation in the market.

The wastewater collection system in much of the City is a low-pressure system, which requires significant repair and replacement of grinder pumps and components. The Utility Systems Department (USD) continually works to identify newer technology, upgrades and improvements that can be made to the wastewater collection systems that would result in lower long-term maintenance costs. The USD worked with a utility rate consultant to evaluate various operating costs and determine whether the fees cover the actual cost of services. The study revealed that a rate increase is necessary to meet service demands. Additionally, treatment plant capacity and miscellaneous fees, which are one-time expenses, are also being recommended to increase so that the financial burden for future facility expansions do not fall on existing rate payers. The proposed budget includes 14 new positions based on projected system growth; this addition aligns with an independent analysis conducted by the consulting firm.

The Water & Sewer Fund includes nearly \$236.4 million in capital projects scheduled over the five-year planning horizon, FY 2024-25 through FY 2028-29. This includes funding to maintain the City's utility system for renovations, upgrade projects, and expansion to meet new build-out demands. Some of the capital projects the fund will support are:

- Design and construction of three (3) Western Reverse Osmosis Floridan Wells - \$17.5 million.
- Design of a 10 million gallons a day Rangeline Road Reverse Osmosis Water Treatment Plant to accommodate new development and future growth - \$89.9 million.
- Design and construction of two (2) injection wells and one monitoring well for the Rangeline Road Reverse Osmosis Water Plant - \$39.8 million.
- Design and construction of six (6) Floridan wells for the proposed Rangeline Road Reverse Osmosis Water Plant - \$35.1 million.
- Design of Rangeline Road raw water main to provide the water needed for the proposed Rangeline Road Reverse Osmosis Water Plant - \$8.8 million.
- PSL Boulevard Segments 1 (Becker Road to Paar Drive) and 2.2 (Paar Drive to Alcantarra Boulevard) relocation of low pressure main, force main and water main associated with road widening project - \$5 million.
- McCarty Ranch Water Quality Restoration design and construction of Area 7A and the design of Area 7B, of the St. Lucie River/C-23 Project - \$5.9 million.
- Westport South 16", installation of a parallel force main along Becker Road and Darwin Boulevard - \$6.5 million.
- Citywide replacement of lift stations to prevent raw sewage spills and overflows - \$4.3 million.

Enterprise Funds

The Stormwater Fund's long-range forecast indicates that changes are required to their fees and charges to maintain service demands. The proposed budget includes a \$5.00 stormwater fee increase, but this does not keep up with the increased demand for stormwater services. The current level of services budget for the FY/25 Stormwater Fund is projecting a deficit of \$1.2 million. The proposed budget includes a transfer of \$1.1 million from the General Fund to balance the Stormwater Fund. The Stormwater Fund continues to focus on deferred maintenance for water control structure improvements and stormwater improvement projects. In FY 2024-25, the Fund continues to support the D-11 Canal improvements of \$2.1 million that are supported by the federal American Rescue Plan Act grant; Watershed A & B improvements that are supported by a \$2 million Resilient Florida grant; and the installation of two baffle boxes along SE Whitmore Drive. The proposed budget includes \$1.9 million in FY 2024-25 for grant match funding from the General Fund to leverage state and federal funding to advance stormwater quality improvement projects. The City anticipates another \$50K in grant match funding from the General Fund to support the Vulnerability Study Grant in FY 2024-25.

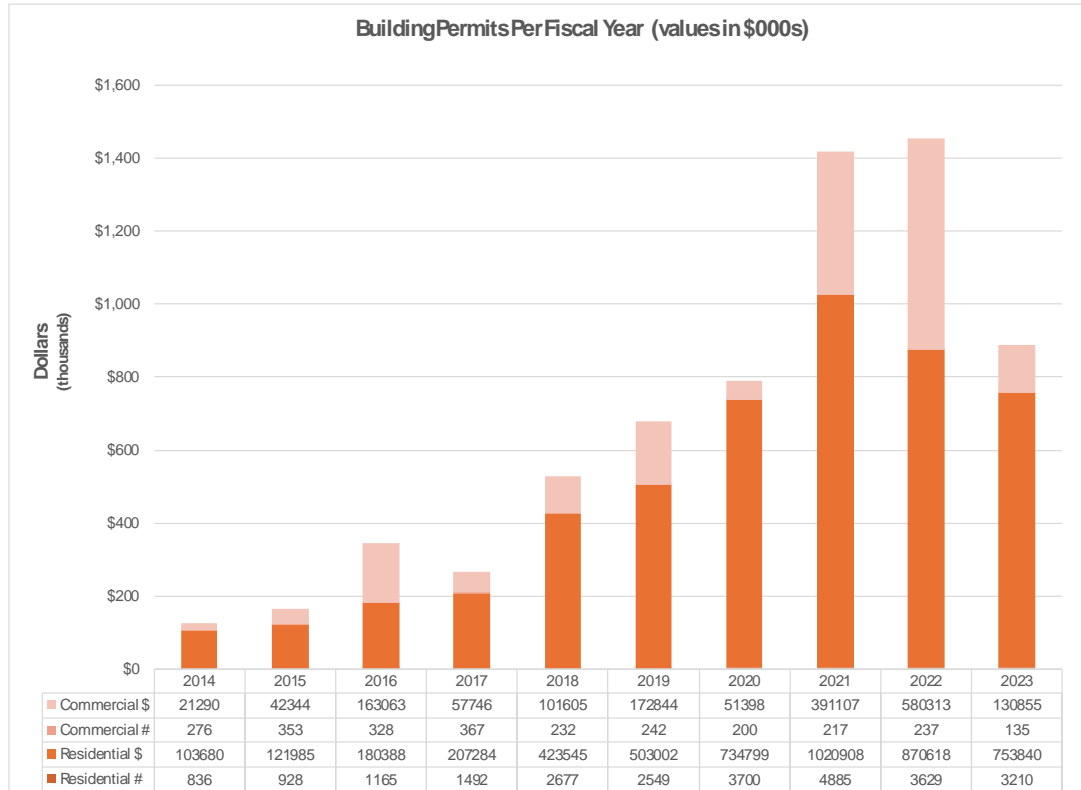
The Solid Waste Fund recommendation is \$37.8 million, an increase of \$560 thousand over the FY 2023-24 adopted budget. The proposed assessment rate per household for FY 2024-25 is \$446.44, which is an increase of \$13.77 above the prior FY 2023-24 rate of \$432.67. This is standard for solid waste contracts across the country. This helps the contractor cover increasing costs to purchase and maintain vehicles, containers, fuel, disposal costs, and personnel services.

The Office of Solid Waste continues to oversee the solid waste franchise agreement, the management and operations of the Cameo Convenience Drop Off site, customer service, education programs for solid waste and recycling, and in partnership with code compliance, the enforcement of the City's solid waste ordinance. The proposed budget includes a transfer from the General Fund of \$371,049 for offsetting the increasing cost of operating the Cameo Convenience Dropoff Center.



Building Fund

The Building Fund remains very active as commercial and residential construction continues. The graph below demonstrates the increase in service demands for the department. This activity acts as a barometer for increased ad valorem values when new construction is completed, as well as increasing demands for all services. To enhance the Building Department’s customer service, we are recommending the addition of two new employees to meet the increasing demands for public services based on current trends.



Road & Bridge Fund

The long-range model indicates that this fund will continue to spend down excess reserves in future years. Currently, the unreserved excess reserve is larger than the policy target of 17%. Gas tax revenues are projecting slight increases related to future growth and more residents using our roadways. However, the increased operating and capital project costs are driving deficit-spending in the fund. One (1) new position is included in the proposed budget.

Reserve Targets

The proposed budget for FY 2024-25 is balanced and reflects our continued fiscal discipline. The City Council has set reserve requirements for our operating funds: 20% of operating expenditures reserved in the General Fund; 17% of operating expenditures reserved in the enterprise funds; and 50% of operating expenditures reserved in the Building Fund. We are pleased to report that the proposed budget maintains the required emergency reserves. These healthy reserves put the City in a strong financial position to endure most emergency events and helped increase the City’s bond ratings during FY 2022-23, Standard & Poor’s upgraded the City’s general obligation and non-ad valorem bonds outstanding credit rating from ‘AA-’ to ‘AA’. This rating demonstrates the City’s financial strength and long-term stability and is attributable to several factors including significant economic growth since 2018, increases in reserves, and material improvement in the City’s debt metrics. In addition, Moody’s Investor Services assigned a positive outlook to the City, which is an improvement from stable. The positive outlook reflects the recent trend of improved finances coupled with a strong tax base and economic growth that is expected to continue strengthening.

Capital Improvement Program (CIP)

The five-year CIP was developed based on the City Council's strategic plan and discussed throughout the past year in various Council meetings and workshops. We are prudently planning projects that advance the identified goals. The City Council tentatively approved the FY 2024-25 capital budget. Projects planned over the five-year period are projected to cost \$592.6 million and include:

- Floresta Phase III Improvements - \$18 million.
- Port St. Lucie Blvd South Improvements Segments 1 and 2.2 - \$26.2 million.
- St. Lucie West Blvd Widening Improvements - \$28.6 million.
- California Widening - \$15.1 million.
- NW Bayshore Blvd Widening Improvements - \$6.6 million.
- Torino Parkway Widening Improvements - \$23.8 million.
- New sidewalk projects budgeted in the Road and Bridge Capital Projects Fund - \$7.3 million with an additional \$4.3 million in the Half-Cent Sales Tax CIP Fund.
- Street resurfacing - \$23.2 million in the Road & Bridge Fund, and road repaving of \$19.1 million in the Half-Cent Sales Tax Fund.
- Intersection improvements at Commerce Centre and Glades Cutoff Road; SW Cameo Boulevard and Port St. Lucie Boulevard; Darwin Boulevard and Paar Drive; Savona Boulevard and Paar Drive; and Gaitlin/Savona intersection improvements, Phase 2 – Girard to Dalton Circle - \$22.1 million.
- Inclusive Playgrounds at River Place park - \$472 thousand.
- Sports Lighting and camera upgrades at Sportsman's Park and Sportsman Park West 's - \$1.1 million.
- Torino Regional Park Phase 2 Design - \$22.7 million.
- O.L. Peacock Sr. Park Phases 2 and 3 Construction - \$7.1 million.
- Stormwater Quality Projects - \$44.7 million.
- Three (3) Western Reverse Osmosis Floridian Wells - \$17.5 million.
- Six (6) Rangeline Road Reverse Osmosis Wells – \$35.1 million.
- Rangeline Road Reverse Osmosis Water Treatment Plant - \$89.9 million.
- Rangeline Road Reverse Osmosis Injection Well Systems and Monitoring Well - \$39.8 million.
- Rangeline Road Raw Water Main - \$8.8 million.
- Becker Road Water and Wastewater Improvements - \$8.6 million.
- McCarty Ranch Water Quality Restoration Area 7A-234 - \$5.9 million.
- D-11 Canal Improvements - \$2.1 million.
- A-14 Water Control Structure - \$795,000.
- Police Training Facility, construction for phase II and II of a three- story building - \$26 million.
- Police Buildings renovations - \$6.8 million.
- Public Works Administrative Complex - \$29.3 million.
- City Hall Complex Parking Enhancement - \$12.1 million.
- City Hall Expansion - \$13.6 million.

The One-Half Cent Sales Tax referendum passed in November 2018. The CIP includes planned projects supported by this funding source, some described above. This will increase our CIP program by an additional estimated \$58.9 million over the five-year plan. Visitors to the City will contribute approximately 15% - 20% in revenue to this program.

Personnel Impacts

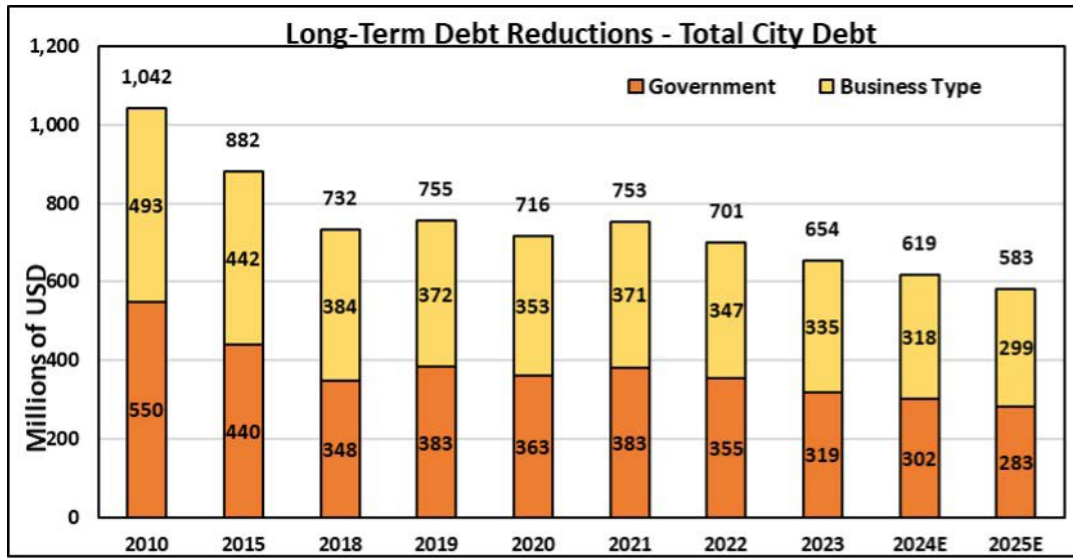
The proposed FY 2024-25 budget recommends a net change of 44 new full-time equivalent (FTE) positions to maintain the increased demand for services. All new staffing relates to system expansion, growth, and service enhancements to advance the strategic initiatives of City Council. The proposed budget includes a total of 1,458.35 FTEs, which is 220.86 or 17.8%, more positions than the number in FY 2008-09. During the recession, the City eliminated 265 positions through attrition and a reduction in the workforce. In FY 2008-09 the population was estimated at 155,000 residents while the current estimated population is over 245,000 residents, a 58.1% increase. The proposed total positions for FY 24-25 equate to 5.95 employees per 1,000 residents. This ratio is below the staffing level in FY 08-09, which had a ratio of 8.01 employees per 1,000 residents. The positions proposed for FY 2024-25 judiciously address the increased demand for City services due to new population growth.

In the General Fund, the proposed budget recommends the following staffing increases for a total of 21:

- Ten (10) new employees to the Police Department: six (6) Officers, one (1) Major Crimes Sergeant, one (1) Crime Analyst and two (2) Digital Forensic Examiner. This brings the sworn officers total to 327.
- One (1) new employee to the Parks and Recreation Department for a Capital Projects Manager.
- Two (2) new positions for the Information Technology Department: IT Executive Project Manager and an Application Support Specialist.
- One (1) Code Compliance Supervisor for Neighborhood Services.
- One (1) position for Keep Port St. Lucie Beautiful.
- One (1) Executive Assistant for City Council.
- One (1) Event Technician at the MIDFLORIDA Event Center.
- One (1) HR Generalist for Human Resources.
- One (1) Grants and Project Analyst position for the Finance Department.
- One (1) Procurement Contracting Officer position for the Office of Management and Budget.
- One (1) Project Manager for Risk Management.

All other funds in the proposed budget include the following staffing increases:

- Fourteen (14) new FTE positions in the Utility Systems Department to keep up with the growing demands for services.
- Two (2) new Plans Examiner positions in the Building Department to be hired if construction continues to grow.
- One (1) new FTE position in the Road & Bridge Fund for a Traffic Operations Project Manager.
- One (1) new Project Coordinator FTE position funded by Mobility Fees.
- One (1) new Administrative Operations Coordinator that will be split funded between the Road & Bridge and Stormwater funds.
- One (1) Inspector funded by the National Pollution Discharge Elimination System Fund (NPDES).
- One (1) Housing Specialist funded by a state grant, State Housing Initiative Partnership (SHIP).
- One (1) Benefits Analyst new FTE funded by the Medical Fund.
- One (1) in the Office of Solid Waste.



As illustrated in the chart, the City’s long-term debt has been reduced because of principal payments and refinancing when appropriate. From a high of more than \$1.042 billion debt in FY 2009-10 to a projected \$583 million for FY 2024-25 based upon budgeted principal payments. In FY 2023-24, we plan to pay off the bond debt for SAD St Lucie Land early and save the City \$603,794 in interest payments. By the end of FY 2024-25, our outstanding debt balance will be \$583 million, representing \$459 million, a 44% reduction in debt principal from our high in FY 2009-10.

The City currently has \$7 million in reserves for debt reduction in the General Fund. These funds will help pay off the debt for CRA Tax Increment Refunding Bonds, Series 2016 in FY 2024-25. This bond debt is for the MIDFLORIDA Event Center. As of 2023, the 2016 Bonds have an outstanding principal balance of \$16.3 million and a final maturity in 2026.

As mentioned earlier, last year the City received an upgraded Standard & Poor’s credit rating from “AA-“ to “AA” for the City’s general obligation and non-ad valorem bonds outstanding. In addition, Moody’s affirmed the Aa3 rating and gave a positive outlook for the City’s general obligation bonds. The positive outlook is a move from stable, which points toward a possible upgrade if the City’s financial profile remains strong. Our prudent financial and debt management practices have attributed to these positive outlooks, which impact favorably on the rate of interest required to borrow money, resulting in cost savings for the City.

Opportunities

As the City evolves, grows and takes its place as the sixth largest in the state, the budget outlook includes many opportunities that will keep Port St. Lucie moving forward.

One of these key opportunities is the continued collection of the Mobility Fee. This was adopted by the City Council in October 2021 and continues to provide a new revenue stream for addressing traffic challenges. We are projecting strong revenues of \$12 million for Fiscal 2024-25, and the proposed capital budget includes significant investments aimed at reducing traffic congestion and expanding transit access. These also include the installation of more sidewalks and bicycle access. The Mobility Fees will support over 30 projects within the four benefit districts.

The Southern Grove Jobs Corridor continues to be actively marketed. As properties are sold, the new owners will be responsible for taxes and Special Assessment District payments, which will reduce the amount required by the City. We have estimated that the carrying value of the burden has been reduced by approximately \$4.2 million due to property sales with the potential reduction of an additional \$900,000 from future closings under executed Purchase Sale Agreements and Purchase Option Agreements.

Other key opportunities include:

- New commercial, entertainment and economic development at the soon-to-be rebranded destination, Walton & One, formerly known as City Center.
- The opening of Pioneer Park and the expanded use of the City's new riverfront destination, The Port District, giving residents new ways to entertain and recreate along the St. Lucie River.
- Toriono Regional Park and Tradition Regional Park, both designed based on citizen input, will be major additions to the city's parks system.
- New light commercial and industrial development throughout the City.
- Grant funding resulting from advocacy efforts on the state and federal levels.

Threats

While the opportunities above will help guide priorities, it is important to always look down the road and keep track of potential threats.

The Municipal Police Officers' Trust Fund's latest actuarial valuation report places the funded level at 86.5%, which leaves an unfunded pension liability of \$23.7 million. The Leroy Collins Institute at Florida State University has established a grading system for pension plans that has this fund graded at a B, a funding ratio between 80% and 90%. Currently, the Municipal Police Officers' Trust Fund is reasonably strong. The Other Post Employee Benefits (OPEB) Trust Fund funded liability increased from 54.1% in 2023 to 56.7% in 2024, which now has an unfunded actuarial accrued liability of \$20.3 million. As the pension funds have significant exposure to the stock market, this remains an area of risk for the City.

The nation's economy remains vibrant due to steady hiring and strong spending. The cost of capital projects remains high and exceeds adjusted budget levels due to inflation and construction prices for supplies and materials. Predictions of a recession have defied expectations. Inflation continues to run above the Federal Reserve target of 2% but remains cooler than the high we realized in 2022 and at the start of last year. The cost of delivering public services is increased for salaries, benefits, supplies, equipment, and capital projects. Fortunately, the decisions made by this City Council have positioned the City to remain financially sound. We will continue to remain vigilant, monitoring, and reacting to current trends and facts as they occur to enable a plan of response that will minimize impacts on service levels.

The competitive labor market and low unemployment rate are creating labor scarcity and challenges with attracting and retaining employees. Similarly to last year, the City continues to carry an average monthly vacancy rate of 12.5%. These vacancies, coupled with the increasing demands for City services, are placing pressure on the existing workforce to perform at a high level with fewer resources. As law enforcement agencies across the nation struggle with recruiting and hiring police officers, our Police Department also faces difficulties in recruiting qualified candidates due to a worker shortage and competitive labor market.

Other potential threats include:

- The accelerated demands on our traffic system to accommodate our changing City.
- The impact of development in our county and in counties adjacent to our city boundaries.
- Limited commercial resources to keep up with residents' needs.
- Lack of staff to meet our current level of service, coupled with a competitive labor market.
- Inflation and rising costs for goods and services.
- Increasing frequency of severe weather events.

Conclusions

In summary, the proposed budget for FY 2024-25 makes sound investments in infrastructure, staffing, technology and innovation in response to the City's continued growth for now and in the future. This budget provides the resources and tools needed for staff to deliver exceptional public services and plan for a resilient City. Reflecting on the City's strategic goals, budget, and opportunities, we are proud of what the City Council and staff have accomplished. We are fortunate to live in and serve a growing and thriving community.

The proposed budget is a conservative, reasonable and responsible spending plan for FY 2024-25 that will allow our City to continue accomplishing greater outcomes. I am grateful to the staff for all their hard work and dedication in developing this financial plan for the new fiscal year. I look forward to working with the City Council to advance the prudent implementation of the FY 2024-25 City of Port St. Lucie Budget on behalf of our residents.

Respectfully submitted,



Jesus Merejo, ICMA-CM

City of Port St. Lucie, City Manager



The City Manager's PROPOSED BUDGET IN BRIEF

FY 2024/25

121 SW Port St. Lucie Blvd., Port St. Lucie, FL 34984 | CityofPSL.com

The Fiscal Year 24/25 Proposed Budget allocates resources to support Port St. Lucie's Strategic Plan goals.

BUDGET

FISCAL YEAR

24/25



13.71%

INCREASE
FROM FY 23/24
DUE TO
DEBT REDUCTION



GENERAL FUND

15.81%

\$27.9M INCREASE
OVER FY 23/24

TOTAL BUDGET
\$806,603,774

TOTAL BUDGET
\$204,645,457

Crosstown Voter Debt Reduced

The voter-approved debt service millage for Crosstown Parkway is reducing to 0.4193 in FY 24/25 from 0.4943 for FY 23/24.

Operating Millage

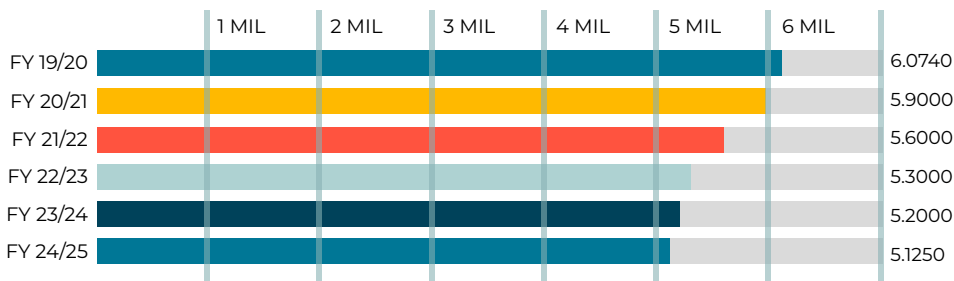
Operating Millage remains the same.

Tax Base Increase

The 2024 estimated tax base increased by 12% over 2023 certified value, because of increased growth in the number of properties and appreciation. **\$19.8 billion (FY23/24)** to **\$22.2 billion (FY24/25)** as of May's estimate.

MILLAGE RATE

Millage rate is the tax rate per \$1,000 of taxable property value. The City's Operating Millage rate is **4.7057** per thousand for **FY 24/25**. The adopted total millage rate is **5.1250**. This is the ninth year the millage rate is reduced.



Assessed impact of millage reduction on City taxes for a median home with a homestead exemption increased by the Save Our Homes law limit of 3%

	FY 23/24 Tax Year City Taxes	FY 24/25 Assessed Value	FY 24/25 Tax Year City Taxes
Assessed Value	\$201,040	\$207,071	\$207,071
Exemption Amount	\$50,000	\$50,000	\$50,000
Taxable Amount	\$151,040	\$157,071	\$157,071
City Total Millage Rate (Per \$1,000 of value)	5.2000	5.2000	5.1250
Total City Taxes per Year	\$785.41	\$816.77	\$804.99
Difference with Proposed Millage Reduction			(\$11.78)

STORMWATER

Stormwater Fee is adopted to increase by \$5 for a total of \$183 for residential and \$137.25 for vacant property.

SOUTHERN GROVE

Southern Grove debt and tax payment reduced to **\$3.1 million**, which is supported by the Governmental Finance Fund.

SOLID WASTE

The Solid Waste Assessment Fee is proposed to increase to \$446.44 per contractual obligations with the City's solid waste vendor.

Median market value for
a single-family home in

Port St. Lucie

\$346,700

Although the median market value of an average single-family home in PSL is \$346,700, the median assessed value by the County Property Appraiser is \$207,071. The assessed value is used to determine the annual property tax.

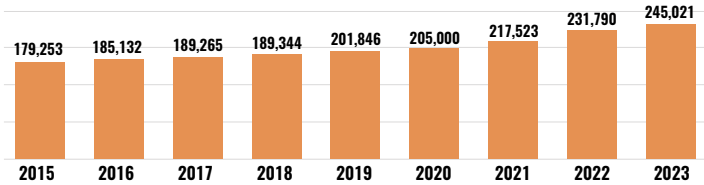
STAFFING

FY 24/25 adopted budget includes a net change of **44** positions for a total of **1,458.35 FTEs** which is **17.8%** more than the number in FY 08/09. In FY 08/09 the population was estimated at **154,844** residents compared to a current population of over 245,021 residents; a nearly **58.2%** increase.

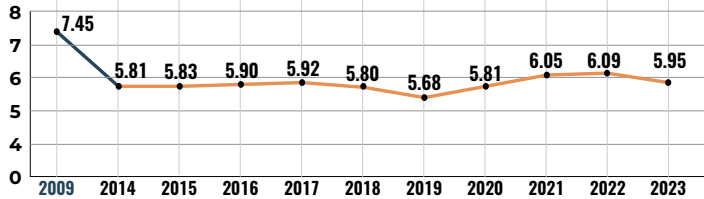
HISTORY OF AUTHORIZED POSITIONS



Population Growth Data from U.S. Census Bureau



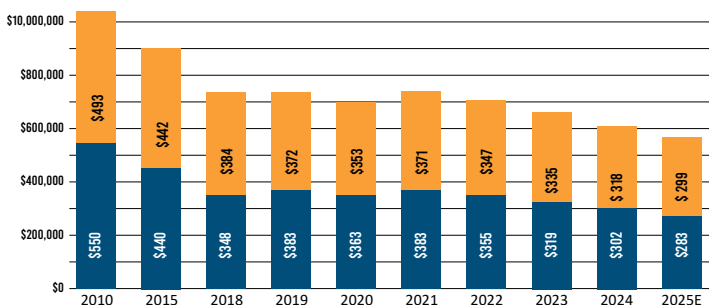
Employees per 1,000 residents Units in thousands



DEBT REDUCTION

The City's long-term debt has been reduced as a result of principal payments and refinancing, when appropriate, from a high of more than \$1.042 billion in debt in FY 09/10 to a **projected \$583 million for FY 24/25** based upon the budgeted principal payments. This will represent a **44% reduction in debt** over the past 15 years.

Total City Debt ■ Governmental Activities ■ Business-type Activities



GENERAL FUND:

City Council:

- 1 Executive Assistant

Police:

- 6 Police Officers
- 2 Digital Forensic Examiners
- 1 Crime Analyst Manager
- 1 Detective Sergeant

Information Technology:

- 1 IT Executive Technology
- 1 Application Support Specialist

Parks & Recreation:

- 1 Capital Improvement Project Manager

Keep PSL Beautiful:

- 1 Maintenance Worker

UTILITY SYSTEMS FUND:

- 1 Connection Support Specialist
- 1 Connection Support Leader
- 1 Capital Improvement Project Budget Analyst
- 1 Water Meter Technician
- 1 Project Coordinator
- 1 Administrative Operations Coordinator
- 1 Mapping Technician
- 1 Fats, Oils, and Grease (FOG) Inspector
- 1 Field Technician Trainee
- 1 Utility Locator
- 1 Utility Inspector
- 1 Field Technician Trainee
- 1 Fiber Optic Technician
- 1 Fiber Optic Technician

ROAD & BRIDGE FUND:

- 1 Project Coordinator
- .05 Administrative Operations Coordinator
- 1 Project Manager, Traffic Operations

Finance:

- 1 Grants and Project Analyst

Human Resources:

- 1 HR Generalist

Risk Management:

- 1 Project Manager

Management and Budget:

- 1 Procurement Contracting Officer III

MIDFLORIDA Event Center:

- 1 Event Technician

Neighborhood Services:

- 1 Code Compliance Supervisor

STATE HOUSING INITIATIVE PARTNERSHIP FUND

- 1-Housing Specialist

SOLID WASTE FUND:

- 1 Customer Service Specialist

BUILDING FUND:

- 2 Plans Examiner

STORMWATER FUND:

- .05 Administrative Operations Coordinator

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES):

- 1 NPDES Inspector

MEDICAL FUND:

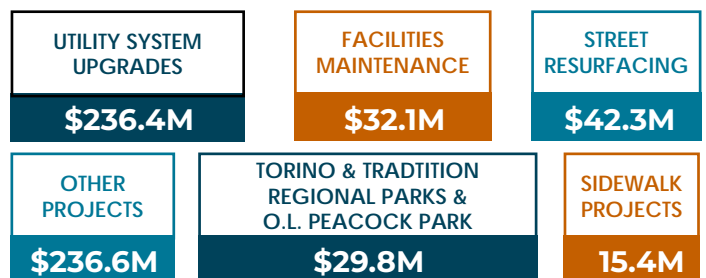
- 1 Benefits Analyst

STAFFING INCREASES FOR FY 24/25:

Employee increases are directly related to continued growth in the City.

CAPITAL IMPROVEMENT PROJECTS

The City is prudently planning projects while slightly decreasing the current debt load. Projects planned over the five-year period are projected to cost **\$592.6 million**.



Port St. Lucie History

The City of Port St. Lucie was incorporated in 1961 by the original developer, General Development Corporation, who was responsible for starting several communities throughout the state. Prior to the Incorporation of the City of Port St. Lucie, the earliest known settlers of the area were the Ais Indians. Evidence of their presence at **Spruce Bluff** is still visible and is called the “Spruce Bluff Mound”. The mound is 18 feet tall and 190 feet in diameter and dates back between 100 and 300 B.C. This mound was investigated and recorded in 1978, by the state of Florida. Spruce Bluff’s (now called Port St. Lucie), original non-Indian settlement started in the 1890’s. John Enos Fultz, a widower, settled Spruce Bluff. Mr. Fultz petitioned for a Post Office and the name Spruce Bluff was adopted. Mail was carried by a twenty-foot schooner-rigged boat and sawmills were operated to clear the pine and cypress from the land. Settlers planted pineapples and citrus, but by 1894 a severe freeze discouraged the early settlers and they left. All that remains of this community is a small stone obelisk on Lookout Boulevard with some broken gravestones.

The monument is inscribed “Spruce Bluff Early Pioneer Settlement 1892”. On the north and south faces are the names or descriptions of the seven that are buried there. Spruce Bluff is now a recreation area comprised of 97 acres and is owned and managed by St. Lucie County.

CITY GOVERNMENT

The City of Port St. Lucie was created under the Laws of Florida Act 61- 2721 and has operated under a Council/City Manager form of government since 1976. The City Council appoints the City Manager, who is the chief administrative officer of the City and is responsible to the City Council and charged with the enforcement of all ordinances, resolutions and policies adopted by the City Council. The City Manager directs the business of the City and its various departments. The City Council is responsible for determining policy, adopting legislation, adopting the budget, setting rates and fees, and appointing the City’s Attorney and Independent Auditor.

The City provides a range of municipal services including police protection, code inspection and compliance, planning and zoning, community and economic development, construction and maintenance of transportation facilities, recreational and cultural activities, emergency preparedness management, water & wastewater utilities, stormwater management and general administrative support.

City of Port St. Lucie

Independent taxing agencies provide fire protection and education services. With one hundred and twenty square miles and a current population of 245,021 as estimated in July 2023, and only 85.6% of our single-family lots developed. The City has tremendous future growth potential, which is reflected by its early growth pattern. Its 1970 population was only 330 residents.

Today, Port St. Lucie is the largest City along the Treasure Coast. The City was primarily a residential community but is now increasing the number of commercial sites to support its citizens’ needs. Although originally designed as a retirement community, today Port St. Lucie’s average age is 44.9 as the City has become known for affordable homes.

QUALITY OF LIFE

Recreation, Golf Courses and Points of Interest:

- Eight Golf Courses within the City
- The Saints (Municipal Golf Course)
- Santa Lucia River Club
- Tesoro Country Club (two courses)
- St. James Country Club
- Spanish Lakes Golf Village
- St. Lucie West Country Club
- New York Mets Spring Training Facility (Clover Field)
- Port St. Lucie Mets (Single participates in the Florida State League)
- 40 Unique Parks & Recreational Facilities



PORT ST. LUCIE AT A GLANCE

The City of Port St. Lucie is located 50 miles north of the City of West Palm Beach along the East Coast of Florida in the center of a three-county area known as the Treasure Coast, for its history of Spanish treasure ships that sunk along our coast during early settlement of the new world. Port Saint Lucie is part of St. Lucie County with Fort Pierce serving as the county seat. The City is bordered by the Indian river and split in half by the North Fork of the St. Lucie River. The boating residents of the City can access the Atlantic Ocean using the St. Lucie River via Stuart to the St. Lucie Inlet.

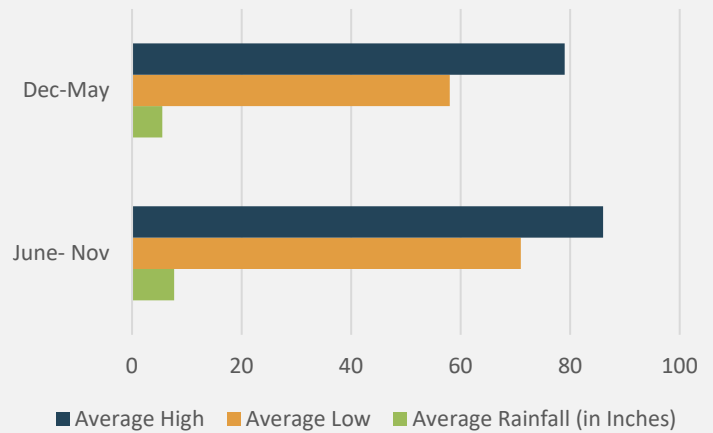
With its tropical South Florida environment, Port St. Lucie’s average annual temperatures range from a high of 83 to a low of 65 degrees. Recreational opportunities are various due to the climate and location. In addition to boating on the St. Lucie River, beaches are only a short drive away. The City’s extensive number of Parks and Recreation programs offers numerous sporting opportunities for all age groups.

Port St. Lucie is served by three major north-south highways:

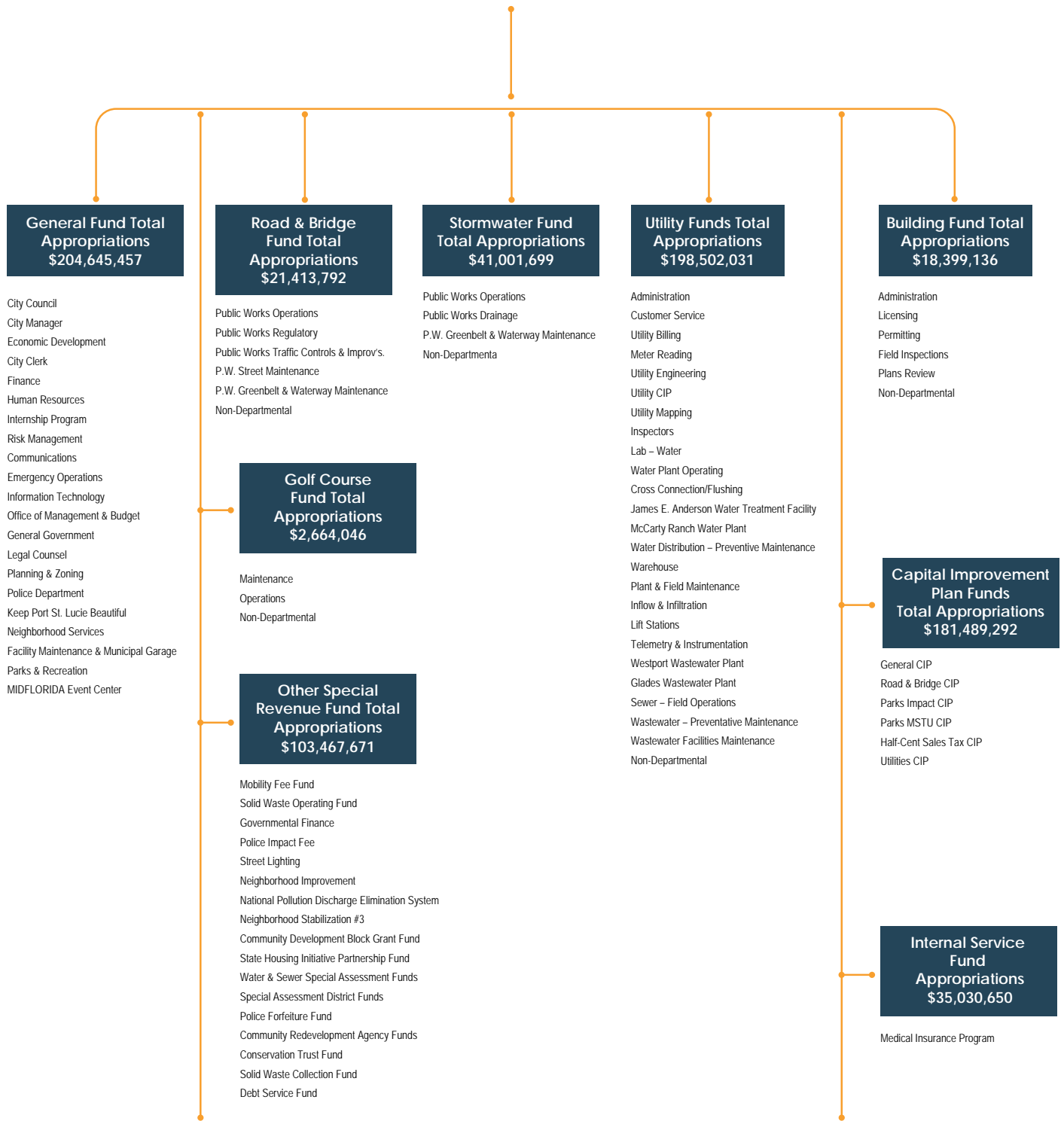
Interstate 95, the Florida Turnpike and U.S. Highway 1. The Ft. Pierce inlet, 20 miles to the North, serves the local commercial markets such as the transportation of citrus grown in the unincorporated areas of the county. The nearby cities of Stuart and Ft. Pierce each have a small general aviation airport while Melbourne and West Palm Beach are the nearest airports offering scheduled commercial flights. The public-school system is countywide and is governed by the School Board consisting of five members each elected for a four-year term.

St. Lucie County School District has six high schools (grades 9-12), twelve schools that combine grades K-8, and seventeen elementary schools, five middle (grades 6-8) schools, four alternative education schools and over 40,000 students, with each school accredited by the Southern Association of Colleges and Schools. The public-school system allows parents to select a school of their choice from a number of schools in residential choice zones. The City also has six Charter Schools: Palm Pointe Educational Research School at Tradition, Somerset Academy of St. Lucie K-8, Somerset College Preparatory, Renaissance Charter K-8 of St. Lucie, Renaissance Charter School at Tradition and College Preparatory Academy of the Treasure Coast. Indian River State College, Med Vance and Keiser Career College have facilities located within Port St. Lucie providing excellent higher education opportunities.

Average Temperature & Rainfall



**FISCAL YEAR 2024/25
ALL CITY FUND SUMMARY
\$806,603,774**



Fund Structure & Description



A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City of Port St. Lucie uses the following governmental funds:

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Revenue for the general fund is generated by taxes such as property, electric utility, state sales tax and communication services. Other major funding sources include state revenue sharing and electric franchise.

The Road and Bridge Fund is to account for specific revenues such as gasoline tax and state shared revenues and expenditures associated with the maintenance and repair of the City's roads and bridges.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes.

The Building Department Fund is to account for the revenues and expenditures associated with the building inspections provided by the Building Department.

Examples of the City's Special Revenue Funds:

Mobility and Impact Fees are a one-time fee assessed to new construction to help cover the costs associated with the increased demand for public services and infrastructure resulting from new development and construction.

The Community Development Block Grant (CDBG) Entitlement Fund is to account for the revenues and expenditures of the Federal Community Block Grant Funds which are used for the purpose of financing services and improvements beneficial to the moderate-to-low income earners of the community.

The Special Assessment Collection Funds are to account for the revenues and expenditures designated with the City's program of assessing benefiting properties for the cost of financing water and sewer extensions and improvements in Utility Service Areas.

Proprietary (Enterprise Fund) are used to account for operations; (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The City of Port St. Lucie uses the following Proprietary Funds:

The Stormwater Utility Enterprise Fund is to account for the operations of a program designed to maintain, replace and expand the City's stormwater related infrastructure.

The Utility System Funds are to account for the operations of a water and wastewater distribution system.

The Saints Golf Course Fund is used to account for the operations of the City owned and operated golf course.

The Capital Projects Fund is used to account for financial resources related to the acquisition or construction of major capital facilities and projects, which are generally nonrecurring in nature. It may include the purchase of land, site development, engineering and design fees, construction, and equipment. Capital projects produce assets with useful lives longer than one year.

Revenue sources for capital projects may include the issue of bonds (long-term debt), general fund dollars, pay as you go (PAYGO), federal or state grants, developer Impact Fees, and, to a lesser degree, contributions from other funds and donations from other sources.

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Revenue sources for capital projects may include the issue of bonds (long-term debt), general fund dollars, pay as you go (PAYGO), federal or state grants, developer Impact Fees, and, to a lesser degree, contributions from other funds and donations from other sources.

The City of Port St. Lucie uses the following Capital Projects Funds:

The General Capital Improvement Fund is used to account for the revenues and expenditures associated with general major capital improvements and acquisitions. The funding resources include general tax revenues, interest income, bond proceeds, grants and transfers from other funds.

The Road and Bridge Capital Improvement Fund is used to account for the revenues and expenditures associated with major road and culvert improvements, including the annual street resurfacing program. The funding resources include general tax revenues, interest income, bond proceeds, and transfers from other funds (Mobility Fees).

The Parks Capital Improvement Fund is used to account for specific revenues and expenditures associated with the acquisition of parks and construction of major capital parks improvements.

The Crosstown Parkway Capital Fund is used to account for the revenues and expenditures associated with the acquisition of land and construction of the bridge over the St. Lucie River.

ECONOMIC CONDITIONS & LOCAL ECONOMY



Commercial Development

The City of Port St. Lucie has experienced a slight decline in growth in new residential and commercial construction. New single family residential permits issued in FY 2023 reduced to 3,210 compared to 3,629 in 2022. New commercial permits also declined to 135 compared to 237 in 2022. The total value of all permits issued during FY 2023 was \$884.7 million, declining in valuation as compared to the prior fiscal year. The new construction will positively impact our ad valorem tax base over the next couple of years.



Housing Market

According to the Florida Realtors Association the median sales price of a single-family home in St Lucie County increased 2.2% from \$380,000 in 2022 to \$388,258 in 2023. Likewise, the median sales price of townhouses and condos in St Lucie County increased by 8.9% in 2023. As noted above the building permits issued are increasing at very strong rates. The City's low crime rate, improved grades of local schools and affordable market rate housing are contributing factors leading to an increase in housing demand in Port St. Lucie.

ECONOMIC DEVELOPMENT STRATEGY

As part of its long-term economic development strategy, the City is engaged in diversifying and expanding its employment base. The City has had several early successes thanks to its partnerships with the State, St. Lucie County, Economic Development Council, the private sector and others, most notably the biotechnology cluster developing at the Tradition Center for Innovation (TCI).

Past projects include TAMCO, Oculus, Family Storage Space, Accel International Warehouse, Aqua Dimensions Plumbing Services Warehouse, A Great Home Warehouse Office, FIU Diesel Tank, Cheney Brothers Distribution Facility, and Amazon Warehouse.

Some future projects underway include Costco Distribution Facility, Dragonfly Warehouse, The Pickleball Club of Port St. Lucie Recreation Center, Hershey's Ice Cream Cafe, Waffle House Monument Structure, Total Truck Part Warehouse, Mosaic Model Sales Center and St. Lucie Battery & Tire Auto Repair.



ECONOMICAL STATISTICS

Demographic & Economic Statistics: Last Ten Fiscal Year

Fiscal Year	Personal Income (1)	Per Capita Personal Income (1)	Public School Enrollment (2)	Unemployment Percentage (1)
2014	\$20,715,000,000	\$46,672	26,327	7.3 %
2015	\$22,105,000,000	\$48,727	26,266	6.0 %
2016	\$23,614,000,000	\$50,134	26,299	5.8 %
2017	\$24,825,600,000	\$51,824	26,755	4.7 %
2018	\$26,140,273,000	\$54,228	26,523	3.9 %
2019	\$27,249,575,000	\$55,691	26,272	3.5%
2020	\$29,281,758,000	\$62,331	25,994	5.7%
2021	\$33,549,849,000	\$67,616	26,020	4.2%
2022	\$36,657,864,000	\$70,400	28,347	2.9%
2023	N/A	N/A	29,574	3.5%

SOURCE: St. Lucie County Public School System; U.S. Department of Labor.

(1) Prior year revisions included per U.S. Department of Labor.

(2) Starting in 2010, includes Savanna Ridge, Renaissance, and Nau Charter schools. Starting in 2011, includes Palm Point Charter.

NOTE: Public school and unemployment figures include Port St. Lucie only. All other figures cover the Port St. Lucie Metropolitan Statistical Area (MSA).

Construction Values: Last Ten Fiscal Years

Fiscal Year	Residential Value	Number of Residential Units	Commercial Value	Number of Commercial Units
2014	\$103,680,020	836	\$21,290,019	276
2015	\$121,984,614	928	\$42,343,799	353
2016	\$180,388,212	1,165	\$163,062,804	328
2017	\$207,284,671	1,492	\$57,745,656	367
2018	\$423,544,740	2,677	\$101,604,785	232
2019	\$503,001,543	2,546	\$172,844,438	242
2020	\$734,799,046	3,700	\$51,397,804	200
2021	\$1,020,908,161	4,885	\$391,106,787	217
2022	\$870,618,486	3,629	\$580,313,398	237
2023	\$753,839,804	3,210	\$130,855,269	135
Current Year Increase (Decrease) over Prior Year				
Quantity & Amount	\$(116,778,682)	(419)	\$(449,458,129)	(102)
Percentage Change	(13.41) %	(11.55) %	(77.45) %	(43.04) %

SOURCE: City of Port St. Lucie Building Department. The construction permit data switched from calendar year (January 1 – December 1) to fiscal year (October – September 30) starting with Year 2014 figures.

Principal Employers in St. Lucie County

Employers	2023			2014		
	Employees	Rank	Percentage of Total Jobs	Employees	Rank	Percentage of Total Jobs
St. Lucie County School Board	5,253	1	3.35 %	5,273	1	7.68 %
Lawnwood/HCA Medical	1,847	2	1.18 %	2,189	3	3.19 %
Cleveland Clinic Martin Health	1,500	3	0.96 %			
City of Port St. Lucie	1,363	4	0.87 %	988	8	1.44 %
Walmart Distribution Center	1,273	5	0.81 %	2,253	2	3.28 %
HCA Florida St. Lucie Hospital	937	6	0.60 %			
St. Lucie County	791	7	0.50 %	1,671	5	2.43 %
Indian River State College	734	8	0.47 %	1,996	4	2.91 %
Pursuit Boats	684	9	0.44 %			
Florida Power and Light Company	610	10	0.39 %			
Publix				1,466	6	2.13 %
QVC				994	7	1.45 %
Convey Health Solutions				950	9	1.38 %
Liberty Healthcare Group, Inc.				920	10	1.34 %
Total	14,992		9.57%	18,700		27.23%
Total Jobs Available	156,934			68,671		

Sources: Economic Development Council (EDC) of St. Lucie County Florida Department of Economic Opportunity. City of Port St. Lucie Payroll Department. St. Lucie County Consolidated Annual Financial Report.

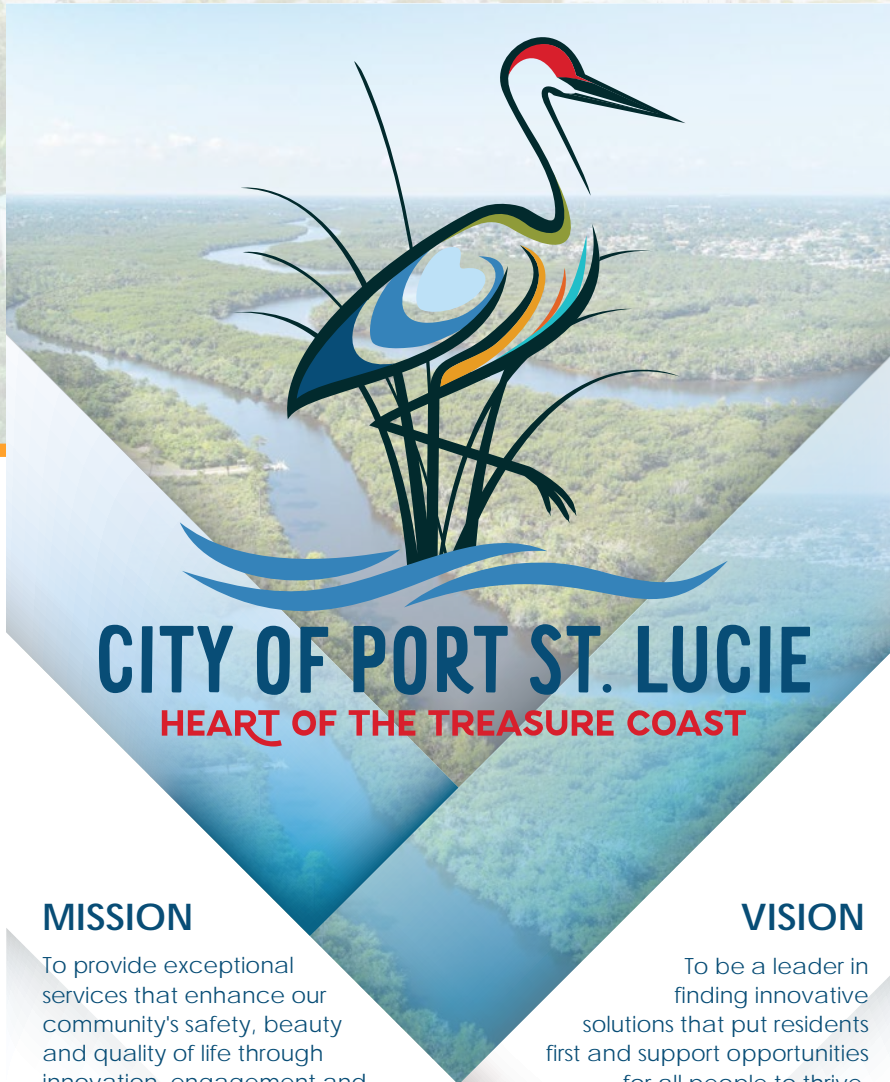
Note: State and Federal employers are not ranked. Information is for St. Lucie County. Specific City only information is not available. This graph uses the most recent County and EDC data available.

CITY COUNCIL'S VISION AND CITY HIGHLIGHTS

The City Council has established a vision *to be a leader in finding innovative solutions that put residents first and support opportunities for all people to thrive*. Our team works to help the Council carry out this vision with an organizational mission *to provide exceptional services that enhance our community's safety, beauty and quality of life through innovation, engagement and fiscal responsibility*. The City and staff continue to be recognized nationally and statewide:

- Port St. Lucie was one of the safest cities with the lowest crime rate for a population over 100,000 from 2010 through 2022, according to released data from the Florida Department of Law Enforcement for 2023.
- Ranked in 2023 as the No. 2 Safest Places to Live in the U.S. by U.S. News & World Report.
- Ranked in 2023 as the No. 5 Fastest Growing Places in the U.S. by U.S. News & World Report.
- Ranked in 2023 as the No. 10 Most Desirable Places in the U.S by U.S. News & World Report.
- Ranked in 2023 as the No. 63 Best Place to Live in America by U.S. News & World Report.
- Ranked in 2023 as the No. 9 City in the U.S. Where It Makes More Sense to Buy than Rent by Smart Asset.
- Ranked in 2023 as No. 4 City in Florida that is Most Ethnically Diverse by Patch.
- Ranked in 2023 as No. 4 in the U.S. Among Best Place for First-Time Home Buyers by WalletHub.
- Ranked in 2023 as No. 5 Fastest-Growing City in the U.S. by Quicken Loans.
- Honored in 2022 as one of the “Best Places to Work” in St. Lucie County – this is the fifteenth year the City has earned this prestigious honor and in 2023, the City was recognized with the Public Sector Human Resources Association, Small Agency Award of Excellence.
- Recipient of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for FY 2023-24. The City has satisfied nationally recognized guidelines and best practices for effective budget presentation for 35 consecutive years.
- Achieved Silver Certification in 2023 as one of one of 12 new cities in the United States and Latin America that has been awarded the Bloomberg Philanthropies What Works Cities Certification for establishing exceptional data capabilities to inform policy decisions, allocate funding, improve services, evaluate program effectiveness, and engage residents.

Integration of the Strategic Plan and the Budget



MISSION

To provide exceptional services that enhance our community's safety, beauty and quality of life through innovation, engagement and fiscal responsibility.

VISION

To be a leader in finding innovative solutions that put residents first and support opportunities for all people to thrive.

ORGANIZATIONAL VALUES

ETHICS
CUSTOMER SERVICE

TEAMWORK
STEWARDSHIP

ACCOUNTABILITY
DIVERSITY

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The City Council's adopted Vision and Mission for the City help to guide the work of the Council and City Departments. The City Manager established an Organizational Vision and Organizational Values to further guide the City's work. All inform the City's Strategic Plan, which the organization utilizes to help prioritize the annual budget. The integration of these tools helps our organization incorporate the community's desired direction and the steps necessary to execute that vision for the future.

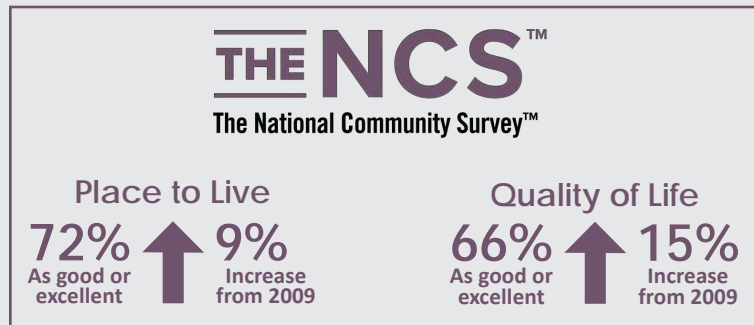
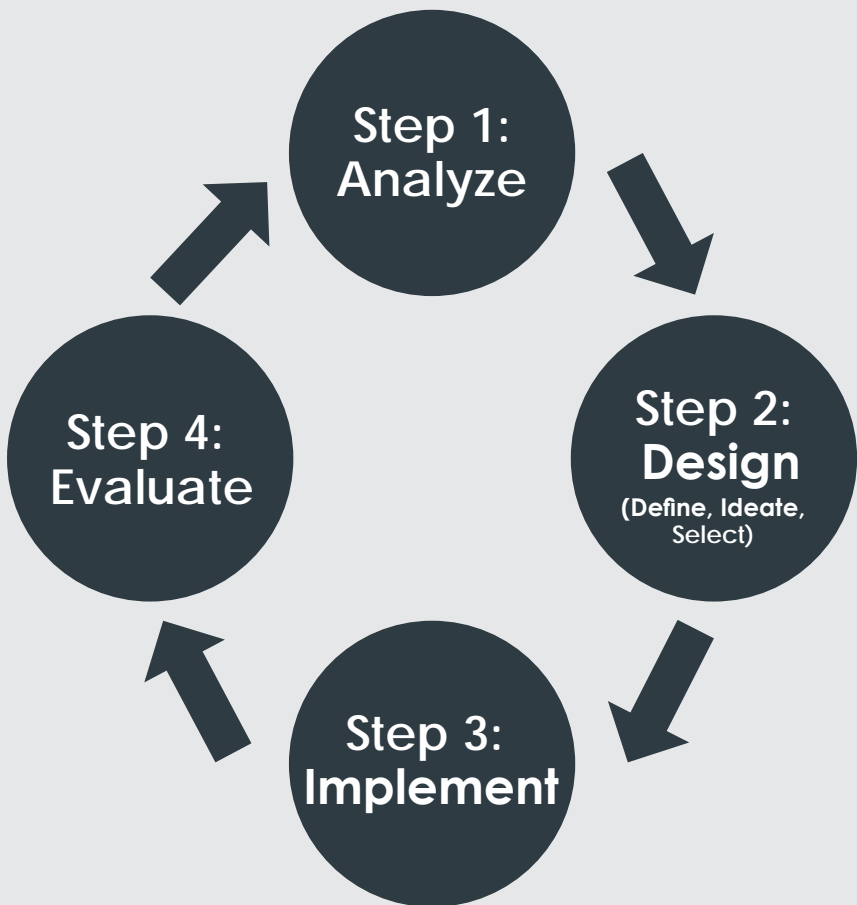
Strategic Planning Process and Planning Model

The City of Port St. Lucie utilizes the following strategic planning system to guide the organization and its continuous improvement.

Step 1: Analyze

Utilizing Scientific Data from the National Community Survey™

The Strategic Planning Process begins with analyzing citizen feedback through conducting the National Community Survey of Port St. Lucie residents, which has been conducted annually since 2018 following an initial survey in 2009. Created, administered and analyzed by the National Research Center, Inc., the National Community Survey (NCS) is described as the gold standard in community assessments. It provides a comprehensive and accurate picture of community quality and resident perspectives about local government services, policies and management. The NCS is conducted in hundreds of communities in nearly every U.S. state. The NCS uses scientific survey methods and best practices to guarantee valid findings and results into meaningful context. The Citizen Survey allows us to get the community's opinion on specifics, track our performance over time and to meaningfully compare ourselves to other communities. In addition to questions on a multitude of government services, the City Council proposes unique questions to gauge resident feedback prior to designing solutions.



Gathering In-Person Feedback at the Annual Citizen Summit

We further analyze citizen feedback through the annual #IAMPSL Citizen Summit, which attracted over 900 residents in 2024 and included a participatory budgeting exercise and unique stations representing the strategic plan goals to obtain more in-depth citizen feedback.

Reviewing emerging issues in-depth at the Winter Workshop

The City Council and staff further identify and analyze issues in-depth at the annual Winter Workshop of the City Council where they review topics for potential inclusion in the strategic plan. These in-depth discussions lead to further research and can be prioritized by the City Council in the strategic plan. The 2024 Winter Workshop included presentations of High Impact Plans (or summaries of the top ways each department is advancing the City Council's Strategic Plan along with key performance metrics and staffing projections) for all City departments.

Step 2: Design

Council direction from the Winter Workshop and feedback from the citizen survey and citizen summit are presented to the City Council at their annual strategic planning workshop. The Council utilizes this information to evaluate its current strategic goals and design (define, ideate and select) solutions in the form of refinements to the Strategic Plan. The Council conceptually approved their updated Strategic Plan Goals, Strategic Initiatives and Priority Projects at the conclusion of their annual Strategic Planning Workshop on May 6, 2024 and will be adopting the updated Strategic Plan this summer.

Step 3: Implement

The Council also meets in July to review the preliminary budget. The Council makes decisions during this review to increase or decrease fees or costs in various programs if needed. They also set the date for the two budget hearings held in September of each year. One of the most important decisions Council will make is setting the millage rate.

The adoption of the annual budget and capital improvement plan and the ongoing implementation of department strategic operations plans provide the funding and policy direction necessary to put the Strategic Plan into action. Each planning document is aligned with the community's vision, the organization's mission, the financial realities facing the City and operational priorities. Projects prioritized through the strategic planning process are underway throughout the fiscal year.

City of Port St. Lucie

Step 4: Evaluate

Quarterly updates on the progress of the strategic plan are provided. The City Council provides continued feedback and evaluation on the plan's implementation.

This year's budget narrative includes an overview of the ways each department is advancing the Citywide Strategic Plan. In addition, each department also establishes goals, initiatives and projects in their individual departmental strategic operations plans.

In addition, each department updates performance measurements on an annual basis that directly support the successful achievement of the City Council's overall strategic goals, initiatives and projects. Departments also measure and report on key performance indicators related to their workload, efficiency and effectiveness:

- Workload - Measures the quantity of activity for department (such as number of calls responded to or number of sealed bids).
- Efficiency – Measures the relationship between output and service cost (such as the average cost).
- Effectiveness – Measures the impact of an activity (Improve overall satisfaction with the quality of service).

Departments establish performance measures/indicators for each division or program within their department to monitor and project department performance. These measures must be linked to the overall goals of City Council and the department initiatives they support.

The performance measures are listed after each department's organizational chart in fund and department order. In addition, the connection between the department's key initiatives and the City Council's key strategic plan goals are outlined. This provides for continued evaluation of strategic goals and initiatives.

The City's resident-informed Strategic Planning process has been the recipient of national awards, including the Voice of the People Awards, given by Polco and ICMA to local governments that best listen to and respond to the needs of their residents.

Strategic Goals

These strategic goals reflect the most recently adopted Strategic Plan in 2023. The City Council has conceptually approved new and/or updated strategic goals, initiatives and projects for FY 24/25. The updated Strategic Plan will be brought to the Council in the summer of 2024 and the budget document will be updated accordingly.



1. Safe, Clean & Beautiful

- One of the safest cities with the lowest crime rate of cities with a population of over 100,000.
- **Improve Safety** and maintain our low crime rate with a focus on the implementation of a new policing district 5 to effectively address population growth in western Port St. Lucie; traffic, bicycle and pedestrian safety, education and development of a new Police Training facility and improved police recruitment and retention.
- **Beautify our roadways, parks, properties, and gateways into the City** by focusing on the beautification of gateways into the City: US Highway 1, and Port St. Lucie Boulevard City-wide gateways and continued implementation of the Keep Port St. Lucie Beautiful Beautification Plan.



2. Vibrant Neighborhoods

- Support vibrant, thriving neighborhoods where citizens are engaged and dedicated to their communities, including change to developing Community Engagement and Improvement Projects and Neighborhood Gathering Spaces.



3. Smart & Connected City

- Port St. Lucie endeavors to be one of the most engaged cities in the nation. Through innovation, education and connection, we work to support a bright future fueled by the power of resident engagement, smart service improvements, and creative partnerships supporting youth and adults in reaching their educational goals.
- **Expand Community Engagement** with increased civic awareness and Citizen Summit 2.0.
- **Support St. Lucie Public Schools through effective partnerships** (such as truancy prevention) to support the achievement of academic excellence as partnerships with St. Lucie Public Schools, Indian River State College and nonprofit organizations (including St. Lucie Soars/Big Brothers Big Sisters and Boys & Girls Clubs of St. Lucie County).
- Further develop the Civic Scholars Intern program, educational resources outreach for adults and youth and expand youth involvement and engagement.
- Continued development of the a **Youth Council and Teen Programming**
- **Advance innovation** as a Smart and Sustainable City, implement smart city technology, improve energy efficiency and improve resiliency.
- **Improve performance through innovation** through training, performance driven innovation projects, and expanding the use of data and analytics.



4. Diverse Economy & Employment Opportunities

Expand economic opportunities, develop partnerships, and improve processes necessary to ensure a diverse, thriving economy and continued job growth with a focus on:

- **Facilitating the Build-out of Southern Grove** in Tradition as an employment center for bio-science, health care and other job-creating commercial enterprises through the sale of City-owned land, implementing the Southern Grove Master Plan, constructing and expand job opportunities through Economic Development, identifying the Jobs Corridor 2.0 and support the “Work Local” initiative.
- **Making City Center the Mixed-Use Cornerstone of eastern Port St. Lucie** through the revitalization of the recent acquired City Center through development of a Master Plan process and initiate public/private partnership and property disposition.
- **Supporting business development** through local small business support and development in partnership with the St. Lucie County Chamber of Commerce and Small Business Development Center.



5. High-Quality Infrastructure & Facilities

• **Planning Roadways, Facilities and Fiber for Future Needs:**

- Accelerate construction of Port St. Lucie Boulevard South in partnership with FDOT with improvements for pedestrian, bicycle and vehicular traffic.
- Continue expansion of Wi-fi coverage and expanded fiber throughout the City.
- Design and Construct Public Works Administrative Complex.

• **Advancing mobility through implementation of the Mobility Plan** to reduce traffic congestion and enhance mobility.

- Designing the Village Green Drive Corridor Revitalization Project.
- **Public Transit Enhancement Plan:** Work to increase access to public transportation options for City residents through St. Lucie County Transit.

Improve water quality through:

- **Construction of the St. Lucie River/C-23 Water Quality Project at McCarty Ranch:** Construct the Project to improve water quality and provide for future water supply.
- **Implement the Septic to Sewer Master Plan Annual Projects and Education Program:** Reduce the number of septic tanks near waterbodies leading to the river in support of clean rivers.
- **Implement Stormwater Management Plan Annual Projects and Ongoing Education Program.**



7. High-Performing Government Organization

Make efforts to improve service delivery while reducing millage, enhance customer services and cultivate a high-performing government organization.

- **Reduce the millage rate** while still providing excellent service delivery to our citizens and expand tax education.
- **Enhance customer service:** through 1PSL/Your 24/7 City Hall, a system for citizens to ask questions and make requests. This new system encompasses a web portal, a new mobile app and a new phone number and call in-take system.
- **Organizational Development:** Continue to implement the City's organizational vision to be recognized nationally as a leader providing superior services through a diverse, empowered and visionary city team with a focus on training and employee development.
- **Advance intergovernmental legislative priorities.**
- **Update Citywide vision and identity and City Hall Lobby and Campus Redesign** to support enhanced citizen engagement.



6. Culture, Nature, & Fun Activities

Expand recreational and cultural opportunities through The Port and Pioneer Park, Implementing the Ten Year Parks & Recreation Master Plan and Advancing Culture and the Arts.

Implement the Port & Pioneer Park Master Plan

• **Implement the Ten Year Parks & Recreation Master Plan**

- Design and Construct Torino Regional Park including "Adventure Zone" elements
- Design and Construct Tradition Regional Park including "Adventure Zone" elements
- Design and Construct Winterlakes Park Phase 2
- Improve O.L. Peacock Sr. Preserve
- Implement Bikeways & Trails Priority Corridors
- Parkland acquisition and Environmental Lands. Green Space Preservation Program
- McCarty Ranch Camping Enhancements

• **Advance Culture & The Arts**

- Public Art Master Plan and Expand Culture etc
- Implement the Public Art Master Plan
- Expand Cultural Offerings/Special Events

Month	S	M	T	W	T	F	S
November 2023				1	2	3	4
OMB Plans for Fiscal Year 2024-25	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		
December 2023						1	2
Fiscal Year 2024-25 Budget Planning Kickoff & Capital Budget (CIP) Training Workshops with Departments	3	4	5	6	7	8	9
CIP Summary Sheets and Forms distributed to departments along with instructions	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						
January 2024							
OMB presents Budget Outlook to City Manager		1	2	3	4	5	6
Operating Budget Training and Workshops	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
February 2024							
Council Winter Workshop Review with City Manager					1	2	3
FY 23-24 Budget Amendment Requests due to OMB	4	5	6	7	8	9	10
City Council Winter Workshop	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29		
March 2024							
Departments submit CIP Requests to OMB						1	2
Review requested CIP Projects with Department Heads (CIP must be balanced) (All CIP requests need to link to the Council Goals and Strategic Plan)	3	4	5	6	7	8	9
Review CIP Projects with Department Heads, City Manager and Management Team	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						
April 2024							
Operating Budget requests must be entered in MUNIS for OMB compilation.		1	2	3	4	5	6
FY 23-24 Budget Amendment #1 first reading with City Council	7	8	9	10	11	12	13
CIP presented to City Council for tentative adoption.	14	15	16	17	18	19	20
Council Strategic Planning Workshop	21	22	23	24	25	26	27
	28	29	30	31			

May 2024

- Preliminary budget review with City Manager and Executive Team
- Department budget reviews with City Manager, Executive and Budget Teams
- Estimated Taxable Property Value received from County Property Appraiser
- Review Estimated Taxable Value and list of requests for enhancements with City Manager

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024

- OMB Update Revenues
- Proposed Budget is drafted.

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024

- City Manager Proposed Budget submitted to City Council / Certify Taxable Value is received from Property Appraiser.
- Adoption of the Strategic Plan – budget proposals updated to reflect any changes.
- Summer Workshop Packet reviewed with City Manager
- City Council Summer Workshop – City Manager Proposed Budget is reviewed.
- Millage rate and public hearing (date, time & location) are set for TRIM notices to citizens and then forwarded to County Property Appraiser

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

- Notify Property Appraiser of proposed millage, roll-back rate and public hearing.
- Ordinances and mailings for Street Lighting and Stormwater Fees
- Notices of Utility Rates, if needed
- City Charter newspaper advertising
- Town Halls 6-8 p.m. (In person at Botanical Gardens & Virtually)

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

- First Public Hearing (TRIM requirement) on Proposed Budget
- Adopt proposed Millage Rate and Budget
- TRIM Newspaper Ad as required.
- Second Public Hearing (TRIM requirement) and final adoption of Millage Rate and Budget

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Port St. Lucie
Florida**

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Port St. Lucie, Florida for its annual budget for the fiscal year beginning October 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

THE PURPOSE OF THE BUDGET

Collectively, the annual budget process and document are the most important responsibility of the City Council. This document defines four key roles explaining the work of the City Council to the City's residents, the business community, and those considering living or investing in the City.

1. The budget serves as a Policy Document providing information with respect to the policies, goals, and objectives for the coming year; further, it provides an explanation of the budget process to reach the goal and statutory obligation of a balanced budget.
2. The budget serves as the Financial Plan that explains the fiscal structure and operation of the City's major revenue sources and expenditures approved for the proposed year. This information provides projections for the current year's financial activity, as well as comparing it to historical and past programs.
3. The budget serves as an Operations Guide demonstrating the relationship between the Organization's departmental programs, structure, staffing, and the goals and objectives that have been defined in the Strategic Plan and other guiding documents.
4. Most importantly, this budget document is utilized to comprehensively communicate and provide transparency to the public on how the City of Port St. Lucie – as a government – operates within prescribed guidelines, as well as recommended and accepted practices to achieve its goals.



BUDGET OVERVIEW

The following section summarizes the budgeted revenues, expenditures, and fund balances for the City of Port St. Lucie, which is grouped by fund type. Audited ending fund balances of September 30, 2023 are combined with the estimated revenues and expenditures for FY 2023-24 to arrive at expected opening fund balances for October 1, 2024, the first day of the new budget year. Where a confident projection is available, it is the policy of the City to use this as a funding source, called budgeted cash carryforward.

A policy of full disclosure of all funds requires inclusion of the total projected fund balance. This revenue source first funds the Undesignated Reserves in each operating fund, which is allowed by the City Council Financial Policy. Any fund balance above the allowed Reserves will fund operations in the new budget year. Having a fund balance to use as cash carryforward to start a new budget year has proven extremely helpful financially. The City's largest revenues, Ad Valorem Taxes and Stormwater Fees, do not start strong collections until the third or fourth month of the budget year. Fund balances exist because of cost containment efforts on behalf of the City staff and/or revenues collected greater than budgeted. Savings on large capital projects as well as incomplete capital projects can occasionally generate significant fund balances to be used as cash carryforward. When the annual audit confirms any additional available fund balances, the approved budgets and their programs can be adjusted if required or the City Council may choose to address an unbudgeted project. A portion of the carryforward balance is the \$15.2 million reserve fund for the Utility Operations that was set aside for rate stabilization.

The adopted Financial Reserve Policy for FY 2024-25 in the General Fund is 20%. All other funds will maintain a 17% reserve except for the Building Department, which will maintain a 50% reserve balance.

REVENUE SUMMARY

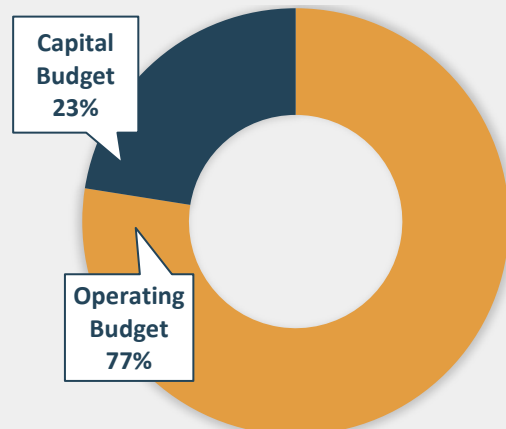
The consolidated total of all budgeted Revenues and Balances Carried Forward is \$105.5M million greater than the previous year. Ad Valorem tax revenues increased due to a 12% increase in value. Business Tax and Electric Utility Tax are also experiencing stronger collections which is primarily driven by the growth in population.

EXPENDITURE SUMMARY

Total budgeted expenditures are budgeted to increase by \$97.3M (13.7%) when compared to the previous year. Several areas such as personnel expenses, fund transfers, capital projects and debt service increased. The increase in capital expenditures is attributable to projects funded by Mobility Fees, approved by the City Council and Half Cent Sales Tax CIP which was approved by voter referendum.

The city adopts one budget every year, which includes Operating and Capital.:

- The City's **Operating Budget** for FY 2024-25: **\$625,114,482.**
- The City's **Capital Improvement Funds** for FY 2024-25: **\$181,489,292 (includes reserves).**

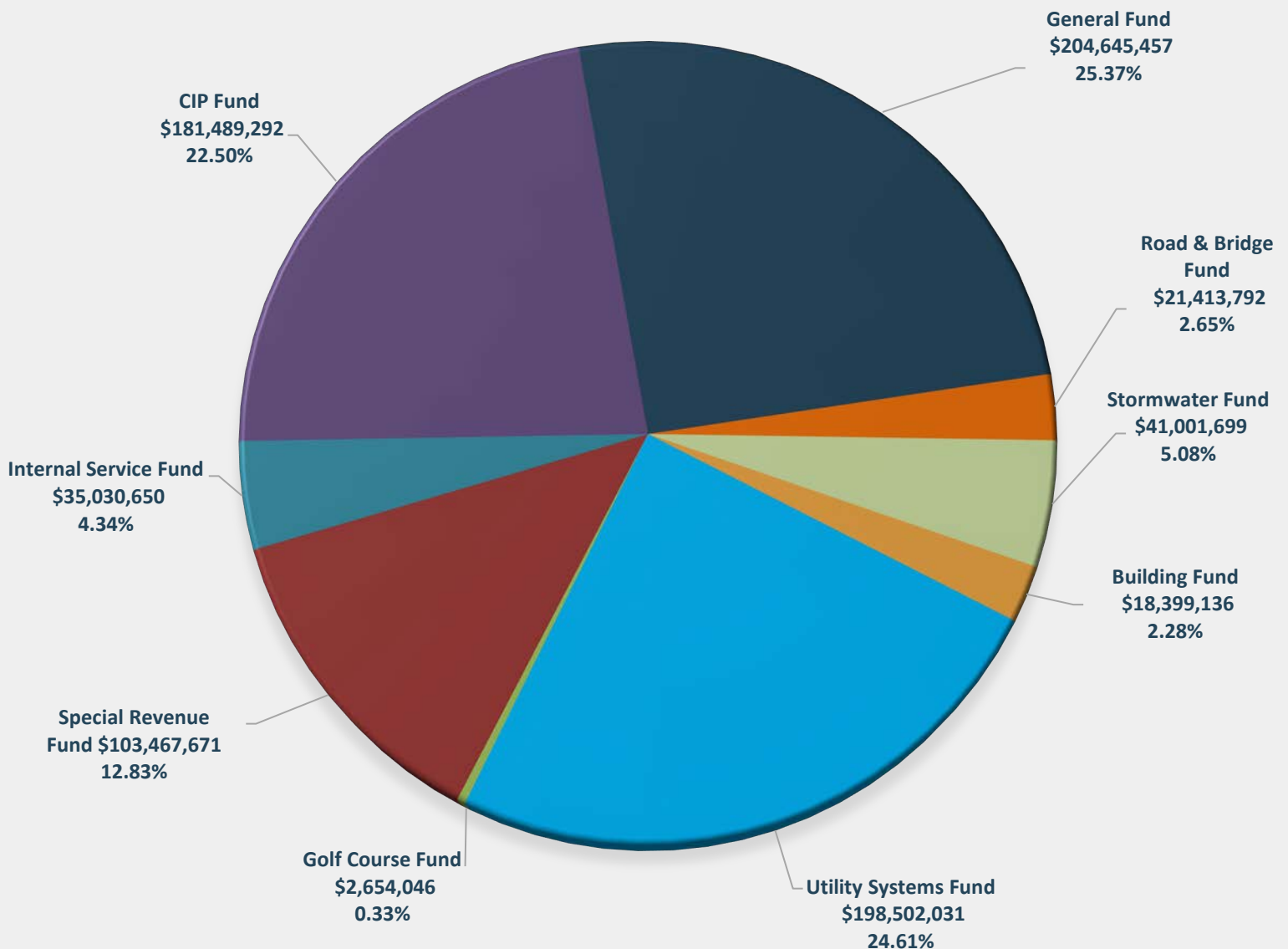


BUDGET AT A GLANCE

The Fiscal Year 2024-25 Proposed Budget for the City of Port St. Lucie totaling \$806,603,774. Each year the budget establishes the level of funding for each of the City's various funds. The goals and objectives, activities and service levels for the City's departments are dictated by the level of funding and thus ultimately controlled by the approved budget.

The proposed budget serves as an operational guideline for City staff. Through the adoption of the budget, the departments are instructed as to level of staff, amounts for operating expenses and allowable capital purchases.

All Funds Summary: Total \$806,603,774



KEY POINTS INFLUENCING THE FY 2024-25 BUDGET PREPARATION:

- Addressing the City Council’s seven Strategic Plan goals and funding of the City Council top priorities.
- Maintaining our distinction as the safest large City in Florida.
- Continue investing in our infrastructure with an increased budget for needed capital projects due to the passage of the Half-Cent Sales Tax referendum of 2018 and the Mobility Fees adopted in 2022.
- Enhancing and maintaining our current high-quality service levels.
- Providing recreational activities that are unique, fun, and available to all residents and ensuring that the equipment is safe, clean, and well maintained.
- Expanding technology to prepare our workforce to meet the needs of the future .
- Providing quality facilities that serve residents and visitors to the City.
- Providing a salary adjustment to retain valued staff and attract the most highly skilled employees to Port St. Lucie, furthering our strategic goal of being a high performing government organization.



BUDGET DEVELOPMENT OVERVIEW

The Management and Budget Division coordinates the budget process, which begins in January and ends in September. During this time, key decisions are made regarding the levels and types of services to be provided based on the anticipated level of available resources. Revenues and expenditures are projected based on information provided by City departments, outside agencies, current rate structures, historical data, and statistical trends.

The budget is more than a spending plan, it serves four basic purposes:

Information: The budget is the primary way for the City to present to the public how the Administration intends to allocate the revenues that are collected. Through the budget, residents can see how and where their tax dollars and other revenues will be spent.

Accountability: – The budget is a tool for legalizing public expenditures and to account for and control the use of public resources.

Evaluating: – The budget is used to help tell how well the City is doing its job through workload and performance indicators.

Planning – The budget is used as a planning tool for management of the City to plan for the City's future.



The first step in the annual budgeting process is to establish goals by working with the City Council at a Budget Planning Workshop held early each year. A long-range model is used to study property valuation, millage rate and their effect on funding. The largest single revenue in the General Fund, which is Ad Valorem Property Tax, is set at 4.3441 mills which will generate \$91,903,780. The Road & Bridge fund's largest revenue is Local Option Gasoline Tax revenue which is slightly increasing. The Stormwater Fee will increase to \$183.00 for FY 24-25. The only normal growth in the Stormwater Fee revenue occurs when a vacant lot is built on providing \$45.75 per unit additional revenue. The culvert inspection fee collected in this fund is experiencing growth as the level of construction permits begins climbing. For several years, the rapid growth in the City and the utility system required increased staff and contractor crews to keep up with the demand for connections to the system. With the latest market trend of moderate growth, the Utility Department is requesting 14 additional FTEs to handle the increasing level of work.

Final approval of the annual budget by the City Council follows several levels of review. The original budget requests of the departments are first reviewed by the Management and Budget Director and later the City Manager. Revenue projections are made by studying multiple year trends for each revenue line item, considering population growth and the housing industry for revenues such as impact fees, building permits and inspection fees. As the updated property valuation is made available from the St. Lucie County property appraiser's office, the impact on the City's Ad Valorem Tax Revenues is reviewed. Through meetings with department heads, all departmental budgets are adjusted accordingly, so that a balanced budget is developed. The City Manager proposes a budget that meets the desired goals of the City Council for consideration. The Council conducts final review with any directed changes being made by City staff. A Balanced Budget exists when available revenues and resources (fund balance) equals the budgeted appropriations and contingencies.

City Council Budgetary Guidelines

- Operating Expenses - hold to 3% inflationary increase.
- Golf Course Fund – limited increase in fees based on local market.
- Millage Rate – General Fund millage is set at 4.3441.
- Millage Rate – Crosstown Parkway CIP Voted Debt – 0.4193 Mill.
- Millage Rate – Road and Bridge Operating millage is set at 0.3616.
- Stormwater Fee – Increase of \$5.00 for Residential - \$183 and maintained at \$137.25 for undeveloped lots.
- Police Department Staffing - 1.60 officers per thousand of population – this Council policy has been suspended in recent years due to the rapid growth of the City and the financial challenges of maintaining the rate.
- Financial Contingency is set at 20% for the General Fund, 17% for the remaining operating funds, 50% for the Building Department Fund and 17% is set for the Medical Insurance Fund.

The City's Council Budgetary Policy calls for 1.6 sworn officers per 1,000 of population. However, with the recent budget challenges, the City Council suspended this component of their policy. The adopted sworn staffing level for FY 2023-24 is 320. Seven new sworn officers are included in the proposed budget, to growing demands for police services. With an estimated population of 245,021 as of July 1, 2023, the staffing ratio is 1.33.

Budgetary Structure

The City's approved budget is accounted for through individual funds with various departments, which are further broken down into divisions. The level of budgetary control is the department, thus allowing the City Manager, or his designee, to transfer budgeted amounts within a department budget, but this authority does not extend to transfer between funds; provided, however, that except in the case of an emergency, a fund budget may not be exceeded without prior approval of the City Council at a duly convened meeting. Appropriations are used as a means of budgetary control.

What is a Fiscal Year?

A fiscal year is twelve months starting October 1st through September 30th to which its annual operating budget applies. At the end of each fiscal year, the City determines its financial position and the results of its operation.

What is a Revenue?

Revenue is funding the City receives from a variety of sources such as property taxes, permit fees, grants, stormwater fees, franchise fees to pay for operating and capital expenses.

What is an Expenditure?

An expenditure is a disbursement of operating revenue for goods and services.

What is a Fund?

A fund is a fiscal and accounting entity with a self-balancing set of accounts.

What is an encumbrance?

An encumbrance is a commitment of appropriated funds to purchase an item or service.

What is a Strategic Plan?

A strategic plan is a document used to communicate the organizations goals, the actions needed to achieve those goals and all other critical elements developed during the planning exercise.

Property Tax

What is a Property Tax?

Property Taxes are levied on both real and personal property according to the property's valuation and tax rate. It is also called an ad valorem tax rate. The tax is determined by multiplying the taxable value of the property by the millage rate and then dividing the result by one thousand. The County Tax Collector is responsible under state law to collect all taxes imposed within the county.

What is a Mill of a Tax?

A mill is a rate of tax equal to \$1 for each \$1,000 of assessed property value. If your home has a taxable value of \$100,000 and the millage rate is \$1, then you pay \$100 in taxes.

How does Property Tax get calculated?

There are three factors for calculating the amount of property tax assessed on your house (or other property): the value of the property, the amount of value that is not subject to taxes (e.g., the homestead exemption), and the tax or millage rate.

According to State legislation, the county Property Appraiser calculates the value of each property in St. Lucie County as of January 1 each year. The appropriate exemptions are then applied to reach the final taxable value. The final taxable value is multiplied by the millage rates, i.e., City, County, School Board, and other taxing authorities to determine the amount of property taxes to be included in the November property tax bill. For example, if your taxable value after taking all exemptions is \$125,000 and the millage rate used to determine your taxes is 5.4000, then the City portion of your taxes would be \$675.00.

The calculation is performed by taking the taxable value (\$125,000), dividing by 1,000 and multiplying by the millage rate (5.4000).

$$\begin{array}{r} \underline{\$125,000} = \$125 \\ \$1,000 \\ \$125 \times 5.4000 = \$675.00 \end{array}$$

What is Rolled – Back Millage Rate?

The rolled-back millage rate is the millage rate that, when applied to the tax roll excluding new construction, would provide the same property tax revenue in adopted budget year as in the current year. It represents the millage level of no tax increase.

Budget Amendments

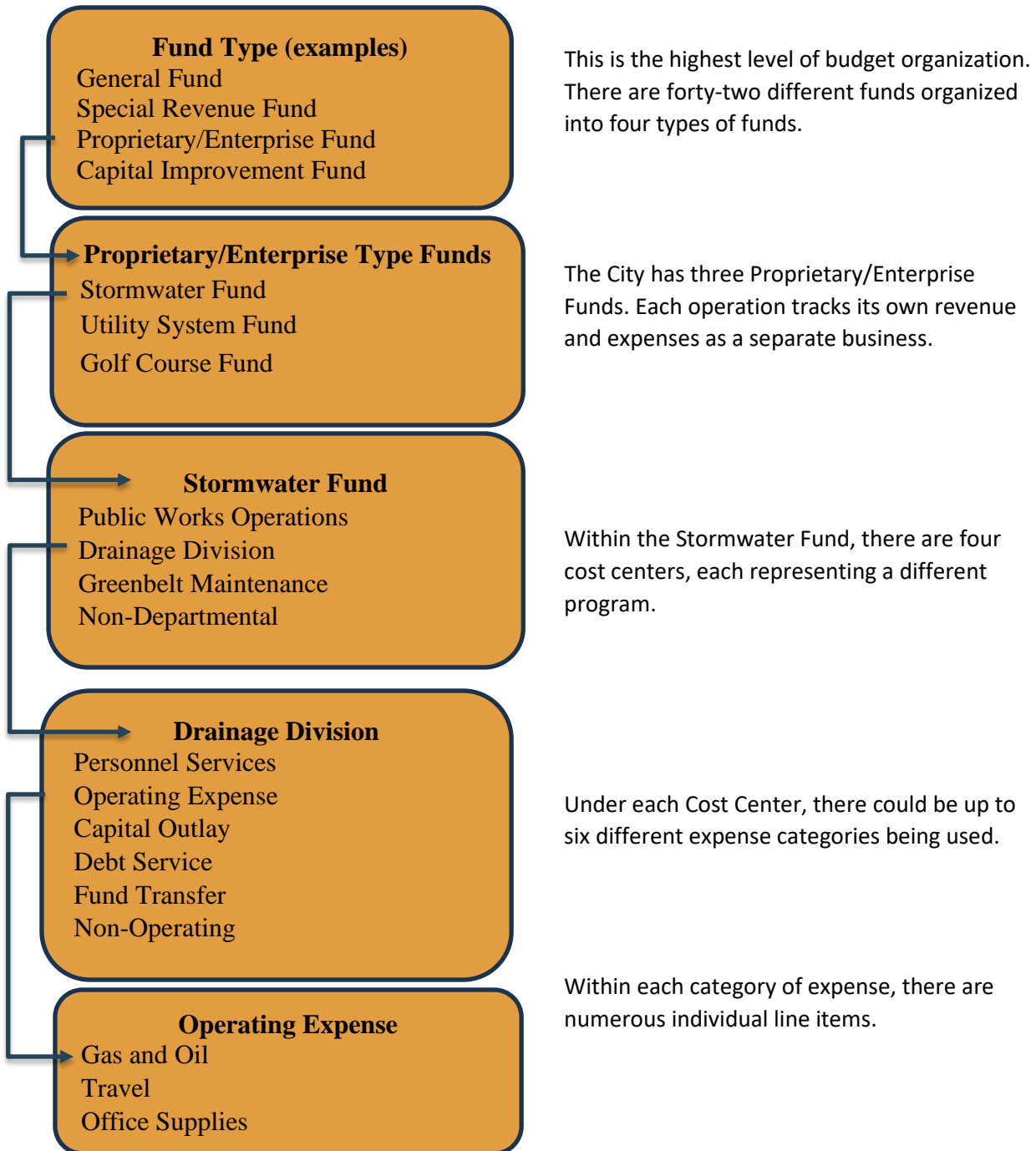
Any requests for a budget amendment to provide for unbudgeted expenditures, must be funded by additional revenues or unspent appropriations and must be approved by the City Council. Such requests are handled much like original budget requests in that they must be submitted to the Office of Management and Budget for consideration. If a funding source can be identified, the balanced budget amendment schedule is then presented to the City Manager for his/her review and approval. The amendment is then brought before the City Council at two regular meetings so that an appropriate ordinance is passed which requires two readings.

Basis of Budgeting

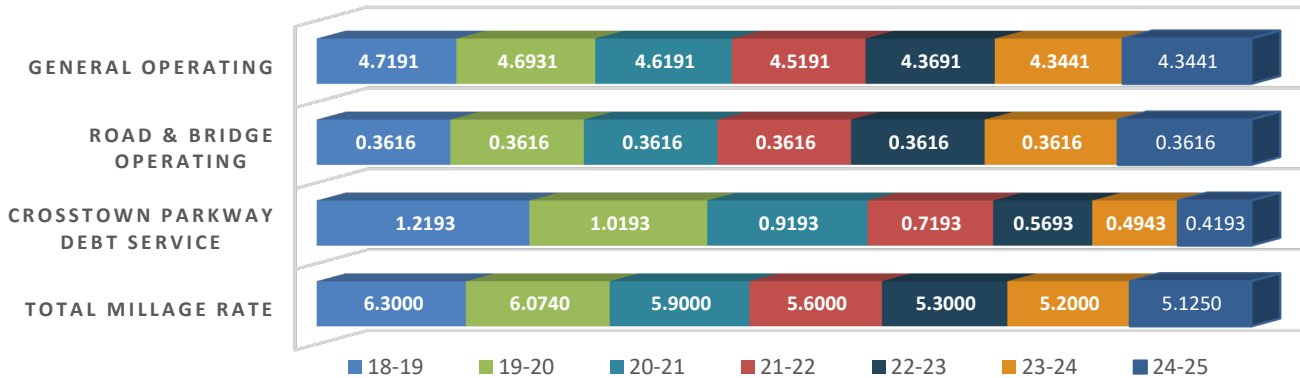
The City of Port St. Lucie develops its budget using the same basis as it is required to use for financial reporting, the modified accrual basis of accounting. Revenues are budgeted and will be recognized when they become measurable and available. Expenditures are budgeted and recognized when the liability is incurred. This accounting and budgeting basis apply to all the City's governmental type funds, i.e., the General Fund and Special Revenue Funds. The City's Stormwater Fund and Water and Sewer Utility Funds are exceptions to this, as they are proprietary funds and must be accounted for using the full accrual basis of accounting. Under this format, the two enterprise funds recognize revenues when earned and expenses are recognized when incurred regardless of when the actual cash flows occur.

BUDGET DOCUMENT STRUCTURE

The City's Budget is organized into sections by fund type, cost center, category of expense and individual line items. Fund type is established by revenue and its purpose, such as Gas Tax for Road Programs. Cost centers are generally used to capture the cost of a program, such as the Drainage Division that performs drainage repairs. Categories of Expense group similar expenses such as salary and benefits into a category called Personnel Expense. Line Items are the most basic tracking method, such as Office Supplies.






MILLAGE RATES



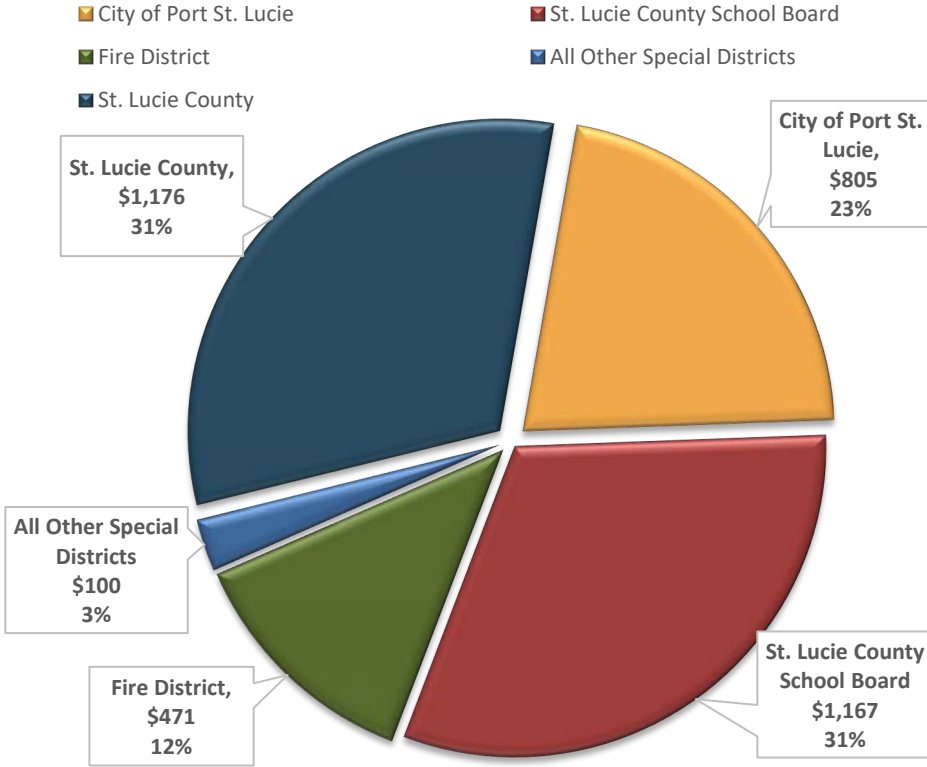
The City’s millage rate is the tax rate charged against both residential and commercial properties within the City limits. It is formally called an Ad Valorem Tax Rate meaning that it is charged “per value”. All properties are assessed a taxable value by the County Property Appraiser. The tax millage rate is based upon a per \$1,000 of valuation. The tax bill for a piece of property is then calculated by multiplying the taxable value times the adopted millage rate(s). Millage rates are expressed for example as 1.2345 and are charged against the value in thousands. The basic formula is: (Appraised value/1,000) * millage rate). For example, if your home has a taxable value of \$100,000 and the millage rate is \$1, then you would pay \$100 in taxes.

Residential property owners who use their home as their primary residence can apply for a \$50,000 homestead exemption, which reduces their “billable” tax value by that amount. The chart above shows seven years of millage rates that are funded by Ad Valorem Revenue. City Council has been committed to reducing the City’s tax rate for our residents over the last nine years.

The Proposed FY 2024-25 Budget is based on a decrease of 0.0750 for a new total millage rate of 5.1250.

Impact of Millage Reduction on City Taxes for a Median Home with Homestead Exemption	FY 2023-24 TOTAL ADOPTED MILLAGE RATE 5.2000 MILLS	FY 2024-25 TOTAL MILLAGE RATE 5.2000 MILLS	FY 2024-25 TOTAL PROPOSED MILLAGE RATE 5.1250 MILLS
The City’s total proposed property tax rate for FY 2024-25 is 5.1250, a reduction of 0.0750 from last year’s total tax rate.	 \$201,040	 \$207,071	 \$207,071
Homestead Exemption Amount	(\$50,000)	(\$50,000)	(\$50,000)
Taxable Amount	\$151,004	\$157,071	\$157,071
Total City Millage Rate (Per \$1,000 of value)	5.2000	5.2000	5.1250
Total City Taxes per Year	\$785.41	\$816.77	\$804.99
Difference with Proposed Millage Reduction			(\$11.78)

PROPERTY TAX BILL



Breakdown of Tax Bill based on \$207,071 Valuation

This graph clarifies the breakdown and distribution of a typical Ad Valorem Property Tax bill in the City of Port St. Lucie. In this example, a home with a taxable value of \$207,071 that qualifies for the \$50,000 homestead exemption as a primary residence will pay a total property tax bill of \$3,719. This chart is used as an example to show the distribution of where the tax dollars are used. The surprising point of interest for our constituents is that only 23% of their tax bill, \$805 in this example, remains in their local City budget. The largest portion of a tax bill goes to the St. Lucie County receiving (\$1,176, 31%), and to St. Lucie County School Board (\$1,167, 31%).

How does Property Tax get calculated?

There are three factors for calculating the amount of property tax assessed on your house (or other property): the value of the property, the amount of value that is not subject to taxes (e.g., the homestead exemption), and the tax or millage rate.

TAXABLE VALUE	FY 2024-25
With the \$50,000 Homestead exemption (includes \$25,000 for schools)	\$207,071
Taxable Amount	\$157,071
Total City Taxes	\$805
Schools	\$1,167
County	\$1,176
Fire Board	\$471
All Others	\$100
Total Tax Bill	\$ 3,719

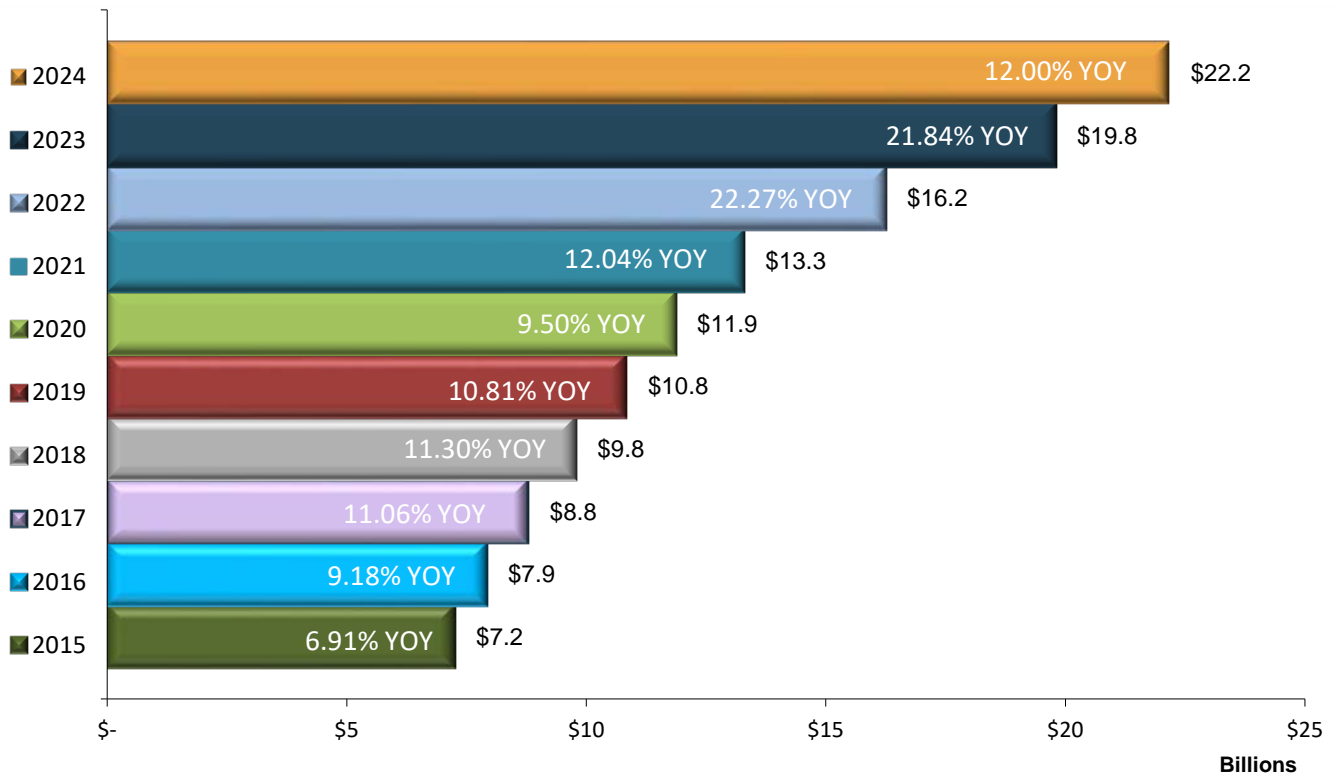


According to State legislation, the County Property Appraiser calculates the value of each property in St. Lucie County as of January 1 each year. The appropriate exemptions are then applied to reach the final taxable value. The final taxable value is multiplied by the millage rates, i.e., City, County, School Board, and other taxing authorities to determine the amount of property taxes to be included in the November property tax bill. For example, if your taxable value after taking all exemptions is \$125,000 and the millage rate used to determine your taxes is 5.4000, then the City portion of your taxes would be \$675.00. The calculation is performed by taking the taxable value (\$125,000), dividing by 1,000 and multiplying by the millage rate (5.4000).

Step (1): $\frac{\$125,000}{1,000} = \125

Step (2): $\$125 \times 5.4000 = \675

PROPERTY VALUATION



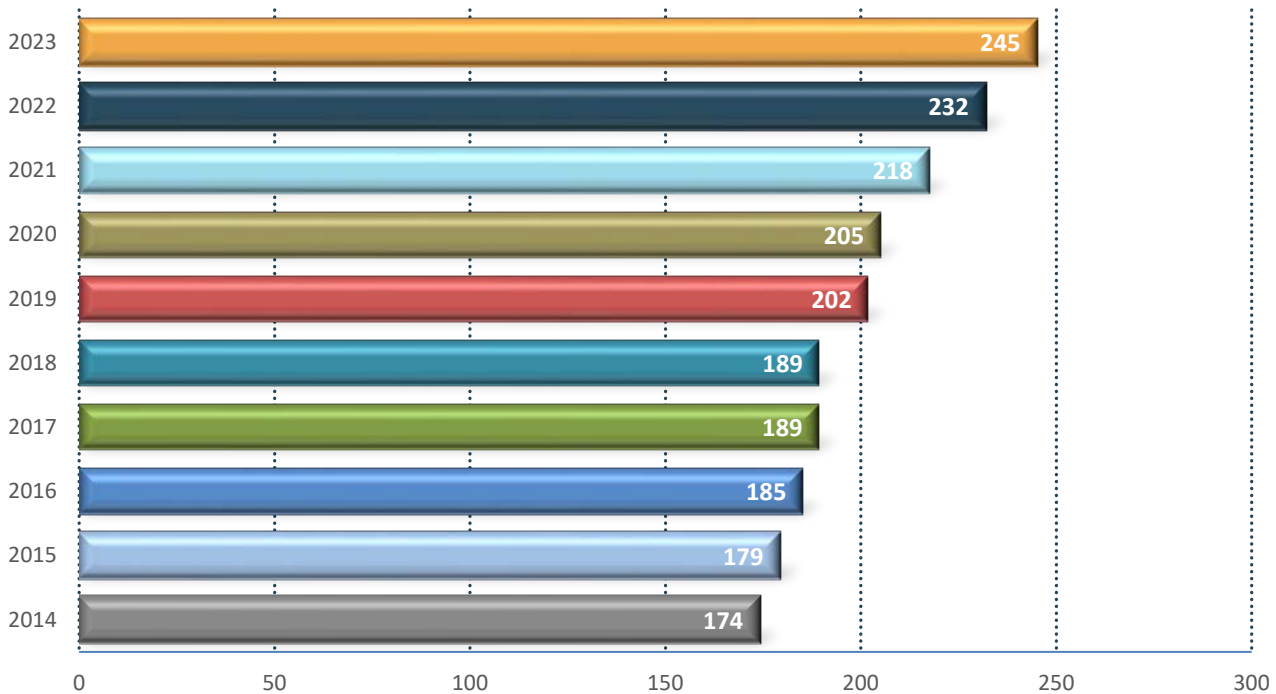
Note: YOY is the percent change Year Over Year

This graph shows the property valuation for the City of Port St. Lucie, which is set by the St. Lucie County Property Appraiser and is an important economic indicator for the community. The level of taxable valuation sets the tone for the development of the budget each year. The City of Port St. Lucie has been experiencing rapid growth in recent years. A large number of new homes being built is pushing the total property valuation upward at more moderate levels than was experienced in the early 2000s. Most of the valuation increase is due to the strong real estate market. That served to increase the Ad Valorem Tax Revenues of the City in direct proportion.

For the past decade, the City has experienced a trend of climbing taxable value. This is a positive indicator for the City and a reflection of the general economy. The FY 2024-25 budget is based on the estimated taxable value of \$22.2 billion, which is 12.0% greater than the prior year's certified taxable value. The overall gain in value will generate \$11.2 million in additional property tax revenue using the reduced millage rate of 5.2150.

POPULATION

245,021 Projected
in July of 2023



This population chart shows the strong growth pattern experienced by the City of Port St. Lucie. The City was incorporated in 1961 and our population was only 330 in 1970. However, our population was estimated to be 245,021 in July 2023. Annual increases had been averaging approximately 5,000. Port St. Lucie is Florida’s sixth largest City by population and was once listed as one of the fastest growing cities in the nation. This level of growth in past years was the driving force behind the infrastructure needs of the City and increasing levels of service. Over the years, the Parks and Recreation, Police and Utility Departments have grown to reflect the growth of the community.

The first half of this time-period shows a more reasonable and steady growth although the pace of new residential construction is picking up which adds to the population. Although growth has been rapid in recent years, we saw a slower pace in 2023. Overall, growth is still happening steadily, and the City’s future continues to remain bright!

STAFFING OVERVIEW



Staffing levels are set by the adopted budget, which provides the funding for the approved listing of positions. Most operating budgets are a large percentage of salaries and benefits. Thus, the staffing level is a critical component of the budget. During the downturn of the economy and the years of falling taxable value, steps were taken to control costs which lead to reducing the staffing costs. The City froze pay rates and raised the employee health insurance contributions. In addition to these adjustments, the City reduced staffing levels by an overall 21% in those years. The trend in FTE's reported in the General Fund follows closely the trend of property tax revenue in the General Fund which is the largest single revenue in this fund.

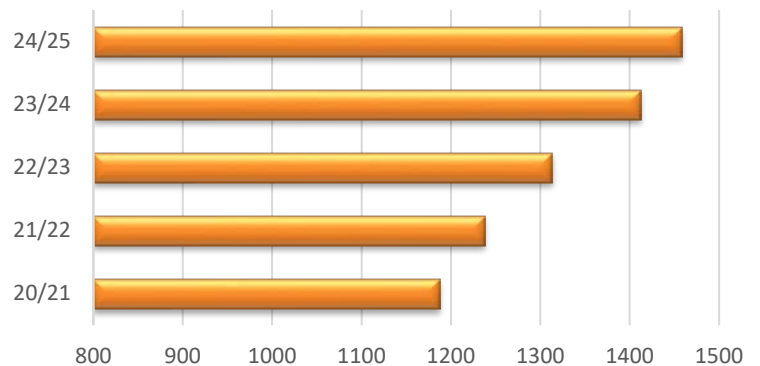
The City of Port St. Lucie's proposed FY 2024-25 Budget allows for a staffing level of 1,458.35 FTE's (Full Time Equivalent). That is a net increase of 44 FTE's.

For budget purposes, staff positions are counted and measured using an FTE (Full Time Equivalent) basis. One FTE is a budgeted position that is scheduled for 80 work hours in a two-week pay period. By gathering payroll data on the number of hours being paid during the year, the budgeted number of FTE's can be compared to the number of actual FTEs used. A monthly report tracks these variances and can identify vacancies, which represent savings, and identify any over staffing that might accidentally occur. During the years of staffing cuts many departments were able to drop vacant positions and minimize actual layoffs. With the difficult financial position of the City, the Council suspended the Police Sworn staffing policy of 1.6 officers per thousand of population.

The current sworn staffing level in FY 2024-25 is 327 which establishes a staffing ratio of 1.33 with the assumed population of 245,021.

The following pages represent a listing of the total number of full-time and part-time positions approved along with the position title. Included is a summary listing of adopted FTE increases by fund and department. Positions are converted to full time equivalent with 80 hours per two-week pay period equaling 1.0 FTE. This allows tracking of man-hours which controls salaries being paid.

City of Port St. Lucie Staff Changes



TOTAL CITYWIDE POSITIONS PROPOSED FTES BY DEPARTMENT - FY 2024-25

(FULL-TIME EQUIVALENT)				
	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
GENERAL FUND DEPARTMENTS				
1100-CITY COUNCIL	2.00	2.00	3.00	1.00
1200-CITY MANAGER	11.00	11.00	11.33	0.33
1210-CITY CLERK	9.00	9.00	9.00	0.00
1300-FINANCE	35.63	38.00	39.00	1.00
1310-HUMAN RESOURCES	16.83	17.83	15.83	-2.00
1311-COMMUNICATIONS	12.20	13.20	13.20	0.00
1312-NEIGHBORHOOD SERVICES	2.80	3.10	3.10	0.00
1313-RISK MANAGEMENT	0.00	0.00	4.00	4.00
1320-INFORMATION TECHNOLOGY	33.00	38.00	40.00	2.00
1330-OFFICE OF MANAGEMENT & BUDGET	13.00	14.00	15.00	1.00
1400-CITY ATTORNEY	18.00	18.00	18.00	0.00
1500-PLANNING & ZONING	15.80	16.80	16.80	0.00
2105-POLICE DEPARTMENT OPERATIONAL SUPPORT SERVICES	29.00	31.00	31.00	0.00
2110-POLICE DEPARTMENT ADMINISTRATION	9.00	10.00	10.00	0.00
2111-POLICE DEPARTMENT PROFESSIONAL STANDARDS	27.00	29.00	30.00	1.00
2112-POLICE DEPARTMENT SPECIAL INVESTIGATION UNIT	21.00	26.00	26.00	0.00
2115-POLICE DEPARTMENT DETECTIVE	47.00	49.00	52.00	3.00
2123-POLICE DEPARTMENT DOMESTIC VIOLENCE	3.00	3.00	3.00	0.00
2130-POLICE DEPARTMENT OPERATIONS/PATROL	192.00	209.00	215.00	6.00
2131-POLICE DEPARTMENT NPB DISTRICT SUPPORT	16.00	16.00	16.00	0.00
2134-POLICE DEPARTMENT SCHOOL CROSSING GUARDS	15.39	17.23	17.23	0.00
2135-NEIGHBORHOOD SERVICES - CODE COMPLIANCE	25.45	28.20	29.20	1.00
2139-POLICE DEPARTMENT NPB TRAFFIC UNIT	10.00	12.00	12.00	0.00
2500-EMERGENCY MANAGEMENT	2.20	3.20	3.20	0.00
3900-OFFICE OF SOLID WASTE KEEP PORT ST. LUCIE BEAUTIFUL	7.00	10.00	7.00	-3.00
3905-URBAN BEAUTIFICATION - PUBLIC WORKS	0.00	0.00	3.50	3.50
4135-FACILITIES MAINTENANCE	20.00	20.725	20.725	0.00
5100-INTERNS	0.50	0.32	0.32	0.00
5200-OFFICE OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00	0.00
6200-POLICE DEPARTMENT ANIMAL CONTROL	13.50	13.50	13.50	0.00
7200-PARKS AND RECREATION - RECREATION	14.776	12.611	12.611	0.00
7201-PARKS AND RECREATION - AIROSO COMMUNITY CENTER	8.90	10.175	10.175	0.00
7202-PARKS AND RECREATION - GYMNASIUM	7.625	8.625	8.625	0.00
7205-PARKS AND RECREATION - ADMINISTRATION	7.00	7.00	7.00	0.00
7210-PARKS AND RECREATION - PARKS	60.05	69.50	70.50	1.00
7215-PARKS AND RECREATION - BOTANICAL GARDENS	5.45	8.175	8.175	0.00
7216-PARKS AND RECREATION - MCCARTY RANCH	1.00	1.00	1.00	0.00
7235-PARKS AND RECREATION - TURF MAINTENANCE	7.00	7.00	7.00	0.00
7500-MIDFLORIDA EVENT CENTER	22.745	23.745	24.085	0.34
7502-PARKS AND RECREATION - FITNESS CENTER	7.360	7.450	7.45	0.00
7503-PARKS AND RECREATION - RECREATION	13.415	14.190	14.190	0.00
GENERAL FUND TOTAL	763.62	829.575	849.745	20.17

Note: A portion of the Executive Director of Business Development moved from MIDFLORIDA Event Center to the City Manager's Department and the CRA Fund. .33 of the FTE was transferred out of the General Fund. Also, a position in Urban Beautification is proposed to be split funded with 001.3905 Urban Beautification, Road and Bridge Fund and the Stormwater Fund.

TOTAL CITYWIDE POSITIONS PROPOSED FTES BY DEPARTMENT - FY 2024-25

(FULL-TIME EQUIVALENT)				
GENERAL FUND DEPARTMENTS	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
SOLID WASTE OPERATING FUND #106				
3410 - SOLID WASTE OPERATING	0.00	11.00	12.00	1.00
SOLID WASTE OPERATING FUND TOTAL	0.00	11.00	12.00	1.00
BUILDING DEPARTMENT FUND #110				
2405-ADMINISTRATION	16.50	16.50	13.50	-3.00
2410-LICENSING	7.00	7.00	5.00	-2.00
2415-PERMITTING	13.00	13.00	15.00	2.00
2420-INSPECTIONS	41.00	43.00	45.00	2.00
2425-PLANS REVIEW	20.00	20.00	23.00	3.00
BUILDING FUND TOTAL	97.50	99.50	101.50	2.00
NPES FUND - FUND #112				
4126-DRAINAGE	1.00	1.00	2.00	1.00
NPDES FUND TOTAL	1.00	1.00	2.00	1.00
NSP3 -FUND #114				
5500-NSP3 ADMINISTRATION	0.05	0.00	0.00	0.00
NSP3 FUND TOTAL	0.05	0.00	0.00	0.00
NSP - FUND #116				
5510-NSP ADMINISTRATION	0.05	0.10	0.10	0.00
NSP FUND TOTAL	0.05	0.10	0.10	0.00
C.D.B.G. FUND # 118				
5910-COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRAT	2.20	2.80	2.80	0.00
CDBG FUND TOTAL	2.20	2.80	2.80	0.00
S.H.I.P. FUND #119				
5510-STATE HOUSING INITIATIVE PARTNERSHIP	1.20	1.80	2.80	1.00
SHIP FUND TOTAL	1.20	1.80	2.80	1.00
NEIGHBORHOOD IMPROVEMENT & COMMUNITY ENGAGEMENT FUND #127				
1520-NEIGHBORHOOD PLANNING	1.25	0.00	0.00	0.00
NEIGHBORHOOD IMPROVEMENT FUND TOTAL	1.25	0.00	0.00	0.00
SW ANNEXATION AFFORDABLE HOUSING FUND #128				
5500-SW ANNEX AFFORDABLE HOUSING	0.00	0.20	0.20	0.00
NEIGHBORHOOD IMPROVEMENT FUND TOTAL	0.00	0.20	0.20	0.00
COMMUNITY REDEVELOPMENT AGENCY FUND #175				
5210-COMMUNITY REDEVELOPMENT AGENCY (CRA)	2.00	2.00	2.33	0.33
CRA FUND TOTAL	2.00	2.00	2.33	0.33

TOTAL CITYWIDE POSITIONS PROPOSED FTES BY DEPARTMENT - FY 2024-25

(FULL-TIME EQUIVALENT)				
GENERAL FUND DEPARTMENTS	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
HALF-CENT SALES TAX - 310	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
4105-OPERATIONS	1.00	1.00	1.00	0.00
HALF CENT SALES TAXFUND TOTAL	1.00	1.00	1.00	0.00
GOLF COURSE FUND #421	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
7250-MAINTENANCE	5.00	5.00	5.00	0.00
7251-OPERATIONS	5.175	5.175	5.175	0.00
GOLF COURSE FUND TOTAL	10.175	10.175	10.175	0.00
PUBLIC WORKS DEPARTMENTS (104 AND 401 FUNDS)	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
4105-OPERATIONS	25.00	25.00	27.50	2.50
4118-REGULATORY	16.00	21.00	21.00	0.00
4121-TRAFFIC	23.00	23.00	24.00	1.00
4125-STREETS	12.00	12.00	12.00	0.00
4126-DRAINAGE	48.00	44.00	44.00	0.00
4127-GREENWAY/WATERWAY MAINTENANCE	11.00	11.00	11.00	0.00
ROAD & BRIDGE AND STORMWATER FUND TOTAL	135.00	136.00	139.50	3.50
UTILITY DEPARTMENT FUNDS	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
1340-ADMINISTRATION	12.20	12.20	12.20	0.00
1346-CUSTOMER SERVICE	27.00	28.00	30.00	2.00
1347-BILLING	7.00	14.00	15.00	1.00
1348-METER READER	10.00	13.00	14.00	1.00
1350-TECHNICAL SERVICES	16.00	20.00	22.00	2.00
1355-UTILITY - ENGINEERING	10.00	9.00	9.00	0.00
1360-MAPPING	13.00	11.00	12.00	1.00
1375-INSPECTIONS	22.00	21.00	23.00	2.00
1380-LAB	8.00	8.00	9.00	1.00
3310-WATER SERVICES-PLANT	13.00	14.00	14.00	0.00
3311-WATER SERVICES-CROSS CONNECTION	8.00	9.00	9.00	0.00
3312-JEA WATER FACILITIES	8.00	8.00	8.00	0.00
3316 WATER DISTRIBUTION/PREVENTATIVE MAINTENANCE	22.00	21.00	22.00	1.00
3345-WAREHOUSE	11.00	7.00	7.00	0.00
3360-MAINTENANCE	7.00	8.00	8.00	0.00
3370-INFLOW AND INFILTRATION	7.00	7.00	7.00	0.00
3380-LIFTSTATIONS	17.00	17.00	18.00	1.00
3390-TELEMETRY & INSTRUMENTATION	21.00	19.00	20.00	1.00
3512-WP WASTEWATER PLANT	8.00	8.00	8.00	0.00
3513-GLADES WASTEWATER TREATMENT PLANT	10.00	10.00	10.00	0.00
3516-WASTEWATER COLLECTION/PREVENTATIVE MAINTENANCE	29.00	42.00	42.00	0.00
3560-WASTEWATER MAINTENANCE	6.00	6.00	6.00	0.00
UTILITY DEPARTMENT FUND TOTAL	292.20	312.20	325.20	13.00
UTILITY CONNECTION FUND #439	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
3315 WATER INSTALLS	3.00	3.00	4.00	1.00
3515 WATER COLLECTION	8.00	3.00	3.00	0.00
UTILITY CONNECTION FUND TOTAL	11.00	6.00	7.00	1.00

TOTAL CITYWIDE POSITIONS PROPOSED FTES BY DEPARTMENT - FY 2024-25

(FULL-TIME EQUIVALENT)				
GENERAL FUND DEPARTMENTS	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
MEDICAL INSURANCE FUND #605	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
1900-MEDICAL INSURANCE GENERAL GOVERNMENT	1.00	1.00	2.00	1.00
MEDICAL INSURANCE FUND #605	1.00	1.00	2.00	1.00
SOLID WASTE FUND #620	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE)
3410-GENERAL SOLID WASTE	10.09	0.00	0.00	0.00
SOLID WASTE FUND TOTAL	10.09	0.00	0.00	0.00
CITY TOTAL	1,329.34	1,414.35	1,458.35	44.00
POLICE DEPARTMENT TOTAL	382.89	415.730	425.73	10.00
PARKS & RECREATION TOTAL (INCLUDES GOLF)	142.75	145.725	146.725	1.00

*Positions are converted to Full-Time Equivalent with 80 hours per two-week pay period equaling 1.0 FTE. This allows tracking of man hours which controls salaries being paid. Total positions for Police does not include Parks Officers charged directly to Parks & Recreation.

SUMMARY OF NEW POSITIONS PROPOSED BUDGET - FY 2024-25

GENERAL FUND DEPARTMENTS – 001 FUND

1100-CITY COUNCIL	1.00	Executive Assistant - City Council
1300-FINANCE	1.00	Grants and Project Analyst
1310-HUMAN RESOURCES	1.00	HR Generalist
1313-RISK MANAGEMENT	1.00	Project Manager
1320-INFORMATION TECHNOLOGY	1.00	IT Executive Technology
1320-INFORMATION TECHNOLOGY	1.00	Application Support Specialist
1330-OFFICE OF MANAGEMENT & BUDGET	1.00	Procurement Contracting Officer III
2135-NEIGHBORHOOD SERVICES	1.00	Code Compliance Supervisor
3900-KPSL BEAUTIFUL	1.00	Maintenance Worker

POLICE DEPARTMENT

2111-PROFESSIONAL STANDARDS	1.00	Crime Analyst Manager
2115-DETECTIVES	2.00	Digital Forensic Examiner
2115-DETECTIVES	1.00	Detective Sergeant Major Crimes
2130-NEIGHBORHOOD PATROL (NPB)	6.00	Police Officers

PARKS AND RECREATION

7210-P&R PARKS DIVISION	1.00	Manager CIP
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MIDFLORIDA Event Center

7500-MIDFLORIDA Event Center	1.00	Event Technician
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GENERAL FUND TOTAL	21.00	
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BUILDING DEPARTMENT -110 FUND

2425-ADMINISTRATION	2.00	Plans Examiner
BUILDING FUND TOTAL	2.00	

431 UTILITY SYSTEMS WATER & SEWER OPERATING FUND

1346-CONNECTION SUPPORT	1.00	Connection Support Specialist
1346-CONNECTION SUPPORT	1.00	Connection Support Leader
1347-UTILITY BILLING, BUDGET & PROCUREMENT	1.00	Capital Improvement Project Budget Analyst
1348-METER READER	1.00	Water Meter Technician
1350-UTILITY ENGINEERING	1.00	Project Coordinator
1350-UTILITY ENGINEERING	1.00	Administrative Operations Coordinator
1360-MAPPING	1.00	Mapping Technician
1380-LAB	1.00	Fats, Oils, and Grease (FOG) Inspector
3316-WATER DISTRIBUTION	1.00	Field Technician Trainee
1375-LOCATORS & INSPECTORS	1.00	Utility Locator
1375-LOCATORS & INSPECTORS	1.00	Utility Inspector
3380-LIFT STATIONS	1.00	Field Technician Trainee
3390-INSTRUMENTATION	1.00	Fiber Optic Technician
431-UTILITY SYSTEMS FUND TOTAL	13.00	

SUMMARY OF NEW POSITIONS PROPOSED BUDGET - FY 2024-25

439-UTILITY SYSTEM FUND TOTAL

3315-WATER INSTALLS	1.00	Field Technician Trainee
439-UTILITY SYSTEMS FUND TOTAL	1.00	

104 ROAD & BRIDGE /401 STORMWATER - PUBLIC WORKS

4105-CIP & SALES TAX GROUP	1.00	Project Coordinator
4105-ADMINISTRATION	1.00	Administrative Operations Coordinator
4121-TRAFFIC OPERATIONS	1.00	Project Manager, Traffic Operations
104 ROAD & BRIDGE / 401 STORMWATER FUND TOTAL	3.00	

106- SOLID WASTE OPERATING FUND

3410 - OPERATING	1.00	NPDES Inspector
SOLID WASTE FUND TOTAL	1.00	

112 -NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM FUND

4126-N.P.D.E.S.	1.00	NPDES Inspector
NPDES FUND TOTAL	1.00	

119 - STATE HOUSING INITIATIVE PARTNERSHIP FUND

5510-S.H.I.P.	1.00	Housing Specialist
NPDES FUND TOTAL	1.00	

605 - MEDICAL TRUST FUND

1900-GENERAL GOVERNMENT	1.00	Benefits Analyst
NPDES FUND TOTAL	1.00	

TOTAL 2024/25 PROPOSED (Citywide new positions)	44.000	
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**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1100 CITY COUNCIL				
Executive Assistant to the City Manager/Special Assistant to the Mayor	0.00	1.00	1.00	0.00
Executive Assistant to the City Manager	2.00	0.00	1.00	1.00
Senior Executive Assistant	0.00	1.00	1.00	0.00
	2.00	2.00	3.00	1.00
1200 CITY MANAGER				
1PSL Coordinator/ Executive Assistant	1.00	1.00	1.00	0.00
Assistant City Manager	2.00	3.00	3.00	0.00
Chief Assistant City Manager	1.00	0.00	0.00	0.00
City Manager	1.00	1.00	1.00	0.00
Deputy City Manager	2.00	3.00	3.00	0.00
Executive Assistant /Project Coordinator	1.00	1.00	1.00	0.00
Grants/Strategic Initiatives Project Manager	1.00	1.00	1.00	0.00
Senior Executive Administrator	1.00	1.00	1.00	0.00
Strategic Initiatives Director	1.00	0.00	0.00	0.00
Executive Director of Business Development	0.00	0.00	0.33	0.33
	11.00	11.00	11.33	0.33
1210 CITY CLERK				
Agenda Manager	1.00	1.00	1.00	0.00
Assistant City Clerk	1.00	1.00	1.00	0.00
City Clerk	1.00	1.00	1.00	0.00
Deputy City Clerk II	2.00	2.00	2.00	0.00
Deputy City Clerk II/Board Liaison And Committee Coordinator	1.00	1.00	1.00	0.00
Deputy City Clerk III	1.00	1.00	1.00	0.00
City Clerk Administrator	1.00	1.00	1.00	0.00
Records Coordinator	1.00	1.00	1.00	0.00
	9.00	9.00	9.00	0.00
1300 FINANCE				
Accountant I	2.00	2.00	2.00	0.00
Accountant II	0.00	1.00	1.00	0.00
Accounting & Special Projects Manager	0.00	1.00	1.00	0.00
Accounting Clerk	0.63	0.00	0.00	0.00
Accounting Clerk II	2.00	0.00	0.00	0.00
Accounting Manager	1.00	2.00	2.00	0.00
Assessment & Property Tax Assessment Manager Supervisor	1.00	0.00	0.00	0.00
Assessment & Property Tax Manager	1.00	1.00	1.00	0.00
Assistant Accounting Manager	0.00	0.00	0.00	0.00
Assistant Manager, Finance Administration	1.00	0.00	0.00	0.00
Business Tax Analyst	1.00	1.00	1.00	0.00
Business Tax Compliance Officer	1.00	1.00	1.00	0.00
Business Tax Coordinator	0.00	1.00	1.00	0.00
Business Tax Manager	1.00	1.00	1.00	0.00
Capital Assets Accountant	1.00	1.00	1.00	0.00
Chief Financial Officer	1.00	0.00	0.00	0.00
Deputy Director - Finance	1.00	3.00	3.00	0.00
Executive Project Manager	1.00	1.00	1.00	0.00
Finance Director	1.00	1.00	1.00	0.00
Finance Investment Manager	1.00	0.00	0.00	0.00
Finance Operations Administrator	1.00	0.00	0.00	0.00
Financial Admin Manager	0.00	1.00	1.00	0.00
Grants & Projects Analyst	0.00	0.00	1.00	1.00
Grants Administrator/Accountant	0.00	1.00	1.00	0.00
Lien Division Manager	1.00	0.00	0.00	0.00
Lien Services Assistant Manager	0.00	1.00	1.00	0.00
Lien Specialist II	0.00	1.00	1.00	0.00
Lien Specialist III	0.00	2.00	2.00	0.00
Management Analyst II	1.00	0.00	0.00	0.00
Payroll Assistant Manager	1.00	1.00	1.00	0.00
Payroll Manager	1.00	1.00	1.00	0.00
Retirement Division Manager	1.00	1.00	1.00	0.00
Senior Accounting Specialist	0.00	1.00	1.00	0.00
Senior Payroll Specialist	1.00	1.00	1.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1300 FINANCE - Continued				
Pension Plan Specialist	1.00	0.00	0.00	0.00
Purchasing Card Coordinator	1.00	1.00	1.00	0.00
Retirement Analyst	1.00	2.00	2.00	0.00
Retirement Specialist	1.00	1.00	1.00	0.00
Senior Accountant	2.00	2.00	2.00	0.00
Senior Business Analyst	1.00	1.00	1.00	0.00
Special Assessment Accountant	2.00	1.00	1.00	0.00
Special Assessment Coordinator	1.00	1.00	1.00	0.00
SR Special Assessment Accountant	1.00	1.00	1.00	0.00
	35.63	38.00	39.00	1.00
1310 HUMAN RESOURCES				
Administrative Assistant (shared with five departments)	0.20	0.20	0.20	0.00
Acting HRIS Manager	0.00	1.00	1.00	0.00
Assistant Director - Human Resources	1.00	1.00	1.00	0.00
Assistant Recruitment Manager	1.00	1.00	1.00	0.00
Customer Service Specialist	0.63	0.63	0.63	0.00
Deputy Director - Human Resources	1.00	0.00	0.00	0.00
Director - Human Resources	1.00	1.00	1.00	0.00
Director - Risk Management	1.00	1.00	0.00	-1.00
Human Resources Analyst	1.00	2.00	3.00	1.00
Human Resources Generalist	0.00	1.00	1.00	0.00
Human Resources Generalist II	1.00	1.00	1.00	0.00
Human Resources Generalist III	0.00	1.00	1.00	0.00
Human Resources Manager, Benefits	1.00	0.00	0.00	0.00
Human Resources Manager	2.00	1.00	1.00	0.00
Risk Management Manager	1.00	1.00	0.00	-1.00
Human Resources Administrator	1.00	1.00	1.00	0.00
Organizational Development Project Manager	1.00	1.00	1.00	0.00
Recruitment Manager	1.00	1.00	1.00	0.00
Risk Management Analyst	1.00	1.00	0.00	-1.00
Training Coordinator	1.00	1.00	1.00	0.00
	16.83	17.83	15.83	-2.00
1311 COMMUNICATIONS				
Administrative Assistant (shared with five departments)	0.20	0.20	0.20	0.00
Brand Strategist	1.00	0.00	0.00	0.00
Brand Strategist/Project Manager	1.00	1.00	1.00	0.00
Communications Director	1.00	1.00	1.00	0.00
Communications Liaison	1.00	1.00	1.00	0.00
Creative Team Manager	1.00	1.00	1.00	0.00
Digital Technology Coordinator	1.00	1.00	1.00	0.00
Digital Video Producer	1.00	1.00	1.00	0.00
Digital Video Team Manager	1.00	1.00	1.00	0.00
Engagement Manager	1.00	1.00	1.00	0.00
Graphic & Digital Content Specialist	1.00	1.00	1.00	0.00
Innovation Strategist, Communications	1.00	1.00	1.00	0.00
Social Media Manager	0.00	1.00	1.00	0.00
Strategic Communications Team Manager	0.00	1.00	1.00	0.00
Webmaster	1.00	1.00	1.00	0.00
	12.20	13.20	13.20	0.00
1312 NEIGHBORHOOD SERVICES				
Community Services Redevelopment Coordinator	0.30	0.00	0.00	0.00
Administrative Operations Coordinator	0.00	0.60	0.60	0.00
Deputy Director, NSD	0.90	0.80	0.80	0.00
Housing Programs Manager	0.30	0.70	0.70	0.00
Grants Coordinator	0.00	1.00	1.00	0.00
Neighborhood Services Director	0.30	0.00	0.00	0.00
Project Coordinator	1.00	0.00	0.00	0.00
	2.80	3.10	3.10	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1313 RISK MANAGEMENT				
Risk Management Analyst	0.00	0.00	1.00	1.00
Director - Risk Management	0.00	0.00	1.00	1.00
Manager, Risk Management	0.00	0.00	1.00	1.00
Project Manager	0.00	0.00	1.00	1.00
	0.00	0.00	4.00	4.00
1320 INFORMATION SERVICES				
Application Support Specialist	1.00	2.00	3.00	1.00
Assistant Director - Information Technology	1.00	1.00	1.00	0.00
Business Intelligence Analyst II	1.00	0.00	0.00	0.00
Chief Information Officer	1.00	1.00	1.00	0.00
Cloud Services Administrator	1.00	2.00	2.00	0.00
Cloud Services Manager	1.00	1.00	1.00	0.00
Data Center Manager	1.00	1.00	1.00	0.00
Data Visualization Analyst I	0.00	1.00	1.00	0.00
Fiber Infrastructure Administrator	1.00	1.00	1.00	0.00
GIS Developer II	1.00	1.00	1.00	0.00
I.T. Manager	1.00	0.00	0.00	0.00
I.T. Utility Locator	0.00	1.00	1.00	0.00
Information Security Officer	1.00	1.00	1.00	0.00
IT Executive Technology	0.00	0.00	1.00	1.00
IT Infrastructure Network Manager	1.00	1.00	1.00	0.00
IT Security Technician I - III	1.00	2.00	2.00	0.00
Network Infrastructure Administrator	1.00	1.00	1.00	0.00
PC Technician	1.00	0.00	0.00	0.00
Principal Database Architect	0.00	1.00	1.00	0.00
Principal GIS Architect	0.00	1.00	1.00	0.00
Principal Software Architect	1.00	1.00	1.00	0.00
Security Analyst	1.00	0.00	0.00	0.00
Security Analyst I	1.00	2.00	2.00	0.00
Senior GIS Developer	1.00	0.00	0.00	0.00
Service Desk Supervisor, MIS	1.00	1.00	1.00	0.00
Service Desk Support Technician I-II	5.00	6.00	6.00	0.00
Software Developer I-III	5.00	5.00	5.00	0.00
Technical Operations Manager	1.00	1.00	1.00	0.00
Technology Purchasing Agent	1.00	2.00	2.00	0.00
Telcom Systems Administrator	1.00	1.00	1.00	0.00
	33.00	38.00	40.00	2.00
1330 OFFICE OF MANAGEMENT & BUDGET				
Budget Administrator	0.00	1.00	1.00	0.00
Budget Analyst	1.00	0.00	0.00	0.00
Budget Manager	1.00	1.00	1.00	0.00
Director - Office of Management & Budget	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Procurement Analyst	0.00	1.00	1.00	0.00
Procurement Contracting Officer I-III	5.00	4.00	5.00	1.00
Procurement Contracts Manager	1.00	1.00	1.00	0.00
Procurement Division Assistant Director	1.00	1.00	1.00	0.00
Procurement Manager	1.00	2.00	2.00	0.00
Sr. Management & Budget Analyst	1.00	1.00	1.00	0.00
	13.00	14.00	15.00	1.00
1400 LEGAL COUNSEL				
Accounting Clerk	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	0.00
Deputy City Attorney	6.00	7.00	7.00	0.00
Interim City Attorney	0.00	1.00	1.00	0.00
Legal Office Administrator	0.00	1.00	1.00	0.00
Legal Secretary	1.00	1.00	1.00	0.00
Paralegal III	3.00	3.00	3.00	0.00
Senior Legal Secretary	2.00	1.00	1.00	0.00
Sr. Deputy City Attorney	4.00	2.00	2.00	0.00
	18.00	18.00	18.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1500 PLANNING & ZONING				
Administrative Assistant	0.80	0.80	0.80	0.00
Assistant Director - Planning & Zoning	1.00	1.00	1.00	0.00
Deputy Director	0.00	1.00	1.00	0.00
Division Director - Planning and Zoning	1.00	1.00	1.00	0.00
Electronic Records/Impact Fee Specialist	1.00	0.00	0.00	0.00
Financial Project Coordinator	1.00	1.00	1.00	0.00
Mobility Impact Fee Coordinator	0.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Planner I-III	7.00	5.00	5.00	0.00
Planner II, Environmental	0.00	1.00	1.00	0.00
Planner III / Code Liaison	0.00	1.00	1.00	0.00
Planning Technician	1.00	2.00	2.00	0.00
Senior Planner	1.00	1.00	1.00	0.00
Transportation Planner	1.00	0.00	0.00	0.00
	15.80	16.80	16.80	0.00
2105 POLICE DEPARTMENT OPERATIONAL SUPPORT SERVICES				
Admin Assistant - Operations & Administrative Support Services Division	0.00	1.00	1.00	0.00
Assistant Chief of Police	1.00	0.00	0.00	0.00
Civilian Operations Division Director	0.00	1.00	1.00	0.00
Civilian Operations Division Manager	0.00	1.00	1.00	0.00
Court Liaison	1.00	1.00	1.00	0.00
Deputy Chief	0.00	1.00	1.00	0.00
Fleet Radio System Coordinator	1.00	1.00	1.00	0.00
Operations & Administration Manager - Police	1.00	0.00	0.00	0.00
Police Project Manager	1.00	1.00	1.00	0.00
Public Service Specialist I, II & III	10.00	10.00	10.00	0.00
Public Service Specialist Manager	1.00	1.00	1.00	0.00
Purchasing Agent	1.00	1.00	1.00	0.00
Records Manager	1.00	1.00	1.00	0.00
Records Specialist	7.00	7.00	7.00	0.00
Redaction Coordinator Body Worn Cameras	2.00	2.00	2.00	0.00
Senior Redaction Records Coordinator Body Worn Cameras	1.00	1.00	1.00	0.00
Volunteer Coordinator	1.00	1.00	1.00	0.00
	29.00	31.00	31.00	0.00
2110 POLICE DEPARTMENT ADMINISTRATION				
Administrator - Police Department	1.00	1.00	1.00	0.00
Acting Chief of Police	1.00	1.00	1.00	0.00
Assistant Chief of Police	0.00	1.00	1.00	0.00
Financial Specialist	2.00	2.00	2.00	0.00
Grant/Budget Analyst	1.00	1.00	1.00	0.00
Manager, PD Personnel Liaison	1.00	1.00	1.00	0.00
Off Duty Detail/Telestaff Coordinator	1.00	1.00	1.00	0.00
Police Administration Manager	1.00	1.00	1.00	0.00
Sergeant	1.00	1.00	1.00	0.00
	9.00	10.00	10.00	0.00
2111 POLICE DEPARTMENT PROFESSIONAL STANDARDS				
Administrative Assistant - Internal Affairs, Staff Services & Evidence	4.00	3.00	3.00	0.00
Captain - Professional Standards	0.00	1.00	1.00	0.00
Civilian Background Investigator	3.00	3.00	3.00	0.00
Crime Analyst Manager	0.00	0.00	1.00	1.00
Crime & Intelligence Analyst - Levels I, II, & III	5.00	5.00	5.00	0.00
Evidence Technician	2.00	2.00	2.00	0.00
Lieutenant - Evidence	1.00	1.00	1.00	0.00
Police Commander - Professional Standards	1.00	0.00	0.00	0.00
Police Officer	6.00	4.00	4.00	0.00
Recruit/Background Investigation Officer	0.00	2.00	2.00	0.00
Sergeant - Accountability & Analysis	1.00	1.00	1.00	0.00
Sergeant	0.00	4.00	4.00	0.00
Training Coordinator	0.00	3.00	3.00	0.00
	23.00	29.00	30.00	1.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
2112 POLICE DEPARTMENT SPECIAL INVESTIGATION UNIT				
Administrative Assistant	1.00	1.00	1.00	0.00
Lieutenant SID	1.00	1.00	1.00	0.00
Captain - Special Investigation Division	1.00	1.00	1.00	0.00
Sergeant	3.00	3.00	3.00	0.00
Special Investigations Detective	15.00	20.00	20.00	0.00
	21.00	26.00	26.00	0.00
2115 POLICE DEPARTMENT DETECTIVE				
Administrative Assistant	1.00	1.00	1.00	0.00
Crime Scene Investigator I-II	5.00	5.00	5.00	0.00
Captain - Criminal Investigations	0.00	1.00	1.00	0.00
Crime Scene Unit Manager	1.00	1.00	1.00	0.00
Detective: Criminal Investigation Division	0.00	0.00	0.00	0.00
Detective Sergeant Major Crimes	0.00	0.00	1.00	1.00
Lieutenant Criminal Investigation Division	1.00	1.00	1.00	0.00
Digital Forensic Examiner	0.00	0.00	2.00	2.00
Police Commander	1.00	0.00	0.00	0.00
Police Officer (Detectives)	33.00	34.00	34.00	0.00
Sergeant	5.00	6.00	6.00	0.00
	47.00	49.00	52.00	3.00
2123 POLICE DEPARTMENT DOMESTIC VIOLENCE				
Victim Assistant	2.00	2.00	2.00	0.00
Victim Assistant Coordinator	1.00	1.00	1.00	0.00
	3.00	3.00	3.00	0.00
2130 POLICE DEPARTMENT OPERATIONS/PATROL				
Administrative Assistant	1.00	1.00	1.00	0.00
Deputy Police Chief	1.00	1.00	1.00	0.00
Civilian Traffic Crash Investigator	2.00	2.00	2.00	0.00
Lieutenant	6.00	6.00	6.00	0.00
Captain - Regional Neighborhood Patrol Bureau	2.00	2.00	2.00	0.00
Police Officer	155.00	167.00	173.00	6.00
Sergeant	25.00	30.00	30.00	0.00
	192.00	209.00	215.00	6.00
2131 POLICE DEPARTMENT NPB DISTRICT SUPPORT				
Administrative Assistant	1.00	1.00	1.00	0.00
Assistant Director - Police Athletic League	1.00	0.00	0.00	0.00
Crime Prevention Specialist	1.00	1.00	1.00	0.00
Lieutenant - NPB District Support	1.00	1.00	1.00	0.00
Model Traffic Stop Coordinator	1.00	1.00	1.00	0.00
Pal Director	1.00	1.00	1.00	0.00
Captain District Support	1.00	1.00	1.00	0.00
Police Officer	8.00	9.00	9.00	0.00
Sergeant	1.00	1.00	1.00	0.00
	16.00	16.00	16.00	0.00
2134 POLICE DEPARTMENT SCHOOL CROSSING GUARDS				
School Crossing Guards	14.39	16.23	16.23	0.00
Supervisor - Crossing Guards	1.00	1.00	1.00	0.00
	15.39	17.23	17.23	0.00
2135 NEIGHBORHOOD SERVICES - CODE COMPLIANCE				
Administrative Assistant	1.00	1.00	1.00	0.00
Administrative Assistant (shared with five departments)	0.20	0.20	0.20	0.00
Deputy Director Neighborhood Services	1.00	1.00	1.00	0.00
Budget Specialist	1.00	1.00	1.00	0.00
Code Compliance Specialist	16.00	0.00	0.00	0.00
Code Compliance Office	0.00	16.00	16.00	0.00
Housing Specialist	0.05	0.00	0.00	0.00
Code Compliance Manager	1.00	1.00	1.00	0.00
Code Comp. Standards Associate	0.00	1.00	1.00	0.00
Neighborhood Services Director	0.20	1.00	1.00	0.00
Project Coordinator	2.00	1.00	1.00	0.00
Project Manager	0.00	1.00	1.00	0.00
Supervisor - Code Compliance	3.00	4.00	5.00	1.00
	25.45	28.20	29.20	1.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
2139 POLICE DEPARTMENT - NPB TRAFFIC UNIT				
Sergeant	2.00	2.00	2.00	0.00
Traffic Officer	8.00	10.00	10.00	0.00
	10.00	12.00	12.00	0.00
2500 EMERGENCY MANAGEMENT				
Administrative Assistant (shared with five departments)	0.20	0.20	0.20	0.00
Emergency Operations /CRS Manager	0.00	1.00	1.00	0.00
Emergency Operations Director	1.00	1.00	1.00	0.00
Emergency Operations Project Coordinator	1.00	1.00	1.00	0.00
	2.20	3.20	3.20	0.00
3900 KEEP PORT ST. LUCIE BEAUTIFUL - OFFICE OF SOLID WASTE				
Community Services Administrator	1.00	3.00	0.00	-3.00
Crew Leader	1.00	1.00	1.00	0.00
Program Supervisor	1.00	1.00	1.00	0.00
Maintenance Worker	4.00	4.00	5.00	1.00
Project Coordinator	0.00	1.00	0.00	-1.00
	7.00	10.00	7.00	-3.00
3905 URBAN BEAUTIFICATION - PUBLIC WORKS				
Community Services Administrator	0.00	0.00	0.50	0.50
Maintenance Worker	0.00	0.00	2.00	2.00
Project Coordinator	0.00	0.00	1.00	1.00
	0.00	0.00	3.50	3.50
4135 FACILITIES MAINTENANCE				
Administrative Assistant P/T	0.00	0.725	0.725	0.00
Administrative Operations Coordinator	1.00	1.00	1.00	0.00
Aquatics Maintenance /Construction Division Coordinator	1.00	1.00	1.00	0.00
Building Facilities Coordinator	1.00	1.00	1.00	0.00
Electrical Supervisor	0.00	1.00	1.00	0.00
Facilities Lead	2.00	2.00	2.00	0.00
Facilities Maintenance Director	1.00	1.00	1.00	0.00
Facilities Maintenance Worker I-III	5.00	5.00	5.00	0.00
Fleet Manager	1.00	1.00	1.00	0.00
HVAC Maintenance Technician I-III	2.00	2.00	2.00	0.00
HVAC Supervisor	1.00	1.00	1.00	0.00
Project Manager	1.00	1.00	1.00	0.00
SR. Project Manager, Facilities	1.00	1.00	1.00	0.00
Supervisor	3.00	2.00	2.00	0.00
	20.00	20.725	20.725	0.00
5100 INTERNS				
Intern/ Contract Employee	0.50	0.319	0.319	0.00
	0.50	0.319	0.319	0.00
5200 OFFICE OF ECONOMIC DEVELOPMENT				
Economic Development Administrator	1.00	1.00	1.00	0.00
	1.00	1.00	1.00	0.00
6200 POLICE DEPARTMENT ANIMAL CONTROL				
Administrative Assistant	1.00	1.00	1.00	0.00
Administrator	1.00	0.00	0.00	0.00
Officer	7.00	9.00	9.00	0.00
Operations Manager	2.00	1.00	1.00	0.00
Kennel Technician P/T	0.50	0.50	0.50	0.00
Supervisor	2.00	2.00	2.00	0.00
	13.50	13.50	13.50	0.00
7200 PARKS AND RECREATION - RECREATION				
Assistant Camp Coordinator	0.00	2.00	2.00	0.00
P/T Recreation Aide	1.45	0.00	0.00	0.00
Recreation Leader	1.00	1.00	1.00	0.00
Recreation Specialist	2.00	1.00	1.00	0.00
Special Events Administrator	1.00	1.00	1.00	0.00
Special Events Coordinator	2.00	3.00	3.00	0.00
Summer Camp Aide	0.91	1.00	1.00	0.00
Summer Camp Director	1.52	1.00	1.00	0.00
Summer Camp Leader	2.53	1.00	1.00	0.00
Summer Camp Youth Worker	2.37	1.61	1.61	0.00
	14.776	12.611	12.611	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
7201 PARKS AND RECREATION - AIROSO COMMUNITY CENTER				
Deputy Director - Recreation	1.00	1.00	1.00	0.00
Event Leader	1.00	3.00	3.00	0.00
Event & Service Coordinator	1.00	1.00	1.00	0.00
Maintenance Worker I	1.00	1.00	1.00	0.00
P/T Recreation Aide	2.90	2.18	2.18	0.00
Recreation Administrator	1.00	1.00	1.00	0.00
Recreation Supervisor	1.00	1.00	1.00	0.00
	8.90	10.175	10.175	0.000
7202 PARKS AND RECREATION - GYMNASIUM				
Customer Service Specialist	1.00	1.00	1.00	0.00
P/T Recreation Aide	3.63	3.63	3.63	0.00
Recreation Leader	1.00	2.00	2.00	0.00
Recreation Manager	1.00	1.00	1.00	0.00
Recreation Supervisor	1.00	1.00	1.00	0.00
	7.625	8.625	8.625	0.00
7205 PARKS AND RECREATION - ADMINISTRATION				
Administrative Assistant	1.00	1.00	1.00	0.00
Deputy Director - Parks & Recreation	1.00	1.00	1.00	0.00
Director - Parks & Recreation	1.00	1.00	1.00	0.00
Financial Specialist	1.00	2.00	2.00	0.00
Office Manager	1.00	0.00	0.00	0.00
Project Manager - Administration	1.00	1.00	1.00	0.00
Project Manager - Parks & Recreation	1.00	1.00	1.00	0.00
	7.00	7.00	7.00	0.00
7210 PARKS AND RECREATION - PARKS				
Asst Director - Parks & Recreation	1.00	1.00	1.00	0.00
Crew Leader - Parks & Recreation	1.00	1.00	1.00	0.00
Deputy Director - Parks	1.00	1.00	1.00	0.00
Equipment Operator	0.00	1.00	1.00	0.00
Maintenance Worker I	24.00	23.00	23.00	0.00
Manager - Park Operations	2.00	2.00	2.00	0.00
Capital Improvement Projects Manager	1.00	1.00	2.00	1.00
P/T Maintenance Worker I	6.60	14.50	14.50	0.00
P/T Park Attendant	1.45	0.00	0.00	0.00
Park Leader	5.00	8.00	8.00	0.00
Park Maintenance Worker	3.00	0.00	0.00	0.00
Parks Administrator	1.00	1.00	1.00	0.00
Safety & Training Coordinator	2.00	1.00	1.00	0.00
Police Officer	2.00	3.00	3.00	0.00
Project Coordinator	2.00	1.00	1.00	0.00
Senior Project Manager	1.00	0.00	0.00	0.00
Supervisor	6.00	10.00	10.00	0.00
Turf/Landscape Specialist - Tradition Regional Park	0.00	0.00	0.00	0.00
Turf/Landscape Supervisor - Tradition Regional Park	0.00	1.00	1.00	0.00
	60.05	69.50	70.50	1.000
7215 PARKS AND RECREATION - BOTANICAL GARDENS				
P/T Maintenance Worker I	1.450	2.175	2.175	0.00
Maintenance Worker I	3.00	3.00	3.00	0.00
Park Leader	1.00	2.00	2.00	0.00
Park Supervisor	0.00	1.00	1.00	0.00
	5.45	8.175	8.175	0.00
7216 PARKS AND RECREATION - McCarty RANCH				
Maintenance Worker I	1.00	1.00	1.00	0.00
	1.00	1.00	1.00	0.00
7235 PARKS AND RECREATION - TURF MAINTENANCE				
Irrigation Specialist	1.00	1.00	1.00	0.00
Maintenance Worker I - III	4.00	3.00	3.00	0.00
Equipment Operator	0.00	1.00	1.00	0.00
Turf/Landscape Specialist	1.00	1.00	1.00	0.00
Turf/Landscape Supervisor - Parks & Recreation	1.00	1.00	1.00	0.00
	7.00	7.00	7.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

GENERAL FUND DEPARTMENTS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
7500 MIDFLORIDA EVENT CENTER				
Accounting Clerk I	1.00	1.00	1.00	0.00
Assistant Director, Event Center	1.00	1.00	1.00	0.00
Audio Visual Specialist	0.625	0.00	0.00	0.00
Civic Center Director	1.00	1.00	1.00	0.00
Customer Service Specialist	0.625	0.625	0.625	0.00
Deputy Director - Operations	1.00	1.00	1.00	0.00
Event & Service Coordinator	1.00	1.00	1.00	0.00
Event Representative	1.25	1.25	1.25	0.00
Event Specialist	1.00	2.00	2.00	0.00
Event Support Services Supervisor	1.00	1.00	1.00	0.00
Event Technician	4.62	4.62	5.62	1.00
Executive Director of Business Development	1.00	1.00	0.34	-0.66
Financial Manager	1.00	1.00	1.00	0.00
Marketing Manager	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Operations Administrator	1.00	1.00	1.00	0.00
Operations Supervisor	1.00	1.00	1.00	0.00
P/T Box Office Coordinator	0.00	0.625	0.625	0.00
Sales Specialist	0.625	0.000	0.00	0.00
Sales Manager	1.00	1.00	1.00	0.00
Special Events Administrator	1.00	1.00	1.00	0.00
Warehouse Operations Coordinator	0.00	0.63	0.625	0.00
	22.745	23.745	24.085	0.34
7502 PARKS AND RECREATION - FITNESS CENTER				
Fitness Center Coordinator	2.00	2.00	2.00	0.00
P/T Fitness Assistant	4.36	1.45	1.45	0.00
Recreation Aide- Fitness	0.00	1.00	1.00	0.00
Recreation Leader - Fitness	0.00	1.00	1.00	0.00
Recreation Manager	1.00	1.00	1.00	0.00
Recreation Supervisor	0.00	1.00	1.00	0.00
	7.36	7.45	7.45	0.00
7503 PARKS AND RECREATION - RECREATION				
Customer Service Specialist	1.00	0.685	0.685	0.00
Bus Drivers	0.00	0.530	0.530	0.00
Event Support Services Worker I	0.725	0.00	0.00	0.00
Maintenance Worker	1.00	4.00	4.00	0.00
P/T Maintenance Worker	0.625	0.00	0.00	0.00
P/T Recreation Aide	5.565	4.35	4.35	0.00
P/T Summer Camp	1.50	0.625	0.625	0.00
Recreation Leader	1.00	2.00	2.00	0.00
Recreation Manager	1.00	1.00	1.00	0.00
Recreation Program Coordinator	1.00	1.00	1.00	0.00
	13.415	14.19	14.19	0.00
GENERAL FUND TOTAL	759.62	829.575	849.745	20.17
SOLID WASTE OPERATING FUND #106				
Administrative Assistant	0.00	1.00	1.00	0.00
Solid Waste Administrator	0.00	1.00	1.00	0.00
Solid Waste Coordinator	0.00	2.00	2.00	0.00
Customer Service Specialist	0.00	1.00	2.00	1.00
Project Manager	0.00	2.00	2.00	0.00
Solid Waste Director	0.00	1.00	1.00	0.00
Solid Waste Operation Supervisor	0.00	1.00	1.00	0.00
Solid Waste Operations Manager	0.00	1.00	1.00	0.00
Lead Solid Waste Attendant	0.00	1.00	1.00	0.00
	0.00	11.00	12.00	1.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

BUILDING FUND #110	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
2405 ADMINISTRATION				
Address Technician	2.50	1.50	1.50	0.00
Administrative Assistant	2.00	2.00	2.00	0.00
Assistant Building Official	1.00	0.00	0.00	0.00
Budget Specialist	1.00	1.00	1.00	0.00
Building Official	1.00	1.00	1.00	0.00
Building Operations Manager	1.00	0.00	0.00	0.00
Building Department Director	0.00	1.00	1.00	0.00
Accreditation Specialist	1.00	1.00	1.00	0.00
Customer Service Specialist	1.00	2.00	2.00	0.00
Deputy Director Operations	1.00	1.00	1.00	0.00
Electronic Permit Specialist	1.00	0.00	0.00	0.00
Flood Plain Coordinator	1.00	1.00	1.00	0.00
Maintenance Worker	2.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
	16.50	13.50	13.50	0.00
2410 LICENSING				
Chief Building Inspector	1.00	0.00	0.00	0.00
Building Permit Specialist	1.00	1.00	1.00	0.00
Contractor Licensing Coordinator	1.00	1.00	1.00	0.00
Licensing Investigator	4.00	3.00	3.00	0.00
	7.00	5.00	5.00	0.00
2415 PERMITTING				
Building Permit Coordinator	0.00	0.00	0.00	0.00
Building Permit Specialist I-III	12.00	10.00	10.00	0.00
Permit Supervisor	0.00	2.00	2.00	0.00
Senior Permit Specialist	0.00	1.00	1.00	0.00
Permitting Manager	1.00	1.00	1.00	0.00
Supervisor Building Permit	0.00	1.00	1.00	0.00
	13.00	15.00	15.00	0.00
2420 INSPECTIONS				
Bldg. Construction Inspector I-IV	30.00	32.00	32.00	0.00
Deputy Building Official	0.00	2.00	2.00	0.00
Building Permit Specialist I-III	1.00	1.00	1.00	0.00
Building Inspector, Plans Exam I-IV	7.00	6.00	6.00	0.00
Chief Building Inspector	2.00	4.00	4.00	0.00
Sr. Chief Building Inspector	1.00	0.00	0.00	0.00
	41.00	45.00	45.00	0.00
2425 PLANS REVIEW				
Building Construction Inspector I - IV	1.00	0.00	0.00	0.00
Building Inspector, Plans Exam I - IV	16.00	18.00	20.00	2.00
Building Permit Specialist	0.00	1.00	1.00	0.00
Deputy Building Official	0.00	0.00	0.00	0.00
Chief Building Inspector	2.00	1.00	1.00	0.00
Chief Plans Examiner	1.00	1.00	1.00	0.00
	20.00	21.00	23.00	2.00
BUILDING DEPARTMENT TOTAL	97.50	99.50	101.50	2.00
SPECIAL REVENUE FUNDS				
	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
NPES FUND - FUND #112				
NPDES Project Manager	1.00	1.00	1.00	0.00
NPDES Inspector	0.00	0.00	1.00	1.00
FUND TOTAL	1.00	1.00	2.00	1.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

NSP3 -FUND #114				
Community Services Redevelopment Coordinator	0.05	0.00	0.00	0.00
FUND TOTAL	0.05	0.00	0.00	0.00
NSP - FUND #116				
Deputy Director, Neighborhood Services Division	0.00	0.00	0.00	0.00
Project Coordinator	0.05	0.00	0.00	0.00
Grants Coordinator	0.00	0.10	0.10	0.00
FUND TOTAL	0.05	0.10	0.10	0.00
C.D.B.G. FUND # 118				
Administrative Operations Coordinator	0.00	0.20	0.20	0.00
Code Compliance Officer II	0.00	2.00	2.00	0.00
Code Compliance Specialist, Commercial Properties	0.00	0.00	0.00	0.00
Community Services Redevelopment Coordinator	0.40	0.00	0.00	0.00
Deputy Director, Neighborhood Services Division	0.30	0.00	0.00	0.00
Grants Coordinator	0.00	0.60	0.60	0.00
Housing Specialist	0.50	0.00	0.00	0.00
Neighborhood Services Director	0.18	0.00	0.00	0.00
Project Coordinator	0.82	0.00	0.00	0.00
FUND TOTAL	2.20	2.80	2.80	0.00
S.H.I.P. FUND #119				
Community Services Redevelopment Coordinator	0.55	0.00	0.00	0.00
Administrative Operations Coordinator	0.00	0.20	0.20	0.00
Housing Specialist	0.30	1.00	2.00	1.00
Housing Programs Manager	0.00	0.30	0.30	0.00
Grants Coordinator	0.00	0.30	0.30	0.00
Project Coordinator	0.35	0.00	0.00	0.00
FUND TOTAL	1.20	1.80	2.80	1.00
NEIGHBORHOOD IMPROVEMENT & COMMUNITY ENGAGEMENT FUND #127				
Budget Specialist	0.00	0.00	0.00	0.00
Deputy Director	0.00	0.00	0.00	0.00
Director - Neighborhood Services	0.20	0.00	0.00	0.00
Housing Specialist	0.05	0.00	0.00	0.00
Project Manager - Neighborhood Services	1.00	0.00	0.00	0.00
FUND TOTAL	1.25	0.00	0.00	0.00
SW ANNEX AFFORDABLE HOUSING FUND #128				
Deputy Director	0.00	0.20	0.20	0.00
FUND TOTAL	0.00	0.20	0.20	0.00
COMMUNITY REDEVELOPMENT AGENCY FUND #175				
Community Redevelopment Agency Director	1.00	1.00	1.00	0.00
Executive Director of Business Development	0.00	0.00	0.33	0.33
CRA Project Manager	1.00	1.00	1.00	0.00
FUND TOTAL	2.00	2.00	2.33	0.33
HALF-CENT SALES TAX - 310				
Project Manager - Sales Tax	1.00	1.00	1.00	0.00
FUND TOTAL	1.00	1.00	1.00	0.00
GOLF COURSE FUND #421				
	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
7250 MAINTENANCE				
Assistant Superintendent	1.00	1.00	1.00	0.00
Golf Course Administrator	1.00	1.00	1.00	0.00
Golf Course Mechanic	1.00	1.00	1.00	0.00
Superintendent - Saints	1.00	1.00	1.00	0.00
Turf/Landscape Specialist	1.00	1.00	1.00	0.00
FUND TOTAL	5.00	5.00	5.00	0.00
7251 OPERATIONS				
Part-Time Customer Service Specialist	2.175	2.175	2.175	0.00
Customer Service Specialist	1.00	1.00	1.00	0.00
Maintenance Worker I	1.00	1.00	1.00	0.00
Manager - Pro Shop	1.00	1.00	1.00	0.00
FUND TOTAL	5.18	5.175	5.175	0.00
GOLF COURSE FUND TOTAL	10.175	10.175	10.175	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

PUBLIC WORKS DEPARTMENTS (104 AND 401 FUNDS)	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
4105 P.W. OPERATIONS				
Administrative Assistant	4.00	3.00	4.00	1.00
Assistant Director - Public Works	2.00	2.00	2.00	0.00
Budget Analyst	1.00	1.00	1.00	0.00
Budget Specialist	1.00	1.00	1.00	0.00
Deputy Director - Public Works	1.00	1.00	1.00	0.00
Director - Public Works	1.00	1.00	1.00	0.00
Executive Project Manager-Community Outreach	1.00	1.00	1.00	0.00
Manager - Capital Improvement Projects	1.00	1.00	1.00	0.00
Manager Accreditation & Performance	2.00	2.00	2.00	0.00
Manager, Capital Improvement Projects & Sales Tax Group	1.00	1.00	1.00	0.00
Manager, Public Works Personnel Liaison	1.00	1.00	1.00	0.00
Manager, Public Works Finance	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Project Coordinator Capital Improvement Projects & Sales Tax Projects	1.00	1.00	1.00	0.00
Project Coordinator	0.00	0.00	1.00	1.00
Project Manager, Capital Improvement Projects & Sales Tax Projects	2.00	2.00	2.00	0.00
Project Manager, Fleet & Facilities	1.00	1.00	1.00	0.00
Safety & Compliance Supervisor	1.00	1.00	1.00	0.00
Senior Data Systems Analyst	1.00	1.00	1.00	0.00
Community Services Administrator	0.00	0.00	0.50	0.50
Special Project Coordinator, CIP & Sales Tax Project Group	0.00	1.00	1.00	0.00
Supervisor - Customer Service	1.00	1.00	1.00	0.00
	25.00	25.00	27.50	2.50
4118 P.W. REGULATORY				
Assistant City Surveyor/Professional Mapper	1.00	0.00	0.00	0.00
City Surveyor	0.00	1.00	1.00	0.00
Construction Inspector	3.00	3.00	3.00	0.00
Data Systems Analyst	0.00	0.00	0.00	0.00
Deputy Director - Public Works	0.00	0.00	0.00	0.00
Engineering CADD Technician II	1.00	1.00	1.00	0.00
Inspection Manager Reg. Division	0.00	1.00	1.00	0.00
Manager, Permitting Customer Service	1.00	1.00	1.00	0.00
Permit Specialist I - III	4.00	3.00	3.00	0.00
Permitting Customer Service Supervisor	0.00	0.00	0.00	0.00
Professional Engineer	1.00	0.00	0.00	0.00
Project Coordinator - Public Works	3.00	4.00	4.00	0.00
Regulatory Compliance Coordinator	0.00	1.00	1.00	0.00
Regulatory Division Director	1.00	1.00	1.00	0.00
Residential Inspector Lead	0.00	1.00	1.00	0.00
Survey Inspector	0.00	4.00	4.00	0.00
Warehouse Operations Coordinator	1.00	0.00	0.00	0.00
	16.00	21.00	21.00	0.00
4121 P.W. TRAFFIC CONTROL/IMPROVEMENTS				
Administrative Assistant	1.00	1.00	1.00	0.00
Crew Leader Traffic	2.00	2.00	2.00	0.00
Data Systems Analyst	1.00	1.00	1.00	0.00
Engineering CIP & Support Division Director	1.00	1.00	1.00	0.00
ITS Technician	1.00	0.00	0.00	0.00
Project Coordinator CIP & Sales Tax Projects	1.00	1.00	1.00	0.00
Project Coordinator Traffic Operations	1.00	1.00	1.00	0.00
Project Manager, Traffic Operations	0.00	0.00	1.00	1.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

PUBLIC WORKS DEPARTMENTS (104 AND 401 FUNDS) - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
Special Projects Coordinator	1.00	1.00	1.00	0.00
Supervisor - Public Works	1.00	1.00	1.00	0.00
Supervisor, Intelligent Transport System	1.00	1.00	1.00	0.00
Traffic Administrator - Public Works	1.00	1.00	1.00	0.00
Traffic Engineering Technician	0.00	0.00	0.00	0.00
Traffic Operations Coordinator	0.00	0.00	0.00	0.00
Traffic Operations Electrician	2.00	2.00	2.00	0.00
Traffic ITS Technician	1.00	2.00	2.00	0.00
Traffic Safety Technician I	2.00	2.00	2.00	0.00
Traffic Safety Technician II	4.00	3.00	3.00	0.00
Traffic Signal Technician	1.00	2.00	2.00	0.00
Traffic Technician III	0.00	0.00	0.00	0.00
Traffic Utility Locator	1.00	1.00	1.00	0.00
	23.00	23.00	24.00	1.00
4125 P.W. STREETS DIVISION				
Crew Leader - Public Works	1.00	1.00	1.00	0.00
Equipment Operator I -III	5.00	4.00	7.00	0.00
Maintenance Worker	5.00	6.00	3.00	0.00
Supervisor - Public Works	1.00	1.00	1.00	0.00
	12.00	12.00	12.00	0.00
4126 P.W. DRAINAGE				
Administrator PW Drainage and Streets	1.00	1.00	1.00	0.00
CADD Technician - Public Works	0.00	0.00	0.00	0.00
Crew Leader - Public Works	3.00	4.00	4.00	0.00
Engineering CADD Technician II-III	2.00	2.00	2.00	0.00
Equipment Operator I-IV	17.00	19.00	19.00	0.00
Executive Project Manager	1.00	1.00	1.00	0.00
Inspection Manager	0.00	0.00	0.00	0.00
Inspector Drainage	2.00	2.00	2.00	0.00
Large Culvert Inspector	1.00	1.00	1.00	0.00
Maintenance Worker	9.00	6.00	6.00	0.00
Manager - Public Works	1.00	1.00	1.00	0.00
Project Coordinator	1.00	1.00	1.00	0.00
Supervisor	2.00	2.00	2.00	0.00
Survey Inspector	4.00	0.00	0.00	0.00
Survey Instrument Technician	2.00	2.00	2.00	0.00
Survey Worker	1.00	1.00	1.00	0.00
Warehouse Operations Coordinator	1.00	1.00	1.00	0.00
	48.00	44.00	44.00	0.00
4127 P.W. GREENBELT/WATERWAY MAINTENANCE				
Aquatic Vegetation Control Inspector	1.00	0.00	0.00	0.00
Equipment Operator I - III	3.00	3.00	3.00	0.00
Inspector Environmental Services	3.00	0.00	0.00	0.00
Irrigation Technician	1.00	1.00	1.00	0.00
Landscape Inspector	1.00	0.00	0.00	0.00
Manager Environmental Services	1.00	1.00	1.00	0.00
Project Coordinator, Environmental Services	0.00	5.00	5.00	0.00
Supervisor - Public Works	1.00	1.00	1.00	0.00
	11.00	11.00	11.00	0.00
FUNDS TOTAL (ROAD & BRIDGE, STORMWATER)	135.00	136.00	139.50	3.50
UTILITY SYSTEM FUNDS #431				
	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1340 ADMINISTRATION				
Administrative Assistant	0.20	0.20	0.20	0.00
Administrative Assistant USD Agenda Administrator	1.00	1.00	1.00	0.00
Assistant Director - Utilities	0.00	2.00	2.00	0.00
Assistant Manager, Community Outreach	0.00	1.00	1.00	0.00
Deputy Director - Utilities Utility Legal Affairs Scs.	1.00	1.00	1.00	0.00
Deputy Director Water & Wastewater Operations	1.00	0.00	0.00	0.00
Director Utility Systems	1.00	1.00	1.00	0.00
Financial Specialist	1.00	0.00	0.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

UTILITY SYSTEM FUNDS -CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1340 ADMINISTRATION - continued				
Maintenance Worker	1.00	0.00	0.00	0.00
Manager Safety Division	1.00	1.00	1.00	0.00
Manager Accreditation& Performance	0.00	1.00	1.00	0.00
Manager USD Personnel Liaison	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Operation & performance Analyst	0.00	1.00	1.00	0.00
Utility Marketing & Digital Video Coordinator	1.00	0.00	0.00	0.00
Water Treatment Operations Manager	2.00	1.00	1.00	0.00
	12.20	12.20	12.20	0.00
1346 CUSTOMER SERVICE				
Deputy Director - Customer Service / Billing	0.00	0.00	0.00	0.00
Manager Utility Billing Connection Support	1.00	0.00	0.00	0.00
Office Assistant	1.00	0.00	0.00	0.00
Office Assistant	0.00	0.00	0.00	0.00
Supervisor Utility Billing	1.00	1.00	1.00	0.00
Utility Connection Support Leader	1.00	1.00	2.00	1.00
Assistant Manager Utility Connect Support	0.00	1.00	1.00	0.00
Utility Connection Support Specialist	23.00	23.00	24.00	1.00
Supervisor Connection Support	0.00	1.00	1.00	0.00
Manager Connection Support	0.00	1.00	1.00	0.00
	0.00	0.00	0.00	0.00
	27.00	28.00	30.00	2.00
1347 BILLING				
Supervisor, Utility Billing	1.00	1.00	1.00	0.00
Utility Billing Clerk	6.00	6.00	6.00	0.00
Utility Interface Coordinator	0.00	1.00	1.00	0.00
Utility Interface Assistant	0.00	1.00	1.00	0.00
Manager Budget & Utility Billing	0.00	1.00	1.00	0.00
Financial Specialist	0.00	3.00	3.00	0.00
Budget Analyst	0.00	1.00	1.00	0.00
Capital Improvement Project/Budget Analyst	0.00	0.00	1.00	1.00
	7.00	14.00	15.00	1.00
1348 METER READERS				
Water Meter Technician	0.00	0.00	1.00	1.00
Meter Technician - Crew Leader	1.00	1.00	1.00	0.00
Supervisor, Water Distribution	1.00	1.00	1.00	0.00
Water Meter Technician	8.00	11.00	11.00	0.00
	10.00	13.00	14.00	1.00
1350 TECHNICAL SERVICES				
Administrative Assistant	1.00	1.00	1.00	0.00
Administrative Operations Coordinator	0.00	0.00	1.00	1.00
Civil Engineer, Commercial Development, Contract	1.00	2.00	2.00	0.00
Compliance Coordinator	1.00	0.00	0.00	0.00
Commercial Development Coordinator	5.00	3.00	3.00	0.00
Regulatory Division Director	0.00	1.00	1.00	0.00
Manager Commercial Development/ Regulatory	1.00	1.00	1.00	0.00
Manager Comm. Dev. & Inspections	1.00	1.00	1.00	0.00
Professional Engineer	1.00	1.00	1.00	0.00
Project Coordinator	0.00	4.00	5.00	1.00
Project Manager	1.00	1.00	1.00	0.00
Project Manager, Utility Engineering	1.00	3.00	3.00	0.00
Project Manager, Utility Engineering Construction	2.00	0.00	0.00	0.00
Regulatory Compliance Coordinator	1.00	2.00	2.00	0.00
	16.00	20.00	22.00	2.00
1355 UTILITY ENGINEERING				
Assistant Manager	1.00	0.00	0.00	0.00
Assistant Director - Utilities	0.00	0.00	0.00	0.00
CADD Technician - USD	0.00	1.00	1.00	0.00
Civil Engineer	2.00	0.00	0.00	0.00
Engineering Manager - Utility	0.00	0.00	0.00	0.00
Manager Asset & Warehouse	1.00	1.00	1.00	0.00
Professional Engineer	2.00	3.00	3.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

UTILITY SYSTEM FUNDS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
1355 UTILITY ENGINEERING - continued				
Project Coordinator	1.00	1.00	1.00	0.00
Project Manager	1.00	1.00	1.00	0.00
Utilities Inspector	2.00	2.00	2.00	0.00
	10.00	9.00	9.00	0.00
1360 MAPPING				
Assistant Manager Utility Information Systems	1.00	1.00	1.00	0.00
CADD Technician - USD	2.00	2.00	2.00	0.00
CADD Technician Trainee	1.00	0.00	0.00	0.00
Data Communications Supervisor	1.00	0.00	0.00	0.00
Data Systems Analyst	2.00	2.00	2.00	0.00
GIS Analyst	0.00	1.00	1.00	0.00
GIS Technician	1.00	1.00	1.00	0.00
Mapping Tech	0.00	0.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	0.00
Network Technician - USD	1.00	1.00	1.00	0.00
Supervisor - GIS & UIS Mapping	1.00	1.00	1.00	0.00
Supervisor - Data Communications	0.00	1.00	1.00	0.00
Utility Interface Assistant	1.00	0.00	0.00	0.00
Utility Interface Coordinator	1.00	0.00	0.00	0.00
	13.00	11.00	12.00	1.00
1375 INSPECTORS				
Lead Inspector	0.00	1.00	1.00	0.00
Lead Locate	0.00	1.00	1.00	0.00
Construction Coordinator	1.00	0.00	0.00	0.00
Project Coordinator	0.00	0.00	0.00	0.00
Project Manager	1.00	1.00	1.00	0.00
Records Specialist	1.00	0.00	0.00	0.00
Superintendent - Inspector Locators	1.00	1.00	1.00	0.00
Utilities Inspector	11.00	8.00	9.00	1.00
Utility Locator	7.00	9.00	10.00	1.00
	22.00	21.00	23.00	2.00
1380 LAB				
Laboratory Analyst	1.00	1.00	1.00	0.00
Laboratory Technician I	4.00	2.00	2.00	0.00
Senior Laboratory Technician	0.00	2.00	2.00	0.00
Fats, Oils, Grease (FOG) Inspector	0.00	0.00	1.00	1.00
Manager	1.00	1.00	1.00	0.00
Pretreatment Coordinator	1.00	1.00	1.00	0.00
Supervisor - USD, Water	1.00	1.00	1.00	0.00
	8.00	8.00	9.00	1.00
3310 WATER SERVICES - PLANT				
Chief Plant Operator	1.00	1.00	1.00	0.00
Lead Plant Operator	1.00	1.00	1.00	0.00
Plant Operator "A"	6.00	6.00	6.00	0.00
Plant Operator "B"	1.00	2.00	2.00	0.00
Plant Operator "C"	1.00	2.00	2.00	0.00
Plant Operator Trainee	3.00	2.00	2.00	0.00
	13.00	14.00	14.00	0.00
3311 WATER SERVICES - CROSS CONNECTION				
Cross Connection Technician	5.00	6.00	6.00	0.00
Lead Cross Connection Technician	1.00	1.00	1.00	0.00
Supervisor - USD - Water	1.00	1.00	1.00	0.00
Util Septic Comp Master Plumb	1.00	1.00	1.00	0.00
	8.00	9.00	9.00	0.00
3312 JEA WATER FACILITIES				
Chief Plant Operator	1.00	1.00	1.00	0.00
Lead Plant Operator	1.00	1.00	1.00	0.00
Plant Operator "A"	4.00	6.00	6.00	0.00
Plant Operator "B"	1.00	0.00	0.00	0.00
Plant Operator Trainee	1.00	0.00	0.00	0.00
	8.00	8.00	8.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

UTILITY SYSTEM FUNDS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
3316 WATER DISTRIBUTION/PREVENTIVE MAINTENANCE				
Administrative Secretary	1.00	1.00	1.00	0.00
Field Technician I - II	9.00	9.00	9.00	0.00
Field Technician Trainee	2.00	2.00	3.00	1.00
Field Technician - WW	0.00	0.00	0.00	0.00
Superintendent	0.00	0.00	0.00	0.00
Supervisor, Water Distribution	1.00	1.00	1.00	0.00
Water Distribution Lead	1.00	1.00	1.00	0.00
Water Distribution Operator III	8.00	7.00	7.00	0.00
	22.00	21.00	22.00	1.00
3345 WAREHOUSE				
Assistant Manager Budget/Procurement Warehouse	1.00	0.00	0.00	0.00
Financial Specialist	4.00	0.00	0.00	0.00
Superintendent, Warehouse USD	1.00	1.00	1.00	0.00
Supervisor - USD - Water	1.00	1.00	1.00	0.00
Warehouse Technician - USD	4.00	4.00	4.00	0.00
Warehouse Technician Lead - USD	0.00	1.00	1.00	0.00
	11.00	7.00	7.00	0.00
3360 MAINTENANCE				
Lead Maintenance Mechanic-Water Facilities/Pm	1.00	1.00	1.00	0.00
Maintenance Mechanic-Water	5.00	6.00	6.00	0.00
Natural Resources & WTP Maintenance Coordinator	1.00	1.00	1.00	0.00
	7.00	8.00	8.00	0.00
3370 INFLOW AND INFILTRATION				
Crew Leader - Wastewater	1.00	1.00	1.00	0.00
Field Technician I-II	5.00	6.00	6.00	0.00
Field Technician Trainee	1.00	0.00	0.00	0.00
	7.00	7.00	7.00	0.00
3380 LIFTSTATIONS				
Crew Leader - Wastewater	1.00	0.00	0.00	0.00
Field Technician I-II	11.00	9.00	9.00	0.00
Field Technician Trainee	0.00	3.00	4.00	1.00
Maintenance Worker Utilities	2.00	2.00	2.00	0.00
Manager-USD (WW)	1.00	0.00	0.00	0.00
Superintendent	1.00	1.00	1.00	0.00
Supervisor	1.00	2.00	2.00	0.00
	17.00	17.00	18.00	1.00
3390 TELEMETRY & INSTRUMENTATION				
Electrician	4.00	1.00	1.00	0.00
Fiber Optic Technician	0.00	0.00	1.00	1.00
Industrial Electrician I-III	8.00	7.00	7.00	0.00
Instrumentation & Control Technician	2.00	4.00	4.00	0.00
Lead Electrician	1.00	1.00	1.00	0.00
Manager - Electrical System/Maintenance/Safety-USD	1.00	1.00	1.00	0.00
Safety & Training Coordinator - USD	1.00	0.00	0.00	0.00
SCADA Network Analyst	1.00	2.00	2.00	0.00
SCADA Technician	1.00	1.00	1.00	0.00
Superintendent	1.00	1.00	1.00	0.00
Supervisor - Electrical System/SCADA	1.00	1.00	1.00	0.00
Utility Electrician	0.00	0.00	0.00	0.00
	21.00	19.00	20.00	1.00
3512 WP WASTEWATER PLANT				
Chief Plant Operator	1.00	1.00	1.00	0.00
Lead Plant Operator	1.00	1.00	1.00	0.00
Plant Operator "A"	3.00	2.00	2.00	0.00
Plant Operator "B"	1.00	1.00	1.00	0.00
Plant Operator "C"	2.00	2.00	2.00	0.00
Plant Operator Trainee	0.00	1.00	1.00	0.00
	8.00	8.00	8.00	0.00

**LISTING OF BUDGETED POSITIONS
PROPOSED BUDGET - FY 2024-25**

UTILITY SYSTEM FUNDS - CONTINUED	PRIOR FY 2022-23	CURRENT FY 2023-24	PROPOSED FY 2024-25	INCREASE (DECREASE) OVER PY
3513 GLADES WASTEWATER TREATMENT PLANT				
Chief Plant Operator	1.00	1.00	1.00	0.00
Lead Plant Operator	1.00	1.00	1.00	0.00
Plant Operator "A"	3.00	4.00	4.00	0.00
Plant Operator "B"	1.00	0.00	0.00	0.00
Plant Operator "C"	2.00	2.00	2.00	0.00
Plant Operator Trainee	2.00	2.00	2.00	0.00
	10.00	10.00	10.00	0.00
3516 WASTEWATER COLLECTION/PREVENTIVE MAINTENANCE				
Electrician D&C	0.00	1.00	1.00	0.00
Crew Leader - Wastewater	1.00	4.00	4.00	0.00
Field Technician I-II	9.00	9.00	9.00	0.00
Field Technician Trainee	16.00	25.00	25.00	0.00
Field Technician - WW	0.00	0.00	0.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Superintendent	1.00	0.00	0.00	0.00
Supervisor	1.00	2.00	2.00	0.00
	29.00	42.00	42.00	0.00
3560 WASTEWATER MAINTENANCE				
Natural Resource & Water Treatment Plant Maintenance	0.00	1.00	1.00	0.00
Lead Maintenance Mechanic/WW	1.00	1.00	1.00	0.00
Maintenance Mechanic - WW	4.00	4.00	4.00	0.00
Supervisor - USD, Wastewater	1.00	0.00	0.00	0.00
	6.00	6.00	6.00	0.00
TOTAL UTILITY SYSTEMS OPERATING FUND	292.20	312.20	325.20	13.00
UTILITY CONNECTION FUND #439				
3315 WATER INSTALLS				
Field Technician Trainee	0.00	0.00	1.00	1.00
Field Technician I	0.00	1.00	1.00	0.00
Supervisor, Water Distribution	1.00	1.00	1.00	0.00
Water Distribution System Operator III	2.00	1.00	1.00	0.00
	3.00	3.00	4.00	1.00
3515 WATER COLLECTION				
Deputy Director - Utilities	1.00	1.00	1.00	0.00
Field Technician	2.00	0.00	0.00	0.00
Field Technician Trainee	1.00	0.00	0.00	0.00
Special Projects Coordinator	2.00	1.00	1.00	0.00
Supervisor	2.00	1.00	1.00	0.00
	8.00	3.00	3.00	0.00
TOTAL UTILITY CONNECTION FUND	11.00	6.00	7.00	1.00
MEDICAL FUND #605				
1900 MEDICAL FUND				
Benefits Manager	1.00	1.00	1.00	0.00
Benefits Analyst	0.00	0.00	1.00	1.00
	1.00	1.00	2.00	1.00
SOLID WASTE FUND #620				
3410 Solid Waste Operating				
Administrative Assistant	1.00	0.00	0.00	0.00
Neighborhood Services Director	0.09	0.00	0.00	0.00
Solid Waste Code Compliance Specialist	2.00	0.00	0.00	0.00
Solid Waste Customer Service Specialist	2.00	0.00	0.00	0.00
Solid Waste Customer Service Manager	1.00	0.00	0.00	0.00
Solid Waste Director	1.00	0.00	0.00	0.00
Solid Waste Operation Supervisor	1.00	0.00	0.00	0.00
Solid Waste Operations Manager	1.00	0.00	0.00	0.00
Solid Waste Project Manager	1.00	0.00	0.00	0.00
	10.09	0.00	0.00	0.00
TOTAL CITY POSITIONS	1,324.34	1,414.35	1,458.35	44

FINANCIAL MANAGEMENT & BUDGET POLICIES

The National Advisory Council on State and Local Budgeting (NACSLB) developed a comprehensive set of recommended budget practices that has been endorsed by the Government Finance Officers Association (GFOA). These recommended practices provide a framework for the budget process encompassing a broad scope of governmental planning and decision-making regarding the use of resources.

Element #4 of Principle #2, Adopt Financial Policies addresses the need for jurisdictions to establish policies. As such, following are recommended financial management policies developed within the guidelines of the NACSLB.

Policy #1: Revenue estimates for annual budget purposes should be conservative. Property taxes should be budgeted at 95.5% of the Property Appraiser's estimate as of July.

Policy #2: The annual operating budget should be maintained in such a manner as to avoid an operating fund deficit. The annual budget should show fiscal restraint. Operating expenditures should be managed to create a positive cash balance (surplus) or not to exceed available resources in each fund at the end of the fiscal year.

Policy #3: Reserve funds should not be used to fund recurring expenditures. Fund balances should be maintained at fiscally sound levels in all funds. Such levels are delineated below:

- General Fund – The target is to maintain an unassigned fund balance of 20% of operating expenditures. This is the target that the unassigned fund balance should not fall below without establishing a replenishment plan.
- Building Permit Fund – The target fund balance is set at six months operating expenditures (50%). This is the target that the fund balance should not fall below without establishing a replenishment plan.
- Enterprise Funds – The target unrestricted net asset balance is set at two months operating expenses (17%). This is the target that the fund balance should not fall below without establishing a replenishment plan.

Policy #4: The City shall maintain adequate protection from loss due to property damage or liabilities of the City. The City shall maintain a self-insurance program for medical benefits for employees and dependents. Risks more than fixed individual limits of \$500,000 annually are coinsured with an outside insurance carrier. The City also maintains self-insurance programs for workers' compensation, and property and general liability risks. The City carries stop loss coverage for these programs and ensures adequate resources are available to support the value of incurred but not reported (IBNR) claims.

Policy #5: The City will not commit itself to the full extent of its taxing authority.

Policy #6: The City will not fund ordinary municipal services with temporary or nonrecurring revenue sources.

Policy #7: Indirect costs associated with the operations of Enterprise Funds will be identified and accounted against the operations of those funds and be reimbursed to the General Fund.

Policy #8: Fee schedules and user charges should be annually reviewed for adjustment to ensure that rates are equitable and cover the total cost or a portion of the total cost as established by policy of City Council.

FINANCIAL MANAGEMENT & BUDGET POLICIES - CONTD.

Policy #9: The financial burden on the City's taxpayers must be minimized through systematic annual program reviews and evaluation aimed at improving the efficiency and effectiveness of City programs. As such, the annual budget will be based on the City Council's long-term strategic plan, implemented by departmental goals and objectives.

Policy #10: City management is responsible for recovery of budgeted and non-ad valorem revenues as planned for in the budget. Management shall maintain adequate billing and claiming processes in-order-to effectively manage accounts receivable in conformance with the fiscal plan and sound business principles.

Policy #11: Every appropriation, except an appropriation for a capital improvement expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital improvement expenditure shall continue in force, i.e., not be required to be re-budgeted, until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation unless extended by action of the City Council.

DEBT MANAGEMENT

Policy #12: The Policy provides a general framework under which the City plans for and manages the use of debt financing. This Policy should be considered within the broader scope of the City's Comprehensive Financial Policies (adopted via Resolution 17-R30) and other City rules and regulations. The City of Port St Lucie, Florida, is a municipal corporation of the State of Florida duly authorized pursuant to the Constitution of the State of Florida, Chapter 166, Part 11, Florida Statutes, and other applicable provisions of law to borrow money to finance capital projects and refund existing debt. Section 9.09 of the City Charter requires an ordinance be enacted to "authorize the borrowing of money." Adoption of an ordinance establishes the framework for the borrowing of money.

A resolution is adopted to establish the amount of bonds to be issued, the purpose of the borrowing and other pertinent details for the issuance of the bonds. The City complies with its debt management policy.

II. Purpose: The purpose of this Policy is to establish parameters and provide guidance governing issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of Port St Lucie, and to provide for the preparation and implementation necessary to ensure compliance and conformity with this Policy, the City's Charter, the City's code of ordinances and Florida law.

III. Purposes and Uses of Debt: The City may issue commercial paper and other forms of variable rate short-term debt (debt with less than 12 months of maturity) from time to time. Incurring long-term debt serves to obligate future taxpayers ("long-term debt" is defined as debt with greater than 12 months of maturity). Excessive reliance on long-term debt obligations can cause debt levels to reach or exceed the government's ability to pay. There are many categories of long-term debt available, therefore, the City's conscientious use of long-term debt will provide assurance that future residents will be able to service the City's debt obligations. General obligation debt which is supported by property tax revenues will be utilized as authorized by voters. Debt secured by legally available non ad valorem revenues may be utilized for other types of enterprise debt (i.e., water, sewer, solid waste, and storm water) when supported by dedicated revenue sources (i.e., user charges).

IV. Limitations on City Indebtedness: As a matter of good public policy and budgetary considerations, the City will continue to maintain institutionalized control over its debt issuance. The City will attempt to maintain primarily a "pay as you go" financing program for capital improvements. Debt financing, to include general obligation bonds, revenue bonds, certificate of participation, lease/purchase agreements, and other obligations permitted to be issued under Florida state law, shall only be used to purchase capital assets and infrastructure that cannot be acquired from either current revenues or fund balance.

FINANCIAL MANAGEMENT & BUDGET POLICIES - CONTD.

Borrowings by the City should be of a duration that does not exceed economic life of the improvement or asset that it finances and, where feasible, should be shorter than the expected economic life of the asset(s) being financed. Long term debt will not be issued in-order to finance current operating costs or normal, routine maintenance. Further, debt financing will be used for major, non-recurring items with a minimum of four years of useful life. The City shall not assume more tax-supported general-purpose debt without conducting an objective analysis as to the community's ability to assume and support additional debt service payments. For the City to issue additional pari-passu bonds, covenants as authorized in the respective bond issues must be complied with. When appropriate, self-supporting revenue bonds shall be issued in lieu of general obligation bonds. The City will strive to maintain a gross bonded general obligation principal debt at a level not to exceed 2% of the assessed value of taxable property within the City. The City will strive to prudently reduce the par amount of debt outstanding each year by paying scheduled principal payments and/ or via early redemption. The City will strive to ensure that annual general bonded debt service costs (principal and interest) will not exceed 15% of the City's General Fund Expenditures (excluding one-time bond and extraordinary expenses). Any repayment provisions shall be structured to achieve level debt service payments to the extent possible. Scheduling larger payments during the later years shall be avoided, unless used to wrap around existing pari-passu bonds.

V. SELECTION OF FINANCE CONSULTANTS AND SERVICE PROVIDERS:

The City shall employ an outside professional financial advisor, other than the City's underwriter, who is familiar with and abreast of the conditions of the municipal market, and is available to assist in structuring the issue, pricing, and monitoring sales procedures. The City shall not use a firm to serve as both the financial advisor and underwriter. The City's Chief Financial Officer or designee shall be responsible for establishing a solicitation and selection process for securing professional services that are required to develop and implement the City's debt program. The solicitation and selection process for such services must comply with City's Code of Ordinances and other adopted policies and for such services, including procurement requirements for professional and technical services, if appropriate.

VI. METHOD OF SALE: The Chief Financial Officer and Treasurer shall consult with the City's Financial Advisor prior to each financing. The Chief Financial Officer will bring forward a recommendation to the City Council who shall render a determination of the appropriate method of sale of City's long-term debt obligations".

VII. REFUNDING OF CITY INDEBTEDNESS: Debt refunding involves monitoring the markets, interest rates and other conditions against the existing debt portfolio; all debt refundings need City Council authorization and approval.

VIII. USE OF CREDIT ENHANCEMENT: Credit enhancements are mechanisms which guarantee principal and interest payments. They include bond insurance, letters of credit and surety bonds. The City may use these credit enhancements when such credit enhancement proves cost effective or is otherwise beneficial to the City.

IX. CREDIT RATINGS: The City will seek to maintain and, if possible, improve the City's current bond rating to minimize borrowing costs and preserve access to credit.

X. REBATE COMPLIANCE AND OTHER POST-ISSUANCE RESPONSIBILITIES:

The Chief Financial Officer or designee shall establish and maintain a system of record keeping and reporting to meet the arbitrage compliance requirements of the federal tax code and Florida law. Additionally, the Chief Financial Officer or designee should employ the services of third-party consultants for arbitrage reporting.

XI. REPORTING AND CONTINUING DISCLOSURE:

The City will comply with the standards of the Government Finance Officers Association for financial reporting and budget presentation and the disclosure requirements of the Securities and Exchange commission. The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding debt and will maintain compliance with disclosure standards promulgated by state and national regulatory bodies.

XII. DEBT POLICY IMPLEMENTATION: The Chief Financial Officer shall implement this debt management policy. The Chief Financial Officer or designee shall review the policy at least every two years and shall bring proposed amendments to the City Council for their consideration.

INVESTMENT MANAGEMENT

Policy #13: INTRODUCTION CITY COUNCIL DIRECTED POLICY In establishing the Investment Policy, the City of Port St Lucie ("City") recognizes the relationship between risk and return and acknowledges that all investments involve some degree of risk. The Investment Policy is intended to set forth the framework within which the City's investment activities will be conducted. The Investment Policy establishes parameters for investment activity which may be further restricted by the Chief Financial Officer or designee or City Manager. The Investment Policy provides both minimums and maximums by investment type to limit risk and diversify the City's investment portfolio.

II. SCOPE: In accordance with Section 218.415, Florida Statutes, this Investment Policy applies to all the investment activity and cash balances of the City of Port St Lucie ("the City"), except for the Municipal Police Officers' Retirement Trust Fund, the Prudential Pension Trust Fund, the 401(a) Retirement Trust Fund, the Other Post-Employment Benefits ("OPEB") Trust Fund, and funds related to the issuance of debt where there are other existing policies or indentures in effect.

ACCOUNTS MANAGEMENT

Policy #14: Accounting systems shall be maintained to facilitate financial reporting in conformance with generally accepted accounting principles of the United States.

Policy #15: An annual financial audit shall be prepared in conformance with Florida state law.

Policy #16: Financial systems shall be maintained in a manner that provides for the timely monitoring of expenditures, revenues, and receivables/billing status on an ongoing basis.

Policy #17: The City shall annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award.

LONG-TERM FINANCIAL PLANNING

As detailed in the Capital Improvement Program section in this budget document, the City uses a five-year model for long-range planning in the general fund and all enterprise funds. The plans, including a five-year capital improvement plan, which are updated annually. The City Council's main objectives are: A) To preserve the quality of life by providing and maintaining adequate financial resources necessary to sustain a sufficient level of municipal services, B) To respond to changes in the economy, the priorities of governmental and non-governmental organizations, and other changes that may affect the City's financial well-being, C) To protect the City from emergency fiscal crisis by ensuring the maintenance of service even in the event of an unforeseen occurrence, and D) To maintain a strong credit rating in the financial community through sound, conservative financial decision-making.

Additionally, the City Council has established a preference for pay-as-you-go financing as a significant capital financing source but will ultimately determine the most appropriate financing structure for each capital project on an individual basis after examining all relevant factors of the project. Fund balances in-excess of required debt and other continuing obligations may be used as a capital source for pay-as-you-go financing.

CITY OF PORT ST. LUCIE SUMMARY OF REVENUES, EXPENDITURES & FUND BALANCES PROPOSED BUDGET - FY 2024-25

***** GOVERNMENTAL FUNDS ***** ** PROPRIETY **												
	General Fund	Special Revenue Funds	Capital Project Funds	** FUNDS ** Enterprise Funds	Debt Service Fund	Internal Service Funds	Trust Funds	Totals 2024-25	Totals 2023-24	Totals* 2022-23	Increase <Decrease> FY 24-25/23-24	
CASH BALANCES CARRYFORWARD: (Projected Beginning Fund Balances - 10-1-24)	\$ 84,746,533	\$ 113,615,685	\$ 106,577,708	\$ 145,105,853	\$ 9,586,457	\$ 7,393,618	\$ 27,065,692	\$ 494,091,546	\$ 388,599,354	\$ 389,738,362	\$ 105,492,192	
REVENUES & SOURCES:												
Taxes (includes other taxes)	103,281,807	14,722,084	4,861,374	-	8,870,711	-	-	131,735,976	124,704,273	118,106,368	7,031,703	
Utility Service Tax	21,886,496	-	-	-	-	-	-	21,886,496	17,192,863	15,100,000	4,693,633	
Franchise Fees	17,568,216	-	-	-	-	-	-	17,568,216	16,189,707	11,925,971	1,378,509	
Licenses and Permits	1,124,131	37,451,967	4,000,000	-	-	-	-	42,576,098	32,203,147	45,047,855	10,372,951	
Intergovernmental	23,776,925	16,482,383	17,550,664	2,457,750	-	-	-	60,267,722	44,485,549	60,779,053	15,782,173	
Fines and Forfeitures	1,328,766	197,541	-	-	-	-	-	1,526,307	1,251,415	5,214,833	274,892	
User Fees and Miscellaneous Revenues	9,854,395	42,570,467	2,412,948	190,608,924	452,946	34,655,650	3,997,492	284,552,822	246,245,083	195,107,230	38,307,739	
Use of Reserves/Budgeted Beginning Balance*	14,333,333	3,751,081	106,577,708	24,603,896	-	-	-	149,266,018	108,173,699	132,473,822	41,092,319	
Other Financing Sources	11,491,388	14,783,927	46,086,598	24,487,206	-	375,000	-	97,224,119	118,880,713	147,268,091	(21,656,594)	
TOTAL REVENUES AND SOURCES	204,645,457	129,959,450	181,489,292	242,157,776	9,323,657	35,030,650	3,997,492	806,603,774	709,326,449	731,023,223	97,277,325	
TOTAL REVENUES AND BALANCES:	\$ 289,391,990	\$ 243,575,135	\$ 288,067,000	\$ 387,263,629	\$ 18,910,114	\$ 42,424,268	\$ 31,063,184	\$ 1,300,695,320	\$ 1,097,925,803	\$ 1,120,761,585	\$ 202,769,517	
EXPENDITURES:												
Personnel Services	\$ 108,634,682	\$ 22,782,117	\$ 101,594	\$ 39,484,315	\$ -	\$ 289,499	\$ -	\$ 171,292,207	\$ 152,205,140	\$ 136,714,740	\$ 19,087,067	
Operating Expenses	43,267,795	68,265,372	5,250,000	79,184,261	5,000	34,654,083	-	230,626,511	190,222,655	187,126,964	40,403,856	
Capital Outlay & Capital Projects	3,203,607	1,049,852	134,719,690	15,157,347	-	-	-	154,130,496	137,022,046	168,322,635	17,108,450	
Debt Services	16,611,322	20,912,954	-	32,234,188	8,210,294	-	-	77,968,758	67,368,998	66,479,084	10,599,760	
Budgeted Contingencies/Budgeted Ending Reserves*	-	2,850,498	40,375,252	18,396,527	990,476	-	3,997,492	66,610,245	43,564,446	65,723,519	23,045,799	
Fund Transfers (Includes Internal Charges)	32,928,051	14,098,657	1,042,756	57,701,138	117,887	87,068	-	105,975,557	118,943,164	106,656,281	(12,967,607)	
TOTAL EXPENDITURES	204,645,457	129,959,450	181,489,292	242,157,776	9,323,657	35,030,650	3,997,492	806,603,774	709,326,449	731,023,223	97,277,325	
BUDGETED DESIGNATED RESERVES (Projected Ending Fund Balances - 9-30-25)	\$ 70,413,200	\$ 112,715,102	\$ 40,375,252	\$ 138,898,484	\$ 10,576,933	\$ 7,393,618	\$ 31,063,184	\$ 411,435,773	\$ 323,990,101	\$ 322,988,059	\$ 87,445,672	
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	\$ 275,058,657	\$ 242,674,552	\$ 221,864,544	\$ 381,056,260	\$ 19,900,590	\$ 42,424,268	\$ 31,063,184	\$ 1,218,039,547	\$ 1,033,316,550	\$ 1,054,011,282	\$ 184,722,997	

* We have changed the way we budget for reserves. In prior years we presented total reserves as revenue source and projected ending reserves as a use of resources. For the budget we are not including these balances in our totals.

**CITY OF PORT ST. LUCIE, FLORIDA
AUDITED LONG-TERM DEBT AS OF SEPTEMBER 2023**

DEBT	FUND	DEBT HOLDER	BALANCE 9/30/2022	ADDITIONS FY22-23	REDUCTIONS FY22-23	ENDING BALANCE 9/30/2023	DUE WITHIN ONE YEAR
2014 GO Bonds & Refunding	214	US BANK	48,705,000	-	48,705,000	-	-
2016 GO Refunding Bonds	214	US BANK	35,945,000	-	-	35,945,000	-
2023 GO Refunding Bonds	214	US BANK	-	39,750,000	-	39,750,000	4,740,000
2014 Public Service Tax Bonds	001/142	REGIONS BANK	17,875,000	-	535,000	17,340,000	560,000
2016 CRA Refunding Bonds	175	US BANK	20,300,000	-	3,955,000	16,345,000	5,185,000
2017 Taxable Special Obligation	156	US BANK	16,895,000	-	1,025,000	15,870,000	1,060,000
2018 Taxable Special Obligation		TD BANK	49,240,000	-	1,620,000	47,620,000	1,675,000
2021 Capital & Refunding Bonds		Bank of NY Mellon	43,055,000	-	2,715,000	40,340,000	770,000
2003D East Lake Village Bonds	154/354	US BANK	515,000	-	515,000	-	-
2005A St Lucie Land Holding	155/355	US BANK	5,435,000	-	5,435,000	-	-
2016 SW Annex Refunding	115	ZION BANK	108,895,000	-	3,270,000	105,625,000	3,340,000
Unamortized bond premium			12,205,979	4,449,537	2,960,637	13,694,879	-
			359,065,979	44,199,537	70,735,637	332,529,879	17,330,000
Compensated Absences			12,726,044	748,524	-	13,474,568	1,212,711
Leases			532,193	-	362,088	170,105	113,064
Subscription Liability			-	4,436,617	1,528,704	2,907,913	1,330,606
TOTAL GLTD			372,324,216	49,384,678	72,626,429	349,082,465	19,986,381
2011 Stormwater Refunding Revenue	401	TD BANK	1,325,000	-	1,325,000	-	-
2020 Stormwater Refunding	401	TD BANK	30,145,000	-	-	30,145,000	1,030,000
			31,470,000	-	1,325,000	30,145,000	1,030,000
TOTAL STORMWATER LTD			31,470,000	-	1,325,000	30,145,000	1,030,000
2007 Utility Rfnding & Improvement Rev Bonds	431/445	US BANK	48,300,000	-	8,695,000	39,605,000	9,155,000
2014 Utility Rfnding Revenue	431	US BANK	25,005,000	-	25,005,000	-	-
2016 Utility Rfnding Bnds	431	ZION'S BANK	196,965,000	-	3,370,000	193,595,000	3,530,000
2018 Utility Rfnding Revenue	431	US BANK	7,225,000	-	285,000	6,940,000	300,000
2021 Utility System Revenue Bonds	431	US BANK	30,095,000	-	560,000	29,535,000	580,000
2022 Utility System Bank Loan	431	SEACOAST BANK	15,455,000	-	1,175,000	14,280,000	1,210,000
2023 Utility Rfnding Revenue	431	US BANK	-	21,320,000	500,000	20,820,000	1,610,000
			323,045,000	21,320,000	39,590,000	304,775,000	16,385,000
TOTAL UTILITY LTD			323,045,000	21,320,000	39,590,000	304,775,000	16,385,000
Unamortized bond premium			27,932,157	2,692,439	4,841,750	25,782,846	-
Compensated Absences			3,961,700	76,264	-	4,037,964	363,417
Leases			88,994	-	36,740	52,254	36,740
Subscription Liability			-	1,317,875	208,575	1,109,300	208,575
TOTAL LONG-TERM DEBT			758,822,067	74,791,256	118,628,494	714,984,829	38,010,113

GOVERNMENTAL ACTIVITIES DEBT:

\$74,740,000 General Obligation Bonds and Refunding Bonds, Series 2014 - due in annual principal installments ranging from \$505,000 to \$5,155,000 plus semiannual interest at a rate ranging from 1.5% to 5.0%. Proceeds were used to provide \$36,000,000 of project funds for the Crosstown Parkway project and to advance refund \$29,505,000 of the General Obligation Bonds, Series 2005, and \$12,510,000 of the General Obligation Bonds, Series 2006.

\$33,300,000 Public Service Tax Revenue Bonds, Series 2014A & 2014B - payable from and collateralized by a lien upon and a pledge of the public service tax revenues, due in annual principal installments ranging from \$760,000 to \$2,170,000 plus interest semiannually at a rate ranging from 2.611% to 5.0%. Proceeds used to refund the \$39,900,000 Lease Revenue bonds, Series 2010A & 2010B (Wyncrest Project).

\$38,260,000 Community Redevelopment Agency Redevelopment Trust Fund Refunding Revenue Bonds, Series 2016 - payable from and collateralized by a lien upon and pledge of the net tax increment revenues generated in the Community Redevelopment Area, due in annual principal installments ranging from \$2,225,000 to \$5,715,000 plus interest semiannually at a rate ranging from 2.0% to 5.0% through January 2026. Proceeds were used to refund the remaining balances of the outstanding \$11,870,000 CRA Bonds, Series 2004, and the \$46,450,000 CRA Bonds, Series 2006.

\$37,075,000 General Obligation Refunding Bonds, Series 2016 - due in annual principal installments ranging from \$1,960,000 to \$6,000,000 plus semiannual interest at a rate ranging from 3.125% to 5.0%. Proceeds used to refund the remaining balances of the \$49,285,000 General Obligation Bonds, Series 2005, and \$44,545,000 General Obligation Bonds, Series 2006. The refunding resulted in a future cash flow savings of \$6,079,171 and a net present value savings of 4,392,084. The economic gain of \$1,285,901 will be amortized over 19 years.

\$22,345,000 Taxable Special Obligation Bonds, Series 2017 - payable from amounts budgeted and appropriated by the City from non-ad valorem revenues, due in annual principal installments ranging from \$905,000 to \$1,655,000 plus semiannual interest at a rate ranging from 1.892% to 4.357%. Proceeds used to advance refund the remaining balance of the \$31,360,000 Special Assessment Refunding Bonds, Series 2008A. The refunding resulted in a future cash flow savings of \$15,743,297 and a net present value savings of \$3,989,340. The economic loss of \$3,843,556 will be amortized over 10 years.

\$54,085,000 Taxable Special Obligation Refunding Revenue Bonds, Series 2018A - payable from amounts budgeted and appropriated by the City from non-ad valorem revenues, due in annual principal installments ranging from \$300,000 to \$3,680,000 plus semiannual interest at a rate ranging from 2.825% to 4.555%. Proceeds were used to provide funds together with other legally available funds to refund all the City's outstanding Research Facilities Revenue Bonds, Series 2010 (Oregon Health and Science University Vaccine and Gene Therapy Institute Florida Corp. Project and pay costs and expenses of issuing the Series 2018A Bonds. There was an economic loss of \$600,820 resulting from the transaction. The proceeds of the Series 2010 Bonds were used by the City to finance a loan to the

GOVERNMENTAL ACTIVITIES DEBT (CONTINUED):

Oregon Health and Science University Vaccine and Gene Therapy Institute Florida Corp ("VGTI") for the purpose of financing the acquisition of certain land located in the City and the construction, furnishing, and equipping of the approximately 99,000 gross square foot building.

\$45,665,000 Capital Improvement and Refunding Revenue Bonds, Series 2021 - payable solely from and secured by a lien upon and pledge of the pledged funds, due in annual principal installments ranging from \$770,000 to \$2,715,000 plus semiannual interest at a rate ranging from 3.000% to 4.000%. Proceeds are being used to provide funds together with other legally available funds to acquire, construct, and equip a new Public Works Building, Police Training Facility, Torino Regional Park Improvements, Tradition Regional Park Improvements, an Adaptive Traffic Light System, and refund the remaining balance of the \$13,915,000 Sales Tax Refunding Revenue Bonds, Series 2011. The refunding resulted in future cash flow savings of \$232,586 and net present value savings of \$227,448.

\$39,750,000 General Obligation Refunding Bonds, Series 2023 - payable from and secured by a lien upon and pledge of (i) the proceeds of the Ad valorem Taxes, and (ii) the money on deposit in the Sinking Fund established in the Bond Resolution, including any investment earnings thereon, due in annual principal installments ranging from \$1,705,000 to \$4,740,000 plus semiannual interest at a rate of 5.000%. Proceeds were used to (i) refund all the City's outstanding General Obligation Bonds, Series 2014, and the General Obligation Refunding Bonds, Series 2014. The General Obligation Refunding Bonds, Series 2014, were issued to (i) finance a portion of the cost of constructing a transportation corridor on Crosstown Parkway, previously known as West Virginia Drive, and (ii) for the purpose of defeasing and refunding a portion of the City's General Obligation Bonds, Series 2005 and General Obligation Bonds, Series 2006, respectively. The General Obligation Bonds, Series 2005 and General Obligation Bonds, Series 2006 were issued to finance a portion of constructing a transportation corridor on West Virginia Drive now known as Crosstown Parkway. The refunding resulted in \$3,709,152 in net present value savings or 7.61% of the refunded bonds par amount. The economic gain of \$433,343 will be amortized over 11 years. The refunding resulted in future cash flow savings of \$4,415,258.

Special Assessment Debt with Government Commitment

\$126,895,000 Special Assessment Refunding Bonds, Series 2016 (Southwest Annexation Special Assessment District No. 1) - payable from assessments levied on subject properties within the assessment area, due in annual principal installments ranging from \$2,350,000 to \$6,580,000 plus interest semiannually ranging from 1.0% to 4.0% through July 2045. The City has a secondary obligation to budget sufficient Non-Ad Valorem Revenues to cover the annual debt service requirements if the amounts within the fund are not available to meet the upcoming debt service payment. Proceeds were used to refund the \$129,440,000 remaining balance of the outstanding \$155,840,000 Special Assessment District Bonds, Series 2016 (Southwest Annexation Special Assessment District No. 1).

BUSINESS-TYPE ACTIVITIES DEBT:

The Stormwater Utility Revenue Bonds are collateralized by a lien upon, and a pledge of the stormwater revenues derived from the operation of the stormwater utility system, the franchise revenues derived from the electric franchise fees collected from Florida Power & Light Company, and income earned on bond related investment accounts.

\$30,145,000 Stormwater Utility Refunding Revenue Bonds, Series 2020 - due in annual principal installments of \$1,030,000 to \$3,070,000, plus interest of 4% through May 2039. The series 2020 bonds were issued on February 13th, 2020, and the proceeds of this issue were used to refund 2010A and 2010B Taxable Build America Bonds and Taxable Recovery Zone Economic Development Bonds of \$26,895,000 and \$9,105,000 respectively. The refunding resulted future cash flow savings of \$11,072,557 and in a net present value savings of \$9,296,118.

\$11,325,000 Stormwater Utility Refunding Revenue Bonds, Series 2011 - due in annual principal installments of \$320,000 to \$1,325,000, plus interest ranging from 2% - 5% through May 2023. The proceeds of this issue were used to advance refund \$11,610,000 of the outstanding balance of the Series 2002 Stormwater Bonds, which were issued to provide funds for the payment of a lawsuit relating to the City's stormwater collection and drainage system.

The Utility System Revenue Bonds are payable solely from and secured by a lien upon and pledge of the net revenues derived from the operation of the water and sewer system and the Capital Facilities Charges (limited to the debt service component) of the Utility System.

\$119,445,000 Utility System Refunding Revenue Bonds, Series 2007 - due in annual principal installments of \$670,000 to \$10,675,000 plus interest semiannually ranging from 4.0% to 5.25% through September 2027.

\$29,585,000 Utility System Refunding Revenue Bonds, Series 2014 - due in annual principal installments beginning in 2020, ranging from \$1,265,000 to \$5,155,000 plus interest semiannually of 5.00% through September 2023. The Series 2014 Bonds were issued in November 2014 to refund \$7,190,000 of Series 2003 Bonds, \$12,260,000 of Series 2004 Bonds and \$16,460,000 of Series 2006 Bonds.

\$206,970,000 Utility System Refunding Revenue Bonds, Series 2016 - due in annual principal installments ranging from \$205,000 to \$27,070,000 plus interest semiannually ranging from 3.0% to 5.0% through September 2036. The Series 2016 Bonds were issued in August 2016 to refund all the \$51,645,000 Series 2004A Bonds, refund the \$52,270,000 outstanding balance of the \$78,435,000 Series 2006 Bonds, refund the \$33,507,230 outstanding balance of the \$35,197,230 Series 2006A Bonds, and advance refund \$88,075,000 of the \$110,200,000 Series 2009 Bonds. The refunding resulted in future cash flow savings of \$58,757,788 and net present value savings of \$43,528,370. The economic loss of \$18,895,088 will be amortized over 20 years.

\$8,305,000 Utility System Refunding Revenue Bond, Series 2018 - due in annual principal installments

BUSINESS-TYPE ACTIVITIES DEBT (CONTINUED):

of \$260,000 and \$1,475,000 beginning in 2019 plus interest semiannually ranging from 2.25% to 5.00% through September 2035. The Series 2018 Bonds were issued in May 2018 to refund all the Series 2009 Bonds. The refunding resulted in future cash flow savings of \$4,395,964 and net present value savings of \$2,899,018. The economic loss of \$1,039,035 will be amortized over 18 years.

\$30,635,000 Utility System Revenue Bonds, Series 2021 - due in annual principal installments ranging from \$540,000 to \$1,145,000 plus interest semiannually ranging from 3.00% to 5.00% through September 2041. The Series 2021 Bonds were issued in June 2021 to provide funds, together with other legally available funds, to finance costs relating to the acquisition, construction, and equipping two new western reverse osmosis Floridian wells for the James E. Anderson ("JEA") Water Treatment Plant, a new western raw water main to connect the new wells to the JEA Water Treatment Plant, relocation of water utility lines in connection with the Floresta Drive roadway improvements, a new deep injection well for the Prineville Water Treatment Facility, various upgrades to the Westport Wastewater Treatment Plant to meet new nutrient reduction requirements, the extension of a reuse water line one mile southwest of C24 canal to the Glades wastewater booster pumping station, and various upgrades to the Northport booster pump main to increase the capacity of wastewater flows to the Glades Wastewater Treatment Plant.

\$15,750,000 Direct Placement Bank Loan, 2022 - due in annual principal installments ranging from \$295,000 and \$4,375,000 plus interest semiannually of 2.350% through September 2029. The Direct Placement Bank Loan, 2022 was issued in June of 2022 to refund all of Utility System Refunding Revenue Bonds, Series 2012. The refunding resulted in a net present value savings of \$1,465,240. The purpose of the Series 2012 was to advance refund a portion of the Series 2003 Refunded Bonds and advance a portion of the Series 2004 Refunded Bonds.

\$21,320,000 Utility System Refunding Revenue Bonds, Series 2023 - due in annual principal installments ranging from \$500,000 to \$4,890,000 plus interest semiannually of 5.00% through September 2034. The Series 2023 Bonds were issued in June 2023 to provide funds to refund on a current basis all of the City's outstanding Utility System Refunding Revenue Bonds, Series 2014. The Utility System Refunding Revenue Bonds, Series 2014, were issued in November 2014 to refund \$7,190,000 of Series 2003 Bonds, \$12,260,000 of Series 2004 Bonds and \$16,460,000 of Series 2006 Bonds. The refunding resulted in future cash flow savings of \$3,348,536 and a net present value savings of \$2,823,403. The economic gain of \$702,969 will be amortized over 11 years.



General Fund

The City's General Fund reports on the financial activities of all the administrative departments, which include the Parks and Recreation and Police Departments. The financial condition continues to improve because of the rapid growth experienced within the City. Residential and commercial growth both have increased the value of real property. This increase has allowed the City to focus on addressing staffing needs, deferred maintenance, innovation and technology enhancements, and adding new park amenities that are expected and required in providing first-class services.

Major Revenue Source

The General Fund is operated using tax revenues as opposed to user fees. The largest single source of revenue in the General Fund is Ad Valorem Property Tax, which has been increasing because of the growth noted above. The other major revenues of the General Fund (Utility Tax, Franchise Fees, and Sales Tax) are projected to continue their upward trend. These revenue sources make up approximately 80% of the revenue needed to provide services to our citizens.

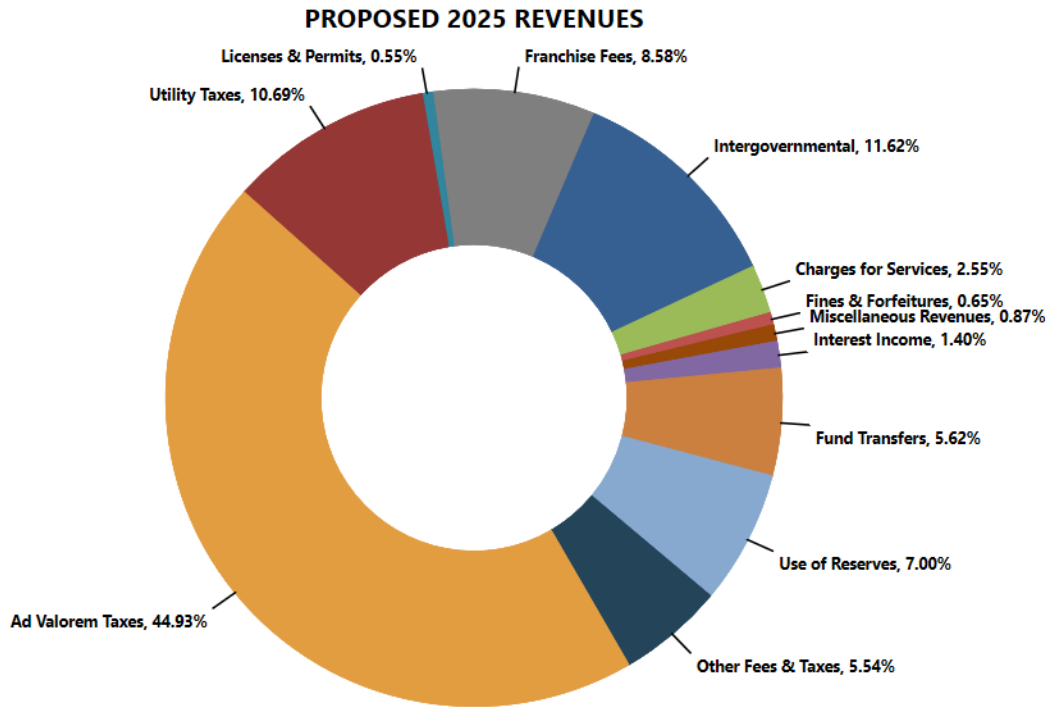
Expenditure Trends

Salaries and Benefits are the largest area of cost for the General Fund and normally account for 60% to 70% of the fund budget in nearly all cities nationwide. This is because the General Fund's products are services to the public. Full-time employees are being added in the Police Department, Parks & Recreation Department, Human Resource Department, Finance Department, Information Technology Department, and others to keep up with the growth of unmet needs and demand for services. The City continues to address the deferred maintenance around the City by increasing repair and maintenance budgets and capital outlay budgets to combat the deterioration of city parks, streets, buildings, etc.

Long Range Model

The long-range model included for the General Fund shows balanced budgets in the early years followed by projected deficits later on due to the continued growth in the City. The City will use reserves to pay the CRA debt and pay for one-time Capital Improvement projects for Port St. Lucie Boulevard in FY25 and FY26. The fund balance will remain within the approved policy of 20% through the end of our projection period of five years. This model assumes a modest level of taxable value increase going into future years and increases in other economic revenues. In the long-range model, the expenses for personnel are increased by 10.27% in FY 2024–25 and 8.7% in FY 2025–26. Operating expenses will continue to increase based on costs associated with new infrastructure, such as parks, a Police Training Facility, City Hall expansion, and a City Hall Complex garage. The City has made great strides in reducing debt by implementing effective fiscal discipline. The City has developed plans to secure additional financing through bonding. This approach will allow the City to fund the infrastructure identified in the General Capital Improvement Plan. The City Council is committed to remaining the safest City, with a population of over 100,000, in Florida.

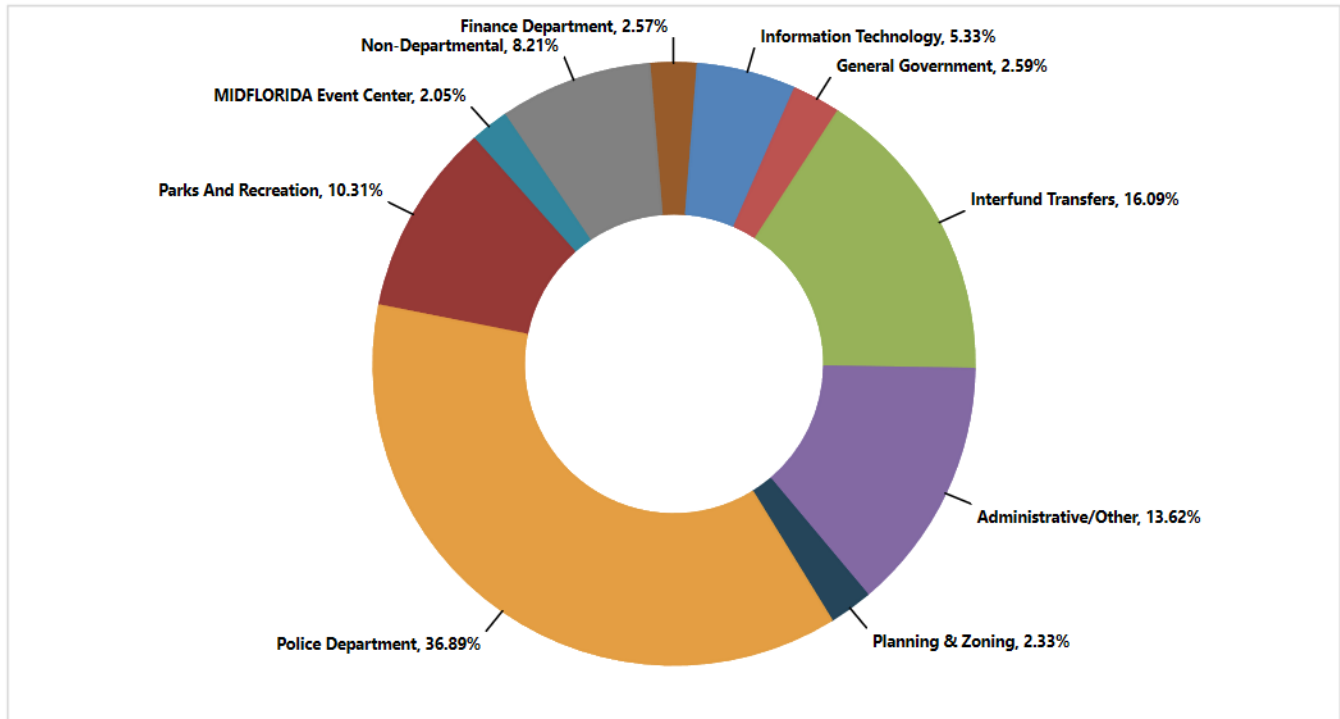
CITY OF PORT ST. LUCIE
GENERAL FUND SOURCES - # 001.0003
PROPOSED BUDGET - FY 2025



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 76,860,070	\$ 80,541,763	\$ 80,541,763	\$ 84,746,533	\$ 4,204,770	5.22 %	\$ 70,413,200
REVENUES & SOURCES:							
Other Fees & Taxes	10,283,461	10,154,231	10,554,231	11,341,027	1,186,796	11.69 %	11,714,767
Ad Valorem Taxes	68,353,069	82,793,609	82,821,609	91,940,780	9,147,171	11.05 %	100,213,230
Utility Taxes	19,218,965	17,192,863	21,050,000	21,886,496	4,693,633	27.30 %	22,543,091
Licenses & Permits	1,091,635	2,091,000	1,134,000	1,124,131	(966,869)	(46.24)%	1,157,855
Franchise Fees	15,434,314	15,087,847	16,872,435	17,568,216	2,480,369	16.44 %	18,095,263
Intergovernmental	28,159,553	21,906,572	23,055,935	23,776,925	1,870,353	8.54 %	24,490,233
Charges for Services	5,283,828	4,827,328	5,576,965	5,218,075	390,747	8.09 %	5,374,618
Fines & Forfeitures	1,155,681	1,037,365	1,253,865	1,328,766	291,401	28.09 %	1,368,630
Miscellaneous Revenues	6,970,278	1,605,796	1,936,726	1,775,605	169,809	10.57 %	1,828,874
Interest Income	2,002,092	974,396	2,743,196	2,860,715	1,886,319	193.59 %	2,946,537
Fund Transfers	12,501,964	11,148,245	11,123,787	11,491,388	343,143	3.08 %	12,144,084
Use of Reserves	-	7,884,647	-	14,333,333	6,448,686	81.79 %	6,850,000
Total	\$ 170,454,840	\$ 176,703,903	\$ 178,122,749	\$ 204,645,457	\$ 27,941,554	15.81 %	\$ 208,727,182

**CITY OF PORT ST. LUCIE
GENERAL FUND USES - #001
PROPOSED BUDGET - FY 2025**

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION							
Planning & Zoning	\$ 2,285,051	\$ 3,161,282	\$ 3,241,066	\$ 4,770,269	\$ 1,608,987	50.90 %	\$ 4,963,184
Police Department	61,735,587	66,043,604	70,292,607	75,499,229	9,455,625	14.32 %	82,131,664
Parks And Recreation	16,094,192	18,106,835	19,398,959	21,105,904	2,999,069	16.56 %	22,891,937
MIDFLORIDA Event Center	3,339,682	3,542,920	3,634,224	4,197,155	654,235	18.47 %	4,287,634
Non-Departmental	9,690,834	11,932,082	11,932,082	16,811,322	4,879,240	40.89 %	17,715,602
Finance Department	4,337,876	4,797,650	4,927,357	5,253,354	455,704	9.50 %	5,521,401
Information Technology	12,516,557	9,632,972	9,643,744	10,907,948	1,274,976	13.24 %	11,538,757
General Government	4,808,593	5,122,102	5,727,616	5,290,589	168,487	3.29 %	5,449,307
Interfund Transfers	31,559,376	24,198,110	20,277,641	32,928,051	8,729,941	36.08 %	24,908,051
Administrative/Other	20,405,400	30,166,346	24,907,856	27,881,636	(2,284,710)	(7.57)%	30,144,411
Total Expenditures by Function	<u>\$ 166,773,148</u>	<u>\$ 176,703,903</u>	<u>\$ 173,917,979</u>	<u>\$ 204,645,457</u>	<u>\$ 27,941,554</u>	<u>15.81 %</u>	<u>\$ 208,727,182</u>
Designated Reserve - Financial Policy	<u>\$ 24,033,431</u>	<u>\$ 26,355,650</u>		<u>\$ 30,340,495</u>			<u>\$ 32,576,528</u>

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 76,860,070	\$ 80,541,763	\$ 80,541,763	\$ 84,746,533			\$ 70,413,200
REVENUES & SOURCES:							
Other Fees & Taxes	10,283,461	10,154,231	10,554,231	11,341,027	1,186,796	11.68 %	11,714,767
Ad Valorem Taxes	68,353,069	82,793,609	82,821,609	91,940,780	9,147,171	11.05 %	100,213,230
Utility Taxes	19,218,965	17,192,863	21,050,000	21,886,496	4,693,633	27.30 %	22,543,091
Licenses & Permits	1,091,635	2,091,000	1,134,000	1,124,131	(966,869)	(46.24)%	1,157,855
Franchise Fees	15,434,314	15,087,847	16,872,435	17,568,216	2,480,369	16.44 %	18,095,263
Intergovernmental	28,159,553	21,906,572	23,055,935	23,776,925	1,870,353	8.54 %	24,490,233
Charges for Services	5,283,828	4,827,328	5,576,965	5,218,075	390,747	8.09 %	5,374,618
Fines & Forfeitures	1,155,681	1,037,365	1,253,865	1,328,766	291,401	28.09 %	1,368,630
Miscellaneous Revenues	6,970,278	1,605,796	1,936,726	1,775,605	169,809	10.57 %	1,828,874
Interest Income	2,002,092	974,396	2,743,196	2,860,715	1,886,319	193.59 %	2,946,537
Fund Transfers	12,501,964	11,148,245	11,123,787	11,491,388	343,143	3.08 %	12,144,084
Use of Reserves	-	7,884,647	-	14,333,333	6,448,686	81.79 %	6,850,000
Total	170,454,840	176,703,903	178,122,749	204,645,457	27,941,554	15.81 %	208,727,182
EXPENDITURES:							
Personnel Services	88,723,380	95,274,424	98,516,504	108,634,682	13,360,258	14.02 %	118,127,861
Operating Expenses	31,443,776	36,503,828	38,048,468	43,067,795	6,563,967	17.98 %	44,754,779
Capital Outlay	3,447,656	3,266,049	5,143,284	3,203,607	(62,442)	(1.91)%	3,220,000
Debt	11,598,961	11,932,082	11,932,082	16,811,322	4,879,240	40.89 %	17,715,602
Fund Transfers	31,559,376	24,198,110	20,277,641	32,928,051	8,729,941	36.08 %	24,908,940
Contingencies	-	5,529,410	-	-	(5,529,410)	(100.00)%	-
Total	166,773,148	176,703,903	173,917,979	204,645,457	27,941,554	15.81 %	208,727,182
SURPLUS (DEFICIT)	\$ 3,681,692	\$ -	\$ 4,204,770	\$ -			\$ -
Designated Reserve - Financial Policy - 20%	\$ 24,033,431	\$ 26,355,650	\$ 27,312,994	\$ 30,340,495			\$ 32,576,528
PROJECTED FUND BALANCE:							
Designated	\$ 24,033,431	\$ 26,355,650	\$ 27,312,994	\$ 30,340,495			\$ 32,576,528
Undesignated	56,508,331	54,186,113	57,433,539	54,406,038			37,836,672
Use of Undesignated	-	(7,884,647)	-	(14,333,333)			(6,850,000)
Total	\$ 80,541,763	\$ 72,657,116	\$ 84,746,533	\$ 70,413,200			\$ 63,563,200

**CITY OF PORT ST. LUCIE
GENERAL FUND REVENUES
PROPOSED BUDGET - FY 2025**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
TAXES							
Other Fees & Taxes	\$ 10,283,461	\$ 10,154,231	\$ 10,554,231	\$ 11,341,027	\$ 1,186,796	11.69 %	\$ 11,714,767
Ad Valorem Taxes	68,353,069	82,793,609	82,821,609	91,940,780	9,147,171	11.05 %	100,213,230
Total Taxes	78,636,530	92,947,840	93,375,840	103,281,807	10,333,967	11.12 %	111,927,997
UTILITY TAXES							
Utility Taxes	19,218,965	17,192,863	21,050,000	21,886,496	4,693,633	27.30 %	22,543,091
Total Utility Taxes	19,218,965	17,192,863	21,050,000	21,886,496	4,693,633	27.30 %	22,543,091
PERMITS & FEES							
Licenses & Permits	1,091,635	2,091,000	1,134,000	1,124,131	(966,869)	(46.24)%	1,157,855
Franchise Fees	15,434,314	15,087,847	16,872,435	17,568,216	2,480,369	16.44 %	18,095,263
Total Permits & Fees	16,525,949	17,178,847	18,006,435	18,692,347	1,513,500	8.81 %	19,253,118
INTERGOVERNMENTAL							
Intergovernmental	28,159,553	21,906,572	23,055,935	23,776,925	1,870,353	8.54 %	24,490,233
Total Intergovernmental	28,159,553	21,906,572	23,055,935	23,776,925	1,870,353	8.54 %	24,490,233
CHARGES FOR SERVICES							
Charges for Services	5,283,828	4,827,328	5,576,965	5,218,075	390,747	8.09 %	5,374,618
Total Charges for Services	5,283,828	4,827,328	5,576,965	5,218,075	390,747	8.09 %	5,374,618
FINES & FORFEITURES							
Fines & Forfeitures	1,155,681	1,037,365	1,253,865	1,328,766	291,401	28.09 %	1,368,630
Total Fines & Forfeitures	1,155,681	1,037,365	1,253,865	1,328,766	291,401	28.09 %	1,368,630
MISCELLANEOUS REVENUES							
Miscellaneous Revenues	6,970,278	1,605,796	1,936,726	1,775,605	169,809	10.57 %	1,828,874
Interest Income	2,002,092	974,396	2,743,196	2,860,715	1,886,319	193.59 %	2,946,537
Total Miscellaneous Revenues	8,972,370	2,580,192	4,679,922	4,636,320	2,056,128	79.69 %	4,775,411
Total Revenue	157,952,876	157,671,007	166,998,962	178,820,736	21,149,729	13.41 %	189,733,098
OTHER SOURCES							
Fund Transfers	12,501,964	11,148,245	11,123,787	11,491,388	343,143	3.08 %	12,144,084
Use of Reserves	-	7,884,647	-	14,333,333	6,448,686	81.79 %	6,850,000
Total Other Sources	12,501,964	19,032,892	11,123,787	25,824,721	6,791,829	35.68 %	18,994,084
Total Revenue & Other Sources	<u>\$170,454,840</u>	<u>\$176,703,903</u>	<u>\$178,122,749</u>	<u>\$204,645,457</u>	<u>\$ 27,941,554</u>	<u>15.81 %</u>	<u>\$208,727,182</u>

CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
LEGISLATIVE (CITY COUNCIL)							
Personnel Services	\$ 867,416	\$ 876,368	\$ 920,381	\$ 1,059,788	\$ 183,420	20.93 %	\$ 1,117,519
Operating Expenses	95,868	162,016	145,405	177,364	15,348	9.47 %	178,418
Total Legislative (City Council)	963,284	1,038,384	1,065,786	1,237,152	198,768	19.14 %	1,295,937
EXECUTIVE (CITY MANAGER)							
Personnel Services	1,857,205	2,212,462	2,086,229	2,328,585	116,123	5.25 %	2,452,532
Operating Expenses	139,849	112,817	107,977	119,095	6,278	5.56 %	122,668
Total Executive (City Manager)	1,997,054	2,325,279	2,194,206	2,447,680	122,401	5.26 %	2,575,200
EXECUTIVE (CITY CLERK)							
Personnel Services	814,890	930,911	930,911	996,311	65,400	7.03 %	1,050,479
Operating Expenses	138,012	180,347	180,997	181,851	1,504	0.83 %	187,306
Total Executive (City Clerk)	952,902	1,111,258	1,111,908	1,178,162	66,904	6.02 %	1,237,785
FINANCE DEPARTMENT							
Personnel Services	3,943,333	4,131,128	4,306,493	4,569,877	438,749	10.62 %	4,817,418
Operating Expenses	355,312	666,522	620,864	683,477	16,955	2.54 %	703,983
Capital Outlay	35,970	-	-	-	-	-	-
Debt	3,261	-	-	-	-	-	-
Total Finance Department	4,337,876	4,797,650	4,927,357	5,253,354	455,704	9.50 %	5,521,401
HUMAN RESOURCES							
Personnel Services	2,096,490	2,171,556	2,552,677	1,894,228	(277,328)	(12.77)%	1,996,745
Operating Expenses	513,609	826,374	697,245	891,086	64,712	7.83 %	917,820
Total Human Resources	2,610,099	2,997,930	3,249,922	2,785,314	(212,616)	(7.09)%	2,914,565
COMMUNICATIONS							
Personnel Services	1,253,983	1,460,461	1,460,461	1,593,687	133,226	9.12 %	1,679,974
Operating Expenses	418,484	609,215	609,215	692,183	82,968	13.62 %	712,949
Capital Outlay	16,996	90,450	165,450	-	(90,450)	(100.00)%	-
Total Communications	1,689,463	2,160,126	2,235,126	2,285,870	125,744	5.82 %	2,392,923

CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
RISK MANAGEMENT							
Personnel Services	-	-	-	543,870	543,870	100.00 %	572,665
Operating Expenses	-	-	-	52,232	52,232	100.00 %	53,798
Total Risk Management	-	-	-	596,102	596,102	100.00 %	626,463
INFORMATION TECHNOLOGY							
Personnel Services	4,348,362	4,809,904	4,809,904	5,316,171	506,267	10.53 %	5,756,859
Operating Expenses	6,201,769	4,087,846	4,118,840	4,890,190	802,344	19.63 %	5,076,898
Capital Outlay	408,932	735,222	715,000	701,587	(33,635)	(4.57)%	705,000
Debt	1,557,494	-	-	-	-	-	-
Total Information Technology	12,516,557	9,632,972	9,643,744	10,907,948	1,274,976	13.24 %	11,538,757
OFFICE OF MANAGEMENT & BUDGET							
Personnel Services	1,481,850	1,609,702	1,696,702	1,919,345	309,643	19.24 %	2,162,445
Operating Expenses	101,907	183,495	330,178	377,494	193,999	105.72 %	398,819
TOTAL OFFICE OF MANAGEMENT & BUDGET	1,583,757	1,793,197	2,026,880	2,296,839	503,642	28.09 %	2,561,264
	-	-	-	-	-	-	-
LEGAL COUNSEL							
Personnel Services	2,318,496	2,655,863	2,625,895	2,805,585	149,722	5.64 %	2,956,949
Operating Expenses	193,335	428,502	264,398	639,058	210,556	49.14 %	658,230
Capital Outlay	-	-	40,970	-	-	-	-
Debt	3,741	-	-	-	-	-	-
Total	2,515,572	3,084,365	2,931,263	3,444,643	360,278	11.68 %	3,615,179
PLANNING & ZONING							
Personnel Services	1,779,539	1,764,496	1,749,446	2,031,422	266,926	15.13 %	2,142,172
Operating Expenses	505,512	1,396,786	1,491,620	2,738,847	1,342,061	96.08 %	2,821,012
Total Planning & Zoning	2,285,051	3,161,282	3,241,066	4,770,269	1,608,987	50.90 %	4,963,184
GENERAL GOVERNMENT							
Operating Expenses	4,724,140	5,122,102	5,719,513	5,290,589	168,487	3.29 %	5,449,307
Capital Outlay	1,253	-	8,103	-	-	-	-
Debt	83,538	-	-	-	-	-	-
Total General Government	4,808,931	5,122,102	5,727,616	5,290,589	168,487	3.29 %	5,449,307

**CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025**

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
<u>NEIGHBORHOOD</u>							
<u>SERVICES</u>							
<u>DEPARTMENT</u>							
NEIGHBORHOOD							
SERVICES							
Personnel Services	239,719	338,231	338,231	364,992	26,761	7.91 %	384,627
Operating Expenses	25,929	23,675	23,675	288,050	264,375	1,116.68 %	296,694
Total Neighborhood Services	265,648	361,906	361,906	653,042	291,136	80.45 %	681,321
CODE COMPLIANCE							
Personnel Services	2,304,075	2,576,299	2,576,299	3,304,890	728,591	28.28 %	3,594,952
Operating Expenses	281,404	432,860	443,609	454,445	21,585	4.99 %	468,080
Capital Outlay	71,096	138,000	247,719	46,000	(92,000)	(66.67)%	50,000
Total Code Compliance	2,656,575	3,147,159	3,267,627	3,805,335	658,176	20.91 %	4,113,032
CODE COMPLIANCE BOARD							
Operating Expenses	34,126	56,850	56,850	58,556	1,706	3.00 %	60,312
Total Code Compliance Board	34,126	56,850	56,850	58,556	1,706	3.00 %	60,312
NUISANCE ABATEMENT PROGRAM							
Operating Expenses	129,988	242,805	242,805	248,120	5,315	2.19 %	255,564
Capital Outlay	78,183	-	-	-	-	-	-
Total Nuisance Abatement Program	208,171	242,805	242,805	248,120	5,315	2.19 %	255,564
Personnel Services	2,543,794	2,914,530	2,914,530	3,669,882	755,352	25.92 %	3,979,579
Operating Expenses	471,447	756,190	766,939	1,049,171	292,981	38.74 %	1,080,650
Capital Outlay	149,279	138,000	247,719	46,000	(92,000)	(66.67)%	50,000
Total Neighborhood Services Department	3,164,520	3,808,720	3,929,188	4,765,053	956,333	25.11 %	5,110,229

**CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025**

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
<u>POLICE DEPARTMENT</u>							
OPERATIONAL SUPPORT SERVICE							
Personnel Services	2,442,070	2,796,317	2,794,570	3,066,989	270,672	9.68 %	3,356,278
Operating Expenses	3,839,065	6,317,917	5,963,918	7,060,718	742,801	11.76 %	7,272,541
Capital Outlay	1,158,878	690,000	1,460,396	864,000	174,000	25.22 %	1,000,000
Debt	257,166	-	-	-	-	-	-
Total	7,697,179	9,804,234	10,218,884	10,991,707	1,187,473	12.11 %	11,628,819
ADMINISTRATION							
Personnel Services	3,593,261	3,075,111	3,761,941	4,345,157	1,270,046	41.30 %	4,512,565
Operating Expenses	43,367	39,190	40,875	120,275	81,085	206.90 %	123,883
Total Administration	3,636,628	3,114,301	3,802,816	4,465,432	1,351,131	43.38 %	4,636,448
PROFESSIONAL STANDARDS							
Personnel Services	3,720,542	3,672,712	3,672,712	3,854,701	181,989	4.96 %	4,067,160
Operating Expenses	487,697	992,440	997,395	1,129,500	137,060	13.81 %	1,163,386
Total Professional Standards	4,208,239	4,665,152	4,670,107	4,984,201	319,049	6.84 %	5,230,546
SPECIAL INVESTIGATIONS							
Personnel Services	3,186,918	3,637,737	3,802,534	3,764,128	126,391	3.47 %	3,969,156
Operating Expenses	153,484	195,015	200,978	189,760	(5,255)	(2.69)%	195,453
Capital Outlay	37,927	35,000	77,893	-	(35,000)	(100.00)%	-
Total Special Investigations	3,378,329	3,867,752	4,081,405	3,953,888	86,136	2.23 %	4,164,609
CRIMINAL INVESTIGATION							
Personnel Services	6,381,630	6,967,565	7,139,932	7,512,936	545,371	7.83 %	7,925,634
Operating Expenses	255,628	234,890	296,719	310,700	75,810	32.27 %	320,021
Capital Outlay	-	390,000	250,000	235,700	(154,300)	(39.56)%	250,000
Total Criminal Investigation	6,637,258	7,592,455	7,686,651	8,059,336	466,881	6.15 %	8,495,655
VOCA/DOM VIOLENCE GRANT							
Personnel Services	286,660	301,020	296,651	320,268	19,248	6.39 %	339,343
Operating Expenses	13,821	34,213	11,700	34,543	330	0.96 %	35,579
Total Voca/Dom Violence Grant	300,481	335,233	308,351	354,811	19,578	5.84 %	374,922

CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
NEIGHBORHOOD							
POLICING							
Personnel Services	27,038,411	27,908,527	30,438,700	32,575,513	4,666,986	16.72 %	36,222,278
Operating Expenses	982,399	897,987	877,690	1,218,129	320,142	35.65 %	1,254,673
Capital Outlay	175,446	87,000	121,601	87,000	-	-	100,000
Total Neighborhood Policing	28,196,256	28,893,514	31,437,991	33,880,642	4,987,128	17.26 %	37,576,951
NEIGHBORHOOD							
PATROL DISTRICT							
SUPPORT							
Personnel Services	2,187,959	2,191,964	2,235,957	4,500,046	2,308,082	105.30 %	5,353,802
Operating Expenses	459,191	198,010	282,668	300,807	102,797	51.92 %	309,832
Capital Outlay	10,958	218,500	250,513	-	(218,500)	(100.00)%	-
Total Neighborhood Patrol District Support	2,658,108	2,608,474	2,769,138	4,800,853	2,192,379	84.05 %	5,663,634
SCHOOL CROSSING							
GUARDS							
Personnel Services	569,235	593,156	593,156	611,992	18,836	3.18 %	642,883
Operating Expenses	51,155	46,000	53,833	52,000	6,000	13.04 %	53,560
Total School Crossing Guards	620,454	639,156	646,989	663,992	24,836	3.89 %	696,443
NEIGHBORHOOD							
TRAFFIC UNIT							
Operating Expenses	1,679,108	1,800,964	1,937,023	-	(1,800,964)	(100.00)%	-
Capital Outlay	-	30,000	30,000	-	(30,000)	(100.00)%	-
Total Neighborhood Traffic Unit	1,679,108	1,830,964	1,967,023	-	(1,830,964)	(100.00)%	-
ANIMAL CONTROL							
Personnel Services	1,131,353	1,133,770	1,181,612	1,445,058	311,288	27.46 %	1,607,348
Operating Expenses	1,563,923	1,558,599	1,521,640	1,899,309	340,710	21.86 %	2,056,289
Capital Outlay	28,273	-	-	-	-	-	-
Total Animal Control	2,723,549	2,692,369	2,703,252	3,344,367	651,998	24.22 %	3,663,637
Personnel Services	52,177,316	54,007,893	57,793,738	61,996,788	7,988,895	14.79 %	67,996,447
Operating Expenses	7,889,623	10,585,211	10,308,466	12,315,741	1,730,530	16.35 %	12,785,217
Capital Outlay	1,411,482	1,450,500	2,190,403	1,186,700	(263,800)	(18.19)%	1,350,000
DEBT	257,166	-	-	-	-	- %	-
Total Police Department	61,735,587	66,043,604	70,292,607	75,499,229	9,455,625	14.32 %	82,131,664

CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
EMERGENCY OPERATIONS							
Personnel Services	272,416	384,436	384,436	428,605	44,169	11.49 %	452,381
Operating Expenses	138,964	138,811	206,249	174,218	35,407	25.51 %	179,445
Debt	396	-	-	-	-	-	-
Total Emergency Operations	411,776	523,247	590,685	602,823	79,576	15.21 %	631,826
PUBLIC WORKS - KEEP PSL BEAUTIFUL							
Personnel Services	586,631	817,665	695,452	690,557	(127,108)	(15.55)%	730,381
Operating Expenses	170,727	310,282	186,265	231,746	(78,536)	(25.31)%	238,699
Capital Outlay	40,536	85,157	187,511	-	(85,157)	(100.00)%	-
Total Public Works - Keep PSL Beautiful	797,894	1,213,104	1,069,228	922,303	(290,801)	(23.97)%	969,080
URBAN BEAUTIFICATION							
PERSONNEL SERVICES	-	-	-	319,127	319,127	-	337,092
OPERATING EXPENSES	-	-	-	80,354	80,354	-	82,766
TOTAL URBAN BEAUTIFICATION	-	-	-	590,481	590,481	-	469,858
FACILITIES MAINTENANCE							
MUNICIPAL GARAGE							
Operating Expenses	87,485	349,455	198,847	247,784	(101,671)	(29.09)%	255,218
Capital Outlay	-	21,400	21,400	140,000	118,600	554.21 %	75,000
Total Municipal Garage	87,485	370,855	220,247	387,784	16,929	4.56 %	330,218
FACILITIES MAINTENANCE							
Personnel Services	1,708,841	2,047,857	1,859,453	2,146,282	98,425	4.81 %	2,265,664
Operating Expenses	1,316,427	1,292,848	1,570,109	1,403,431	110,583	8.55 %	1,445,534
Capital Outlay	200,094	264,000	281,689	140,000	(124,000)	(46.97)%	200,000
DEBT - Master Lease	2,158	-	-	-	-	-	-
Total Facilities Maintenance	3,227,520	3,604,705	3,711,251	3,689,713	85,008	2.36 %	3,911,198
Personnel Services	1,710,691	2,047,857	1,859,453	2,146,282	98,425	4.81 %	2,265,664
Operating Expenses	1,402,062	1,642,303	1,768,956	1,651,215	8,912	0.54 %	1,700,752
Capital Expenses	200,094	285,400	303,089	280,000	(5,400)	(1.89)%	275,000
Master Lease - Debt	2,158	-	-	-	-	-	-
Total Facilities Maintenance	3,315,005	3,975,560	3,931,498	4,077,497	101,937	2.56 %	4,241,416

CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
NON-DEPARTMENTAL							
Operating Expenses	700	-	-	-	-	-	%
Debt	9,690,134	11,932,082	11,932,082	16,811,322	4,879,240	40.89	%
Total Non- Departmental	9,690,834	11,932,082	11,932,082	16,811,322	4,879,240	40.89	%
INTERNSHIP PROGRAM							
Personnel Services	69	37,761	-	37,763	2	0.01	%
Total Internship Program	69	37,761	-	37,763	2	0.01	%
OFFICE OF ECONOMIC DEVELOPMENT							
Personnel Services	160,014	162,493	162,493	176,030	13,537	8.33	%
Operating Expenses	243,140	405,513	344,500	437,924	32,411	7.99	%
Total Office of Economic Development	403,154	568,006	506,993	613,954	45,948	8.09	%
<u>PARKS & RECREATION DEPARTMENT</u>							
P & R - RECREATION							
Personnel Services	913,581	956,972	899,168	338,841	(618,131)	(64.59)	%
Operating Expenses	481,462	713,382	707,560	122,708	(590,674)	(82.80)	%
Capital Outlay	45,906	-	10,000	-	-	-	%
DEBT	1,412	-	-	-	-	-	%
Total P & R - Recreation	1,442,361	1,670,354	1,616,728	461,549	(1,208,805)	(72.37)	%
AIROSO COMMUNITY CENTER							
Personnel Services	712,390	881,531	823,437	951,954	70,423	7.99	%
Operating Expenses	553,587	648,443	604,349	691,152	42,709	6.59	%
Capital Outlay	15,237	65,000	40,000	25,000	(40,000)	(61.54)	%
Total Airoso Community Center	1,281,214	1,594,974	1,467,786	1,668,106	73,132	4.59	%
GYMNASIUM							
Personnel Services	562,964	530,576	584,708	645,957	115,381	21.75	%
Operating Expenses	231,169	316,128	282,384	357,984	41,856	13.24	%
Total Gymnasium	794,133	846,704	867,092	1,003,941	157,237	18.57	%

CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
P & R - ADMINISTRATION							
Personnel Services	699,240	784,799	777,660	837,658	52,859	6.74 %	881,571
Operating Expenses	105,377	147,736	123,909	153,672	5,936	4.02 %	158,283
Total P & R - Administration	804,617	932,535	901,569	991,330	58,795	6.30 %	1,039,854
P & R - PARKS							
Personnel Services	4,237,403	4,837,765	4,677,321	5,672,216	834,451	17.25 %	6,541,401
Operating Expenses	3,755,094	3,717,108	4,850,228	4,754,546	1,037,438	27.91 %	5,146,383
Capital Outlay	316,736	320,800	983,697	445,000	124,200	38.72 %	500,000
Total P & R - Parks	8,309,233	8,875,673	10,511,246	10,871,762	1,996,089	22.49 %	12,187,784
BOTANICAL GARDENS							
Personnel Services	106,701	321,929	318,335	568,569	246,640	76.61 %	600,721
Operating Expenses	164,606	332,551	212,872	330,892	(1,659)	(0.50)%	340,818
Capital Outlay	12,739	20,000	52,363	-	(20,000)	(100.00)%	-
Total Botanical Gardens	284,046	674,480	583,570	899,461	224,981	33.36 %	941,539
MCCARTY RANCH PRESERVE							
Personnel Services	65,975	102,426	76,604	55,894	(46,532)	(45.43)%	58,703
Operating Expenses	32,973	54,025	34,300	54,565	540	1.00 %	56,202
Total Mccarty Ranch Preserve	98,948	156,451	110,904	110,459	(45,992)	(29.40)%	114,905
P&R-TURF MAINTENANCE DIVISION							
Personnel Services	506,774	570,990	542,280	591,456	20,466	3.58 %	624,515
Operating Expenses	243,205	286,312	254,648	311,747	25,435	8.88 %	321,099
Capital Outlay	82,632	-	101,579	62,000	62,000	- %	50,000
Total P&R-Turf Maintenance Division	832,611	857,302	898,507	965,203	107,901	12.46 %	995,614
SPECIAL EVENTS							
Personnel Services	-	-	-	629,491	629,491	- %	662,990
Operating Expenses	118,000	107,970	102,950	724,812	616,842	571.31 %	746,557
Total Special Events	118,000	107,970	102,950	1,354,303	1,246,333	571.31 %	1,409,547

**CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025**

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
MIDFLORIDA - FITNESS CENTER							
Personnel Services	584,193	611,852	638,233	708,987	97,135	15.88 %	748,008
Operating Expenses	152,648	229,019	211,887	272,661	43,642	19.06 %	280,838
Capital Outlay	16,388	-	-	-	-	-	-
Total MIDFLORIDA - Fitness Center	753,229	840,871	850,120	981,648	140,777	16.74 %	1,028,846
MIDFLORIDA - RECREATION							
Personnel Services	640,240	760,855	677,599	904,495	143,640	18.88 %	954,408
Operating Expenses	658,711	778,166	800,388	873,647	95,481	12.27 %	899,858
Capital Outlay	77,406	10,500	10,500	20,000	9,500	90.48 %	25,000
Total MIDFLORIDA - Recreation	1,376,357	1,549,521	1,488,487	1,798,142	248,621	16.05 %	1,879,266
Personnel Services	9,029,461	10,359,694	10,015,345	11,905,518	1,545,824	14.92 %	13,110,898
Operating Expenses	6,496,835	7,330,840	8,185,475	8,648,386	1,317,546	17.97 %	9,157,039
Capital Outlay	567,045	416,300	1,198,139	552,000	135,700	32.60 %	625,000
DEBT	1,412	-	-	-	-	- %	-
Total Parks & Recreation Department	16,094,753	18,106,834	19,398,959	21,105,904	2,999,070	65.49 %	22,892,937
<u>MIDFLORIDA EVENT CENTER DEPARTMENT</u>							
MIDFLORIDA EVENT CENTER							
Personnel Services	1,481,360	1,919,244	1,551,958	2,205,261	286,017	14.90 %	2,324,693
Operating Expenses	1,242,548	1,558,656	1,995,366	1,745,574	186,918	11.99 %	1,797,941
Capital Outlay	616,070	65,020	86,900	246,320	181,300	278.84 %	165,000
Total MIDFLORIDA Event Center	3,339,978	3,542,920	3,634,224	4,197,155	654,235	18.47 %	4,287,634
Personnel Services	1,481,360	1,919,244	1,551,958	2,205,261	286,017	14.90 %	2,324,693
Operating Expenses	1,242,548	1,558,656	1,995,366	1,745,574	186,918	11.99 %	1,797,941
Capital Outlay	616,070	65,020	86,900	246,320	181,300	278.84 %	165,000
Total MidFlorida Event Center Department	3,339,978	3,542,920	3,634,224	4,197,155	654,235	18.47 %	4,287,634

**CITY OF PORT ST. LUCIE
GENERAL FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025**

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
Personnel Services	88,723,380	95,274,424	98,516,504	108,634,682	13,360,258	14.02 %	118,127,861
Operating Expenses	31,443,776	36,503,828	38,048,468	43,067,795	6,563,967	17.98 %	44,754,779
Capital Outlay	3,447,656	3,266,049	5,143,284	3,203,607	(62,442)	(1.91)%	3,220,000
Debt	11,598,961	11,932,082	11,932,082	16,811,322	4,879,240	40.89 %	17,715,602
Fund Transfers	31,559,376	24,198,110	20,277,641	32,928,051	8,729,941	36.08 %	24,908,940
Contingencies	-	5,529,410	-	-	(5,529,410)	(100.00)%	-
Total General Fund	166,773,148	176,703,903	173,917,979	204,645,457	27,941,554	15.81 %	208,727,182
Designated Reserve - Financial Policy 20%	\$ 24,033,431	\$ 26,355,650	\$ 27,312,994	\$ 30,340,495			\$ 32,576,528

CITY OF PORT ST. LUCIE
GENERAL OPERATING FUND #001 - CAPITAL OUTLAY
PROPOSED BUDGET - FY 2024-25

** PROPOSED **

FY 2024-25

1320	<u>INFORMATION TECHNOLOGY</u>	
	Edge network device replacement	\$ 350,000
	NVR (X2) - replacement	41,000
	IP based cameras - replacement	40,000
	Access control upgrade	100,000
	Phone network - fiber switch	20,000
	Wi-Fi end of life Replacement	25,000
	Avaya Server Replacements	20,587
	Replacement AC (Police Department Building C)	45,000
	Enhance physical security infrastructure	35,000
	Locate equipment	15,000
	Locate supplies	<u>10,000</u>
	Total	\$ 701,587

2105	<u>POLICE DEPARTMENT</u>	
	Replace 1 vehicle for CID (Units #650) with SUV's (Tahoe) (\$57K each)	\$ 57,000
	Replace 2 vehicles for SID (Units #588, 502) with SUV's (\$43K and \$57K)	100,000
	Replace 11 vehicles for NPB with Patrol SUV's (\$50K ea) (Units #111R3, 104R4, 193R1, 173R1, 004R4, 071R3, 239R1, 292, 279, 210R2, 078R3)	550,000
	Replace 1 vehicle for Purchasing (Unit #208) with SUV (\$43,000)	43,000
	Replace 1 vehicle for Staff Services (Unit #209) with SUV (\$43,000)	43,000
	Replace 1 Animal Control truck (Unit #1543) with F-150.	45,000
	Replace 2 Speed Trailers (Trailer 2 and Trailer 3) (\$13K each)	<u>26,000</u>
	Total	\$ 864,000

2115	<u>POLICE DEPARTMENT</u>	
	CID cubicle replacement	100,000
	Forensic hardware for investigative analysis - Phase II upgrades	36,000
	Forensic blade server for storage of all forensic cases - Phase II	42,500
	Complete replacement of AFIS system to comply with FDLE	15,000
	Replace Forensic Computer Workstation	16,000
	CSI Forensic Equipment	21,000
	Equipment Upgrade of CID Interview Room	<u>5,200</u>
	Total	\$ 235,700

2130	<u>POLICE DEPARTMENT</u>	
	Replace: 2 SWAT Night Vision kits (includes aiming system) 19,500 each	\$39,000
	Replace: 4 SWAT Sniper Riffle Mounted Night Vision (\$12,000 each)	<u>48,000</u>
	Total	\$ 87,000

**CITY OF PORT ST. LUCIE
GENERAL OPERATING FUND #001 - CAPITAL OUTLAY
PROPOSED BUDGET - FY 2024-25**

** PROPOSED **

FY 2024-25

2135	<u>NEIGHBORHOOD SERVICES - CODE COMPLIANCE</u>	
	Ford F-150	\$ 46,000
	Total	\$ 46,000
3905	<u>URBAN BEAUTIFICATION - PUBLIC WORKS</u>	
	Sidewalk Scrubber	\$ 191,000
	Total	\$ 191,000
4130	<u>MUNICIPAL GARAGE - FACILITIES</u>	
	Shade Structure for outdoor mechanic work	\$ 90,000
	Replacement 18,000 pound Vehicle Lifts	25,000
	New 18,000 pound Vehicle Lifts	25,000
	Total	\$ 140,000
4135	<u>FACILITIES MAINTENANCE</u>	
	Chiller Plant Controls	\$ 90,000
	Refurbish City Hall Outdoor Air Morganizers	\$ 50,000
	Total	\$ 140,000
7201	<u>PARKS & RECREATION - AIROSO COMMUNITY CENTER</u>	
	Outside lighting	\$ 25,000
	Total	\$ 25,000
7210	<u>PARKS & RECREATION - PARKS</u>	
	Replacement F-350 Dump Truck PK-4286 Roving Crew	\$ 80,000
	Replacement F-150 Truck 4x2 PK-4838 Night Rovers	30,000
	Replacement F-150 Truck 4x2 PK-8039 Night Rovers	30,000
	Replacement F-150 Truck 4x2 PK-1077 Night Rovers	30,000
	Ford Explorer-Replacing F-150 PK-0588 Project Man	44,000
	Replacement Toro Sandpro PK-0493 Lyngate Park	26,000
	Replacement Toro Sandpro PK-0589 Sportsman's	26,000
	Replacement Toro Sandpro PK-673 Whispering Pines	26,000
	Replacement Workman PK-0206 Sportsman's Park	33,000
	Replacement Workman PK-0166 McChesney Park	33,000
	Replacement Trailer PKT-04 Roving Crew	11,000
	Replacement Trailer PKT-128 McChesney Turf Tank	7,000
	Paseo Park License Plate Reader	69,000
	Total	\$ 415,000

CITY OF PORT ST. LUCIE
GENERAL OPERATING FUND #001 - CAPITAL OUTLAY
PROPOSED BUDGET - FY 2024-25

** PROPOSED **

FY 2024-25

7235	<u>PARKS & RECREATION - TURF MAINTENANCE</u>		
	72" Dual Mast laser grading box	\$	28,000
	John Deere 4044M Compact Tractor		<u>34,000</u>
	Total	\$	62,000
7500	<u>MIDFLORIDA EVENT CENTER</u>		
	Monument Sign Landscaping	\$	5,000
	DVD Hardware for camera system		5,000
	Replacement Toro with trailer		27,000
	Thor Guard equipment for splash fountain		5,000
	Replacement Washer and Dryer		22,000
	Replacement Billy Goat Outdoor vacuum		5,000
	(2) Portable Generators		2,500
	Replacement Pipes Drapes, Carts		20,000
	and Racks		28,800
	Tables		20,020
	Chairs		85,000
	Warehouse Racking System		<u>18,500</u>
	Fridge Freezer Exchange Unit	\$	246,320
7503	<u>PARKS & RECREATION - TURF MAINTENANCE</u>	\$	<u>20,000</u>
	Scissor & Boom Lift	Total	\$ 20,000

GENERAL FUND TOTAL REQUESTS \$ 3,173,607

**CITY OF PORT ST. LUCIE
GENERAL OPERATING FUND - 2024-25 PROPOSED
LONG RANGE PLAN**

Assumptions:

This model stipulates 12% growth in taxable value in FY25 and using the current millage rate of 4.3441. The estimated increases in valuation in future years are 9% in FY26, 8% in FY27, 7% in FY28, 6% in FY29 and 5% in FY30. Ad Valorem Taxes are based on collections of 95.5%. Personnel Services contains the assumption of pay raises for all employees as well as increased employee contributions towards their medical insurance. Pay plan adjustments and reclassifications are estimated for FY25 and FY26. ECM LOAN to Utility Connection Fee Fund #431 & #440 - \$422,145. The transfer for the SAD payment for City Center is now city-owned property and is being paid out of the General Government Cost Center. Digital Domain Debt Service - \$1.3M in FY 24-25 and beyond. Note: Transfers vary based on changes in the #301 CIP Fund. Designated Reserves of \$6.7M will be used to call CRA Debt in FY 2024-25.

	AUDITED 2020-21	AUDITED 2021-22	AUDITED 2022-23	AUDITED 2023-24	ESTIMATED 2024-25	PROPOSED 2024-25	GROWTH %	PROJECTED 2025-26	PROJECTED 2026-27	PROJECTED 2027-28	PROJECTED 2028-29
BEGINNING DESIGNATED RESERVES	\$ 58,489,372	\$ 119,819,916	\$ 76,860,070	\$ 80,541,763	\$ 84,746,533	\$ 84,746,533		\$ 70,413,200	\$ 63,563,200	\$ 63,984,713	\$ 58,597,249
REVENUES & SOURCES:	4,6191	4,5191	4,3691	4,6191	4,3441	4,3441		4,3441	4,3441	4,3441	4,3441
Taxes	52,525,117	57,828,941	68,353,069	82,821,609	91,940,780	91,940,780	12.00%	100,213,230	8%	115,806,408	122,754,792
Other Taxes (CST + Bus. Tax)	7,257,218	9,482,346	10,283,461	11,341,027	11,341,027	11,341,027	7.45%	11,714,767	3.0%	12,428,196	12,738,901
Utility Tax - Electricity	14,466,176	15,701,020	19,218,965	21,050,000	21,886,496	21,886,496	3.97%	22,543,091	3.0%	23,915,966	24,633,445
Franchise Fees (Electric)	11,969,643	14,061,739	15,434,314	16,872,435	17,568,216	17,568,216	4.12%	18,095,263	3.0%	19,197,265	20,376,448
Licenses and Permits	2,251,823	1,238,288	1,091,635	1,134,000	1,124,131	1,124,131	-0.87%	1,157,855	3.0%	1,204,517	1,265,590
Intergovernmental (Sales Tax) - FEMA Reimbursement	20,893,998	23,372,216	28,159,553	23,055,935	23,776,925	23,776,925	3.13%	24,490,233	3.0%	25,477,189	26,506,468
Charges for Services	4,403,717	5,023,316	5,283,828	5,576,965	5,218,075	5,218,075	-6.44%	5,374,618	3.0%	5,428,364	5,591,215
Fines and Forfeits	1,044,879	998,487	1,155,681	1,253,865	1,328,766	1,328,766	5.97%	1,368,630	3.0%	1,451,980	1,495,866
Other (including int. inc.)	463,911	4,081,934	8,972,370	4,679,922	4,636,320	4,636,320	-0.93%	4,775,411	1.0%	4,823,165	5,017,539
Use of Reserves	-	-	0	0	14,333,333	14,333,333		6,850,000	-	-	-
Bond Proceeds	54,418,485	-	0	0	-	-		12,144,084	4.0%	12,629,847	13,011,268
Transfers In (Includes Internal Charges)	11,709,572	11,777,067	12,501,964	11,123,787	11,491,388	11,491,388	3.30%	12,144,084	4.0%	12,756,145	13,011,268
TOTAL	181,404,539	143,565,354	170,454,840	178,122,749	204,645,457	204,645,457		208,727,182	212,584,720	222,832,876	241,112,963
EXPENDITURES:	71,198,035	75,394,776	88,723,380	98,516,504	108,634,682	108,634,682	10.27%	118,127,861	15.3%	136,215,533	144,388,465
Personnel Services	23,094,925	26,781,286	31,443,776	38,048,468	43,067,795	43,067,795	3.9%	44,754,779	5.7%	47,291,622	50,594,045
Operating Expenses	4,805,711	3,045,965	3,447,656	5,143,284	3,203,607	3,203,607	-0.5%	3,220,000	-6.8%	3,000,000	3,803,786
Capital Outlay	5,395,740	6,029,849	7,728,949	7,262,070	11,864,632	11,864,632	63.38%	12,768,912	-39.0%	7,782,755	7,860,583
Debt Services & Other	1,708,197	1,742,104	-	800,000	1,000,000	1,000,000	0.0%	1,000,000	0%	1,000,000	1,000,000
Grant Match	-	-	-	-	-	-	25.00%	-	-	-	-
City Center SAD Payment	-	-	-	-	-	-		-	-	-	-
Purchase of MID Florida Event Center and Village Square (72)	3,870,012	3,868,653	3,870,012	1,754,024	6,726,608	6,726,608	0.00%	3,946,690	3,986,157	4,026,018	4,066,279
Debt - FCB Building	3,689,829	3,689,828	3,632,539	3,632,539	3,100,000	3,100,000	0.00%	2,750,000	2,337,500	1,986,875	1,688,844
Fund Transfer - Governmental Finance Fund	4,311,546	48,025,583	27,064,887	12,232,994	11,936,209	11,936,209	-54.80%	15,185,741	10,169,515	10,182,417	9,195,061
Fund Transfers	-	620,000	-	-	-	-	N/A	-	-	-	-
Fund Transfer to the Road and Bridge Fund #104	-	16,050,000	-	-	6,150,000	6,150,000	N/A	6,800,000	-	-	-
Fund Transfer to Road and Bridge Fund #304	-	1,277,156	861,950	2,658,084	5,015,234	5,015,234	208.38%	173,199	180,127	187,332	202,618
Fund Transfer to the Stormwater Fund	-	-	-	-	-	-	N/A	-	-	-	-
Unallocated	-	-	-	-	-	-		-	-	-	-
TOTAL	\$ 120,073,995	\$ 186,825,200	\$ 166,773,148	\$ 173,917,979	\$ 204,645,457	\$ 204,645,457		\$ 208,727,182	\$ 211,963,208	\$ 224,029,521	\$ 248,405,847
SURPLUS <DEFICIT>-BALANCE	\$ 61,330,544	\$ (42,959,846)	\$ 3,681,692	\$ 4,204,770	\$ 0	\$ 0		\$ 0	\$ 421,512	\$ (1,196,645)	\$ (7,292,884)
Designated Operating Reserve - Financial Policy -20%	18,858,592	20,435,212	24,033,431	27,312,994	30,340,495	30,340,495	20.00%	32,576,528	36,701,431	41,722,103	44,406,024
Designated	\$ 20,435,212	\$ 24,033,431	\$ 27,312,994	\$ 27,312,994	\$ 30,340,495	\$ 30,340,495	20%	\$ 32,576,528	\$ 36,701,431	\$ 41,722,103	\$ 44,406,024
Undesignated	56,424,858	56,508,331	57,433,539	54,406,038	54,406,038	54,406,038		37,836,672	27,283,282	23,791,566	8,532,026
Use of Reserves *	-	-	-	-	(14,333,333)	(14,333,333)		(6,850,000)	-	-	-
Total Reserves	\$ 76,860,070	\$ 80,541,763	\$ 84,746,533	\$ 84,746,533	\$ 70,413,200	\$ 70,413,200		\$ 63,563,200	\$ 63,984,713	\$ 62,788,068	\$ 58,597,249



CITY COUNCIL SUMMARY



Shannon M. Martin
Mayor



Jolien Caraballo
Vice Mayor, District 4



Stephanie Morgan
Councilmember, District 1



David Pickett
Councilmember, District 2



Anthony Bonna
Councilmember, District 3

The City is led by a five-member elected Council. The Council is responsible for setting policies and establishing the long-term vision for the City. The Council appoints a City Manager to handle the daily business affairs, and a City Attorney to provide legal advice. This system is called a Council-Manager form of local government. Each Council member has one vote, including the mayor, this means legislative authority is equally spread among all five members.

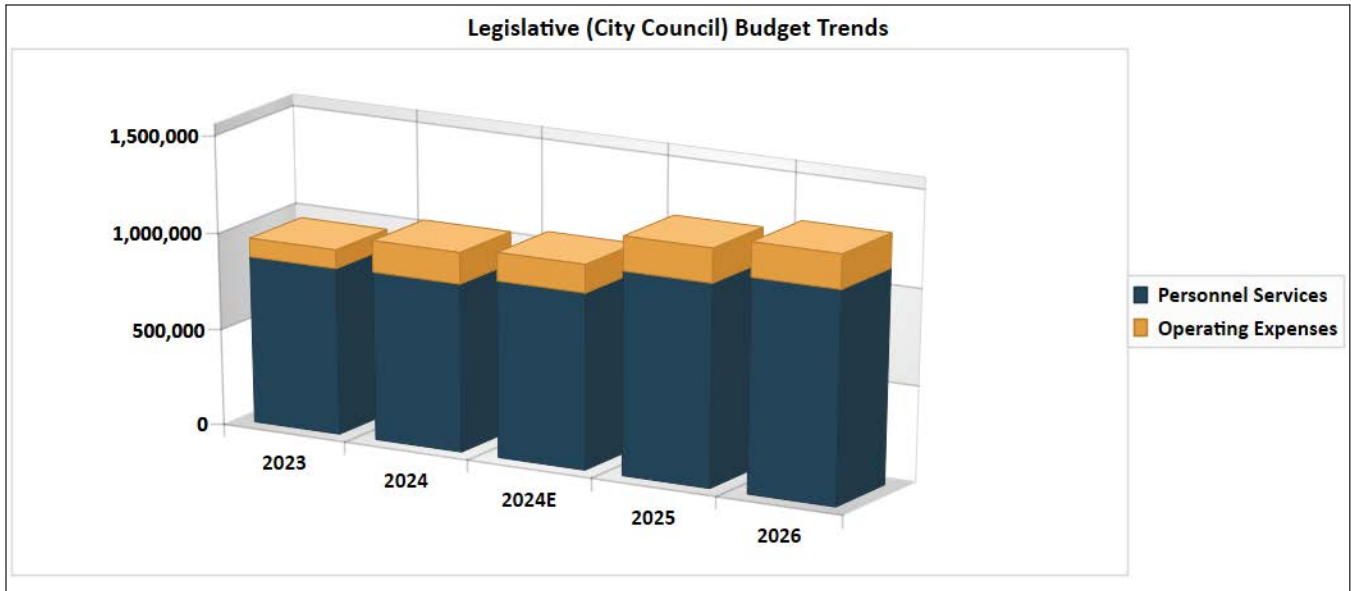
Port St. Lucie City Council members must live in the district they represent, however residents throughout the City vote for every City Council seat, no matter which district they reside in. The mayor is elected at-large in a Citywide election and can live anywhere in the City. Like the Council elections, the mayoral election allows all eligible voters to exercise their right to vote.

City Council Affiliations

The City Council will work to ensure that the City of Port St. Lucie will continue its position in all activities including commerce, culture, growth, and leisure. They will:

- Continue participation in management of the SLC Fire District. The district is its own self-taxing fire district and the only one in the county.
- Continue to seek, develop, and administer home and community-based programs and services for senior persons through the Council on Aging Agency.
- Continue working together with St. Lucie Transportation Planning Organization to develop long range planning for the roadways in the region.
- Continue to develop and promote tourism in St. Lucie County through the Tourist Development Council.
- Continue to work with Treasure Coast Council of Local Governments to encourage and enable local units of government to assemble and cooperate with one another to promote the health, safety, and general welfare of the citizenry.
- Continue to work with Treasure Coast Regional Planning Council. The regional planning council is recognized as Florida's only multipurpose regional entity that plans for and coordinates intergovernmental solutions to growth-related problems on greater-than-local issues. Provides technical assistance to local governments, and to meet other needs of the communities in each entity.
- Continue to work with the Treasure Coast Regional League of Cities to promote communication among the municipalities and the municipal leaders of the Treasure Coast Region.
- Continue to work with the Roundtable of St. Lucie County to improve the quality of life for our youth in various ways, Academic Success, Delinquency Prevention, Substance Abuse, Teen Health, the Gang Plan and Kids at Hope.
- Continue to work with the St. Lucie County Chamber of Commerce Board of Directors to expand the economy of the area.

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
LEGISLATIVE (CITY COUNCIL) - 001.1100
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 867,416	\$ 876,368	\$ 920,381	\$1,059,788	\$ 183,420	20.93 %	\$ 1,117,519
Operating Expenses	95,868	162,016	145,405	177,364	15,348	9.47 %	178,418
Total	\$ 963,284	\$ 1,038,384	\$ 1,065,786	\$1,237,152	\$ 198,768	19.14 %	\$ 1,295,937

STAFFING SUMMARY:

Full Time Equivalents	2.00	2.00	2.00	3.00	-
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Note: City Council members are not included in the proposed summary of budgeted FTE's or total FTE count because they are elected officials.

CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
LEGISLATIVE (CITY COUNCIL) - 001.1100

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Executive Salaries	\$ 348,900	\$ 348,194	\$ 358,373	\$ 375,129	\$ 26,935	7.74 %	1	\$ 393,885
Salaries And Wages	122,472	126,922	134,617	206,119	79,197	62.40 %	2	216,425
Overtime	10,530	8,500	15,000	8,925	425	5.00 %		9,371
F.I.C.A	28,839	27,573	30,667	34,631	7,058	25.60 %		36,363
Mandatory Medicare	6,745	6,447	7,171	7,970	1,523	23.62 %		8,369
Retirement								
Contributions	205,779	213,274	229,095	244,848	31,574	14.80 %	3	257,091
Life & Health								
Insurance	120,862	130,217	130,217	157,995	27,778	21.33 %	1	170,635
Other Post								
Employment								
Benefits	22,342	14,207	14,207	23,015	8,808	62.00 %		24,166
Workmen's								
Compensation	948	1,034	1,034	1,156	122	11.80 %		1,214
Total Personnel	867,417	876,368	920,381	1,059,788	183,420	20.93 %		1,117,519
OPERATING EXPENSES:								
Gas & Oil	117	-	-	-	-	- %		-
Travel And Per Diem	12,030	30,500	30,500	32,408	1,908	6.26 %		33,381
Communications								
Service	6,004	10,440	7,000	10,744	304	2.91 %		11,066
Transportation	252	630	400	648	18	2.86 %		667
Rentals & Leases-								
Equipment	884	-	-	-	-	- %		-
Printing & Binding	1,836	4,600	4,600	5,000	400	8.70 %		5,150
Promotional Activities	171	6,300	6,300	6,300	-	- %		6,489
Other Current Charges								
& Obliga	288	5,400	500	5,200	(200)	(3.70)%		5,356
Office Supplies	3,473	13,700	13,700	21,915	8,215	59.96 %		22,572
Operating Supplies	5,769	2,100	2,529	2,663	563	26.81 %		2,743
Books,Subs,Membersh								
ips	30,895	45,232	45,232	45,821	589	1.30 %		47,196
Training And								
Education	34,148	43,114	34,644	46,665	3,551	8.24 %		43,798
Total Operating	95,867	162,016	145,405	177,364	15,348	9.47 %		178,418
Expenses								
Fund Totals	\$ 963,284	\$ 1,038,384	\$ 1,065,786	\$ 1,237,152	\$ 198,768	19.14 %		\$ 1,295,937

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
LEGISLATIVE (CITY COUNCIL - 001.1100)**

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25.
- 2 FICA calculated pre-tax benefits expenses may fluctuate.
- 3 Across the board increase to offset pension fund liability.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**GENERAL FUND #001
City Council - #1100**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1100 - City Council (Personnel 1 FTE)		1		
Executive Assistant	97,134		97,134	-
Operating Expense	2,500		2,500	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	103,394		103,394	-
Total FTE Enhancement Requests	103,394		103,394	-
Grand Total Requested	103,394		103,394	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM Non-Bargaining

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Executive Assistant Proposed Start Date: 10/1/2024

Hiring Department/Division: City Council / 1100 Reports to: Natalie Cabrera

Base Annual Salary: \$ 55,295 + \$ 8,294 = \$ 63,589 Number of hours per week: 40

FICA - 6.20%: \$ 3,943 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 922

Retirement - 12%: \$ 7,631 (12% or 11.7%, depending on bargaining group)

Medical: \$ 21,050

Total Salary & Benefits: \$ 97,134

Existing Classification: Yes [Grade: 15]
No [Preliminary HR Grade:]

Program: New: _____
Existing: 1 _____
Bargaining Group: _____

Office Space: N/A: Existing: Create New:

Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 97,134

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.05 16:10:46 -0400 Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Provides support to the City Council Members	50 %
2) Performs general clerical duties	25 %
3) Serve as a point of contact for calendar inquiries and meeting requests	25 %
4) _____	_____ %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Office Furniture, Supplies and Trainings</u>	<u>\$ 2,500 X 1 = \$ 2,500</u>
Capital Outlay: _____	<u>\$ 0 X _____ = \$ 0</u>
IT Budget: Software Licensing <u>\$ 1,150 X 1 = \$ 1,150</u>	Field Software <u>\$ 565 X _____ = \$ 0</u>
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	Related Expenses Total: <u>\$ 6,260</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The expansion of responsibilities and community engagement necessitates additional support to ensure efficient assistance for both the Mayor and City Council members. This strategic move aims to distribute workloads effectively, enhance responsiveness to resident needs, and establish a more organized workflow. The new position will contribute to maintaining high standards of service and adaptability to evolving challenges and growing city demands.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 97,134 Related Expenses Total: \$ 6,260 Grand Total: \$ 103,394

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: ksala Digitally signed by ksala Date: 2024.04.08 11:14:23 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 4/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

CITY MANAGER
Jesus Merejo, ICMA-CM

11.33 FTES*

SENIOR EXECUTIVE ADMINISTRATOR

ASSISTANT CITY MANAGER
David Graham

ASSISTANT CITY MANAGER
Teresa Lamar-Sarno

**DEPUTY CITY MANAGER
STRATEGIC INITIATIVES & INNOVATION/
CHIEF INNOVATION OFFICER**
Kate Parmelee

DEPUTY CITY MANAGER
Kristina Ciuperger

EXECUTIVE ASSISTANT

**EXECUTIVE ASSISTANT/
PROJECT COORDINATOR**

- INFORMATION TECHNOLOGY
- CITY CLERK
- ECONOMIC DEVELOPMENT ADMINISTRATOR
- MIDFLORIDA CREDIT UNION EVENT CENTER
- HALF-CENT SALES TAX COMMITTEE
- CITIZENS ADVISORY COMMITTEE

- FACILITIES
- PLANNING & ZONING
- PUBLIC WORKS
- BUILDING
- SOLID WASTE
- HUMAN RESOURCES
- RISK MANAGEMENT

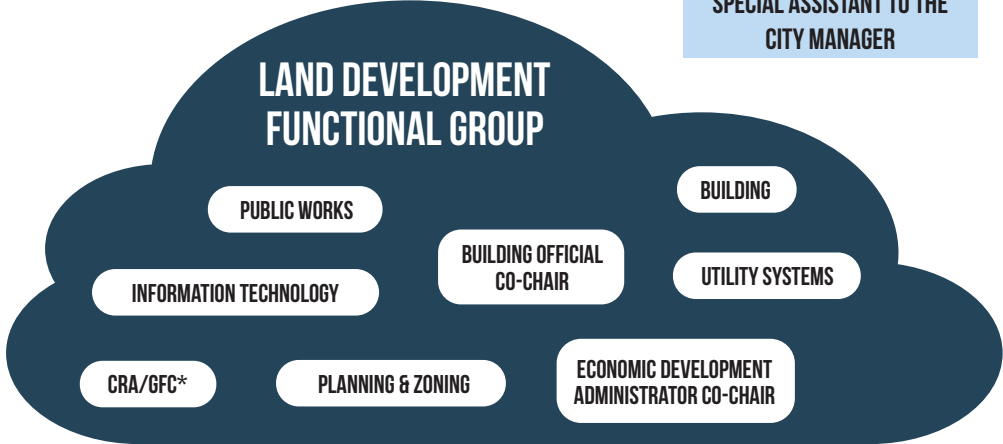
- GRANTS & STRATEGIC INITIATIVES PROJECT MANAGER
- GOVERNMENT RELATIONS & STRATEGIC INITIATIVES COORDINATOR

- COMMUNICATIONS
- PARKS & RECREATION
- OFFICE OF MANAGEMENT & BUDGET & PROCUREMENT
- EMERGENCY MANAGEMENT
- NEIGHBORHOOD SERVICES

***CRA/GFC DIRECTOR**
Jennifer Davis

SPECIAL ASSISTANT TO THE CITY MANAGER

- POLICE
- UTILITY SYSTEMS
- FINANCE & TREASURY



*Community Redevelopment Agency/
Governmental Finance Corporation

*FTEs housed in the City Manager's office include: City Manager, 2 Assistant City Managers, 2 Deputy City Managers, Grants & Strategic Initiatives Project Manager, Senior Executive Administrator, Executive Assistant/Project Coordinator and Executive Assistant.

CITY MANAGER'S OFFICE



OVERVIEW

As the sixth largest City in Florida, and as new business, commercial, and residential growth continues, the City Manager's Office continues to focus on providing agile and responsive service delivery. The City Manager's Office works to advance the City's mission to provide exceptional services that enhance our community's safety, beauty and quality of life through innovation, engagement and fiscal responsibility. The City Manager works towards the city's vision of an organization that is a leader in finding innovative solutions that put residents first and support opportunities for all people to thrive and in support of the City's vision, mission, values and strategic goals. The City Manager's Office provides executive leadership and management, supports economic development and redevelopment, maintains intergovernmental relations and works towards continuous improvement, innovation, performance management and strategic planning in support of the direction of the City Council through implementation of the Strategic Plan.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES

Advancing economic development to support job creation and a diverse economy.

This year's priorities will be:



Provide executive leadership with City Manager serving as Executive Director of the Government Finance Organization and support the implementation of the Southern Grove Master Plan and the City Center Master Plan.



Continuing to streamline the development process through the Cloud Group.



National Community Survey – Percentage of respondents rating economic development as excellent or good. Similar to other cities nationwide and a 52% increase in satisfaction since 2009.

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

Ensuring effective cross departmental communication and collaboration to maximize efficiency and advance project management.

This year's priorities will be:

- Implement new capital projects to support critical infrastructure through various funding sources including: mobility fee, federal and state grants, and local taxes and fees.
- Lead the Sales Tax Oversight Committee.
- Champion the needs of Port St. Lucie through strategic advocacy and collaboration through leading the Grants & Advocacy Team and Legislative Team and working strategically to increase grants and legislative appropriations to support the City's infrastructure and facilities, in addition to vital programs.
- Proactively lead capital projects and ensure effective implementation of strategic plan priorities and improve project management and timely deliverables.

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Aligning with the City's Strategic Plan.

This year's priorities will be:

- Executive leadership in providing oversight of City operations and the departments and project managers that implement each of the goals, initiatives and projects contained in the City's Strategic Plan -- the work of the City Manager's Office is to support the implementation of every plan element.
- Improve customer service through 1PSL – expanding training and improving operations through innovation and expand call center capacity.
- Support high performance through strategic planning, process improvement and innovation.
- Continue our nationally-award winning resident driven strategic planning process that propels our City forward through annually conducting the National Community Survey and Citizen Summit.
- Proactive communication through the monthly PSL on the Pulse publication and quarterly Strategic Plan update, weekly City Manager individual briefings with Council, New Council Member orientation, 1PSL, our data dashboards and the annual Year in Review.
- Promote effective intergovernmental relations and annually review and revise Interlocal Agreements to ensure the best interests of PSL.
- Proactively identify opportunities for budget efficiencies and reductions and provide effective oversight.
- Support a culture of high performance, building on the City's receipt of a Certificate of Excellence from ICMA and continue to pursue higher levels of certification through What Works Cities.
- Work collaboratively with the Citizens Advisory Committee on key annual projects for the City Council.
- Build a diverse, empowered, and visionary city team capable to handle emerging issues with efficiency and plan innovatively for future needs through executive leadership and management, organizational development, succession planning and the development and promotion of initiatives to support diversity and inclusion.
- Innovate as a national leader of government innovation through expanding performance and process improvement leading the Innovation PSL Team and managing comprehensive innovation projects. Expand efforts to improve data and become more data driven.



1PSL has received 381,959 calls and 103,710 requests since its inception in October 2019.



National Community Survey: 67% of residents rated overall customer service positively, similar to other cities nationwide.

STAFF PROJECTIONS

None.



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL



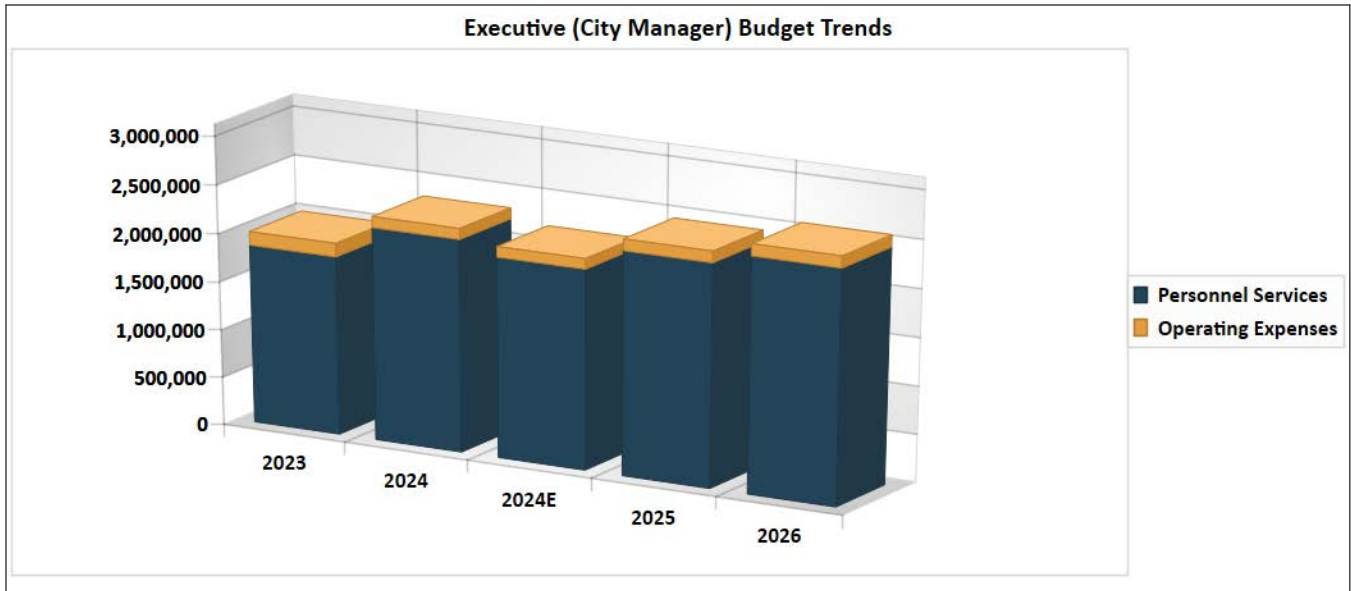
HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Employees per 1,000 residents	5.81	6.06	6.09	6.39	6.71
*NCS™: % of respondents rating City customer service as excellent or good	79% ↔	73%↔	70%↔	67%↔ (FY 24 Results)	70%
*NCS™: % of respondents rating overall quality of life as excellent or good	82%↔	78%↔	70%↔	66%↔ (FY 24 Results)	70%
*NCS: Emergency Preparedness (services that prepare the community for natural disasters or other emergency situations)	77%↑	72%↔	72%↔	74%↔ (FY 24 Results)	75%
*NCS™: Percentage of respondents rating economic development as excellent or good	55%↔	52%↔	52%↔	52%↔ (FY 24 Results)	54%
*The National Employee Survey (The NES™): Percent of Respondents rating Providing a Clear Vision for our Organization positively	82%	80%↑	79%↑	75%↑ (FY 24 Results)	79%
*NES™: % of respondents rating the organization fostering a respectful atmosphere positively	79%↑	80%↑	80%↑	76%↑ (FY 24 Results)	79%
Aggregate Attendees for Emergency Management Outreach Events (New Measure)	N/A	5,529	6,000	8,100	8,200

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EXECUTIVE (CITY MANAGER) - 001.1200
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 1,857,205	\$ 2,212,462	\$ 2,086,229	\$ 2,328,585	\$ 116,123	5.25 %	\$ 2,452,532
Operating Expenses	139,849	112,817	107,977	119,095	6,278	5.56 %	122,668
Total	\$ 1,997,054	\$ 2,325,279	\$ 2,194,206	\$ 2,447,680	\$ 122,401	5.26 %	\$ 2,575,200

STAFFING SUMMARY:

Full Time Equivalents	11.00	11.00	11.00	11.33	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EXECUTIVE (CITY MANAGER) - 001.1200

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,366,282	\$ 1,629,463	\$ 1,565,000	\$ 1,745,791	\$ 116,328	7.14 %	1	\$ 1,833,081
Overtime	36,925	4,000	3,500	4,200	200	5.00 %		4,410
F.I.C.A	65,223	85,902	65,000	75,983	(9,919)	(11.55)%	2	79,782
Mandatory Medicare	19,332	26,129	23,000	21,053	(5,076)	(19.43)%		22,106
Retirement								
Contributions	160,648	222,239	185,000	210,562	(11,677)	(5.25)%	1	221,090
Life & Health								
Insurance	189,794	231,263	231,263	250,591	19,328	8.36 %	1	270,638
Other Post								
Employment								
Benefits	15,959	10,148	10,148	16,440	6,292	62.00 %	3	17,262
Workmen's								
Compensation	3,042	3,318	3,318	3,965	647	19.50 %	4	4,163
Total Personnel	1,857,205	2,212,462	2,086,229	2,328,585	116,123	5.25 %		2,452,532
OPERATING EXPENSES:								
Professional Services	9,688	30,000	15,000	30,900	900	3.00 %		31,827
Other Contractual								
Services	22,700	-	-	-	-	- %		-
Travel And Per Diem	-	-	-	300	300	- %		309
Communications								
Service	14,126	8,460	6,000	8,736	276	3.26 %		8,998
Transportation	279	630	250	649	19	3.02 %		668
Rentals & Leases-								
Equipment	1,496	1,575	1,575	1,622	47	2.98 %		1,671
Repair &								
Maintenance-								
Building	406	-	-	-	-	- %		-
Printing & Binding	418	873	873	899	26	2.98 %		926
Promotional Activities	5,531	-	-	-	-	- %		-
Other Current Charges								
& Obliga	11,461	7,000	20,000	7,426	426	6.09 %		7,649
Office Supplies	19,993	15,224	15,224	18,143	2,919	19.17 %	5	18,687
Operating Supplies	13,216	10,633	10,633	10,962	329	3.09 %		11,291
Books,Subs,Membersh								
ips	15,568	14,828	14,828	15,160	332	2.24 %		15,615
Training And								
Education	24,968	23,594	23,594	24,298	704	2.98 %		25,027
Total Operating								
Expenses	139,850	112,817	107,977	119,095	6,278	5.56 %		122,668
Fund Totals	\$ 1,997,055	\$ 2,325,279	\$ 2,194,206	\$ 2,447,680	\$ 122,401	5.26 %		\$ 2,575,200

Note

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EXECUTIVE (CITY MANAGER) - 001.1200

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. The increase includes .33 FTE in FY25 for a reallocation of an Executive Director of Business Development.
- 2 FICA calculated pre-tax benefits expenses may fluctuate.
- 3 Across the board increase to offset pension fund liability.
- 4 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees
- 5 FY25 IT recommended computer replacements - (1) Desktop (6) Laptops.

OFFICE OF ECONOMIC DEVELOPMENT



OVERVIEW

The Office of Economic Development is committed to creating an environment that nurtures, sustains and grows business and development in Port St. Lucie.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

DIVERSE ECONOMY AND EMPLOYMENT OPPORTUNITIES

Coordinate, facilitate and expedite economic development projects with the Land Development Functional Group Departments.



This year's priorities will be:

- Lactalogics - 60,000 square foot processing facility located on US Highway 1
- Costco Distribution Depot - 595,000 square foot distribution facility located in Legacy Park at Tradition.
- Provide contractual oversight of the service agreement with the Economic Development Council of St. Lucie County to facilitate economic development in the City of Port St. Lucie.

Company	Industry	Projected new Jobs	Facility Square Footage
FedEx	Distribution	490	245,000
Total Truck Parts	Distribution	10	51,780
Amazon Delivery Center	Distribution	200	219,000
Amazon Fulfillment Center	Distribution	1,000	1,000,000
Cheney Brothers	Distribution	380	475,000
Accel International	Distribution	275	365,000
Lactalogics	Manufacturing	60	60,000

Collaborate with Departments and Business Resource Providers to grow small businesses in Port St Lucie.

This year's priorities will be:

- Continue the Business Accelerator Program to provide training for new and existing small businesses.
- Collaborate with the Florida Small Business Development Center at Indian River State College to develop programs to support small business development.
- Continue the "Before You Sign the Lease" quarterly workshop series.
- Establish the bi-annual Access to Capital Expo.
- Facilitate the monthly Small Business Development Team meetings with small business resource providers.
- Provide contractual oversight of agreements with the Florida Small Business Development Center, the St. Lucie County Chamber of Commerce, the Minority Business Development Agency Business Center and Treasure Coast SCORE to providing funding for consulting services and small business programs.



Business Accelerator Program

Company	2018/19	2019/20	2020/21	2021/22	2022/23
Participants	34	25	20	30	47
Graduates	22	16	10	25	30
Small Business Grants	\$34,000	\$25,000	\$25,000	\$30,000	\$35,000

Florida Small Business Development Center

PSL Clients	Consulting Hours	Loans/Grants	Government Contracts
281	1,500		\$1,027,002

St. Lucie County Chamber of Commerce Small Business Assistance Program

- PSL Clients - 45
- Types of assistance - Zoning inquiries, business tax receipt requirements, permitting, build-out recommendations, licensing, advertising, and business plans.

Minority Business Development Agency Business Center

- PSL Clients - 50
- Business plans completed - 8
- Business tax receipt assistance - 5
- Businesses certified with the State of Florida Office of Supplier Diversity - 14 minority business enterprises (MBE)
- 6 women business enterprises (WBE)



STAFF PROJECTIONS

NONE

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

4

DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
BAP participants	20	30	31	35	40
BAP grants	\$25,000	\$30,000	\$30,000	\$50,000	\$50,000
Number of Participants in Before You Sign the Lease	0	25	60	70	80

EFFICIENCY MEASURES

GOAL

4

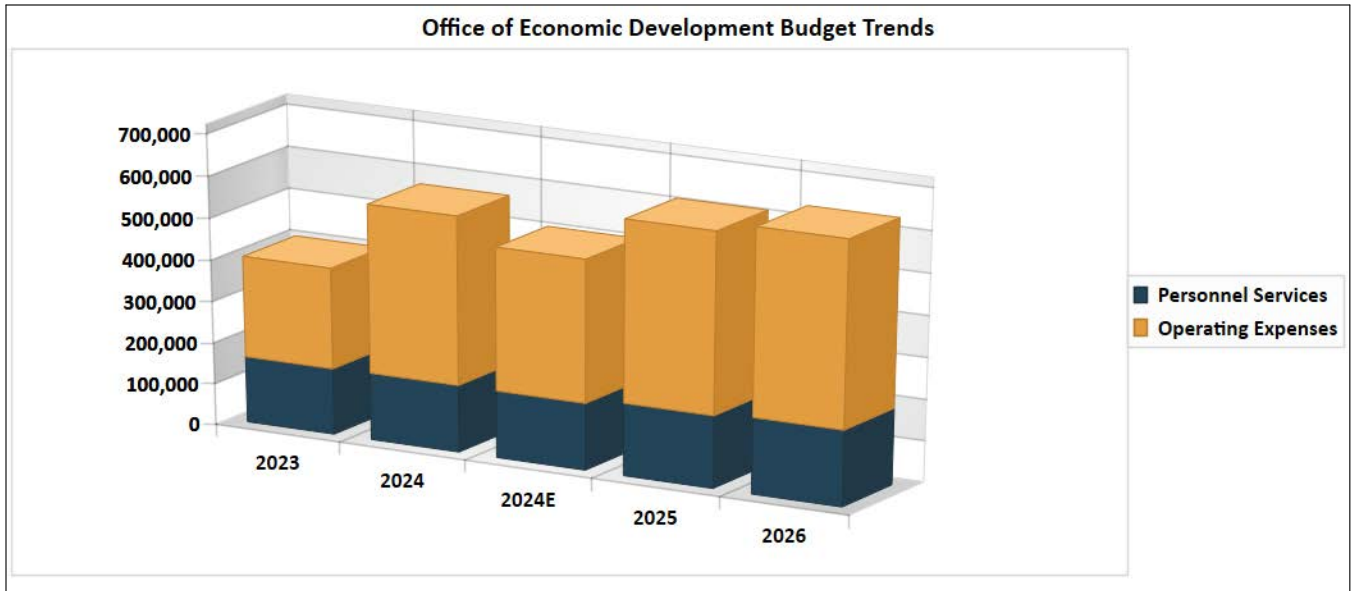
DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES

Number of BAP graduates	10	25	25	25	25
Expedited Projects	4	6	6	6	5
Grant/ Appropriations secured for Economic Development Projects	0	\$3.9 million	0	0	0
*NCS™: Percent of residents who rate the quality of Economic development Services as Excellent or Good	55%	52%	45% ↔	52%↔ (FY 24 Results)	54%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
OFFICE OF ECONOMIC DEVELOPMENT - 001.5200
DEPARTMENTAL BUDGET SUMMARY



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 160,014	\$ 162,493	\$ 162,493	\$ 176,030	\$ 13,537	8.33 %	\$ 185,318
Operating Expenses	243,140	405,513	344,500	437,924	32,411	7.99 %	451,062
Total	\$ 403,154	\$ 568,006	\$ 506,993	\$ 613,954	\$ 45,948	8.09 %	\$ 636,380

STAFFING SUMMARY:

Full Time Equivalents	1.00	1.00	1.00	1.00	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
OFFICE OF ECONOMIC DEVELOPMENT - 001.5200

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 123,705	\$ 126,630	\$ 126,630	\$ 131,685	\$ 5,055	3.99 %		\$ 138,269
Overtime	675	-	-	-	-	- %		-
F.I.C.A	7,645	7,784	7,784	7,937	153	1.97 %		8,334
Mandatory Medicare	1,788	1,821	1,821	1,856	35	1.92 %		1,949
Retirement								
Contributions	14,926	15,196	15,196	15,802	606	3.99 %		16,592
Life & Health								
Insurance	8,841	9,514	9,514	16,242	6,728	70.72 %	1	17,541
Other Post								
Employment								
Benefits	2,434	1,548	1,548	2,508	960	62.02 %	2	2,633
Total	160,014	162,493	162,493	176,030	13,537	8.33 %		185,318
OPERATING EXPENSES:								
Professional Services	142,741	204,600	204,600	230,738	26,138	12.78 %	3	237,660
Other Contractual								
Services	5,202	12,630	1,000	13,009	379	3.0 %		13,399
Communications								
Service	2,237	3,274	1,000	3,372	98	2.99 %		3,473
Transportation	-	546	-	562	16	2.93 %		579
Repair &								
Maintenance-Office								
Eq	-	255	-	263	8	3.14 %		271
Printing & Binding	224	6,548	1,000	6,744	196	2.99 %		6,946
Promotional Activities	496	-	1,500	-	-	- %		-
Other Current Charges								
& Obliga	76,084	157,000	125,000	166,284	9,284	5.91 %	4	171,273
Office Supplies	1,564	5,616	2,500	1,124	(4,492)	(79.99)%	5	1,158
Operating Supplies	500	4,453	1,000	4,586	133	2.99 %		4,724
Books,Subs,Membersh								
ips	10,255	4,591	5,900	4,729	138	3.01 %		4,871
Training And								
Education	3,837	6,000	1,000	6,513	513	8.55 %		6,708
Total Operating	243,140	405,513	344,500	437,924	32,411	7.99 %		451,062
Fund Totals	\$ 403,154	\$ 568,006	\$ 506,993	\$ 613,954	\$ 45,948	8.09 %		\$ 636,380

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
OFFICE OF ECONOMIC DEVELOPMENT - 001.5200

Notes:

- 1 Health Insurance varies based on employee elections.
- 2 Across the board increase to offset pension fund liability.
- 3 Grants for small businesses, national Business Survey, Small Business Consultant Chamber of Commerce, Provide Economic Development Corporation (EDC) membership scholarships to three (3) Minority Business Enterprise (MBE's), part-time Small Business Development Centers (SBDC) Consultant, part-time Business Analysis Professional (BAP) Small Business Grant Program, Minority Business Development Agency (MBDA) Consultant Community Development Block Grant (CDBG).
- 4 Increase is related to the contribution for the Florida Economic Development.
- 5 Reallocated funding for office supplies to offset other line items due to spending trend.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001
Office of Economic Development - #5200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
5200 - Office of Economic Development (Operating)				
Open Rewards Program Fund	5,000	1	5,000	
EDC agreement - 10% increase due to inflation	15,000	2	15,000	
HR Independent Benchmark Study - Diversity Committee	20,000	3	-	-
Subtotal	\$ 40,000		\$ 20,000	-
Total Operating	\$ 40,000		\$ 20,000	-
Grand Total Requested	\$ 40,000		\$ 20,000	-

CITY CLERK
Sally Walsh

9 FTES

- RECORDS
- AGENDAS
- BOARD LIAISONS
- COMMITTEE COORDINATORS
- CITY WIDE MAIL CENTER

CITY CLERK'S OFFICE



OVERVIEW

The City Clerk's Office is committed to serving the public by striving for excellence in preparation of agendas and minutes of meetings, operating the City Hall mail center, and providing complete and accurate information while preserving the records of the City and maintaining a professional level of service in all phases of operation.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

Facilitating the city-wide Residential Street Lighting Program in an effort to promote safety for our residents along residential streets throughout the City.

This year's priorities will be:



Process the 29 active requests for the 2024 annual program.



Explore creating a 10-year Master Plan.



Processing approximately 600 agreements with FP&L for the City-wide LED street lighting conversion.



2024 NCS: 42% of residents positively rated street lighting, lower than the national benchmark.

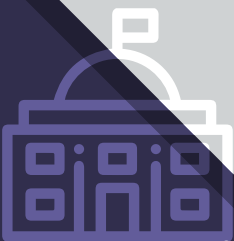


HIGH-PERFORMING GOVERNMENT ORGANIZATION

Helping to provide exceptional municipal services.

This year's priorities will be:

- Accurately record, transcribe, and preserve all official minutes of the City Council and City Boards and Committees, per State Statutes, in a summarized minutes format to maximize efficiency.
- Prepare and post all meeting Agendas and coordinate all Packet documents to support the City Council, Community Redevelopment Agency (CRA), Governmental Finance Corporation (GFC), and Board of Zoning Appeals agendas.
- Conduct Public Records Training to support transparency in government.

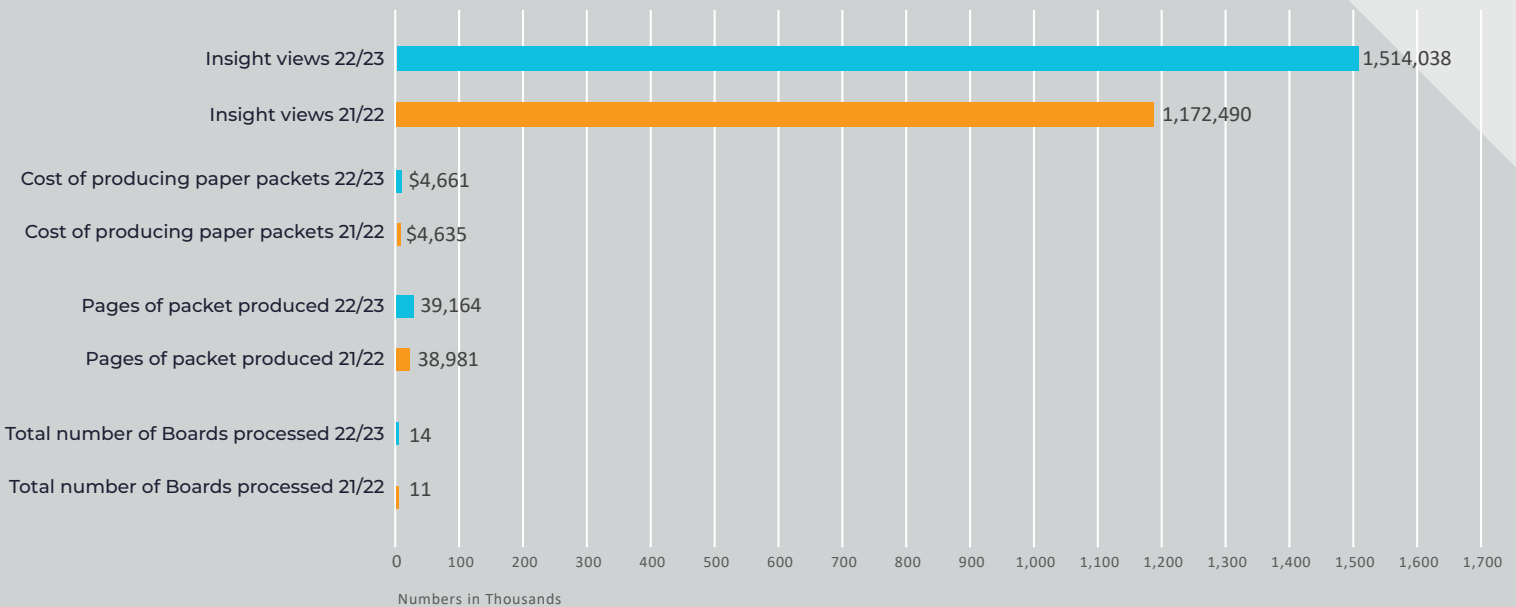


HIGH-PERFORMING GOVERNMENT ORGANIZATION

This year's priorities continued:

- Act in the capacity of official records custodian for the City of Port St. Lucie and maintain custody of all official City records, administer the City's Records Management Program Gov-Qa, and perform the duties of the Records Management Liaison Officer (RMLO) to the State of Florida. Continue to monitor all departmental responses to public records requests to maintain an average response time of 1.5 days.
- Consistently pursue cross-training opportunities for all assigned staff to define a clear pathway to the department's Succession Plan and provide multiple backups for all positions.
- Analyze the need for process improvement and continue to integrate additional Advisory Boards and Committees into Legistar, for electronic review and production of meeting agendas and back-up documentation.
- Continue to strive for process improvement for the Boards and Committees currently processed within Legistar. Actively processed Boards and Committees include City Council, Planning & Zoning Board (P&Z), Public Art Advisory Board (PAAB), Governmental Finance Corporation (GFC), Community Redevelopment Agency (CRA), Board of Zoning Appeals, Affordable Housing Advisory Committee, and the Solid Waste Task Force.

Moving toward electronic agenda and packet production has been a major goal for the Clerk's Office. Below you can see the results as we have begun to make the transition. The results speak for themselves, and the process is proving to be a major accomplishment in not only time but dollar savings for the City.



STAFF PROJECTIONS

FY 23/24 – None
 FY 24/25 – None
 FY 25/26 – None

FY 26/27 – None
 FY 27/28 – None



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Council, board & committee meetings attended	332	265	282	285	283
Outgoing mail	103,658	70,500	87,079	68,606	77,842
Records (boxes) processed	710	500	605	639	622
Total Time to complete and Publish Minutes <ul style="list-style-type: none"> • Typing 1 pg. per hr. • Proofing 10 pages per hr. • Corrections/ Distribution/ Publishing • 1 pg./3.5 min. • *Totals include Board & Committee and Negotiation Minutes 	1,949 hrs.	1,835 hrs.	1,244 hrs.	1,748 hrs.	1,496 hrs.

EFFECTIVENESS MEASURES

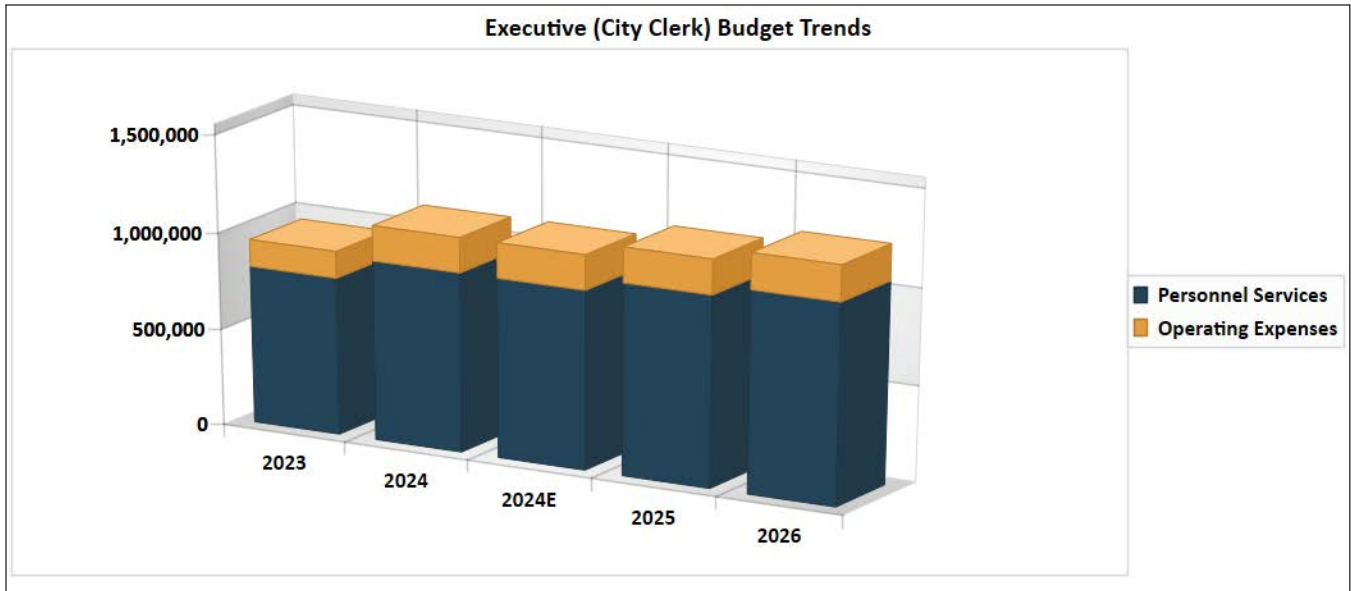
GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Records Management Savings Upon Destruction	524 Cu ft.	350 Cu ft.	437 Cu ft.	462 Cu ft.	449 Cu ft.
Average initial response time for public records requests - Excluding City Attorney's Office & Human Resources	1.87 days	1.75 days	1.81 days	1.5 days	1.5 days

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EXECUTIVE (CITY CLERK) - 001.1210
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 814,890	\$ 930,911	\$ 930,911	\$ 996,311	\$ 65,400	7.03 %	\$ 1,050,479
Operating Expenses	138,012	180,347	180,997	181,851	1,504	0.83 %	187,306
Total	\$ 952,902	\$ 1,111,258	\$ 1,111,908	\$1,178,162	\$ 66,904	6.02 %	\$ 1,237,785

STAFFING SUMMARY:

Full Time Equivalents	9.00	9.00	9.00	9.00	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EXECUTIVE (CITY CLERK) - 001.1210

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 537,957	\$ 646,819	\$ 646,819	\$ 679,146	\$ 32,327	5.00 %	1	\$ 713,103
Overtime	14,233	6,000	6,000	6,300	300	5.00 %		6,615
F.I.C.A	32,755	38,442	38,442	42,253	3,811	9.91 %		44,366
Mandatory Medicare	7,661	8,991	8,991	9,791	-	- %		10,281
Retirement								
Contributions	63,934	75,219	75,219	85,897	10,678	14.20 %	1	90,192
Life & Health								
Insurance	126,413	137,714	137,714	145,046	7,332	5.32 %		156,650
Other Post								
Employment								
Benefits	25,534	16,237	16,237	26,304	10,067	62.00 %	2	27,619
Workmen's								
Compensation	6,402	1,489	1,489	1,574	85	5.71 %		1,653
Total Personnel	814,890	930,911	930,911	996,311	65,400	7.03 %		1,050,479
OPERATING EXPENSES:								
Professional Services	250	-	-	-	-	- %		-
Other Contractual								
Services	45,094	53,370	53,370	54,971	1,601	3.0 %		56,620
Gas & Oil	-	375	375	386	11	2.93 %		398
Fleet Maintenance-								
Non Contract	-	315	315	321	6	1.90 %		331
Communications								
Service	4,920	5,250	5,250	5,408	158	3.01 %		5,570
Transportation	359	1,050	1,050	1,082	32	3.05 %		1,114
Electricity (Fpl)	681	1,575	1,575	1,653	78	4.95 %		1,703
Water	130	420	420	433	13	3.10 %		446
Sewer	224	210	210	216	6	2.86 %		222
Rentals & Leases-								
Buildings	33,990	33,500	33,500	34,505	1,005	3.00 %		35,540
Rentals & Leases-								
Equipment	-	-	-	10,200	10,200	- %	3	10,506
Insurance	585	2,053	2,053	2,273	220	10.72 %		2,341
Repair &								
Maintenance-								
Building	59	-	-	-	-	- %		-
Repair &								
Maintenance-Office								
Eq	-	-	1	-	-	- %		-
Repair &								
Maintenance-								
Equipment	6,643	10,500	10,500	1,000	(9,500)	(90.5)%	3	1,030
Other Current Charges								
& Obliga	8,822	8,540	8,540	8,796	256	3.00 %		9,060

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EXECUTIVE (CITY CLERK) - 001.1210**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Office Supplies	11,651	22,864	22,864	18,463	(4,401)	(19.25)%		19,017
Operating Supplies	2,911	9,225	9,875	9,498	273	2.96 %		9,783
Books,Subs,Memberships	11,844	15,645	15,645	16,114	469	3.00 %		16,597
Training And Education	9,847	15,455	15,455	16,532	1,077	6.97 %		17,028
Total Operating Expenses	138,012	180,347	180,997	181,851	1,504	0.83 %		187,306
CAPITAL OUTLAY:								
Fund Totals	<u>\$ 952,902</u>	<u>\$ 1,111,258</u>	<u>\$ 1,111,908</u>	<u>\$ 1,178,162</u>	<u>\$ 66,904</u>	<u>6.02 %</u>		<u>\$ 1,237,785</u>

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25.
- 2 Across the board increase to offset pension fund liability.
- 3 Net Neutral - reallocated funding for Xerox Charges to the appropriate line item.



FINANCE DIRECTOR
Stephen Okiye, CPA

39 FTES

DEPUTY DIRECTORS

3 FTES

EXECUTIVE PROJECT MANAGER

1 FTES

MANAGER

1 FTES

PROPERTY TAX

4 FTES

- TAX ROLL PREPARATION
- SOLID WASTE ADMINISTRATION
- STORMWATER ADMINISTRATION

ACCOUNTING

13 FTES

- TREASURY MANAGEMENT
- DEBT MANAGEMENT
- GENERAL LEDGER MANAGEMENT
- ACCOUNTS PAYABLE
- GRANTS

RETIREMENT

4 FTES

- DEFINED BENEFIT ADMINISTRATION
- DEFINED CONTRIBUTION ADMINISTRATION

BUSINESS TAX

4 FTES

- ISSUE BUSINESS TAX RECEIPTS
- ENFORCE COMPLIANCE
- BUSINESS ASSISTANCE & EDUCATION

PAYROLL

3 FTES

- WAGE PROCESSING
- TAX WITHHOLDING & REPORTING
- COMPLIANCE & RECORDKEEPING

PURCHASING

1 FTES

- PURCHASE CARD ADMINISTRATION
- FUEL CARD ADMINISTRATION

LIENS

4 FTES

- LIEN SEARCHES
- RECORDING
- PAYMENT PROCESSING

FINANCE DEPARTMENT



OVERVIEW

The Finance Department protects the City's assets and provides accurate and timely financial reporting to all stakeholders. Our financial team maintains an environment of integrity, accountability, stewardship, and strong work ethic while providing exceptional municipal services.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

Diverse Economy & Employment Opportunities

Ensure external customers (title companies, home buyers, business owners, etc.) have the tools and resources to successfully and efficiently obtain the information needed to close on a home, open a business and other related activities. This helps to fulfill the strategic plan by:

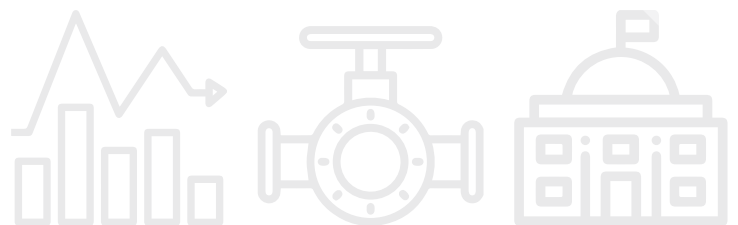
Developing a comprehensive application to consolidate City liens, delivering enhanced support to the division in three key areas:

1. Efficiency and Accuracy:
 - Streamlined automation reduces manual errors, enhancing operational efficiency.
 - Validation checks and real-time collaboration ensure data accuracy and integrity.
2. Security and Compliance:
 - Strengthened security through user roles, permissions, and data encryption.
 - Built-in compliance features and audit trails support adherence to regulations.
3. Scalability and Insights:
 - Easily scalable to accommodate growth and increased data volume.
 - Robust reporting, analytics, and visualization tools offer valuable insights for decision-making.

Received \$389,500.00 for 7,517 Lien Searches and 39 Lien Modification Applications in FY 2023

Business Tax is hosting a variety of workshops including:

- Small Business Financing Options
- Doing Business with the Better Business Bureau
- A Guide for Getting your Business Online
- New Business Start-up in Española



Number of Business served:

2019/20 Results	2020/21 Results	2021/22 Results	2022/23 Results
8,376 <i>City Of Port St. Lucie</i>	8,839	9,350	9,673 140

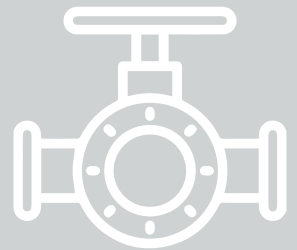
HIGH-PERFORMING GOVERNMENT ORGANIZATION

- Ensuring Finance has the right resources to effectively manage the City's assets.
- Providing training for effective financial management throughout the City.
- Overseeing grant compliance for all departments.
- Administering the City's P-Card program which averages over 25,000 transactions annually.
- Ensuring over 34,000 payroll payments are distributed accurately and timely.
- Presenting the Finance Academy Training Course for City Employees, a specialized program designed to elevate participants' proficiency in municipal finance, budgeting, procurement, and ERP management.
- Directing and managing the annual billing of Non-Ad Valorem assessments levied by the City in the amount of \$78,276,895. Non-Ad Valorem billing includes 13 Stormwater districts, 12 of which are community development districts and 8 special assessment districts. This revenue helps pay for Solid Waste Services, Streetlight, and Stormwater maintenance within the City.
- Expanding our service level for our retirement and pension plans and actively searching for ways to reduce administrative fees.



HIGH-QUALITY INFRASTRUCTURE & FACILITIES

- Monitoring approximately \$24m in State and Local Fiscal Recovery Funds. Funds were distributed through the American Rescue Plan Act and were designed to speed up the country's recovery from the economic and health crisis of the COVID-19 pandemic.
- Project-Driven Debt Issuance: Taking a targeted approach in issuing \$30 million of a total of \$65 million in projects funded through debt, focusing on supporting two specific projects ready for implementation. Ensuring that funds are allocated precisely to projects that are prepared for execution, preventing unnecessary financial strain.



STAFF PROJECTIONS

Fiscal Year 24/25: 1 Grants and Project Analyst

Fiscal Year 25/26: 1 Accountant I, 1 Accountant II

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Accounts Payable Checks	12,026	12,951	9,805	8,000	7,800
Total Number of Electronic payments	7,245	9,098	11,499	12,500	12,800
Lien Searches	9,715	10,000	7,484	7,000	7,000

EFFICIENCY MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

NEW MEASURE Average # of Business Days for Requests to be Processed	N/A	N/A	5	5	5
Total Approximate Award Amount for Grants	\$49 Million	\$23 Million	\$17.8 Million	\$23 Million	\$23 Million
Total Number of Active Grants	24	15	25	20	20

EFFICIENCY MEASURES

GOAL

7

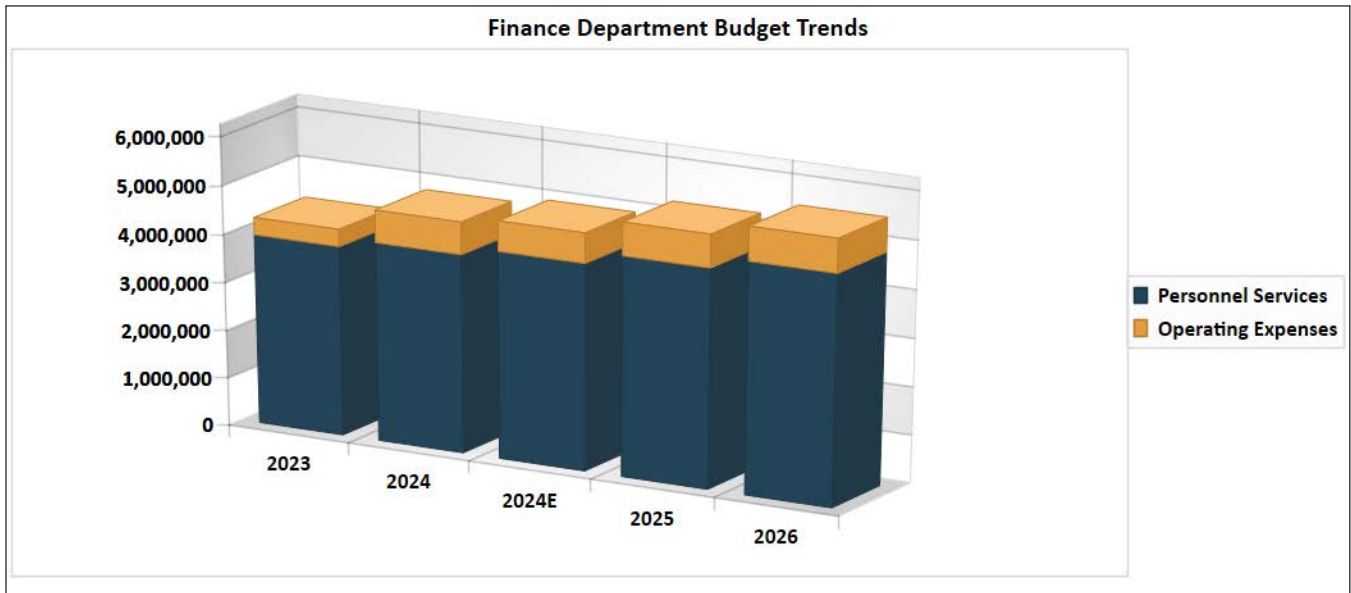
HIGH-PERFORMING GOVERNMENT ORGANIZATION

National Employee Survey (NES)*** employee ratings of finance services overall	81% ↑	81%↑	85%↑	90%↑	95%↑
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*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
FINANCE - 001.1300
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 3,943,333	\$ 4,131,128	\$ 4,306,493	\$4,569,877	\$ 438,749	10.62 %	\$ 4,817,418
Operating Expenses	355,312	666,522	620,864	683,477	16,955	2.54 %	703,983
Capital Outlay	35,970	-	-	-	-	- %	-
Debt	3,261	-	-	-	-	- %	-
Total	\$ 4,337,876	\$ 4,797,650	\$ 4,927,357	\$5,253,354	\$ 455,704	9.50 %	\$ 5,521,401

STAFFING SUMMARY:

Full Time Equivalents	35.63	37.63	38.00	39.00	-
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CAPITAL OUTLAY: N/A

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
FINANCE - 001.1300**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 2,818,656	\$ 2,948,333	\$ 3,095,972	\$ 3,219,409	\$ 271,076	9.19 %	1	\$ 3,380,379
Overtime	21,114	5,350	5,350	5,618	268	5.01 %		5,899
F.I.C.A	168,863	171,591	182,861	194,883	23,292	13.57 %	2	204,627
Mandatory Medicare Retirement	39,492	41,475	42,765	45,411	3,936	9.49 %		47,682
Contributions	299,455	331,457	324,234	379,638	48,181	14.54 %	1	398,620
Life & Health Insurance	504,663	575,778	598,167	634,888	59,110	10.27 %	1	685,679
Other Post Employment Benefits	80,433	51,146	51,146	82,857	31,711	62.00 %	3	87,000
Workmen's Compensation	5,295	5,998	5,998	7,173	1,175	19.59 %		7,532
Unemployment Compensation	5,361	-	-	-	-	- %		-
Total	3,943,332	4,131,128	4,306,493	4,569,877	438,749	10.62 %		4,817,418
OPERATING EXPENSES:								
Professional Services	14,890	75,089	107,889	84,842	9,753	12.99 %		87,387
Accounting And Auditing	38,723	70,000	70,000	72,100	2,100	3.00 %		74,263
Other Contractual Services	85,855	103,291	90,000	98,288	(5,003)	(4.84)%		101,237
Gas & Oil	1,187	3,000	1,500	3,090	90	3.00 %		3,183
Repairs & Maintenance-Vehicle	-	1,000	1,000	-	(1,000)	(100.00)%		-
Communications Service	17,778	20,000	18,500	23,350	3,350	16.75 %		24,051
Transportation	11,684	11,182	11,182	11,518	336	3.00 %		11,864
Rentals & Leases-Equipment	3,133	7,000	6,000	7,210	210	3.00 %		7,426
Repair & Maintenance-Building	5,055	-	-	-	-	- %		-
Repair & Maintenance-Office Eq	-	3,832	-	3,947	115	3.00 %		4,065
Printing & Binding	4,074	8,500	6,500	9,075	575	6.76 %		9,347
Promotional Activities	686	5,000	2,000	5,150	150	3.00 %		5,305
Other Current Charges & Obliga	50,607	48,835	48,835	3,969	(44,866)	(91.87)%	4	4,088
Office Supplies	22,546	76,075	60,000	101,030	24,955	32.80 %	5	104,061
Operating Supplies	55,442	132,860	113,400	141,479	8,619	6.49 %	6	145,724

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
FINANCE - 001.1300**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Books,Subs,Memberships	6,804	9,058	9,058	9,599	541	5.97 %		9,887
Training And Education	36,849	91,800	75,000	108,830	17,030	18.55 %	7	112,095
Total Operating Expenses	355,313	666,522	620,864	683,477	16,955	2.54 %		703,983
Vehicles	35,970	-	-	-	-	-	%	-
Total Capital Outlay	35,970	-	-	-	-	-	%	-
Principal	3,230	-	-	-	-	-	%	-
Interest	31	-	-	-	-	-	%	-
Total Debt	3,261	-	-	-	-	-	%	-
Fund Totals	\$ 4,337,876	\$ 4,797,650	\$ 4,927,357	\$ 5,253,354	\$ 455,704	9.50 %		\$ 5,521,401

Notes:

- 1 In FY24 a part time position increased to full-time. The increase includes one new full-time employee in FY25, a Grants and Project Analyst.
- 2 FICA calculated pre-tax benefits expenses may fluctuate.
- 3 Across the board increase to offset pension fund liability.
- 4 Reduced because the fees are being charged to customers, for convenience of using credit card as payment method.
- 5 IT recommended computer replacements - \$28.8K (13) Laptops, (5) Desktops , Business Tax Manager Office Space Furniture for new office space \$5K- need expected by end of calendar year 2024, Fireproof cabinet for securely storing all City titles \$5K.
- 6 Net Neutral Budget Adjustment- Removed computer items that should be in 551002 and charges for the Annual Comprehensive Financial Report ACFR (Caseware) additional users \$24.1K.
- 7 Increase related additional attendees to the Treasure Coast Chapter Government Financial Officers Association / travel expenses for Florida Association of Business Tax Officials & Florida Association of Code Enforcement Annual conference , Florida Government Financial Officers Association Annual Conference, to Tyler Connect/ Off site Training's , Government Financial Officers Association Annual Conference, and Annual Conferences/Bootcamps/Exam Schools - Payroll (Congress)/ Society for Human Resources Management,/(IOCP) Input/output completion port, Purchasing Card (P-card).

CITY OF PORT ST. LUCIE
FINANCIAL MANAGEMENT DEPARTMENT
BUSINESS TAX (OCCUPATION LICENSE)
FINANCIAL STATUS
PROPOSED FY 2024-25

	FY 2022-23	FY 2023-2024	FY 2023-24	FY 2024-25	FY 2025-26
Revenues:	Audited	Budget	Estimated	Proposed	Projected
Business License Revenue - 316,000	\$ 2,178,121	\$ 2,163,231	\$ 2,325,000	\$ 2,325,626	\$ 2,372,138
Total Revenues and Sources	2,178,121	2,163,231	2,325,000	2,325,626	2,372,138
Expenses:					
Personnel Expenses	242,618	350,000	256,088	379,638	398,620
Operating Expenses	26,036	10,000	10,000	10,000	10,000
Capital Outlay	35,970		0	-	
Total Expenses	304,624	360,000	266,088	389,638	408,620
Surplus / (Deficit)	\$ 1,873,497	\$ 1,803,231	\$ 2,058,912	\$ 1,935,988	\$ 1,963,518
Revenues as a % of Expenses:	715%	601%	874%	597%	581%



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**GENERAL FUND - #001
Finance - #1300**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1300 - Finance (Personnel 1 FTE)				
Grants & Projects Analyst	104,932	1	104,932	-
Operating Expense	3,000		3,000	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	111,692		111,692	-
1300 - Finance (Personnel 1 FTE)				
Business Tax Coordinator	93,511	2	-	-
Operating Expense	3,000		-	-
Computer Expense (IT Budget)	3,760		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	100,271		-	-
1300 - Finance (Personnel 1 FTE)				
Accountant I	97,134	3	-	-
Operating Expense	-		-	-
Computer Expense (IT Budget)	3,760		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	100,894		-	-
Total FTE Enhancement Requests	312,857		111,692	-
Grand Total Requested	312,857		111,692	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Grants & Projects Analyst Proposed Start Date: 10/1/24

Hiring Department/Division: Finance / 1300 Reports to: Karen Russell

Base Annual Salary: \$ 60,962 + \$ 9,144 = \$ 70,106 Number of hours per week: 40

FICA - 6.20%: \$ 4,347 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,017 Existing Classification: New: _____

Retirement - 12%: \$ 8,413 Yes [Grade: 17] Existing: Yes

Program: Bargaining Group: _____

Office Space: N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 104,932

Total Salary & Benefits: \$ 104,932 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.08 13:49:06 07 Date: 4/8/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Administration, maintenance, and training for the project ledger module.	75 %
2) Assists with the grants module and grants billing as necessary.	10 %
3) Assisting with other grant related training.	10 %
4) Act as back up to other grant staff.	5 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Adobe license, accessories - keyboard, mouse, etc. & other equipment/furniture.</u>	<u>\$ 3,000 X 1 = \$ 3,000</u>
Capital Outlay: _____	<u>\$ 0 X = \$ 0</u>
IT Budget: <u>Software Licensing Office \$ 1,150 X 1 = \$ 1,150</u> <u>Field Worker \$ 565 X = \$ 0</u>	
<u>& Hardware \$ 2,610 X 1 = \$ 2,610</u>	
	Related Expenses Total: \$ 6,760

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Business tax currently serves over 9,000 businesses within City limits and this number has steadily increased over the last 5yrs. This position is necessary to maintain the level of customer service expected and to ensure we are supporting goal 7 of the City (High Performing Government Organization). Business Tax brings in revenue of over \$1.8M annually, with potential for more provided staffing support to complete follow-up and ensure compliance.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 104,932 Related Expenses Total: \$ 6,760 Grand Total: \$ 111,692

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Stephen Okiye Digitally signed by Stephen Okiye Date: 2024.04.08 09:41:34 04:00 Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.



CITY OF PORT ST. LUCIE

NEW POSITION REQUEST FORM

FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Business Tax Coordinator Proposed Start Date: 10/1/2024

Hiring Department/Division: Finance / 1300 Reports to: Yvonne Grayson

Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561 Number of hours per week: 40

FICA - 6.20%: \$ 3,755 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 878 Existing Classification: New:

Retirement - 12%: \$ 7,267 Yes [Grade: 14] Existing: Y

Medical: \$ 21,050 No [Preliminary HR Grade:] Bargaining Group:

Office Space: N/A: Existing: Create New:

Total Salary & Benefits: \$ 93,511 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.08 13:48:40 -04'00' Date: 4/8/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Handling in person customers, phone calls, emails, renewals, delinquent accounts, etc.	65 %
2) Manage business tax systems - keep updated with all state requirements.	15 %
3) Assisting customers with commercial applications.	10 %
4) Supporting the admin side of the compliance officer - tracking follow ups, and notices of unlicensed businesses - over 500.	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Adobe license, accessories - keyboard, mouse, etc.; other furniture/equipment	\$ 3,000 X 1 = \$ 3,000
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total: \$ 6,760	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Business tax currently serves over 9,000 businesses within City limits and this number has steadily increased over the last 5yrs. This position is necessary to maintain the level of customer service expected and to ensure we are supporting goal 7 of the City (High Performing Government Organization.) Business Tax brings in revenue of over

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 6,760 Grand Total: \$ 100,271

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Stephen Okiye Digitally signed by Stephen Okiye Date: 2024.04.08 09:40:09 -04'00' Date:

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Accountant I Proposed Start Date: 10/1/24

Hiring Department/Division: Finance / 1300 Reports to: TBD

Base Annual Salary: \$ 55,295 + \$ 8,294 = \$ 63,589 Number of hours per week: 40

FICA - 6.20%: \$ 3,943 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 922

Retirement - 12%: \$ 7,631

Medical: \$ 21,050

Total Salary & Benefits: \$ 97,134 for (1) FTE

Existing Classification: Yes [Grade: 15]

No [Preliminary HR Grade:]

Office Space: N/A: Existing: Create New:

Program: OPEIU Pro

Estimated Total Salary & Benefits: \$ 97,134

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.08 13:47:01 -04'00' Date: 4/8/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) General Billing - creating invoices for various departments, reviewing aging items, and clearing receivables.	60 %
2) Training City Financial Staff members (within the department and other departments) on accounting processes.	15 %
3) Assist with functions of A/P & A/R.	15 %
4) Cross Training in all areas to provide backup during staff absences/shortages	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: <u>Adobe license; accessories - keyboard, mouse, etc.; furniture; other equipment</u>	<u>\$ 0</u> X <u> </u> = <u>\$ 0</u>
Capital Outlay: <u> </u>	<u>\$ 0</u> X <u> </u> = <u>\$ 0</u>
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u> </u> = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
Related Expenses Total:	\$ 3,760

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position would support the City's goal 7: High Performing Government Organization by establishing and monitoring internal controls for general billing and receivables therefore enhancing the City's financial integrity through checks and balances preventing errors, fraud, and misuse of funds.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 97,134 Related Expenses Total: \$ 3,760 Grand Total: \$ 100,894

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Stephen Okiye Digitally signed by Stephen Okiye Date: 2024.04.08 09:40:49 -04'00' Date:

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

HUMAN RESOURCES DIRECTOR
 Natalie Cabrera, PHR, SHRM-CP

17.83 FTES

PEOPLE OPERATIONS

12.33 FTES

- ORGANIZATIONAL DEVELOPMENT & TRAINING
- TALENT MANAGEMENT
- EMPLOYEE & LABOR RELATIONS
- CLASSIFICATION & COMPENSATION (HRIS)
- CITY HALL RECEPTION

BENEFITS & WELLNESS

4.5 FTES

- WELLNESS PROGRAMS
- EMPLOYEE & FAMILY HEALTH CLINIC
- ADMINISTRATION OF BENEFITS

General
 Medical Fund
 General Fund & Medical Fund

15.83 are General funded and 2 FTE's are funded by the Medical Fund.

HUMAN RESOURCES



OVERVIEW

The City of Port St. Lucie's Human Resources Department is dedicated to aligning with the City's Strategic Plan to anticipate and meet the changing needs of the workforce and the organization. The Human Resources Department promotes and encourages inclusivity, integrity and accountability, respect, leadership, trust, and open communication.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Strategic Initiatives: Organizational Development, Transformation of Culture



This year's priorities will be:

- **Phase 2 & 3 of Succession Planning - Continued** - The Organizational Development Team continues to work with departments to identify critical positions, high performers and successors as well as creating individual development plans and creating opportunities within different levels to promote growth as well as succession.
- **Focus Groups** - Having five years of data from the National Employee Survey, HR will hold different focus groups to highlight the positives and discuss areas where we still have work to do. The focus groups are an opportunity for growth and transparency and demonstrates the city's commitment to being a great place to work.



◦ Percent of employees who recommend working for the city: FY 23/24 88% (higher than the national benchmark)



◦ Percent of employees who rated overall job satisfaction positively: FY 23/24 87% (similar to the national benchmark)

Source: City of Port St. Lucie National Employee Survey

- Expansion of Employee and Family Health Clinic and Clinic Services.
- Conduct NeoGov Hiring Manager training for departments to utilize the tools within NeoGov to reduce days to fill.
- Design and implement Retiree Hub - A retirement landing page on the Water Cooler with a retirement overview with information relative to every stage of the work-life cycle. Plus, a forward-facing page for retirees with information related to billing, benefits, and FAQ's.



◦ Percent of employees who plan on working for the City a year from now: FY 23/24 93% (similar to the national benchmark)

Source: City of Port St. Lucie National Employee Survey

Award of Excellence - The City of Port St. Lucie received the Public Sector HR Association's Agency Award for Excellence - Small Agency for our Keys to the City new hire program. This was the first time we received this award.

Training and Development - Enhanced training and development program which offers 198 unique topics and on-demand training. In its fourth year since production the Training and Development catalog continues to provide a quick reference to the many organizational wide training topics for all levels throughout the organization. The Training and Development Coordinator has facilitated private trainings for specific divisions/departments by request on various topics such as Time Management, Project Management, Teamwork and Performance Management to name a few.

Innovation Academy - Developed and implemented in partnership with the City Manager's Office Strategic Initiatives & Innovation team, after 13 cohorts consisting of a total of 186 employees, there have been over 100 ideas and innovations realized across a multitude of departments that have been implemented.

Enhance Applicant Communication - Touching base with the applicant at each stage of the recruitment process, (e.g. application received, application has been forwarded to the reviewing department, applicant has been selected for interview, etc.) and implement enhanced applicant communication via text.

FY 24/25 Leading Today's Workforce Series - The workforce has changed and how we lead must change as well. Leading Today's Workforce is open to Managers, Deputy and Assistant Directors and focuses on today's work environment and how to lead it. Integrating interactive problem-solving and work assignment projects to simulate and practice real-life scenarios. Participants will use these new skills to revitalize and hone leadership capabilities. Each module below builds on the information of the previous modules, allowing purposeful practice and follow-up work.

The series includes seven modules that build upon the information of the previous modules, allowing purposeful practice and follow-up work; each enrollee must attend all seven sessions throughout 2024.

Continuous Improvement of Talent Management Strategy - Connecting talent management practices to strategic priorities and City Values through on-boarding, orientation and training and development.

- Design and Develop Manager's Toolbox.
- Continuing partnership with Career Source for in-person community Career Fair.
- Explore expanding Wellness Programs.
- Explore expansion of Behavioral Health Services.
- Continued update of NeoGov job description library (ongoing).
- New Learning Management System, Absorb - A one-stop shop for everything training. The new system has reporting features to capture completion rates, learner satisfaction, attendance, training KPI's, and much more.
- Career Counseling - Upon completion of probation employees will have the opportunity to meet with an HR Professional to discuss what they want in a career at the city, their interests, personal education, and work history, etc. The HR Team will work with the team member to devise a plan through training and development and potential job shadowing. The HR Team will follow up with the team member in six months to monitor the team members interests and progress.
- Continue to enhance information on City's Water Cooler.
- Mandatory training track for newly hired or promoted supervisors to be completed in the first year of employment with a focus on the strategic plan, city values, and soft skills for managing.
- Review/revamp of existing policies (Subsidy, Substance Abuse, DOT-Clearing House, Retiree Health Coverage)

- Develop a Performance Evaluation Method Based on Values.
- Establish a Charitable Support Committee.
- Conduct annual review and update of the Personnel Rules and Regulations.
- Continue to cultivate the Citizen Scholars Program.
- Continue to cultivate the "Keys to the City" Orientation Program.
- Launch Financial University in collaboration with Finance and Office of Management & Budget to educate employees through the various financial functions.
- Continue to enhance Recognition initiatives.
- Culture Conversation - Re-orientation of current city staff.
- Design and implement Applicant Experience Survey.
- Maintain HR Intake System (implemented January 2024).
- Add QR Codes (magnets) on city vehicles which links to the City's recruitment page.
- Explore establishing a sick bank for civilian employees.
- Explore establishing an employee crisis fund administered by a third party.
- Continue Free Gym Membership Program with Parks & Rec for continued implementation.
- Streamlining benefit processes.
- Continue negotiations for successor Agreements with the three sworn bargaining units.
- Implement AI Recruiter feature in NeoGov.
- Expand benefit offerings, Long-term care/Life Insurance Benefit, enhanced dental buy-up plan.

282

Number of Total Hires
FY 2021/22

297

Number of Total Hires
FY 2022/23

7,038

Number of
Applications Received
FY 2021/22

8,194

Number of
Applications Received
FY 2022/23

363

Number of
Job Requisitions
Created FY 2021/22

745

Number of
Job Requisitions
Created FY 2022/23

STAFF PROJECTIONS

FY 24/25 - 1 HR Generalist III

Human Resources Department | 772-344-4335 | HRDept@cityofpsl.com

City of PSL.com

PERFORMANCE MEASURES AND SCORECARD

EFFICIENCY MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Days to fill openings	62	58	42	35	32

EFFECTIVENESS MEASURES

GOAL

7

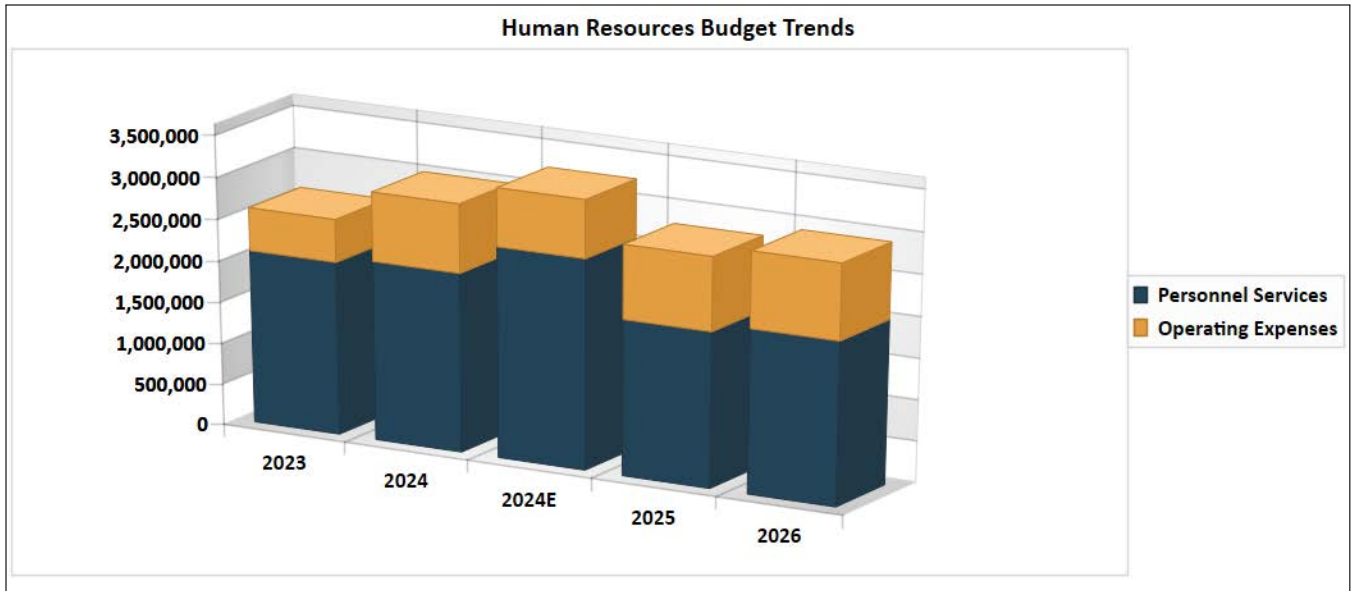
HIGH-PERFORMING GOVERNMENT ORGANIZATION

Overall employee turnover rate	13.1%	15%	10.5%	10%	10%
**NES™: Percent of employees who rated the quality of the support service; recruitment services positively	72%↑	77%↑	73%↑	72% ↑ (FY 24 Results)	74%
**NES™: Percent of employees who rated the quality of the support service; training service positively	75%↑	80%↑	75↑	75% ↑ (FY 24 Results)	77%
**NES™: Percent of employees who rated the quality of the support service; human resources services overall positively	71%↔	77%↑	79↑	74% ↑ (FY 24 Results)	76%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
HUMAN RESOURCES - 001.1310
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 2,096,490	\$ 2,171,556	\$ 2,552,677	\$1,894,228	\$ (277,328)	(12.77)%	\$ 1,996,745
Operating Expenses	513,609	826,374	697,245	891,086	64,712	7.83 %	917,820
Total	\$ 2,610,099	\$ 2,997,930	\$ 3,249,922	\$2,785,314	\$ (212,616)	(7.09)%	\$ 2,914,565

STAFFING SUMMARY:

Full Time Equivalents	16.83	17.83	17.83	15.83	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
HUMAN RESOURCES - 001.1310

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,506,829	\$ 1,544,229	\$ 1,876,258	\$ 1,320,163	\$ (224,066)	(14.51)%	1	\$ 1,386,171
Overtime	15,363	25,000	15,000	26,250	1,250	5.00 %		27,563
F.I.C.A	90,130	84,180	110,024	77,914	(6,266)	(7.44)%		81,810
Mandatory Medicare	21,079	19,692	25,746	17,842	(1,850)	(9.39)%		18,734
Retirement								
Contributions	162,592	167,502	195,000	152,750	(14,752)	(8.81)%	1	160,388
Life & Health								
Insurance	262,206	305,304	305,000	260,173	(45,131)	(14.78)%	2	280,987
Other Post								
Employment								
Benefits	35,110	22,326	22,326	36,168	13,842	62.00 %	3	37,976
Workmen's								
Compensation	3,030	3,323	3,323	2,968	(355)	(10.68)%		3,116
Unemployment								
Compensation	151	-	-	-	-	- %		-
Total	2,096,490	2,171,556	2,552,677	1,894,228	(277,328)	(12.77)%		1,996,745
OPERATING EXPENSES:								
Professional Services	81,818	283,549	225,000	292,055	8,506	3.00 %		300,817
Other Contractual								
Services	92,599	102,449	95,000	160,563	58,114	56.72 %	4	165,380
Gas & Oil	136	466	466	-	(466)	(100.00)%		-
Repairs &								
Maintenance-Vehicle	134	224	224	-	(224)	(100.00)%		-
Communications								
Service	13,418	16,534	16,534	15,900	(634)	(3.83)%		16,377
Transportation	3,055	1,956	1,956	3,000	1,044	53.37 %		3,090
Rentals & Leases-								
Equipment	4,367	3,900	3,900	2,600	(1,300)	(33.33)%		2,678
Insurance	873	2,458	2,458	5,640	3,182	129.45 %		5,809
Repair &								
Maintenance-								
Building	113	-	1,993	-	-	- %		-
Repair &								
Maintenance-Office								
Eq	-	3,285	-	3,384	99	3.01 %		3,486
Printing & Binding	5,066	4,260	9,500	5,000	740	17.37 %		5,150
Promotional Activities	51,351	46,280	30,000	27,146	(19,134)	(41.34)%	5	27,961
Other Current Charges								
& Obliga	11,207	58,023	30,000	59,764	1,741	3.00 %		61,557
Office Supplies	6,433	48,743	31,030	40,251	(8,492)	(17.42)%	6	41,458
Operating Supplies	22,969	9,184	9,184	13,215	4,031	43.89 %		13,612

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
HUMAN RESOURCES - 001.1310**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Books,Subs, Memberships	9,865	13,076	25,000	13,469	393	3.01 %		13,873
Training and Education	210,205	231,987	215,000	249,099	17,112	7.38 %	7	256,572
Total Operating Expenses	513,609	826,374	697,245	891,086	64,712	7.83 %		917,820
CAPITAL OUTLAY:								
Fund Totals	<u>\$ 2,610,099</u>	<u>\$ 2,997,930</u>	<u>\$ 3,249,922</u>	<u>\$ 2,785,314</u>	<u>\$ (212,616)</u>	<u>(7.09)%</u>		<u>\$ 2,914,565</u>

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. The decrease in personnel services is due to the reduction of three (3) FTE's as Risk Management has shifted to its own stand alone cost center. Human Resources personnel budget includes an addition of an HR Generalist in FY25.
- 2 Health insurance varies based on employee elections.
- 3 Across the board increase to offset pension fund liability.
- 4 Increase related to NeoGov - Contract amend: Onboard, Backgrounds, Platform, and Attract features.
- 5 The decrease is due to the Star Awards transition from Star Awards to the Heart of PSL Awards. The program was changed from dinners to breakfast based on years of service.
- 6 FY25 IT recommended computer replacements - \$11.2K (4) Laptops, (3) Desktops. \$2K Monitor Replacement / \$880 Upgrade, Battery Backups.
- 7 Tuition Assistance - Tuition/Books (Based on the influx of new employees and change in Program Design, the account is being increased).



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**GENERAL FUND #001
Human Resources - #1310**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1310 - Human Resources (Personnel 1 FTE)				
HR Generalist I-III	104,932	1	104,932	-
Operating Expense	4,250		4,250	-
Computer Expense	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	112,942		112,942	-
Total FTE Enhancement Requests	112,942		112,942	-
Grand Total Requested	112,942		112,942	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM Non-Bargaining

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: HR Generalist I-III Proposed Start Date: 10/1/2024

Hiring Department/Division: Human Resources / 1310 Reports to: Director or Designee

Base Annual Salary: \$ 60,962 + \$ 9,144 = \$ 70,106 Number of hours per week: 40

FICA - 6.20%: \$ 4,347 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,017

Retirement - 12%: \$ 8,413 (12% or 11.7%, depending on bargaining group)

Medical: \$ 21,050

Total Salary & Benefits: \$ 104,932

Human Resource's Signature: ksala Digitally signed by ksala Date 2024.04.02 12:50:50 -0400 Date: 4/2/24

Program: New: Existing: Bargaining Group:

Existing Classification: Yes [Grade: 17] No [Preliminary HR Grade:]

Office Space: N/A: Existing: Create New:

Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 104,932

for (1) FTE

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Development of HR objectives and systems (metrics; reports; queries; policies; etc.) Assists with Learning Management System	30 %
2) Assist with management of citywide training program; schedules training sessions; performs research & monitors effectiveness	25 %
3) Processes FMLA Leave Administration	25 %
4) Assist with conducting and analyzing market studies for all departments	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Cell phone & service; Computer; Dock; Monitors; UPC; Office Supplies</u>	<u>\$ 4,250</u> X <u>1</u> = <u>\$ 4,250</u>
Capital Outlay: <u> </u>	<u>\$ 0</u> X <u> </u> = <u>\$ 0</u>
IT Budget: Software Licensing <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Software <u>\$ 565</u> X <u> </u> = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
	Related Expenses Total: <u>\$ 8,010</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Administrative, technical, and professional support to the HR Department. The role has administrative and strategic responsibilities and may be assigned special projects. This role is currently filled contractually.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 104,932 Related Expenses Total: \$ 8,010 Grand Total: \$ 112,942

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: ncabrera Digitally signed by ncabrera Date 2024.04.04 11:53:06 -0400 Date:

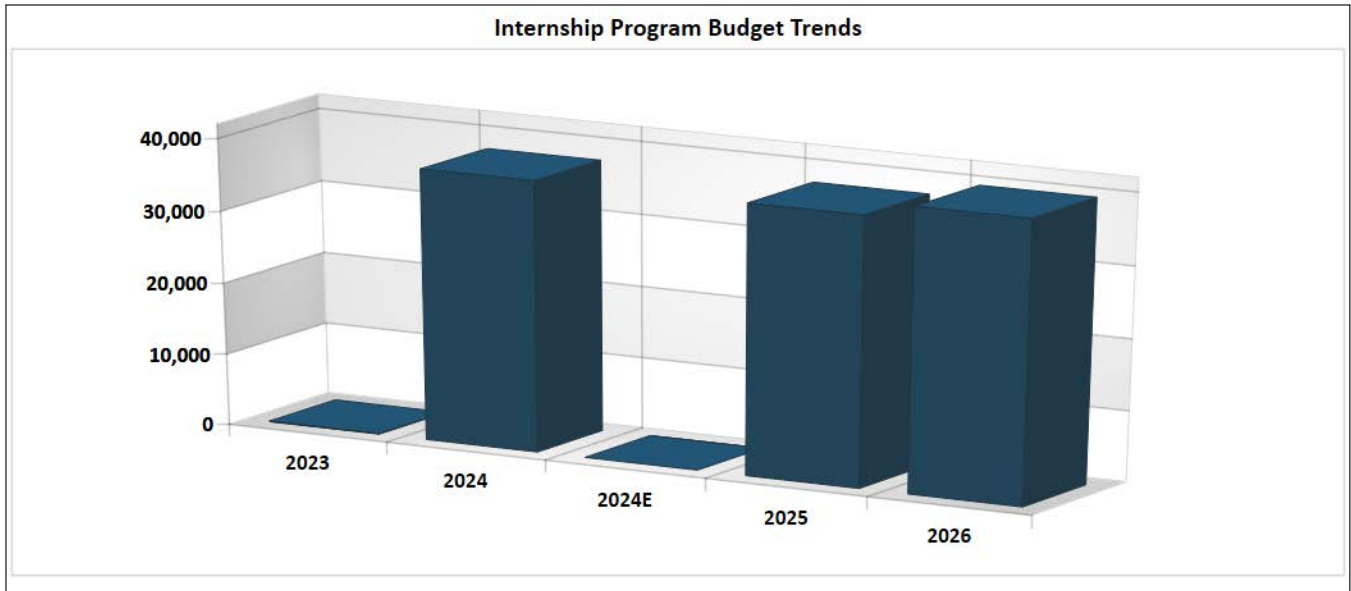
SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
INTERNSHIP PROGRAM - 001.5100
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 69	\$ 37,761	\$ -	\$ 37,763	\$ 2	0.01 %	\$ 39,651
Total	\$ 69	\$ 37,761	\$ -	\$ 37,763	\$ 2	0.01 %	\$ 39,651

STAFFING SUMMARY:

Full Time Equivalents	0.50	0.50	0.00	0.00	-
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CAPITAL OUTLAY: N/A

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
INTERNSHIP PROGRAM - 001.5100**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ -	- %		\$ 36,750
F.I.C.A	-	2,170	-	2,170	-	- %		2,279
Mandatory Medicare	-	508	-	508	-	- %		533
Workmen's Compensation	69	83	-	85	2	2.41 %		89
Total	69	37,761	-	37,763	2	0.01 %		39,651
OPERATING EXPENSES:								
Fund Totals	\$ 69	\$ 37,761	\$ -	\$ 37,763	\$ 2	0.01 %		\$ 39,651



COMMUNICATIONS DIRECTOR
Sarah Prohaska

13.2 FTES

STRATEGY TEAM

5 FTES

- SOCIAL MEDIA
- WEBSITE
- PROJECT MANAGEMENT
- CITY BRAND MANAGEMENT
- INNOVATION RESEARCH/PROJECTS
- MESSAGING STRATEGY

VIDEO TEAM

3 FTES

- VIDEO PRODUCTION
- MEETINGS/ZOOM
- PHOTOGRAPHY
- DRONE SERVICES

CREATIVE TEAM

4 FTES

- RESIDENT ENGAGEMENT
- GRAPHICS
- DEPARTMENT LIAISON
- MEDIA RELATIONS
- WRITING & MARKETING

0.20 FTES

CITY HALL RECEPTION DESK

COMMUNICATIONS DEPARTMENT



OVERVIEW

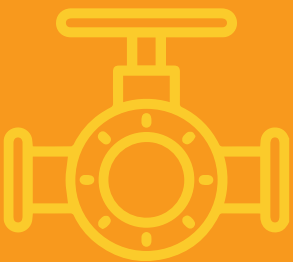
The City of Port St. Lucie's Communication Department is dedicated to aligning with the City's Strategic Plan, establishing a brand, increasing awareness of the City's message, programs and events through a variety of mechanisms including media, social media and the website, as well as engaging with the community. The Department works to provide accurate, clear, concise, and transparent information to residents, businesses, visitors and interested parties.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SMART & CONNECTED CITY

This year's priorities will be:

- Enhance Citizen Summit and Citizen Summit 2.0 events - Find ways to improve on successes of the #IamPSL Citizen Summit and support further outreach in the Citizen Summit 2.0 events at NICE meetings, International Festival and PSLinLights Party.
- Lead the new PSL Youth Council - Work with the "seed" Youth Council to finish its action plan and create official application process for Spring 2024.
- New Resident campaign - Launch a targeted campaign for HOAs, realtors, community groups, in-person outreach at events to educate new residents about Port St. Lucie.
- District-specific messaging and outreach program - Use Council district citizen survey results to inform messaging to be provided for each district. Create talking points, requested materials and support annual district town hall meeting if requested by Council member.
- Continue working with the Office of Solid Waste to educate on the City's solid waste service.



HIGH QUALITY INFRASTRUCTURE & FACILITIES

This year's priorities will be:

- Work with P&Z and Public Works to create an educational campaign to address perceptions about traffic and infrastructure issues and inform on what PSL is doing to plan and address them, including drive times.
- Collaborate with the Community Redevelopment Agency to create a new name and brand for City Center.

According to the National Community Survey™ residents rated the overall image and reputation of Port St. Lucie as excellent or good:

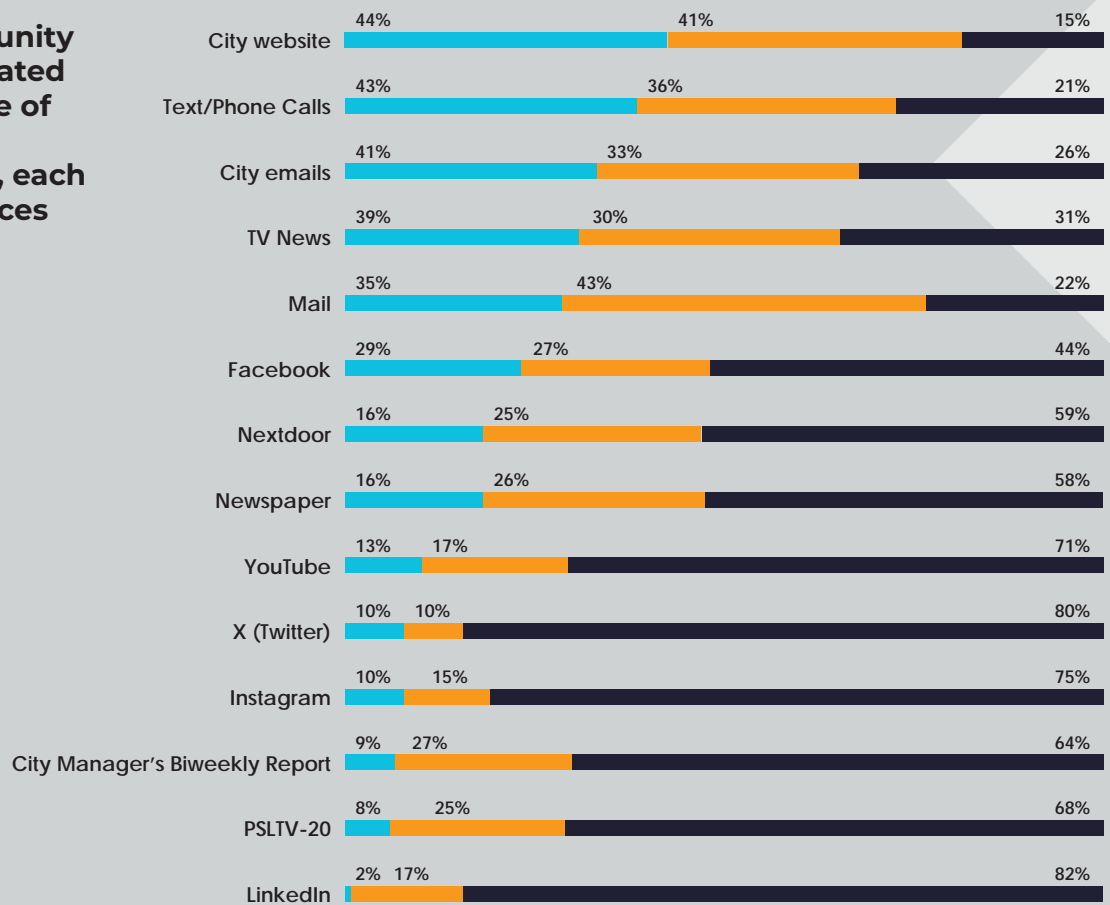
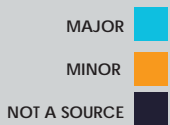


HIGH-PERFORMING GOVERNMENT ORGANIZATION

This year's priorities will be:

- Support and lead the implementation of the new brand: Citywide style guide; train departments, monument signs; fun engagement (photo contests); education of community about brand.
- Implement a Digital Sign program with the first installations at City Hall and The Port.
- Complete Citywide website redesign with new contract with OpenCities/Granicus. Launch new citywide website with new brand and subsites for The Saints, MIDFLORIDA Event Center and the Police Department.
- Continue re-branding projects for The Port District and support the grand opening.

2024 National Community Survey™: Residents rated how much of a source of information about Port St. Lucie, if at all, each of the following services have been for their household.



STAFF PROJECTIONS

FY 24/25: None

FY 25/26: Data Storyteller



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

EFFECTIVENESS MEASURES

GOAL

7

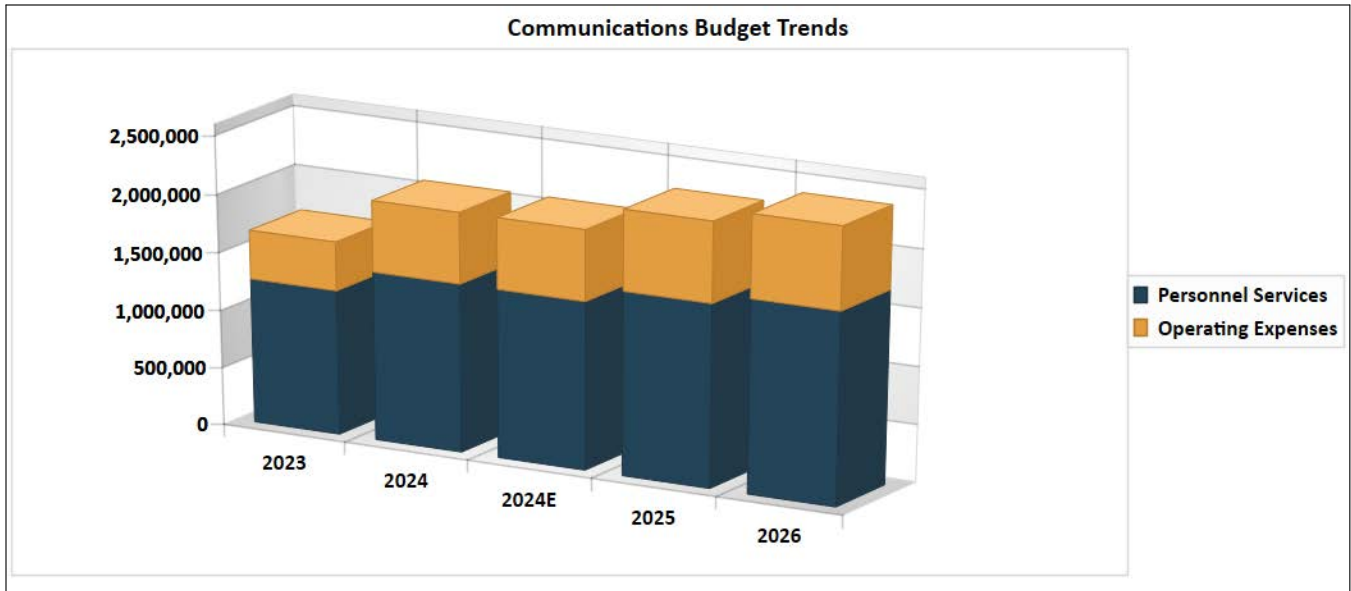
HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
News Releases	231	231	170	250	250
YouTube Views Overall	1,591,995	1,800,129	1,966,344	2,141,000	2,300,000
Social Media Followers - All Platforms	98,979	174,754	208,706	215,000	250,000
Website Visits	3,162,993	3,526,808	4,350,305	4,500,000	4,700,000
Email Subscribers	17,283	3,583	120,191	122,000	124,000
*The National Community Survey™ (The NCS™): Percent of residents who rate the overall usefulness of the City's website as excellent or good	61%	66%	59%	63%	Increase
*NCS™: Percent of residents who rate the availability of information about City programs and services as Excellent or Good	60%	56%	49%	58%	Increase
The National Employee Survey (NES™): Percent of Employees who rate quality of communication services (New measure)	N/A	N/A	N/A	82%	Increase

*Social media engagement is a measure of how people interact with our social media content and accounts. It can include actions like likes and favorites; comments, direct messages and replies; shares, reposts; saves; clicks; and mentions.

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.
 ↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
COMMUNICATIONS - 001.1311
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 1,253,983	\$ 1,460,461	\$ 1,460,461	\$1,593,687	\$ 133,226	9.12 %	\$ 1,679,974
Operating Expenses	418,484	609,215	609,215	692,183	82,968	13.62 %	712,949
Capital Outlay	16,996	90,450	165,450	-	(90,450)	(100.00)%	-
Total	\$ 1,689,463	\$ 2,160,126	\$ 2,235,126	\$2,285,870	\$ 125,744	5.82 %	\$ 2,392,923

STAFFING SUMMARY:

Full Time Equivalents	12.20	13.20	13.20	13.20	-
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CAPITAL OUTLAY: N/A

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
COMMUNICATIONS - 001.1311**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 843,908	\$ 980,583	\$ 980,583	\$ 1,063,865	\$ 83,282	8.49 %	1	\$ 1,117,058
Overtime	58,562	68,150	68,150	71,558	3,408	5.00 %		75,136
F.I.C.A	54,006	55,760	55,760	67,876	12,116	21.73 %	2	71,270
Mandatory Medicare	12,630	13,040	13,040	15,876	2,836	21.75 %		16,670
Retirement								
Contributions	101,755	109,197	109,197	135,585	26,388	24.17 %	1	142,364
Life & Health								
Insurance	165,630	221,620	221,620	220,101	(1,519)	(0.69)%		237,709
Other Post								
Employment								
Benefits	15,959	10,148	10,148	16,440	6,292	62.00 %		17,262
Workmen's								
Compensation	1,533	1,963	1,963	2,386	423	21.55 %		2,505
Total	1,253,983	1,460,461	1,460,461	1,593,687	133,226	9.12 %		1,679,974
OPERATING EXPENSES:								
Professional Services	56,472	78,893	78,893	80,327	1,434	1.82 %		82,737
Other Contractual								
Services	110,456	129,572	129,572	134,220	4,648	3.59 %		138,247
Gas & Oil	832	456	456	470	14	3.07 %		484
Repairs &								
Maintenance-Vehicle	779	353	353	142	(211)	(59.77)%		146
Fleet Maintenance-								
Non Contract	-	238	238	245	7	2.94 %		252
Communications								
Service	13,097	14,176	14,176	16,484	2,308	16.28 %		16,979
Transportation	956	2,316	2,316	2,385	69	2.98 %		2,457
Cable	529	1,522	1,522	1,567	45	2.96 %		1,614
Rentals & Leases-								
Equipment	7,105	3,432	3,432	3,540	108	3.15 %		3,646
Insurance	2,995	7,016	7,016	7,542	526	7.50 %		7,768
Repair &								
Maintenance-								
Building	4,396	-	-	-	-	- %		-
Repair &								
Maintenance-Office								
Eq	13,733	6,483	6,483	6,337	(146)	(2.25)%		6,527
Repair &								
Maintenance-								
Equipment	-	-	-	4,500	4,500	- %		4,635
Printing & Binding	11,753	16,203	16,203	16,686	483	2.98 %		17,187
Promotional Activities	85,581	98,726	98,726	142,332	43,606	44.17 %	3	146,602
Other Current Charges								
& Obliga	21,350	50,712	50,712	67,480	16,768	33.07 %	4	69,504

EMERGENCY OPERATIONS DIRECTOR
Billy Weinshank

3.2 FTES

**FINANCE/
ADMINISTRATION**

- GRANT MANAGEMENT
- DISASTER REIMBURSEMENT
- OPERATIONAL GUIDELINES
- MUTUAL AID

OPERATIONS

- EOC POLICIES AND PROCEDURES
- COMMUNITY OUTREACH
- EOC STAFF TRAINING
- EOC EXERCISES

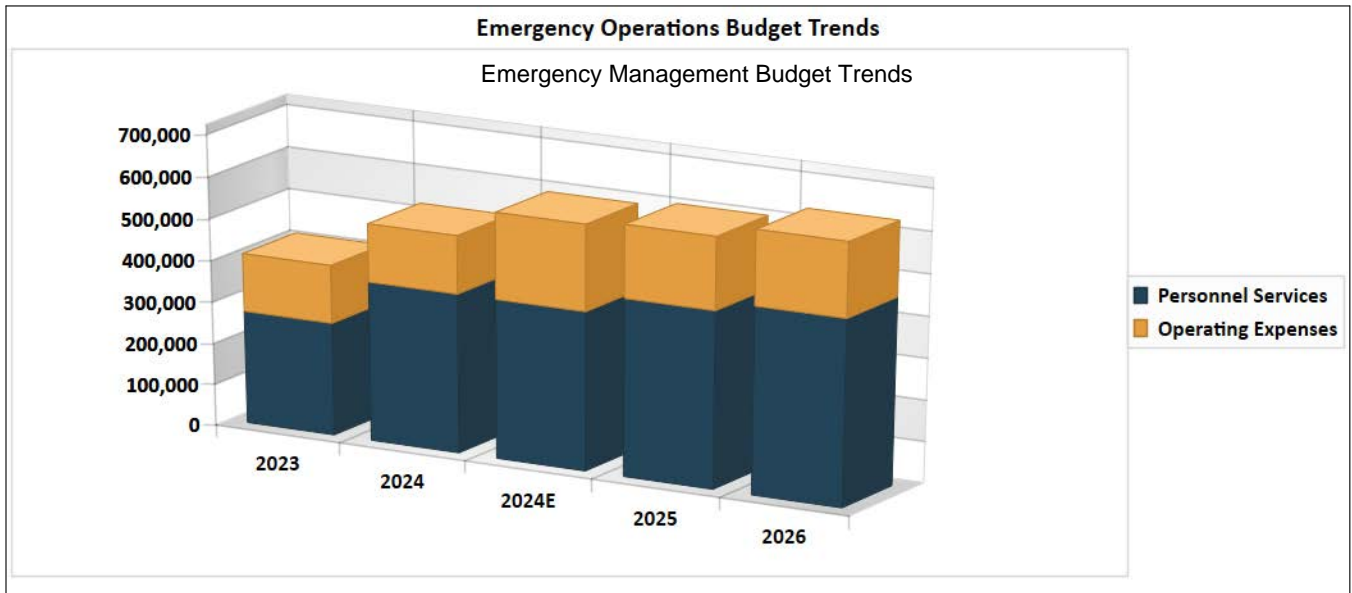
PLANNING

- COMPREHENSIVE EMERGENCY MANAGEMENT PLAN
- RECOVERY PLAN
- CONTINUITY OF OPERATIONS/
CONTINUITY OF GOVERNMENT PLANS
- EOC SECTION COORDINATING PROCEDURES

LOGISTICS

- RESOURCE MANAGEMENT
- DISASTER MITIGATION
- COMMUNITY RATING SYSTEM
- ANNUAL HURRICANE PREPAREDNESS EXPO

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EMERGENCY MANAGEMENT - 001.2500
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 272,416	\$ 384,436	\$ 384,436	\$ 428,605	\$ 44,169	11.49 %	\$ 452,381
Operating Expenses	138,964	138,811	206,249	174,218	35,407	25.51 %	179,445
Debt	396	-	-	-	-	- %	-
Total	\$ 411,776	\$ 523,247	\$ 590,685	\$ 602,823	\$ 79,576	15.21 %	\$ 631,826

STAFFING SUMMARY:

Full Time Equivalents	2.20	3.20	3.20	3.20
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CAPITAL OUTLAY: N/A

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EMERGENCY MANAGEMENT - 001.2500**

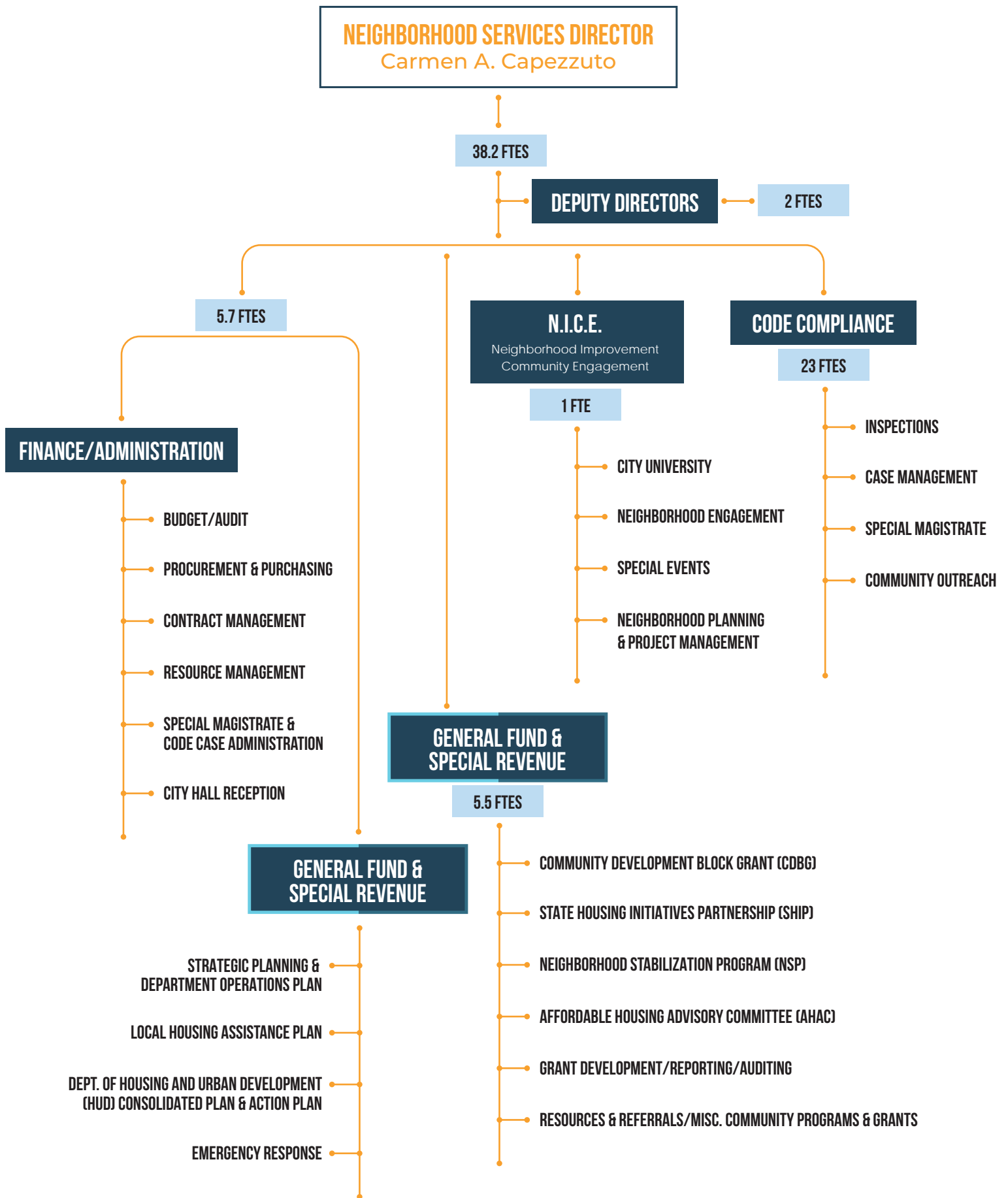
	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 183,451	\$ 277,688	\$ 277,688	\$ 288,802	\$ 11,114	4.00 %	1	\$ 303,242
Overtime	9,479	1,000	1,000	1,050	50	5.00 %		1,103
F.I.C.A	11,301	16,683	16,683	16,808	125	0.75 %		17,648
Mandatory Medicare	2,636	3,902	3,902	3,931	29	0.74 %		4,128
Retirement								
Contributions	22,958	32,624	32,624	34,156	1,532	4.70 %		35,864
Life & Health								
Insurance	37,339	49,007	49,007	78,166	29,159	59.50 %	2	84,419
Other Post								
Employment								
Benefits	4,869	3,096	3,096	5,016	1,920	62.02 %		5,267
Workmen's								
Compensation	383	436	436	676	240	55.05 %		710
Total	272,416	384,436	384,436	428,605	44,169	11.49 %		452,381
OPERATING EXPENSES:								
Professional Services	23,801	34,997	72,810	36,067	1,070	3.06 %		37,149
Other Contractual								
Services	15,600	3,372	3,372	3,473	101	3.00 %		3,577
Gas & Oil	452	1,826	1,826	1,881	55	3.01 %		1,937
Repairs &								
Maintenance-Vehicle	2,432	462	462	360	(102)	(22.08)%		371
Fleet Maintenance-								
Non Contract	48	1,772	1,772	1,825	53	2.99 %		1,880
Communications								
Service	4,704	7,181	7,181	8,091	910	12.67 %		8,334
Transportation	1,661	2,086	2,086	2,149	63	3.02 %		2,213
Cable	2,293	2,769	2,769	2,907	138	4.98 %		2,994
Rentals & Leases-								
Equipment	476	1,458	1,458	1,502	44	3.02 %		1,547
Insurance	873	2,458	2,458	2,721	263	10.70 %		2,803
Repair &								
Maintenance-								
Building	-	1,364	1,364	1,405	41	3.01 %		1,447
Repair &								
Maintenance-Office								
Eq	-	585	585	603	18	3.08 %		621
Repair &								
Maintenance-								
Equipment	57	780	780	803	23	2.95 %		827
Printing & Binding	2,489	8,240	8,240	9,487	1,247	15.13 %		9,772
Promotional Activities	49,375	1,775	31,400	5,000	3,225	181.69 %		5,150
Other Current Charges								
& Obliga	15,157	21,141	21,141	21,776	635	3.00 %		22,429

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
EMERGENCY MANAGEMENT- 001.2500**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Office Supplies	10,696	13,177	13,177	20,637	7,460	56.61 %		21,256
Operating Supplies	909	20,481	20,481	35,258	14,777	72.15 %	3	36,316
Books,Subs,Memberships	377	3,631	3,631	4,389	758	20.88 %		4,521
Training And Education	7,564	9,256	9,256	13,884	4,628	50.00 %		14,301
Total Operating Expenses	138,964	138,811	206,249	174,218	35,407	25.51 %		179,445
CAPITAL OUTLAY:								
Principal	388	-	-	-	-	- %		-
Interest	8	-	-	-	-	- %		-
Total Debt	396	-	-	-	-	- %		-
Fund Totals	\$ 411,776	\$ 523,247	\$ 590,685	\$ 602,823	\$ 79,576	15.21 %		\$ 631,826

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25.
- 2 Health Insurance varies based on employee elections.
- 3 Increase of \$9.1K for WEB EOC software upgrade to accommodate single sign-on per Information Technology request and additional functionality. There is a one-time setup fee for the upgrade to the software of \$4.5K. Increase is also for annual licensing purchases for Visio, MSProject, Adobe Pro, PowerDMS, Netmotion, Meraki, and other Information Technology required licenses.



NSD is supported by the following fund: General Fund & Special Revenue 32.3 FTEs supported by the General Fund, 5.9 FTEs supported by Special Revenue Funds.

NEIGHBORHOOD SERVICES DEPARTMENT



OVERVIEW

The Neighborhood Services Department (NSD) is focused on improving neighborhood appearance, sustainability, and vibrancy through citizen education, engagement, and action. The Department accomplishes its mission by coordinating a diverse set of programs across such as: Code Compliance, Community/Housing, City University, and the Neighborhood Improvement & Community Engagement program (N.I.C.E.). In short, these functions play critical roles in numerous aspects of Neighborhood Engagement, Preservation, and Revitalization, which are important for the quality of life for residents of Port St Lucie.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

The Code Compliance Division works with residents, businesses and property owners to ensure all areas in the City adhere to our code of ordinances. Our main goal is to work to achieve voluntary compliance in order to maintain a safe, clean and beautiful City through education, communication and cooperation. The Department's Community Programs Division works alongside the Code Team and other Departments to achieve compliance goals and improve areas of focus highlighted by the analysis of our Code data and outlined in our Strategic Operations Plan.



- Maintain an 80% or higher proactive caseload and continue to adapt to the needs of the City and be responsive to the community.
- Maintain accreditation with the American Association of Code Enforcement.
- Implement regularly recurring reviews and analysis of City policies, codes, and ordinances pertaining to key service areas of the department.
- Continue to analyze & update adjustments needed for an increased administrative and inspection workload in order to keep pace with increased commercial and residential property maintenance issues as the City continues to grow.
- Continue to support local organizations and expand our Strategic Plan initiatives, when possible, to help residents experiencing temporary hardships.

Average Days from Code Case Start Date to Initial Inspection

2019/20 Results	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target
1.68	1.51	3.74	1.62	2.14



HIGH-PERFORMING GOVERNMENT ORGANIZATION

The department's focus will be to keep up the momentum for increased positive ratings and improvements in data gathering and analysis of all of the department's activities. The Department will continue working in partnership with our employees, residents, local organizations, and the business community to provide outstanding, cost-effective public services while protecting the integrity of our neighborhoods.

2024

Residents rating Port St. Lucie as a place to live positively

72% ↔ Similar to cities nationwide

2024

Residents rating their neighborhood as a place to live positively

86% ↔ Similar to cities nationwide

2024

Residents rating the overall quality of life in their neighborhood positively

66% ↔ Similar to cities nationwide

2024

Residents rating the overall appearance of the City positively

73% ↔ Similar to cities nationwide

- Continue building on data analysis through GIS heat maps for the strategic deployment of Code resources.
- Strategically update our new Code software program to streamline reporting abilities, improve mapping and create automated inspection routes to increase Code Officer efficiency.
- Use the new strategic Code data to continuously develop Code Compliance education initiatives.
- Refine all grant administration policies in close collaboration with new audit and management tools.
- Build the City's Housing Program and Policies as a product of the newly published Housing Needs Assessment and workshopping of the implementation tools.
- Maintain top notch, current levels of service in administering the City's recurring community development and housing grants.
- Build deeper cross-training among division teams in order to create further depth as a Succession Planning tool.
- Strategize the implementation of the newly adopted Housing Needs Assessment and Implementation Plan; continue its education and awareness campaign.
- Update and increase the number of publications devoted to Code and Housing awareness initiatives.

VIBRANT NEIGHBORHOODS

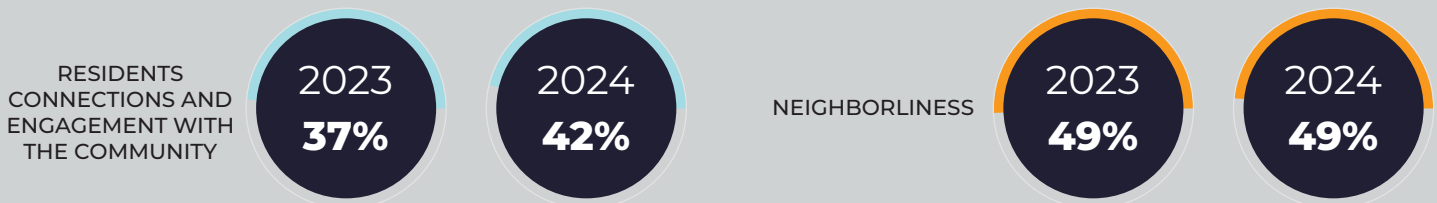


Our Community Programs Division through the Neighborhood Improvement Community Engagement (NICE) Program will continue to organize spaces and events that empower residents to make a difference, through collaborative engagement endeavors and placemaking. Our Strategic Operations Plan is committed to community-powered activities with values that lie in participation, collaboration, local leadership, and well-being. Our current focus is to design and re-design programs to keep our community active, committed, responsive, and vibrant. New initiatives and engagement opportunities are being developed and will be proposed in upcoming budget cycle.

NSD, through its daily operations and the NICE Program facilitates and supports vibrant, thriving neighborhoods where citizens take pride, are engaged, and dedicated to their communities. Specifically, NSD tracks certain indicators from the City's National Community Survey™ (NCS™) and uses these indicators together with Local, State and National statistics, best practices and other types of citizen feedback as the foundation for our programming. We are working to build resident ratings positively in the National Community Survey™ and focus our priorities on addressing its key findings.

- Continue established engagement activities: biannual NICE socials, Movie Night, and resident training and leadership opportunities.
- Continue to build the City University Alumni Program offering incentives and special events for graduates, as well as focus group activities.
- Showcase the activities of NICE Award past recipients, to increase awareness of both community activities and the NICE Awards, as part of the NICE program.
- Update and publish the Neighborhood Resource Guide & NICE Map; develop more defined impact tracking measures for publications.
- Increase local community presentations about Neighborhood Services Programs and build on the Community Development Citizen Participation Plan.
- Build more citizen-based neighborhood engagement programs based on resident input and focused on increasing sense of neighborliness and connections between neighbors (including comprehensive but, specific programming for both young adults/families, and seniors).
- Explore residential and commercial small grant initiatives to increase vibrancy and provide placemaking opportunities.

PERCENT OF RESIDENTS RATING THE FOLLOWING POSITIVELY (DATA FROM THE NATIONAL COMMUNITY SURVEY™):



Further into the 2023 findings 71% of the respondents stated it was important for the community to focus on connection and engagement in the next two years. Additionally, affordability, Community activities, Community development were ranked 6th, 7th, 8th, consecutively, out of 16 items as residents' top three priorities they would like the City to focus on in the next year.



STAFF PROJECTIONS

FY 24/25: 1 Code Compliance Supervisor, 1 Housing Specialist

FY 25/26: 1 Code Officer and 1 NICE Event Specialist

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

2

VIBRANT NEIGHBORHOODS

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Code Cases Opened	8,746	7,281	19,557	20,000	20,500
Special Magistrate Cases Prepared	1,739	1,278	1,995	2,000	2,100
Total number of NICE neighborhood socials attendees	143	151	632	1,000	1,000
City University attendees	48	43	41	40	40

EFFICIENCY MEASURES

GOAL

2

VIBRANT NEIGHBORHOODS

Percentage of Total Cases Brought into Compliance	96.33%	96.22%	93%	95%	96%
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EFFECTIVENESS MEASURES

GOAL

2

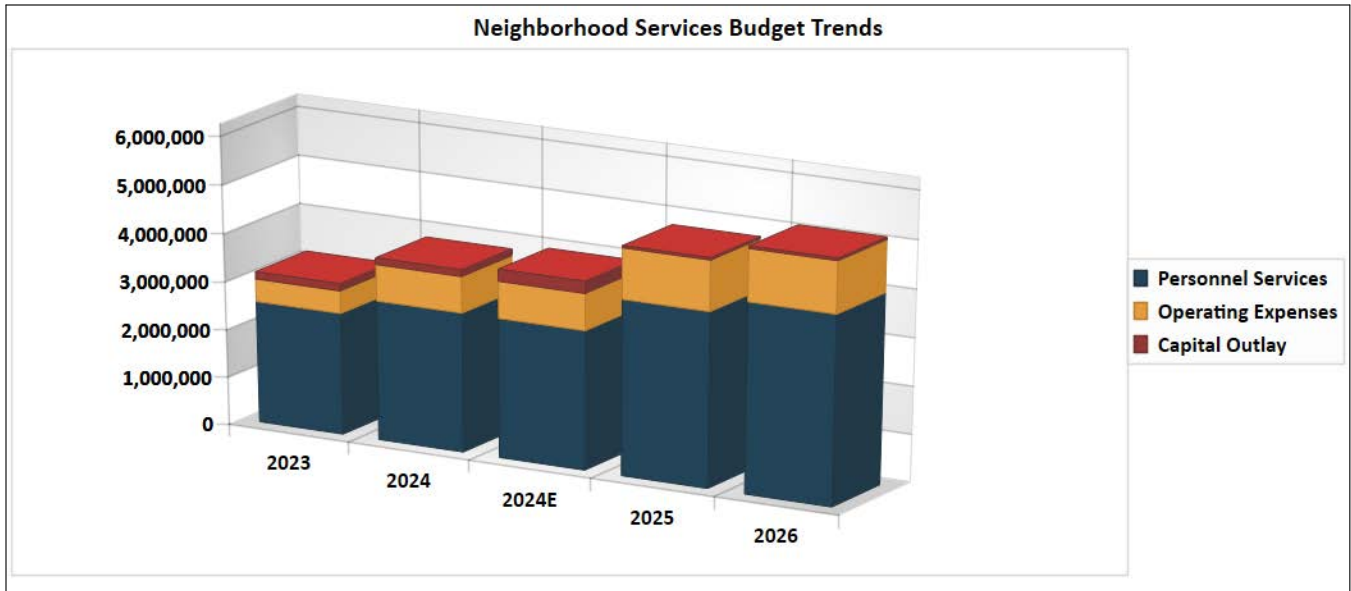
VIBRANT NEIGHBORHOODS

National Community Survey™ (NCS™): Percent of residents rating quality of life in their neighborhood positively	86%↔	86%↔	86% ↔	86%↔ (FY 24 Results)	90%
NCS™: Percent of residents rating affordable quality housing options positively	44%↔	33% ↔	21%↔	18%↔ (FY 24 Results)	26%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
NEIGHBORHOOD SERVICES - 001.131
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 2,543,794	\$ 2,914,530	\$ 2,914,530	\$3,669,882	\$ 755,352	25.92 %	\$ 3,979,579
Operating Expenses	471,447	756,190	766,939	1,049,171	292,981	38.74 %	1,080,650
Capital Outlay	149,279	138,000	247,719	46,000	(92,000)	(66.67)%	50,000
Total	\$ 3,164,520	\$ 3,808,720	\$ 3,929,188	\$4,765,053	\$ 956,333	25.11 %	\$ 5,110,229

STAFFING SUMMARY:

Full Time Equivalents	28.25	30.60	31.30	32.30	-
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CAPITAL OUTLAY:

Ford F 150 for the new Code Compliance Specialist.

Total	\$	<u>46,000</u>
		46,000

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
NEIGHBORHOOD SERVICES - 001.131

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,671,408	\$ 1,987,848	\$ 1,987,848	\$ 2,522,416	\$ 534,568	26.89 %	1	\$ 2,748,537
Overtime	42,961	31,000	31,000	39,550	8,550	27.58 %		41,528
F.I.C.A	99,252	112,579	112,579	130,789	18,210	16.18 %	2	137,328
Mandatory Medicare	23,212	26,284	26,284	30,016	3,732	14.20 %		31,517
Retirement								
Contributions	185,604	203,542	203,542	281,258	77,716	38.18 %	1	295,321
Life & Health								
Insurance	413,084	468,983	468,983	540,096	71,113	15.16 %		593,303
Other Post								
Employment								
Benefits	79,795	50,741	50,741	82,200	31,459	62.00 %	3	86,310
Workmen's								
Compensation	28,479	33,553	33,553	43,557	10,004	29.82 %	4	45,735
Total	2,543,795	2,914,530	2,914,530	3,669,882	755,352	25.92 %		3,979,579
OPERATING EXPENSES:								
Professional Services	25,581	40,095	40,095	86,298	46,203	115.23 %	5	88,888
Accounting And								
Auditing	281	505	505	520	15	2.97 %		536
Court Reporter								
Services	-	1,000	1,000	1,030	30	3.00 %		1,061
Other Contractual								
Services	11,698	37,775	37,775	42,883	5,108	13.52 %		44,170
Gas & Oil	62,479	60,000	60,000	62,751	2,751	4.59 %		64,634
Repairs &								
Maintenance-Vehicle	27,731	37,017	37,017	44,625	7,608	20.55 %		45,964
Fleet Maintenance-								
Non Contract	6,024	7,210	7,210	7,426	216	3.00 %		7,649
Communications								
Service	26,632	30,245	30,245	32,352	2,107	6.97 %		33,323
Transportation	25,957	37,485	37,485	39,510	2,025	5.40 %		40,696
Electricity (Fpl)	1,695	3,600	3,600	3,708	108	3.00 %		3,819
Water	215	350	350	361	11	3.14 %		372
Sewer	254	250	250	258	8	3.20 %		266
Rentals & Leases-								
Buildings	24,000	24,000	24,000	24,720	720	3.00 %		25,462
Rentals & Leases-								
Equipment	7,340	8,000	8,000	9,295	1,295	16.19 %		9,574
Insurance	14,850	61,444	61,444	68,031	6,587	10.72 %		70,072
Repair &								
Maintenance-								
Building	4,132	66,200	66,200	68,186	1,986	3.00 %		70,232

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
NEIGHBORHOOD SERVICES - 001.131

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Repair & Maintenance-Office Eq	-	9,800	9,800	10,094	294	3.00 %		10,397
Repair & Maintenance-Equipment	-	2,500	2,500	2,575	75	3.00 %		2,652
Printing & Binding	7,392	8,000	8,000	16,860	8,860	110.75 %		17,366
Promotional Activities	612	6,800	6,800	57,004	50,204	738.29 %	6	58,714
Other Current Charges & Obliga	80,127	197,410	208,135	323,243	125,833	63.74 %	7	332,940
Office Supplies	12,294	42,677	42,677	44,807	2,130	4.99 %		46,151
Operating Supplies Books,Subs,Memberships	90,953	37,371	37,395	44,207	6,836	18.29 %		45,533
Training And Education	6,901	3,790	3,790	5,245	1,455	38.39 %		5,402
	<u>34,298</u>	<u>32,666</u>	<u>32,666</u>	<u>53,182</u>	<u>20,516</u>	<u>62.81 %</u>	8	<u>54,777</u>
Total Operating Expenses	471,446	756,190	766,939	1,049,171	292,981	38.74 %		1,080,650
CAPITAL OUTLAY:								
Vehicles	<u>149,279</u>	<u>138,000</u>	<u>247,719</u>	<u>46,000</u>	<u>(92,000)</u>	<u>(66.67)%</u>	9	<u>50,000</u>
Total Capital Outlay	149,279	138,000	247,719	46,000	(92,000)	(66.67)%		50,000
Fund Totals	<u>\$ 3,164,520</u>	<u>\$ 3,808,720</u>	<u>\$ 3,929,188</u>	<u>\$ 4,765,053</u>	<u>\$ 956,333</u>	<u>25.11 %</u>		<u>\$ 5,110,229</u>

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
NEIGHBORHOOD SERVICES - 001.131

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. Increase includes one new full-time employee in FY25, a Code Compliance Supervisor.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Across the board increase to offset pension fund liability.
- 4 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 5 Increase an additional \$45K due to Neighborhood Improvement & Community Services (NICE) transferring in from Neighborhood Improvement Fund #127, this amount is half of the \$90K that is normally budgeted for the NICE. Fund #1312. A charge of \$47K is a one time expense for the down payment assistance program development for American Rescue Plan Act (ARPA). This was charged to the NICE. Fund #1312 because the admin expenses weren't calculated in the (ARPA) American Rescue Plan Act budget.
- 6 Increased related to event and promotional materials including NICE engagement events.
- 7 Increase an additional \$200K due to NICE transferring in from 127-1520, previous NICE budget was \$375K. The previous NICE budget encompassed some NICE projects, this current budget will encompass all NICE program expenses including: city event participation, City U and alumni activities, NICE socials, PSL in lights, other NICE leadership training activities, neighborhood engagement programs, and activities associated with the Love Your Block grant. If approved as an enhancement program, there will also be a commercial facade improvement grant program added here.
- 8 Increase of \$7.5K to Neighborhood Improvement & Community Services (NICE) being transferred from Neighborhood Improvement Fund 127-1520.
- 9 Purchase of a Ford F150 for the new Code Compliance Specialist.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Neighborhood Services - Community Programs #1312 & Code Compliance #2135

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
2135 Neighborhood Services - Code Compliance (Personnel 1 FTE)				
Code Compliance Supervisor	109,127	1	109,127	-
Operating Expense	450		450	-
Computer Expense	4,325		4,325	-
Capital Outlay Expense	46,000		46,000	-
Personnel Subtotal	159,902		159,902	-
2135 Neighborhood Services - Code Compliance (Personnel 1 FTE)				
Code Compliance Officer	100,938	2	-	-
Operating Expense	450		-	-
Computer Expense	3,760		-	-
Capital Outlay Expense	46,000		-	-
	151,148		-	-
Total FTE Enhancement Requests	311,050		159,902	-
1312 Neighborhood Services - Community Programs (Operating)				
Commercial Grant Program*	100,000	3	-	-
*Matching funds for CDBG proposed program	-		-	-
Operating Subtotal	100,000		-	-
Total Operating	100,000		-	-
Grand Total Requested	411,050		159,902	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 2025

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Code Compliance Supervisor Proposed Start Date: 10/01/2024
 Hiring Department/Division: NSD / 2135 Reports to: Code Compliance Manager
 Base Annual Salary: \$ 64,010 + \$ 9,602 = \$ 73,612 Number of hours per week: 40
 FICA - 6.20%: \$ 4,564 (no more than 15% can be added to base salary) Program: _____
 Medicare - 1.45%: \$ 1,067 Existing Classification: _____ New: _____
 Retirement - 12%: \$ 8,833 Yes [Grade: 18] Existing: X
 (12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: OPEI U
 Medical: \$ 21,050 Office Space: _____
 Total Salary & Benefits: \$ 109,127 Total Number of Positions Requested: 1 N/A: Existing: Create New:
 Estimated Total Salary & Benefits: \$ 109,127
 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.03.27 14:39:34 -0400 Date: 3/27/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervise field staff and review cases	60 %
2) Respond to residents concerns	20 %
3) Special Magistrate Hearing and County Court	20 %
4) Code Officer II Experience required and two years of management/supervisory role required	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Office Supplies <u>\$ 450 X 1 = \$ 450</u>	
Capital Outlay: Ford F150 or equivalent <u>\$ 46,000 X 1 = \$ 46,000</u>	
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 565 X 1 = \$ 565</u>	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	
Related Expenses Total: \$ 50,775	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This employee will assist with handling the increase in activity due to increased growth and with the zones that are becoming unsustainable. As of December 2023, the Code Officer to residential dwellings ratio is 13:96,593 or 1.35 (1:7,430), which contributes to the inability to maintain the department's proactive percentages in residential areas. A Code Compliance Officer is needed in order to create a more sustainable workload and prepare for additional growth in the City.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 109,127 Related Expenses Total: \$ 50,775 Grand Total: \$ 159,902
 Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 5/17/24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
 City Manager's Signature: [Signature] Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Code Compliance Officer I - III Proposed Start Date: 10/1/2024
Hiring Department/Division: Neighborhood Services Department / 2135 Reports to: Code Compliance Supervisor
Base Annual Salary: \$ 58,059 + \$ 8,709 = \$ 66,768 Number of hours per week: 40

FICA- 6.20%: \$ 4,140 (no more than 15% can be added to base salary)
Medicare - 1.45%: \$ 968 Existing Classification: New: _____
Retirement - 12%: \$ 8,012 Yes [Grade: 16] Existing: X
No [Preliminary HR Grade:] Bargaining Group: _____

Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 100,938 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 100,938
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.05 15:39:00 -04'00' Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority: _____ % of Time

1) Field Investigations and follow up on open cases, customer service duties	90	%
2) Special Magistrate Hearing and County Court	5	%
3) Writing Parking Tickets and Code Citations	5	%
4) Tier II/III experience desired but not required		%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: <u>Uniform/Operating/Office Supplies</u>	<u>\$ 450</u>	<u>X 1</u>	=	<u>\$ 450</u>
Capital Outlay: <u>Ford F150 or equivalent</u>	<u>\$ 46,000</u>	<u>X 1</u>	=	<u>\$ 46,000</u>
IT Budget: <u>Software Licensing Office</u>	<u>1,150</u>	<u>X 1</u>	=	<u>\$ 1,150</u>
& Hardware <u>\$ 2,610</u>	<u>X 1</u>	=	<u>\$ 2,610</u>	Field Worker <u>\$ 565</u> X <u> </u> = <u>\$ 0</u>
				Related Expenses Total: <u>\$ 50,210</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This employee will assist with handling the increase in activity due to increased growth and with the zones that are becoming unsustainable. As of December 2023, the Code Officer to residential dwelling ratio is 1:96,593 or 1.35 (1:7,430), which contributes to the inability to maintain the department's proactive percentages in residential areas. A Code Compliance Officer is needed in order to create a more sustainable workload and prepare for additional growth in the City.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 100,938 Related Expenses Total: \$ 50,210 Grand Total: \$ 151,148
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.
Department Head's Signature: Carmen A. Capezzuto Digitally signed by Carmen A. Capezzuto Date: 2024.04.05 16:16:47 -04'00' Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0
City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



RISK MANAGEMENT DIRECTOR
Ella Gilbert, Esq.

4 FTES

- WORKERS' COMPENSATION
- EMPLOYEE SAFETY
- LOSS PREVENTION
- PROPERTY & CASUALTY

RISK MANAGEMENT



OVERVIEW

Risk Management provides Risk Management services and support for all City Departments. Safety involves support from management, awareness, focus, education, teamwork and your commitment. The Department provides ongoing supervisor training regarding Workers' Compensation, Auto Crashes and Post Accident Drug and Alcohol Testing. The Department also provides an ongoing safety training program and assesses needs to determine if specialized training is necessary, as well as providing/securing such training. In addition, the Department provides ergonomic inspections of employee's workstations and facility safety inspections.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

This year's priorities will be:

- Revamp Safety Review Committee to solution-oriented focus.
- Develop Safety Liaison person for each city department.
- Increase the number of safety training courses by 10%.
- Increase the number of safety inspections by 10%.



HIGH-PERFORMING GOVERNMENT ORGANIZATION

This year's priorities will be:

- Implement an internal intake system.
- Implement Tyler Munis Risk Management Module.
- Streamline Workers Compensation, Property, and General Liability Processes.
- Create Employee Individual development plans and a departmental training and development calendar.
- Develop a Workers Compensation Modified Duty Policy.
- Update the Risk Management website with revised claims forms.
- Develop a city-wide subrogation demand package.

STAFF PROJECTIONS

FY 24/25: RISK MANAGEMENT PROJECT MANAGER



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Number of General Liability Claims Filed	119	137	116	120	120
Number of Auto Claims Filed	168	191	187	180	180
# of Medical Claims (OSHA Recordable)	91	97	127	102	100
Days away from work	510	271	999	546	550
# of Claims Resulting in Lost Time	18	18	32	23	25

EFFECTIVENESS MEASURES

GOAL

7

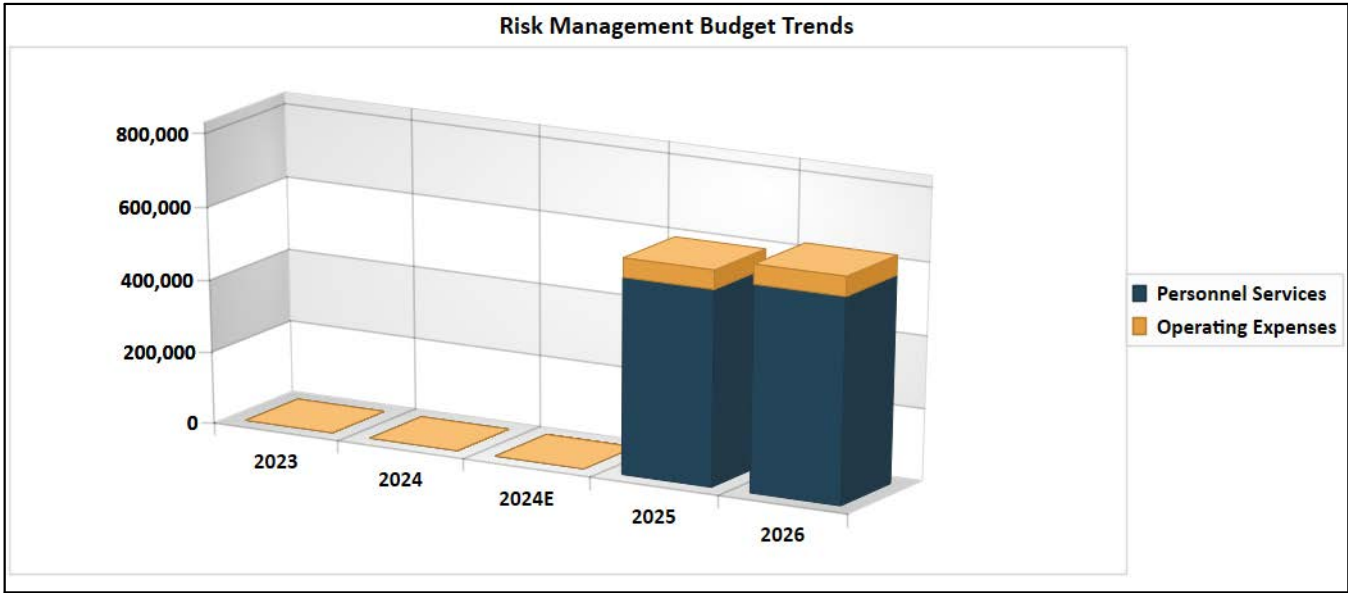
HIGH-PERFORMING GOVERNMENT ORGANIZATION

Subrogation rate*	75.80%	90.75%	57.52%	95%	95%
The National Employee Survey™ (NES™): Percentage of respondents rating Risk Management Services overall as excellent or good, strongly or somewhat agree	81%↑	82%↑	82%↑	80%↑ (FY 24 Results)	80%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
RISK MANAGEMENT - 001.1313
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023		BUDGET 2024		ESTIMATED 2024		PROPOSED 2025		VARIANCE		PROJECTED 2026	
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
EXPENDITURE SUMMARY:												
Personnel Services	\$ -		\$ -		\$ -		\$ 543,870		\$ 543,870	-	%	\$ 572,665
Operating Expenses	-		-		-		52,232		52,232	-	%	53,798
Total	\$ -		\$ -		\$ -		\$ 596,102		\$ 596,102	-	%	\$ 626,463

STAFFING SUMMARY:

Full Time Equivalents	-	0.00	0.00	0.00	4.00	-
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CAPITAL OUTLAY: N/A

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
RISK MANAGEMENT - 001.1313**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ -	\$ -	\$ -	\$ 412,958	\$ 412,958	-	% 1	\$ 433,606
F.I.C.A	-	-	-	23,220	23,220	-	% 1	24,381
Mandatory Medicare	-	-	-	5,431	5,431	-	%	5,703
Retirement								
Contributions	-	-	-	44,017	44,017	-	% 1	46,218
Life & Health								
Insurance	-	-	-	53,360	53,360	-	% 1	57,629
Other Post								
Employment Benefits	-	-	-	4,095	4,095	-	%	4,300
Workmen's								
Compensation	-	-	-	789	789	-	%	828
Total	-	-	-	543,870	543,870	-	%	572,665
OPERATING EXPENSES:								
Other Contractual								
Services	-	-	-	4,283	4,283	-	%	4,411
Gas & Oil	-	-	-	466	466	-	%	480
Fleet Maintenance-								
Non Contract	-	-	-	1,000	1,000	-	%	1,030
Communications								
Service	-	-	-	3,637	3,637	-	%	3,746
Transportation	-	-	-	500	500	-	%	515
Insurance	-	-	-	2,721	2,721	-	%	2,803
Repair & Maintenance-								
Office Eq	-	-	-	844	844	-	%	869
Printing & Binding	-	-	-	500	500	-	%	515
Promotional Activities	-	-	-	500	500	-	%	515
Other Current Charges								
& Obliga	-	-	-	500	500	-	%	515
Office Supplies	-	-	-	2,600	2,600	-	%	2,678
Operating Supplies	-	-	-	20,500	20,500	-	% 1	21,115
Books,Subs,Membersh								
ips	-	-	-	1,681	1,681	-	%	1,731
Training And								
Education	-	-	-	12,500	12,500	-	% 2	12,875
Total Operating	-	-	-	52,232	52,232	-	%	53,798
Fund Totals	\$ -	\$ -	\$ -	\$ 596,102	\$ 596,102	-	%	\$ 626,463

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
RISK MANAGEMENT - 001.1313**

Notes:

1. FY25 New Cost Center Urban Beautification run by Public Works
2. Capital Outlay items previously listed.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**GENERAL FUND #001
Risk Management - #1313**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1313 - Risk Management (Personnel 1 FTE)				
Project Manager	113,531	1	113,531	-
Operating Expense	-		-	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	117,291		117,291	-
Total FTE Enhancement Requests	117,291		117,291	-
1313 - Risk Management (Operating)				
Software and technology (Tyler Munis Risk Management Module to streamline the manual claims process)	20,000	2	20,000	-
	-		-	-
Operating Subtotal	20,000		20,000	-
Total Operating	20,000		20,000	-
Grand Total Requested	137,291		137,291	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Project Manager, Risk Management

Proposed Start Date: 10/7/2024

Hiring Department/Division: Risk Management / 1313

Reports to: Risk Management Director

Base Annual Salary: \$ 67,211 + \$ 10,082 = \$ 77,293

Number of hours per week: 40

FICA- 6.20%: \$ 4,792

(no more than 15% can be added to base salary)

Program: _____

Medicare - 1.45%: \$ 1,121

Existing Classification: _____

New: Y

Retirement - 12%: \$ 9,275

Yes [Grade: 19]

Existing: _____

No [Preliminary HR Grade:]

Bargaining Group: _____

Office Space: _____

Medical: \$ 21,050

N/A: Existing: Create New:

Total Salary & Benefits: \$ 113,531

Total Number of

Positions Requested: 1

Estimated Total Salary & Benefits: \$ 113,531

for (1) FTE

Human Resource's Signature: ksala

Digitally signed by ksala
Date 2024 04 05 15 52 17 -0400

Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Compiles, researches, and analyzes data and information for claims management	25 %
2) Assists employees and/or departments in the complete reporting of work-related injuries or accidents in accordance with Florida statutes	25 %
3) Conduct thorough research, auditing and analysis of risk management data to identify trends, opportunities for improvement and compliance with enterprise risk management principles	25 %
4) Subrogate claims to recover reimbursement costs from third parties	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: _____	\$ 0 X = \$ 0
Capital Outlay: _____	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150	Field Worker \$ 565 X = \$ 0
& Hardware \$ 2,610 X 1 = \$ 2,610	Related Expenses Total: \$ 3,760

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

As the department moves towards a more enterprise risk management environment, this new position will provide the department with assistance in identifying, assessing, reporting risks and developing mitigation techniques. There has been no staffing increase in the department since 2005 and the new position will

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 113,531 Related Expenses Total: \$ 3,760 Grand Total: \$ 117,291

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: EGilbert

Digitally signed by EGilbert
Date 2024 04 05 12 40 43 -0400

Date: 4/5/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature]

Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

CHIEF INFORMATION OFFICER
Bill Jones

40 FTES

ASSISTANT DIRECTOR

DEVELOPMENT

11 FTES

- GIS
- APP DEVELOPMENT
- BUSINESS INTELLIGENCE
- REPORTING

SUPPORT SERVICES

18 FTES

- HELP DESK
- TELECOM
- DATA CENTER
- NETWORK
- FIBER
- CLOUD COMPUTING

OPERATIONS

4 FTES

- PROJECT MANAGEMENT
- PURCHASING
- ADMIN

SECURITY

5 FTES

- LOGICAL SECURITY
- THREAT HUNTING
- PHYSICAL SECURITY
- CCTV/VIDEO SECURITY
- DOOR ACCESS CONTROL
- COMPLIANCE

INFORMATION TECHNOLOGY DEPARTMENT



OVERVIEW

The IT Department is committed to customer service, providing quality information technology, a secure network environment, and software development to help and support City departments in achieving their goals.

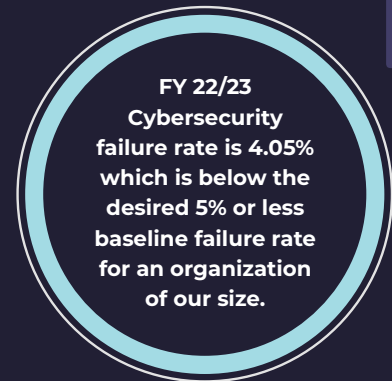
TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Improve Information System Security - helping protect and improve IT Security Systems.

This year's priorities will be:

- Improve Cybersecurity through training and service implementations.
- Complete regular security sweeps of all technology in the organization.
- Complete field audits of security controls (physical and logical).
- Support and manage Key-Card (FOB) Access Control System.
- Replace/install/expand Video Surveillance System.
- Support Endpoint security controls (Virus/Malware)
- Continue to leverage key partners and resources for security improvement
- Develop Security System replacement schedule



HIGH-QUALITY INFRASTRUCTURE & FACILITIES

Ensuring High Performing IT Infrastructure

This year's priorities will be:

- Complete LightSpeed Fiber Expansion
- Expand fiber optic infrastructure citywide.
- Develop mobile device replacement schedule
- Consolidate technology budget for mobile device hardware
- Improve system availability and scalability through Cloud resources.
- Upgrade Network Infrastructure
- Consolidate Enterprise Systems management to maintain software patches and upgrades
- Complete a Wi-Fi Master Plan, increasing the availability of Public Wi-Fi at City facilities — a key priority supporting the City's goal of a Smart & Connected City.

Miles of Fiber Infrastructure Added Per Year

Current fiber linear miles:
96 miles of trunk fiber

FY 2023/24 Projected Fiber Linear Miles:
+40 miles of trunk fiber

HIGH-PERFORMING GOVERNMENT ORGANIZATION

We'll advance Software Integration, Migration, and Enhancement

This year's priorities will be:

- Improved process and tracking of Land Development.
- Improved workflow of citizen concerns.
- Improved availability and scalability of in-house developed applications.



SMART & CONNECTED CITY

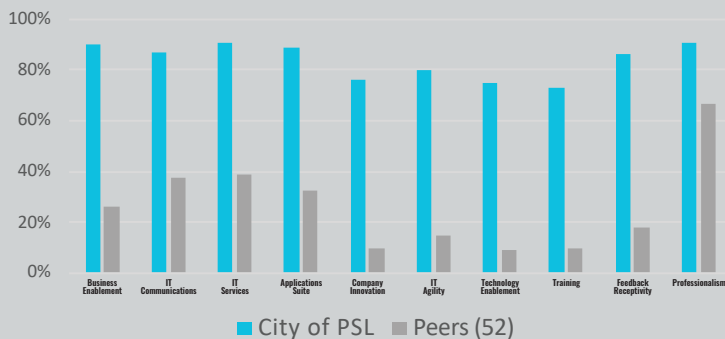
Expand Communication and Collaboration

This year's priorities will be:

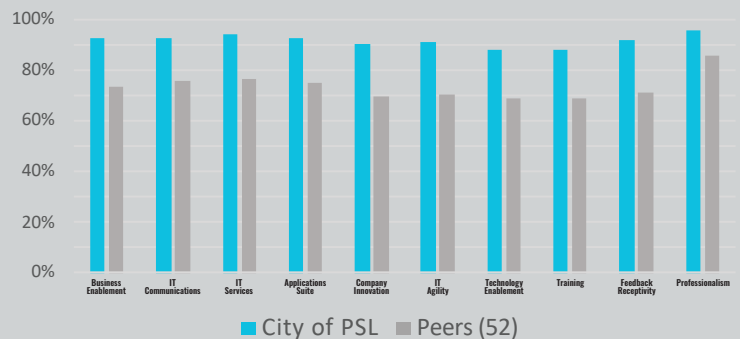
- Increase utilization of existing technology.
- Develop Technology Purchasing Intake.
- Work with the HR Training and Development Coordinator to improve employee productivity through education.
- Expand our use of data and analysis to support innovation and process improvement.
- Research emerging technologies that could improve collaboration
- Identify strategic data to be used for informational dashboards
- Investigate A.I. (Artificial Intelligence) Technologies
- Continue to provide excellent internal customer service. According to the 2023 National Employee Survey, 82% of employees rated IT services overall as excellent or good, higher than national benchmarks.



Support Summary



Satisfaction Summary



STAFF PROJECTIONS

FY24/25: 1 IT Executive Technology, 1 Application Support Specialist

FY25/26: Fiber optic technician, Security technician, Software Developer, Cloud Services Administrator

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Number of Support Requests	10,260	10,135	10,687	12,000	12,500
Number of supported Systems (i.e., Devices)	2,238	2,545	2,615	2,700	3,000

EFFICIENCY MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

IT Services	94%	>90%	> 93%	>90%	>90%
Service Request Time to Complete	0.92	.91	.93	< 1 Hour	< 1 Hour

EFFECTIVENESS MEASURES

GOAL

7

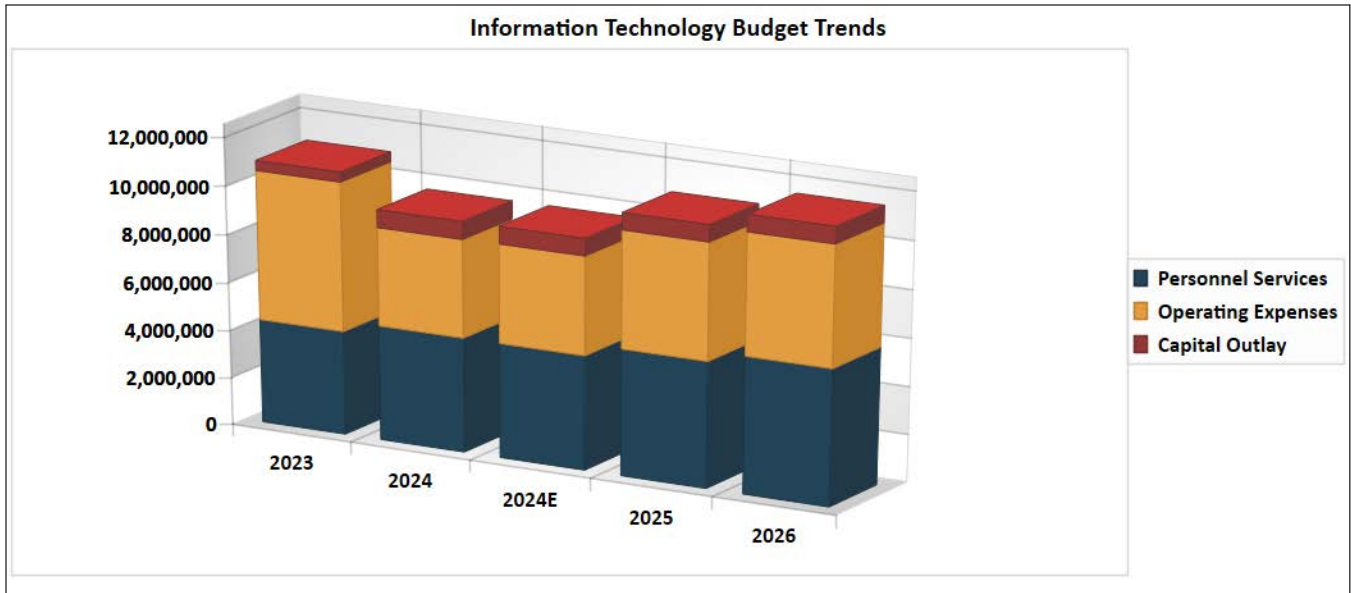
HIGH-PERFORMING GOVERNMENT ORGANIZATION

Service Request Satisfaction	100%	100%	100%	>90%	>90%
The National Employee Survey™ (NES™): Percentage of respondents rating IT Services overall as excellent or good, strongly or somewhat agree	87%↑	87%↑	80%↑	82%↑	Increase

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
INFORMATION TECHNOLOGY - 001.1320
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 4,348,362	\$ 4,809,904	\$ 4,809,904	\$5,316,171	\$ 506,267	10.53 %	\$ 5,756,859
Operating Expenses	6,201,769	4,087,846	4,118,840	4,890,190	802,344	19.63 %	5,076,898
Capital Outlay	408,932	735,222	715,000	701,587	(33,635)	(4.57)%	705,000
Debt	1,557,494	-	-	-	-	- %	-
Total	\$ 12,516,557	\$ 9,632,972	\$ 9,643,744	\$10,907,948	\$ 1,274,976	13.24 %	\$ 11,538,757

STAFFING SUMMARY:

Full Time Equivalent	33.00	38.00	38.00	40.00	-
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CAPITAL OUTLAY:

Edge Network Device replacement	\$ 350,000
Network Video Recorder (X2) - replacement	41,000
Internet Protocol based cameras – replacement	40,000
Access Control upgrade	100,000
Phone network - fiber switch	20,000
Wi-Fi end of life replacement	25,000
Avaya server replacements	20,587
Replacement AC (Police Department Building C)	45,000
Enhance physical security infrastructures	35,000
Equipment for two fiber locaters	15,000
Supplies for two fiber locaters	10,000
Total	\$ 701,587

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
INFORMATION TECHNOLOGY - 001.1320

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 3,047,715	\$ 3,350,108	\$ 3,350,108	\$ 3,563,003	\$ 212,895	6.35 %	1	\$ 3,841,153
Overtime	82,417	130,338	130,338	130,338	-	- %		136,855
F.I.C.A	183,444	195,561	195,561	218,112	22,551	11.53 %	2	232,018
Mandatory Medicare	43,523	46,030	46,030	51,093	5,063	11.00 %		51,648
Retirement								
Contributions	342,972	373,666	373,666	443,893	70,227	18.79 %	1	470,088
Life & Health								
Insurance	571,845	662,636	662,636	829,246	166,610	25.14 %	3	940,586
Other Post								
Employment								
Benefits	70,218	44,651	44,651	72,335	27,684	62.00 %	4	75,952
Workmen's								
Compensation	6,229	6,914	6,914	8,151	1,237	17.89 %		8,559
Total	4,348,363	4,809,904	4,809,904	5,316,171	506,267	10.53 %		5,756,859
OPERATING EXPENSES:								
Professional Services	6,830	120,000	120,000	170,000	50,000	41.67 %	5	175,100
Other Contractual								
Services	25,425	222,500	222,500	250,293	27,793	12.49 %	6	257,802
Gas & Oil	3,095	3,588	3,588	5,023	1,435	39.99 %		5,174
Repairs &								
Maintenance-Vehicle	946	1,230	1,230	2,847	1,617	131.46 %		2,932
Fleet Maintenance-								
Non Contract	507	-	-	-	-	- %		-
Communications								
Service	178,668	255,632	255,632	226,560	(29,072)	(11.37)%	7	233,357
Transportation	219	-	-	-	-	- %		-
Cable	-	250	250	250	-	- %		258
Rentals & Leases-								
Equipment	824	-	-	-	-	- %		-
Rentals & Leases-								
Office Equipm	7,669	8,412	8,412	8,650	238	2.83 %		8,910
Subscription	4,498,240	-	-	-	-	-		-
Insurance	42,987	14,747	14,747	16,327	1,580	10.71 %		16,817
Repair &								
Maintenance-								
Building	86,294	165,000	193,897	195,000	30,000	18.18 %	8	200,850
Repair &								
Maintenance-Office								
Eq	281,109	16,000	16,014	20,000	4,000	25.00 %		20,600
Repair &								
Maintenance-								
Equipment	16,030	7,000	7,000	7,000	-	- %		7,210

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
INFORMATION TECHNOLOGY - 001.1320

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Other Current Charges & Obliga	50	-	-	-	-	-	%	-
Office Supplies	30,686	96,753	96,753	117,200	20,447	21.13	%	120,716
Operating Supplies Books,Subs,Membersh ips	948,670 520	3,063,575 13,459	3,064,184 13,459	3,723,183 23,857	659,608 10,398	21.53 77.26	%	10 11 3,874,879 24,573
Training And Education	72,999	99,700	101,174	124,000	24,300	24.37	%	12 127,720
Total Operating Expenses	6,201,768	4,087,846	4,118,840	4,890,190	802,344	19.63	%	5,076,898
CAPITAL OUTLAY:								
Vehicles	-	92,000	-	-	(92,000)	(100.00)	%	13 -
Office Furniture And Equipment	48,802	-	-	-	-	-	%	-
Computers & Computer Hardware	342,289	622,000	690,000	676,587	54,587	8.78	%	14 680,000
Other Machinery & Equipment	17,841	21,222	25,000	25,000	3,778	17.80	%	25,000
Total Capital Outlay	408,932	735,222	715,000	701,587	(33,635)	(4.57)	%	705,000
Principal	1,528,704	-	-	-	-	-	%	-
Interest	28,790	-	-	-	-	-	%	-
Total Debt	1,557,494	-	-	-	-	-	%	-
Fund Totals	<u>\$ 12,516,557</u>	<u>\$ 9,632,972</u>	<u>\$ 9,643,744</u>	<u>\$ 10,907,948</u>	<u>\$1,274,976</u>	<u>13.24</u>	<u>%</u>	<u>\$ 11,538,757</u>

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
INFORMATION TECHNOLOGY - 001.1320

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25. Increase includes two new full-time employees in FY25, an IT Executive Technology and an Application Support Specialist.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Health Insurance varies based on employee elections.
- 4 Across the board increase to offset pension fund liability.
- 5 Increased Risk Assessment \$30K for the implementation of enhanced security measures for the protection of cloud based resources and the expansion of infrastructure, Database Dashboard/Reporting Services \$20K due to the SMART City projects and Data catalogue/dashboards.
- 6 Increased Fiber-Optic Connectivity Repairs \$25K experiencing an increased number of impacts to our fiber infrastructure due to rapid development throughout the City, Security Services \$2K to upgrade our fob security system. (New) Avaya Phone System Upgrade \$77.3K. Removed Upgrade of phone system software \$10K (completed), Migration of NetApp \$20K, and Cloud Migration, \$50K Migration is complete for both projects.
- 7 Decreased Analog Phones (Citywide >200) Alarms, Fax \$20K, & Cloud Direct \$27.6K - moving to Azure Express Route, Increased Sentry E911 Service \$15.1K, 1PSL InContact SaaS \$4K attributed to the incorporation of extra call takers assigned for the Solid Waste department.
- 8 The increase in maintenance is attributed to the aging of one of our air conditioning units located in server room.
- 9 FY25 Information Technology recommended computer replacements - \$26.4K (11) Laptops, \$4.8K (3) Desktop. \$18K Supplies, \$10K Batteries, \$8K Monitors, and \$1K Computer Cables, \$3,700 Office equipment for new Application Support Specialist.
- 10 Increased Varonis - Exchanged online/MS365 Cloud \$90K year 2 of 3 year agreement, (New) Technology Hardware & Software Asset Inventory \$130K, Cisco Enterprise Agreement - Cyber Security Components (Combined) \$100K due to security threats and attacks, Office365 \$55.4K, KnowBe4 Security \$16.9K, NetMotion rebranded to Absolute \$12.2K, Fiber Management Application (SaaS) \$12.5K, Cisco Switches and Routers Maintenance \$10K, VMWare Support licensing \$10K, Cloud Services \$10K, Oxygen, Avaya/Nortel Maintenance \$5.5K, Adobe \$5.5K, Access Control System Support/Upgrade \$5K, Forensics Maintenance \$1K, Bluebeam \$1.8K, Dev Express \$1.5K, Hardware for New FTE's requests in the upcoming FY25 (cost varies) , Workforce central \$5K, and UKG Pro Workshop \$135K.
- 11 Increased license count for Plural Sight due to increased demand.
- 12 Increased related to operations training, security training, Munis Pace training and Brainstorm.
- 13 FY24 included one time expenditures to purchase two Vehicle for the two New FTE (Utility Locator).
- 14 FY25 one time expenses as previously listed under Capital Outlay.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND- #001 Information Technology - #1320

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1320 - Information Technology (Personnel 1 FTE)				
IT Executive Project Manager		1		
<p>The necessity for this position arises from the increased demand for expanded fiber infrastructure development and the imperative to sustain our current service standards. With operations undergoing significant expansion, there's a crucial need for a full-time employee to adequately address these escalating demands and ensure seamless operations. Additionally, converting from the current contract to a full-time equivalent (FTE) position is essential to provide the continuity and dedication required to effectively manage and develop our fiber infrastructure.</p>				
	151,179		151,179	-
Operating Expense	5,700		5,700	-
Computer Expense (IT Budget)	3,760		3,760	-
Personnel Subtotal	160,639		160,639	-
1320 - Information Technology (Personnel 1 FTE)				
Application Support Specialist		2		
<p>The amount of devices the City uses has increased by 20% in the past two years, we need this position in order to maintain the current level of service provided, and to increase turn-around of application support and mobile devices. Kronos and Telestaff are a critical and complex system and requires a high level of user support within the City. This position will provide overlap support in several critical areas to ensure support staff availability including PD support due to the increase of SWORN officers.</p>				
	104,932		104,932	-
Operating Expense	5,700		5,700	-
Computer Expense (IT Budget)	3,760		3,760	-
Personnel Subtotal	114,392		114,392	-
1320 - Information Technology (Personnel 1 FTE)				
Contracts and Licensing agent		3		
<p>A Contracts and Licensing Agent is essential for our organization to ensure efficient software license management, contract oversight, compliance adherence and user support. This role minimizes costly lapses, guarantees uninterrupted service provision, mitigates risks, and fosters efficiency in our IT operations. As the City grows & demands on IT increase, along with the expansion of technology, the need for our services will also grow, making the role even more vital in maintaining our operational integrity.</p>				
	83,645		-	-
Operating Expense	5,700		-	-
Computer Expense (IT Budget)	3,760		-	-
Personnel Subtotal	93,105		-	-
1320 - Information Technology (Personnel 1 FTE)				
Data Visualization Analyst		4		
<p>There is an increased demand for dashboards, complex reports, data analysis, and data integrations from all city departments. A DVA can provide valuable support for the City by analyzing data from various sources, monitoring KPIs, forecasting future trends, and identifying process inefficiencies. Additionally, this position can act as a backup to the DBA functions performed by the Assistant Director, IT, and current Principal Data Architect</p>				
	123,010		-	-
Operating Expense	5,700		-	-
Computer Expense (IT Budget)	3,760		-	-
Personnel Subtotal	132,470		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND- #001 Information Technology - #1320

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
1320 - Information Technology (Personnel 1 FTE)				
Admin Assistant		5		
<p>The amount of devices the City uses has increased by 20% in the past two years, we need this position in order to maintain the current level of service provided, and to increase turn-around of application support and mobile devices. Kronos and Telestaff are a critical and complex system and requires a high level of user support within the City. This position will provide overlap support in several critical areas to ensure support staff availability including PD support due to the increase of SWORN officers.</p>				
	75,122		-	-
Operating Expense	5,700		-	-
Computer Expense (IT Budget)	3,760		-	-
Personnel Subtotal	84,582		-	-
1320 - Information Technology (Personnel 1 FTE)				
Network Infrastructure Administrator		6		
<p>Given our network infrastructure's significant expansion, including the integration of traffic light controls and advancements in our intelligent traffic and fiber networks, we've experienced a 150% increase in hardware infrastructure since 2022. This rapid growth highlights the urgent need for an additional team member. More specialized support is now crucial to effectively manage and advance our expanding systems, ensuring their reliability and facilitating continuous innovation.</p>				
	113,531		-	-
Operating Expense	5,700		-	-
Computer Expense (IT Budget)	3,760		-	-
Personnel Subtotal	122,991		-	-
Total FTE Enhancement Requests	708,179		275,031	-
Grand Total Requested	708,179		275,031	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: IT Executive Project Manager Proposed Start Date: 10/01/24
Hiring Department/Division: IT / 1320 Reports to: Bill Jones
Base Annual Salary: \$ 94,572 + \$ 14,186 = \$ 108,758 Number of hours per week: 40
FICA - 6.20%: \$ 6,743 (no more than 15% can be added to base salary)
Medicare - 1.45%: \$ 1,577 Existing Classification: _____
Retirement - 12%: \$ 13,051 Yes [Grade: 26]
No [Preliminary HR Grade:] Program: _____
New: _____
Existing: X
Bargaining Group: _____
Office Space: _____
Medical: \$ 21,050 N/A: Existing: Create New:
Total Salary & Benefits: \$ 151,179 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 151,179
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 17:07:02 -04'00' Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Oversee all aspects of projects, including procurement, design, and construction phases, while managing consultants, contractors, and addressing budgetary concerns.	40 %
2) Creates and monitors project budgets and schedules, reporting progress to higher-ups regularly.	20 %
3) Maintains project records and act as liaison with Procurement and Stakeholders.	20 %
4) Coordinates between the City, developers, and stakeholders providing updates and responding to inquiries promptly.	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Computer, Cell Phone, Desk, Chair & Office Equipment</u>	<u>\$ 5,700</u> X <u>1</u> = <u>\$ 5,700</u>
Capital Outlay: _____	<u>\$ 0</u> X <u> </u> = <u>\$ 0</u>
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u> </u> = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
	Related Expenses Total: <u>\$ 9,460</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position is crucial due to increased demand for expanding fiber infrastructure and the need to maintain current service standards. With operations growing significantly, a full-time employee is essential to address rising demands and ensure smooth operations. Transitioning to a FTE from the current contract is vital for continuity & dedication in managing our fiber infrastructure. **+**

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 151,179 Related Expenses Total: \$ 9,460 Grand Total: \$ 160,639
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: _____ Date: 2024.04.04 13:52:42 -04'00' Date: 4/4/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Application Support Specialist Proposed Start Date: 10/01/24

Hiring Department/Division: IT / 1320 Reports to: Wayne Clay

Base Annual Salary: \$ 60,962 + \$ 9,144 = \$ 70,106 Number of hours per week: 40

FICA - 6.20%: \$ 4,347 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 1,017 Existing Classification: New: _____

Retirement - 12%: \$ 8,413 Yes [Grade: 17] Existing: _____

No [Preliminary HR Grade:] Bargaining Group: _____

Office Space: N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 104,932

Total Salary & Benefits: \$ 104,932 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 17:08:46 -04'00' Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Resolve technical issues, providing reporting, & assisting users with Kronos and Telestaff (PD)	30 %
2) Optimize application performance & maintenance activities to insure quality service in support of Police and City systems.	30 %
3) Manage application patching, upgrades, migrations and deployments.	20 %
4) Respond to and acts as a point of contact for the Police Department's systems.	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Computer, Cell Phone, Desk, Chair & Office Equipment	\$ 5,700 X 1 = \$ 5,700
Capital Outlay:	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total: \$ 9,460	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The City's device usage has increased by 20% in two years, requiring this position to maintain service levels, expedite application support, and assist with critical systems like Kronos and Telestaff. It will also provide essential support for the growing number of sworn officers in the Police Department.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 104,932 Related Expenses Total: \$ 9,460 Grand Total: \$ 114,392

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: _____ Date: 2024.04.04 13:51:24 -04'00' Date: 4/4/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: _____ Date: 6/4/24

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Contracts and Licensing Agent Proposed Start Date: 10/01/2024

Hiring Department/Division: IT / 1320 Reports to: Megan Maguire

Base Annual Salary: \$ 45,491 + \$ 6,824 = \$ 52,315 Number of hours per week: 40

FICA- 6.20%: \$ 3,244 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 759 Existing Classification: New: _____

Retirement - 12%: \$ 6,278 Yes [Grade:] Existing:

No [Preliminary HR Grade: 11] Bargaining Group:

Office Space: N/A: Existing, Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 83,645

Total Salary & Benefits: \$ 83,645 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 17:11:39 -04'00' Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) License Management and Optimization: Maintain software licenses, preventing lapses and adjusting contracts as needed to meet organizational requirements and optimize resource allocation.	30 %
2) Contract Oversight and Governance: Manage IT contracts to ensure uninterrupted service, seeking council approval when necessary, and utilizing Munis for efficient contract tracking and governance processes.	30 %
3) Compliance Assurance and Risk Mitigation: Administer Certificates of Insurance for IT vendors, ensure compliance, and mitigating risks through regular audits and proactive collaboration with legal teams.	20 %
4) Licensing Provisioning and User Support: Issue licenses to City staff, aligning allocations with user policies and providing user support while promoting awareness of licensing practices through training initiatives.	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Computer, Cell Phone, Desk, Chair and Office Equipment	\$ 5,700 X 1 = \$ 5,700
Capital Outlay:	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 9,460

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

A Contracts and Licensing Agent is vital for efficient software license management, contract oversight, compliance, and user support, minimizing lapses, ensuring uninterrupted service, mitigating risks, and fostering IT operational efficiency. As the City and IT demands grow, the role becomes increasingly crucial in maintaining operational integrity.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 83,645 Related Expenses Total: \$ 9,460 Grand Total: \$ 93,105

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 2024.04.04 13:55:20 -04'00' Date: 4/4/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Data Visualization Analyst I Proposed Start Date: 10/01/2024

Hiring Department/Division: IT / 1320 Reports to: RuLai Li

Base Annual Salary: \$ 74,100 + \$ 11,115 = \$ 85,215 (no more than 15% can be added to base salary)

FICA - 6.20%: \$ 5,283
 Medicare - 1.45%: \$ 1,236
 Retirement - 12%: \$ 10,226

Program: _____
 Existing Classification: _____
 Yes [Grade: 21]
 No [Preliminary HR Grade:]

Office Space: _____
 N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 123,010
 Total Salary & Benefits: \$ 123,010 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 17:12:59 -04'00' Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Improving data retrieval performance by optimizing complex SQL statements	25 %
2) Creating highly specialized stored procedures and scripts to assist developers	25 %
3) Performing SQL queries & creating complex reports or dashboard using PowerBI	25 %
4) Plan and execute the tasks required to design, develop, test & implement reporting	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Computer, Cell Phone, Desk, Chair and Office Equipment	\$ 5,700 X 1 = \$ 5,700
Capital Outlay:	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 9,460

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

There is an increased demand for dashboards, complex reports, data analysis, and data integrations from all city departments. A DVA can provide valuable support for the City by analyzing data from various sources, monitoring KPIs, forecasting future trends, and identifying process inefficiencies. Additionally, this position can act as a backup to the DBA functions performed by staff.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 123,010 Related Expenses Total: \$ 9,460 Grand Total: \$ 132,470
 Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: _____ Date: 2024.04.04 13:56:15 -04'00' Date: 4/4/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Network Infrastructure Administrator Proposed Start Date: 10/01/2024

Hiring Department/Division: IT / 1320 Reports to: Charles McCaskill

Base Annual Salary: \$ 67,211 + \$ 10,082 = \$ 77,293 Number of hours per week: 40

FICA- 6.20%: \$ 4,792 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,121 Existing Classification: New: _____

Retirement - 12%: \$ 9,275 Yes [Grade: 19] Existing: _____

No [Preliminary HR Grade:] Bargaining Group: _____

Office Space: _____

Medical: \$ 21,050 N/A: Existing, Create New:

Total Salary & Benefits: \$ 113,531 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 113,531

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 17:10:48 -04'00' Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Installing, configuration, and integration of network hardware, software, communication and connectivity devices in accordance with established procedures and security needs	25 %
2) Repairs or replaces defective equipment and installs new equipment in network systems; cleans and adjusts equipment and coordinates the maintenance and modification of systems .	25 %
3) Assists in evaluating maintenance agreements and services appropriate to maintain availability and function of City systems and networks	25 %
4) Assists in the creation and modification of computer system and/or network configurations to accommodate local and remote attached peripheral devices.	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Computer, Cell Phone, Desk, Chair and Office Equipment	\$ 5,700 X 1 = \$ 5,700
Capital Outlay:	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 9,460

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to significant network expansion including traffic light control integration and advancements in intelligent traffic and fiber networks, hardware infrastructure has surged by 150% since 2022. An additional team member is urgently needed to provide specialized support for effectively managing and advancing these systems, ensuring reliability, and driving continuous innovation.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 113,531 Related Expenses Total: \$ 9,460 Grand Total: \$ 122,991

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 2024.04.04 13:54:27 -04'00' Date: 4/4/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

OFFICE OF MANAGEMENT AND BUDGET DIRECTOR
Caroline Sturgis, CPFO, CGFO

15 FTES

BUDGET DIVISION

3 FTES

- PLANNING & DEVELOPMENT
- BUDGET ADMINISTRATION
- FISCAL ANALYSIS & REPORTING

PROCUREMENT DIVISION

11 FTES

- PURCHASING
- CONTRACT ADMINISTRATION
- SURPLUS

OFFICE OF MANAGEMENT & BUDGET

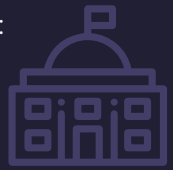


OVERVIEW

The Office of Management and Budget (OMB) provides oversight for the effective management and development of the City's annual budget and performs necessary monitoring of appropriations and management analysis. The OMB also provides a professional purchasing system for the procurement of all goods and services required by City departments in a manner that maximizes the purchasing value of public funds. In a spirit of excellence, integrity, dedication, and innovation we are committed to providing timely, accurate, and transparent information to support City departments, residents, vendors, and the community at large.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-PERFORMING GOVERNMENT ORGANIZATION This year's priorities will be:



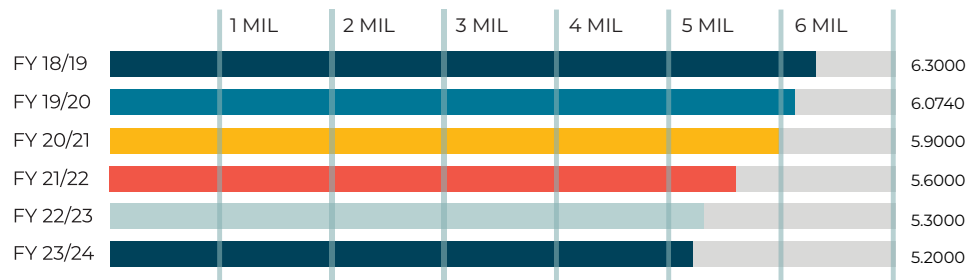
1. Improving service delivery through budget development and administration.

- Align the budget development and strategic planning processes in partnership with the City Manager's Office.
- Enhance public engagement during the budget process and continue budget storytelling that is transparent and accountable to our residents.
- Expand training opportunities for departments on budget matters, including: development process, administration, proposals for line item details and new staff requests.

2. Improving service delivery through long-range planning and forecasting.

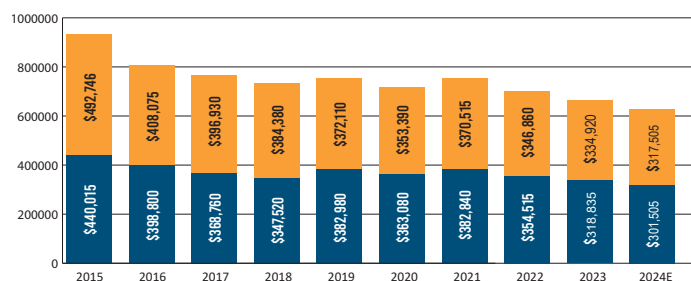
- Create reasonable estimates on the long-range forecast each year for major operating funds.
- Deploy forecasting technology solutions to support labor negotiations.
- Produce monthly financial and forecasting reports.
- Continue to seek ways to reduce the millage rate and the City's long-term debt.

Millage Rate: from 6.6289 mil in FY 15/16 -> 5.2 mil in FY 23/24



Long-term Debt:
from \$1.042 billion in FY 09/10
to a projected \$629 million in FY 23/24

Total City Debt in millions



HIGH-PERFORMING GOVERNMENT ORGANIZATION



3. Improving service delivery through communication and training.

- Develop and implement processes, trainings, and toolkits to scale and sustain results-driven contracting strategies across the city.
- Develop a manual of budget policies and procedures, and a resource database for onboarding of new staff and training stakeholders.
- Expand training opportunities on procurement policies and procedures for employees and vendors, including onboarding and routine refreshers.
- Train and support staff in the procurement and budgeting of projects funded by the American Rescue Plan and Capital Improvement Revenue Bonds Series 2021 to ensure compliance and timeliness.
- Continue implementation of 2023 Procurement Ordinance Amendment through updates to the department's policies and procedures manual, and training of all stakeholders.
- Improve communication between division and City departments on vendor issues and their resolutions.

4. Cultivating higher performance through technology and innovation.

- Deploy technology to streamline and automate the capital and operating budget process.
- Increase utilization of Contracts Management system and provide training, including conversion of legacy contracts database.
- Promote financial transparency and accountability by maintaining a system that tells our budget story for residents to understand how their tax dollars are being invested.
- Implement a purpose-built comprehensive procurement suite to enhance solicitation development, standardize evaluations and awards processes, streamline contract and vendor management, and strengthen procurement performance reporting and compliance.



STAFF PROJECTIONS

FY 24/25 - 1 Procurement Contracting Officer

FY 25/26 - 1 Budget Analyst

FY 26/27 - None

FY 27/28 - None

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD
MEASURES

GOAL

7

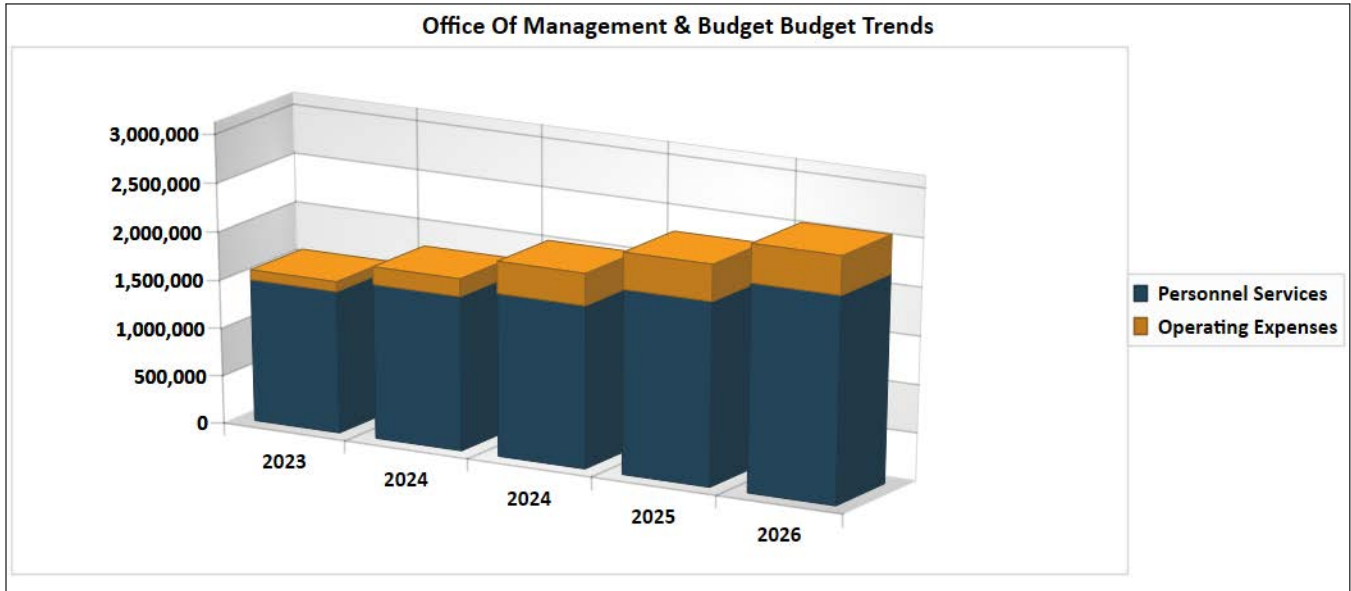
HIGH-PERFORMING
GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Number of contracts issued by PMD	128	120	126	140	140
Number of purchase orders entered into Munis	704	799	983	1,000	1,000
Number of contracts entered into Munis	New	New	265	250	250
Revenue forecast accuracy (% variance from budget)	New	5%	5%	2%	2%
The National Employee Survey (NES)*: employee rating of quality of budget services overall	New	New	76%	75% (FY 24 Results)	76%
(NES)*: % of respondents rating Purchasing services overall excellent or good	83%	81%	78%↑	78%↑ (FY 24 Results)	85%
Internal Customer Survey: % of respondents rating satisfied or very satisfied with Procurement's ability to work with departments as partners by understanding their needs and working with them toward common goals	New	New	85%	92%	92%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
OFFICE OF MANAGEMENT & BUDGET - 001.1330
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 1,481,850	\$ 1,609,702	\$ 1,696,702	\$1,919,345	309,643	19.24 %	\$ 2,162,445
Operating Expenses	101,907	183,495	330,178	377,494	193,999	105.72 %	398,819
Total	\$ 1,583,757	\$ 1,793,197	\$ 2,026,880	\$2,296,839	503,642	28.09 %	\$ 2,561,264

STAFFING SUMMARY:

Full Time Equivalents	13.00	14.00	14.00	15.00
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
OFFICE OF MANAGEMENT & BUDGET - 001.1330

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,038,352	\$ 1,118,074	\$ 1,209,211	\$ 1,404,727	\$ 286,653	25.64 %	1	\$ 1,574,963
Overtime	6,536	2,000	2,000	2,100	100	5.00 %		2,205
F.I.C.A	61,966	66,615	72,099	83,417	16,802	25.22 %	2	93,588
Mandatory Medicare	14,492	15,589	16,861	19,610	4,021	25.79 %		21,591
Retirement								
Contributions	112,667	131,840	123,249	169,030	37,190	28.21 %	1	189,482
Life & Health								
Insurance	234,610	273,282	273,282	237,741	(35,541)	(13.01)%	3	277,760
Other Post								
Employment								
Benefits	11,389	-	-	-	-	- %		-
Workmen's								
Compensation	1,839	2,302	-	2,720	418	18.16 %		2,856
Total	1,481,851	1,609,702	1,696,702	1,919,345	309,643	19.24 %		2,162,445
OPERATING EXPENSES:								
Professional Services	25,575	15,000	16,945	15,450	450	3.00 %		15,914
Other Contractual								
Services	362	3,695	500	3,806	111	3.00 %		3,920
Communications								
Service	4,421	3,500	3,500	4,500	1,000	28.57 %		4,635
Transportation	110	500	200	515	15	3.00 %		530
Rentals & Leases-								
Office Equipm	3,042	-	3,500	3,133	3,133	- %		3,227
Repair &								
Maintenance-								
Building	874	-	675	694	694	- %		715
Printing & Binding	1,052	5,241	2,500	5,398	157	3.00 %		5,560
Promotional Activities	1,380	2,050	2,050	3,000	950	46.34 %		3,090
Other Current Charges								
& Obliga	1,886	3,070	2,000	3,162	92	3.00 %		3,257
Office Supplies	9,042	14,000	11,000	12,610	(1,390)	(9.93)%		12,988
Computer Purchases-								
Under \$1000	465	1,600	7,818	11,200	9,600	600.00 %	5	11,536
Pcard Default Expense	19	-	-	-	-	-		-
Operating Supplies	27,252	82,000	246,700	281,526	199,526	243.32 %	5	299,972
Books,Subs,Membersh								
ips	9,623	7,790	7,790	6,449	(1,341)	(17.21)%	6	6,642
Training And								
Education	16,803	45,049	25,000	26,051	(18,998)	(42.17)%	7	26,833
Total Operating	101,906	183,495	330,178	377,494	193,999	105.72 %		398,819

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
OFFICE OF MANAGEMENT & BUDGET - 001.1330**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Fund Totals	<u>\$ 1,583,757</u>	<u>\$ 1,793,197</u>	<u>\$ 2,026,880</u>	<u>\$ 2,296,839</u>	<u>\$ 503,642</u>	<u>28.09 %</u>		<u>\$ 2,561,264</u>

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25. The increase includes one full-time position in FY25, a Procurement Contracting Officer III.
- 2 FICA calculated pre-tax benefits expenses may fluctuate.
- 3 Health insurance varies based on employees selections.
- 4 Policy is projected to increase based on premium renewals - Share may vary by cost center based on additional employees.
- 5 FY25 IT recommended computer replacements of (5) Laptops, and (2) Desktop.
- 6 New software technology to streamline budget and procurement operations - OpenGov Software is a fully integrated budgeting, e-Procurement, and reporting solution.
- 7 Reduced the budget because additional training with Caseware and Florida Benchmarking is no longer needed.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001
Office of Management & Budget - #1330

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1330 - Office of Management & Budget (Personnel 1 FTE)				
Procurement Contracting Officer III	113,531	1	113,531	-
Operating Expense	500		500	-
Computer Expense	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	117,791		117,791	-
Total FTE Enhancement Requests	117,791		117,791	-
Grand Total Requested	117,791		117,791	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Procurement Contracting Officer III Proposed Start Date: 10/1/2024
Hiring Department/Division: OMB / 1330 Reports to: Keith Stewart
Base Annual Salary: \$ 67,211 + \$ 10,082 = \$ 77,293 Number of hours per week: 40

FICA - 6.20%: \$ 4,792 (no more than 15% can be added to base salary)
Medicare - 1.45%: \$ 1,121 Existing Classification: New: _____
Retirement - 12%: \$ 9,275 Yes [Grade: 19] Existing: Yes
No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: N/A: Existing: Create New:

Total Salary & Benefits: \$ 113,531 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 113,531
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.05 18:01:43 -04'00' Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Prepares highly technical solicitation documents (RFP, IFB, RFQual) to support capital improvement projects, construction, and consultant services.	30 %
2) Coordinates with City Departments on a wide variety of activities required to complete large purchasing transactions.	30 %
3) Facilitates the competitive solicitations process for complex purchasing projects from requisition to contract award and contract administration.	25 %
4) Provide training support for team members within department and serves as a team lead for Procurement Contracting Officer I and II.	15 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>office supplies and professional development</u>	<u>\$ 500</u> X <u>1</u> = <u>\$ 500</u>
Capital Outlay: _____	<u>\$ 0</u> X <u> </u> = <u>\$ 0</u>
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u> </u> = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
	Related Expenses Total: <u>\$ 4,260</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

With the growth of the City, the Procurement Team is realizing an increase in service demands. FY25 proposed capital budget includes over 130 projects that will require the support of PMD. This position for an experienced public procurement professional will help support the City's growing capital needs and projects.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 113,531 Related Expenses Total: \$ 4,260 Grand Total: \$ 117,791
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: _____ Digitally signed by Caroline Sturgis Date: 2024.04.05 17:04:47 -04'00' Date: April 5, 2024

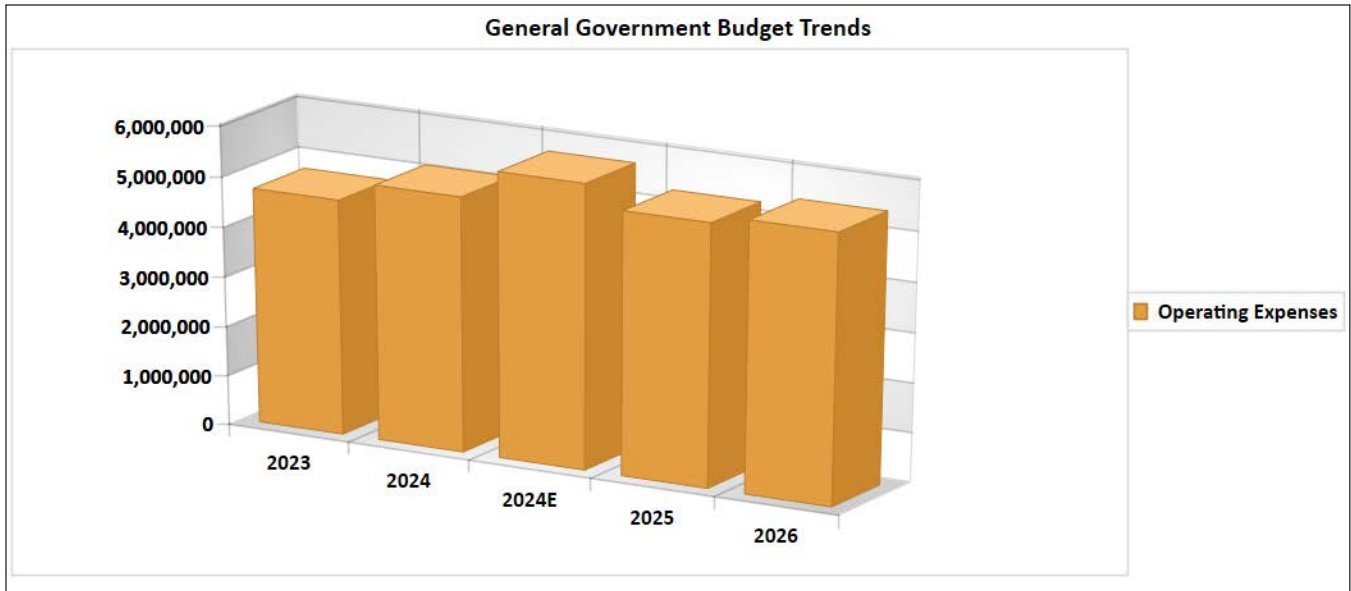
SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
GENERAL GOVERNMENT - 001.1900
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Operating Expenses	\$ 4,724,141	\$ 5,122,102	\$ 5,719,513	\$ 5,290,589	168,487	3.29 %	\$ 5,449,307
Capital Outlay	1,253	-	8,103	-	-	- %	-
Debt	83,199	-	-	-	-	- %	-
Total	\$ 4,808,593	\$ 5,122,102	\$ 5,727,616	\$ 5,290,589	\$ 168,487	3.29 %	\$ 5,449,307

STAFFING SUMMARY:

Full Time Equivalents

CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
GENERAL GOVERNMENT - 001.1900

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
OPERATING EXPENSES:								
Professional Services	\$ 570,867	\$ 495,708	\$ 689,098	\$ 510,579	\$ 14,871	3.00 %	1	\$ 525,896
Other Contractual Services	355,424	700,240	701,821	733,606	33,366	4.76 %	2	755,614
Communications Service	8,299	11,100	11,100	11,838	738	6.65 %		12,193
Transportation	6,356	11,119	11,119	11,453	334	3.00 %		11,797
Electricity (Fpl)	217,402	206,000	206,000	213,180	7,180	3.49 %		219,575
Water	21,519	27,480	27,480	28,308	828	3.01 %		29,157
Sewer	10,277	16,840	16,840	17,345	505	3.00 %		17,865
Cable	6,675	10,020	10,020	10,326	306	3.05 %		10,636
Rentals & Leases-Buildings	-	1,000	1,000	1,030	30	3.00 %		1,061
Rentals & Leases-Equipment	(83,199)	-	-	-	-	- %		-
Insurance	560,926	191,106	191,106	211,590	20,484	10.72 %	3	217,938
Repair & Maintenance-Building	5,978	20,000	20,000	20,600	600	3.00 %		21,218
Repair & Maintenance-Equipment	-	80,000	189,000	82,400	2,400	3.00 %		84,872
Printing & Binding	-	20,000	20,000	20,600	600	3.00 %		21,218
Promotional Activities	369,682	496,600	496,600	511,498	14,898	3.00 %	4	526,843
Other Current Charges & Obliga	2,618,152	2,702,480	2,995,920	2,783,245	80,765	2.99 %	5	2,866,742
Office Supplies	11,917	53,000	53,000	41,200	(11,800)	(22.26)%	6	42,437
Operating Supplies	2,602	29,910	29,910	30,807	897	3.00 %		31,731
Books,Subs,Memberships	38,884	49,499	49,499	50,984	1,485	3.00 %		52,514
Training And Education	2,380	-	-	-	-	- %		-
Total Operating Expenses	4,724,141	5,122,102	5,719,513	5,290,589	168,487	3.29 %		5,449,307

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
GENERAL GOVERNMENT - 001.1900**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
CAPITAL OUTLAY:								
Improvements O/T								
Buildings	1,253	-	8,103	-	-	-	%	-
Total Capital Outlay	1,253	-	8,103	-	-	-	%	-
Principal	82,666	-	-	-	-	-	%	-
Interest	533	-	-	-	-	-	%	-
Total Debt	83,199	-	-	-	-	-	%	-
Fund Totals	\$ 4,808,593	\$ 5,122,102	\$ 5,727,616	\$ 5,290,589	\$ 168,487	3.29 %		\$ 5,449,307

Notes:

- 1 Increase related to Southern Grove professional services, consulting, and leadership training.
- 2 Increase related to the maintenance of the City Hall building.
- 3 Policy is projected to increase up to 14%. Share may vary by cost center based on additional employees.
- 4 Increase expense related to citywide holiday lights, employee awards and grand openings.
- 5 Increase related to Stormwater SAD Payments
- 6 Reallocated funds to offset other line items based on spending trend.

CITY ATTORNEY
Interim Richard Berrios

18 FTES

**SENIOR DEPUTY
CITY ATTORNEYS**

3 FTES

14 FTES

- DEPUTY CITY ATTORNEYS
- LAW CLERK
- PARALEGAL DUTIES
- CONTRACTS
- VENDORS
- ACCOUNTING

OFFICE OF THE CITY ATTORNEY



OVERVIEW

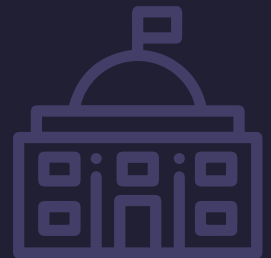
To protect and preserve the legal, ethical, and financial integrity of the City of Port St. Lucie, including its elected and appointed officials, by providing quality, proactive, legal services through zealous advocacy, innovative legal solutions, uncompromised integrity and professional diligence.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-PERFORMING GOVERNMENT ORGANIZATION

This year's priorities will be:

Every department in the City focuses on one or more ways to meet the elements of the Strategic Plan, and the City Attorney's Office supports every department and every operation within the City in furtherance of those goals. The Office supports those Strategic Plan goals by providing the necessary advice and resources to ensure compliance with an ever-changing legal landscape. In short, the CAO's goal of embodying and supporting the City as a High Performing Government Organization contributes to each of the other elements of the City's Strategic Plan.

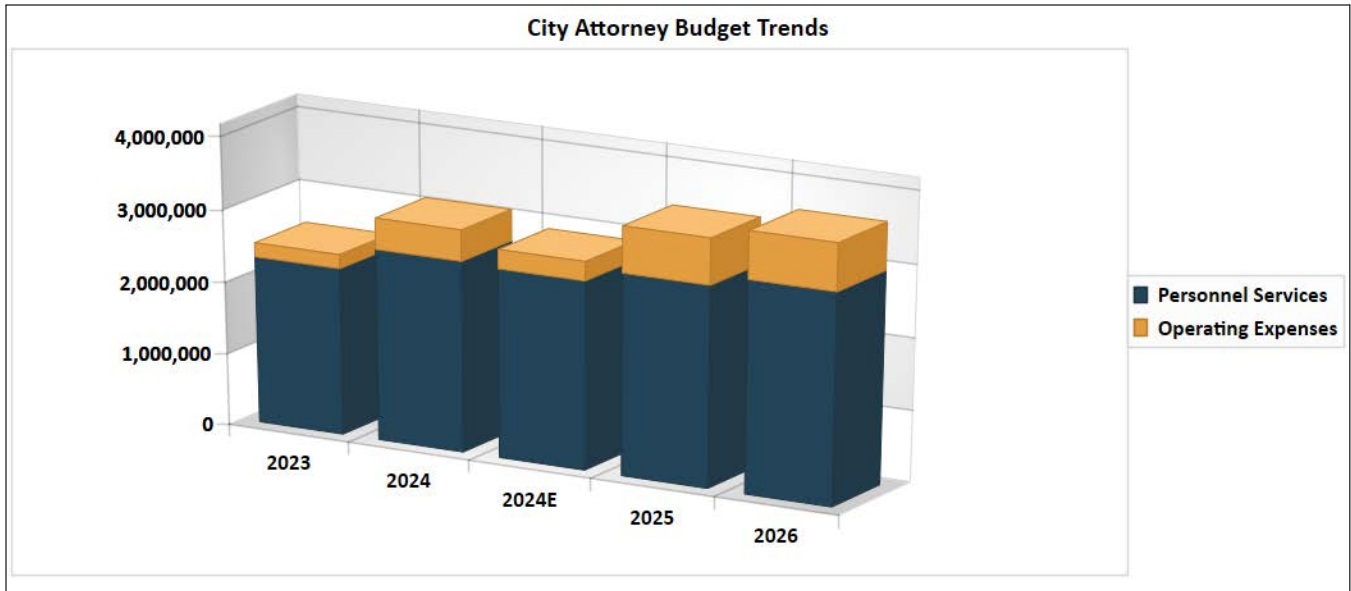


- Contracts and Procurement – our office is cognizant of the pace at which the City continues to grow and the corresponding pace of how the City does business to meet its growth needs. Our office now has a dedicated attorney for procurement matters to assist in enhancing the City's overall purchasing efficiency. Though all of our attorneys handle contracts and transactional work in some shape or form, we have a transactional team responsible for the negotiation, review and drafting of various City contracts.
- Risk Management & Litigation – Per the City's Charter, the City Attorney is responsible for the legal affairs of the City. To fulfill this responsibility, our office either personally handles matters in litigation or works closely with and supervises assigned outside counsel to ensure the City's interests are well-protected.
- Charter and Code Review/Updating – as the City continues to grow, its legislative needs shift with that growth. Additionally, an ever-changing legal landscape in local government will require a continual review of the City's Charter and Code of Ordinances. Our office will continue to play a central role assisting in the review and preparation of amendments to the City's Charter and Code of Ordinances.

STAFF PROJECTIONS

None

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
CITY ATTORNEY - 001.1400
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 2,318,496	\$ 2,655,863	\$ 2,625,895	\$2,805,585	\$ 149,722	5.64 %	\$ 2,956,949
Operating Expenses	193,335	428,502	264,398	639,058	210,556	49.14 %	658,230
Capital Outlay	-	-	40,970	-	-	- %	-
Debt	3,741	-	-	-	-	- %	-
Total	\$ 2,515,572	\$ 3,084,365	\$ 2,931,263	\$3,444,643	\$ 360,278	11.68 %	\$ 3,615,179

STAFFING SUMMARY:

Full Time Equivalents	18.00	18.00	18.00	18.00
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CAPITAL OUTLAY: N/A

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
CITY ATTORNEY - 001.1400**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,718,276	\$ 1,952,783	\$ 1,952,783	\$ 2,001,919	\$ 49,136	2.52 %	1	\$ 2,102,015
Overtime	3,868	8,263	8,263	8,676	413	5.00 %		9,110
F.I.C.A	97,588	113,687	113,687	117,529	3,842	3.38 %		123,405
Mandatory Medicare	23,975	27,568	27,568	27,819	251	0.91 %		29,210
Retirement								
Contributions	193,617	222,350	212,042	240,228	17,878	8.04 %	1	252,239
Life & Health								
Insurance	243,023	305,536	285,876	369,513	63,977	20.94 %	2	399,074
Other Post								
Employment								
Benefits	35,110	22,326	22,326	36,168	13,842	62.00 %	3	37,976
Workmen's								
Compensation	3,039	3,350	3,350	3,733	383	11.43 %		3,920
Total	2,318,496	2,655,863	2,625,895	2,805,585	149,722	5.64 %		2,956,949
OPERATING EXPENSES4:								
Professional Services	30,287	200,000	100,000	406,000	206,000	103.00 %	4	418,180
Court Reporter								
Services	968	3,748	5,000	3,860	112	2.99 %		3,976
Other Contractual								
Services	3,452	2,729	750	2,811	82	3.00 %		2,895
Gas & Oil	233	2,500	500	2,575	75	3.00 %		2,652
Travel And Per Diem	71	-	-	-	-	- %		-
Communications								
Service	15,525	15,750	15,750	16,232	482	3.06 %		16,719
Transportation	1,010	1,202	750	1,238	36	3.00 %		1,275
Cable	-	61	-	63	2	3.28 %		65
Rentals & Leases-								
Equipment	3,293	-	-	-	-	- %		-
Rentals & Leases-								
Office Equipm	1,742	-	-	-	-	- %		-
Repair &								
Maintenance-								
Building	1,754	1,092	13,332	1,125	33	3.02 %		1,159
Repair &								
Maintenance-Office								
Eq	-	2,204	-	2,270	66	2.99 %		2,338
Printing & Binding	(3,374)	2,405	-	2,477	72	2.99 %		2,551
Other Current Charges								
& Obliga	2,404	2,405	2,405	2,477	72	2.99 %		2,551
Office Supplies	15,874	37,645	21,000	26,222	(11,423)	(30.34)%	5	27,009
Operating Supplies	23,074	34,950	8,000	35,999	1,049	3.00 %		37,079

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
CITY ATTORNEY - 001.1400**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Books,Subs,Memberships	55,400	46,911	46,911	59,525	12,614	26.89 %	6	61,311
Training And Education	41,622	74,900	50,000	76,184	1,284	1.71 %		78,470
Total Operating Expenses	193,335	428,502	264,398	639,058	210,556	49.14 %		658,230
CAPITAL OUTLAY:								
Vehicles	-	-	40,970	-	-	- %		-
Total Capital Outlay	-	-	40,970	-	-	- %		-
Principal Interest	3,702	-	-	-	-	- %		-
	39	-	-	-	-	- %		-
Total Debt	3,741	-	-	-	-	- %		-
Fund Totals	<u>\$ 2,515,572</u>	<u>\$ 3,084,365</u>	<u>\$ 2,931,263</u>	<u>\$ 3,444,643</u>	<u>\$ 360,278</u>	<u>11.68 %</u>		<u>\$ 3,615,179</u>

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25.
- 2 Health Insurance varies based on employee elections.
- 3 Across the board increase to offset pension fund liability.
- 4 Increase is related to outside legal services.
- 5 FY25 IT recommended computer replacements - (2) Laptops and (1) Desktop.
- 6 Westlaw Subscription increased by 5% in 2023-24 and will increase 5% in 2024-25.



PLANNING & ZONING DIRECTOR
Mary F. Savage-Dunham, AICP, CFM

16.8 FTES

- IMPACT/MOBILITY FEES
- INSPECTIONS
- LAND DEVELOPMENT REGULATIONS
- LONG RANGE PLANNING
- MOBILITY/TRANSPORTATION PLANNING
- PERMITTING
- ART IN PUBLIC PLACES
- CODE COMPLIANCE LIAISON
- COMPREHENSIVE PLAN
- CONSERVATION LANDS MANAGEMENT
- DEVELOPMENT REVIEWS
- ECONOMIC DEVELOPMENT
- ENVIRONMENTAL PLANNING
- PROJECT MANAGEMENT
- SPECIAL PROJECTS & STUDIES
- STRATEGIC PLANNING
- ZONING VERIFICATIONS
- ADMINISTRATION

PLANNING AND ZONING



OVERVIEW

The Planning & Zoning Department works toward shaping the future built environment to ensure it contributes to a prosperous, sustainable and beautiful City for all people. The values of the Planning and Zoning Department are centered on a high ethical standard, accountability, customer service and educating both the public and applicants on the City's codes and development standards to achieve a high quality of life for the citizens of the City of Port St. Lucie.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES



This year's priorities will be:

- Implementation of Southern Grove Master Plan.
- Participate in the City Center Master Plan Process.
- Complete the Gatlin Blvd. Corridor Plan.
- Support the Towne Center Plan and Port District Redevelopment Projects.
- Complete the Planning and Infrastructure Study.
- Begin the update of the City's Comprehensive Plan.
- Continued focus on streamlined development review and customer service as the city grows.

In 2024, 48% of residents positively rated the overall quality of new development in Port St. Lucie (similar to the national benchmark).



CULTURE, NATURE & FUN ACTIVITIES



Implementing the Public Arts Master Plan.

This year's priorities will be:

- Completion of new mural at City Hall.
- Completion of proposed "Salute to Service" themed art installation.
- Continued collaboration with the Botanical Gardens to support art installations.
- Evaluating opportunities for gateway enhancements.
- Implement a maintenance plan for all public art owned by the City.
- Continued collaboration with Public Works to install artwork in upcoming roundabouts.

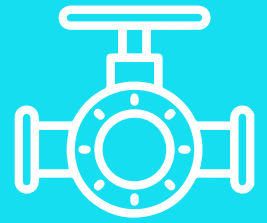


43% of respondents in the National Community Survey ranked overall opportunities for education, culture, and the arts, lower than national benchmarks.

Advancing the City's Sense of Place Through Placemaking and High-Performance Public Spaces:

- Developing Prioritized Gateway Enhancements.
- Collaborating on conservation lands management in the Port District and Torino Regional Park.
- Assist HPPS Team with development of master plans for HPPS sites.
- Advance Environmental Review & Landscape Plan Compliance.

HIGH-QUALITY INFRASTRUCTURE AND FACILITIES



Lead the implementation of the Multimodal Plan and Mobility Plan. The goal of this project is to provide the City Council and residents with a clear plan for transportation mobility improvements that will improve safety, related landscaping, multimodal opportunities, and include funding estimates and sources.

This year's priorities will be:

- Implement the 2045 Mobility Plan and Fee. Provide updates to City Manager quarterly.
- Incorporate Mobility into the Comprehensive Plan
- Review and recommend revisions to the Code which encourage multimodal development or redevelopment; and
- Prepare for long-range mobility solutions by proposing planning studies; and
- Foster an environment of coordination between city departments, towards the common goal of enhanced mobility, by hosting monthly Multimodal Team meetings; and
- Complete Corridor Study with Treasure Coast Regional Planning Council.
- Maintain the City's Development and Impact Fee Schedule.
- Advance the City's Complete Street Transportation Network.
- Measure the impacts of multimodal improvement through infrastructure improvements and citizen input.
- Implement Next-Gen Mobility Planning and Complete Streets.
- Complete a Planning & Infrastructure Study on the impact to the city of continued development in the county.
- Initiate the update of the Comprehensive Plan of Development which is a 10 & 20 year master plan for the community.

Strengthen the City's Core Neighborhoods and support Vibrant Neighborhoods.

This year's priorities will be:

- Analyze the City's Land Use Inventory.
- Compare residential population growth by planning area versus available and projected quantities of non-residential development (e.g., commercial, office, industrial), include quantities and proximity of active and passive recreational and civic use.
- Develop land use ratio targets for City by planning area
- Recalibrate Land Development Code to Support Adaptive Reuse & Infill (focus on townhouse).
- Create City Core Strategy Team.

STAFF PROJECTIONS

FY 24/25 - None



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Number of comprehensive plan amendments and DRIs reviewed (including amendments & annual reports)	16	21	17	12	14
Number of site plan, subdivision plan and model home applications reviewed	155	266	178	140	150
Number of sign and accessory structure permits reviewed and approved**	229	280	224	125	400
Number of zoning compliance reviewed and approved	387	487	517	325	350
Number of community engagement opportunities	8	16	10	12	12

EFFECTIVENESS MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

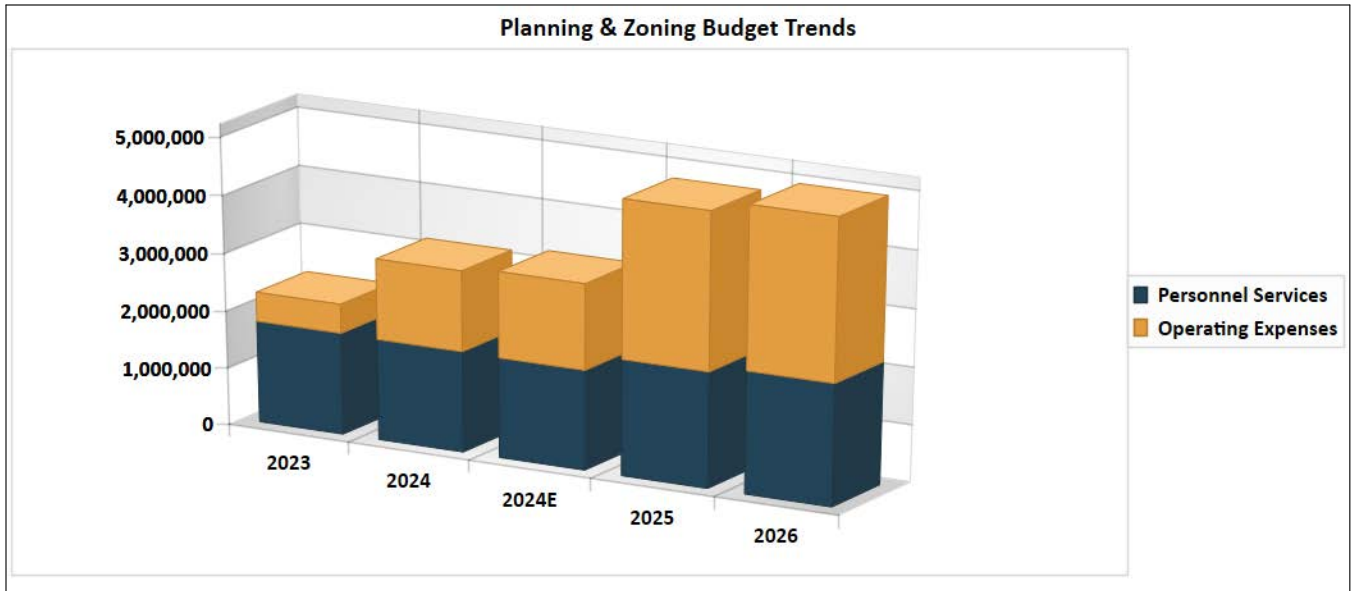
Percentage of staff with advanced professional certification	63%	55%	75%	75%	80%
*NCS™: Quality of new development	63% ↔	61% ↔	50% ↔	48% ↔ (FY 24 Results)	60%
*NCS™: Well-planned commercial growth	37% ↔	42% ↔	33% ↔	31% ↔ (FY 24 Results)	45%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

** This target is increasing due to new workload of accessory structure permits assigned from the Building Department as of February 21, 2024.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PLANNING & ZONING - 001.1500
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 1,779,539	\$ 1,764,496	\$ 1,749,446	\$2,031,422	\$ 266,926	15.13 %	\$ 2,142,172
Operating Expenses	505,512	1,396,786	1,491,620	2,738,847	1,342,061	96.08 %	2,821,012
Total	\$ 2,285,051	\$ 3,161,282	\$ 3,241,066	\$4,770,269	\$ 1,608,987	50.90 %	\$ 4,963,184

STAFFING SUMMARY:

Full Time Equivalents	15.80	16.80	16.80	16.80	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PLANNING & ZONING - 001.1500

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	NOTES	PROJECTED 2026
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,237,361	\$ 1,245,657	\$ 1,245,657	\$ 1,411,114	\$ 165,457	13.28 %	1	\$ 1,481,670
Overtime	13,738	8,560	8,560	8,988	428	5.00 %		9,437
F.I.C.A	73,355	73,835	73,835	83,459	9,624	13.03 %		87,632
Mandatory Medicare	17,320	17,269	17,269	19,520	2,251	13.03 %		20,496
Retirement								
Contributions	141,889	120,764	132,728	169,765	49,001	40.58 %	1	178,253
Life & Health								
Insurance	264,280	277,014	250,000	305,954	28,940	10.45 %	2	330,430
Other Post								
Employment								
Benefits	28,725	18,266	18,266	29,591	11,325	62.00 %	3	31,071
Workmen's								
Compensation	2,871	3,131	3,131	3,031	(100)	(3.19)%		3,183
Total	1,779,539	1,764,496	1,749,446	2,031,422	266,926	15.13 %		2,142,172
OPERATING EXPENSES:								
Professional Services	241,946	524,000	651,225	539,408	15,408	2.94 %	4	555,590
Other Contractual								
Services	79,957	721,946	700,061	2,049,604	1,327,658	183.90 %	5	2,111,092
Repairs &								
Maintenance-Vehicle	764	2,253	2,253	-	(2,253)	(100.00)%		-
Fleet Maintenance-								
Non Contract	-	-	152	-	-	- %		-
Communications								
Service	11,482	15,856	5,000	16,332	476	3.00 %		16,822
Transportation	4,306	8,652	5,000	8,912	260	3.01 %		9,179
Electricity (Fpl)	8,288	5,474	8,300	5,638	164	3.00 %		5,807
Rentals & Leases-								
Buildings	12,852	13,237	13,237	13,634	397	3.00 %		14,043
Rentals & Leases-								
Equipment	6,388	-	-	-	-	- %		-
Rentals & Leases-								
Office Equipm	-	9,630	-	9,919	289	3.00 %		10,217
Insurance	2,622	4,916	5,000	5,442	526	10.70 %		5,605
Repair &								
Maintenance-								
Building	1,925	-	342	-	-	- %		-
Repair &								
Maintenance-Office								
Eq	-	5,253	2,000	5,411	158	3.01 %		5,573
Printing & Binding	819	3,225	3,225	3,323	98	3.04 %		3,423
Promotional Activities	3,124	2,000	4,000	2,060	60	3.00 %		2,122
Other Current Charges								
& Obliga	49,860	15,682	33,500	16,152	470	3.00 %		16,637

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PLANNING & ZONING - 001.1500**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Office Supplies	24,322	28,870	14,325	25,230	(3,640)	(12.61)%		25,987
Operating Supplies	25,341	7,782	14,000	8,015	233	2.99 %		8,255
Books,Subs,Memberships	7,635	7,010	5,000	7,222	212	3.02 %		7,439
Training And Education	23,881	21,000	25,000	22,545	1,545	7.36 %		23,221
Total Operating Expenses	505,512	1,396,786	1,491,620	2,738,847	1,342,061	96.08 %		2,821,012
CAPITAL OUTLAY:								
Fund Totals	\$ 2,285,051	\$ 3,161,282	\$ 3,241,066	\$ 4,770,269	\$1,608,987	50.90 %		\$ 4,963,184

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25.
- 2 Health insurance varies based on employee elections.
- 3 Across the board increase to offset pension fund liability.
- 4 Increased budget for Treasure Coast Regional Planning.
- 5 Increased - \$900 for plan review consultant, \$2,742 records retention, Strategic Goal increased \$10K for the City Mural and \$100K for the City Landmarks & Gateways (2 additional roundabouts).



ACTING CHIEF OF POLICE
Richard Del Toro

425.73 FTES

ADMINISTRATION LIEUTENANT

CRIME INTELLIGENCE & ANALYSIS SECTION

INTERNAL AFFAIRS SECTION

STRATEGIC PLANNING

MANAGER, PERSONNEL LIAISON

PUBLIC INFORMATION OFFICER

FISCAL MANAGEMENT ADMINISTRATOR

- BUDGET
- EXTRA DUTY EMPLOYMENT
- GRANTS
- PAYROLL

ASSISTANT CHIEF OF POLICE

SUPPORT SERVICES BUREAU DEPUTY CHIEF

NEIGHBORHOOD POLICING BUREAU DEPUTY CHIEF

CRIMINAL INVESTIGATIONS DIVISION CAPTAIN

- CRIMINAL INVESTIGATIONS
- CHILD ABDUCTION RESPONSE TEAM (CART)
- COMPUTER/PHONE FORENSICS
- CRIME SCENE
- CRIME STOPPERS
- CYBER CRIMES
- DOMESTIC VIOLENCE/VICTIM ADVOCATE
- ECONOMIC CRIMES
- MISSING PERSONS
- PAWN SHOP COMPLIANCE
- PERSONS CRIMES
- PROPERTY CRIMES
- SEX OFFENDER PROGRAM

ANIMAL CONTROL DIVISION OPERATIONS MANAGER

COLLECTIVE BARGAINING NEGOTIATION TEAM

SPECIAL INVESTIGATIONS DIVISION CAPTAIN

- SPECIAL INVESTIGATIONS
- GANG UNIT
- HOMELAND SECURITY
- NARCOTICS
- ORGANIZED CRIME
- INVESTIGATIVE TASK FORCES
- TARGETED VIOLENCE UNIT

OPERATIONS & SUPPORT SERVICES DIVISION

- FACILITIES
- I.T. COORDINATOR
- POLICE PUBLIC SERVICE SECTION
- PURCHASING
- RADIO & FLEET
- RECORDS
- VOLUNTEERS

DISTRICT SUPPORT DIVISION CAPTAIN

- CIVIL CITATION
- CRIME PREVENTION
- CROSSING GUARDS
- EXPLORERS
- HONOR GUARD
- MODEL TRAFFIC STOP PROGRAM
- MOTOR UNIT
- PARKS UNIT
- POLICE ATHLETIC LEAGUE
- SRO PROGRAM
- TRAFFIC HOMICIDE INVESTIGATION
- TRAFFIC UNIT

EAST REGION PATROL DIVISION DISTRICT 1 & 2 CAPTAIN

- SPECIAL PROJECTS
- SPECIAL OPERATIONS
 - BIKE PATROL UNIT
 - K9 UNIT
 - MOBILE FIELD FORCE
 - MARINE PATROL

WEST REGION PATROL DIVISION DISTRICT 3, 4 & 5 CAPTAIN

- PATROL
- EXTRA DUTY EMPLOYMENT
- TELESTAFF/SMARTFORCE
- UNIFORMED CRIME SCENE INVESTIGATORS

SWAT/TEAM CAPTAIN

- ENTRY TEAM
- SNIPER TEAM
- CRISIS NEGOTIATION TEAM
- BREACHING TEAM
- TECH TEAM

PROFESSIONAL STANDARDS DIVISION CAPTAIN

PROFESSIONAL STANDARDS LIEUTENANT

STAFF SERVICES

- ACCREDITATION
- STAFF INSPECTIONS
- EMERGENCY MANAGEMENT

PROPERTY & EVIDENCE SECTION

- PROPERTY
- EVIDENCE
- FORFEITURES

RECRUITING & BACKGROUND INVESTIGATIONS UNIT

- RECRUITMENT
- BACKGROUND INVESTIGATIONS
- INTERN PROGRAM

TRAINING UNIT

- BODY CAMERAS
- FIELD TRAINING PROGRAM
- PEER SUPPORT/CISM
- RESERVE OFFICERS
- TRAINING



POLICE DEPARTMENT

OVERVIEW

Through Courage, Knowledge, and Integrity the Port St. Lucie Police Department is committed to superior customer service and remaining one of America's Safest Cities. The citizens of Port St. Lucie have come to expect a quality of life, all with a limited number of police personnel 320 sworn, 69 full-time and 1 part-time civilians, 14 animal control officers and 71 crossing guards. The title of "Safest City" is a goal that can only be achieved by a commitment of trust with the community based on the foundation of integrity, professionalism, and transparency. The police department is committed to effectively managing its resources for optimal service by incorporating a Stratified Model of Policing based on superior customer service. This model of policing requires the dedication of all employees, which has been instilled in the culture of the agency at all levels. Members of the agency

implement their policies and procedures all while maintaining an active participative relationship with the citizens of Port St. Lucie. The shared responsibility with the community has a major impact within the neighborhoods focusing on the prevention of crime and the safety of our citizens. The strategic plan is reviewed and evaluated on a regular basis to ensure that the needs of each section/division are in focus and in line with the expectations of our customers. The Strategic Plan is revised annually to provide a review of accomplishments and provide a five-year compass for future development. Proper planning is a response to the needs of our citizens and meeting the challenges of innovation through cost containment. We continue to strive to enhance and strengthen our training and technology to support the efforts of all employees.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

PRIORITY PROJECT: TRAFFIC, BICYCLE, AND PEDESTRIAN SAFETY AND EDUCATION



- The project will determine through traffic crash analysis the locations and factors in the City which result in the highest concentration of traffic crashes resulting in death or serious bodily injury and develop a strategic multi-disciplinary strategy to reduce and/or eliminate serious traffic crashes.

- Improve and increase educational campaigns through social media, TV and print.

- Conduct enforcement utilizing day and evening shift traffic officers at the top 3 identified intersections for Traffic Homicides and/or incapacitating injuries: S US Hwy 1 and Lennard Rd, S US Hwy 1 and SE Port St. Lucie Blvd and finally SW Crosstown Pkwy and Commerce Center Drive.

- Identify top locations of Pedestrian and Bicycle crashes through IPTM – FDOT Grant (SW Gatlin Blvd and SW Floresta Drive)

- Conduct enforcement utilizing day and evening shift traffic officers at the top two identified Tier 1 intersections of pedestrian and bicycle crashes: SW Gatlin Blvd (I95 to Fondura Rd), SE Floresta Drive (Crosstown Pkwy to SE Verada Ave).

PERCENT CHANGES IN CRIME RATES (UCR)

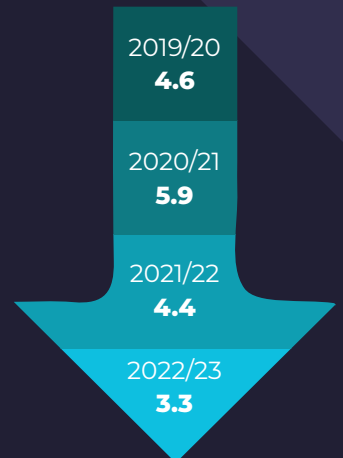


TRAFFIC CRASHES PER 100,00 POPULATION



2018/19 2,473.6	2019/20 2,007.9
2020/21 2,308	2021/22 2,444.6
2022/23 2,364.3	

TRAFFIC FATALITIES PER 100,00 POPULATION



SAFE, CLEAN & BEAUTIFUL



PRIORITY PROJECT: POLICE TRAINING FACILITY

- Current Design approved for 3 story Structure.
- Complete design phase with contractor – contract term is 347 days from August 22, 2023.
- Obtain Approved Site Plan.
- Projected Cost of Police Training Facility is \$28,117,555.00.
- Present Design Phase for Final Approval.
- Obtain Council Approval to move forward with build phase.
- Construct state-of-the-art training facility to provide cutting edge and relevant high liability training.

PRIORITY PROJECT: POLICE RECRUITMENT & RETENTION

- The department has a customer service philosophy when interacting with our community. The quality of our customer service delivery is directly linked to the quality of personnel we recruit, hire and retain. Failure to do will have a direct impact on our organization's ability to serve our community.
- Streamlined Personnel History Questionnaire.
- Attended seven (7) job fairs.
- A Recruitment lab was created and constructed to facilitate in expediting the process.
- Updated Cadet contracts and sponsorship to include benefits such as accrual, new rate of pay.
- Increased our recruiting team (Temporary Lieutenant position, Recruiting Sergeant and Background Investigator).
- Partnered with IRSC in creating the FIRST ever PSLPD academy class.
- Identified a Marketing Consultant
- Community Partnerships – The Police Department prides itself on continuing to establish positive bonds with the members of our community; our law enforcement officers are involved with community activities and programs that aid the community. The members of the Port St. Lucie Police Department will continue to build trusting relationship with our citizens by positive interactions through community forums, youth scholastics and various other partnerships.



Fiscal Year 24/25:

STAFF PROJECTIONS

- 6 Police Officers**
- 1 Crime Analyst Manager**
- 2 Digital Forensic Examiner**
- 1 Detective Sergeant Major Crimes**

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

1

SAFE, CLEAN & BEAUTIFUL

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Calls for Service	151,153	158,610	155,417	160,000	170,000
Citizen Complaints about Traffic Violations	413	535	769	<900	<700

EFFICIENCY MEASURES

GOAL

1

SAFE, CLEAN & BEAUTIFUL

Response Time Priority 1 Calls	4.62 min	5.68 min	5.98 min	<6 min	<6 min
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EFFICIENCY MEASURES

GOAL

1

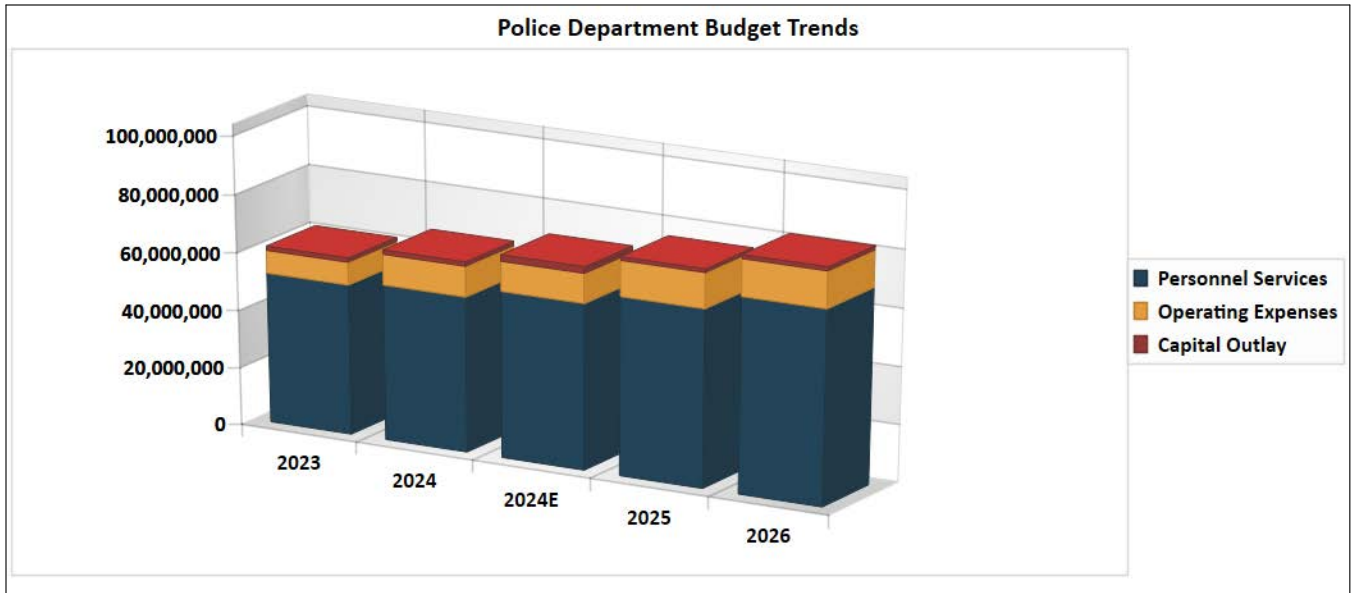
SAFE, CLEAN & BEAUTIFUL

Percent Change in Crime Rate (UCR)	-10.01%	+4.42%	>1.75%	>1.75%	<1.75%
Traffic Crashes per 100,000 population (Total)	2308.0	2444.6	2349.2	<2500	<2500
National Community Survey™: Percent of residents rating overall feeling of safety positively	82%↔	73% ↔	77% ↔	73% ↔	78%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
POLICE DEPARTMENT - 001.210
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 52,177,316	\$ 54,007,893	\$ 57,793,738	\$ 61,996,788	\$ 7,988,895	14.79 %	\$ 67,996,447
Operating Expenses	7,889,623	10,585,211	10,308,466	12,315,741	1,730,530	16.35 %	12,785,217
Capital Outlay	1,411,482	1,450,500	2,190,403	1,186,700	(263,800)	(18.19)%	1,350,000
Debt	257,166	-	-	-	-	- %	-
Total	\$ 61,735,587	\$ 66,043,604	\$ 70,292,607	\$ 75,499,229	\$ 9,455,625	14.32 %	\$ 82,131,664
STAFFING SUMMARY:							
Full Time Equivalents	382.89	413.73	415.73	425.73			-

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
POLICE DEPARTMENT - 001.210
DEPARTMENTAL BUDGET SUMMARY**

CAPITAL OUTLAY:

Replace 1 vehicle for CID (Units #650) with SUV's (Tahoe) (\$57K each)	\$	57,000
Replace 2 vehicles for SID (Units #588, 502) with SUV's (\$43K and \$57K)		100,000
Replace 11 vehicles for NPB with Patrol SUV's (\$50K ea)		550,000
(Units #111R3, 104R4, 193R1, 173R1, 004R4, 071R3, 239R1, 292, 279, 210R2, 078R3)		
Replace 1 vehicle for Purchasing (Unit #208) with SUV (\$43,000)		43,000
Replace 1 vehicle for Staff Services (Unit #209) with SUV (\$43,000)		43,000
Replace 1 Animal Control truck (Unit #1543) with F-150.		45,000
Replace 2 Speed Trailers (Trailer 2 and Trailer 3) (\$13K each)		26,000
CID cubicle replacement		100,000
Forensic hardware for investigative analysis - Phase II upgrades		36,000
Forensic blade server for storage of all forensic cases - Phase II		42,500
Complete replacement of AFIS system to comply with FDLE		15,000
Replace Forensic Computer Workstation		16,000
CSI Forensic Equipment		21,000
Equipment Upgrade of CID Interview Room		5,200
Replace: 2 SWAT Night Vision kits (includes aiming system) 19,500 each		39,000
Replace: 4 SWAT Sniper Rifle Mounted Night Vision (\$12,000 each)		<u>48,000</u>
Total	\$	1,186,700

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
POLICE DEPARTMENT - 001.210**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 28,481,191	\$ 30,715,949	\$ 31,487,152	\$ 32,693,268	\$1,977,319	6.44 %	1	\$ 35,140,328
Overtime	5,017,880	2,972,281	5,173,033	4,122,853	1,150,572	38.71 %	2	5,128,995
Special Pay	222,567	219,060	227,060	210,540	(8,520)	(3.89)%		221,067
Pension Plan #185	2,256,083	2,000,000	2,400,000	2,800,000	800,000	40.00 %	3	2,884,000
F.I.C.A	1,977,271	1,745,644	2,004,082	2,231,911	486,267	27.86 %	4	2,475,329
Mandatory Medicare Retirement	470,186	411,595	473,770	529,066	117,471	28.54 %	4	579,552
Contributions	5,562,529	7,007,487	6,981,986	9,104,533	2,097,046	29.93 %	1	10,069,759
Life & Health Insurance	6,614,543	7,596,106	7,708,914	8,485,522	889,416	11.71 %	5	9,587,365
Other Post Employment Benefits	903,980	574,828	572,798	941,412	366,584	63.77 %	6	988,483
Workmen's Compensation	671,085	764,944	764,944	877,683	112,739	14.74 %	7	921,569
Unemployment Compensation	64	-	-	-	-	- %		-
Total	52,177,379	54,007,894	57,793,739	61,996,788	7,988,894	14.79 %		67,996,447
OPERATING EXPENSES:								
Professional Services Court Reporter Services	507,496	590,403	584,000	775,077	184,674	31.28 %	8	798,330
Other Contractual Services	-	2,800	2,000	2,800	-	- %		2,884
Gas & Oil Repairs & Maintenance-Vehicle	1,504,438	1,577,656	1,464,656	1,942,367	364,711	23.12 %	9	2,100,638
Fleet Maintenance- Non Contract	929,590	1,084,000	1,022,413	1,116,520	32,520	3.00 %	10	1,150,016
Communications Service	422,216	446,146	589,280	492,576	46,430	10.41 %	11	507,353
Transportation	177,014	175,000	185,080	218,000	43,000	24.57 %	12	224,540
Electricity (Fpl)	451,008	719,787	554,500	692,662	(27,125)	(3.77)%	13	713,442
Water	7,018	17,000	11,500	17,000	-	- %		17,510
Sewer	191,845	200,000	205,441	200,000	-	- %		206,000
Gas (Gdu)	5,840	8,400	8,600	8,700	300	3.57 %		8,961
Cable	10,044	9,200	9,602	9,500	300	3.26 %		9,785
Rentals & Leases- Equipment	-	50	-	50	-	- %		52
Rentals & Leases- Office Equipm	3,385	3,600	3,600	3,600	-	- %		3,708
	48,571	34,000	74,924	38,200	4,200	12.35 %		39,346
	(5,436)	252,062	310,000	341,600	89,538	35.52 %	14	351,848

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
POLICE DEPARTMENT - 001.210

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Insurance	684,257	1,097,573	1,097,723	1,215,227	117,654	10.72 %	15	1,251,684
Repair & Maintenance-Building	48,335	92,500	72,000	122,500	30,000	32.43 %	16	126,175
Repair & Maintenance-Office Eq	298,488	-	13,100	-	-	- %		-
Repair & Maintenance-Equipment	60,568	148,950	89,250	172,675	23,725	15.93 %	17	177,856
Printing & Binding	28,705	48,300	27,585	50,595	2,295	4.75 %		52,113
Promotional Activities	59,083	66,000	64,000	82,000	16,000	24.24 %	18	84,460
Other Current Charges & Obliga	84,847	440,850	443,090	446,050	5,200	1.18 %		459,432
Office Supplies	610,019	672,665	840,013	964,817	292,152	43.43 %	19	993,761
Operating Supplies	1,296,838	2,256,815	1,983,836	2,629,150	372,335	16.50 %	20	2,708,025
Books,Subs,Memberships	56,378	90,994	81,943	127,375	36,381	39.98 %	21	131,196
Training And Education	409,011	538,460	570,330	634,700	96,240	17.87 %	22	653,742
Tuition	-	12,000	-	12,000	-	- %		12,360
Total Operating Expenses	7,889,558	10,585,211	10,308,466	12,315,741	1,730,530	16.35 %		12,785,217
CAPITAL OUTLAY:								
Machinery And Equipment	59,250	-	-	-	-	- %		-
Vehicles	1,187,151	690,000	1,503,289	864,000	174,000	25.22 %	23	1,000,000
Office Furniture And Equipment	-	200,000	100,000	100,000	(100,000)	(50.00)%	23	100,000
Computers & Computer Hardware	-	165,000	125,000	109,500	(55,500)	(33.64)%	23	125,000
Other Machinery & Equipment	165,082	395,500	462,114	113,200	(282,300)	(71.38)%	23	125,000
Total Capital Outlay	1,411,483	1,450,500	2,190,403	1,186,700	(263,800)	(18.19)%		1,350,000
Principal Interest	256,461	-	-	-	-	- %		-
	705	-	-	-	-	- %		-
Total Debt	257,166	-	-	-	-	- %		-
Fund Totals	\$ 61,735,587	\$ 66,043,604	\$ 70,292,607	\$ 75,499,229	\$9,455,625	14.32 %		\$ 82,131,664

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
POLICE DEPARTMENT - 001.210

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25. Increase includes six (6) Police Officers, one (1) Crime Analyst Manager, two (2) Digital Forensic Mangers and one (1) Detective Sergeant Major Crimes.
- 2 The overtime budget is adjusted to support additional citywide and special events that require police resources.
- 3 Changes related to the Municipal Police Retirement Trust Fund.
- 4 FICA calculated pre-tax benefits expenses and may fluctuate.
- 5 Health Insurance varies based on employee elections.
- 6 Across the board increase to offset pension fund liability.
- 7 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 8 Increase for contracting Stratified Policing consultant (\$75K), \$55.5K for crime lab services based on usage and population. \$5K for a fee increase related to the Communications Assistance for Law Enforcement Act (CALEA) onsite assessment and \$50K planned promotions for sworn personnel.
- 9 Increase of \$45.5K is due to File On Q-Evidence Software, \$10.3K are expenses that were moved from 2131 to 2130 related to Dredging dock area for Marine Patrol.
- 10 Increase fuel cost for the entire Police Department fleet.
- 11 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 12 Increase vehicle striping (\$8K), speedometer calibration for fleet (\$24K), maintenance & repair for motorcycle (\$11K).
- 13 Reduced the line item based on historical spending trend.
- 14 Increase in new lease for (330) DELL laptops (175) Year 1 of 3.
- 15 Policy is projected to increase up to 14%. Share may vary by cost center based on additional employees.
- 16 Increase funding to reinforce the lobby window and wall for Animal Control.
- 17 Increase for audio equipment, drone batteries, transmitters, digital surveillance, and Trane Building Automation System (BAS) control agreement .
- 18 Increase in promotional supplies for recruitment and community outreach.
- 19 The increase is for vehicle equipment, license plate readers, emergency management supplies, crime scene investigation camera kits, special operations equipment for Internal Affairs and evidence intake equipment.
- 20 Increase for the forensic maintenance agreement, drone agreement, forensic investigating software, outer vests carrier replacements, batons, elbow guards, footwear, life vests and eye protection for the Marine Patrol.
- 21 Increase in memberships for K-9, Criminal Investigation Division (CID), Florida Treasure Coasts Chiefs, Marine Patrol Avionics subscription for all members, and interior Brink Drone warranty and Livestream.
- 22 Increased training and travel for the K-9, Marine Patrol, Special Weapons and Tactics, Special Police Institute, Federal Bureau Investigation Academy, Criminal Investigation training Special Investigation, training, and advanced development conferences.
- 23 One time expenses in capital outlay are previously listed.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
2130 - Neighborhood Patrol Bureau (Personnel 6 FTEs)				
Police Officer - NPB (General Fund)	598,838	1	598,838	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	22,560		22,560	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	621,398		621,398	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Crime Analyst Manager (General Fund)	139,081	2	139,081	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		3,760	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	142,841		142,841	-
2115 - Police Department - Criminal Investigations Division (Personnel 2 FTEs)				
Digital Forensic Examiner (General Fund)	266,920	3	266,920	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	7,520		7,520	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	274,440		274,440	-
2115 - Police Department - Criminal Investigations Division (Personnel 1 FTE)				
Detective Sergeant - Major Crimes (General Fund)	143,650	4	143,650	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		3,760	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	147,410		147,410	-
2130 - Neighborhood Patrol Bureau (Personnel 6 FTEs)				
Shift Lieutenant (General Fund)	954,343	5	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	22,560		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	976,903		-	-
2115 - Police Department - Criminal Investigations Division (Personnel 1 FTE)				
Crime Scene Investigator I-II (General Fund)	100,938	6	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	104,698		-	-
2112 - Special Investigations Division (Personnel 1 FTE)				
Sergeant (General Fund)	143,650	7	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	147,410		-	-
2115 - Police Department - Criminal Investigations Division (Personnel 1 FTE)				
Detective (General Fund) - Dist. 1,4, Economics	103,745	8	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	107,505		-	-
2112 - Special Investigations Division (Personnel 1 FTE)				
Detective (General Fund)	103,745	9	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	107,505		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Accreditation Specialist (General Fund)	86,774	10	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	90,534		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Evidence Technician (General Fund)	77,825	11	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	81,585		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Police Purchasing Agent Assets & Inventory (General Fund)	97,135	12	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	100,895		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Administrative Assistant (General Fund)	75,122	13	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	75,122		-	-
2131 - Police Department - District Support (Personnel 1 FTE)				
District Support Sergeant-Community Outreach (General Fund)	138,294	14	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	142,054		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Redaction Coordinator (General Fund)	83,646	15	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	87,406		-	-
2111 - Police Department - Professional Standards (Personnel 2 FTEs)				
Training Officer (General Fund)	207,490	16	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	7,520		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	215,010		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Lieutenant Staff Services (General Fund)	161,735	17	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	165,495		-	-
6200 - Police Department - Animal Control (Personnel 2 FTEs)				
Animal Control Officer (General Fund)	167,292	18	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	7,520		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	174,812		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
2111 - Police Department - Professional Standards (Personnel 2 FTEs)				
Civilian Police Background Investigator (General Fund)	167,292	19	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	7,520		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	174,812		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Internal Affairs Sergeant (General Fund)	143,650	20	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	147,410		-	-
2130 - Neighborhood Patrol Bureau (Personnel 1 FTE)				
K9 Sergeant (General Fund)	140,972	21	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	144,732		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Police Public Service Specialist I - III (General Fund)	86,775	22	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	90,535		-	-
6200 - Police Department - Animal Control (Personnel 1 FTE)				
Animal Control Kennel Technician (General Fund)	63,981	23	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	67,741		-	-
2130 - Neighborhood Patrol Bureau (Personnel 1 FTE)				
Administrative Assistant - NPB (General Fund)	75,122	24	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	78,882		-	-
2115 - Police Department - Criminal Investigations Division (Personnel 2 FTEs)				
Detective (General Fund) - Dist. 1,4, Economics	207,490	25	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	7,520		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	215,010		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Deputy Chief - Professional Standards (General Fund)	197,187	26	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	200,947		-	-
2110 - Police Department - Administration (Personnel 1 FTE)				
Financial Specialist (General Fund)	77,825	27	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	81,585		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
2105 - Police Department - Support Services (Personnel 1 FTE)				
Police Radio Systems Coordinator (General Fund)	93,511	28	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	97,271		-	-
2112 - Special Investigations Division (Personnel 1 FTE)				
Lieutenant (General Fund)	164,413	29	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	4,325		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	168,738		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Administration Manager - Operations Support Services (General Fund)	123,010	30	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	126,770		-	-
2131 - Police Department - District Support (Personnel 1 FTE)				
District Support-Traffic Lieutenant (General Fund)	161,735	31	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	165,495		-	-
2131 - Police Department - District Support (Personnel 2 FTEs)				
District Support Officer-Community Outreach (General Fund)	199,612	32	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	7,520		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	207,132		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Recruit Officer (General Fund)	103,744	33	-	-
Operating Expense (109 Police Impact Fund)	-		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	107,504		-	-
Total FTE Enhancement Requests	5,837,587		1,186,089	-
2105 - Police Department - Support Services (Operating)				
552000 - Sworn Officer Wellness Smart Rings	102,000	34	-	-
This is to purchase about 255 smart rings at an estimated cost of \$400 per ring.			-	-
These smart rings have the capability to monitor the Officer's physical and mental health and wellness.			-	-
Operating Subtotal	102,000		-	-
Total Operating	102,000		-	-
Grand Total Requested	5,837,587		1,186,089	-



PORT ST. LUCIE

CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Police Officer- NPB Road Patrol

Proposed Start Date: 10/1/2024

Hiring Department/Division: Polica/2130

Reports to: NPB Sergeant

Base Annual Salary: \$ 61,170 + = \$ 61,170

Number of hours per week: 40

FICA- 6.20%: \$ 3,793

NOTE (no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 887

Existing Classification:

New: _____

Yes [Grade: 3]

Existing: _____

Retirement - 21.1%: \$ 12,907

No [Preliminary HR Grade:]

Bargaining Group: IUPA Officers

(12% or 11.7%, depending on bargaining group)

Medical: \$ 21,050

Office Space:

N/A: [] Existing: [X] Create New: []

Total Salary & Benefits: \$ 99,808

Total Number of Positions Requested: 6

Estimated Total Salary & Benefits: \$ 598,838

Human Resource's Signature: [Signature]

Date: 9/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:

% of Time

Table with 2 columns: Responsibility by Priority, % of Time. Rows include: 1) Respond to calls for service (60%), 2) Police patrolling (20%), 3) Completing reports & administrative work (10%), 4) Attend court hearings, meetings, briefings, trainings (10%).

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.

Total

Operating: Uniforms & related supplies, laptop, bodycam (\$41,650), Vehicle equipment (\$17,000) \$ 58,650 X 6 = \$ 351,900

Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000) \$ 56,000 X 6 = \$ 336,000

IT Budget: Software Licensing Office \$ 1,150 X 6 = \$ 6,900 Field Worker \$ 565 X 0 = \$ 0

& Hardware \$ 2,610 X 6 = \$ 15,660 Related Expenses Total: \$ 710,460

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the overall expansion of the Police Department, including the fully operational district 5, additional officers are needed to provide the necessary staffing for NPB. These positions will increase patrol presence and continue to build up the staffing in NPB. This is in accordance with the 5 year strategic plan.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 598,838 Related Expenses Total: \$ 710,460 Grand Total: \$ 1,309,298

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature]

Date: 7-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: [] Yes: [X] Total Number of Approved FTE's: 6

City Manager's Signature: [Signature]

Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only, and does not represent a guaranteed salary.

Reset Form



CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Crime Analyst Manager
Hiring Department/Division: Police/2111
Base Annual Salary: \$ 85,780 + \$ 12,867 = \$ 98,647
FICA- 6.20%: \$ 6,116
Medicare - 1.45%: \$ 1,430
Retirement - 12 %: \$ 11,838
Medical: \$ 21,050
Total Salary & Benefits: \$ 139,081
Proposed Start Date: 10/1/2024
Reports to: Professional Standards Lieutenant
Number of hours per week: 40
Program:
Existing Classification: Yes [Grade: 24]
Office Space: N/A: Existing: Create New:
Total Number of Positions Requested: 1
Estimated Total Salary & Benefits: \$ 139,081
Human Resource's Signature: [Signature] Date: 5/23/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Table with 2 columns: Responsibility by Priority, % of Time. Contains 4 rows of job responsibilities and their corresponding time percentages.

SECTION III: RELATED EXPENSES

Table for Related Expenses with columns: Description, Amount, Quantity, Total. Includes rows for Operating, Capital Outlay, IT Budget, and Hardware.

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The purpose of this request is to justify the hiring of one (1) full-time Crime Analyst Manager in the Accountability and Analysis Section of the Professional Standards Division.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 139,081 Related Expenses Total: \$ 14,540 Grand Total: \$ 153,621

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 5-22-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/28/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form



CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Digital Forensic Examiner

Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2115

Reports to: CID Support Sergeant

Base Annual Salary: \$ 81,695 + \$ 12,254 = \$ 93,949

Number of hours per week: 40

FICA - 6.20%: \$ 5,825 (no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 1,362

Existing Classification:

New:

Yes [Grade: 23]

Existing:

Retirement - 12 %: \$ 11,274

No [Preliminary HR Grade:]

Bargaining Group: FOPE

(12% or 11.7%, depending on bargaining group)

Office Space:

Medical: \$ 21,050

N/A: Existing: Create New:

Total Salary & Benefits: \$ 133,460

Total Number of

Estimated Total Salary & Benefits: \$ 266,920

Positions Requested: 2

for (1) FTE

Human Resource's Signature: KSA

Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Conduct forensic analysis on electronic devices	90 %
2) Expert testimony	5 %
3) Processing evidence	5 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 2 = \$ 21,560
Capital Outlay: Forensic Workstation	\$ 15,000 X 2 = \$ 30,000
IT Budget: Software Licensing Office \$ 1,150 X 2 = \$ 2,300	Field Worker \$ 545 X 2 = \$ 1,090
& Hardware \$ 2,810 X 2 = \$ 5,620	
Related Expenses Total:	\$ 59,080

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Criminal investigations have become increasingly reliant on the ability to retrieve and process evidence contained w/in electronic devices. Nearly every case worked by CID and SID have an element of technology based equipment requiring processing by a technician. This is the biggest reason why cases are delayed. One of the two contractual positions are looking to be converted to this FTE.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 266,920 Related Expenses Total: \$ 59,080 Grand Total: \$ 326,000

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature]

Date: 7-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 2

City Manager's Signature: [Signature]

Date: 6/24/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



PORT ST. LUCIE
HEAD OF THE FLORIDA COAST

CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Detective Sergeant - Major Crimes (incl. \$2/hr. Investigative unit pay)

Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2115

Reports to: CID Lieutenant

Base Annual Salary: \$ 91,063 + \$ 4,160 = \$ 95,223

Number of hours per week: 40

FICA - 6.20%: \$ 5,904

NOTE (no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 1,381

Existing Classification:

New:

Retirement - 21.1%: \$ 20,092

Yes [Grade: 1]

Existing:

(12% or 11.7%, depending on bargaining group)

No [Preliminary HR Grade:]

Bargaining Group: IUPA Sergeants

Medical: \$ 21,050

Office Space:

N/A: Existing: Create New:

Total Salary & Benefits: \$ 143,650

Total Number of
Positions Requested: 1

Estimated Total Salary & Benefits: \$ 143,650

Human Resource's Signature: [Signature]

Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Review and assign cases to detectives	30 %
2) Review and approve detectives reports	30 %
3) Supervise investigations in the field complete supervisory reports	30 %
4) Courtroom testimony	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Uniforms & related supplies, laptop, bodycam (\$41,650), Vehicle equipment (\$6,000)</u>	<u>\$ 47,650 X 1 = \$ 47,650</u>
Capital Outlay: <u>CID SUV Vehicle (\$50,000) Radio equipment (\$6,000)</u>	<u>\$ 56,000 X 1 = \$ 56,000</u>
IT Budget: <u>Software Licensing Office \$1,150 X 1 = \$ 1,150</u> <u>Field Worker \$565 X 1 = \$ 565</u>	
<u>& Hardware \$ 2,810 X 1 = \$ 2,810</u>	
Related Expenses Total:	\$ 107,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the expansion of the police department, and the newly developed Major Crimes Unit, this position is required to supervise the unit.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 143,650 Related Expenses Total: \$ 107,410 Grand Total: \$ 251,060

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature]

Date: 7-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 1

City Manager's Signature: [Signature]

Date: 6/24/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



PORT ST. LUCIE
HEART OF THE TREASURE COAST

CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Shift Lieutenant Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2130 Reports to: NPB Regional Captain

Base Annual Salary: \$ 107,190 + _____ = \$ 107,190 Number of hours per week: 40

FICA- 6.20%: \$ 6,646 NOTE (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,554 Existing Classification: _____ Program: _____

Retirement - 21.1%: \$ 22,617 Yes [Grade: 1] Existing: _____

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade: _____] Bargaining Group: IUPA Lieutenants

Medical: \$ 21,050 Office Space: _____

Total Salary & Benefits: \$ 159,057 Total Number of Positions Requested: 6 N/A: Existing: Create New:

Human Resource's Signature: [Signature] Date: 4/4/24 Estimated Total Salary & Benefits: \$ 954,343

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervises NPB Patrol Sergeants	50 %
2) Coordinates & manages all patrol responsibilities	20 %
3) Administrative duties (report writing/review, meetings, trainings, etc.)	20 %
4) Compiles & maintains all reports and data, as needed	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$4,650), Vehicle equipment (\$17,000)	\$ 58,650 X 6 = \$ 351,900
Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000)	\$ 56,000 X 6 = \$ 336,000
IT Budget: Software Licensing (Office \$1,150 X 6 = \$ 6,900) Field Worker \$565 X 0 = \$0	
& Hardware \$2,610 X 6 = \$ 15,660	
Related Expenses Total:	\$ 710,460

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

NPB Shift Lieutenants will enhance the current Shift Lieutenant position to add six additional positions. These spots will increase the Shift Lieutenants to two per shift. There will be an East and West Shift Lieutenant broken up regionally. This is in accordance with the 5-year strategic plan.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 954,343 Related Expenses Total: \$ 710,460 Grand Total: \$ 1,664,803

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 3.3.24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: _____ Total Number of Approved FTE's: 6

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Crime Scene Investigator I - II Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2115 Reports to: CSI Manager

Base Annual Salary: \$ 58,059 + \$ 8,709 = \$ 66,768 Number of hours per year: 40

FICA - 6.20%: \$ 4,140 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 968 Existing Classification: _____

Retirement - 12%: \$ 8,012 Yes [Grade: 13,16] _____

(12% or 11.7% depending on bargaining group) No [Preliminary HR Grade:] _____

Medical: \$ 21,050 Office Space: _____

N/A: Existing: Create New:

Bargaining Group: FOPE

Total Salary & Benefits: \$ 100,938 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 100,938

for (1) FTE

Human Resource's Signature: Ksaa Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Process forensic evidence on and off crime scenes	40 %
2) Enter and verify AFIS	40 %
3) Report writing	15 %
4) Courtroom testimony	5 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc. (\$10,780) Vehicle equipment (\$3,000)	\$ 13,780 X 1 = \$ 13,780
Capital Outlay: Transit Van (\$61,000) Mobile Radio (\$6,000)	\$ 67,000 X 1 = \$ 67,000
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 0 = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 84,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the planned expansion of the police department, it is necessary to expand the number of CSI's to meet the growing demand placed on the agency by an expanding populous.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 100,938 Related Expenses Total: \$ 84,540 Grand Total: \$ 185,478

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Sergeant (incl. \$2/hr. investigative unit pay) Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2112 Reports to: SID Lieutenant

Base Annual Salary: \$ 91,063 + \$ 4,160 = \$ 95,223 Number of hours per week: 40

FICA- 6.20%: \$ 5,904 NOTE (no more than 15% can be added to base salary) Existing Classification: Program:

Medicare - 1.45%: \$ 1,381 Yes [Grade: 1] New:

Retirement - 21.1%: \$ 20,092 No [Preliminary HR Grade:] Existing:

(12% or 11.7% depending on bargaining group) Bargaining Group: IUPA Sergeant

Medical: \$ 21,050 Office Space:

Total Salary & Benefits: \$ 143,650 Total Number of Positions Requested: 1 N/A: Existing: Create New:

for (1) FTE Estimated Total Salary & Benefits: \$ 143,650

Human Resource's Signature: *[Signature]* Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervise Targeted Violence Unit Detectives Daily Functions	40 %
2) Supervise Overdose Intervention and Diversion Detective Daily Functions	40 %
3) Administrative Duties related to the Targeted Violence Unit Detectives and Overdose Intervention and Diversion Detective	20 %
4) <u> </u>	<u> </u> %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$6,000)	\$ 47,650 X 1 = \$ 47,650
Capital Outlay: SID SUV Vehicle (\$57,000), Radio equipment (\$6,000)	\$ 63,000 X 1 = \$ 63,000
IT Budget: Software Licensing <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u>0</u> = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
Related Expenses Total:	\$ 114,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Supervise and complete all administrative duties related to the Targeted Violence Unit Detectives and Overdose Intervention and Diversion Detective. Attend meetings related to the Targeted Violence Unit Detectives and Overdose Intervention and Diversion Detective.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 143,650 Related Expenses Total: \$ 114,410 Grand Total: \$ 258,060

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: *[Signature]* Date: 3-9-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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PORT ST. LUCIE
FLORIDA

CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Detective - Districts 1, 4, Economics (incl. 5% investigative unit pay)

Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2115

Reports to: CID District 1, 4, Economics Sergeant

Base Annual Salary: \$ 61,170 + \$ 3,059 = \$ 64,229

Number of hours per week: 40

FICA- 6.20%: \$ 3,982

NOTE (no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 931

Existing Classification:

New:

Retirement - 21.1%: \$ 13,552

Yes [Grade: 3]

Existing:

(12% or 11.7%, depending on bargaining group)

No [Preliminary HR Grade:

Bargaining Group: IUPA Officers

Medical: \$ 21,050

Office Space:

N/A: Existing: Create New:

Total Salary & Benefits: \$103,745

Total Number of Positions Requested: 1
for (1) FTE

Estimated Total Salary & Benefits: \$103,745

Human Resource's Signature: [Signature]

Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:

% of Time

1) Investigate assigned criminal investigations	75	%
2) Report writing	20	%
3) Courtroom testimony	5	%
4)		%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.

Total

Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$6,000) \$ 47,650 X 1 = \$ 47,650

Capital Outlay: CID SUV Vehicle (\$50,000) Radio equipment (\$6,000) \$ 56,000 X 1 = \$ 56,000

IT Budget: Software Licensing Office \$1,150 X 1 = \$1,150 Field Worker \$565 X 0 = \$0

& Hardware \$2,610 X 1 = \$2,610 Related Expenses Total: \$ 107,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the expansion of the police department, these positions are required to staff each district/section.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$103,745 Related Expenses Total: \$107,410 Grand Total: \$211,155

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature]

Date: 3-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM IUPA Union - Police Officers, Sergeants, and Lieutenants

FY: 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Detective (incl. 5% investigative unit pay) Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2112 Reports to: SID Sergeant

Base Annual Salary: \$ 61,170 + \$ 3,059 = \$ 64,229 Number of hours per week: 40

FICA- 6.20%: \$ 3,982 NOTE (no more than 15% can be added to base salary) Program:

Medicare - 1.45%: \$ 931 Existing Classification: New:

Retirement - 21.1%: \$ 13,552 Yes [Grade: 3] Existing:

(12% or 11.7% depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: IUPA Officers

Medical: \$ 21,050 Office Space:

Total Salary & Benefits: \$ 103,745 Total Number of Positions Requested: 1 N/A: Existing: Create New:

Estimated Total Salary & Benefits: \$ 103,745

Human Resource's Signature: [Signature] for (1) FTE Date: 4/1/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Receive and investigate various tips/complaints for illegal activity	30 %
2) Conduct thorough narcotics and organized crime investigations	30 %
3) Procure and execute search warrants, buy bust operations and targeted operations	20 %
4) Complete complex reports regarding long and short term investigations	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$6,000)	\$ 47,650 X 1 = \$ 47,650
Capital Outlay: SID SUV Vehicle (\$57,000) Radio equipment (\$6,000)	\$ 63,000 X 1 = \$ 63,000
IT Budget: Software Licensing \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 0 = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 114,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Investigate assigned criminal complaints/tips the Special Investigations Division receives and be responsible for self initiating investigations into illegal narcotics activity and organized crime. Complete thorough investigations culminating in search warrants, buy bust, and other targeted operations in the effort to deter criminal activity.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 103,745 Related Expenses Total: \$ 114,410 Grand Total: \$ 218,155

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 3-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Accreditation Specialist Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111 Reports to: Accountability and Analysis Sergeant

Base Annual Salary: \$ 47,765 + \$ 7,165 = \$ 54,930 Number of hours per year: 40

FICA- 6.20%: \$ 3,406 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 796 Existing Classification: _____

Retirement - 12%: \$ 6,592 Yes [Grade: 12]

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____

N/A: Existing: Create New:

Total Salary & Benefits: \$ 86,774 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 86,774

Human Resource's Signature: Ksa Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Gathering and preparing accreditation proofs of compliance for CALEA and CFA	50 %
2) Coordinating the research, development, updating and revision of agency policies	30 %
3) Complete Staff Inspections	20 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

We currently have (1) person that oversees the accreditation process of our State and International accreditation with approximately 500 standards. This position would greatly reduce the overtime and workload of our accreditation manager. It would also allow more time for staff inspections.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 86,774 Related Expenses Total: \$ 14,540 Grand Total: \$ 101,314

Total for all requested positions

Note: Please check with Human Resources for the position pay that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guarantee of salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Evidence Technician Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111 Reports to: Evidence Sergeant

Base Annual Salary: \$ 41,262 + \$ 6,189 = \$ 47,451 Number of hours per week: 40

FICA- 6.20%: \$ 2,942 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 688 Existing Classification: _____
 Yes [Grade: 9]
 No [Preliminary HR Grade:] Bargaining Group: FOPE

Retirement - 12%: \$ 5,694 (12% or 11.7% depending on bargaining group) Office Space: _____
 N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 77,825

Total Salary & Benefits: \$ 77,825 for (1) FTE

Human Resource's Signature: Ksaa Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Coordinate Evidence Disposal	50 %
2) Intake Evidence	25 %
3) Maintain Evidence Warehouse	25 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, copier, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the increase of storm officers, more evidence is being submitted for storage. As a result, current evidence technicians are spending less time on researching and disposing of evidence. Currently, there are 73,979 pieces of evidence. It is estimated that 39,000 pieces of evidence can be processed.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 77,825 Related Expenses Total: \$ 14,540 Grand Total: \$ 92,365

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4.5.24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Police Purchasing Agent Asset & Inventory Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2105 Reports to: Purchasing Manager

Base Annual Salary: \$ 55,295 + \$ 8,294 = \$ 63,589 Number of hours per week: 40

FICA- 6.20%: \$ 3,943 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 922 Existing Classification: New

Retirement - 12%: \$ 7,631 Yes [Grade: 15] Existing: _____

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____

N/A: Existing: Create New:

Total Salary & Benefits: \$ 97,135 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 97,135

Human Resource's Signature: KSad Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Maintain all Police Asset & Inventory	50 %
2) Accept & verify all equipment and supplies deliveries	20 %
3) Purchasing equipment & supplies	20 %
4) Issuing equipment to Police employees, new hires, transfers, promotions, retirements and resignations	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position was approved for fiscal year 23/24, but was converted into a sworn Deputy Chief position. The need for a Police Asset & Inventory Specialist is still present as this fiscal year the department has launched the first PSLPD Basic Law Enforcement Academy Class to fill 30 available positions. This will increase the workload weekly. The addition of this position would streamline duties from the Purchasing Agent to help meet monthly deadlines as well as ensuring accuracy.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 97,135 Related Expenses Total: \$ 14,540 Grand Total: \$ 111,675

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council. please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Administrative Assistant - Professional Standards Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111 Reports to: Professional Standards Captain

Base Annual Salary: \$ 39,297 + \$ 5,895 = \$ 45,192 Number of hours per week: 40

FICA - 6.20%: \$ 2,802 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 655 Existing Classification: _____
Yes [Grade: 8]

Retirement - 12%: \$ 5,423 No [Preliminary HR Grade:] Bargaining Group: FOPE

(12% or 11.7% depending on bargaining group) Office Space: _____
N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 75,122

Total Salary & Benefits: \$ 75,122 for (1) FTE Human Resource's Signature: [Signature] Date: 4/0/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Maintain COAR, STARCOM, and Accountability & Analysis agendas	50 %
2) Scheduling meetings, answering phones, facilitating interdepartmental information sharing	25 %
3) Gathering statistical data for accreditation memos, completing travel and expense reports, coordinating the submission of memos	25 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 965 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the overall growth of the Police Department the volume of clerical work has increased significantly. To provide more support and improve the efficiency of the Professional Standards Division, who reports directly to the Chief of Police, I feel there is a need for an additional Administrative Assistant.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 75,122 Related Expenses Total: \$ 14,540 Grand Total: \$ 89,662

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: District Support Sergeant - Community Outreach Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2131 Reports to: District Support Lieutenant

Base Annual Salary: \$ 91,063 + _____ = \$ 91,063 Number of hours per week: 40

FICA- 6.20%: \$ 5,646 NOTE (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,320 Existing Classification: _____ Program: _____

Retirement - 21.1%: \$ 19,214 Yes [Grade: 1] Existing: No [Preliminary HR Grade:] No [Preliminary HR Grade:] Bargaining Group: IUPA SGT

(12% or 11.7%, depending on bargaining group)

Medical: \$ 21,050 Office Space: _____

Total Salary & Benefits: \$ 138,294 Total Number of Positions Requested: 1 N/A: Existing: Create New: Estimated Total Salary & Benefits: \$ 138,294

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Coordinates and manages all special events, to include city sponsored and CPD events, as required.	50 %
2) Supervises the Community Engagement/Programs Unit.	20 %
3) Ensures appropriate Operations Plans & After-Action Reporting is completed.	20 %
4) Administrative duties (report writing/review, meetings, training, etc)	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Uniform and related supplies, aptop, bodycam, etc. (\$41,650), Vehicle equip (\$17,000)	\$ 58,650 X 1 = \$ 58,650
Capital Outlay: Patrol SUV Vehicle (\$50,000), Radio equipment (\$6,000)	\$ 56,000 X 1 = \$ 56,000
IT Budget: Software Licensing Office \$1,150 X 1 = \$ 1,150 Field Worker \$565 X 0 = \$ 0	
& Hardware \$2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 118,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

As the need for coordination, management and attendance at various special events is increasing, the District Support Division requires full-time dedicated sergeant to supervise a unit of sworn & civilian personnel to ensure a level of commitment & professionalism is maintained while working in collaboration with the community & other City departments.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 138,294 Related Expenses Total: \$ 118,410 Grand Total: \$ 256,704

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 3-9-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Redaction Coordinator BWC Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2105 Reports to: Records Manager

Base Annual Salary: \$ 45,491 + \$ 6,824 = \$ 52,315 Number of hours per week: 40

FICA- 6.20%: \$ 3,244 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 759 Existing Classification: _____
 Yes [Grade: 11]
 No [Preliminary HR Grade:] Bargaining Group: FOPE

Retirement - 12 %: \$ 6,278 (12% or 11.7%, depending on bargaining group) Office Space: _____
 N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 83,646

Total Salary & Benefits: \$ 83,646 for (1) FTE

Human Resource's Signature: [Signature] Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Responsible for the overall management of all body worn camera records including, reviewing, redacting, dissemination, public records requests, disposition and purging	90 %
2) Maintains records and files, while	5 %
3) Provides general services to the department, i.e. phones and computer help	5 %
4) _____	_____ %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Responsible for the overall management of body worn camera records. This includes reviewing, redacting, dissemination, public records requests, disposition and purging. Maintains records and files while providing general services to the department. Assists and works with the Body Worn Camera Coordinators and Officer, assuring compliance with the program. Handles telephone and in-person inquiries from citizens, insurance companies, attorneys, etc.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 83,646 Related Expenses Total: \$ 14,540 Grand Total: \$ 98,186

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Training Officer (incl. 5% investigative unit pay) Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111 Reports to: Staff Services Training Sergeant

Base Annual Salary: \$ 61,170 + \$ 3,059 = \$ 64,229 Number of hours per year: 40

FICA- 6.20%: \$ 3,982 NOTE (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 931 Existing Classification:

Retirement - 21.1%: \$ 13,552 Yes [Grade: 3]

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: IUPA Officers

Medical: \$ 21,050 Office Space:

Total Salary & Benefits: \$ 103,745 Total Number of Positions Requested: 2 N/A: Existing: Create New:

Estimated Total Salary & Benefits: \$ 207,490

Human Resource's Signature: [Signature] Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Training of 371 department personnel	60 %
2) Maintain FDLE certifications for 290 sworn employees	20 %
3) Train newly hired officers, estimated 30-40 per year	10 %
4) Accesses and orders new equipment for employees	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: <u>Uniforms & related supplies, laptop, bodycam (\$4,650), Vehicle equipment (\$17,000)</u>	<u>\$ 58,650 X 2 = \$ 117,300</u>
Capital Outlay: <u>Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000)</u>	<u>\$ 56,000 X 2 = \$ 112,000</u>
IT Budget: <u>Software Licensing (Office \$1,150 X 2 = \$ 2,300) Field Worker \$565 X 0 = \$0</u>	
<u>& Hardware \$2,610 X 2 = \$ 5,220</u>	
Related Expenses Total:	\$ 236,820

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The Port St. Lucie Police Department is growing due to the increased population and demands of the city. The hiring of new officers, estimated 30 per year, will put demands on training personnel. Each new officer must be trained in accordance with FDLE. Current personnel are required to attend various training to keep up the FDLE and accreditation. The department is also breaking ground on a new training facility scheduled to be completed in 2025 and will need instructors.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 207,490 Related Expenses Total: \$ 236,820 Grand Total: \$ 444,310

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 3-9-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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PORT ST. LUCIE
HEART OF THE TREASURE COAST

CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Lieutenant - Staff Services (incl. \$1/hr. investigative unit pay) Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111 Reports to: Professional Standards Captain

Base Annual Salary: \$ 107,190 + \$ 2,080 = \$ 109,270 Number of hours per week: 40

FICA- 6.20%: \$ 6,775 NOTE (no more than 15% can be added to base salary) Program:

Medicare - 1.45%: \$ 1,584 Existing Classification: New:

Retirement - 21.1%: \$ 23,056 Yes [Grade: 1] Existing:

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: IUPA Lieutenants

Medical: \$ 21,050 Office Space:

Total Salary & Benefits: \$ 161,735 Total Number of Positions Requested: 1 N/A: Existing: Create New:

for (1) FTE Estimated Total Salary & Benefits: \$ 161,735

Human Resource's Signature: [Signature] Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervise Staff Services Training Sergeant	25 %
2) Supervise Staff Services Background and Recruiting Sergeant	25 %
3) Supervise training for all sworn and non-sworn department personnel	25 %
4) Review and approve all new hires for agency both sworn and non-sworn	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$17,000)	\$ 58,650 X 1 = \$ 58,650
Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000)	\$ 56,000 X 1 = \$ 56,000
IT Budget: Software Licensing <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 565 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	
Related Expenses Total:	\$ 118,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Staff Services has been tasked with recruiting, hiring and training an estimated 30-40 sworn positions per year not including civilian support staff. The training needs alone for the current staff alone is labor intensive and is supervised by a training sergeant and recruiting sergeant. The Section has been tasked with starting our own academy and the construction of a 200,000 dollar training facility. The section is in need of a lieutenant to oversee these high liability functions.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 161,735 Related Expenses Total: \$ 118,410 Grand Total: \$ 280,145

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 3-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Animal Control Officer Proposed Start Date: 10/01/24

Hiring Department/Division: Police/6200 Reports to: Animal Control Supervisor

Base Annual Salary: \$ 45,491 + \$ 6,824 = \$ 52,315 Number of hours per week: 40

FICA - 6.20%: \$ 3,244 (no more than 15% can be added to base salary) Program: New: Existing: Bargaining Group: FOPE

Medicare - 1.45%: \$ 759 Existing Classification: Yes [Grade: 11]

Retirement - 12%: \$ 6,278 No [Preliminary HR Grade:]

(12% or 11.7%, depending on bargaining group) Office Space: N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 2 Estimated Total Salary & Benefits: \$ 167,292

Total Salary & Benefits: \$ 83,646 for (1) FTE

Human Resource's Signature: [Signature] Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Respond to 911 dispatched calls for service related to animals	60 %
2) Conduct follow up investigations	25 %
3) Investigate animal bite reports for Health Department	10 %
4) Investigate animal cruelty, dangerous dogs, hoarding, illegal sales of animals	5 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Includes uniform & related supplies, furniture, equip, etc. (\$14,480) Vehicle equipment (\$3,000)	\$ 17,480 X 2 = \$ 34,960
Capital Outlay: Vehicle Ford-F-150 (\$45,000), Mobile Radio (\$6,000)	\$ 51,000 X 2 = \$ 102,000
IT Budget: Software Licensing (Office) \$ 1,150 X 2 = \$ 2,300 Field Worker \$ 565 X 0 = \$ 0	
& Hardware \$ 2,810 X 2 = \$ 5,220	
Related Expenses Total:	\$ 144,480

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The population of the City has increased by approximately 25,000 residents in the past year as housing expands further west. The additional population and size of the city has increased calls for service and response times. Furthermore, the division anticipates an increase of 500-1000 calls for service due to the expansion of duties as they pertain to TNVR. These calls relate to the setting of traps, impoundment of trapped cats, transport of the cats to and from medical facilities, and the return of the cats to their origination point. The Florida Animal Control Association (FACA) recommends a ratio of one (1) officer per 15,000 to 18,000 residents and the National Animal Control Association (NACA) recommends 1.6 officers per district per day. Using these recommendations and taking into consideration the current population of the City, the current recommended officer staffing level for the Animal Control Division is fourteen (14) officers. With the addition of these two positions, the division would be staffed with twelve (12) officers to cover the five (5) patrol districts for ten (10) hours per day and seven (7) days a week.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 167,292 Related Expenses Total: \$ 144,480 Grand Total: \$ 311,772

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Civilian Police Background Investigator Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111 Reports to: _____

Base Annual Salary: \$ 45,491 + \$ 6,824 = \$ 52,315 Number of hours per week: 40

FICA- 6.20%: \$ 3,244 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 759 Existing Classification: _____
Yes [Grade: 11]
No [Preliminary HR Grade: _____] Existing: _____

Retirement - 12%: \$ 6,278 (12% or 11.7% depending on bargaining group) Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:

Total Salary & Benefits: \$ 83,646 Total Number of Positions Requested: 2 Estimated Total Salary & Benefits: \$ 167,292
for (1) FTE

Human Resource's Signature: KSA Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Completing a comprehensive background investigation for police personnel, including testing	70 %
2) Completing FDLE certifications for newly hired officers	10 %
3) Completing on boarding process for new hires	10 %
4) Ordering uniforms and equipment for new hires	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 2 = \$ 21,560
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 2 = \$ 2,300 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,810 X 2 = \$ 5,220	
Related Expenses Total:	\$ 29,080

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The Port St Lucie Police Department is growing at an unprecedented rate to keep up with the growth of the city. The department will now have an entire police academy to keep up with the demands. this year we hiring for the 2023/2024 budget and for the police academy as part of the 2024/2025 budget. The background investigators are also hiring support staff. Additional investigators are needed to hire the best candidates for the positions.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 167,292 Related Expenses Total: \$ 29,080 Grand Total: \$ 196,372
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Internal Affairs Sergeant (incl. \$2/hr. investigative unit pay) Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2111 Reports to: Professional Standards, Lieutenant

Base Annual Salary: \$ 91,063 + \$ 4,160 = \$ 95,223 Number of hours per week: 40

FICA- 6.20%: \$ 5,904 NOTE (no more than 15% can be added to base salary) Program: _____
 Medicare - 1.45%: \$ 1,381 Existing Classification: _____
 Retirement - 21.1%: \$ 20,092 Yes [Grade: 1] Existing: _____
(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: IUPA Sergeant

Medical: \$ 21,050 Office Space: _____
 N/A: Existing: Create New:

Total Salary & Benefits: \$ 143,650 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 143,650

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Investigate internal/external complaints received on department personnel	80 %
2) Administrative Duties related to Internal Affairs	20 %
3)	%
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc	Total
Operating: <u>Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$6,000)</u>	<u>\$ 47,650 X 1 = \$ 47,650</u>
Capital Outlay: <u>Professional Standards SUV Vehicle (\$5,000) Radio equipment (\$6,000)</u>	<u>\$ 63,000 X 1 = \$ 63,000</u>
IT Budget: <u>Software Licensing Office \$1,150 X 1 = \$ 1,150</u> <u>Field Worker \$565 X 0 = \$0</u>	
<u>& Hardware \$2,810 X 1 = \$ 2,610</u>	
Related Expenses Total:	\$ 114,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Investigate internal/external complaints received on department personnel. Participate in weekly meetings with the Chief of Police. Attend training related to Internal Affairs and assist in facilitating administrative paperwork.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 143,650 Related Expenses Total: \$ 114,410 Grand Total: \$ 258,060

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 3-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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PORT ST. LUCIE
HEART OF THE TREASURE COAST

CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: K9 Sergeant (incl. \$1/hr. investigative unit pay) Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2130 Reports to: Special Operations Lieutenant

Base Annual Salary: \$ 91,063 + \$ 2,080 = \$ 93,143 Number of hours per week: 40

FICA - 6.20%: \$ 5,775 NOTE (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,351 Existing Classification: Program:

Retirement - 21.1%: \$ 19,653 Yes [Grade: 1] No [Preliminary HR Grade:] Existing:

(12% or 11.7%, depending on bargaining group) Bargaining Group: IUPA Sergeants

Medical: \$ 21,050 Office Space:

Total Salary & Benefits: \$ 140,972 Total Number of Positions Requested: 1 N/A: Existing: Create New:

Estimated Total Salary & Benefits: \$ 140,972

Human Resource's Signature: *KSA* for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervises K9 unit	50 %
2) Ensures community event details are assigned	20 %
3) Ensures appropriate Reporting is completed	20 %
4) Administrative duties (report writing/review, meetings, training, etc.)	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$4,650), Vehicle equipment (\$22,000)	\$ 63,650 X 1 = \$ 63,650
Capital Outlay: Patrol SUV Vehicle (\$57,000) Radio equipment (\$6,000)	\$ 63,000 X 1 = \$ 63,000
IT Budget: Software Licensing Office \$1,150 X 1 = \$ 1,150 Field Worker \$565 X 0 = \$0	
& Hardware \$2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 130,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position is part of the 5-year strategic plan. This position is needed to ensure appropriate chain of command and span of control is achieved. Full time direct supervision of the K9 unit will ensure proper documentation, reporting and event accountability is completed.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 140,972 Related Expenses Total: \$ 130,410 Grand Total: \$ 271,382

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: *Robert White* Date: 7-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Police Public Service Specialist I - III Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2105 Reports to: PSS Manager

Base Annual Salary: \$ 47,765 + \$ 7,165 = \$ 54,930 Number of hours per year: 40

FICA - 6.20%: \$ 3,406 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 796 Existing Classification: _____
New: _____

Retirement - 12%: \$ 6,592 Yes [Grade: 4.10.12] Existing: _____

(12% or 11.7% depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:

Total Salary & Benefits: \$ 86,775 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 86,775

Human Resource's Signature: [Signature] Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Answer phones, assist with walk-ins (public & officers), handle Online police reports, and phone reports	25 %
2) Run criminal histories, enter and cancel stolen property, missing persons, vehicles, guns, RPO's	25 %
3) Complete DAVID, TLO, Medical Marijuana, Benchmark, Juvenile, etc., Enter parking tickets	25 %
4) Complete Schedules, evaluations, keep manuals updated, complete violations, training	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position was approved for fiscal year 23/24, but was converted into a sworn Deputy Chief position. The need for a Police Asset & Inventory Specialist is still present as this fiscal year the Department has launched the first PSLPD Basic Law Enforcement Academy Class to fill 30 available positions. This will increase the workload weekly. The addition of this position would streamline duties from the Purchasing Agent to help meet monthly deadlines as well as ensuring accuracy.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 86,775 Related Expenses Total: \$ 14,540 Grand Total: \$ 101,315

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Animal Control Kennel Technician Proposed Start Date: 10/1/24

Hiring Department/Division: Police/6200 Reports to: Animal Control Operations Manager

Base Annual Salary: \$ 31,200 + \$ 4,680 = \$ 35,880 Number of hours per week: 40

FICA- 6.20%: \$ 2,225 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 520 Existing Classification: _____ New:

Retirement - 12 %: \$ 4,306 Yes [Grade: 1] Existing:

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 63,981 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 63,981

Human Resource's Signature: [Signature] Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Cleaning and disinfecting dog runs, cats banks, wildlife cages, bowls, floors, and walls	40 %
2) Providing care to animals to include feeding, watering, exercising, medication, and providing enrichment	30 %
3) Organizing supplies, food, cages, traps, beds, towels, toys, and other kennel supplies	20 %
4) Transporting animals to shelters and rehabilitation centers	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc. (\$10,780)	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	X = \$ 0
IT Budget: Software Licensing <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u>0</u> = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position combined and replaces the two part time kennel technician positions (1 contractual) currently approved for the Animal Control Division. This change would reduce costs while providing an equivalent level of care and support to the animals in the care of the division.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 63,981 Related Expenses Total: \$ 14,540 Grand Total: \$ 78,521

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Administrative Assistant - Professional Standards

Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2111

Reports to: Professional Standards Captain

Base Annual Salary: \$ 39,297 + \$ 5,895 = \$ 45,192

Number of hours per week: 40

FICA - 6.20%: \$ 2,802 (no more than 15% can be added to base salary)

Program: New

Medicare - 1.45%: \$ 655

Existing Classification: Yes [Grade: 8]

Existing: Existing

Retirement - 12 %: \$ 5,423

No [Preliminary HR Grade:] Bargaining Group: FOPE

(12% or 11.7% depending on bargaining group)

Office Space: N/A: Existing: Create New:

Medical: \$ 21,050

Total Salary & Benefits: \$ 75,122

Total Number of Positions Requested: 1

Estimated Total Salary & Benefits: \$ 75,122

Human Resource's Signature: [Signature]
for (1) FTE

Date: 4/0/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Maintain COAR, STARCOM, and Accountability & Analysis agendas	50 %
2) Scheduling meetings, answering phones, facilitating interdepartmental information sharing	25 %
3) Gathering statistical data for accreditation memos, completing travel and expense reports, coordinating the submission of memos	25 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the overall growth of the Police Department the volume of clerical work has increased significantly. To provide more support and improve the efficiency of the Professional Standards Division, who reports directly to the Chief of Police, I feel there is a need for an additional Administrative Assistant.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 75,122 Related Expenses Total: \$ 14,540 Grand Total: \$ 89,662

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature]

Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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PORT ST. LUCIE
FLORIDA

CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Detective - Districts 1, 4, Economics (incl. 5% investigative unit pay)

Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2115

Reports to: CID District 1, 4, Economics Sergeant

Base Annual Salary: \$ 61,170 + \$ 3,059 = \$ 64,229

Number of hours per week: 40

FICA- 6.20%: \$ 3,982

NOTE (no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 931

Existing Classification:

New:

Retirement - 21.1%: \$ 13,552

Yes [Grade: 3]

Existing:

(12% or 11.7%, depending on bargaining group)

No [Preliminary HR Grade:

Bargaining Group: IUPA Officers

Medical: \$ 21,050

Office Space:

N/A: Existing: Create New:

Total Salary & Benefits: \$103,745

Total Number of

Final Total Salary & Benefits: \$207,490

Positions Requested: 2

Human Resource's Signature: [Signature]

Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:

% of Time

1) Investigate assigned criminal investigations	75	%
2) Report writing	20	%
3) Courtroom testimony	5	%
4)		%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.

Total

Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$6,000) \$ 47,650 X 2 = \$ 95,300

Capital Outlay: CID SUV Vehicle (\$50,000) Radio equipment (\$6,000) \$ 56,000 X 2 = \$ 112,000

IT Budget: Software Licensing Office \$1,150 X 2 = \$2,300 Field Worker \$565 X 0 = \$0

& Hardware \$2,810 X 2 = \$5,220 Related Expenses Total: \$ 214,820

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the expansion of the police department, these positions are required to staff each district/section.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$207,490 Related Expenses Total: \$214,820 Grand Total: \$422,310

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature]

Date: 3-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM Non-Bargaining

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Deputy Chief- Professional Standards Division (Bureau) Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2111 Reports to: Chief of Police

Base Annual Salary: \$ 147,210 + _____ = \$ 147,210 Number of hours per week: 40

FICA- 6.20%: \$ 9,127 (no more than 15% can be added to base salary) Existing Classification: _____ Program: _____

Medicare - 1.45%: \$ 2,135 Yes [Grade: 1] Existing: _____

Retirement - 12%: \$ 17,665 No [Preliminary HR Grade: _____] Bargaining Group: Non-Bargaining

(12% or 11.7% depending on bargaining group) Office Space: _____

Medical: \$ 21,050 N/A: Existing: Create New:

Total Salary & Benefits: \$ 197,187 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 197,187

Human Resource's Signature: [Signature] for (L)FTE Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Oversee Internal Affairs- Provide Executive Staff with briefings on status of complaints and investigations	25 %
2) Direct and assess department recruiting, training, policies, and practices	25 %
3) Review and audit Evidence Intake, disposal and maintenance	25 %
4) Maintain Accountability and Crime analysis methods and practices	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$41,650), Vehicle equipment (\$17,000)	\$ 58,650 X 1 = \$ 58,650
Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000)	\$ 56,000 X 1 = \$ 56,000
IT Budget: Software Licensing \$1,150 X 1 = \$ 1,150 Field Software \$ 565 X 0 = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 118,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the unprecedented growth of the City of Port St. Lucie and our agency, it is necessary to add additional oversight to the functions in the Professional Standards Division. The Port St. Lucie Police Department must proportionally match the growth of the community to maintain public safety and the quality of life that our citizens expect. There has never been a greater emphasis on recruiting, training, and retaining competent police officers to serve and protect our community. With larger departments, it also comes the need for more analysis, policy review, and supervision. By adding a Deputy Chief to the division, we will provide additional oversight for these overall functions. In an effort to improve accountability and communication directly to the Chief of Police, there is a need for an additional level of supervision in the Professional Standards Division to meet future growth demands and expectations.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 197,187 Related Expenses Total: \$ 118,410 Grand Total: \$ 315,597

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Financial Specialist Proposed Start Date: 10/01/24

Hiring Department/Division: Police/2110 Reports to: Administrator - Fiscal Mgmt

Base Annual Salary: \$ 41,262 + \$ 6,189 = \$ 47,451 Number of hours per week: 40

FICA - 6.20%: \$ 2,942 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 688 Existing Classification: _____ New: _____

Retirement - 12%: \$ 5,694 Yes [Grade: 9] Existing: _____

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 77,825 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 77,825

Human Resource's Signature: [Signature] for (1) FTE Date: 4/9/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Perform Payroll and Timekeeping duties for all Police divisions to assure compliance with all Bargaining Agreements.	40 %
2) Coordination and data entry of Payroll into Kronos using the Telestaff scheduling system	40 %
3) Maintain various reports to track payroll-related information (FMLA, Comp Time, Military Leave, Allowances, etc.)	10 %
4) Interact with City departments (Finance-Payroll, HR, & Risk Mgmt) regarding Police employees FMLA, Short Term Dis, WC, etc.	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay: N/A	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position is needed to augment the existing 2110 Payroll staff in order to keep pace with anticipated staffing increases. Currently, payroll is being processed for the FY 2324 budgeted headcount of 476 Police personnel (Surn 320, Civilian FT 82, PT 1, School Crossing Guards 73). This represents approximately one-third of the City employees. Police Payroll is handled differently from the rest of the City as the Telestaff scheduling system is used in conjunction with the City's Kronos and Munis systems.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 77,825 Related Expenses Total: \$ 14,540 Grand Total: \$ 92,365

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4/8/24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Police Radio Systems Coordinator Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2105 Reports to: Police Operations Division Director

Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561 Number of hours per week: 40

FICA- 6.20%: \$ 3,755 (no more than 15% can be added to base salary) Program: _____
 Medicare - 1.45%: \$ 878 Existing Classification: _____
 Retirement - 12 %: \$ 7,267 Yes [Grade: 14]
 (12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____
 N/A: Existing: Create New:

Total Salary & Benefits: \$ 93,511 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511

Human Resource's Signature: KSAQ for (1) FTE Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Issues and Maintains Radios	50 %
2) Assists with all duties of Fleet Coordinator	20 %
3) Provides updates with County Dispatch	15 %
4) Ensures adequate inventory of Radios and Accessories	15 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc	\$ 10,780 X 1 = \$ 10,780
Capital Outlay:	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 14,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the growing population, the agency recently began to staff District 5. The additional district will increase the size of the agency to an estimated addition of 46 officers, not including civilian support staff. Currently, 40 vehicles are maintained by the Police Department, and this will only increase as the need for additional officers and civilian employees increases. This position would streamline duties from the Fleet and Radio Coordinator to help organize radio issuance, maintenance, inventory control and assist in Fleet Coordinator duties. In addition, separating these focused tasks will help ensure accuracy. This position will also be cross trained to perform Fleet Coordinator duties in their absence.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 14,540 Grand Total: \$ 108,051

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council. please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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PORT ST. LUCIE
HEARD OF THE TREASURE COAST

CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Lieutenant (incl. \$2/hr. investigative unit pay) Proposed Start Date: 10/1/24

Hiring Department/Division: Police/2112 Reports to: SID Captain

Base Annual Salary: \$ 107,190 + \$ 4,160 = \$ 111,350 Number of hours per week: 40

FICA- 6.20%: \$ 6,904 NOTE (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,615 Existing Classification: Program:

Retirement - 21.1%: \$ 23,495 Yes [Grade: 1] Existing:

(12% or 11.7% depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: IUPA Officers

Medical: \$ 21,050 Office Space:

Total Salary & Benefits: \$ 164,413 Total Number of Positions Requested: 1 N/A: Existing: Create New:

Estimated Total Salary & Benefits: \$ 164,413

Human Resource's Signature: [Signature] Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervise Daily Functions of the Gang Intelligence Unit Detectives	40 %
2) Complete all administrative duties related to the Gang Intelligence Unit	40 %
3) Attend meetings related to the Gang Intelligence Unit	20 %
4) <u> </u>	<u> </u> %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: <u>Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$6,000)</u>	<u>\$ 47,650 X 1 = \$ 47,650</u>
Capital Outlay: <u>SID SUV Vehicle (\$57,000) Radio equipment (\$6,000)</u>	<u>\$ 63,000 X 1 = \$ 63,000</u>
IT Budget: <u>Software Licensing Office \$1,150 X 1 = \$ 1,150 Field Worker \$565 X 1 = \$ 565</u>	
<u>& Hardware \$2,610 X 1 = \$ 2,610</u>	
Related Expenses Total:	\$ 114,975

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Supervise and complete all administrative duties related to the Gang Intelligence Unit. Attend meetings related to the Gang Intelligence Unit.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 164,413 Related Expenses Total: \$ 114,975 Grand Total: \$ 279,388

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 3-9-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Administration Manager - Operations Support Services Proposed Start Date: 10/01/2024

Hiring Department/Division: Police/2105 Reports to: Police Operations Division Director

Base Annual Salary: \$ 74,100 + \$ 11,115 = \$ 85,215 Number of hours per year: 40

FICA - 6.20%: \$ 5,283 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 1,236 Existing Classification: _____ New: _____

Retirement - 12%: \$ 10,226 Yes [Grade: 20] 21 Existing: _____

(12% or 11.7% depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: Professional & Supervisor

Medical: \$ 21,050 Office Space: _____

Total Salary & Benefits: \$ 123,010 Total Number of Positions Requested: 1 N/A: Existing Create New:

Estimated Total Salary & Benefits: \$ 123,010

Human Resource's Signature: [Signature] Date: 4/8/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Facilities & Project Management	50 %
2) Monitors and oversees budget preparation and management of all Support Services	20 %
3) Monitors police maintenance contracts, including hardware, software, repairs, and any other equipment needs	20 %
4) Special Projects	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Includes uniform & related supplies, furniture, laptop, etc. (\$10,780) vehicle equipment (\$6,000)	\$ 16,780 X 1 = \$ 16,780
Capital Outlay: Admin. Vehicle SUV (\$43,000)	\$ 43,000 X 1 = \$ 43,000
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 63,540

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The workload in the Administrative and Support Services Division has increased substantially over the last several years. We have handled the increased volume with little increase of personnel. As outlined in my Strategic Plan Initiative for the next 5 years, to include the support for the fore-casted growth of approximately 10,000 new residents a year. This manager would assist in all of the Operations & Administrative duties that I currently manage, which includes oversight of the areas of Fleet & Radios, Police Services, Specialists, Purchasing, Records (including Body Worn Camera Redactions), and Volunteers.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 123,010 Related Expenses Total: \$ 63,540 Grand Total: \$ 186,550

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-5-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: District Support - Traffic Lieutenant (incl. \$1/hr. Investigative unit pay) Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2131 Reports to: District Support Captain

Base Annual Salary: \$ 107,190 + \$ 2,080 = \$ 109,270 Number of hours per week: 40

FICA- 6.20%: \$ 6,775 NOTE (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,584 Existing Classification: Program:

Retirement - 21.1%: \$ 23,056 Yes [Grade: 1] New:

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Existing:

Medical: \$ 21,050 Office Space: Bargaining Group: IUPA Lieutenants

Total Salary & Benefits: \$ 161,735 Total Number of Positions Requested: 1 N/A: Existing: Create New: Estimated Total Salary & Benefits: \$ 161,735

Human Resource's Signature: *KSA* for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Supervises two traffic squads, days & evenings, to include two Sergeants	50 %
2) Compiles & maintains all traffic related data, as needed	20 %
3) Administrative duties (report writing/review, meetings, trainings, etc.)	20 %
4) Compiles & maintains all traffic related data, as needed	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$4,650), Vehicle equipment (\$17,000)	\$ 58,650 X 1 = \$ 58,650
Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000) Laser & Radar (\$10,000)	\$ 66,000 X 1 = \$ 66,000
IT Budget: Software Licensing Office \$1,150 X 1 = \$ 1,150 Field Worker \$565 X 0 = 50	
& Hardware \$2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 128,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Traffic remains the number one concern for the residents of PSL. As the traffic unit has expanded comprising two squads (ten officers & two Sgts.), the unit is a manageable size for one Lieutenant to organize & supervise. In addition to daily operations of the unit, they will be responsible for the management & oversight of THI's & Motors, including events, parades, & escorts.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 161,735 Related Expenses Total: \$ 128,410 Grand Total: \$ 290,145

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: *Richard White* Date: 3-8-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM

IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: District Support Officer - Community Outreach Proposed Start Date: 10/1/2024

Hiring Department/Division: Police/2131 Reports to: District Support Sergeant

Base Annual Salary: \$ 61,170 + _____ = \$ 61,170 Number of hours per week: 40

FICA- 6.20%: \$ 3,793 NOTE (no more than 15% can be added to base salary) Existing Classification: _____ Program: _____

Medicare - 1.45%: \$ 887 Yes [Grade: 3] New: _____

Retirement - 21.1%: \$ 12,907 No [Preliminary HR Grade:] Existing: _____

(12% or 11.7%, depending on bargaining group) Bargaining Group: IUPA Officers

Medical: \$ 21,050 Office Space: _____

Total Salary & Benefits: \$ 99,806 Total Number of Positions Requested: 2 N/A: Existing: Create New:

Estimated Total Salary & Benefits: \$ 199,613

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Assists with the coordination & planning of all special events, to include city sponsored and PD events, as required	50 %
2) Acts as the department liaison for community engagement and special events in collaboration with the community & city departments	20 %
3) Completes appropriate Operations Plans and After Action Reporting as required	20 %
4) Assists with other District Support Functions (Parks, Crime Prevention, etc) as required	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$17,000)	\$ 58,650 X 2 = \$ 117,300
Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000)	\$ 56,000 X 2 = \$ 112,000
IT Budget: Software Licensing (Office \$1,150 X 2 = \$ 2,300) Field Worker \$565 X 0 = \$0	
& Hardware \$ 2,610 X 2 = \$ 5,220	
Related Expenses Total:	\$ 236,820

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

As the need for coordination, management and attendance at various special events is increasing, the District Support Division requires full-time dedicated sworn officers to manage, coordinate, and plan special events, to include city-sponsored and PD events, as required. The sworn officers will be the face and coordination of all public relations community events for the PD.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 199,613 Related Expenses Total: \$ 236,820 Grand Total: \$ 436,433

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 3-9-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form



CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
IUPA Union - Police Officers, Sergeants, and Lieutenants

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Recruiter (incl. 5% investigative unit pay)
Proposed Start Date: 10/1/2024
Hiring Department/Division: Police/2111
Reports to: Professional Standards Lieutenant
Base Annual Salary: \$ 61,170 + \$ 3,059 = \$ 64,229
Number of hours per year: 40
FICA- 6.20%: \$ 3,982
Medicare - 1.45%: \$ 931
Retirement - 21.1%: \$ 13,552
Medical: \$ 21,050
Total Salary & Benefits: \$ 103,744
Total Number of Positions Requested: 1
Human Resource's Signature: [Signature] Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Table with 2 columns: Responsibility by Priority, % of Time. Rows include: 1) Attending job fairs (25%), 2) Reaching out to social media advertising open positions (25%), 3) Reviewing applications and selecting qualified candidates (25%), 4) Acting as a liaison with the academy and speaking to academy classes (25%).

SECTION III: RELATED EXPENSES

Table with 2 columns: Category, Total. Rows include: Operating: Uniforms & related supplies, laptop, bodycam (\$1,650), Vehicle equipment (\$17,000) = \$ 58,650; Capital Outlay: Patrol SUV Vehicle (\$50,000) Radio equipment (\$6,000) = \$ 56,000; IT Budget: Software Licensing Office (\$1,150) X 1 = \$ 1,150; & Hardware \$2,610 X 1 = \$ 2,610. Related Expenses Total: \$ 118,410

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The city of Port St. Lucie is growing and the workforce of the department must keep up with the demands of the citizens. Recruiters must reach out various sources and search for qualified candidates who are able to fulfill the needs of our citizens. The hiring pool has dramatically decreased and numerous agencies are in need of hiring. We must have recruiters available to hire these candidates before other agencies get them first.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 103,744 Related Expenses Total: \$ 118,410 Grand Total: \$ 222,154
Total for all requested positions
Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.
Department Head's Signature: [Signature] Date: 3-9-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0
City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form

SOLID WASTE DIRECTOR
Mariana Feldpausch

KEEP PORT ST. LUCIE BEAUTIFUL

7 FTES

- EDUCATIONAL OUTREACH
- BEAUTIFICATION
- ADOPT-A-STREET
- LITTER PREVENTION
- SPECIAL EVENTS

KEEP PORT ST. LUCIE BEAUTIFUL



OVERVIEW

The City of Port St. Lucie Office of Solid Waste is dedicated to maintaining and improving the quality and safety of the community, through the creation and preservation of environmentally and economically sound infrastructure, while providing outstanding services to our residents.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

The Office of Solid Waste will continue to advance the Strategic Plan through the following initiatives:

Public Outreach

- Citizen Summit
- National Night Out
- Outreach Business/Organization/HOA presentations – 1 each quarter; 4x per year
- Treasure Coast Business Summit at MIDFLORIDA Event Center
- Earth Day @ Oxbow Eco-center

Education

- Keep Florida Beautiful Annual Conference
- Youth Educational Program – 1 each quarter; 4x per year
- Continue to develop Cigarette Litter Prevention Program
- Continue to develop and revise litter eradication initiatives and programs

Special Events

- Caring Community Clean-up Day
- Holiday Lights
- Adopt-a-street Volunteer Appreciation Breakfast
- Household Hazardous Waste Collection Day
- KPSLB Bi-Annual Household Hazardous Waste Collection Days

Adopt-a-street

- Continue to develop Adopt-a Street and add 20+ groups



76% of residents rated the cleanliness of the City positively, similar to the national benchmark.

HIGH-PERFORMING GOVERNMENT ORGANIZATION Customer Service Quality Control

This year's priorities will be:

- Customer Service Quality Control.
- Office of Solid Waste exclusive queue.

Number of Customer Service Calls FY 22/23: 41,116



SMART & CONNECTED CITY

Education of New Solid Waste Ordinance and Franchise Agreement Guidelines

- City Sponsored Events
- Engaging with community and disseminating the OSW message
- Educational Materials and Mailers
- Establishing annual mailers with annual bulk calendar
- Field In-person Education
- Educate residents through in-person personalized customer service and ordinance enforcement
- Guideline Meetings
- Collaborating with Code Enforcement for education through enforcement
- Continued collaboration with Information Technology (IT) to refine newly implemented solid waste electronic citations.



HIGH-QUALITY INFRASTRUCTURE & FACILITIES

Convenient Drop-off Center

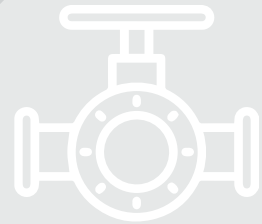
- Serving 60,138 users in 2023, the Convenient Drop-off Center continues to grow in popularity. Maintenance and minor improvements are the main focus until a fully developed plan is finalized.

Update and install additional signage

- Directional
- Explore additional gated access point (exit)
- Improve signs stability during inclement weather
- Informational board to inform residents of services and events

Tracking Software

- Explore other tracking possibilities



Site Operating Hours

- Review usage data and adjust hours accordingly, relieving overfilled site due to hours exceeding St. Lucie County Sanitary Landfill hours.

Explore revenue streams to off-set cost

- Charge by car
- Minimal fee based on vehicle type charged through credit card



STAFF PROJECTIONS

FY 24/25: 1- 1PSL Call Taker, 1 KPSLB Litter Crew Member

PERFORMANCE MEASURES AND SCORECARD

EFFECTIVENESS MEASURES

GOAL

1

SAFE, CLEAN, AND BEAUTIFUL

GOAL

5

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

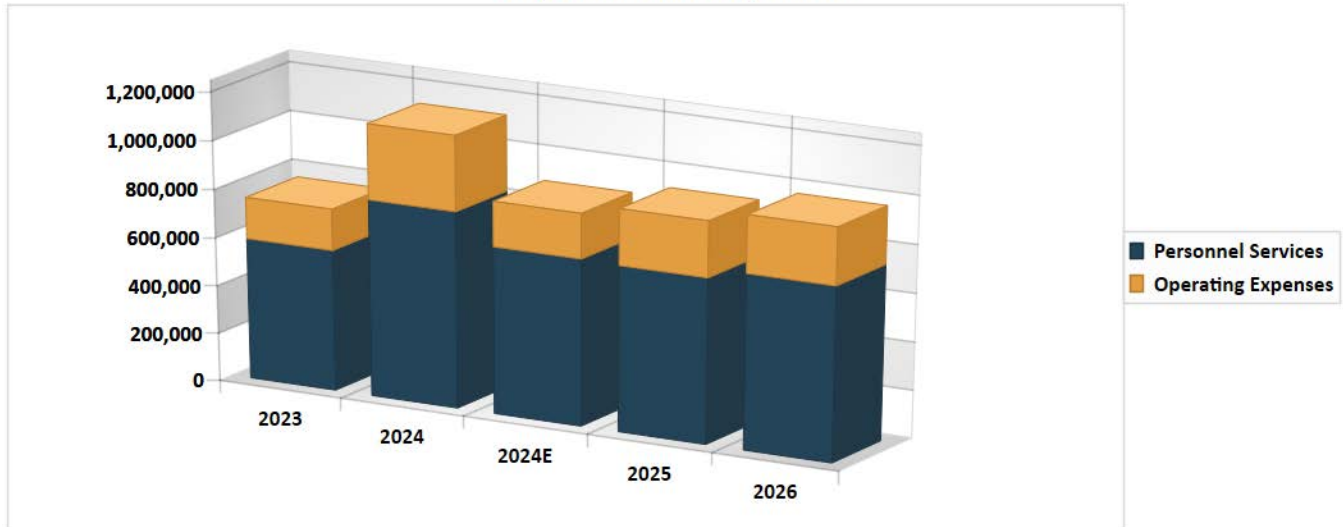
	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
National Community Survey™: Cleanliness (4)	82% ↔	71% ↔	75% ↔	75% ↔ (FY 24 Results)	77%
Adopt-A-Street Groups Recruited	175	114	97	117	+20 groups

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
KEEP PSL BEAUTIFUL - 001.3900
DEPARTMENTAL BUDGET SUMMARY**

Keep PSL Beautiful Budget Trends



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 586,631	\$ 817,665	\$ 695,452	\$ 690,557	\$ (127,108)	(15.55)%	\$ 730,381
Operating Expenses	170,727	310,282	186,265	231,746	(78,536)	(25.31)%	238,699
Capital Outlay	40,536	85,157	187,511	-	(85,157)	(100.00)%	-
Total	\$ 797,894	\$ 1,213,104	\$ 1,069,228	\$ 922,303	\$ (290,801)	(23.97)%	\$ 969,080

STAFFING SUMMARY:

Full Time Equivalents	7.00	10.00	10.00	7.00
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
KEEP PSL BEAUTIFUL - 001.3900

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 331,982	\$ 475,367	\$ 405,000	\$ 373,057	\$ (102,310)	(21.52)%	1	\$ 391,710
Overtime	21,481	21,000	5,000	22,050	1,050	5.00 %		23,153
F.I.C.A	20,034	27,623	18,915	22,299	(5,324)	(19.27)%		23,414
Mandatory Medicare	4,685	12,487	5,000	4,896	(7,591)	(60.79)%		5,141
Retirement								
Contributions	36,167	54,651	35,000	48,682	(5,969)	(10.92)%		51,116
Life & Health								
Insurance	148,944	199,496	199,496	176,498	(22,998)	(11.53)%	1	190,618
Other Post								
Employment								
Benefits	9,576	6,089	6,089	9,864	3,775	62.00 %		10,357
Workmen's								
Compensation	13,761	20,952	20,952	33,211	12,259	58.51 %	2	34,872
Total	586,630	817,665	695,452	690,557	(127,108)	(15.55)%		730,381
OPERATING EXPENSES:								
Professional Services	-	500	-	10,500	10,000	,000.00 %	3	10,815
Other Contractual								
Services	31,758	150,000	35,000	71,905	(78,095)	(52.06)%	4	74,062
Gas & Oil	4,770	3,450	10,000	10,800	7,350	213.04 %		11,124
Repairs &								
Maintenance-Vehicle	22,452	35,276	35,276	27,114	(8,162)	(23.14)%		27,927
Fleet Maintenance-								
Non Contract	5,513	2,000	2,000	2,060	60	3.00 %		2,122
Communications								
Service	5,949	4,000	4,000	6,887	2,887	72.18 %		7,094
Transportation	575	200	-	206	6	3.00 %		212
Rentals & Leases-								
Equipment	-	-	274	-	-	- %		-
Rentals & Leases-								
Office Equipm	4,445	1,650	-	2,000	350	21.21 %		2,060
Insurance	3,495	19,662	19,000	21,770	2,108	10.72 %		22,423
Repair &								
Maintenance-Office								
Eq	-	440	-	454	14	3.18 %		468
Repair &								
Maintenance-								
Equipment	-	250	400	500	250	100.00 %		515
Printing & Binding	5,330	2,000	2,000	3,000	1,000	50.00 %		3,090
Promotional Activities	66,742	51,500	51,500	51,500	-	- %		53,045
Other Current Charges								
& Obliga	-	300	790	300	-	- %		309
Office Supplies	727	11,400	5,200	5,000	(6,400)	(56.14)%		5,150

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
KEEP PSL BEAUTIFUL - 001.3900

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Operating Supplies	15,966	25,160	16,500	11,000	(14,160)	(56.28)%	4	11,330
Books,Subs,Memberships	1,100	825	825	750	(75)	(9.09)%		773
Training And Education	1,905	1,669	3,500	6,000	4,331	259.50 %		6,180
Total Operating Expenses	170,727	310,282	186,265	231,746	(78,536)	(25.31)%		238,699
CAPITAL OUTLAY:								
Vehicles	-	85,157	187,511	-	(85,157)	(100.00)%	5	-
Other Machinery & Equipment	40,536	-	-	-	-	- %		-
Total Capital Outlay	40,536	85,157	187,511	-	(85,157)	(100.00)%		-
Fund Totals	\$ 797,893	\$ 1,213,104	\$ 1,069,228	\$ 922,303	\$ (290,801)	(23.97)%		\$ 969,080

Notes:

- 1 The decrease is related to Keep Port St. Lucie Beautiful (001-3900) that is managed by the Office of Solid Waste and the new cost center created (001-3905) for Urban Beautification that is managed by the Public Works Department. Four (4) full-time employees previous housed in KPSLB are being transferred to Urban Beautification. There will be seven (7) full-time employees in this cost center, including a new full-time Maintenance Worker in FY25.
- 2 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees
- 3 The increase in professional services for the Holiday Lights and Botanical Gardens.
- 4 The decrease is related to the restructure of Urban Beautification, which is being shifted from Keep Port St. Lucie Beautiful (001-3900) to Public Works new cost center (001-3905) for Urban Beautification.
- 5 The decrease is related to a one time capital expense to purchase a Ford Escape with Strobes for the Project Coordinator position in FY24



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001
Office of Solid Waste (OSW) - Keep Port Saint Lucie Beautiful #3900

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
3900 - OSW - Keep Port Saint Lucie Beautiful (Personnel 1 FTE)				
KPSLB Maintenance Worker	65,536	1	65,536	-
Operating Expense	-		-	-
Computer Expense (IT Budget)	565		565	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	66,101		66,101	-
3900 - OSW - Keep Port Saint Lucie Beautiful (Personnel 1 FTE)				
KPSLB Maintenance Worker	65,536	2		-
Operating Expense	-			-
Computer Expense (IT Budget)	565			-
Capital Outlay Expense	-			-
Personnel Subtotal	66,101		-	-
Total FTE Enhancement Requests	132,202		66,101	-
Grand Total Requested	132,202		66,101	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: KPSLB Maintenance Worker

Proposed Start Date: 10/01/2024

Hiring Department/Division: Office of Solid Waste / 3900

Reports to: Litter Control Supervisor

Base Annual Salary: \$ 32,330 + \$ 4,850 = \$ 37,180

Number of hours per week: 40

FICA - 6.20%: \$ 2,305 (no more than 15% can be added to base salary)

Program: _____

Medicare - 1.45%: \$ 539

Existing Classification:

New: _____

Yes [Grade: 4]

Existing: _____

Retirement - 12%: \$ 4,462

No [Preliminary HR Grade:] Bargaining Group: _____

Office Space:

Medical: \$ 21,050

N/A: Existing: Create New:

Total Salary & Benefits: \$ 65,536

Total Number of Positions Requested: 1

Estimated Total Salary & Benefits: \$ 65,536

for (1) FTE

Human Resource's Signature: ksala

Digitally signed by ksala
Date: 2024.04.05 16:01:34 -0400

Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:

% of Time

1) Collecting litter throughout City	90	%
2) Event Staffing	5	%
3) Training	5	%
4) _____		%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.

Total

Operating: _____ \$ 0 X = \$ 0

Capital Outlay: _____ \$ 0 X = \$ 0

IT Budget: Software Licensing Office \$ 1,150 X = \$ 0 Field Worker \$ 565 X 1 = \$ 565

& Hardware \$ 2,610 X = \$ 0 Related Expenses Total: \$ 565

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Current contractual positions, which are essential to the success of City wide litter eradication operations

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 65,536 Related Expenses Total: \$ 565 Grand Total: \$ 66,101

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: Mariana Feldpausch Digitally signed by Mariana Feldpausch
Date: 2024.04.05 13:40:11 -0400

Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature]

Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: KPSLB Maintenance Worker Proposed Start Date: 10/01/2024

Hiring Department/Division: Office of Solid Waste / 3900 Reports to: Litter Control Supervisor

Base Annual Salary: \$ 32,330 + \$ 4,850 = \$ 37,180 Number of hours per week: 40

FICA- 6.20%: \$ 2,305 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 539 Existing Classification: New: _____

Retirement - 12%: \$ 4,462 Yes [Grade: 4] Existing: _____

Office Space: _____ No [Preliminary HR Grade: _____] Bargaining Group: _____

Medical: \$ 21,050 N/A: Existing, Create New:

Total Salary & Benefits: \$ 65,536 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 65,536

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.05 16:01:34 -04'00' Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Collecting litter throughout City	90 %
2) Event Staffing	5 %
3) Training	5 %
4) _____	_____ %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: _____	\$ 0 X = \$ 0
Capital Outlay: _____	\$ 0 X = \$ 0
IT Budget: Software Licensing Office _____ \$ 1,150 X = \$ 0 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X = \$ 2,610	
Related Expenses Total: \$ 565	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Current contractual positions, which are essential to the success of City wide litter eradication operations.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 65,536 Related Expenses Total: \$ 565 Grand Total: \$ 66,101

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

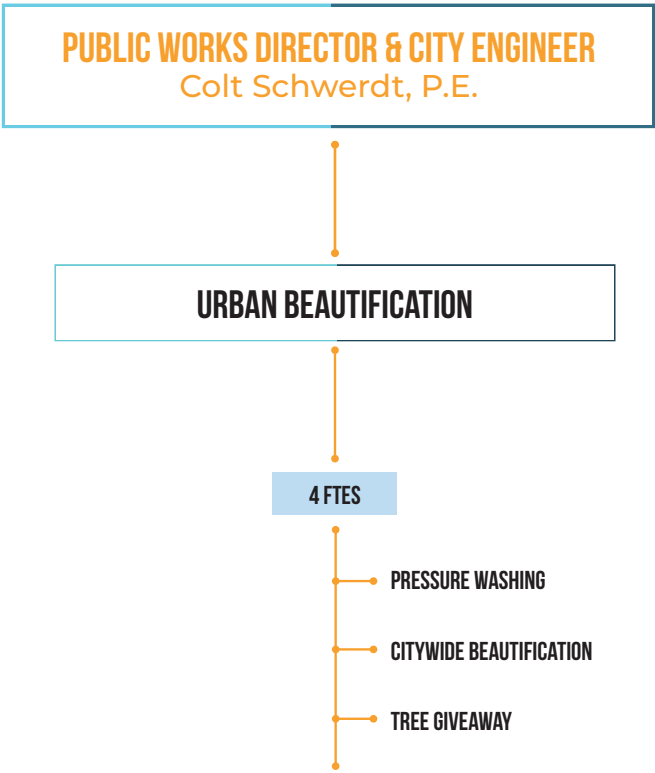
Department Head's Signature: _____ Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

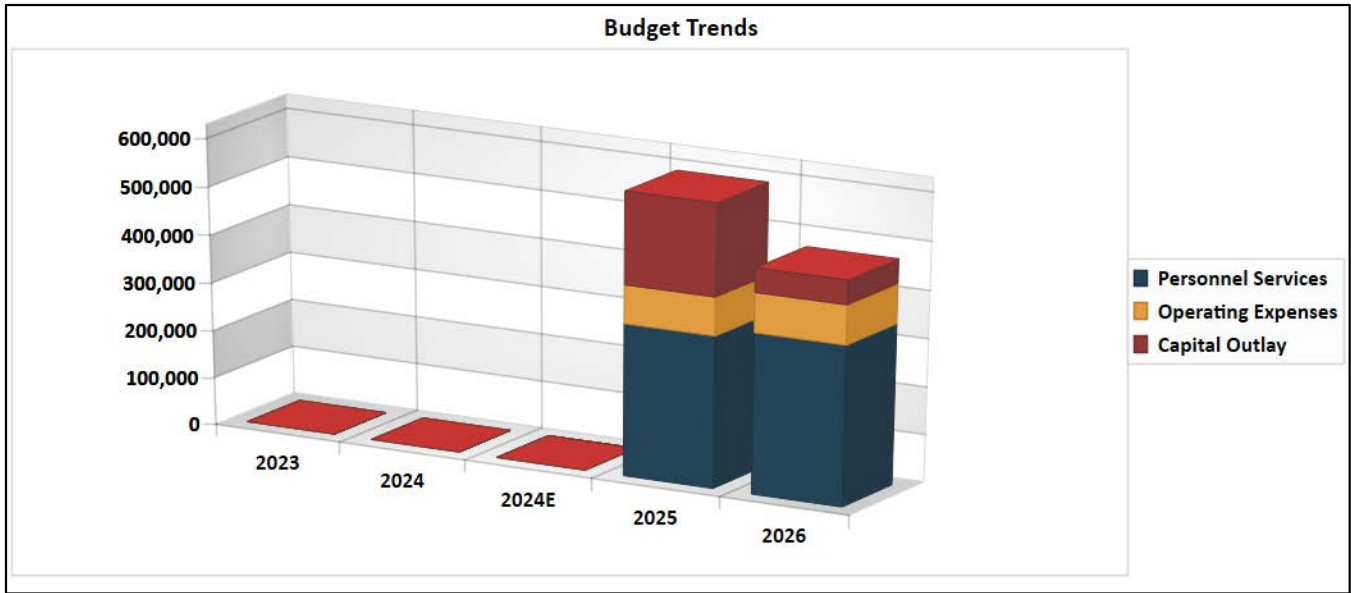


Public Works is supported by the following funds:

- General
 - Stormwater
 - NPDES
- Road & Bridge
 - General & Road & Bridge

3.5 FTEs are General Fund Positions and .5 FTEs are budgeted in Road & Bridge.

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
URBAN BEAUTIFICATION - 001.3905
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ -	\$ -	\$ -	\$ 319,127	\$ 319,127	- %	\$ 337,092
Operating Expenses	-	-	-	80,354	80,354	- %	82,766
Capital Outlay	-	-	-	191,000	191,000	- %	50,000
Total	\$ -	\$ -	\$ -	\$ 590,481	\$ 590,481	- %	\$ 469,858

STAFFING SUMMARY:

Full Time Equivalents	-	0.00	0.00	3.50	-
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CAPITAL OUTLAY:

Sidewalk Scrubber	\$ 191,000
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**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
URBAN BEAUTIFICATION- 001.3905**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ -	\$ -	\$ -	\$ 212,121	\$ 212,121	-	% 1	\$ 222,727
F.I.C.A	-	-	-	12,631	12,631	-	% 1	13,263
Mandatory Medicare Retirement Contributions	-	-	-	2,955	2,955	-	%	3,103
Life & Health Insurance	-	-	-	24,512	24,512	-	% 1	25,738
	-	-	-	66,908	66,908	-	% 1	72,261
Total	-	-	-	319,127	319,127	-	%	337,092
OPERATING EXPENSES:								
Professional Services	-	-	-	500	500	-	%	515
Gas & Oil	-	-	-	3,554	3,554	-	%	3,661
Repairs & Maintenance-Vehicle	-	-	-	27,114	27,114	-	% 2	27,927
Fleet Maintenance-Non Contract	-	-	-	2,060	2,060	-	%	2,122
Communications Service	-	-	-	4,120	4,120	-	%	4,244
Transportation	-	-	-	206	206	-	%	212
Rentals & Leases-Office Equipm	-	-	-	906	906	-	%	933
Repair & Maintenance-Office Eq	-	-	-	454	454	-	%	468
Repair & Maintenance-Equipment	-	-	-	500	500	-	%	515
Printing & Binding	-	-	-	2,061	2,061	-	%	2,123
Promotional Activities	-	-	-	20,000	20,000	-	% 2	20,600
Other Current Charges & Obliga	-	-	-	180	180	-	%	185
Office Supplies	-	-	-	2,530	2,530	-	%	2,606
Operating Supplies Books,Subs,Memberships	-	-	-	13,700	13,700	-	% 2	14,111
	-	-	-	750	750	-	%	773
Training And Education	-	-	-	1,719	1,719	-	%	1,771
Total Operating Expenses	-	-	-	80,354	80,354	-	%	82,766
Other Machinery & Equipment	-	-	-	191,000	191,000	-	% 2	50,000
Total Capital Outlay	-	-	-	191,000	191,000	-	%	50,000

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
URBAN BEAUTIFICATION- 001.3905**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Fund Totals	\$ -	\$ -	\$ -	\$ 590,481	\$ 590,481	-	%	\$ 469,858

Notes:

1. TUrban Beautification is a new cost center that was created in FY25 and Public Works oversees the program. There are four positions that were previously budgeted in Keep Port St. Lucie Beautiful that are now in this cost center. Three and a half (3.5) full-time positions are funded by the General Fund and half (50%) of an full-time employee is budgeted in the Road & Bridge Fund.
2. Funding to support this new program is budgeted in operating.
3. One time purchase of a Sidewalk Scrubber in FY25.

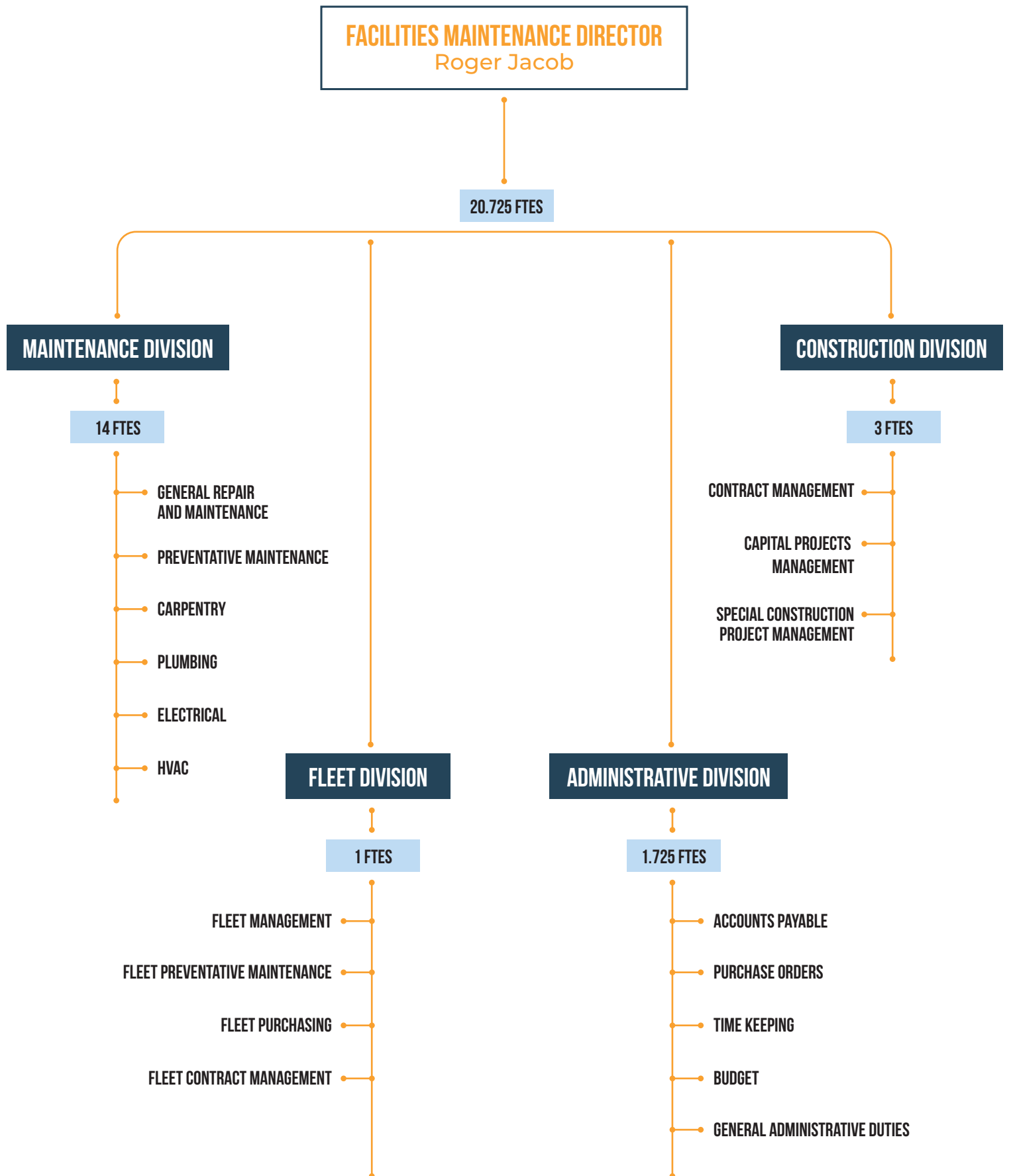


CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001
Public Works - Urban Beautification #3905

Enhancement Requests:	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
3905 Public Works - Urban Beautification (Operating)				
Design & Plan new projects landscape, benches, neighborhood signs, Decorative poles	308,290	2	-	-
	-		-	-
Operating Subtotal	308,290		-	-
Total Operating	308,290		-	-
3905 Public Works - Urban Beautification (Capital Outlay)				
Sidewalk Scrubber	191,000	1	191,000	-
	-		-	-
Capital Outlay Subtotal	191,000		191,000	-
Total Capital Outlay	191,000		191,000	-
Grand Total Requested	499,290		191,000	-





FACILITIES MAINTENANCE DEPARTMENT



OVERVIEW

The Facilities Maintenance Department’s main goal is to provide fast and complete support to all City Departments for facility and fleet needs and services. The Department maintains all City facilities and addresses requested maintenance or services, preventive maintenance, deferred maintenance and is responsible for facility construction, renovations, improvements, and routine services.

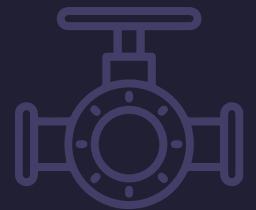
The Department uses a mixture of in-house staffing and contract services, a shared service model. This shared model provides a well-balanced and cost-effective approach to our overall service delivery, that ensures all City facilities are well maintained and performing as required.

The Fleet Division is responsible for providing management of the maintenance of over 1,000 fleet vehicles including grounds and heavy construction equipment.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

Provide superior capital projects and maintenance delivery. Facilitate operations that plan, design, and construct safe, clean and sustainable public facilities.



This year’s priorities will be:

Maintain Assets: Maintenance of the City’s vital assets, critical to the safety, health, and wellbeing of the City. Provide preventative maintenance and continue to address deferred maintenance.

Sustainability: Improve energy efficiency of facilities through central HVAC controls and lighting upgrade programs.

Quality Construction: Construct quality new infrastructure improvement projects, including:

- The larger projects include:
 - Design and construction for the replacement of the generator for Building B.
 - Design-Build Police Training Facility
 - City Health Clinic Renovations
 - Renovations to the MIDFLORIDA Event Center (MFEC) Recreation Restrooms
 - Police Building Interior Improvements
 - MFEC Parking Garage Structural Repairs and Lighting Improvements
 - Major maintenance of the pavers at MFEC.
 - Public Works Administrative Complex
 - City Hall Lobby Improvements
 - Miscellaneous HVAC Equipment Replacements

In 2023, 81% of employees rated maintenance and repair services positively (higher than the national benchmark).
-National Research Center Employee Survey

In 2023, 75% of employees rated fleet maintenance services overall positively, which is higher than the national benchmark. -National Research Center Employee Survey

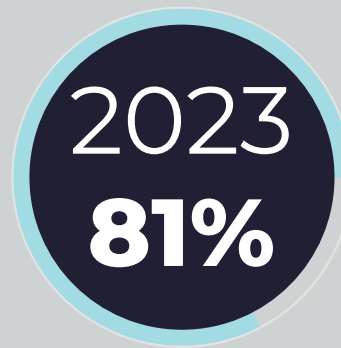


HIGH-PERFORMING GOVERNMENT ORGANIZATION



This year's priorities will be:

- **Improve operations:** Develop Construction Division for Project Management services which oversees contracts, bidding, administration, quality assurance and work with Architects, Engineers and other City Departments for the execution of projects. Reduce City Department's vehicle and equipment down-time through improvements in maintenance operations. Improve efficiency of purchasing, selling and outfitting fleet and equipment.
- **Upgrade Equipment:** To maximize efficiency and reliability.
- **Increase Efficiency:** Strive to improve efficiency and timeliness of completing work order requests, repairs, maintenance and grow employees including cross-training.
- **Improve Communication:** Better internal and external communication.
- **Expand Training and Certifications:** Develop, support, mentor, and retain a qualified well-trained team.
- **Enhance Customer Service:** Through training and technology.



- In 2023, 81% of employees rated facilities management services overall positively, which is higher than the national benchmark.
-National Research Center Employee Survey



STAFF PROJECTIONS

NONE

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Number of projects managed	40	47	48	50	55

EFFECTIVENESS MEASURES

GOAL

1

SAFE, CLEAN, AND BEAUTIFUL

GOAL

5

HIGH QUALITY INFRASTRUCTURE AND FACILITIES

GOAL

7

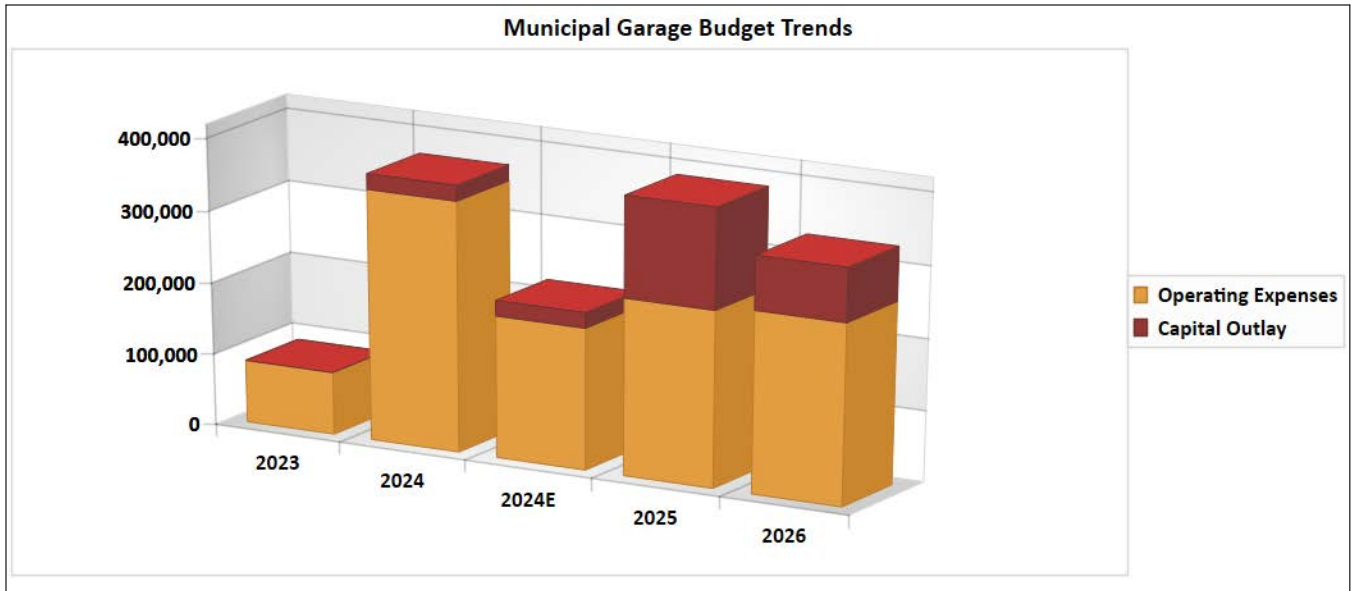
HIGH-PERFORMING GOVERNMENT ORGANIZATION

Work Order completion rate	83%	83%	84%	85%	87%
HVAC Preventive maintenance schedule completion rates	91%	95%	96%	98%	98%
*The National Employee Survey™ (NES™): Percentage of respondents rating Facilities Management Services overall as excellent or good, strongly, or somewhat agree	81% ↑	84% ↑	81% ↑	81% ↑ (FY 24 Results)	84%
*NES™: Percentage of respondents rating Fleet Maintenance Services overall as excellent or good, strongly, or somewhat agree	73% ↔	76% ↑	72% ↔	75% ↑ (FY 24 Results)	76%
*NES™: Percentage of respondents rating Maintenance and Repair Services overall as excellent or good, strongly, or somewhat agree	81% ↑	83% ↑	80% ↑	81% ↑ (FY 24 Results)	83%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MUNICIPAL GARAGE - 001.4130
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Operating Expenses	\$ 87,485	\$ 349,455	\$ 198,847	\$ 247,784	\$ (101,671)	(29.09)%	\$ 255,218
Capital Outlay	-	21,400	21,400	140,000	118,600	554.21 %	75,000
Total	\$ 87,485	\$ 370,855	\$ 220,247	\$ 387,784	\$ 16,929	4.56 %	\$ 330,218

STAFFING SUMMARY:

Full Time Equivalents	-	-	-	-	-
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CAPITAL OUTLAY:

Shade Structure for outdoor mechanic work	\$ 90,000
Replacement 18,000 lb vehicle lift	25,000
Purchase a new 18,000 lb vehicle lift	<u>25,000</u>
Total	\$ 140,000

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MUNICIPAL GARAGE - 001.4130

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
OPERATING EXPENSES:								
Other Contractual Services	\$ 3,787	\$ 6,741	\$ 5,000	\$ 6,943	\$ 202	3.00 %		\$ 7,151
Gas & Oil Repairs & Maintenance-Vehicle	4,790	5,618	5,000	5,787	169	3.01 %		5,961
Fleet Maintenance-Non Contract	8,979	10,704	9,000	20,291	9,587	89.56 %	1	20,900
Communications Service	17,349	8,500	11,000	9,350	850	10.00 %		9,631
Electricity (Fpl)	160	3,000	-	3,090	90	3.00 %		3,183
Water	8,663	9,600	9,600	9,888	288	3.00 %		10,185
Sewer	322	2,500	-	2,575	75	3.00 %		2,652
Gas (Gdu)	396	2,500	-	2,575	75	3.00 %		2,652
Rentals & Leases-Equipment	436	1,070	750	1,102	32	2.99 %		1,135
Insurance	449	-	-	-	-	-	%	-
Repair & Maintenance-Building	4,426	14,747	14,747	16,327	1,580	10.71 %		16,817
Repair & Maintenance-Office Eq	913	5,500	10,200	5,665	165	3.00 %		5,835
Repair & Maintenance-Equipment	-	1,925	-	1,983	58	3.01 %		2,042
Other Current Charges & Obliga	28,145	42,250	30,000	43,518	1,268	3.00 %		44,823
Office Supplies	-	50	-	50	-	-	%	52
Operating Supplies Books,Subs,Memberships	7,141	10,750	2,500	16,065	5,315	49.44 %		16,547
Training And Education	235	223,000	100,500	102,060	(120,940)	(54.2)%	2	105,122
Total Operating Expenses	1,295	500	550	515	15	3.00 %		530
	-	500	-	-	(500)	(100.00)%		-
	87,486	349,455	198,847	247,784	(101,671)	(29.09)%		255,218
CAPITAL OUTLAY:								
Machinery And Equipment	-	-	-	90,000	90,000	-	%	3
Other Machinery & Equipment	-	21,400	21,400	50,000	28,600	133.64 %	3	50,000
Total Capital Outlay	-	21,400	21,400	140,000	118,600	554.21 %		75,000

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MUNICIPAL GARAGE - 001.4130**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Fund Totals	\$ 87,485	\$ 370,855	\$ 220,247	\$ 387,784	\$ 16,929	4.56 %		\$ 330,218

Notes:

- 1 Repairs and Maintenance - Four (4) Fleet Vehicles.
- 2 Decrease is related to the cost of the Fleet Maintenance Software Annual Subscription. The cost is no longer consolidated into Fleet.
- 3 The one time expense for capital outlay in FY25 is previously listed.

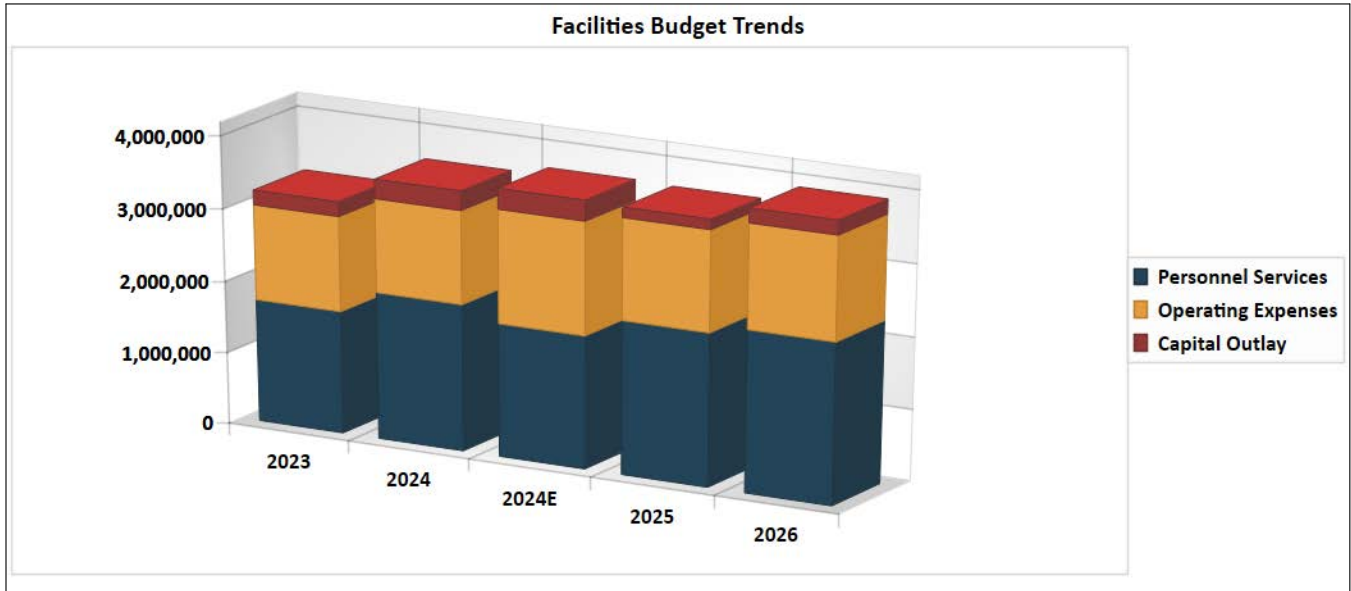


CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**General Fund - #001
Facilities Maintenance - Municipal Garage #4130**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
4130 - Facilities Maintenance - Municipal Garage (Capital Outlay)				
564400 - Additional (18,000 lbs) Lifts	25,000	1	25,000	-
564000 - Shade Structure	90,000	2	90,000	-
	-		-	-
Capital Outlay Subtotal	115,000		115,000	-
Total Capital Outlay	115,000		115,000	-
Grand Total Requested	115,000		115,000	-

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
FACILITIES MAINTENANCE - 001.4135
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 1,708,841	\$ 2,047,857	\$ 1,859,453	\$2,146,282	\$ 98,425	4.81 %	\$ 2,265,664
Operating Expenses	1,316,427	1,292,848	1,570,109	1,403,431	110,583	8.55 %	1,445,534
Capital Outlay	200,094	264,000	281,689	140,000	(124,000)	(46.97)%	200,000
Debt	2,158	-	-	-	-	- %	-
Total	\$ 3,227,520	\$ 3,604,705	\$ 3,711,251	\$3,689,713	\$ 85,008	2.36 %	\$ 3,911,198

STAFFING SUMMARY:

Full Time Equivalents	20.00	20.725	20.725	20.725
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CAPITAL OUTLAY:

Chiller Plant Controls (2 Chillers, 8 Pumps, 2 Cooling Towers, and Valves)	\$ 90,000
Refurbish City Hall Outdoor Air Morganizers .	\$ <u>50,000</u>
Total	\$ 140,000

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
FACILITIES MAINTENANCE- 001.4135**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 1,041,100	\$ 1,298,222	\$ 1,141,351	\$ 1,323,110	\$ 24,888	1.92 %	1	\$ 1,389,266
Overtime	68,391	75,000	50,000	75,000	-	- %		78,750
F.I.C.A	64,912	75,321	68,644	76,166	845	1.12 %		79,974
Mandatory Medicare	15,186	17,619	16,052	17,845	226	1.28 %		18,737
Retirement								
Contributions	127,184	128,416	130,127	158,937	30,521	23.77 %	1	166,884
Life & Health								
Insurance	311,577	384,282	384,282	402,264	17,982	4.68 %	1	434,445
Other Post								
Employment								
Benefits	44,686	28,415	28,415	46,032	17,617	62.00 %	2	48,334
Workmen's								
Compensation	35,805	40,582	40,582	46,928	6,346	15.64 %	3	49,274
Unemployment								
Compensation	1,850	-	-	-	-	- %		-
Total	1,710,691	2,047,857	1,859,453	2,146,282	98,425	4.81 %		2,265,664
OPERATING EXPENSES:								
Professional Services	55	-	-	-	-	- %		-
Other Contractual								
Services	14,723	32,000	15,000	32,960	960	3.00 %		33,949
Gas & Oil	27,511	19,260	25,000	19,838	578	3.00 %		20,433
Repairs &								
Maintenance-Vehicle	14,681	15,251	15,251	20,783	5,532	36.27 %		21,406
Fleet Maintenance-								
Non Contract	5,792	4,772	4,772	5,249	477	10.00 %		5,406
Travel And Per Diem	-	-	1,000	-	-	- %		-
Communications								
Service	17,451	22,536	23,020	23,212	676	3.00 %		23,908
Rentals & Leases-								
Equipment	1,222	8,025	8,025	8,266	241	3.00 %		8,514
Insurance	25,911	54,851	54,851	60,730	5,879	10.72 %		62,552
Repair &								
Maintenance-								
Building	1,098,888	963,000	1,302,000	991,890	28,890	3.00 %	4	1,021,647
Repair &								
Maintenance-Office								
Eq	1,707	1,890	1,890	1,890	-	- %		1,947
Repair &								
Maintenance-								
Equipment	35,369	83,571	40,000	146,078	62,507	74.80 %	5	150,460
Printing & Binding	200	210	-	216	6	2.86 %		222
Office Supplies	39,684	40,700	44,800	41,906	1,206	2.96 %		43,164
Operating Supplies	25,443	34,382	28,500	35,413	1,031	3.00 %		36,476

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
FACILITIES MAINTENANCE - 001.413**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Training And Education	5,940	12,400	6,000	15,000	2,600	20.97 %		15,450
Total Operating Expenses	1,314,577	1,292,848	1,570,109	1,403,431	110,583	8.55 %		1,445,534
CAPITAL OUTLAY:								
Improvements O/T Buildings	-	-	29,689	-	-	-	%	-
Vehicles	200,094	69,000	102,000	-	(69,000)	(100.00)%	6	-
Other Machinery & Equipment	-	195,000	150,000	140,000	(55,000)	(28.21)%	7	200,000
Total Capital Outlay	200,094	264,000	281,689	140,000	(124,000)	(46.97)%		200,000
Principal Interest	2,050	-	-	-	-	-	%	-
	108	-	-	-	-	-	%	-
Total Debt	2,158	-	-	-	-	-	%	-
Fund Totals	<u>\$ 3,227,520</u>	<u>\$ 3,604,705</u>	<u>\$ 3,711,251</u>	<u>\$ 3,689,713</u>	<u>\$ 85,008</u>	<u>2.36 %</u>		<u>\$ 3,911,198</u>

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25.
- 2 Across the board increase to offset pension fund liability.
- 3 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 4 Higher industry costs for HVAC and Generator Maintenance.
- 5 Preventative Maintenance Agreement with Warranty Chiller Plant - Water Chillers (2) \$60,000.
- 6 Decreased related to FY24 Replacing existing unit FMD-148 Workman Toro for City Hall Complex.
- 7 Decreased related to FY24 Replacement of HVAC.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**General Fund - #001
Facilities Maintenance - Cost Center #4135**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
4135 - Facilities Maintenance (Operating)				
546300 - Chiller Preventative Maintenance Plan with Warranty (2 Chillers) (Ongoing)				
	60,000	1	60,000	-
	-		-	-
Operating Subtotal	60,000		60,000	-
Total Operating	60,000		60,000	-
4135 - Facilities Maintenance (Capital Outlay)				
Chiller Plant Controls (2 Chillers, 8 Pumps, 2 Cooling Towers, and Valves) (One-Time)				
	90,000	2	90,000	-
Refurbish City Hall Outdoor Air Morganizers (One-Time)				
	50,000	3	50,000	-
Capital Outlay Subtotal	140,000		140,000	-
Total Capital Outlay	140,000		140,000	-
Grand Total Requested	200,000		200,000	-

ACTING PARKS & RECREATION DIRECTOR
Bradley Keen

156.901 FTES*

PARK MANAGEMENT AND OPERATIONS

82.95 FTES

- GROUNDS MAINTENANCE
- SPORTS FIELDS MAINTENANCE
- SPECIAL EVENT SETUP/TEAR DOWN ASSISTANCE
- OUTDOOR RECREATION AREA MAINTENANCE

FITNESS CENTERS AND CLASSES

6.725 FTES

- FITNESS CENTER OPERATIONS
- FITNESS EQUIPMENT INSTRUCTION
- CLASS/PROGRAM OPERATIONS

SAINTS GOLF COURSE

10.175 FTES

- GROUNDS MAINTENANCE
- RETAIL SHOP OPERATIONS
- CLASS/PROGRAM OPERATIONS
- COORDINATION WITH RESTAURANT VENDOR
- SPECIAL EVENTS

ADMINISTRATION

7 FTES

- FINANCE
- PAYROLL
- DEPARTMENT LIAISON
- PURCHASING
- PERSONNEL MANAGEMENT

SPECIAL EVENTS

5 FTES

- EVENT PLANNING, OPERATIONS & ORGANIZATION
- MARKETING & PROMOTING
- VENDOR COORDINATION

PROJECTS

3 FTES

- PARK PROJECT OPERATIONS
- PURCHASING
- CAPITAL PROJECTS MANAGEMENT
- PUBLIC ENGAGEMENT

RECREATION

41.051 FTES

- FACILITIES MAINTENANCE
- PROGRAM OPERATIONS
- PROGRAM DEVELOPMENT
- ATHLETIC PROGRAM OPERATIONS
- RENTAL SPACES COORDINATION

FY 24/25

PARKS & RECREATION DEPARTMENT



OVERVIEW

The City of Port St. Lucie Park & Recreation Department strengthens our community by offering exceptional leisure, cultural, and innovative recreational opportunities. The City of Port St. Lucie Parks & Recreation Department works to advance a vision that the Port St. Lucie Parks and Recreation facilities are dynamic destinations. Numerous special events consistently meet the diverse community needs and shape the character of our City. Citizens encounter natural areas and waters that endure and captivate, as well as recreational programs which inspire personal growth, healthy lifestyles and a sense of community. All guests are assured that our facilities and parks are a safe place to play, celebrate, contemplate and recreate.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

CULTURE, NATURE & FUN ACTIVITIES

Expanding recreational offerings and parks access through a multitude of projects and programs.

This year's priorities will be:

Implementing the 10-Year Parks & Recreation Master Plan.

- Complete construction of Pioneer Park at The Port.
- Continued planning for Tradition and Torino regional parks.
- Extending our trail network through the design and construction of Wilderness Trail and the development of additional trails.
- Acquiring land and/or using City-owned land for additional parks and open spaces in partnership with the High-Performance Public Spaces Team.
- Develop a Master Plan for McCarty Ranch camping enhancements.
- Increase access to parks within a 10-minute walk of residents through innovative partnerships and planning.



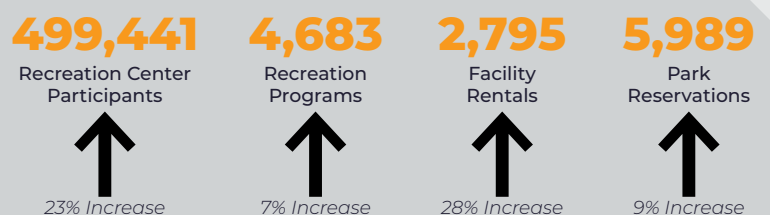
Expanding Programming, Cultural Offerings & Special Events

- New environmental education programs.
- New diversity programming.
- Introduce new and expanded special events.
- Analyze existing events for improvements via benchmarking and needs assessment.
- Expand and improve current programs through enacting data-driven improvements.

Improving Current Facilities

- Increase Security/Fiber in Parks.
- Finalizing the design and construction for improvements at O.L. Peacock, Sr. Park.
- New playground installations.
- Develop creative placemaking strategies.

FY 2022/23 numbers compared to the previous year:



Acres of parkland maintained: 1,583.37

Day passes sold: 19,569



HIGH-PERFORMING GOVERNMENT ORGANIZATION

Continuing to grow as a high-performing Parks & Recreation Department.

This year's priorities will be:

- Retain CAPRA Accreditation via the National Recreation and Park Association (NRPA).
- Continue working through re-accreditation plan for FY 25/26.
- Increase networking with other CAPRA-accredited agencies.
- Continue to evaluate and improve operations via benchmarking, staff retreats, strategic planning, research, technology/innovative solutions, CAPRA reaccreditation, studies and surveys.
- Expand marketing in coordination with Communications.
- Support further development of the Parks & Recreation team through training.
- Better utilize volunteers including developing and implementing volunteer training.



The department met 99.4% of the CAPRA Standards in 2021.

By the 2024 National Community Survey numbers, our performance compared nationally:

- Opportunities to attend special events and festivals (57% similar)
- Recreation centers per facilities (63% similar)
- City parks (67% similar)
- Fitness opportunities (61% similar)
- Opportunities to attend cultural/arts/music activities (45% similar)

Since 2020, the Port St. Lucie Parks & Recreation Department has provided an annual Community Input Survey (CIS) to maintain a close connection with our community. This information is used in ongoing operations, as well as the Department's annual Strategic Planning, to ensure that best practices are met and that community needs are addressed in future planning and ongoing operations. Key findings in the 2023 CIS survey include:

- 72% rate their overall physical and health as "Very Good" or "Good".
- 45% are interested in purchasing a fitness membership.
- Summer concerts, special events and nature programs remain the three most requested new activities in parks.
- 47% list "I don't know what is offered" as a barrier to participation in the Port St. Lucie Parks & Recreation Department offerings (the largest barrier to participation).
- 29% list "I don't have time" as the next highest barrier to participation.
- "City/Dept. website," "Social Media" and "Email newsletter" remain the three leading ways respondents hear about our programs and events.

STAFF PROJECTIONS

Based on several large-scale projects the following staffing levels have been requested to meet community needs and to successfully provide operations and maintenance of new and existing facilities:

FY 24/25: 1 Manager CIP

FY 25/26: 20.605 FTEs



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

6

CULTURE, NATURE & FUN ACTIVITIES

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Special Event Participants	N/A	N/A	94,830	105,000	110,000
Recreation Center Users (all facilities)	326,423	407,144	499,896	550,000	570,000
Acres Maintained	1,536.62	1,557.37	1,583.37	1,583.37	1,583.37

EFFICIENCY MEASURES

GOAL

6

CULTURE, NATURE & FUN ACTIVITIES

Acres Maintained Per FTE	25.96	21.49	25.0	25.0	25.0
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EFFECTIVENESS MEASURES

GOAL

6

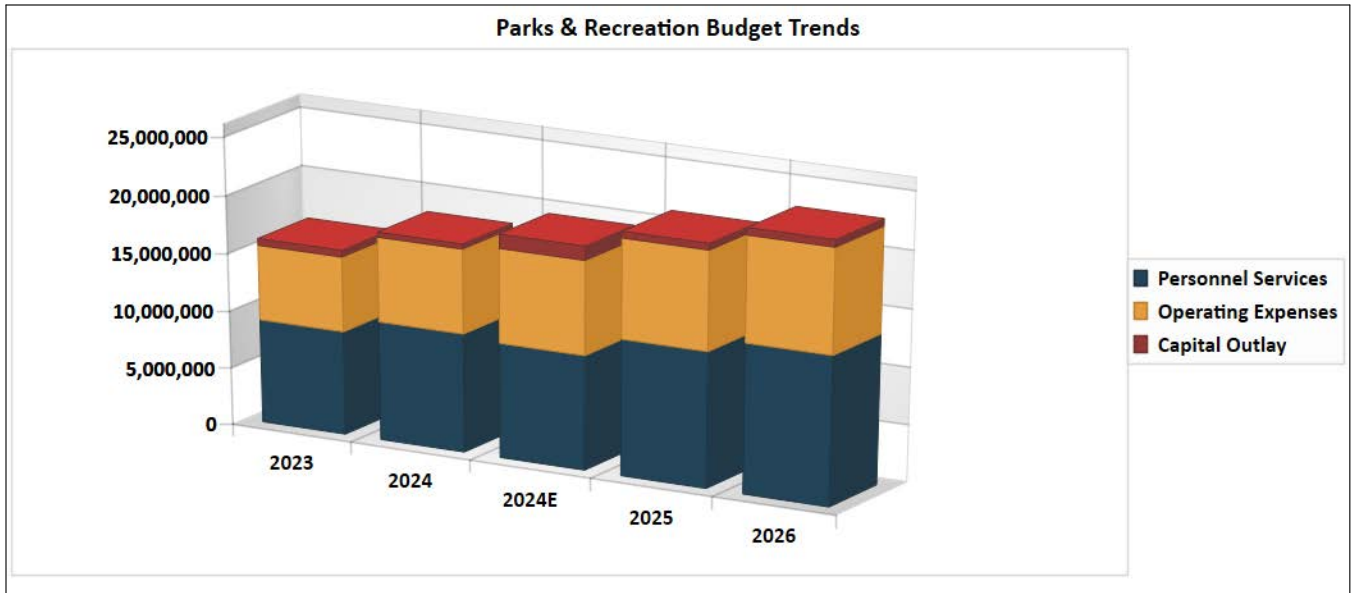
CULTURE, NATURE & FUN ACTIVITIES

NCS™: Special Events	55%↔	55% ↔	55% ↔	57% ↔ (FY 24 Results)	75%
NCS™: Recreation Centers	65%↔	59% ↔	56% ↔	63% ↔ (FY 24 Results)	75%
Park reservations rating overall satisfaction "above average"	99.9%	99.9%	99.9%	99.9%	99.9%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PARKS & RECREATION - 001.720
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 9,029,461	\$ 10,359,694	\$ 10,015,345	\$ 11,905,518	\$ 1,545,824	14.92 %	\$ 13,110,898
Operating Expenses	6,496,835	7,330,840	8,185,475	8,648,386	1,317,546	17.97 %	9,157,039
Capital Outlay	567,045	416,300	1,198,139	552,000	135,700	32.60 %	625,000
Debt	1,412	-	-	-	-	- %	-
Total	\$ 16,094,753	\$ 18,106,834	\$ 19,398,959	\$ 21,105,904	\$ 2,999,070	16.56 %	\$ 22,892,937

STAFFING SUMMARY:

Full Time Equivalents	132.58	145.44	145.72	146.72	-
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CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PARKS & RECREATION - 001.720
DEPARTMENTAL BUDGET SUMMARY

CAPITAL OUTLAY:

Outside Lighting	\$	25,000
Replacement F-350 Dump Truck PK-4286 Roving Crew		80,000
Replacement F-150 Truck 4x2 PK-4838 Night Rovers		30,000
Replacement F-150 Truck 4x2 PK-8039 Night Rovers		30,000
Replacement F-150 Truck 4x2 PK-1077 Night Rovers		30,000
Ford Explorer-Replacing F-150 PK-0588 Project Man		44,000
Replacement Toro Sandpro PK-0493 Lyngate Park		26,000
Replacement Toro Sandpro PK-0589 Sportsman's		26,000
Replacement Toro Sandpro PK-673 Whispering Pines		26,000
Replacement Workman PK-0206 Sportsman's Park		33,000
Replacement Workman PK-0166 McChesney Park		33,000
Replacement Trailer PKT-04 Roving Crew		11,000
Replacement Trailer PKT-128 McChesney Turf Tank		7,000
Paseo Park License Plate Reader		69,000
72" Dual Mast laser grading box		28,000
John Deere 4044M Compact Tractor		34,000
Scissor & Boom Lift		<u>20,000</u>
Total	\$	552,000

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PARKS & RECREATION - 001.720

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	NOTES	PROJECTED 2026
PERSONNEL SERVICES:								
Salaries And Wages	\$ 5,761,072	\$ 6,970,213	\$ 6,477,041	\$ 7,817,764	\$ 847,551	12.16 %	1	\$ 8,568,653
Overtime	467,049	308,235	441,270	319,367	11,132	3.61 %	2	335,336
Special Pay	2,698	2,400	2,400	2,280	(120)	(5.00)%		2,394
F.I.C.A	369,496	391,924	403,517	472,888	80,964	20.66 %	3	530,287
Mandatory Medicare	86,786	91,792	95,245	111,547	19,755	21.52 %	1	123,713
Retirement								
Contributions	608,000	633,740	645,336	820,392	186,652	29.45 %	1	926,155
Life & Health								
Insurance	1,348,208	1,636,737	1,624,579	1,885,929	249,192	15.22 %	4	2,125,241
Other Post								
Employment								
Benefits	216,279	137,529	138,788	222,798	85,269	62.00 %	5	233,937
Workmen's								
Compensation	169,296	187,125	187,125	252,553	65,428	34.96 %	6	265,182
Unemployment								
Compensation	577	-	44	-	-	- %		-
Total	9,029,461	10,359,695	10,015,345	11,905,518	1,545,823	14.92 %		13,110,898
OPERATING EXPENSES:								
Professional Services	44,724	216,140	421,200	188,650	(27,490)	(12.72)%	7	194,309
Other Contractual								
Services	1,746,874	2,015,213	1,981,971	2,201,801	186,588	9.26 %	8	2,367,855
Gas & Oil	116,176	99,448	95,233	104,791	5,343	5.37 %		112,935
Repairs &								
Maintenance-Vehicle	211,734	249,177	248,218	270,692	21,515	8.63 %	9	278,813
Fleet Maintenance-								
Non Contract	106,897	53,167	87,814	63,500	10,333	19.43 %	10	66,405
Communications								
Service	53,016	68,346	60,248	85,184	16,838	24.64 %	11	87,739
Transportation	1,037	2,157	1,141	2,216	59	2.74 %		2,282
Electricity (Fpl)	610,160	634,549	679,582	694,197	59,648	9.40 %	12	735,023
Water	45,235	64,560	50,175	70,259	5,699	8.83 %		74,366
Sewer	53,793	68,886	55,877	78,550	9,664	14.03 %		82,907
Gas (Gdu)	-	762	-	785	23	3.02 %		809
Cable	2,377	3,733	2,819	3,844	111	2.97 %		3,958
Rentals & Leases-								
Buildings	4,057	-	-	-	-	- %		-
Rentals & Leases-								
Equipment	134,183	199,034	131,856	233,719	34,685	17.43 %	13	245,732
Rentals & Leases-								
Office Equipm	(1,230)	5,100	-	5,115	15	0.29 %		5,468
Insurance	608,076	696,434	719,973	765,674	69,240	9.94 %	14	788,644

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PARKS & RECREATION - 001.720

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Repair & Maintenance- Building	587,492	588,576	651,200	717,158	128,582	21.85 %	15	758,673
Repair & Maintenance-Office Eq	12,534	56,493	34,986	66,481	9,988	17.68 %		70,475
Repair & Maintenance-Equipment	655,784	435,156	1,141,783	1,041,549	606,393	139.35 %	16	1,112,796
Printing & Binding	35,986	114,084	47,670	81,243	(32,841)	(28.79)%	17	83,681
Promotional Activities	105,046	197,499	228,667	237,466	39,967	20.24 %	18	249,590
Other Current Charges & Obliga	90,072	101,680	99,415	104,619	2,939	2.89 %		107,757
Office Supplies	210,180	268,941	316,406	302,650	33,709	12.53 %	19	317,729
Operating Supplies Books,Subs,Memberships	1,000,335	1,113,738	1,067,356	1,233,679	119,941	10.77 %	20	1,310,691
Training And Education	14,455	16,160	11,761	16,648	488	3.02 %		17,148
	47,840	61,807	50,124	77,916	16,109	26.06 %	7	81,254
Total Operating Expenses	6,496,833	7,330,840	8,185,475	8,648,386	1,317,546	17.97 %		9,157,039
CAPITAL OUTLAY:								
Buildings	-	-	39,000	-	-	- %		-
Improvements O/T Buildings	15,237	65,000	40,000	25,000	(40,000)	(61.54)%	21	50,000
Vehicles	242,346	144,000	319,539	214,000	70,000	48.61 %	22	250,000
Office Furniture And Equipment	-	8,800	8,600	-	(8,800)	(100.00)%		-
Computers & Computer Hardware	12,818	-	-	-	-	- %		-
Machinery & Equipment - Heavy	-	-	97	-	-	- %		-
Other Machinery & Equipment	296,644	198,500	790,903	313,000	114,500	57.68 %	23	325,000
Total Capital Outlay	567,045	416,300	1,198,139	552,000	135,700	32.60 %		625,000
Principal Interest	1,392	-	-	-	-	- %		-
	20	-	-	-	-	- %		-
Total Debt	1,412	-	-	-	-	- %		-
Fund Totals	\$ 16,094,751	\$ 18,106,835	\$ 19,398,959	\$ 21,105,904	\$2,999,069	16.56 %		\$ 22,892,937

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PARKS & RECREATION - 001.720

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25. The increase includes one (1) new full-time Capital Improvement Projects Manager in FY25.
- 2 Increase in overtime to assist with coverage for city social events.
- 3 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25.
- 4 Health Insurance varies based on employee elections.
- 5 Across the board increase to offset pension fund liability.
- 6 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 7 Net neutral - moved funding for accreditation training's to 554100.
- 8 With the new ADA Transition Plan being completed, \$100,000 has been identified as a starting point to correct deficiencies per the expected ADA Transition Plan. In addition, \$29,206 has been added for the increase in security camera repairs to assist with aging equipment replacement and failures identified by our I.T. Department. We will also be purchasing two Thor-Guard systems as a one-time cost for Paseo Park and update Lyngate Park at \$58,000. Per the PSLPD Marine Unit, it was discovered that Channel Marks, per an agreement, have not been serviced for several years and per the agreement, we are to clean and replace navigational signs. This annual cost has been estimated at \$25,000. Funds were moved from the following accounts within the departmental budget: \$36,000 from 7200-5470 and \$25,760 from 7200-5340.
- 9 Allocated an additional \$15,743 to accommodate contractual repairs. This adjustment is calculated based on previous years' usage, with a 5% increase per the Office of Management and Budget (OMB) guidelines. Facilities recommended a 12 % increase.
- 10 Historically, this account has surpassed budgeted amounts each year. This amount is to cover aging equipment repairs that are deemed non-contract work and adding Paseo Park to our inventory of facilities.
- 11 Increased to account for Paseo Park staffing phone system and City cell phone charges. Funding was also increased for new cellular services added to Apple I-Pads and new phones for the Night Rovers and Roving Crew.
- 12 Increased electricity by 5% across all divisions and for the annual cost of electricity at Paseo Park.
- 13 Additional funds were added based past spending trends and additional event needs, especially for irrigation repairs. This allocation also caters to the rental expenses for Oktoberfest equipment. This includes essential items such as tents with lighting, stages, chairs, tables, and golf carts. We are seeking an extra \$13,539 to accommodate the rising costs.
- 14 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 15 Increase \$75K to assist with the new ADA Transition Plan to begin repairs to buildings. to assist with the new ADA Transition Plan to begin repairs to buildings and \$34.5K for necessary repairs to the generator at the MIDFlorida Event Center (cost-sharing partnership).
- 16 Increased by \$330K Whispering Pines Park Backstop Fields 1-4 replacement and for rusting hardware at the base of the fencing system. Increase of \$156K Sportsman's Park Walking/Running Track resurfacing due to root intrusions, \$9K for Paso Park, Rotary Park Basketball Court to remove and install an entirely new surface.
- 17 Funds were reallocated in accordance with spending patterns within this cost center. \$36K was transferred to the 7503-534000 account to bolster designated security at the MIDFLORIDA Event Center.
- 18 Additional funds were added for re-branding needs, i.e., staff shirts, banners/signs, stationery (i.e. business cards, etc.), some fleet costs (once a fleet branding decision is made), and other associated costs. \$20,000 in funding applied to cover all rebranding of facilities and vehicles for new City Logo (One-time Cost).
- 19 Increased to account for Paseo Park and increase of parks furnishings, tables, and trash receptacles. The increase also includes \$30,523 for the replacement of banquet chairs at the Community Center.

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
PARKS & RECREATION - 001.720

- 20 Increase requested to cover price increase for certified sports turf, sand, mulch, paper products, hand soaps, safety netting, chalk, etc., estimating at \$40,309 in overages for supplies. In addition, \$35,000 has been added to cover operating costs associated with Paseo Park opening during FY 23-24. With the addition of Riverland Paseo Park, the amount of Bermuda grass athletic fields managed by PSL Parks and Recreation Department staff will increase by approximately nine acres or 15%. The prices of fertilizer, pesticides, and freight of top dressing sand have all increased significantly. To reallocate funds unrelated to Special Events within the 7200 division, a transfer was conducted from the 7200 division to the 7503 division to enhance the operational supplies budget. This led to an increase of \$30,974.
- 21 Increase of \$25K to enhance security and to augment outdoor lighting around the premises following a crime prevention survey conducted by the Police.
- 22 Per the recommendation of First Vehicle Services, we are requesting \$90K to replace three existing Ford F-150 trucks for the Parks Night Rovers. These vehicles play an integral role in the operations of the Night Roving Crew who close all unmanned parks as well as assist as needed in Community Parks, and \$80K to replace a Ford F-350 Dump Truck for the Roving Crew that is used to deliver materials, clay, soil, sand, and mulch to parks.
- 23 First Vehicle Services recommends replace a trailer used to transport the Turf Tank Mobile Robot field painter (Cost \$7K). The three Toro Sand-pros are located at Lyngate Park, Sportsman's Park, and Whispering Pines Park. (Cost requested is \$26K/ each for a total of \$78K) and two Toro Workman are located at Sportsman's Park and McChesney Park. (Cost requested is \$33K/each for a total of \$66K). Requesting \$28K to replace PK-1051 laser grading attachment and 34 for the replacement of tractor PK-407. Also, \$9.5K for a Scissor and Boom Lift to be used for maintenance of lighting fixtures, ventilation systems, and any other needs throughout the building.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Parks & Recreation - # 7200, 7201, 7202, 7205, 7210, 7215, 7216, 7235, 7502 and 7503

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
7210 - Parks & Recreation Department (Personnel 2 FTEs) to provide assistance with CIP and renovation projects.				
Manager-CIP Projects	266,920	1	133,460	-
Operating Expense	2,720		1,360	-
Computer Expense (IT Budget)	7,520		3,760	-
Capital Outlay Expense	40,000		-	-
Personnel Subtotal	317,160		138,580	-
7216 - Parks & Recreation Department (Personnel 1 FTE) to provide additional maintenance services of the 600 acre McCarty Ranch				
Maintenance Worker I	67,759	2	-	-
Operating Expense	4,300		-	-
Computer Expense	565		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	72,624		-	-
7200 - Parks & Recreation Department (Personnel 1 FTE) to provide additional support to the Event team				
Recreation Specialist	83,645	3	-	-
Operating Expense			-	-
Computer Expense (IT Budget)	3,760		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	87,405		-	-
7210 - Parks & Recreation Department (Personnel 2 FTEs) to provide maintenance services at Wilderness Park and O.L. Peacock Park				
Maintenance Worker I	135,518	4	-	-
Operating Expense	4,300		-	-
Computer Expense	1,130		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	140,948		-	-
Total FTE Enhancement Requests	618,137		138,580	-
7210 - Parks and Recreation (Operating)				
Stars and Stripes Park (Projected Opening Date: June 2025)				
534000 Contractual Services- "Aging & LOS Maintenance"	58,500	5	-	-
Electricity	2,300			
Water	900			
Sewer	900			
Rental & Lease-Equipment				
Repair and Maintenance-Buildings	5,400			
Repair and Maintenance-Equipment	4,500			
*Irrigation systems, fences, bleachers, benches, picnic tables				
Operating Supplies	7,800			
Operating Subtotal	80,300		-	-
Total Operating	80,300		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

GENERAL FUND #001

Parks & Recreation - # 7200, 7201, 7202, 7205, 7210, 7215, 7216, 7235, 7502 and 7503

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
7210 - Parks and Recreation (Capital Outlay)				
5644000 Machinery- Other				
Paseo Park License Plate Reader (City Manager Requested - one time expense)	69,000	6	69,000	-
7503 - Event Center Recreation (Capital Outlay)				
564400 Capital Machinery- Other				
Indoor Genie Lift - The purchase of a Genie single person lift for use in three buildings offers numerous benefits, including improved safety, efficiency, versatility, cost savings, and employee satisfaction. These factors combined make a compelling justification for the investment in such equipment. Also, the single lift is the only thing that we can use to change lights and do maintenance in the racquetball courts. In addition, this unit can also be used to assist with repairs at the Community Center.		7		
	<u>20,000</u>		<u>-</u>	<u>-</u>
Capital Outlay Subtotal	89,000		69,000	-
Total Capital Outlay	89,000		69,000	-
Grand Total Requested	<u><u>787,437</u></u>		<u><u>207,580</u></u>	<u><u>-</u></u>



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Manager-CIP Projects Proposed Start Date: 10-1-2024

Hiring Department/Division: Parks & Recreation-CIP Projects/7210 Reports to: Parks Administrator-Projects

Base Annual Salary: \$ 81,695 + \$ 12,254 = \$ 93,949 Number of hours per week: 40

FICA - 6.20%: \$ 5,825 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,362

Retirement - 12%: \$ 11,274

Medical: \$ 21,050

Total Salary & Benefits: \$ 133,460 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 133,460

Office Space: N/A: Existing: Create New:

Program: New: _____ Existing: _____

Bargaining Group: opeiu

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.05.16 12:42:33 -04'00' Date: 5/16/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) • Oversees the construction of new facilities as well as major and minor renovations.	40 %
2) • Responsible for contract administration, payment requests and approvals.	20 %
3) • Coordinates with the appropriate Parks Operations Manager regarding parks and recreation improvements and needed maintenance programs.	20 %
4) • Review plans, calculations, permits, and other documentation related to park projects for conformance with applicable City requirements and general good park practices.	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Desk and chair</u> <u>\$ 1,360</u> X <u>1</u> = <u>\$ 1,360</u>	
Capital Outlay: _____ X _____ = <u>\$ 0</u>	
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X _____ = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
Related Expenses Total:	\$ 5,120

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position will assist the Parks Administrator-Projects in planning, organizing, and overseeing parks projects. This includes projects of varying scopes from new playgrounds and pavilions, new facilities, and new parks, as well as upgrades to existing structures.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 133,460 Related Expenses Total: \$ 5,120 Grand Total: \$ 138,580

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Bradley R. Keen Digitally signed by Bradley R. Keen Date: 2024.05.17 14:50:39 -04'00' Date: May 17th, 2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 5/14/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Manager-CIP Projects Proposed Start Date: 10-1-2024

Hiring Department/Division: Parks & Recreation-CIP Projects/7210 Reports to: Parks Administrator-Projects

Base Annual Salary: \$ 81,695 + \$ 12,254 = \$ 93,949 Number of hours per week: 40

FICA- 6.20%: \$ 5,825 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 1,362

Retirement - 12%: \$ 11,274

Existing Classification: Yes [Grade: 23] Program: New: _____

No [Preliminary HR Grade: _____] Existing: _____

Office Space: _____ Bargaining Group: opeiu

Medical: \$ 21,050 N/A: Existing: Create New:

Total Salary & Benefits: \$ 133,460 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 133,460

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.05.16 12:42:33 -04'00' Date: 5/16/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Oversees the construction of new facilities as well as major and minor renovations.	40 %
2) Responsible for contract administration, payment requests and approvals.	20 %
3) Coordinates with the appropriate Parks Operations Manager regarding parks and recreation improvements and needed maintenance programs.	20 %
4) Review plans, calculations, permits, and other documentation related to park projects for conformance with applicable City requirements and general good park practices.	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licenses, etc.	Total
Operating: <u>Desk and chair</u> \$ 1,360 X 1 = \$ 1,360	
Capital Outlay: <u>new office space</u> \$ 40,000 X 1 = \$ 40,000	
IT Budget: Software Licensing <u>Office</u> \$ 1,150 X 1 = \$ 1,150	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u> Field Worker <u>\$ 565 X _____ = \$ 0</u>	
Related Expenses Total:	\$ 45,120

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position will assist the Parks Administrator-Projects in planning, organizing, and overseeing parks projects. This includes projects of varying scopes from new playgrounds and pavilions, new facilities, and new parks, as well as upgrades to existing structures.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 133,460 Related Expenses Total: \$ 45,120 Grand Total: \$ 178,580

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Bradley R. Keen Digitally signed by Bradley R. Keen Date: 2024.05.17 14:50:39 -04'00' Date: May 17th, 2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Recreation Specialist Proposed Start Date: 10/1/2024

Hiring Department/Division: Parks & Recreation/Special Events 001-7200 Reports to: Recreation Manager-Special Events

Base Annual Salary: \$ 45,491 + \$ 6,824 = \$ 52,315 Number of hours per week: 40

FICA - 6.20%: \$ 3,244 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 759 Existing Classification: New: _____

Retirement - 12%: \$ 6,278 Yes [Grade: 11] Existing: _____

No [Preliminary HR Grade:] Bargaining Group: FOPE

Office Space: N/A: Existing, Create New:

Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 83,645

Total Salary & Benefits: \$ 83,645 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.02 17:31:38 -04'00' Date: 4/2/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Set up and break down of event	60 %
2) Customer Service at event	20 %
3) Performs litter control functions at events	20 %
4) _____	_____ %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: _____	\$ 0 X = \$ 0
Capital Outlay: _____	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X _____ = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total: \$ 3,760	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

With the continued growth in requests for special events throughout the City, the current Special Events team of five FTEs requires additional staff to assist with planning, organizing, set-up, coverage at the event, and breakdown of the event.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 83,645 Related Expenses Total: \$ 3,760 Grand Total: \$ 87,405

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: shermanc Digitally signed by shermanc Date: 2024.04.03 11:19:22 -04'00' Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Parks Maintenance Worker I - Roving Crew Proposed Start Date: 10/1/2024

Hiring Department/Division: Parks & Recreation / 001-7210 Reports to: Roving Crew Supervisor

Base Annual Salary: \$ 33,946 + \$ 5,092 = \$ 39,038 Number of hours per week: 40

FICA - 6.20%: \$ 2,420 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 566 Existing Classification: _____ New: _____

Retirement - 12%: \$ 4,685 Yes [Grade: 5] Existing: _____

Office Space: _____ No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Total Number of Positions Requested: 2 Estimated Total Salary & Benefits: \$ 135,518

N/A: Existing, Create New:

Total Salary & Benefits: \$ 67,759 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.02 17:28:19 -04'00' Date: 4/2/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Work nights, weekends, holidays, and provides additional coverage during special events	30 %
2) Maintain parks, horticultural landscaping, cleaning buildings, and inspections	40 %
3) Special work projects as deemed necessary by requests from the public through 1PSL.	20 %
4) Reservations and park security are among the essential functions.	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Uniforms, safety equipment, park radio</u>	<u>\$ 4,300</u> X <u>1</u> = <u>\$ 4,300</u>
Capital Outlay: _____	<u>\$ 0</u> X _____ = <u>\$ 0</u>
IT Budget: <u>Software Licensing Office \$ 1,150 X _____ = \$ 0</u> <u>Field Worker \$ 565 X 2 = \$ 1,130</u>	<u>\$ 1,130</u>
<u>& Hardware \$ 2,610 X _____ = \$ _____</u>	<u>Related Expenses Total: \$ 5,430</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Existing 165-acre facility that will be expanded to include new trails surrounding the entire property, boardwalks, kayak launch, sports court and playground, public art, pavilions, restroom building and on-street parking. The FTEs will be assigned to the Parks Roving Crew to assist with Duck Court, O.L. Peacock, Sr. Park, and Wilderness Trails

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 135,518 Related Expenses Total: \$ 5,430 Grand Total: \$ 140,948

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: shermanc Digitally signed by shermanc Date: 2024.04.03 11:18:44 -04'00' Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



MIDFLORIDA EVENT CENTER DIRECTOR
David Stonehouse

24.085 FTE*

OPERATIONS

11.87 FTES

- PREVENTATIVE MAINTENANCE
- PROJECT MANAGEMENT
- EVENT SET UP, TEAR DOWN, CLEAN UP
- CAPITAL IMPROVEMENTS
- GROUNDS AND FACILITY UPKEEP & REPAIR

FINANCE

2 FTES

- ACCOUNTS PAYABLE & RECEIVABLE
- INVOICING
- CASH CONTROLS
- PROCUREMENT
- EVENT SETTLEMENTS
- CONCERT MERCHANDISE AUDITS

EVENT SERVICES

5.25 FTES

- EVENT COORDINATION
- PRODUCTION SERVICES
- EVENT INSURANCE CONTROL
- ROOM DIAGRAMING
- EXHIBITOR SERVICES

SALES

1 FTE

- CLIENT RELATIONSHIPS
- REVENUE GENERATION
- SITE INSPECTIONS
- BID PROPOSALS
- RENTAL CONTRACT MANAGEMENT

MARKETING/BOX OFFICE

2.965 FTES

- SOCIAL MEDIA
- GRAPHICS
- WEBSITE MAINTENANCE
- SPONSORSHIPS
- PROMOTIONS/ADVERTISING
- BOX OFFICE MANAGEMENT

*.34FTEs Executive Director of Business Development (FTE is funded in 3 departments).

MIDFLORIDA EVENT CENTER



OVERVIEW

The MIDFLORIDA Event Center is a local, state and regional special event center of the City of Port St. Lucie. By hosting events and offering a variety of services, the Event Center showcases and provides an economic benefit to the City. The department works to increase revenue and reduce expenses through the effective use of event sales, event production, staff efficiency and resources.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Provide excellent customer service.

Achieve an overall satisfaction rating of 4.75 (out of 5) from our clients on the customer survey report, with a response rate of 35 percent.

2019



2020



2021



2022



2023



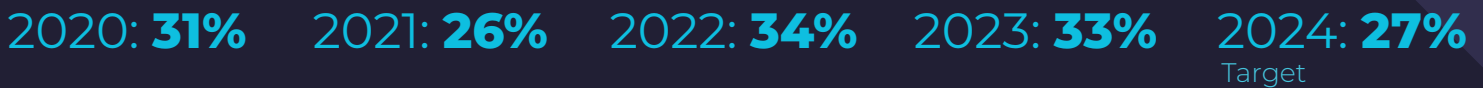
2024 Target



Attendance Figures



• **Aim to generate a 50% revenue to expense ratio** while maintaining quality event programming, customer satisfaction, and equipment upgrades.



Number of event days.



Implement results of the City-wide sponsorship asset study.



HIGH-QUALITY INFRASTRUCTURE & FACILITIES

This year's priorities will be:

- Coordinate with Facilities to push forward enhancements to the Village Square pavers project which will replace the aging and problematic astro-turf as well as provide for a cable management system that will be incorporated into accessible closed trench conduit which will also provide for enhanced public safety measures during events.
- Upgrade portions of FOB security system (1st phase of a 3-year plan in conjunction with IT).
- Begin utilizing the newly refurbished rear patio (east side) of the Event Center for increased sales opportunities.
- Purchase additional tables and chairs to service the increased event load and replace deficient equipment.

- Make enhancements to the warehouse to better organize and manage our growing equipment inventory.
- Continue to invest and enhance the Center's security apparatus (one dedicated security guard and new DVR's for our aging camera system).
- Partner with Finance & OMB to develop a long-term plan for funding the Centers two aging power generators.
- Prepare and advocate for a 5-year capital improvement plan to address aging facility infrastructure.



DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES

This year's priorities will be:

- Continue examination of venue expansion and hotel study related to City Center master plan process.



CULTURE, NATURE & FUN ACTIVITIES

Over the last five years, the City of Port St. Lucie citizen surveys and summits have indicated that residents have shown a high interest in more concerts and live events. In response, the City Council has created a new strategic plan project 'Expand Cultural Offerings/Special Events' secured by the MIDFLORIDA Event Center such as:

- Produce five-six concerts.
- Produce 4th of July Ultimate Experience and 9-11 Memorial Service.
- Produce concert in partnership with the Puerto Rican Association for Hispanic Affairs.
- Host six artist gallery exhibitions.
- Host Boys & Girls Clubs Summer Camps.
- Continue marketing partnerships with Treasure Coast Haitian Flag Day and Caribbean American Cultural Group.
- Continue marketing efforts for Florida Sports Hall of Fame; host annual inductee event.



Secured New Events in 2023: Boys and Girls Club Lexus Gala, Saltwater Sportsman, Humane Society Blue Jean Ball, Rolling Thunder Ride for Freedom, Lego Show Brick Universe, USGA Gymnastics Competition, and a variety of corporate meetings.

LEVERAGE THE NEWLY OPERATIONAL MONUMENT SIGN



The newly operational monument sign now provides an opportunity to recognize digital signage in a whole new way, not just as screens and displays, but understanding that people pass and engage with signage, especially at scale. This digital sign will greatly increase MFEC's ability to extend our reach, amplify a campaign, and drive customers to engage with the MFEC online and on-site.

A landmark of around-the-clock visibility, the sign will showcase graphics promoting a wide range of festivals, concerts, and various events, accompanied by branded welcome slides to greet attendees.

Given the annual average commuter daily traffic of

31,000

between Tiffany Avenue to Walton Road on U.S. 1*, we anticipate the monument sign becoming an indispensable centerpiece of our marketing endeavors.

*Per the 2019/2020 Traffic Counts and Level of Service Report conducted by the St. Lucie Transportation Planning Organization.



STAFF PROJECTIONS

FY 24/25: 1 EVENT TECHNICIAN

PERFORMANCE MEASURES AND SCORECARD

INPUT MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Revenue	\$710,000	\$922,000	\$1,065,395	\$966,000	\$980,000

WORKLOAD MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Event Days	297	317	403	400	400
Attendance	161,000	127,000	134,000	135,000	137,000

EFFICIENCY MEASURES

GOAL

7

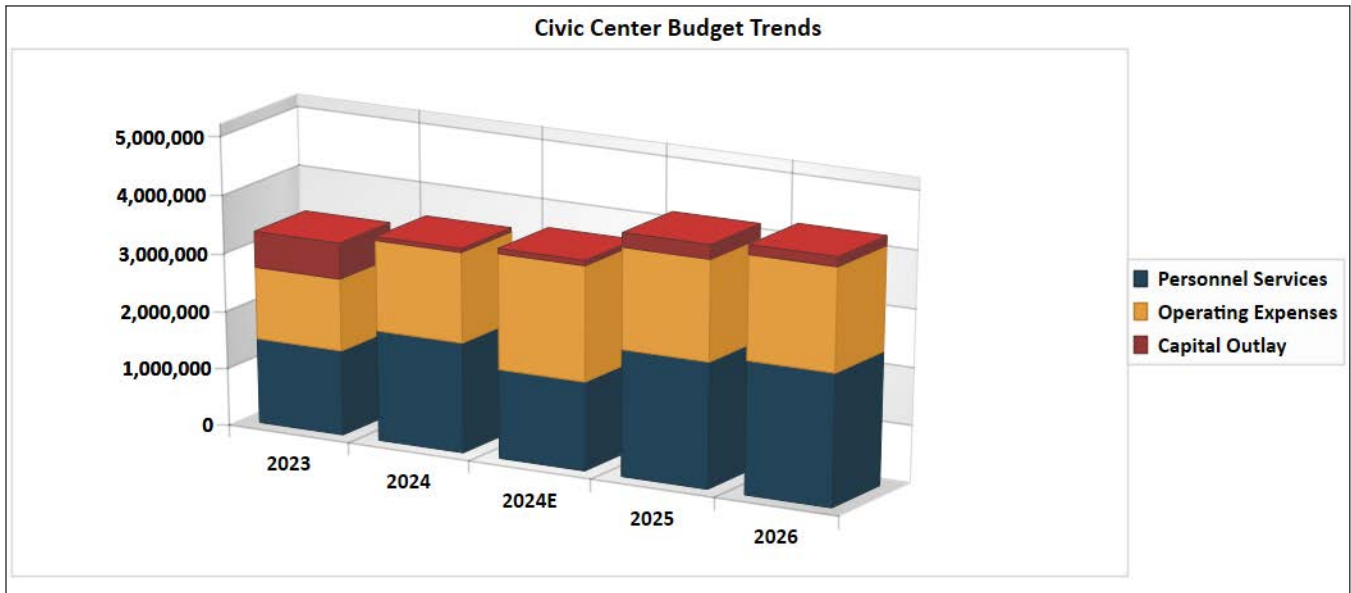
HIGH-PERFORMING GOVERNMENT ORGANIZATION

Expense	\$2,750,000	\$2,669,000	\$3,272,000	\$3,600,000	\$4,200,000
Customer Survey Rating	4.75	4.75	4.75	4.75	4.75
Revenue to Expense Ratio	26%	34%	33%	27%	23%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MIDFLORIDA EVENT CENTER - 001.7500
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 1,477,914	\$ 1,919,244	\$ 1,551,958	\$2,205,261	\$ 286,017	14.90 %	\$ 2,324,693
Operating Expenses	1,245,994	1,558,656	1,995,366	1,745,574	186,918	11.99 %	1,797,941
Capital Outlay	616,070	65,020	86,900	246,320	181,300	278.84 %	165,000
Total	\$ 3,339,978	\$ 3,542,920	\$ 3,634,224	\$4,197,155	\$ 654,235	18.47 %	\$ 4,287,634

STAFFING SUMMARY:

Full Time Equivalents	22.75	23.75	23.75	24.085	-
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CAPITAL OUTLAY:

Monument Sign Landscaping	\$	5,000
DVR Hardware for Camera Systems		5,000
Toro with trailer		27,000
Thor Guard equipment for splash fountain		5,000
Washer and Dryer		22,000
Billy Goat Outdoor Vacuum		5,000
(2) Portable Generators		5,000
Pipes, Drapes, Carts and Racks		20,000
Tables		360
Chairs		154
Warehouse Racking System		85,000
Fridge Freezer Exchange Units		18,500
Total	\$	246,320

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MIDFLORIDA EVENT CENTER - 001.750**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 977,985	\$ 1,371,248	\$ 1,035,222	\$ 1,503,639	\$ 132,391	9.65 %	1	\$ 1,578,821
Overtime	22,744	19,260	19,260	20,801	1,541	8.00 %		21,841
F.I.C.A	58,109	82,036	63,911	92,012	9,976	12.16 %		96,613
Mandatory Medicare	13,590	19,186	14,946	21,217	2,031	10.59 %		22,278
Retirement								
Contributions	99,315	116,277	107,382	159,886	43,609	37.50 %	1	167,880
Life & Health								
Insurance	196,571	268,149	268,149	305,630	37,481	13.98 %	2	330,080
Other Post								
Employment								
Benefits	50,509	32,118	32,118	52,031	19,913	62.00 %	3	54,633
Workmen's								
Compensation	59,091	10,970	10,970	50,045	39,075	356.20 %	4	52,547
Unemployment								
Compensation	3,446	-	-	-	-	- %		-
Total	1,481,360	1,919,244	1,551,958	2,205,261	286,017	14.90 %		2,324,693
OPERATING EXPENSES:								
Professional Services	21,823	65,000	30,000	45,000	(20,000)	(30.77)%	5	46,350
Other Contractual								
Services	197,609	205,000	283,000	264,680	59,680	29.11 %	6	272,620
Gas & Oil	3,204	10,000	4,000	12,070	2,070	20.70 %		12,432
Repairs &								
Maintenance-Vehicle	12,784	8,549	8,549	5,005	(3,544)	(41.46)%		5,155
Fleet Maintenance-								
Non Contract	3,747	7,500	3,000	7,500	-	- %		7,725
Communications								
Service	11,196	16,223	10,000	16,710	487	3.00 %		17,211
Transportation	61	260	150	268	8	3.08 %		276
Electricity (Fpl)	117,749	112,587	116,000	120,000	7,413	6.58 %		123,600
Water	8,072	6,594	6,594	8,500	1,906	28.91 %		8,755
Sewer	13,223	9,723	9,723	14,000	4,277	43.99 %		14,420
Cable	2,052	2,271	2,271	2,271	-	- %		2,339
Rentals & Leases-								
Equipment	13,981	15,000	15,000	25,045	10,045	66.97 %	7	25,796
Rentals & Leases-								
Office Equipm	296	-	-	-	-	- %		-
Insurance	140,096	187,846	187,846	172,774	(15,072)	(8.02)%	8	177,957
Repair &								
Maintenance-								
Building	109,693	267,000	508,000	316,587	49,587	18.57 %	9	326,085

**CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MIDFLORIDA EVENT CENTER - 001.750**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Repair & Maintenance-Office Eq	-	1,250	-	500	(750)	(60.00)%		515
Repair & Maintenance-Equipment	54,546	12,500	90,000	33,750	21,250	170.00 %	10	34,763
Printing & Binding	3,025	7,500	5,000	5,500	(2,000)	(26.67)%		5,665
Promotional Activities	336,016	428,000	560,000	455,000	27,000	6.31 %	11	468,650
Other Current Charges & Obliga	4,033	13,125	5,034	9,000	(4,125)	(31.43)%		9,270
Office Supplies	112,216	9,878	21,349	44,250	34,372	347.97 %	12	45,578
Operating Supplies Books,Subs,Memberships	61,447	153,000	120,000	162,585	9,585	6.26 %		167,463
Training And Education	9,260	7,350	7,350	9,079	1,729	23.52 %		9,351
Education	6,420	12,500	2,500	15,500	3,000	24.00 %		15,965
Total Operating Expenses	1,242,549	1,558,656	1,995,366	1,745,574	186,918	11.99 %		1,797,941
CAPITAL OUTLAY:								
Improvements O/T Buildings	433,221	-	21,900	5,000	5,000	- %		10,000
Computers & Computer Hardware	32,438	-	-	5,000	5,000	- %		5,000
Other Machinery & Equipment	150,411	65,020	65,000	236,320	171,300	263.46 %	13	150,000
Total Capital Outlay	616,070	65,020	86,900	246,320	181,300	278.84 %		165,000
Total Non-Operating	-	-	-	-	-	- %		-
Fund Totals	\$ 3,339,979	\$ 3,542,920	\$ 3,634,224	\$ 4,197,155	\$ 654,235	18.47 %		\$ 4,287,634

CITY OF PORT ST. LUCIE
GENERAL FUND - # 001
MIDFLORIDA EVENT CENTER - 001.750

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. The increase also includes one full-time Event Technician in FY25.
- 2 Health Insurance varies based on employee elections.
- 3 Across the board increase to offset pension fund liability.
- 4 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 5 Concert promotions, translators, photography and engineers.
- 6 Contract for daily security services to Event Center has increased this line.
- 7 Increase in rental equipment due concert use.
- 8 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 9 Increase for carpet replacement.
- 10 Equipment failures has resulted in an increase in this line.
- 11 Cost of promotions has increased for concerts.
- 12 There is an increase non-capital office furniture and equipment for small equipment, mobile recording equipment, hand tools, tool bags, audio visual small equipment, bins, cones, carts, and safety supplies. Also, FY25 IT recommended computer replacements (2) Laptops.
- 13 This is an increase for one time expenses that were previously listed under Capital Outlay.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**GENERAL FUND - #001
MIDFLORIDA Event Center - #7500**

Enhancement Requests:	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
7500 - MIDFLORIDA Event Center (Personnel 1 FTE)				
Event Technician I	72,547	1	72,547	-
Operating Expense	-		-	-
Computer Expense (IT Budget)	-		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	72,547		72,547	-
7500 - MIDFLORIDA Event Center (Personnel 2 FTES)				
Event Technician I	145,093	2	-	-
Operating Expense	-		-	-
Computer Expense (IT Budget)	-		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	145,093		-	-
Total FTE Enhancement Requests	217,640		72,547	-
7500 - MIDFLORIDA Event Center (Operating)				
Carpet Replacement _Ruby Ballroom	85,987	3	85,987	-
Fire Control Panel	48,000	4	48,000	-
Fire Safety Doors	20,000	5	20,000	-
Lobby Electrical Upgrades	15,000	8	-	-
Warehouse Electrical Upgrades	10,500	9	-	-
Carpet Replacement _Admin Offices	28,000	10	-	-
Thor Guard Lightning Warning for Splash Pad Fountain	5,000	11	-	-
2 portable Generators for Outdoor Events	5,000	12	-	-
Logo Change: Building & Paver	69,000	13	-	-
Operating Subtotal	286,487		153,987	-
Total Operating	286,487		153,987	-
7500 - MIDFLORIDA Event Center (Capital Outlay)				
Warehouse Racking System	85,000	6	85,000	-
Fridge Freezer Exchange Units	18,500	7	18,500	-
Capital Outlay Subtotal	103,500		103,500	-
Total Capital Outlay	103,500		103,500	-
Grand Total Requested	607,627		330,034	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Event Technician I Proposed Start Date: 10/01/2024

Hiring Department/Division: MIDFLORIDA EVENT CENTER Reports to: Event Support Supervisor

Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40

FICA - 6.20%: \$ 2,668 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 624 Existing Classification: _____ New: _____

Retirement - 12%: \$ 5,165 Yes [Grade: 7] Existing: _____

Medical: \$ 21,050 No [Preliminary HR Grade:] Bargaining Group: _____

Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 72,547

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.0404 22:07:22 -04'00' Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Event Setup and Operation	40 %
2) Cleaning and Maintenance of Facility	30 %
3) Cleaning and Maintenance of Equipments	15 %
4) Operate Audio and Video Equipments	15 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: \$ 0 X = \$ 0

Capital Outlay: \$ 0 X = \$ 0

IT Budget: Software Licensing Office \$ 1,150 X = \$ 0 Field Worker \$ 565 X = \$ 0

& Hardware \$ 2,610 X = \$ 0 Related Expenses Total: \$ 0

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Last year, the MFEC executed 403 event days in one calendar year. There are multiple days when more than one event has been booked at the facility. Most of these bookings take place between Thursday and Sunday, so sometimes there are shortages of manpower in the middle of the week. These positions will help us maintain a high level of performance.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 72,547 Related Expenses Total: \$ 0 Grand Total: \$ 72,547

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council. please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 5/29/24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Event Technician I Proposed Start Date: 10/01/2024

Hiring Department/Division: MIDFLORIDA EVENT CENTER Reports to: Event Support Supervisor

Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40

FICA - 6.20%: \$ 2,668 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 624 Existing Classification: _____ New:

Retirement - 12%: \$ 5,165 Yes [Grade: 7] Existing:

Office Space: _____ Bargaining Group: _____

Medical: \$ 21,050 N/A: Existing: Create New:

Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 2 Estimated Total Salary & Benefits: \$ 145,093

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:07:22 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Event Setup and Operation	40 %
2) Cleaning and Maintenance of Facility	30 %
3) Cleaning and Maintenance of Equipments	15 %
4) Operate Audio and Video Equipments	15 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: _____	\$ 0 X = \$ 0
Capital Outlay: _____	\$ 0 X = \$ 0
IT Budget: Software Licensing Office _____ X = \$ 0	Field Worker \$ 565 X = \$ 0
& Hardware \$ 2,610 X = \$ 0	Related Expenses Total: \$ 0

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Last year, the MFEC executed 40 event days in one calendar year. There are multiple days when more than one event has been booked at the facility. Most of these bookings take place between Thursday and Sunday, so sometimes there are shortages of manpower in the middle of the week. These positions help us maintain a high level of performance.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 145,093 Related Expenses Total: \$ 0 Grand Total: \$ 145,093

Total for all requested positions

Note: Please check with Human Resources for the position pay so that FOPE can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 5/29/24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.



Road & Bridge Operating Fund

The activities reported in this fund include road improvements and expansion, street signs, street striping, and road right-of-way mowing. In addition, the maintenance of the traffic signal system and street lighting costs for major roads are funded by the Road and Bridge Fund.

Major Revenue Source

The largest single source of revenue for this operating fund is Local Option Gasoline Tax revenue. This individual revenue has experienced increases in past years; this revenue is based on the gallons sold. It is projected to increase slightly during FY 2024–25 and beyond due to the growth in the economy. This fund also receives dedicated Ad Valorem Property Tax revenue of 0.3616 mill from the overall millage rate. This revenue is benefiting from the growth in taxable value.

Expenditure Trend

Salaries and benefits make up 39% of this funds cost while operating makes up 51%. The Public Works Department is adding three new positions to help with the increased construction and growth throughout the City. One position will be split funded with the Stormwater Fund.

The proposed budget will maintain the required 17% contingency (reserves) funding.

Long-Range Model

The long-range model for this fund indicates that it will spend down excess reserves in future years. This model assumes maintaining the current millage rate throughout the five-year plan. The model also includes greater expenses due to increased contract pricing and inflation. For fiscal year 2024-25, the fund has a balance that exceeds the City's policy requirement of 17%.

PUBLIC WORKS DIRECTOR & CITY ENGINEER
Colt Schwerdt, P.E.

146 FTEs

EXECUTIVE PROJECT MANAGER/COMMUNITY OUTREACH

ASSISTANT DIRECTOR

ASSISTANT DIRECTOR

REGULATORY DIVISION DIRECTOR

TRANSPORTATION ENGINEER

DEPUTY DIRECTOR

SURVEYING
GEOMATICS & G.I.S.

CONSTRUCTION, PERMITTING
& INSPECTIONS

TRAFFIC
OPERATIONS

ADMINISTRATION OPERATIONS
& PERSONNEL SERVICES

FLEET &
FACILITIES

SUPPORT

3 FTEs

18 FTEs

22 FTEs

5 FTEs

3 FTEs

8 FTEs

REVIEW SKETCHES &
LEGAL DESCRIPTIONS

REVIEW PLATS

MAINTAIN DRAINAGE
BASE MAPS

ESTABLISH BENCHES

INSPECTIONS

PLAN REVIEW
& APPROVAL

RESIDENTIAL &
COMMERCIAL
PERMITTING

TRAFFIC SYSTEM
CIP PROJECTS

SIGNAL TIMINGS
& PHASING PLANS

IMPLEMENT ADVANCED
TECHNOLOGY

MAINTAIN TRAFFIC
SIGNALS, LIGHTS, SIGNS,
PAVEMENT MARKINGS

OFFICE MANAGEMENT/PAYROLL

PERSONNEL &
EMPLOYEE SERVICES

ADMINISTRATIVE
OPERATIONS

VEHICLES MAINTENANCE

WAREHOUSE OPERATIONS

PUBLIC WORKS
FACILITY MAINTENANCE

SURVEY

MAPPING

DESIGN

CIP & SALES TAX
PROJECT GROUP

7 FTEs*

EXECUTIVE PROJECT MANAGER
STORMWATER

NPDES

3 FTEs

PW FINANCIAL
TEAM

4 FTEs**

DRAINAGE &
STREETS

46 FTEs

ROADWAY
MAINTENANCE

STORMWATER
MAINTENANCE

DRAINAGE ROW
MAINTENANCE

PAVEMENT
RESURFACING PROGRAM

SIDEWALK PROGRAM

MOBILITY PLAN

ROADWAY PROJECTS

WATER QUALITY PROJECTS

REGULATORY REVIEWS

INSPECTIONS

OPERATING & CIP BUDGETS

GRANTS

ACCOUNTS PAYABLE

CONTRACTS ANALYSIS

ENVIRONMENTAL
SERVICES

11 FTEs

AQUATIC
MAINTENANCE

LANDSCAPING & ROW
MAINTENANCE

IRRIGATION OVERSIGHT
& MAINTENANCE

COMMUNITY SERVICES,
CUSTOMER SERVICE

9 FTEs

EDUCATIONAL OUTREACH

BEAUTIFICATION/PRESSURE WASHING

1PSL

Public Works is supported by the following funds:

- General 3.5 FTEs
- Stormwater 66.5 FTEs
- NPDES 2 FTEs
- Road & Bridge 73 FTEs
- Stormwater & Road & Bridge
- **1 FTE Half-Cent sales tax

*Mobility fee helps support one FTE

All positions may be budgeted in different funds such as Road and Bridge, Stormwater, NPDES and the General Fund.

PUBLIC WORKS DEPARTMENT



OVERVIEW

The City of Port St. Lucie Public Works Department is dedicated to maintaining and improving the quality and safety of the community, through the creation and preservation of environmentally and economically sound infrastructure, while providing outstanding services to our residents.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL | VIBRANT NEIGHBORHOODS

Beautifying our City entryways and neighborhoods.

This year's priorities will be:

- Developing the Port St. Lucie Boulevard Beautification Project in conjunction with the Corridor Study by providing assistance to the Planning & Zoning Department as needed.
- Enhance landscaping around stormwater ponds and City gateways through a Beautification Plan.
- Implement traffic calming in neighborhoods that meet the necessary qualifications as part of the City's Neighborhood Traffic Calming Policy.
- Implement USDA Forest Service Urban and Community Forestry Grant for PSL Grows Green.
- Design new Citywide Gateway Features.



42% of residents state they walk or bike instead of driving, lower than the national benchmark



DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES



Planning and designing infrastructure necessary for economic development to thrive.

This year's priorities will be:

- Improving and enhancing Southern Grove Infrastructure by designing and constructing the Anthony Sansone Sr. Drive and Tom Mackie Boulevard extensions that will provide access to hundreds of acres of vacant land, growing the job corridor.

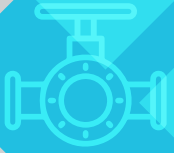


HIGH-QUALITY INFRASTRUCTURE AND FACILITIES

This year's priorities will be:

Planning, designing, and constructing safe, clean, and sustainable roadways, facilities, drainage, and green space infrastructure, and advancing mobility.

- Continue to construct and advance construction of the Port St. Lucie Boulevard South project.
- Complete design of the Bayshore Blvd. Multimodal Improvements Project
- Begin the design of the St. Lucie West Blvd. Improvements Project
- Construction of 4.2 miles of sidewalk per the Ten-Year Sidewalk Program (includes City budgeted, Grants, and Sales Tax Funds).
- Repave 40.4 miles of roadway in accordance with the Ten-Year Roadway Preservation and Resurfacing Master Plan (includes City budgeted and Sales Tax Funds).
- Implement City wide Flashing Yellow Arrows (Phase 2).
- Complete design of the Hogpen Slough Boardwalk Trail.
- Complete design of the Savona at Paar and Darwin at Paar Roundabout Projects
- Complete design and begin construction of Gatlin / Savona intersection improvements.
- Begin construction of St Lucie West Blvd / Peacock Blvd intersection improvements.
- Begin construction of the Tulip Blvd Intersection Improvements project.
- Complete design of Tradition & Village Pkwy Mobility Improvements.
- Complete the Savona Blvd. Corridor Feasibility Study
- Complete construction of East Torino Parkway Improvements Project (Includes roundabout).



40% of residents positively rated ease of walking for the 2024 NCS, below the national benchmark.

40%

28% of residents positively rated overall quality of transportation system (auto, bicycle, foot, bus) for the 2024 NCS, below the national benchmark.

28%

STAFF PROJECTIONS

FY 24/25: 1 Project Coordinator, 0.5 Administrative Operations Coordinator, 1 Project Manager-Traffic Operations



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

5

HIGH QUALITY INFRASTRUCTURE & FACILITIES

GOAL

7

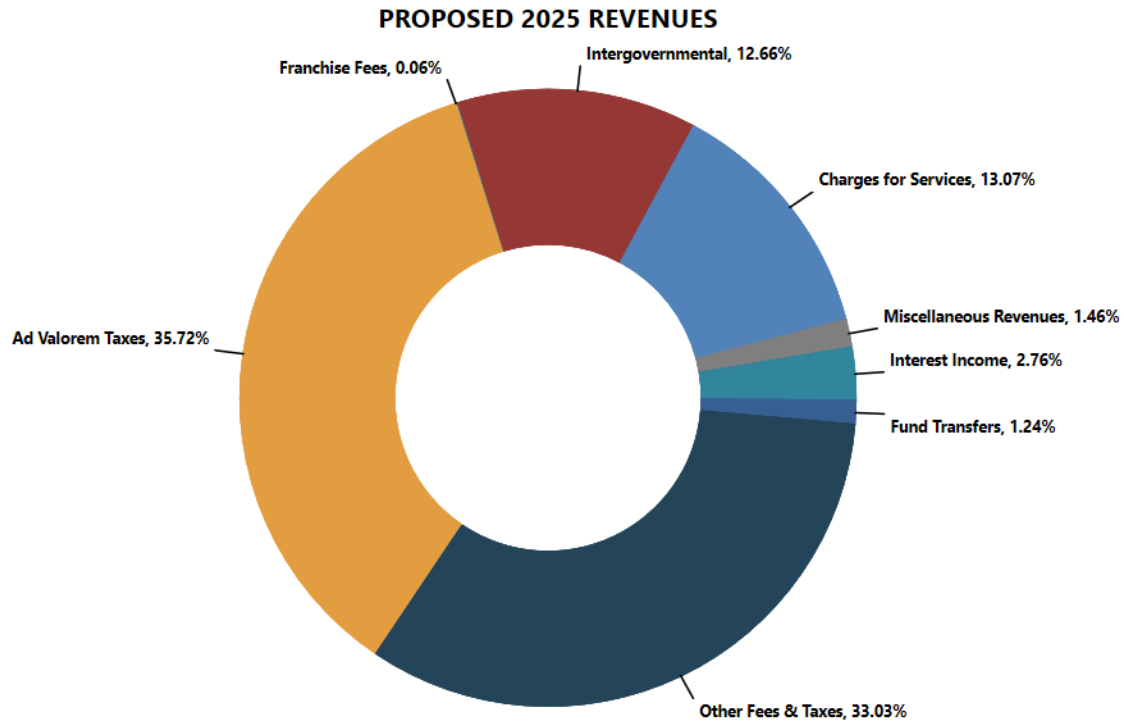
HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Requests for Service	5,004	3,499	3,454	4,000	4,200
Single-Family Plot Plans Reviews	5,315	4,024	3,144	3,800	4,000
National Community Survey™ (NCS™) Traffic Flow (I)	50%↔	23%↓	26%↔	17%↓↓ (FY 24 Results)	50%
NCS™: Street Repair	54%↔	47%↔	52%↔	39%↔ (FY 24 Results)	60%
NCS™: Sidewalk Maintenance	49%↔	59%↔	51%↔	51%↔ (FY 24 Results)	70%

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

Much higher Higher Similar Lower Much lower

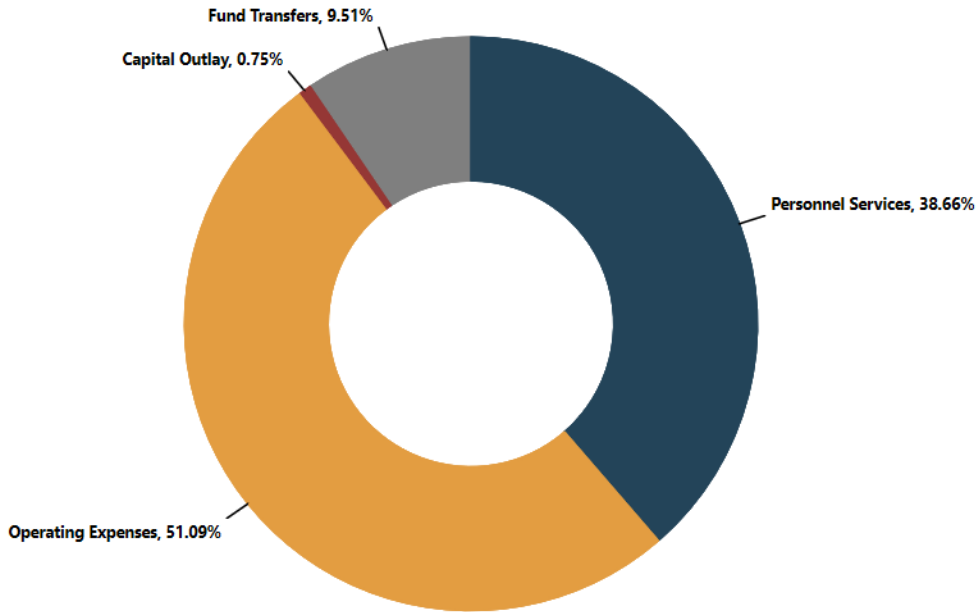
CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND SOURCES - # 104
PROPOSED BUDGET - FY 2025



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
	\$	\$	\$	\$	\$	%	\$
Beginning Undesignated Reserves	\$ 8,219,191	\$ 8,911,220	\$ 8,911,220	\$ 9,728,470	\$ 817,250	9.17 %	\$ 9,728,470
REVENUES & SOURCES:							
Other Fees & Taxes	6,811,002	7,020,462	7,020,462	7,072,074	51,612	0.74 %	7,284,236
Ad Valorem Taxes	5,647,277	6,890,853	6,890,853	7,650,010	759,157	11.02 %	8,338,511
Licenses & Permits	45,000	-	18,400	-	-	- %	-
Franchise Fees	12,200	24,000	24,000	12,200	(11,800)	(49.17)%	12,566
Intergovernmental	2,610,005	2,754,578	2,804,578	2,711,845	(42,733)	(1.55)%	2,793,201
Charges for Services	2,691,421	2,795,608	3,065,394	2,798,717	3,109	0.11 %	2,882,679
Miscellaneous Revenues	459,838	289,864	291,739	312,000	22,136	7.64 %	321,360
Interest Income	315,004	105,101	371,200	591,997	486,896	463.26 %	609,757
Fund Transfers	-	147,752	147,752	264,949	117,197	79.32 %	272,897
Use of Reserves	-	122,558	-	-	(122,558)	(100.00)%	-
Total	\$ 18,591,747	\$ 20,150,776	\$ 20,634,378	\$ 21,413,792	\$ 1,263,016	6.27 %	\$ 22,515,207

**CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND USES - # 104
PROPOSED BUDGET - FY 2025**

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURES BY FUNCTION:							
Personnel Services	\$ 7,174,480	\$ 7,649,124	\$ 7,629,130	\$ 8,278,204	\$ 629,080	8.22 %	\$ 8,736,598
Operating Expenses	9,050,200	10,066,578	9,677,081	10,940,203	(873,625)	(8.68)	11,463,716
Capital Outlay	181,576	208,500	563,935	160,000	(48,500)	(23.26)%	225,000
Contingencies	-	331,502	331,502	-	331,502	(100.00)%	-
Fund Transfers	1,628,721	1,895,072	1,946,982	2,035,385	140,313	7.40 %	2,089,893
Total	18,034,977	20,150,776	20,148,630	21,413,792	1,263,016	6.27 %	22,515,207
Ending Undesignated	\$ 8,219,191	\$ 8,759,637	\$ 9,928,028	\$ 10,136,972			\$ 9,669,232

CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND - # 104
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ 8,219,191	\$ 8,775,961	\$ 8,775,961	\$ 9,593,211	\$ 817,250	9.31 %	\$ 9,593,210
REVENUES & SOURCES:							
Other Fees & Taxes	6,811,002	7,020,462	7,020,462	7,072,074	51,612	0.74 %	7,284,236
Ad Valorem Taxes	5,647,277	6,890,853	6,890,853	7,650,010	759,157	11.02 %	8,338,511
Licenses & Permits	45,000	-	18,400	-	-	- %	-
Franchise Fees	12,200	24,000	24,000	12,200	(11,800)	(49.17)%	12,566
Intergovernmental	2,610,005	2,754,578	2,804,578	2,711,845	(42,733)	(1.55)%	2,793,201
Charges for Services	2,691,421	2,795,608	3,065,394	2,798,717	3,109	0.11 %	2,882,679
Miscellaneous Revenues	459,838	289,864	291,739	312,000	22,136	7.64 %	321,360
Interest Income	315,004	105,101	371,200	591,997	486,896	463.26 %	609,757
Fund Transfers	-	147,752	147,752	264,949	117,197	79.32 %	272,897
Use of Reserves	-	122,558	-	-	(122,558)	(100.00)%	-
Total	18,591,747	20,150,776	20,634,378	21,413,792	1,263,016	6.27 %	22,515,207
EXPENDITURES:							
Personnel Services	7,174,264	7,649,124	7,629,130	8,278,204	629,080	8.22 %	8,736,598
Operating Expenses	9,050,416	10,066,578	9,677,081	10,940,203	(873,625)	(8.68)%	11,463,716
Capital Outlay	181,576	208,500	563,935	160,000	(48,500)	(23.26)%	225,000
Contingencies	-	331,502	331,502	-	331,502	(100.00)%	-
Fund Transfers	1,628,721	1,895,072	1,946,982	2,035,385	140,313	7.40 %	2,089,893
Total	18,034,977	20,150,776	20,148,630	21,413,792	1,263,016	6.27 %	22,515,207
SURPLUS (DEFICIT)	\$ 556,770	\$ -	\$ 485,748	\$ -			\$ -
Designated Reserve - Financial Policy - 17%	\$ 2,758,196	\$ 3,011,669	\$ -	\$ 3,267,129			\$ 3,434,053
PROJECTED FUND BALANCE:							
Designated	\$ 2,758,196	\$ 3,011,669	\$ 2,942,056	\$ 3,267,129			\$ 3,434,053
Undesignated	6,017,766	5,764,292	6,651,155	6,326,082			6,159,157
Use of Undesignated	-	122,558	-	-			-
Total	\$ 8,775,961	\$ 9,120,164	\$ 9,593,211	\$ 9,593,211			\$ 9,593,210

CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND REVENUES - # 104
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
OPERATING REVENUES:							
Other Fees & Taxes	\$ 6,811,002	\$ 7,020,462	\$ 7,020,462	\$ 7,072,074	\$ 51,612	0.74 %	\$ 7,284,236
Ad Valorem Taxes	5,647,277	6,890,853	6,890,853	7,650,010	759,157	11.02 %	8,338,511
Licenses & Permits	45,000	-	18,400	-	-	- %	-
Franchise Fees	12,200	24,000	24,000	12,200	(11,800)	(49.17)%	12,566
Intergovernmental	2,610,005	2,754,578	2,804,578	2,711,845	(42,733)	(1.55)%	2,793,201
Charges for Services	2,691,421	2,795,608	3,065,394	2,798,717	3,109	0.11 %	2,882,679
Total	17,816,905	19,485,501	19,823,687	20,244,846	759,345	3.90 %	21,311,193
NON-OPERATING REVENUES:							
Miscellaneous Revenues	459,838	289,864	291,739	312,000	22,136	7.64 %	321,360
Interest Income	315,004	105,101	371,200	591,997	486,896	463.26 %	609,757
Total	774,842	394,965	662,939	903,997	509,032	128.88 %	931,117
NON-REVENUES:							
Fund Transfers	-	147,752	147,752	264,949	117,197	79.32 %	272,897
Use of Reserves	-	122,558	-	-	(122,558)	(100.00)%	-
Total	-	270,310	147,752	264,949	(5,361)	(1.98)%	272,897
Fund Totals	\$ 18,591,747	\$ 20,150,776	\$ 20,634,378	\$ 21,413,792	\$ 1,263,016	6.27 %	\$ 22,515,207

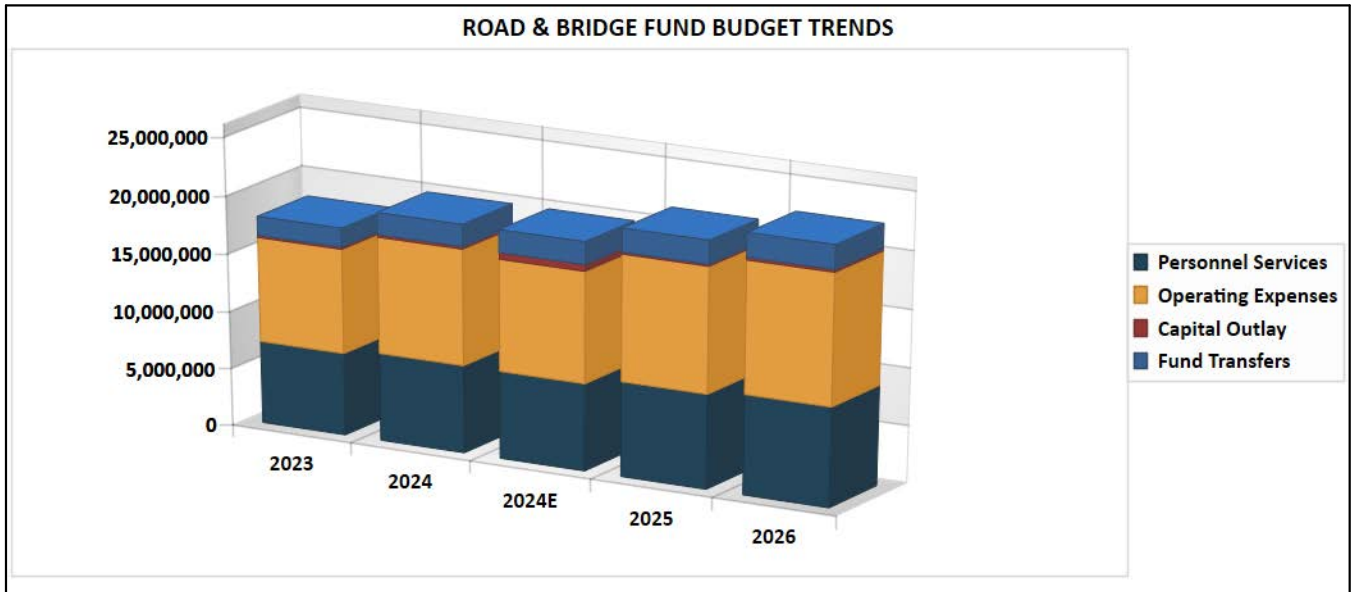
CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
ENGINEERING OPERATIONS							
Personnel Services	\$ 1,461,101	\$ 1,606,381	\$ 1,557,350	\$ 1,878,762	\$ 272,381	16.96 %	\$ 1,982,372
Operating Expenses	429,791	362,946	412,645	431,265	68,319	18.82 %	444,205
Capital Outlay	-	-	107,118	60,000	60,000	-	75,000
Total	1,890,892	1,969,327	2,077,113	2,370,027	400,700	20.35 %	2,501,577
PUBLIC WORKS OPERATIONS							
REGULATORY							
Personnel Services	2,070,778	2,208,978	2,227,524	2,288,695	79,717	3.61 %	2,415,918
Operating Expenses	257,146	267,282	308,070	279,083	11,801	4.42 %	287,456
Capital Outlay	-	53,500	155,854	-	(53,500)	(100.00)%	50,000
Total	2,327,924	2,529,760	2,691,448	2,567,778	38,018	1.50 %	2,753,374
TRAFFIC CONTROL AND IMPROVEMEN							
Personnel Services	2,322,624	2,457,407	2,463,606	2,625,283	167,876	6.83 %	2,770,101
Operating Expenses	2,766,120	3,163,646	3,080,444	3,688,261	524,615	16.58 %	3,798,910
Capital Outlay	170,112	100,000	245,963	100,000	-	-	100,000
Total	5,258,856	5,721,053	5,790,013	6,413,544	692,491	12.10 %	6,669,011
STREET MAINTENANCE							
Personnel Services	838,196	867,511	871,803	954,679	87,168	10.05 %	1,008,459
Operating Expenses	354,738	522,225	535,609	557,997	35,772	6.85 %	574,738
Capital Outlay	11,464	-	-	-	-	-	-
Total	1,204,398	1,389,736	1,407,412	1,512,676	122,940	8.85 %	1,583,197
GREENBELT & WATERWAY MAINTENAN							
Personnel Services	481,566	508,847	508,847	530,785	21,938	4.31 %	559,748
Operating Expenses	5,235,884	5,738,926	5,328,761	5,971,697	232,771	4.06 %	6,346,150
Capital Outlay	-	55,000	55,000	-	(55,000)	(100.00)%	-
Total	5,717,450	6,302,773	5,892,608	6,502,482	199,709	3.17 %	6,905,898
NON-DEPARTMENTAL							
Operating Expenses	6,722	11,553	11,553	11,900	347	3.00 %	12,257
Fund Transfers	1,628,721	1,895,072	1,946,982	2,035,385	140,313	7.40	2,089,893
Total	1,635,443	1,906,625	1,958,535	2,047,285	140,660	7.38 %	2,102,150

**CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025**

	2023	2024	2024	2025	VARIANCE		2026
	AUDITED	BUDGET	ESTIMATED	PROPOSED	\$	%	PROJECTED
Personnel Services	7,174,264	7,649,124	7,629,130	8,278,204	629,080	8.22 %	8,736,598
Operating Expenses	9,050,416	10,066,578	9,677,081	10,940,203	873,625	8.68 %	11,463,716
Capital Outlay	181,576	208,500	563,935	160,000	(48,500)	(23.26)%	225,000
Contingencies	-	331,502	331,502	-	(331,502)	(100.00)%	-
Fund Transfers	1,628,721	1,895,072	1,946,982	2,035,385	140,313	7.40 %	2,089,893
ROAD & BRIDGE FUND TOTAL	18,034,977	20,150,776	20,148,630	21,413,792	1,263,016	6.27 %	22,515,207
Designated Reserve - Financial Policy 17%	\$ 2,758,196	\$ 2,677,820	\$ 2,507,291	\$ 3,011,669			\$ 3,154,639

**CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND - 104
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 7,174,264	\$ 7,649,124	\$ 7,629,130	\$ 8,278,204	629,080	8.22 %	\$ 8,736,598
Operating Expenses	9,050,416	10,066,578	9,677,081	10,940,203	873,625	8.68 %	11,463,716
Capital Outlay	181,576	208,500	563,935	160,000	(48,500)	(23.26)%	225,000
Contingencies	-	331,502	331,502	-	(331,502)	(100.00)%	-
Fund Transfers	1,628,721	1,895,072	1,946,982	2,035,385	140,313	7.40 %	2,089,893
Total	\$ 18,034,977	\$ 20,150,776	\$ 20,148,630	\$ 21,413,792	1,263,016	6.27 %	\$ 22,515,207

STAFFING SUMMARY:

Full Time Equivalents	69.00	70.00	70.00	73.00	-
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CAPITAL OUTLAY:

1	4 4 Pickup truck with strobe lights for new Traffic Operations Manager	\$ 60,000
2	Cisco Switches (10) \$10K/EA	<u>100,000</u>
	Total	\$ 160,000

**CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND - # 104**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 4,574,335	\$ 4,917,508	\$ 4,848,845	\$ 5,149,124	\$ 231,616	4.71 %	1	\$ 5,406,580
Overtime	242,797	210,000	230,750	178,500	(31,500)	(15.00)%	2	187,426
F.I.C.A	282,864	274,341	294,168	313,744	39,403	14.36 %	3	329,431
Mandatory Medicare	66,363	64,226	64,936	71,652	7,426	11.56 %	3	75,235
Retirement								
Contributions	522,704	542,714	540,725	657,485	114,771	21.15 %	1	690,360
Life & Health								
Insurance	1,179,057	1,310,052	1,319,423	1,482,679	172,627	13.18 %	1	1,601,294
Other Post								
Employment								
Benefits	96,408	96,408	96,408	156,182	59,774	62.00 %	4	163,992
Workmen's								
Compensation	209,736	233,875	233,875	268,838	34,963	14.95 %	5	282,280
Unemployment								
Compensation	216	-	-	-	-	- %	-	-
Total Personnel								
Services	7,174,480	7,649,124	7,629,130	8,278,204	629,080	8.22 %		8,736,598
OPERATING EXPENSES:								
Professional Services	184,295	358,500	266,571	374,255	15,755	4.39 %	6	385,482
Accounting And								
Auditing	3,898	6,000	6,000	6,180	180	3.00 %	-	6,365
Other Contractual								
Services	6,342,382	6,791,840	6,406,895	7,157,436	365,596	5.38 %	7	7,567,461
Gas & Oil	164,117	185,000	172,000	197,400	12,400	6.70 %	8	203,322
Repairs &								
Maintenance-								
Vehicle	201,698	187,394	187,651	220,922	33,528	17.89 %	1	227,550
Fleet Maintenance-								
Non Contract	87,542	69,230	83,000	96,950	27,720	40.04 %	9	99,859
Communications								
Service	52,259	109,500	64,500	112,785	3,285	3.00 %	-	116,169
Transportation	3,256	3,100	3,400	3,722	622	20.06 %	10	3,835
Electricity (Fpl)	950,345	807,640	831,760	998,552	190,912	23.64 %	11	1,028,508
Water	23,707	59,500	33,600	61,285	1,785	3.00 %	-	63,124
Sewer	3,560	5,300	4,100	6,959	1,659	31.30 %	12	7,168
Gas (Gdu)	-	1,000	-	1,030	30	3.00 %	-	1,061
Rentals & Leases-								
Buildings	53,500	56,000	56,000	57,680	1,680	3.00 %	-	59,410
Rentals & Leases-								
Equipment	3,227	500	3,000	4,515	4,015	803.00 %	13	4,650
Rentals & Leases-								
Office Equipm	-	300	300	309	9	3.00 %	-	318
Insurance	121,378	210,680	203,610	233,265	22,585	10.72 %	14	240,264

**CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND - # 104**

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		
Repair & Maintenance- Building	51,725	6,600	37,940	29,753	23,153	350.80 %	15	30,646
Repair & Maintenance- Office Eq	54,259	61,372	54,035	63,207	1,835	2.99 %	-	65,102
Repair & Maintenance- Equipment	255,767	587,050	593,600	611,433	24,383	4.15 %	16	629,777
Printing & Binding	496	1,625	2,700	2,427	802	49.35 %	10	2,499
Promotional Activities	2,236	2,000	3,000	5,000	3,000	150.00 %	17	5,150
Other Current Charges & Obliga	65,156	50,903	49,803	12,431	(38,472)	(75.58)%	18	12,805
Office Supplies	56,068	53,336	43,904	99,686	46,350	86.90 %	19	102,678
Operating Supplies	260,445	224,438	331,125	342,368	117,930	52.54 %	20	352,640
Road Materials & Supplies	42,117	175,000	184,187	180,250	5,250	3.00 %	-	185,658
Books,Subs,Member ships	14,669	9,770	9,400	10,047	277	2.84 %	-	10,348
Training And Education	52,099	43,000	45,000	50,356	7,356	17.11 %	21	51,867
Total Operating Expenses	9,050,200	10,066,578	9,677,081	10,940,203	873,625	8.68 %		11,463,716
CAPITAL OUTLAY:								
Vehicles	46,121	108,500	463,935	60,000	(48,500)	(44.70)%		125,000
Office Furniture And Equipment	-	-	-	-	-	- %	22	-
Computers & Computer Hardware	123,991	100,000	100,000	100,000	-	- %	-	100,000
Other Machinery & Equipment	11,464	-	-	-	-	- %	-	-
Total Capital Outlay	181,576	208,500	563,935	160,000	(48,500)	(23.26)%		225,000
DEBT SERVICE:								
NON-OPERATING:								
Contingency Fund	-	331,502	331,502	-	(331,502)	(100.00)%	22	-
Transfers	1,628,721	1,895,072	1,946,982	2,035,385	140,313	7.40 %	23	2,089,893
Total Non-Operating	1,628,721	2,226,574	2,278,484	2,035,385	(191,189)	(8.59)%		2,089,893
Fund Totals	<u>\$ 18,034,977</u>	<u>\$ 20,150,776</u>	<u>\$ 20,148,630</u>	<u>\$ 21,413,792</u>	<u>\$ 1,263,016</u>	<u>6.27 %</u>		<u>\$ 22,515,207</u>

Notes:

CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND - # 104

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. This increase includes three full-time employee in FY25. A Traffic Operations Project Manager 100% supported by Road & Bridge, a Project Coordinator that is supported by Mobility Fees and an Administrative Operations Coordinator 50% supported by Stormwater and 50% supported by Road & Bridge. There is also a new cost center for Urban Beautification within the General Fund that the Public Works department oversees. One of the four FTEs in that program is partially funded by the Road & Bridge Fund (50%).
- 2 Increased based on last years actuals.
- 3 FICA calculated pre-tax benefits may fluctuate.
- 4 Across the board increase to offset pension fund liability.
- 5 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 6 Increase in traffic monitoring studies and the cost related to advertising for highly qualified applicants.
- 7 Increase in landmass for mowing services, citywide irrigation system (Gatlin Park & Ride, Sagamore & Floresta).
- 8 Increased is based on spending trends and fuel prices due to inflation.
- 9 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 10 Increase in mailings to citizens regarding road improvements.
- 11 Increase in electricity is for inflation, traffic signals, school flashers and street lights on major roads.
- 12 Increase in sewer cost related to the chiller plant.
- 13 Increased is related to the Xerox machine and adjusted for post expenses.
- 14 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 15 Fiber optic Trunk LMS Fiber Optic system upgrade Precision charged from IT \$19K yearly.
- 16 Increase based on historical expenses.
- 17 Increase in printing cost & volume for T-shirts and giveaways (new logos).
- 18 Credit Card processing fees are being passed to clients therefore a sharp decrease to the line.
- 19 Increase in volume/costs for presentations, miscellaneous office supplies, and laptops for new FTE's. The increase is also related to the IT recommended computer replacement of (21) Laptops.
- 20 Increase in office supplies, traffic control devices, personal protective equipment, and computer software.
- 21 Increase cost is related to mileage increase for contract labor due to the increase in inspections.
- 22 The adopted budget will maintain the required 17% contingency.
- 23 Interfund transfers for the 2021 Bond repayment \$366,735, Adaptive Signalization \$48,898, and \$1,211,137 cost allocation for internal charges to General Fund. This also includes the Community Redevelopment Agency revenue adjustments due from the City.

**CITY OF PORT ST. LUCIE
ROAD & BRIDGE FUND - 2023-24 PROPOSED
LONG RANGE PLAN**

Assumptions: This model stipulates a 12% growth in Taxable Value in FY25 for a Operating Millage of .3616. The estimated increase in valuation in future years are 9% in FY26 and 8% FY27, 7% in FY28, 6% in FY29, 5% in FY30.

Ad Valorem Taxes are based on collections of 95.5%.

Personnel Services contains the assumption of pay raises for all employees as well as an assumption of increased employee contributions towards their medical insurance.

Payplan adjustment are estimated in FY25 and FY26.

	AUDITED 2020-21	AUDITED 2021-22	UNAUDITED 2022-23	ESTIMATED 2023-24	PROPOSED 2024-25	Growth %	PROJECTED 2025-26	PROJECTED 2026-27	PROJECTED 2027-28	PROJECTED 2028-29	PROJECTED 2029-30
BEGINNING DESIGNATED RESERVES	\$ 5,639,443	\$ 6,153,024	\$ 8,219,191	\$ 8,775,961	\$ 9,593,211		\$ 9,593,211	\$ 9,593,210	\$ 9,470,601	\$ 9,464,084	\$ -
REVENUES & SOURCES:	0.3616	0.3616	0.3616	0.3616	0.3616		0.3616	0.3616	0.3616	0.3616	0.3616
Ad Valorem Taxes	\$4,109,055	\$4,624,897	\$5,647,277	\$6,890,853	\$7,650,010	12.0%	\$8,338,511	\$9,005,592	\$9,635,983	\$10,214,142	\$10,724,849
Local Option Gas Tax	6,260,297	6,641,785	6,811,002	7,020,904	7,072,074	0.7%	7,284,236	\$7,502,763	7,727,846	7,882,403	8,118,875
State Revenue Sharing	1,667,636	2,261,137	2,205,587	2,341,176	2,448,443	4.6%	2,521,897	\$2,597,554	2,727,432	2,836,529	2,978,355
Culvert Revenue	0	0	1,213,113	1,250,000	1,331,871	6.5%	1,371,827	\$1,481,573	1,585,283	1,553,578	1,646,792
Other	1,508,209	1,809,097	2,399,764	2,612,493	2,054,448	-21.4%	2,116,082	\$2,158,404	2,201,572	2,245,603	2,290,515
Interest Income	10,027	(215,172)	315,004	371,200	591,997	59.5%	609,757	\$628,050	646,891	666,298	686,287
Fund Transfer	1,077,245	2,462,264	0	147,752	264,949		272,897	0	0	0	0
Use of Reserves	0	0	0	0	0		0	0	0	0	0
TOTAL	14,632,469	17,584,008	18,591,747	20,634,378	21,413,792		22,515,207	23,373,935	24,525,007	25,398,553	26,445,674
EXPENDITURES:											
Personnel Services	\$5,024,571	\$5,211,539	\$7,174,480	7,629,130	8,278,204	8.5%	8,736,598	9,348,160	10,002,531	10,702,708	11,451,898
Operating Expenses	5,705,211	6,620,137	9,050,200	9,677,081	10,940,203	13.1%	11,463,716	11,807,627	12,161,856	12,526,712	12,902,513
Capital Outlay	160,202	332,461	181,576	563,935	160,000	-71.6%	225,000	229,500	234,090	238,772	243,547
Debt Services	2,176,000	10,563	0	0	0	N/A	0	0	0	0	0
Interfund Transfer - Internal Charges	894,667	912,560	930,811	968,043	1,027,094	6.1%	1,068,178	1,089,541	1,111,332	1,155,786	1,202,017
Fund Transfers (includes transfer of debt for Bldg)	158,237	2,430,581	697,910	978,939	1,008,291	3.0%	1,021,715	1,021,715	1,021,715	1,021,715	1,021,715
Unallocated	0	0	0	331,502	0	N/A	0	0	0	0	0
TOTAL	14,118,888	15,517,841	18,034,977	20,148,630	21,413,792		22,515,207	23,496,544	24,531,525	25,645,693	26,821,690
SURPLUS <DEFICIT>	\$513,581	\$2,066,168	\$556,770	\$485,748	\$0		\$0	(\$122,608)	(\$6,518)	(\$247,140)	(\$376,016)
Designated Reserve - Financial Policy - 17%	1,824,063	2,011,385	2,758,196	2,942,056	3,267,129		3,434,053	3,596,484	3,767,946	3,949,001	4,140,250
Designated	\$ 2,011,385	\$ 2,758,196	\$ 2,942,056	\$ 2,942,056	\$ 3,267,129	17%	\$ 3,434,053	\$ 3,596,484	\$ 3,767,946	\$ 3,949,001	\$ 4,140,250
Undesignated	6,207,806	6,017,766	6,017,766	6,651,155	6,326,082		6,159,157	5,874,118	5,696,138	5,267,943	(4,516,266)
Use of Reserves	-	-	-	-	-		-	-	-	-	-
Total Reserves	\$ 8,219,191	\$ 8,775,961	\$ 9,593,211	\$ 9,593,211	\$ 9,593,211		\$ 9,593,210	\$ 9,470,601	\$ 9,464,084	\$ 9,216,944	\$ (376,016)



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

ROAD & BRIDGE FUND #104 Public Works - Operations #4105, Regulatory #4118, & Traffic #4121

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
4121 - Public Works - Traffic (Personnel 1 FTE)				
Project Manager Traffic Operations	113,531	1	113,531	-
Operating Expense	3,900		3,900	-
Computer Expense (General Fund - IT Budget)	3,760		3,760	-
Capital Outlay Expense	60,000		60,000	-
Personnel Subtotal	181,191		181,191	-
4105 - Public Works - Operations (Personnel 0.5 FTE)				
Administrative Operations Coordinator	46,755	2	46,755	-
Operating Expense	2,950		2,950	-
Computer Expense (General Fund - IT Budget)	1,150		1,150	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	50,855		50,855	-
4105 - Public Works - Operations (Personnel 1 FTE) - Funded by Mobility fees through a transfer				
Project Coordinator CIP & Sales Tax Project Group	93,511	3	93,511	-
Operating Expense	3,900		3,900	-
Computer Expense (General Fund - IT Budget)	3,760		3,760	-
Capital Outlay Expense	60,000		60,000	-
Personnel Subtotal	161,171		161,171	-
4118 - Public Works - Regulatory (Personnel 1 FTE)				
Construction Inspector	90,061	4	-	-
Operating Expense	3,700		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense	60,000		-	-
Personnel Subtotal	157,521		-	-
4121 - Public Works - Traffic (Personnel 1 FTE)				
Traffic Signal Tech 1 FTE	77,825	5	-	-
Operating Expense	3,900		-	-
Computer Expense (General Fund - IT Budget)	3,760		-	-
Capital Outlay Expense	60,000		-	-
Personnel Subtotal	145,485		-	-
4105 - Public Works - Operations (Personnel 0.5 FTE)				
Data System Asset Coordinator	52,466	6	-	-
Operating Expense	2,950		-	-
Computer Expense (General Fund - IT Budget)	2,610		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	58,026		-	-
Total FTE Enhancement Requests	754,249		393,217	-
Grand Total Requested	<u>754,249</u>		<u>393,217</u>	<u>-</u>



**CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
PROFESSIONAL & SUPERVISOR**

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Project Manager, Traffic Operations Proposed Start Date: October 1, 2024

Hiring Department/Division: Public Works / Traffic Operations 1044121 Reports to: Assistant Manager, Traffic OPS

Base Annual Salary: \$ 67,211 + \$ 10,082 = \$ 77,293 Number of hours per week: 40

FICA- 6.20%: \$ 4,792 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 1,121 Existing Classification: _____ New: _____

Retirement - 12%: \$ 9,275 Yes [Grade: 19] Existing: X

Office Space: _____ No [Preliminary HR Grade:] Bargaining Group: _____

Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 113,531 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 113,531

Human Resource's Signature: *KSR* for (1) FTE Date: 9/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Provides management oversight and identifies deficiencies in roadway striping and signage.	20 %
2) Reviews and interprets plans and ensures contractor's adherence to standards and design plans. Attends pre-construction and progress meetings.	20 %
3) Monitors and responds to traffic condition complaints by means of system monitoring, research, and field visits.	30 %
4) Observes and inspects construction work in progress for safety and compliance.	30 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>laptop, cell phone, misc office/operating supplies, training, safety gear, safety shoe allowance</u>	<u>\$ 3,900 X 1 = \$ 3,900</u>
Capital Outlay: <u>Ford F-150 or Dodge Ram 4 x 4 PU Truck w/Strobes (100% 1044121)</u>	<u>\$ 60,000 X 1 = \$ 60,000</u>
IT Budget: <u>Software Licensing Office \$ 1,160 X 1 = \$ 1,160</u> Field Worker <u>\$ 565 X 0 = \$ 0</u>	
<u>& Hardware \$ 2,610 X 1 = \$ 2,610</u>	
Related Expenses Total:	<u>\$ 67,660</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The City's aging infrastructure is requiring larger and more comprehensive projects to maintain an appropriate level of service. Continued City growth is requiring more staff time to monitor projects that are increasing the facilities that are being maintained by Traffic Operations. Advancements in Traffic related technologies are requiring a higher level of oversight during development and implementation.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 113,531 Related Expenses Total: \$ 67,660 Grand Total: \$ 181,191

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: *[Signature]* Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: *[Signature]* Date: 6/3/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Administrative Operations Coordinator

Hiring Department/Division: Public Works/Administration 1044105=50% 4014105=50%

Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561

FICA - 6.20%: \$ 3,755 (no more than 1% can be added to base salary)

Medicare - 1.45%: \$ 878

Retirement - 12%: \$ 7,267

Medical: \$ 21,050

Total Salary & Benefits: \$ 93,511

Proposed Start Date: October 1, 2024

Reports to: Manager, PW Personnel Liaison

Number of hours per week: 40

Program: New: _____ Existing: Bargaining Group: FOPE

Existing Classification: Yes [Grade: 14] No [Preliminary HR Grade:

Office Space: N/A: Existing: Create New:

Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Tracks and monitors contractual service contracts to include finalizes, change orders, amendments, budget compliance, expenditures, and availability of funds.	30 %
2) Liaison to Finance, OMB, and the Procurement Department relative to Contractual Service Agreements and PW Grants	20 %
3) Assists and coordinates grant applications; enters and tracks PW grants via Muris Grant Project Module.	25 %
4) Assists administratively with PW APWA Re-accreditation process, PW Strategic Plan Initiatives, and PW Emergency Management Initiatives.	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Monitors, Cell Phone, Webcam, Chair, Adobe Pro, Desk, Bookcase, Credenza, & Misc.	\$ 5,900 X 1 = \$ 5,900
Capital Outlay: <u>N/A</u>	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 500 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,810 X 1 = \$ 2,810</u>	
Related Expenses Total:	\$ 9,660

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This employee will monitor and track contracts for compliance. They will also assist administratively with other PW Strategic Plan Initiatives, Re-accreditation Process, Grant Application Process. Our goal is to maintain proper internal controls and adequate separation of duties to create a good checks and balances process for auditing

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 9,660 Grand Total: \$ 103,171

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Project Coordinator, CIP & Sales Tax Project Group Proposed Start Date: October 1, 2024

Hiring Department/Division: Public Works / CIP and Sales Tax Project Group Reports to: Manager, CIP & Sales Tax Project Group

Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561 Number of hours per week: 40

FICA- 6.20%: \$ 3,755 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 878 Existing Classification: _____ New: _____

Retirement - 12%: \$ 7,267 Yes [Grade: 14] Existing: _____

Medical: \$ 21,050 No [Preliminary HR Grade:] Bargaining Group: FOPE

Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 93,511 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511

Human Resource's Signature: [Signature] Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Right of Way and Road Closure Permitting - Coordination, Review, Inspections	40 %
2) Citywide Sidewalk Repair - Coordination, Inspections	20 %
3) Resurfacing - Coordination, Inspections	20 %
4) Capital Improvement Projects - Coordination, Inspections	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>laptop, cell phone, misc office/operating supplies, training, safety gear, safety shoe allowance</u>	\$ 3,900 X 1 = \$ 3,900
Capital Outlay: <u>Ford F-150 or Dodge Ram 4 x 4 PU Truck w/Strobes (Funded 100% 1044105)</u>	\$ 60,000 X 1 = \$ 60,000
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 565 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	
Related Expenses Total:	\$ 67,660

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Additional position required to assist with coordination, review, and inspection of the high-volume right-of-way and road closure permits being submitted by private utilities. Also assisting with coordination and inspection of maintenance activities related to guardrail repair, sidewalk repair, resurfacing, and pavement preservation.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 67,660 Grand Total: \$ 161,171

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form

Funded by Mobility Fees



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24.25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Construction Inspector Proposed Start Date: October 1, 2024

Hiring Department/Division: Public Works Regulatory Division 1044118 Reports to: Manager, Construction and Inspections

Base Annual Salary: \$ 50,154 + \$ 7,523 = \$57,677 Number of hours per week: 40

FICA- 6.20%: \$ 3,576 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 836 Existing Classification: New: _____

Retirement - 12%: \$ 6,921 Yes [Grade: 13] Existing: Yes _____

Medical: \$ 21,050 No [Preliminary HR Grade:] Bargaining Group: FOPE

Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 90,061 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 90,061

Human Resource's Signature: KSC for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Construction inspection of asphalt and compaction, drainage pipe, & structure construction working with a experienced Construction Inspector	25 %
2) Inspects subgrade stringline and formboards and placement of sidewalks, driveways, and curbs	25 %
3) Verifies contractors compliance with Erosion Control Best Management Practices (BMPs)	25 %
4) Inspects street signs and pavement markings for compliance and performs routine maintenance of traffic for safety & compliance	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: laptop, cell phone, bluebeam, misc office/operating, training, safety gear, safety shoe allowance	\$ 3,700 X 1 = \$ 3,700
Capital Outlay: Ford F150 or Dodge Ram Pick Up Truck 4 x 4 w/strobes (100% 1044118)	\$ 60,000 X 1 = \$ 60,000
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 500 X 1 = \$ 500	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 67,460

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Inspection and monitoring of construction and commercial projects (roadway, drainage, landscaping, irrigation, and water/sewer). Interpret plans and specifications for regulatory compliance. Prepares and maintains records and daily field logs. Position is needed due to increased development and increase in commercial inspections.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 90,061 Related Expenses Total: \$ 67,460 Grand Total: \$ 157,521

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's:

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Traffic Signal Technician Proposed Start Date: October 1, 2024

Hiring Department/Division: Public Works Traffic Operations 1044121 Reports to: Anthony Gomez

Base Annual Salary: \$ 41,262 + \$ 6,189 = \$ 47,451 Number of hours per week: 40

FICA- 6.20%: \$ 2,942 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 688 Existing Classification: _____ New: _____

Retirement - 12%: \$ 5,694 Yes [Grade: 9] Existing: Yes _____

No [Preliminary HR Grade:] Bargaining Group: _____

Office Space: _____ N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of _____

Total Salary & Benefits: \$ 77,825 Positions Requested: 1 Estimated Total Salary & Benefits: \$ 77,825

Human Resource's Signature: KSa Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Assists with the installation, troubleshooting and repairing of traffic signals and street lights	50 %
2) Assists with the maintenance of parts and equipment inventory. Identifies system problems and solves electronic failures.	35 %
3) Assist with the observation, inspection and coordination with the signal and lighting installation.	10 %
4) Performs after-hours emergency stand-by on a rotational basis as required.	5 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>laptop, cell phone, misc ofc/oper., training, safety gear, safety shoe allowance</u>	<u>\$ 3,900 X 1 = \$ 3,900</u>
Capital Outlay: <u>Ford F150 or Dodge Ram PU 4x4 (1000 1044121)</u>	<u>\$ 60,000 X 1 = \$ 60,000</u>
IT Budget: Software Licensing <u>Office \$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 585 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	
Related Expenses Total:	\$ 67,660

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to a significant increase in traffic signal, street lighting, and technologically advanced traffic related facilities, another Traffic Signal Technician is needed to maintain the current level of service. There are also multiple scheduled and current projects that will further increase the quantity and complexity of traffic related facilities.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 77,825 Related Expenses Total: \$ 67,660 Grand Total: \$ 145,485

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's:

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Data Systems & Asset Mgmt Coordinator Proposed Start Date: October 1, 2024

Hiring Department/Division: Public Works / Administration 50% 1044105 50% 4014105 Reports to: Senior Data Systems Analyst or Designee

Base Annual Salary: \$ 60,962 + \$ 9,144 = \$ 70,106 Number of hours per week: 40

FICA- 6.20%: \$ 4,347 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 1,017 Existing Classification: _____ New: _____

Retirement - 12%: \$ 8,413 Yes [Grade:] Existing: Yes _____

Office Space: _____ No [Preliminary HR Grade: 17] Bargaining Group: FOPE

Medical: \$ 21,050 Total Number of _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 104,932 Positions Requested: 1 Estimated Total Salary & Benefits: \$ 104,932

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Liaison to the IT Department and Public Works staff for hardware/software needs. Assists with development and implementation of PW Asset Management System.	35 %
2) Liaison to the IT Department for the setting up of new hires and their required equipment, phone, etc.	20 %
3) Maintains Department Phone lists and employee assigned equipment spreadsheets, maintains dept equipment back-up inventory.	25 %
4) Updates Road Closure information, Develops and Prints Maps and Plans; May provide back-up to Payroll Liaison and/or Office Manager	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Monitors, Cell Phone, Webcam, Chair, Adhesive, Flo, Desk, Bookcase, Credenza, & Misc.	\$ 5,900 X 1 = \$ 5,900
Capital Outlay: <u>N/A</u>	\$ 0 X 0 = \$ 0
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 588 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,810 X 1 = \$ 2,810</u>	
Related Expenses Total:	\$ 9,660

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Assists the Senior Data Systems Analyst and acts as the liaison to the IT Department for new-user set up sheets and changes. Tracks and maintains computer hardware and software/Maintains Back-Up Inventory. Assists with Asset Management/PW Work order system, Printing of plans and maps, provides back-up to payroll.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 104,932 Related Expenses Total: \$ 9,660 Grand Total: \$ 114,592

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's:

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



Stormwater Utility Fund

This is an enterprise fund that earns revenues from an annual fee charged to all property owners for the purpose of constructing and maintaining the City's stormwater system. Every year, the most expensive item funded is the repair and maintenance of the roadside swale system. City crews reshape the swale drainage system, and in some areas, a plastic liner is installed to aid the flow of stormwater. Other activities include mowing and cleaning of the liner system, canals, ditches, and greenbelt areas. The Public Works Department is partially funded by this revenue.

Major Revenue Source

The major revenue source is the annual stormwater fee. The proposed budget includes an increase of \$5.00 for a total of \$183 for residential and \$137.50 for unimproved property.

Expense Trends

Capital projects, equipment, and system maintenance make up approximately 63% of the Fund's expenses. Personnel costs make up 15% of the expenses, with the remaining amount spent on servicing debt for the Public Works Facility. Management is continually evaluating opportunities to take on additional projects that will enhance the City's water quality.

Long Range Model

In Fiscal 2024-25, the fund is supported by a one-time transfer of \$1.1 million from the General Fund. The long-range model indicates this fund will continue to spend down reserves. This fund is projected to have a deficit of \$2.5 million in FY 2025–26, which will be short of its policy reserve requirements of 17% by \$1.7 million. Several considerations for balancing future years for the Stormwater Fund include implementing higher rate increases, shifting costly capital projects into future years, and acquiring grants to fund capital projects.

PUBLIC WORKS DIRECTOR & CITY ENGINEER
Colt Schwerdt, P.E.

146 FTEs

EXECUTIVE PROJECT MANAGER/COMMUNITY OUTREACH

ASSISTANT DIRECTOR

ASSISTANT DIRECTOR

REGULATORY DIVISION DIRECTOR

TRANSPORTATION ENGINEER

DEPUTY DIRECTOR

SURVEYING
GEOMATICS & G.I.S.

CONSTRUCTION, PERMITTING
& INSPECTIONS

TRAFFIC
OPERATIONS

ADMINISTRATION OPERATIONS
& PERSONNEL SERVICES

FLEET &
FACILITIES

SUPPORT

- 3 FTEs
- REVIEW SKETCHES & LEGAL DESCRIPTIONS
- REVIEW PLATS
- MAINTAIN DRAINAGE BASE MAPS
- ESTABLISH BENCHES

- 18 FTEs
- INSPECTIONS
- PLAN REVIEW & APPROVAL
- RESIDENTIAL & COMMERCIAL PERMITTING

- 22 FTEs
- TRAFFIC SYSTEM CIP PROJECTS
- SIGNAL TIMINGS & PHASING PLANS
- IMPLEMENT ADVANCED TECHNOLOGY
- MAINTAIN TRAFFIC SIGNALS, LIGHTS, SIGNS, PAVEMENT MARKINGS

- 5 FTEs
- OFFICE MANAGEMENT/PAYROLL
- PERSONNEL & EMPLOYEE SERVICES
- ADMINISTRATIVE OPERATIONS

- 3 FTEs
- VEHICLES MAINTENANCE
- WAREHOUSE OPERATIONS
- PUBLIC WORKS FACILITY MAINTENANCE

- 8 FTEs
- SURVEY
- MAPPING
- DESIGN

CIP & SALES TAX
PROJECT GROUP

7 FTEs*

- PAVEMENT RESURFACING PROGRAM
- SIDEWALK PROGRAM
- MOBILITY PLAN
- ROADWAY PROJECTS

EXECUTIVE PROJECT MANAGER
STORMWATER

NPDES

- 3 FTEs
- WATER QUALITY PROJECTS
- REGULATORY REVIEWS
- INSPECTIONS

PW FINANCIAL
TEAM

4 FTEs**

- OPERATING & CIP BUDGETS
- GRANTS
- ACCOUNTS PAYABLE
- CONTRACTS ANALYSIS

DRAINAGE &
STREETS

46 FTEs

- ROADWAY MAINTENANCE
- STORMWATER MAINTENANCE
- DRAINAGE ROW MAINTENANCE

ENVIRONMENTAL
SERVICES

11 FTEs

- AQUATIC MAINTENANCE
- LANDSCAPING & ROW MAINTENANCE
- IRRIGATION OVERSIGHT & MAINTENANCE

COMMUNITY SERVICES,
CUSTOMER SERVICE

9 FTEs

- EDUCATIONAL OUTREACH
- BEAUTIFICATION/PRESSURE WASHING
- 1PSL

Public Works is supported by the following funds:

- General 3.5 FTEs
- Stormwater 66.5 FTEs
- NPDES 2 FTEs
- Road & Bridge 73 FTEs
- Stormwater & Road & Bridge
- **1 FTE Half-Cent sales tax

*Mobility fee helps support one FTE

All positions may be budgeted in different funds such as Road and Bridge, Stormwater, NPDES and the General Fund.

PUBLIC WORKS DEPARTMENT



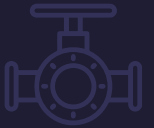
OVERVIEW

The City of Port St. Lucie Public Works Department is dedicated to maintaining and improving the quality and safety of the community, through the creation and preservation of environmentally and economically sound infrastructure, while providing outstanding services to our residents.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-QUALITY INFRASTRUCTURE AND FACILITIES This year's priorities will be:

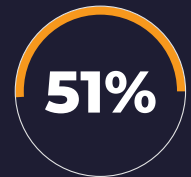
Planning, designing, and constructing safe, clean, and sustainable roadways, facilities, drainage, and green space infrastructure, and advancing mobility.



- Design and Permit Hog Pen Slough Stormwater Treatment Area.
- Design, Permit, and Construct Floresta Phase III Baffle Boxes.
- Design, Permit, and Construct Whitmore Baffle Boxes.
- Construct Canal D-11 Improvements.
- Design, Permit, and Construct A-14 Control Structure replacement.
- Construct improvements to SWW1 Structure.
- Complete design of Watershed A and B Improvements based on Resilient Florida funding.
- Update the Stormwater Management Plan projects and program the projects along with revenue sources for the next 10 years.

Protecting and enhance the City's natural environment and the St. Lucie River by planning and constructing water quality projects, and developing projects to improve environmental sustainability and resiliency including:

- Continued implementation of the five-year dredging plan.
- Partner with St. Lucie County to design water quality improvements in the Hog Pen Slough. The interlocal agreement to share design costs has been executed and design is underway.
- Continued pursuit of grant funding to support projects identified in the stormwater master plan to upgrade and/or improve the stormwater infrastructure prior to exceeding its life expectancy.
- Implementation of the enhanced culvert master plan.



51% of residents positively rated stormwater management, lower than the national benchmark.

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Providing superior customer service, foster internal innovation, expand training available to staff, refine the succession plan, and improve interdepartmental communication.

- Continue to expand the larger culvert and side lot culvert programs due to aging infrastructure.
- Continue to address swale complaints through re-implementation of the swale lining program, public outreach, interdepartmental assistance, and technological advances.
- Finalize review of CDD Rebate program
- Continue work with grant team to aggressively seek out and apply for grants to advance the construction of stormwater projects.



STAFF PROJECTIONS

FY 24/25: 0.5 Administrative Operations Coordinator, 1 NPDES Inspector



PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

5

HIGH QUALITY INFRASTRUCTURE & FACILITIES

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Requests for Service Received	2,682	1,619	1,501	2,000	2,000
Culvert Installed - Feet	5,700	3,792	3,800	5,000	5,000
Street Sweeping	6,250	6,542	6,250	6,250	6,250

EFFECTIVENESS MEASURES

GOAL

5

HIGH QUALITY INFRASTRUCTURE & FACILITIES

Culvert Backlog Completed	46%	76%	76%	78%	78%
Control Structure Backlog Completed	50%	80%	80%	80%	80%
National Community Survey™: Cleanliness	82% ↔	71% ↔	75% ↔	75% ↔ (FY 24 Results)	85%
National Community Survey™: Stormwater Management	63% ↔	58% ↔	60% ↔	51% ↓ (FY 24 Results)	53%

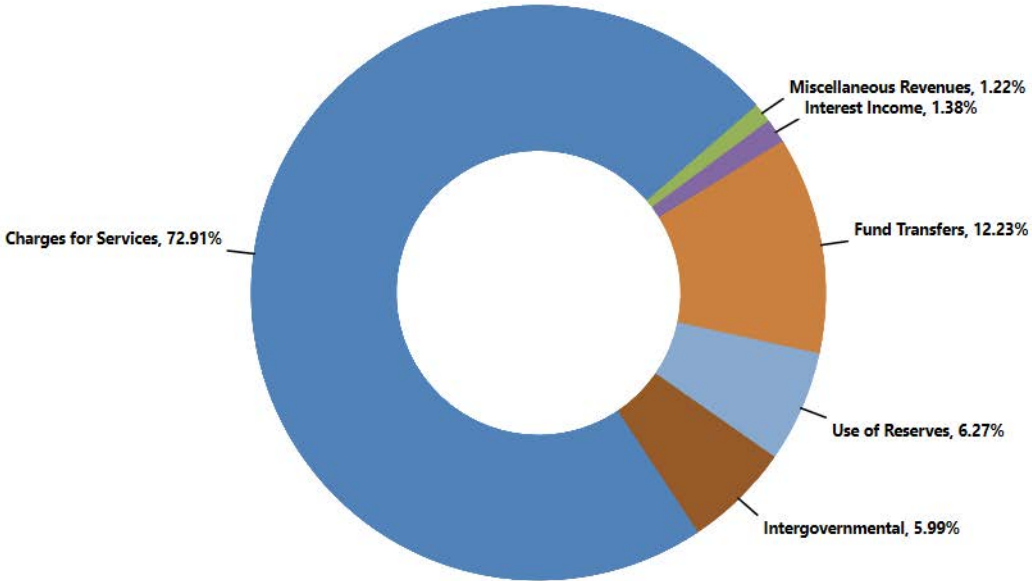
*NCS - Percent of respondents rating service as excellent or good from the annual National Community Survey for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

Much higher Higher Similar Lower Much lower



CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND SOURCES - # 401
PROPOSED BUDGET - FY 2025

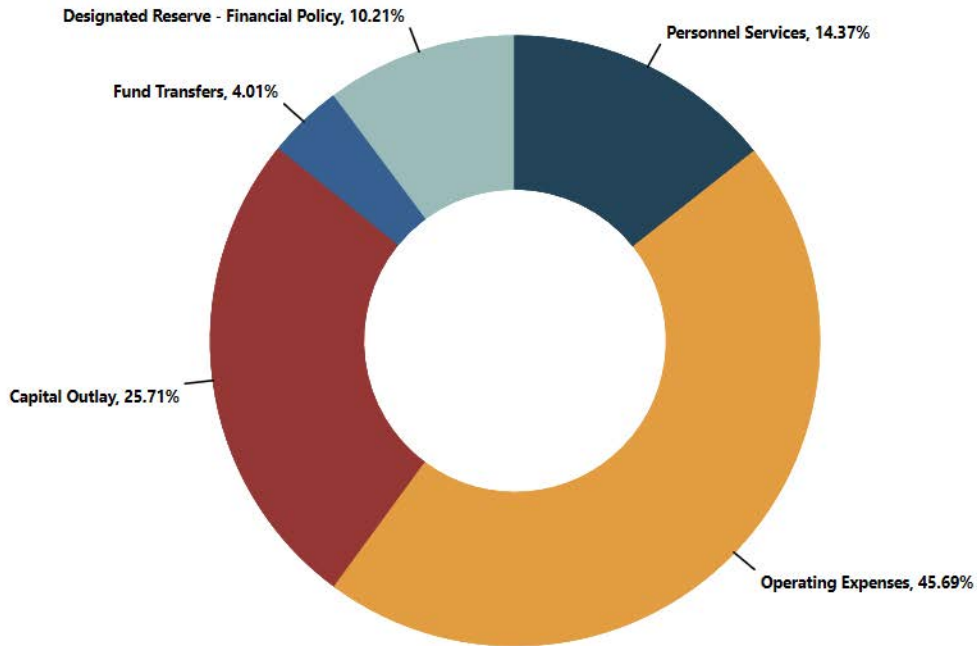
PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
Beginning Undesignated Reserves	\$ -	\$ 6,591,368	\$ 6,591,368	\$ 7,954,111	\$ (1,362,743)	(20.68)%	\$ 5,383,887
REVENUES & SOURCES:							
Licenses & Permits	800	-	-	-	-	- %	-
Intergovernmental	875,129	2,915,500	1,444	2,457,750	(457,750)	(15.70)%	-
Charges for Services	25,151,234	26,960,269	28,868,222	29,892,389	2,932,120	10.88 %	30,574,883
Miscellaneous Revenues	388,592	364,152	510,485	500,703	136,551	37.50 %	515,724
Interest Income	492,423	143,200	637,761	565,399	422,199	294.83 %	582,361
Fund Transfers	861,950	2,658,084	2,658,084	5,015,234	2,357,150	88.68 %	173,199
Use of Reserves	-	1,525,095	-	2,570,224	1,045,129	68.53 %	-
Total	\$ 27,770,128	\$ 34,566,300	\$ 32,675,996	\$ 41,001,699	\$ 6,435,399	18.62 %	\$ 31,846,167

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND USES - # 401
PROPOSED BUDGET - FY 2025

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION:							
Personnel Services	\$ 5,306,263	\$ 5,755,637	\$ 5,776,266	\$ 6,178,693	\$ 423,056	7.35 %	\$ 6,519,059
Operating Expenses	16,369,094	16,965,175	17,498,581	19,645,561	2,680,386	15.80 %	20,076,118
Capital Outlay	-	7,754,191	3,946,433	11,055,500	3,301,309	42.57 %	3,539,000
Debt	828,079	\$ 2,420,274	2,420,950	2,398,750	(21,524)	(0.89)%	2,430,980
Fund Transfers	1,887,780	1,671,023	1,671,023	1,723,195	52,172	3.12 %	1,824,757
Total	24,391,216	34,566,300	31,313,253	41,001,699	6,435,399	18.62 %	34,389,914
 Ending Undesignated	 \$ -	 \$ 5,066,273	 \$ 7,954,111	 \$ 5,383,887			 \$ 2,840,140

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - # 401
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ -	\$ 6,591,368	\$ 6,591,368	\$ 7,954,111	\$ -	- %	\$ 5,383,887
REVENUES & SOURCES:							
Licenses & Permits	800	-	-	-	-	- %	-
Intergovernmental	875,129	2,915,500	1,444	2,457,750	(457,750)	(15.70)%	-
Charges for Services	25,151,234	26,960,269	28,868,222	29,892,389	2,932,120	10.88 %	30,574,883
Miscellaneous Revenues	388,592	364,152	510,485	500,703	136,551	37.50 %	515,724
Interest Income	492,423	143,200	637,761	565,399	422,199	294.83 %	582,361
Fund Transfers	861,950	2,658,084	2,658,084	5,015,234	2,357,150	88.68 %	173,199
Use of Reserves	-	1,525,095	-	2,570,224	1,045,129	68.53 %	-
Total	27,770,128	34,566,300	32,675,996	41,001,699	6,435,399	18.62 %	31,846,167
EXPENDITURES:							
Personnel Services	5,306,263	5,755,637	5,776,266	6,178,693	423,056	7.35 %	6,519,059
Operating Expenses	16,369,094	16,965,175	17,498,581	19,645,561	2,680,386	15.80 %	20,076,118
Capital Outlay	-	7,754,191	3,946,433	11,055,500	3,301,309	42.57 %	3,539,000
Debt	828,079	2,420,274	2,420,950	2,398,750	(21,524)	(0.89)%	2,430,980
Fund Transfers	1,887,780	1,671,023	1,671,023	1,723,195	52,172	3.12 %	1,824,757
Total	24,391,216	34,566,300	31,313,253	41,001,699	6,435,399	18.62 %	34,389,914
SURPLUS (DEFICIT)	\$ 3,378,912	\$ -	\$ (1,362,743)	\$ -			\$ (2,543,747)
Designated Reserve - Financial Policy - 17%	\$ 3,684,811	\$ 3,862,538	\$ -	\$ 4,390,123			\$ 4,521,180
PROJECTED FUND BALANCE:							
Designated	\$	3,862,538	\$ 3,956,724	\$ 4,390,123			\$ 4,521,180
Undesignated		2,728,830	3,997,387	3,563,988			(1,681,040)
Use of Undesignated	-	(1,525,095)	-	(2,570,224)			-
Total	\$	\$ 5,066,273	\$ 7,954,111	\$ 5,383,887			\$ 2,840,140

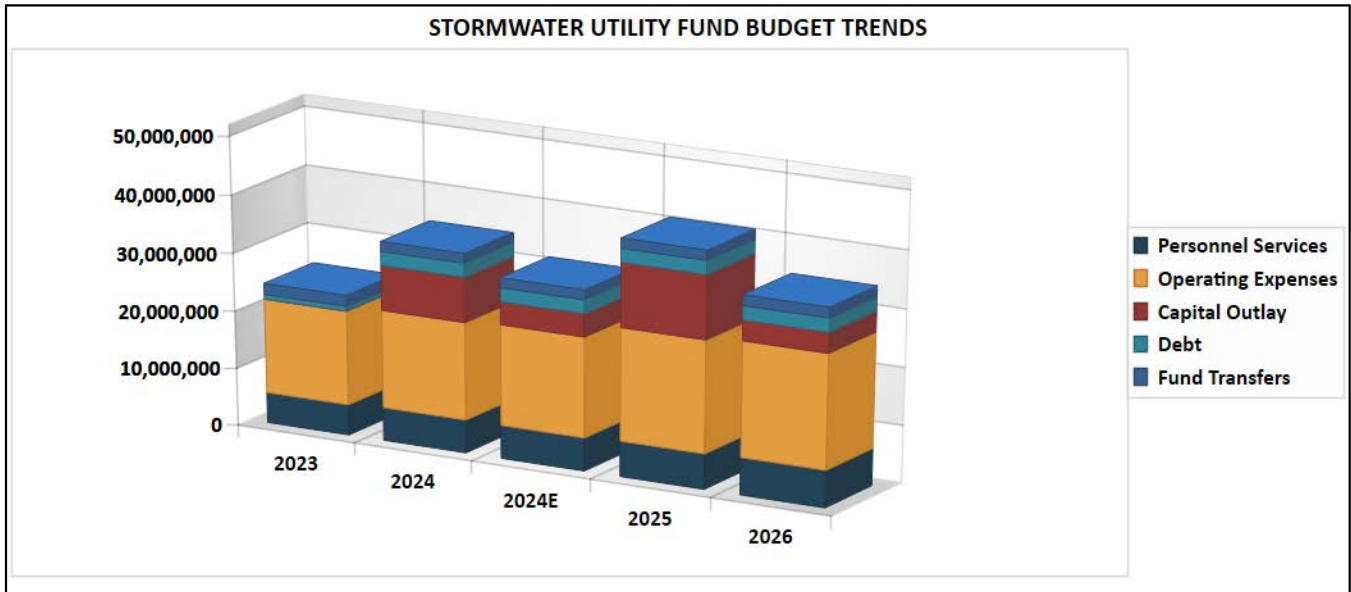
CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND REVENUES - # 401
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
OPERATING REVENUES:							
Licenses & Permits	\$ 800	\$ -	\$ -	\$ -	\$ -	-	% \$ -
Intergovernmental	875,129	2,915,500	1,444	2,457,750	(457,750)	(15.70)%	-
Charges for Services	25,151,234	26,960,269	28,868,222	29,892,389	2,932,120	10.88 %	30,574,883
Total	26,027,163	29,875,769	28,869,666	32,350,139	2,474,370	8.28 %	30,574,883
NON-OPERATING REVENUES:							
Miscellaneous Revenues	388,592	364,152	510,485	500,703	136,551	37.50 %	515,724
Interest Income	492,423	143,200	637,761	565,399	422,199	294.83 %	582,361
Total	881,015	507,352	1,148,246	1,066,102	558,750	110.13 %	1,098,085
NON-REVENUES:							
Fund Transfers	861,950	2,658,084	2,658,084	5,015,234	2,357,150	88.68 %	173,199
Use of Reserves	-	1,525,095	-	2,570,224	1,045,129	68.53 %	-
Total	861,950	4,183,179	2,658,084	7,585,458	3,402,279	81.33 %	173,199
Fund Totals	<u>\$ 27,770,128</u>	<u>\$ 34,566,300</u>	<u>\$ 32,675,996</u>	<u>\$ 41,001,699</u>	<u>\$ 6,435,399</u>	<u>18.62 %</u>	<u>\$ 31,846,167</u>

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
ENGINEERING OPERATIONS							
Personnel Services	\$ 1,475,470	\$ 1,509,492	\$ 1,520,174	\$ 1,637,901	\$ 128,409	8.51 %	\$ 1,727,742
Operating Expenses	311,621	304,129	345,869	339,001	34,872	11.47 %	348,144
Total	1,787,091	1,813,621	1,866,043	1,976,902	163,281	9.00 %	2,075,886
REGULATORY							
STREET & DRAINAGE							
Personnel Services	3,330,834	3,737,253	3,747,200	4,011,096	273,843	7.33 %	4,232,711
Operating Expenses	4,321,291	4,576,749	4,512,537	6,104,146	1,527,397	33.37 %	6,236,481
Capital Outlay	-	7,754,191	3,946,433	10,935,500	3,181,309	41.03 %	3,539,000
Total	7,652,125	16,068,193	12,206,170	21,050,742	4,982,549	31.01 %	14,008,192
GREENBELT & WATERWAY MAINTENAN							
Personnel Services	499,959	508,892	508,892	529,696	20,804	4.09 %	558,606
Operating Expenses	4,999,216	5,123,351	5,020,193	5,922,287	798,936	15.59 %	6,004,999
Capital Outlay	-	-	-	120,000	120,000	-	-
Total	5,499,175	5,632,243	5,529,085	6,571,983	939,740	16.69 %	6,563,605
NON-DEPARTMENTAL							
Operating Expenses	6,737,450	6,961,270	7,620,982	7,281,127	319,857	4.59 %	7,487,524
Debt	828,079	2,420,274	2,420,950	2,398,750	(21,524)	(0.89)	2,430,980
Fund Transfers	1,887,780	1,671,023	1,671,023	1,723,195	52,172	3.12	1,824,757
Total	9,453,309	11,052,567	11,712,955	11,403,072	350,505	3.17 %	11,743,261
Personnel Services	5,306,263	5,755,637	5,776,266	6,178,693	423,056	7.35 %	6,519,059
Operating Expenses	16,369,094	16,965,175	17,498,581	19,645,561	2,680,386	15.80 %	20,076,118
Capital Outlay	-	7,754,191	3,946,433	11,055,500	3,301,309	42.57 %	3,539,000
Debt	828,079	2,420,274	2,420,950	2,398,750	(21,524)	(0.89)%	2,430,980
Fund Transfers	1,887,780	1,671,023	1,671,023	1,723,195	52,172	3.12 %	1,824,757
STORMWATER UTILITY FUND TOTAL	\$ 24,391,216	\$ 34,566,300	\$ 31,313,253	\$ 41,001,699	\$6,435,399	18.62 %	\$ 34,389,914
Designated Reserve - Financial Policy 17%	\$ 3,684,811	\$ 3,862,538	\$ -	\$ 4,390,123			\$ 4,521,180

**CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - 401
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 5,306,263	\$ 5,755,637	\$ 5,776,266	\$ 6,178,693	423,056	7.35 %	\$ 6,519,059
Operating Expenses	16,369,094	16,965,175	17,498,581	19,645,561	2,680,386	15.80 %	20,076,118
Capital Outlay	-	7,754,191	3,946,433	11,055,500	3,301,309	42.57 %	3,539,000
Debt	828,079	2,420,274	2,420,950	2,398,750	(21,524)	(0.89)%	2,430,980
Fund Transfers	1,887,780	1,671,023	1,671,023	1,723,195	52,172	3.12 %	1,824,757
Total	\$ 24,391,216	\$ 34,566,300	\$ 31,313,253	\$ 41,001,699	6,435,399	18.62 %	\$ 34,389,914

STAFFING SUMMARY:

Full Time Equivalents	62.00	66.00	66.00	66.50	-
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CAPITAL OUTLAY:

Replace Ford/Dodge 2005 Ford F250 PW-1	\$ 60,000
Replace Ford/Dodge 2005 Ford F150 PW-39	60,000
Replace Gradall L 4100	570,000
Camera Truck EnviroSight	320,000
Replace Ford/Dodge 2016 F150 PW2089	60,000
Replace Ford/Dodge 2017 F150 PW6268	60,000
Total:	1,130,000

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - # 401

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 3,301,741	\$ 3,642,887	\$ 3,648,459	\$ 3,825,272	\$ 182,385	5.01 %	1	\$ 4,016,535
Overtime	96,178	135,000	130,000	141,750	6,750	5.00 %	-	148,838
F.I.C.A	198,954	201,858	213,610	231,459	29,601	14.66 %	2	243,032
Mandatory Medicare	47,320	47,266	47,266	54,266	7,000	14.81 %	1	56,980
Retirement								
Contributions	381,516	400,338	403,709	492,093	91,755	22.92 %	1	516,697
Life & Health								
Insurance	933,938	1,033,616	1,038,550	1,047,712	14,096	1.36 %	3	1,131,529
Other Post								
Employment								
Benefits	199,291	124,857	124,857	203,222	78,365	62.76 %	4	213,383
Workmen's								
Compensation	147,324	169,815	169,815	182,919	13,104	7.72 %	5	192,065
Total Personnel								
Services	5,306,262	5,755,637	5,776,266	6,178,693	423,056	7.35 %		6,519,059
OPERATING EXPENSES:								
Professional Services	1,400	65,500	65,500	67,465	1,965	3.00 %	-	69,489
Accounting And								
Auditing	10,377	16,524	16,524	15,020	(1,504)	(9.10)%	-	15,471
Other Contractual								
Services	14,339,121	14,665,214	15,273,855	16,140,942	1,475,728	10.06 %	6	16,529,720
Gas & Oil	219,797	210,500	210,500	219,870	9,370	4.45 %	-	226,467
Repairs &								
Maintenance-								
Vehicle	441,814	421,807	421,807	451,296	29,489	6.99 %	7	464,835
Fleet Maintenance-								
Non Contract	181,181	208,320	201,200	287,500	79,180	38.01 %	8	296,125
Communications								
Service	47,491	63,000	63,000	64,890	1,890	3.00 %	-	66,837
Transportation	88,893	3,201	3,129	4,577	1,376	42.99 %	-	4,714
Electricity (Fpl)	79,242	41,320	41,320	42,560	1,240	3.00 %	-	43,837
Water	15,447	4,000	4,000	4,120	120	3.00 %	-	4,244
Sewer	396	3,500	1,000	3,606	106	3.03 %	-	3,714
Gas (Gdu)	272	1,500	200	1,545	45	3.00 %	-	1,599
Cable	109	200	200	206	6	3.00 %	-	213
Rentals & Leases-								
Buildings	53,500	56,000	56,000	57,680	1,680	3.00 %	-	59,410
Rentals & Leases-								
Equipment	9,766	7,120	9,820	11,286	4,166	58.51 %	-	11,625
Insurance	128,669	257,379	257,379	284,968	27,589	10.72 %	9	293,517
Repair &								
Maintenance-								
Building	18,609	27,000	18,400	32,360	5,360	19.85 %	-	21,873

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - # 401

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Repair & Maintenance- Office Eq	21,805	34,611	27,690	35,652	1,041	3.01 %	-	36,721
Repair & Maintenance- Equipment	17,836	39,200	16,200	40,876	1,676	4.28 %	-	42,102
Printing & Binding	1,790	2,400	5,000	4,560	2,160	90.00 %	-	4,697
Promotional Activities	2,910	4,300	9,000	10,000	5,700	132.56 %	-	10,300
Other Current Charges & Obliga	69,650	56,408	53,184	58,086	1,678	2.97 %	-	59,791
Office Supplies	65,955	68,675	61,115	61,380	(7,295)	(10.62)%	-	57,099
Operating Supplies	132,895	140,278	220,340	145,488	5,210	3.71 %	-	149,852
Road Materials & Supplies	360,160	500,000	400,000	1,525,000	1,025,000	205.00 %	10	1,525,000
Books,Subs,Member ships	8,637	10,718	10,718	16,433	5,715	53.32 %	-	16,926
Training And Education	51,372	56,500	51,500	58,195	1,695	3.00 %	-	59,940
Total Operating Expenses	16,369,094	16,965,175	17,498,581	19,645,561	2,680,386	15.80 %		20,076,118
CAPITAL OUTLAY:								
Land	-	-	-	160,000	160,000	- %		-
Improvements O/T Buildings	-	1,710,500	750,000	1,710,500	-	- %	-	394,000
Vehicles	-	75,000	150,000	240,000	165,000	220.00 %	11	75,000
Machinery & Equipment - Heavy	-	-	987,205	890,000	890,000	- %	11	-
Other Machinery & Equipment	-	560,000	559,228	-	(560,000)	(100.00)%	11	-
Othr Infrastructure	-	5,408,691	1,500,000	8,055,000	2,646,309	48.93 %	12	3,070,000
Total Capital Outlay	-	7,754,191	3,946,433	11,055,500	3,301,309	42.57 %		3,539,000
DEBT SERVICE:								
Principal	-	1,110,000	1,110,000	1,110,000	-	- %	-	1,185,000
Interest	828,079	1,310,274	1,310,950	1,288,750	(21,524)	(1.64)%	13	1,245,980
Total Debt Service	828,079	2,420,274	2,420,950	2,398,750	(21,524)	(0.89)%		2,430,980
NON-OPERATING:								
Transfers	1,887,780	1,671,023	1,671,023	1,723,195	52,172	3.12 %	14	1,824,757
Fund Totals	\$ 24,391,215	\$ 34,566,300	\$ 31,313,253	\$ 41,001,699	\$ 6,435,399	18.62 %		\$ 34,389,914

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - # 401

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25. This increase includes one new full-time employee in FY25, an Administrative Operations Coordinator (50% supported by Stormwater that is 50% supported by Stormwater and 50% supported by Road & Bridge.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Health Insurance varies based on employee elections.
- 4 Across the board increase to offset pension fund liability.
- 5 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 6 \$751.5K increase for environmental services contracts such as mowing, irrigation, aquatic spraying, and canal maintenance. There is also a \$300K increase for water control structure repairs.
- 7 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 8 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 9 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 10 Increase is related to the purchase of materials such as swaleliner.
- 11 One time budgeted expenses listed previously under Capital Outlay.
- 12 Expenses for the Stormwater Capital Improvement Projects are reflected here.
- 13 The interest due on the 2011 & 2020 Stormwater bond.
- 14 Cost allocation for internal administrative charges to General Fund.

CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - 24-25 PROPOSED
LONG RANGE PLAN

(OPERATING & CAPITAL)

This model assumes no rate increase in the Stormwater Fee. All capital project requests and equipment are included. A rate adjustment increase of \$5.00 is proposed for FY 2024-25. To cover the \$2.5M deficit if FY26, the City would need to increase the Stormwater Rate by another \$15. Personnel Services contains the assumption of pay raises for all employees as well as an assumption of increased employee contributions towards their medical insurance.

	AUDITED 2020-21	AUDITED 2021-22	AUDITED 2022-23	ESTIMATED 2023-24	PROPOSED 2024-25	GROWTH %	PROJECTED 2025-26	PROJECTED 2026-27	PROJECTED 2027-28	PROJECTED 2028-29	PROJECTED 2029-30
BEGINNING DESIGNATED RESERVES	\$ -	\$ -	\$ -	\$ 6,591,368	\$ 7,954,111		\$ 5,383,887	\$ 2,840,140	\$ (181,737)	\$ (3,559,245)	\$ (7,319,982)
REVENUES & SOURCES:											
Stormwater Fees	21,072,680	22,281,339	24,200,464	27,011,252	28,035,419	3.8%	28,717,913	29,455,913	30,193,913	30,931,913	31,669,913
Stormwater Fee - EWIP	1,856,970	1,856,970	1,856,970	1,856,970	1,856,970	0.0%	1,856,970	1,856,970	1,856,970	1,856,970	1,856,970
Single Rate: 1,000 new homes/yr.	163.00	168.00	168.00	178.00	183.00	2.8%	188.00	193.00	198.00	203.00	208.00
Culvert Inspection Fees	2,004,437	1,509,195	-	-	-	N/A	N/A	-	-	-	-
Developer Fees	840,000	772,462	-	-	-	N/A	N/A	-	-	-	-
Interest Income	25,457	241,682	492,423	637,761	565,399	-11.3%	515,724	257,862	206,290	165,032	132,025
Grants and Misc.	390,068	1,446,145	358,321	511,929	2,958,453	477.9%	582,361	588,185	594,066	600,007	600,007
Interfund Transfer	2,000,000	1,277,156	861,950	2,658,084	5,015,234	88.7%	173,199	181,859	190,952	200,499	210,524
Use of Reserves	-	-	0	0	2,570,224	N/A	-	-	-	-	-
TOTAL	28,189,612	29,384,949	27,770,128	32,675,996	41,001,699		31,846,167	32,340,789	33,042,191	33,754,421	34,469,440
EXPENDITURES:											
Personnel Services	5,836,248	5,843,172	5,306,263	5,776,266	6,178,693	7.0%	6,519,059	6,845,012	7,187,263	7,546,626	7,905,989
Operating Supplies & Exp.	15,413,051	17,526,388	16,369,094	17,498,581	19,645,561	12.3%	20,076,118	20,678,402	21,298,754	21,937,716	22,576,679
Internal Charges	1,173,630	1,173,630	1,221,045	1,304,288	1,356,460	4.0%	1,410,718	1,467,147	1,525,833	1,586,866	1,647,900
Capital Equipment & Projects	0	0	0	3,946,433	11,055,500	180.1%	3,539,000	3,574,390	3,610,134	3,646,235	3,646,235
Debt Service (posted principal)	938,703	886,629	828,079	2,420,950	2,398,750	-50.0%	2,430,980	2,430,980	2,430,980	2,430,980	2,430,980
Fund Transfers	250,000	271,258	666,735	366,735	366,735		414,039	366,735	366,735	366,735	366,735
TOTAL	23,611,632	25,701,077	24,391,216	31,313,253	41,001,699		34,389,914	35,362,666	36,419,698	37,515,158	38,574,518
Depreciation	1,838,587	2,290,363	2,263,141								
SURPLUS <DEFICIT>	\$4,577,980	\$3,683,872	\$3,378,912	\$1,362,743	\$0		(\$2,543,747)	(\$3,021,877)	(\$3,377,507)	(\$3,760,737)	(\$4,105,078)
Designated Reserve - Financial Policy - 17%		3,972,825	3,684,811	3,956,724	4,390,123		4,521,180	4,678,980	4,842,623	5,012,338	5,182,053
Designated	\$ -	\$ -	\$ -	\$ 3,956,724	\$ 4,390,123		\$ 4,521,180	\$ 4,678,980	\$ 4,842,623	\$ 5,012,338	\$ 5,182,053
Undesignated	-	-	-	3,997,387	3,563,988		(1,681,040)	(4,860,718)	(8,401,867)	(12,332,320)	(16,607,113)
Use of Reserves	-	-	-	-	(2,570,224)		-	-	-	-	-
Total Reserves	\$ -	\$ -	\$ -	\$ 7,954,111	\$ 5,383,887		\$ 2,840,140	\$ (181,737)	\$ (3,559,245)	\$ (7,319,982)	\$ (11,425,059)

Note 1: The Stormwater is proposing spending down reserves on purchases of replacement capital equipment, new projects & increased contracts.

Note 2: In FY 24-25 the Stormwater Fund is projected to end the year using reserves of \$2,570,224, ending the year with only \$5,383,887. This fund will be short of the required 17% designated reserves in FY26 by \$1,681,040.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

STORMWATER FUND #401 Public Works - Operations #4105 & Drainage #4126

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
4105 - Public Works - Operations (Personnel 0.5 FTE)				
Administrative operations coordinator	46,756	1	46,756	-
Operating Expense	2,950		2,950	-
Computer Expense (General Fund - IT Budget)	2,610		2,610	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	52,316		52,316	-
4105 - Public Works - Operations (Personnel 0.5 FTE)				
Data System Asset Coordinator	52,466	2	-	-
Operating Expense	2,950		-	-
Computer Expense (General Fund - IT Budget)	1,150		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	56,566		-	-
4126 - Public Works - Drainage (Personnel 1 FTE)				
Project Coordinator for Swale liner program	93,511	3	-	-
Operating Expense	6,900		-	-
Computer Expense (General Fund - IT Budget)	5,760		-	-
Capital Outlay Expense	60,000		-	-
Personnel Subtotal	166,171		-	-
Total FTE Enhancement Requests	275,053		52,316	-
Grand Total Requested	275,053		52,316	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Administrative Operations Coordinator Proposed Start Date: April 3, 2024

Hiring Department/Division: Public Works/Administration 1044105=50% 4014105=50% Reports to: Manager, PW Personnel Liaison

Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561 Number of hours per week: 40

FICA - 6.20%: \$ 3,755 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 878 Existing Classification: _____ New: _____

Retirement - 12%: \$ 7,267 Yes [Grade: 14] Existing: _____

No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 93,511 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511

Human Resource's Signature: *KSEA* for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	%	% of Time
1) Tracks and monitors contractual service contracts to include timelines, change orders, amendments, budget compliance, expenditures, and availability of funds.	30	%
2) Liaison to Finance, OMB, and the Procurement Department relative to Contractual Service Agreements and PW Grants	20	%
3) Assists and coordinates grant applications; enters and tracks PW grants via Murtis Grant Project Module.	25	%
4) Assists administratively with PW APWA Re-accreditation process, PW Strategic Plan Initiatives, and PW Emergency Management Initiatives.	25	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Monitors, Cell Phone, Webcam, Chair, Adobe Pro, Desk, Bookcase, Credenza, & Misc.	\$ 5,900 X 1 = \$ 5,900
Capital Outlay: <u>N/A</u>	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 500 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	Related Expenses Total: <u>\$ 9,660</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This employee will monitor and track contracts for compliance. They will also assist administratively with other PW Strategic Plan Initiatives, Re-accreditation Process, Grant Application Process. Our goal is to maintain proper internal controls and adequate separation of duties to create a good checks and balances process for auditing

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 9,660 Grand Total: \$ 103,171

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: *Walt Schmitt* Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: *[Signature]* Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Data Systems & Asset Mgmt Coordinator Proposed Start Date: October 1, 2024

Hiring Department/Division: Public Works / Administration 50% 1044105 50% 4014105 Reports to: Senior Data Systems Analyst or Designee

Base Annual Salary: \$ 60,962 + \$ 9,144 = \$ 70,106 Number of hours per week: 40

FICA- 6.20%: \$ 4,347 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 1,017 Existing Classification: _____ New: _____

Retirement - 12%: \$ 8,413 Yes [Grade:] Existing: Yes _____

Office Space: _____ No [Preliminary HR Grade: 17] Bargaining Group: FOPE

Medical: \$ 21,050 Total Number of _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 104,932 Positions Requested: 1 Estimated Total Salary & Benefits: \$ 104,932

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Liaison to the IT Department and Public Works staff for hardware/software needs. Assists with development and implementation of PW Asset Management System.	35 %
2) Liaison to the IT Department for the setting up of new hires and their required equipment, phone, etc.	20 %
3) Maintains Department Phone lists and employee assigned equipment spreadsheets, maintains dept equipment back-up inventory.	25 %
4) Updates Road Closure information, Develops and Prints Maps and Plans; May provide back-up to Payroll Liaison and/or Office Manager	20 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Monitors, Cell Phone, Webcam, Chair, Adhesive, Flo, Desk, Bookcase, Credenza, & Misc.	\$ 5,900 X 1 = \$ 5,900
Capital Outlay: <u>N/A</u>	\$ 0 X 0 = \$ 0
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 588 X 0 = \$ 0</u>	
& Hardware <u>\$ 2,810 X 1 = \$ 2,810</u>	
Related Expenses Total:	\$ 9,660

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Assists the Senior Data Systems Analyst and acts as the liaison to the IT Department for new-user set up sheets and changes. Tracks and maintains computer hardware and software/Maintains Back-Up Inventory. Assists with Asset Management/PW Work order system, Printing of plans and maps, provides back-up to payroll.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 104,932 Related Expenses Total: \$ 9,660 Grand Total: \$ 114,592

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Project Coordinator, Environmental Services

Hiring Department/Division: Public Works Env. Serv. Funded 100% by 4014126

Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561

FICA- 6.20%: \$ 3,755 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 878

Retirement - 12%: \$ 7,267

Proposed Start Date: October 1, 2024

Reports to: Manager, Environmental Services

Number of hours per week: 40

Program: FOPE

New: Existing: Bargaining Group: FOPE

Medical: \$ 21,050

Total Salary & Benefits: \$ 93,511

Existing Classification: Yes [Grade: 14]

No [Preliminary HR Grade:]

Office Space: N/A: Existing: Create New:

Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511

Human Resource's Signature: [Signature] for (1) FTE Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Monitor work in field performed by swale liner company	25 %
2) Documentation of all activities performed by contractor, deficiencies observed, and progress made.	25 %
3) Inspect and review all invoices submitted by contractor to verify proper payments.	25 %
4) Inspect locations requested through 1 PSL, communicate with residents, initiate necessary work, complete and close requests in timely manner.	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: laptop, drone, cell phone, misc office/operating supplies, training, safety gear, safety shoe allowance	\$ 8,900 X 1 = \$ 8,900
Capital Outlay: Ford F-150 or Dodge Ram 4 x 4 PU Truck with Strobes (100% 4014126)	\$ 60,000 X 1 = \$ 60,000
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 72,660

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

With the re-establishment of the swale liner program, an additional position is necessary to oversee all aspects of contract fulfillment. This includes providing essential monitoring and documentation of work and repairs made by contractors, review of all invoices submitted, and completion of 1PSL requests that focus on swale liner.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 72,660 Grand Total: \$ 166,171

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Cole Schwärde, PE. 2024.04.04 Date: 11-14-51-04'00'

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

(Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.)



Building Permit Fund

This is a special revenue fund that reports on the financial activity of the Building Department. By tracking the financial activity of the one department isolated in this single fund, the revenues (permit fees, etc.) can be compared to the cost of their work, with the rates being set accordingly.

Major Revenue Source

This fund's largest single revenue source is building permit fees, which are directly driven by construction activity. New construction activity is strong, although lower than last year.

Expenditure Trends

Salaries and benefits make up 60% to 70% of this fund's expenditures, which accounts for personnel services to keep the community safe. This fund will add two new positions to ensure compliance of Florida building codes.

The projected fund balance will remain at a healthy standard above the City's policy requirement of 50%. This higher level of fund balance has helped stabilize the Building Department during years of declining revenues.

BUILDING DIRECTOR
Joel Dramis

101.5 FTES

ADMINISTRATION

12.5 FTES

- CASH REPORTS
- BUDGET
- ACCREDITATION
- ADDRESSING
- CODE ADMINISTRATION
- PAYROLL

LICENSING

5 FTES

- WORK PERMIT INVESTIGATIONS
- CONTRACT LICENSING
- SPECIAL MAGISTRATE & CONTRACTOR BOARD OF APPEALS
- REGISTRATIONS

INSPECTIONS

46 FTES

- FIELD INSPECTIONS
- VIRTUAL INSPECTIONS
- CORRESPONDENCE REVIEW

PLANS REVIEW

22 FTES

- PLANS REVIEW
- FLOODPLAIN MANAGEMENT

PERMITTING

15 FTES

- APPLICATIONS & PROCESSING
- RECORD REQUESTS
- COLLECTIONS (IMPACT FEES)

BUILDING DEPARTMENT



OVERVIEW

The Port St. Lucie Building Department promotes, protects, and improves the health, safety, and welfare of the citizens of the city by enforcing the technical codes of the City through the coordination of the inspections, permitting, and licensing divisions of the Building Department within the fiscal restraints of the department budget.

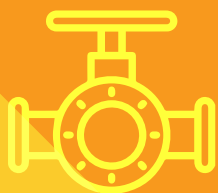
TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

DIVERSE ECONOMY & EMPLOYMENT OPPORTUNITIES



This year's priorities will be:

- Add virtual inspection software with dedicated line for request.
- Review all city ordinances and make changes as needed based on the current economy, and needs of department, Florida Building Code and State Statutes.
- Evaluate permit fees to ascertain if reductions can be made conducting a fee comparison with other benchmarking communities.
- Ensure quality and timely inspections and plans review, which includes consulting with stakeholders regarding permit timelines.
- Provide outreach to contractors through training events, meetings and newsletters.



HIGH-QUALITY INFRASTRUCTURE & FACILITIES

This year's priorities will be:

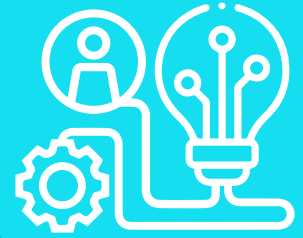


Upgrade Building B and Facilities and evaluate infrastructure for necessary repairs as needed.



Provide staff with the necessary tools to conduct inspections, plans review and provide exceptional customer service.

SMART & CONNECTED CITY



- Ensuring timeliness through working with our stakeholders.
- Maintaining accuracy through the use of checklists, random email surveys, and management site visits.
- Promoting customer service and ensuring it is integral to all weekly staff meetings, and it is also included in Building Department Pre-build meetings, surveys, management site visits, pre-certificate of occupancy meetings, and stakeholder meetings.
- Enhancing service through technology upgrade and innovation by:
 - Add additional inspections that can be conducted virtually
 - Integration of PANDA into FUSION
 - Development of webinar option for training events
 - Add modifications to PANDA as recommended by our stakeholders
 - Addition of online Contractor Licensing applications
 - Update system to allow for Homeowner Builder permits to be applied for electronically
 - Update and teach real estate professionals through the Realtor Assist Program.
- Continue to build a world class department by assessing current workload, continue development of succession plan and update of Standard Operating Procedures.
- Support staff with the tools and equipment needed for success, increase participation in Mentorship Program, and encourage staff to attain additional certifications and provide additional trainings.
- Proactively engage and educate contractors, stakeholders and customers on services, functions and programs, including building partnerships and developing training events for all stakeholders.
- Provide training to building departments within the state and across the nation on best practices.
- Provide educational training such as realtor assist, expired permit classes, and participation in local events and expos.

The building department emails random customer service surveys to contractors at the completion of their permits. The results of these surveys indicate a consistent overall customer service rating for the department of 9.8 out of a possible 10 points.

NUMBER OF QUALITY ASSURANCE REVIEWS

FY 19/20	FY 20/21	FY 21/22	FY 21/22	FY 22/23	FY 23/24 Target
473	122	100	150	96	100



STAFF PROJECTIONS

- FY 24/25 – 2 additional plans examiners**
- FY 25/26 – No anticipated staffing increases**
- FY 26/27 – No anticipated staffing increases**
- FY27/28 - No anticipated staffing increases**

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

1

SAFE, CLEAN & BEAUTIFUL

GOAL

2

VIBRANT NEIGHBORHOODS

GOAL

5

HIGH-QUALITY INFRASTRUCTURE AND FACILITIES

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Single Family Permits Issued	5,158	4,413	33,586	3,000	2,750
Plans Reviewed & Approved	29,707	25,260	38,237	20,000	20,000
Inspections Conducted	196,905	193,206	218,001	150,000	150,000
Number of Permits Applications per Permit Clerk	5,879	4,864	5,533	4,000	3,500
Average number of days to issuance of Single-Family Permits	*	*	10 days	9 days	8 days

EFFICIENCY MEASURES

GOAL

1

SAFE, CLEAN & BEAUTIFUL

GOAL

2

VIBRANT NEIGHBORHOODS

GOAL

5

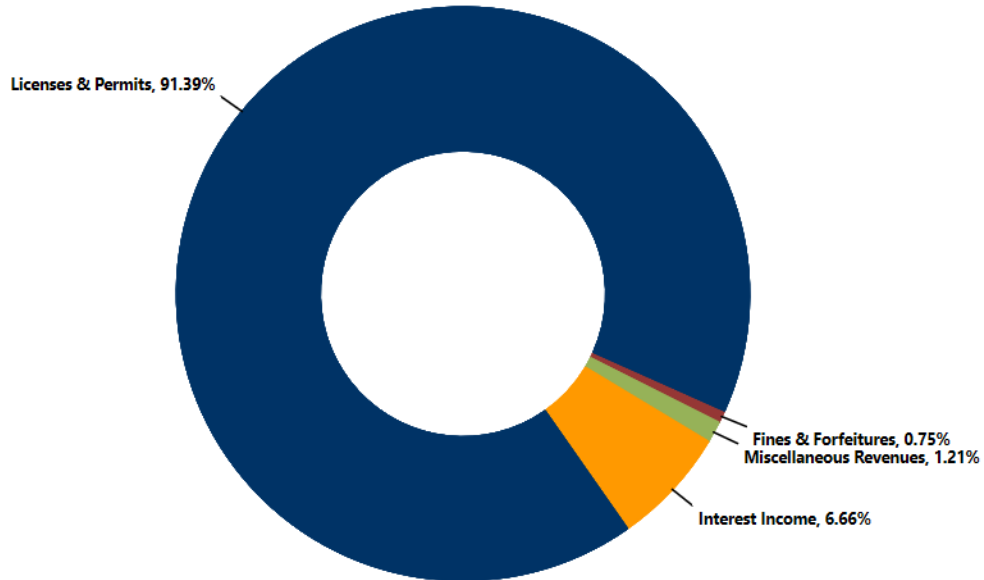
HIGH-QUALITY INFRASTRUCTURE AND FACILITIES

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND SOURCES - # 110
PROPOSED BUDGET - FY 2025

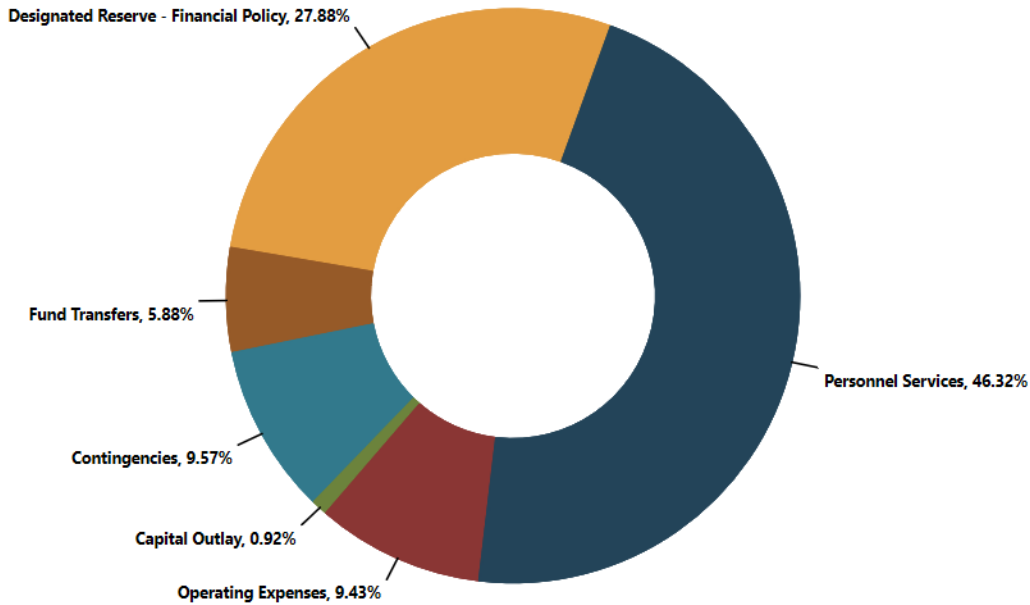
PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 43,344,013	\$ 47,141,748	\$ 47,141,748	\$ 51,443,032	\$ 4,301,284	9.12 %	\$ 53,883,397
REVENUES & SOURCES:							
Licenses & Permits	14,035,475	10,920,524	15,279,470	16,814,987	5,894,463	53.98 %	17,319,437
Intergovernmental	2,183	-	-	-	-	- %	-
Fines & Forfeitures	156,993	214,050	106,158	137,541	(76,509)	(35.74)%	141,668
Miscellaneous Revenues	269,495	273,623	251,933	222,056	(51,567)	(18.85)%	228,718
Interest Income	1,294,391	555,000	1,480,000	1,224,552	669,552	120.64 %	1,261,289
Use of Reserves	-	1,460,254	-	-	(1,460,254)	(100.00)%	-
Total	\$ 15,758,537	\$ 13,423,451	\$ 17,117,561	\$ 18,399,136	\$ 4,975,685	37.07 %	\$ 18,951,112

**CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND USES - # 110
PROPOSED BUDGET - FY 2025**

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	

**EXPENDITURES BY
FUNCTION:**

Personnel Services	\$ 8,931,783	\$ 10,358,540	\$ 9,607,443	\$ 11,817,991	\$ 1,459,451	14.09 %	\$ 12,768,458
Operating Expenses	1,686,618	1,650,440	1,675,973	2,405,849	755,409	45.77 %	2,478,026
Capital Outlay	77,274	210,000	328,390	233,852	23,852	11.36 %	300,000
Debt	10,565	-	-	-	-	- %	-
Contingencies	-	-	-	2,440,365	2,440,365	- %	2,156,453
Fund Transfers	1,254,562	1,204,471	1,204,471	1,501,079	296,608	24.63 %	1,248,175
Total	11,960,802	13,423,451	12,816,277	18,399,136	4,975,685	37.07 %	18,951,112
Ending Undesignated	\$ 43,344,013	\$ 41,883,759	\$ 47,645,297	\$ 47,645,297			\$ 47,645,297

CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND - # 110
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ 43,344,013	\$ 47,141,748	\$ 47,141,748	\$ 51,443,032	\$ 4,301,284	9.12 %	\$ 53,883,397
REVENUES & SOURCES:							
Licenses & Permits	14,035,475	10,920,524	15,279,470	16,814,987	5,894,463	53.98 %	17,319,437
Intergovernmental	2,183	-	-	-	-	- %	-
Fines & Forfeitures	156,993	214,050	106,158	137,541	(76,509)	(35.74)%	141,668
Miscellaneous Revenues	269,495	273,623	251,933	222,056	(51,567)	(18.85)%	228,718
Interest Income	1,294,391	555,000	1,480,000	1,224,552	669,552	120.64 %	1,261,289
Use of Reserves	-	1,460,254	-	-	(1,460,254)	(100.00)%	-
Total	15,758,537	13,423,451	17,117,561	18,399,136	4,975,685	37.07 %	18,951,112
EXPENDITURES:							
Personnel Services	8,931,783	10,358,540	9,607,443	11,817,991	1,459,451	14.09 %	12,768,458
Operating Expenses	1,686,618	1,650,440	1,675,973	2,405,849	755,409	45.77 %	2,478,026
Capital Outlay	77,274	210,000	328,390	233,852	23,852	11.36 %	300,000
Debt	10,565	-	-	-	-	- %	-
Contingencies	-	-	-	2,440,365	2,440,365	- %	2,156,453
Fund Transfers	1,254,562	1,204,471	1,204,471	1,501,079	296,608	24.63 %	1,248,175
Total	11,960,802	13,423,451	12,816,277	18,399,136	4,975,685	37.07 %	18,951,112
SURPLUS (DEFICIT)	\$ 3,797,735	\$ -	\$ 4,301,284	\$ -			\$ -
Designated Reserve - Financial Policy - 50%	\$ 5,309,201	\$ 6,004,490	\$ -	\$ 7,111,920			\$ 7,623,242
PROJECTED FUND BALANCE:							
Designated	\$ 5,309,201	\$ 6,004,490	\$ 6,004,490	\$ 7,111,920			\$ 7,623,242
Undesignated	41,832,547	41,137,258	41,137,258	44,331,112			46,260,155
Use of Undesignated	-	(1,460,254)	-	-			-
Total	\$ 47,141,748	\$ 45,681,494	\$ 51,443,032	\$ 53,883,397			\$ 56,039,850

CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND REVENUES - # 110
PROPOSED BUDGET - FY 2025

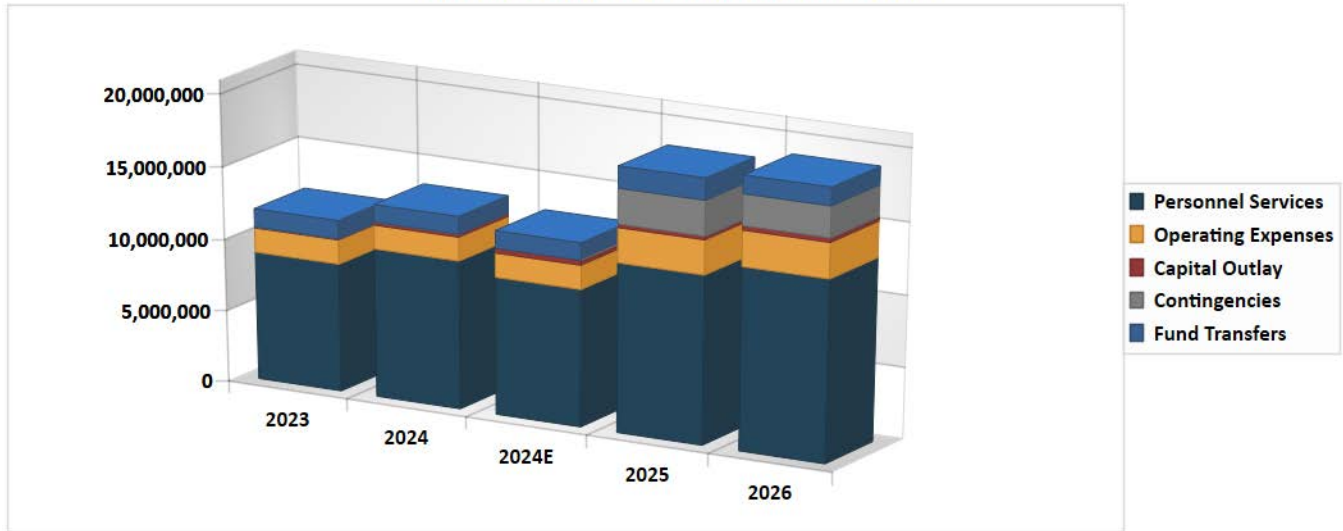
	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
OPERATING REVENUES:							
Licenses & Permits	\$ 14,035,475	\$ 10,920,524	\$ 15,279,470	\$ 16,814,987	\$ 5,894,463	53.98 %	\$ 17,319,437
Intergovernmental	2,183	-	-	-	-	-	-
Total	14,037,658	10,920,524	15,279,470	16,814,987	5,894,463	53.98 %	17,319,437
NON-OPERATING REVENUES:							
Fines & Forfeitures	156,993	214,050	106,158	137,541	(76,509)	(35.74)%	141,668
Miscellaneous Revenues	269,495	273,623	251,933	222,056	(51,567)	(18.85)%	228,718
Interest Income	1,294,391	555,000	1,480,000	1,224,552	669,552	120.64 %	1,261,289
Total	1,720,879	1,042,673	1,838,091	1,584,149	541,476	51.93 %	1,631,675
Other Sources	35,890	-	-	-	-	-	-
Use of Reserves	-	1,460,254	-	-	(1,460,254)	(100.00)%	-
Total	35,890	1,460,254	-	-	(1,460,254)	(100.00)%	-
Fund Totals	<u>\$ 15,794,427</u>	<u>\$ 13,423,451</u>	<u>\$ 17,117,561</u>	<u>\$ 18,399,136</u>	<u>\$ 4,975,685</u>	<u>37.07 %</u>	<u>\$ 18,951,112</u>

CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
PROTECTIVE INSPECTIONS-ADMIN.							
Personnel Services	\$ 1,370,094	\$ 1,457,906	\$ 1,448,094	\$ 1,466,146	\$ 8,240	0.57 %	\$ 1,679,585
Operating Expenses	1,266,707	958,241	983,774	1,308,322	350,081	36.53 %	1,347,573
Capital Outlay	-	-	10,000	-	-	- %	-
Total	2,636,801	2,416,147	2,441,868	2,774,468	358,321	14.83 %	3,027,158
PROTECTIVE INSPECTIONS-LICENSI							
Personnel Services	385,453	564,415	466,872	409,887	(154,528)	(27.38)%	489,482
Operating Expenses	32,967	75,243	75,243	73,597	(1,646)	(2.19)%	75,804
Capital Outlay	-	-	28,000	-	-	- %	-
Total	418,420	639,658	570,115	483,484	(156,174)	(24.42)%	565,286
PROTECTIVE INSPECTIONS-PERMITTING							
Personnel Services	926,601	982,971	970,521	1,326,318	343,347	34.93 %	1,401,750
Operating Expenses	75,822	172,411	172,411	253,090	80,679	46.79 %	260,683
Total	1,002,423	1,155,382	1,142,932	1,579,408	424,026	36.70 %	1,662,433
PROTECTIVE INSPECTIONS-FIELD INSPECTIONS							
Personnel Services	4,479,933	5,081,496	4,474,016	5,879,880	798,384	15.71 %	6,203,848
Operating Expenses	284,392	375,360	375,360	634,680	259,320	69.09 %	653,721
Capital Outlay	77,274	210,000	290,390	148,852	(61,148)	(29.12)%	200,000
Total	4,841,599	5,666,856	5,139,766	6,663,412	996,556	17.59 %	7,057,569
PROTECTIVE INSPECTIONS-PLAN REVIEW							
Personnel Services	1,769,701	2,271,752	2,247,940	2,735,760	464,008	20.43 %	2,993,793
Operating Expenses	26,731	69,185	69,185	136,160	66,975	96.81 %	140,245
Total	1,796,432	2,340,937	2,317,125	2,871,920	530,983	22.68 %	3,134,038
NON-DEPARTMENTAL							
Debt	10,565	-	-	-	-	-	-
Contingencies	-	-	-	2,440,365	2,440,365	-	2,156,453
Fund Transfers	1,254,562	1,204,471	1,204,471	1,501,079	296,608	24.63	1,248,175
Total	1,265,127	1,204,471	1,204,471	3,941,444	2,736,973	227.23 %	3,404,628
Personnel Services	8,931,783	10,358,540	9,607,443	11,817,991	1,459,451	14.09 %	12,768,458
Operating Expenses	1,686,618	1,650,440	1,675,973	2,405,849	755,409	45.77 %	2,478,026
Capital Outlay	77,274	210,000	328,390	233,852	23,852	11.36 %	300,000
Debt	10,565	-	-	-	-	- %	-
Contingencies	-	-	-	2,440,365	2,440,365	- %	2,156,453
Fund Transfers	1,254,562	1,204,471	1,204,471	1,501,079	296,608	24.63 %	1,248,175
BUILDING DEPARTMENT FUND TOTAL	\$ 11,960,802	\$ 13,423,451	\$ 12,816,277	\$ 18,399,136	\$4,975,685	37.07 %	\$ 18,951,112

**CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND - 110
DEPARTMENTAL BUDGET SUMMARY**

BUILDING DEPARTMENT FUND BUDGET TRENDS



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 8,931,783	\$ 10,358,540	\$ 9,607,443	\$ 11,817,991	1,459,451	14.09 %	\$ 12,768,458
Operating Expenses	1,686,618	1,650,440	1,675,973	2,405,849	755,409	45.77 %	2,478,026
Capital Outlay	77,274	210,000	328,390	233,852	23,852	11.36 %	300,000
Debt	10,565	-	-	-	-	- %	-
Contingencies	-	-	-	2,440,365	2,440,365	- %	2,156,453
Fund Transfers	1,254,562	1,204,471	1,204,471	1,501,079	296,608	24.63 %	1,248,175
Total	\$ 11,960,802	\$ 13,423,451	\$ 12,816,277	\$ 18,399,136	4,975,685	37.07 %	\$ 18,951,112

STAFFING SUMMARY:

Full Time Equivalents	97.50	99.50	99.50	101.50
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CAPITAL OUTLAY:

Building B HVAC AC Duct Replacement	\$ 85,000
(4) New Trucks	<u>148,852</u>
Total:	\$ 233,852

**CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND - # 110**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 5,730,279	\$ 6,745,891	\$ 6,273,937	\$ 7,674,373	\$ 928,482	13.76 %	1	\$ 8,295,091
Overtime	197,483	390,920	276,420	396,144	5,224	1.34 %	-	415,951
F.I.C.A	349,046	400,247	383,170	473,217	72,970	18.23 %	2	496,878
Mandatory Medicare Retirement	81,945	93,922	93,657	110,673	16,751	17.84 %	1	116,208
Contributions	655,014	669,601	669,601	947,664	278,063	41.53 %	1	1,018,047
Life & Health Insurance	1,692,920	1,848,073	1,700,772	1,952,260	104,187	5.64 %	3	2,149,440
Other Post Employment Benefits	112,582	81,184	81,184	131,517	50,333	62.00 %	4	138,093
Workmen's Compensation	110,589	128,702	128,702	132,143	3,441	2.67 %	-	138,750
Unemployment Compensation	1,925	-	-	-	-	- %	-	-
Total Personnel Services	8,931,783	10,358,540	9,607,443	11,817,991	1,459,451	14.09 %		12,768,458
OPERATING EXPENSES:								
Professional Services	45,635	100,000	50,000	100,000	-	- %	-	103,000
Accounting And Auditing	3,820	5,885	5,885	6,062	177	3.01 %	-	6,244
Court Reporter Services	-	5,000	5,000	5,150	150	3.00 %	-	5,305
Other Contractual Services	99,190	111,580	167,772	204,717	93,137	83.47 %	5	210,858
Gas & Oil	133,777	112,000	112,000	162,360	50,360	44.96 %	6	167,231
Repairs & Maintenance- Vehicle	46,392	48,860	48,860	75,824	26,964	55.19 %	1	78,099
Fleet Maintenance- Non Contract	3,477	5,000	5,000	5,000	-	- %	-	5,150
Communications Service	74,003	161,525	161,525	186,371	24,846	15.38 %	7	191,963
Transportation	4,555	7,919	7,919	8,155	236	2.98 %	-	8,400
Electricity (Fpl)	42,210	42,694	42,694	43,974	1,280	3.00 %	-	45,293
Water	7,706	5,075	5,075	7,000	1,925	37.93 %	-	7,210
Sewer	4,249	5,075	5,075	7,000	1,925	37.93 %	-	7,210
Cable	388	800	800	824	24	3.00 %	-	849
Rentals & Leases- Equipment	-	1,200	1,200	1,236	36	3.00 %	-	1,273
Rentals & Leases- Office Equipm	1,569	11,688	11,688	13,384	1,696	14.51 %	-	13,786
Insurance	191,229	224,149	224,149	248,175	24,026	10.72 %	8	255,620

**CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND - # 110**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Repair & Maintenance- Building	145,019	200,000	202,625	385,000	185,000	92.50 %	9	396,550
Repair & Maintenance- Office Eq	14,863	42,750	42,750	44,033	1,283	3.00 %	-	45,354
Repair & Maintenance- Equipment	666	12,200	12,200	12,566	366	3.00 %	-	12,943
Printing & Binding	59,446	138,676	138,676	215,074	76,398	55.09 %	10	221,527
Promotional Activities	7,836	12,000	12,000	12,360	360	3.00 %	-	12,731
Other Current Charges & Obliga	552,426	5,000	5,000	5,150	150	3.00 %	-	5,305
Office Supplies	54,230	106,985	106,985	230,948	123,963	115.87 %	11	237,876
Operating Supplies	106,716	123,410	140,127	136,414	13,004	10.54 %	12	140,505
Books,Subs,Memberships	42,497	74,173	74,173	120,329	46,156	62.23 %	13	123,939
Training And Education	44,720	86,796	86,796	168,743	81,947	94.41 %	14	173,805
Total Operating Expenses	1,686,619	1,650,440	1,675,974	2,405,849	755,409	45.77 %		2,478,026
CAPITAL OUTLAY:								
Improvements O/T Buildings	-	-	10,000	-	-	- %	-	-
Vehicles	77,274	210,000	318,390	148,852	(61,148)	(29.12)%	15	200,000
Other Machinery & Equipment	-	-	-	85,000	85,000	- %	16	100,000
Total Capital Outlay	77,274	210,000	328,390	233,852	23,852	11.36 %		300,000
DEBT SERVICE:								
Principal	10,497	-	-	-	-	- %	-	-
Interest	68	-	-	-	-	- %	-	-
Total Debt Service	10,565	-	-	-	-	- %		-
NON-OPERATING:								
Contingency Fund	-	-	-	2,440,365	2,440,365	- %		2,156,453
Transfers	1,254,562	1,204,471	1,204,471	1,501,079	296,608	24.63 %		1,248,175
Total Non-Operating	1,254,562	1,204,471	1,204,471	3,941,444	2,736,973	227.23 %		3,404,628
Fund Totals	\$ 11,960,803	\$ 13,423,451	\$ 12,816,278	\$ 18,399,136	\$ 4,975,685	37.07 %		\$ 18,951,112

Notes:

CITY OF PORT ST. LUCIE
BUILDING DEPARTMENT FUND - # 110

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25. The increase also includes two new full-time Plans Examiners in FY25.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Health Insurance varies based on employee elections.
- 4 Across the board increase to offset pension fund liability.
- 5 The increase is for additional costs associated with the generator and alarm system. Prices are also increasing for general services.
- 6 Increase for inflation with fuel costs and for usage.
- 7 The increase is for AT&T and Verizon. Also communication services for the GPS's in the city vehicles.
- 8 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 9 Increase for the updating of aging infrastructure throughout Building B. This includes the demo and remodel of the permit lobby and work area.
- 10 This increase is for scanning services in 2025. All of the commercial files and plans shall be scanned and easily accessible for public records requests.
- 11 The increase is for FY25 IT Recommended Computer Replacement of (20) twenty desktops. Also the workstations/cubicles will be replaced after the remodeling of the permits area.
- 12 Increase for personal protective equipment, new ladders, rebranding, and computer software.
- 13 Additional books needed for each trade, specific code books for the Plan Examiners to get additional licenses.
- 14 Building Officials Association of Florida cross training webinars and training classes, Americans with Disability Accessibility (ADA) exams, and certification exams. Two Building Officials Association of Florida conferences for three employees to attend each in Orlando and Daytona.
- 15 Funds are budgeted in FY25 for the purchase of (4) four new trucks and to replace (4) four F-150's that have exceeded their useful life.
- 16 This is for a one time purchase in FY25 for the Building B HVAC Duct Replacement.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

BUILDING FUND #110 **Building Department - Administration #2405 Plan Review #2425**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
2425 - Building Department - Plan Review (Personnel 2 FTEs)				
Plans Examiner I-IV	246,020	1	246,020	-
Operating Expense	6,000		6,000	-
Computer Expense (IT Budget)	7,520		7,520	-
			-	-
Personnel Subtotal	259,540		259,540	-
Total FTE Enhancement Requests	259,540		259,540	-
2405 - Building Department - Administration (Capital Outlay)				
Building B HVAC Duct Replacement (One-Time)	85,000	1	85,000	-
Capital Outlay Subtotal	85,000		85,000	-
Total Capital Outlay	85,000		85,000	-
Grand Total Requested	344,540		344,540	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 2025

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Plans Examiner I-V Proposed Start Date: 10/01/2024

Hiring Department/Division: Building/Administration/2425 Reports to: Chief Plan Examiner

Base Annual Salary: \$ 74,100 + \$ 11,115 = \$ 85,215 Number of hours per week: 40

FICA - 6.20%: \$ 5,283 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 1,236 Existing Classification: _____ New: _____

Retirement - 12%: \$ 10,226 Yes [Grade: 18,19,20,21] Existing: _____

(12% or 11.7%, depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: _____

N/A: Existing: Create New:

Total Salary & Benefits: \$ 123,010 Total Number of Positions Requested: 2 Estimated Total Salary & Benefits: \$ 246,020

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.03.27 11:20:15 -0400 Date: 3/27/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Review plans and applications	80 %
2) Coordinates reviews of Fire Marshal, Electrical/Plumbing Inspections, etc.	10 %
3) Prepares comments for code deficiencies	5 %
4) Calculates fees	5 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Office Supplies, staff shirts, shoe allowance, code books, training and education</u>	<u>\$ 3,000</u> X <u>2</u> = <u>\$ 6,000</u>
Capital Outlay: _____	<u>\$ 0</u> X _____ = <u>\$ 0</u>
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>2</u> = <u>\$ 2,300</u> Field Worker <u>\$ 565</u> X _____ = <u>\$ 0</u>	
& Hardware <u>\$ 2,610</u> X <u>2</u> = <u>\$ 5,220</u>	
	Related Expenses Total: <u>\$ 13,520</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

To handle upcoming legislation and state requirements for shortened timelines and additional trade reviews. Technical work in reviewing of plans and applications of proposed new buildings and changes to existing buildings for compliance with applicable codes and ordinances. Facilitates the development of public trust and confidence in the City.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 246,020 Related Expenses Total: \$ 13,520 Grand Total: \$ 259,520

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] Date: 4/5/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: Total Number of Approved FTE's: 2

City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only, and does not represent a guaranteed salary

Reset Form

Utility Systems Fund

The Utility Systems Fund provides high-quality services to all citizens in the City. The Fund provides water, sewer, and reuse water. The sewer services are a mix of a gravity-fed system (requiring less maintenance, which equals lower costs for operations) and a vacuum pump system employing grinders at individual houses (a very maintenance-intensive system inherited from the now-defunct General Development Corporation, which equates to high costs for operations). This Fund is experiencing increased costs due to inflation and demand to keep up with residential and commercial growth. Staffing is being evaluated each year, and positions are being added to keep up with the rapid expansion of the Utility Systems Department.

Major Revenue Source

The Utility Systems Operating Fund is funded primarily by the users of the system. The City has seen significant population growth over the last decade; the influx of new residents creates numerous opportunities for capital investment in infrastructure projects while boosting operating revenues.

Expense Trends

The majority of the Utility system's costs are in capital expansion, debt retirement, and operations, which account for approximately 75% of the fund's expenses. Salaries and benefits make up the remaining 25% of the cost of the fund. The Fund's operations show a relatively stable level of cost for personnel services and operating categories of expenses. The Utility system is embarking on an aggressive capital improvement plan necessary to meet the growing demands of our community.

Long-Range Model

The five-year outlook considers customer growth, and costs are shown to grow in the future. With these assumptions, the fund balance will decrease in future years.

The fund will have a fund balance that meets the City's policy requirement of 17% during the planning horizon. The test for debt service coverage shows sufficient revenue to cover debt obligations for the current year, and throughout future years.

UTILITY SYSTEMS DIRECTOR
Kevin Matyjaszek

332.2 FTES

DISTRIBUTION & COLLECTION (D&C)

108 FTES

- LIFT STATION MAINTENANCE
- METER READING
- PREVENTATIVE MAINTENANCE
- SEWER INSTALLATION
- SEWER PREVENTATIVE MAINTENANCE
- SYSTEM INFLOW AND INTRUSION MAINTENANCE
- WATER DISTRIBUTION

WASTEWATER

24 FTES

- WASTEWATER TREATMENT PLANT MAINTENANCE
- WASTEWATER TREATMENT PLANT OPERATIONS

WATER

31 FTES

- WATER TREATMENT PLANT MAINTENANCE
- WATER TREATMENT PLANT OPERATIONS
- WATER QUALITY PROJECT OPERATIONS

ADMINISTRATION

68 FTES

- ASSET MAPPING
- BUDGET AND PROCUREMENT
- CUSTOMER BILLING
- CUSTOMER CONNECTION SUPPORT
- INFORMATION SYSTEMS MANAGEMENT
- LEGAL AFFAIRS

SUPPORTING DIVISIONS

47.2 FTES

- ELECTRICAL SYSTEM MAINTENANCE
- EMPLOYEE AND EQUIPMENT SAFETY
- FIRE HYDRANT MAINTENANCE
- LABORATORY OPERATIONS
- WAREHOUSE INVENTORY MANAGEMENT
- WATER DISTRIBUTION SYSTEM MAINTENANCE
- CITY HALL RECEPTIONIST

ENGINEERING

53 FTES

- CAPITAL IMPROVEMENT
- PROJECT COORDINATION AND MANAGEMENT
- ENGINEERING PROJECT COORDINATION AND MANAGEMENT
- INSPECT UTILITY ASSETS AND NEW UTILITY CONSTRUCTION
- LOCATE UTILITY ASSETS
- RECORDS MANAGEMENT

UTILITY SYSTEMS DEPARTMENT



OVERVIEW

The Utility Systems Department (USD) is the primary provider of water and sewer services to businesses and residents in Port St. Lucie along with a portion of the surrounding unincorporated St. Lucie County. The City's Utility employees are dedicated to protecting the local environment and natural water resources while working to build long-term relationships with customers through our professional approach and innovation, effective management, and our emphasis on exceptional customer support and service.

The function of the USD is to provide the highest quality of water, wastewater and reclaimed water service in the most efficient and cost-effective way possible to all customers. The goal is to continue to lead the water and wastewater utilities industry with innovative operating and maintenance processes, developed through training and engineering, while insuring the safety of our employees and the health, safety and welfare of its more than 93,000 customers.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

HIGH-QUALITY INFRASTRUCTURE AND FACILITIES

Continue to develop and utilize preventative maintenance programs as new infrastructure is built and aging facilities are upgraded.

This year's priorities will be:

Septic to Sewer Conversions

- Septic to Sewer Master Plan will continue to connect homes and businesses currently on septic systems to the City's wastewater collection and treatment system, proactively improving the health of our local waterways.

527 2017/18	428 2018/19	448 2019/20 34=utilitizing grants
359 2020/21 67=utilitizing grants	616 2021/22 67=utilitizing grants	466 2022/23 36=utilitizing grants

Priority Utility Capital Improvement Projects that have been identified on the Utility Systems Ten Year Projection list include:

- Upgrades to the Westport Wastewater Treatment Facility
- Westport Wastewater Flow Diversion Force Main
- Western Raw Water Main
- Prineville Deep Injection Well #2
- Floresta Drive - Phase 3
- Midway Road - Selvitz Road to Jenkins Road
- Rangeline Water Treatment Facility



The USD has implemented a more efficient procedure to streamline the septic to sewer conversion process, thus meeting the goal of decreasing the wait times to 8 to 10 weeks.

The USD is projecting for FY24/25 a total of 2,000 completed New Construction Sewer Installations and 550 Conversion Sewer Installations.

As of January 2024, we have 93,805 customers.

January 2023 – 89,932

January 2022 – 84,756

January 2021 – 81,304

January 2020 - 77,428

January 2019 – 74,637

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Building and fostering high quality infrastructure and facilities.

This year's priorities will be:

- Continuing to seek out all grant opportunities to aid in funding a multitude of capital improvement projects either currently under design or to be constructed in FY 23/24 and FY 24/25.
- We are committed to the continued expansion of our systems to accommodate the rapid rate of growth while also upgrading and replacing older systems that have met their end of use.
- Continue evaluating alternative materials or products that may be new to the market and/or have become better due to advancements in manufacturing processes.
- Offer additional educational opportunities for our customers through quarterly Lunch & Learn events, presentations and facility tours.
- St. Lucie River/C-23 Water Quality Project
- Area 7A – received grant, anticipated to go out for design Q2 2024
- Area 5 – contractor selected, currently under construction
- Areas 1,2,3,4 – complete
- To date, 9,957.47 MG held back, including rainfall and water pumped from C-23 Canal
- 34,680 pounds of nitrogen and 6,749 pounds of phosphorus removed
- Rangeline Water Treatment Facility – In order to meet our City's future drinking water needs, this is going to be a 10 MGD Reverse Osmosis Water Treatment Facility that will also include 6 – Floridan Wells, 2- Injection Wells with a Monitoring well, and Raw water main. Construction is estimated to be complete by beginning of 2030.
- Upgrades to the Westport Wastewater Treatment Facility are expected to be complete in 2026.
- Provide exceptional customer service
- Staff will conduct additional customer service surveys to better understand and respond to customer feedback regarding the provision of drinking water and wastewater services, increasing resident satisfaction with drinking water as monitored by the National Community Survey.
- On-hold times increased this year due to a higher call volume of new residents and recent changes, including the annual Free Chlorination Program and service fees. We will continue to make reducing the hold times a priority.
- New customer feedback surveys will be implemented to help operation decision making and recognize training opportunities for Connection Support staff.
- Strengthen the future of the Utility through succession planning by recognizing new future leaders.
- Facilitate professional growth and cross-departmental collaboration to encourage high performance.



FY 24/25

STAFF PROJECTIONS



1 CONNECTION SUPPORT SPECIALIST
1 CONNECTION SUPPORT LEADER
1 CAPITAL IMPROVEMENT PROJECT BUDGET ANALYST
1 WATER METER TECHNICIAN
1 PROJECT COORDINATOR
1 ADMINISTRATIVE OPERATIONS COORDINATOR
1 MAPPING TECHNICIAN

1 FATS, OILS, AND GREASE (FOG) INSPECTOR
1 FIELD TECHNICIAN TRAINEE
1 UTILITY LOCATOR
1 UTILITY INSPECTOR
1 FIELD TECHNICIAN TRAINEE
1 FIBER OPTIC TECHNICIAN
1 FIELD TECH TRAINEE

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

5

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Number of septic to City sewer conversions	359 (67=utilizing grants)	581 (67=utilizing grants)	466 (32=utilizing grants)	500	550
Provide enhanced customer service experience through use of online services and technology (monthly)	30,910 E-bills 68,000 Electronic payments 2:22 On hold times (avg.)	35,000 E-bills 75,000 Electronic payments 2:13 On hold times (avg.)	40,661 E-bills 74,254 Electronic payments 4:49 On hold times (avg.)	48,000 E-bills 80,000 Electronic payments 2:30 On hold times (avg.)	53,000 E-bills 88,000 Electronic payments 3:00 On hold times (avg.)
Water withdrawn from C-23 Canal by way of Water Quality Project	2.9 billion gallons	3.66 billion gallons	2.92 billion gallons	2.92 billion gallons	3.92 billion gallons (upon completion of Area 5)
National Community Survey (NCS)TM: Percent rating drinking water positively	60% ↔	49% ↓	50% ↓	47% ↓ (2024 Results)	>50%
NCSTM: Percent rating sewer services positively	75% ↔	69% ↔	68% ↔	64% ↔ (2024 Results)	>68%

EFFECTIVENESS MEASURES

GOAL

1

SAFE, CLEAN & BEAUTIFUL

GOAL

5

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

GOAL

7

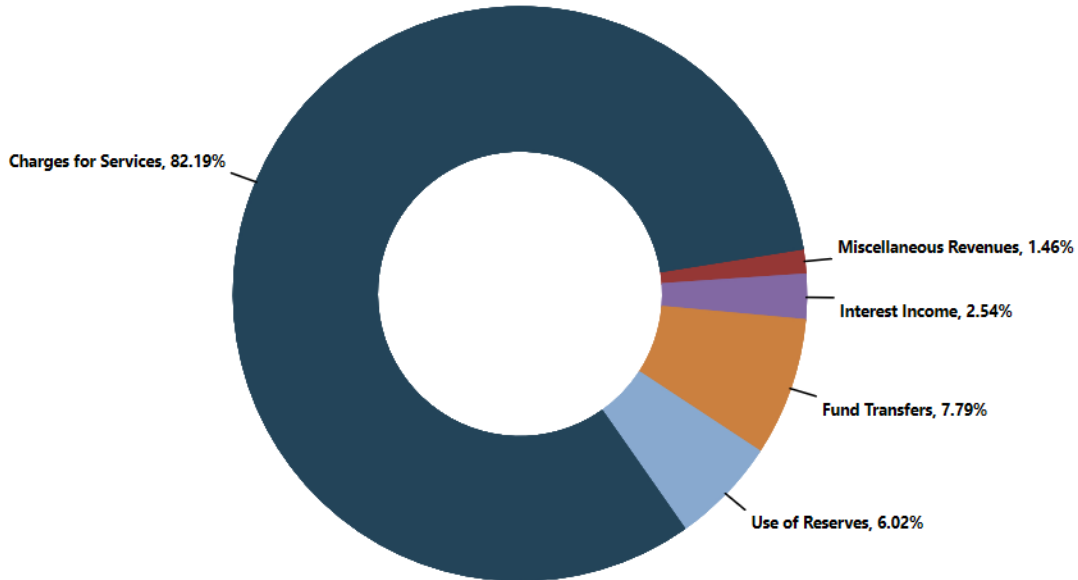
HIGH-PERFORMING GOVERNMENT ORGANIZATION

*NCS - Percent of respondents rating serve as excellent or good from the annual National Community SurveyTM for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND SOURCES - # 431
PROPOSED BUDGET - FY 2025

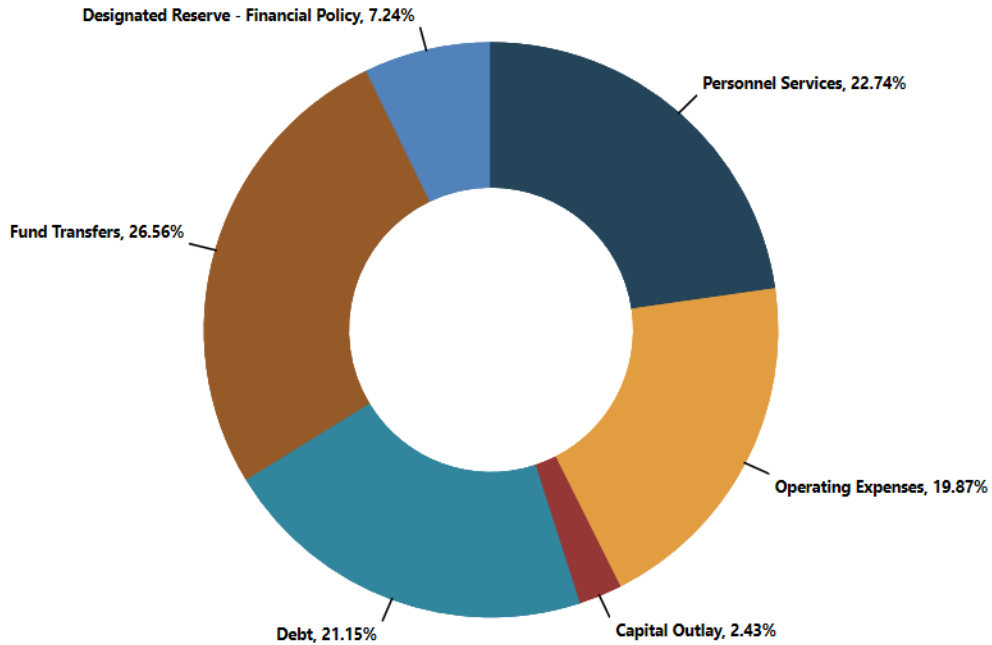
PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
Beginning Undesignated Reserves	\$ 49,839,895	\$ 68,266,623	\$ 68,266,623	\$ 68,395,625	\$ 129,002	0.19 %	\$ 60,657,148
REVENUES & SOURCES:							
Intergovernmental	596,140	-	-	-	-	- %	-
Charges for Services	101,576,696	98,791,294	104,479,248	105,568,112	6,776,818	6.86 %	110,435,144
Miscellaneous Revenues	1,619,606	1,778,514	1,842,734	1,877,527	99,013	5.57 %	1,933,853
Interest Income	3,458,672	991,500	2,333,997	3,258,500	2,267,000	228.64 %	3,356,255
Fund Transfers	11,826,787	10,006,051	10,016,966	10,006,009	(42)	- %	10,006,189
Use of Reserves	40,106,642	7,368,049	-	7,738,477	370,428	5.03 %	4,938,054
Total	\$ 159,184,543	\$ 118,935,408	\$ 118,672,945	\$ 128,448,625	\$ 9,513,217	8.00 %	\$ 130,669,495

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND USES - # 431
PROPOSED BUDGET - FY 2025

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION:							
Personnel Services	\$ 27,320,873	\$ 29,156,565	\$ 29,681,080	\$ 31,497,085	\$ 2,340,520	8.03 %	\$ 33,236,322
Operating Expenses	24,601,096	25,488,189	25,311,980	27,516,095	2,027,906	7.96 %	28,341,606
Capital Outlay	-	1,456,206	2,716,436	3,369,155	1,912,949	131.37 %	2,738,000
Debt	13,752,322	29,612,118	29,612,118	29,284,346	(327,772)	(1.11)%	29,281,416
Fund Transfers	44,423,797	33,222,330	31,222,330	36,781,944	3,559,614	10.71 %	37,072,151
Total	<u>\$ 110,096,726</u>	<u>\$ 118,935,408</u>	<u>\$ 118,543,944</u>	<u>\$ 128,448,625</u>	<u>\$ 9,513,217</u>	<u>8.00 %</u>	<u>\$ 130,669,495</u>
Ending Undesignated	<u>\$ 68,266,623</u>	<u>\$ 68,395,625</u>	<u>\$ 68,395,624</u>	<u>\$ 60,657,147</u>			<u>\$ 55,719,093</u>

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND - # 431
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ 49,839,895	\$ 68,267,986	\$ 68,267,986	\$ 68,396,987	\$ 129,001	0.19 %	\$ 60,658,510
REVENUES & SOURCES:							
Intergovernmental	596,140	-	-	-	-	- %	-
Charges for Services	101,576,696	98,791,294	104,479,248	105,568,112	6,776,818	6.86 %	110,435,144
Miscellaneous Revenues	1,619,606	1,778,514	1,842,734	1,877,527	99,013	5.57 %	1,933,853
Interest Income	3,458,672	991,500	2,333,997	3,258,500	2,267,000	228.64 %	3,356,255
Fund Transfers	11,826,787	10,006,051	10,016,966	10,006,009	(42)	- %	10,006,189
Use of Reserves	40,106,642	7,368,049	-	7,738,477	370,428	5.03 %	4,938,054
Total	159,184,543	118,935,408	118,672,945	128,448,625	9,513,217	8.00 %	130,669,495
EXPENDITURES:							
Personnel Services	27,320,873	29,156,565	29,681,080	31,497,085	2,340,520	8.03 %	33,236,322
Operating Expenses	24,601,096	25,488,189	25,311,980	27,516,095	2,027,906	7.96 %	28,341,606
Capital Outlay	-	1,456,206	2,716,436	3,369,155	1,912,949	131.37 %	2,738,000
Debt	13,752,322	29,612,118	29,612,118	29,284,346	(327,772)	(1.11)%	29,281,416
Fund Transfers	44,723,787	33,222,330	31,222,330	36,781,944	3,559,614	10.71 %	37,072,151
Total	110,096,726	118,935,408	118,543,944	128,448,625	9,513,217	8.00 %	130,669,495
SURPLUS (DEFICIT)	\$ -	\$ -	\$ 129,001	\$ -			\$ -
Designated Reserve - Financial Policy - 17%	\$ 8,826,735	\$ 9,289,608	\$ -	\$ 10,032,241			\$ 10,468,248
PROJECTED FUND BALANCE:							
Designated	\$ 8,826,735	\$ 9,289,608	\$ 9,289,608	\$ 10,032,241			\$ 10,468,248
Undesignated	59,441,251	58,978,378	59,107,379	58,364,746			50,190,262
Use of Undesignated	-	(7,368,049)	-	(7,738,477)			(4,938,054)
Total	\$ 68,267,986	\$ 60,899,937	\$ 68,396,987	\$ 60,658,510			\$ 55,720,456

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND REVENUES - # 431
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
OPERATING REVENUES:							
Intergovernmental	\$ 596,140	\$ -	\$ -	\$ -	\$ -	- %	\$ -
Charges for Services	101,576,696	98,791,294	104,479,248	105,568,112	6,776,818	6.86 %	110,435,144
Total	102,172,836	98,791,294	104,479,248	105,568,112	6,776,818	6.86 %	110,435,144
NON-OPERATING REVENUES:							
Miscellaneous Revenues	1,619,606	1,778,514	1,842,734	1,877,527	99,013	5.57 %	1,933,853
Interest Income	3,458,672	991,500	2,333,997	3,258,500	2,267,000	228.64 %	3,356,255
Total	5,078,278	2,770,014	4,176,731	5,136,027	2,366,013	85.42 %	5,290,108
NON-REVENUES:							
Fund Transfers	11,826,787	10,006,051	10,016,966	10,006,009	(42)	- %	10,006,189
Use of Reserves	40,106,642	7,368,049	-	7,738,477	370,428	5.03 %	4,938,054
Total	51,933,429	17,374,100	10,016,966	17,744,486	370,386	2.13 %	14,944,243
Fund Totals	<u>\$ 159,184,543</u>	<u>\$ 118,935,408</u>	<u>\$ 118,672,945</u>	<u>\$ 128,448,625</u>	<u>\$ 9,513,217</u>	<u>8.00 %</u>	<u>\$ 130,669,495</u>

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
UTILITY ADMINISTRATION							
Personnel Services	\$ 1,667,055	\$ 1,710,358	\$ 1,687,138	\$ 1,754,440	\$ 44,082	2.58 %	\$ 1,849,465
Operating Expenses	2,311,982	2,316,894	2,471,405	2,132,570	(184,324)	(7.96)%	2,196,548
Total	3,979,037	4,027,252	4,158,543	3,887,010	(140,242)	(3.48)%	4,046,013
UTILITY CUSTOMER SERVICE							
Personnel Services	1,991,432	2,049,421	2,056,026	2,423,872	374,451	18.27 %	2,558,161
Operating Expenses	310,861	303,233	293,208	346,733	43,500	14.35 %	357,135
Total	2,302,293	2,352,654	2,349,234	2,770,605	417,951	17.77 %	2,915,296
UTILITY BILLING							
Personnel Services	480,653	477,712	1,012,004	1,201,869	724,157	151.59 %	1,268,306
Operating Expenses	2,140,751	711,527	1,309,553	792,181	80,654	11.34 %	815,948
Total	2,621,404	1,189,239	2,321,557	1,994,050	804,811	67.67 %	2,084,254
UTILITY METER READING							
Personnel Services	729,102	732,577	799,850	1,007,201	274,624	37.49 %	1,063,049
Operating Expenses	138,090	195,566	131,032	240,649	45,083	23.05 %	247,869
Capital Outlay	-	-	-	155,000	155,000	- %	100,000
Total	867,192	928,143	930,882	1,402,850	474,707	51.15 %	1,410,918
UTILITY ENGINEERING							
Personnel Services	1,716,657	1,828,821	1,828,821	2,260,646	431,825	23.61 %	2,385,157
Operating Expenses	109,781	288,358	137,097	178,752	(109,606)	(38.01)%	184,118
Capital Outlay	-	-	47,850	-	-	- %	-
Total	1,826,438	2,117,179	2,013,768	2,439,398	322,219	15.22 %	2,569,275
UTILITY CIP							
Personnel Services	1,005,196	1,161,301	1,141,521	1,110,940	(50,361)	(4.34)%	1,171,427
Operating Expenses	64,504	106,372	53,268	115,599	9,227	8.67 %	119,070
Capital Outlay	-	-	247,850	30,000	30,000	- %	50,000
Total	1,069,700	1,267,673	1,442,639	1,256,539	(11,134)	(0.88)%	1,340,497
UTILITY MAPPING							
Personnel Services	1,128,726	1,256,486	1,199,032	1,227,661	(28,825)	(2.29)%	1,296,929
Operating Expenses	444,190	516,251	1,132,471	538,129	21,878	4.24 %	554,273
Capital Outlay	-	30,000	15,000	29,700	(300)	(1.00)%	30,000
Total	1,572,916	1,802,737	2,346,503	1,795,490	(7,247)	(0.40)%	1,881,202

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
INSPECTORS							
Personnel Services	1,517,482	1,891,233	1,866,763	2,081,038	189,805	10.04 %	2,197,382
Operating Expenses	355,940	440,671	365,665	463,096	22,425	5.09 %	476,989
Capital Outlay	-	68,100	146,158	133,000	64,900	95.30 %	150,000
Total	1,873,422	2,400,004	2,378,586	2,677,134	277,130	11.55 %	2,824,371
LAB-WATER							
Personnel Services	806,194	783,814	810,142	905,571	121,757	15.53 %	956,120
Operating Expenses	187,826	195,430	243,300	261,829	66,399	33.98 %	269,685
Capital Outlay	-	-	-	56,000	56,000	-	58,000
Total	994,020	979,244	1,053,442	1,223,400	244,156	24.93 %	1,283,805
WATER PLANT OPER-PRINEVILLE							
Personnel Services	1,263,633	1,428,700	1,462,379	1,507,191	78,491	5.49 %	1,588,990
Operating Expenses	4,232,441	4,478,023	4,176,160	5,204,052	726,029	16.21 %	5,360,175
Capital Outlay	-	18,000	18,000	18,000	-	-	20,000
Total	5,496,074	5,924,723	5,656,539	6,729,243	804,520	13.58 %	6,969,165
CROSS CONNECTION/FLUSHING							
Personnel Services	881,494	951,149	932,260	1,017,301	66,152	6.95 %	1,075,155
Operating Expenses	164,660	175,079	221,737	207,468	32,389	18.50 %	213,692
Capital Outlay	-	121,806	181,794	134,000	12,194	10.01 %	100,000
Total	1,046,154	1,248,034	1,335,791	1,358,769	110,735	8.87 %	1,388,847
JEA WATER TREATMENT FACILITY							
Personnel Services	1,102,395	1,023,939	1,084,166	1,113,755	89,816	8.77 %	1,175,485
Operating Expenses	4,520,829	4,273,412	4,338,998	4,641,503	368,091	8.61 %	4,780,749
Capital Outlay	-	20,000	20,000	93,500	73,500	367.50 %	20,000
Total	5,623,224	5,317,351	5,443,164	5,848,758	531,407	9.99 %	5,976,234
MCCARTY RANCH WATER PLANT							
Operating Expenses	326,345	612,003	400,109	583,363	(28,640)	(4.68)%	600,865
Capital Outlay	-	-	-	75,000	75,000	-	50,000
Total	326,345	612,003	400,109	658,363	46,360	7.58 %	650,865
WATER DISTR-PREVENTIVE MAINT							
Personnel Services	2,012,632	2,132,354	2,021,286	2,215,763	83,409	3.91 %	2,337,952
Operating Expenses	547,456	575,933	787,806	685,507	109,574	19.03 %	706,072
Capital Outlay	-	230,300	558,317	482,455	252,155	109.49 %	400,000
Total	2,560,088	2,938,587	3,367,409	3,383,725	445,138	15.15 %	3,444,024

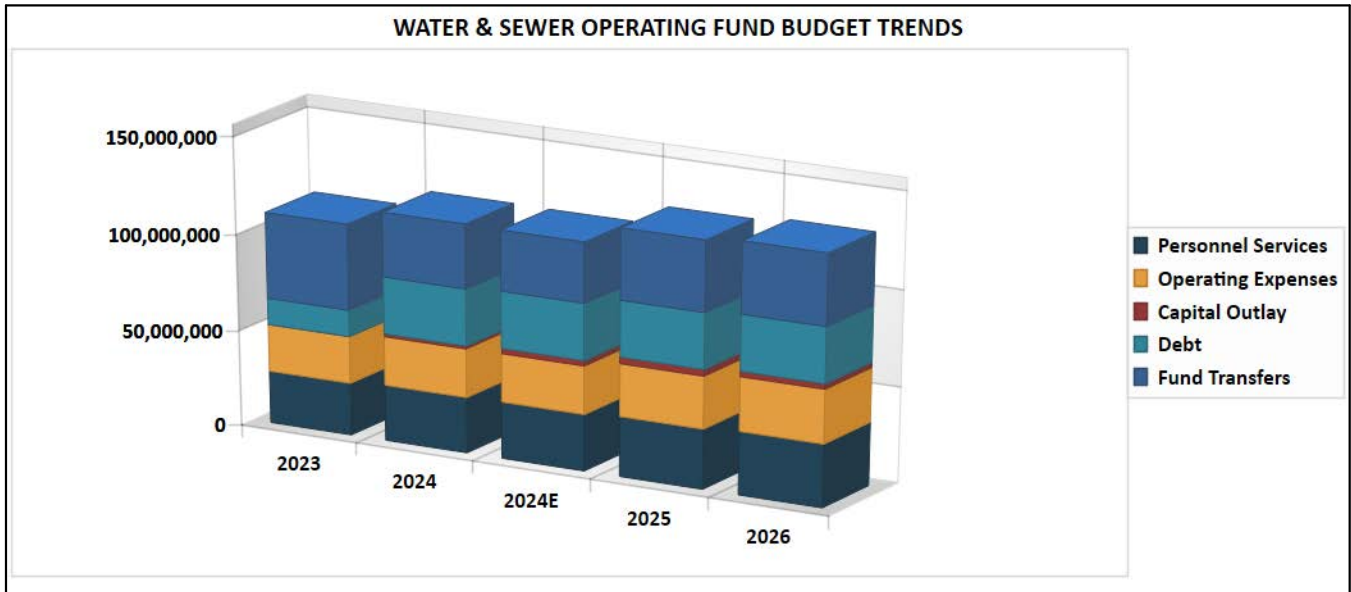
CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
UTILITY WAREHOUSE							
Personnel Services	920,753	979,813	962,894	593,095	(386,718)	(39.47)%	626,058
Operating Expenses	91,308	77,904	91,406	64,842	(13,062)	(16.77)%	66,790
Capital Outlay	-	40,000	40,000	-	(40,000)	(100.00)%	40,000
Total	1,012,061	1,097,717	1,094,300	657,937	(439,780)	(40.06)%	732,848
PLANT & FIELD MAINTENANCE							
Personnel Services	767,794	773,587	786,052	800,277	26,690	3.45 %	844,780
Operating Expenses	326,906	283,789	258,045	307,209	23,420	8.25 %	316,427
Capital Outlay	-	-	48,801	-	-	- %	50,000
Total	1,094,700	1,057,376	1,092,898	1,107,486	50,110	4.74 %	1,211,207
UTILITY-INFLOW & INFILTRATION							
Personnel Services	549,531	660,158	672,875	705,580	45,422	6.88 %	746,021
Operating Expenses	131,664	155,113	127,863	193,337	38,224	24.64 %	199,138
Capital Outlay	-	-	-	875,000	875,000	- %	250,000
Total	681,195	815,271	800,738	1,773,917	958,646	117.59 %	1,195,159
UTILITY-LIFTSTATIONS							
Personnel Services	614,914	597,668	597,668	648,602	50,934	8.52 %	690,198
Operating Expenses	1,031,742	1,415,193	1,225,175	1,563,174	147,981	10.46 %	1,610,072
Capital Outlay	-	180,000	180,000	84,000	(96,000)	(53.33)%	175,000
Total	1,646,656	2,192,861	2,002,843	2,295,776	102,915	4.69 %	2,475,270
TELEMETRY AND INSTRUMENTATION							
Personnel Services	2,494,271	3,115,356	2,983,296	3,127,177	11,821	0.38 %	3,294,635
Operating Expenses	558,602	686,593	570,180	756,710	70,117	10.21 %	779,412
Capital Outlay	-	217,000	336,976	288,000	71,000	32.72 %	300,000
Total	3,052,873	4,018,949	3,890,452	4,171,887	152,938	3.81 %	4,374,047
WESTPORT WASTEWATER PLANT							
Personnel Services	931,734	889,444	908,517	895,346	5,902	0.66 %	944,583
Operating Expenses	2,101,005	2,460,740	2,255,085	2,677,538	216,798	8.81 %	2,757,866
Capital Outlay	-	-	-	71,000	71,000	- %	-
Total	3,032,739	3,350,184	3,163,602	3,643,884	293,700	8.77 %	3,702,449
GLADES WASTEWATER TREATMENT PLANT							
Personnel Services	1,076,858	1,041,933	1,084,844	1,126,161	84,228	8.08 %	1,188,218
Operating Expenses	138,301	357,046	165,000	452,000	94,954	26.59 %	465,560
Capital Outlay	-	-	39,029	87,500	87,500	- %	100,000
Total	1,215,159	1,398,979	1,288,873	1,665,661	266,682	19.06 %	1,753,778

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
SEWER-FIELD OPERATION							
Operating Expenses	2,747,162	2,990,380	2,739,993	3,417,222	426,842	14.27 %	3,519,739
Capital Outlay	-	257,000	182,000	251,000	(6,000)	(2.33)%	260,000
Total	2,747,162	3,247,380	2,921,993	3,668,222	420,842	12.96 %	3,779,739
WASTEWATER-PREVENTIVE MAINT							
Personnel Services	3,101,098	3,111,334	3,187,250	3,169,764	58,430	1.88 %	3,341,476
Operating Expenses	1,316,402	1,673,934	1,544,929	1,480,704	(193,230)	(11.54)%	1,525,126
Capital Outlay	-	274,000	436,538	400,000	126,000	45.99 %	450,000
Total	4,417,500	5,059,268	5,168,717	5,050,468	(8,800)	(0.17)%	5,316,602
WSTWTR FACILITES MAINT.							
Personnel Services	561,268	559,407	596,296	603,835	44,428	7.94 %	636,775
Operating Expenses	179,208	198,745	198,745	209,328	10,583	5.32 %	215,610
Capital Outlay	-	-	207,124	-	-	- %	-
Total	740,476	758,152	1,002,165	813,163	55,011	7.26 %	852,385
NON-DEPARTMENTAL							
Debt	13,750,960	29,612,118	29,918,415	29,284,346	(327,772)	(1.11)	29,281,416
Fund Transfers	37,502,780	33,222,330	31,222,330	36,781,944	3,559,614	10.71	37,072,151
Total	51,253,740	62,834,448	61,140,745	66,066,290	3,231,842	5.14 %	66,353,567
Personnel Services	27,320,873	29,156,565	29,681,080	31,497,085	2,340,520	8.03 %	33,236,322
Operating Expenses	24,601,096	25,488,189	25,311,980	27,516,095	2,027,906	7.96 %	28,341,606
Capital Outlay	-	1,456,206	2,716,436	3,369,155	1,912,949	131.37 %	2,738,000
Debt	13,750,960	29,612,118	29,612,118	29,284,346	(327,772)	(1.11)%	29,281,416
Fund Transfers	44,423,787	33,222,330	31,222,330	36,781,944	3,559,614	10.71 %	37,072,151
WATER & SEWER OPERATING FUND TOTAL	<u>\$110,096,716</u>	<u>\$118,935,408</u>	<u>\$118,543,944</u>	<u>\$128,448,625</u>	<u>\$9,513,217</u>	<u>8.00 %</u>	<u>\$130,669,495</u>

**CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND - 431
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 27,320,873	\$ 29,156,565	\$ 29,681,080	\$ 31,497,085	2,340,520	8.03 %	\$ 33,236,322
Operating Expenses	24,601,096	25,488,189	25,311,980	27,516,095	2,027,906	7.96 %	28,341,606
Capital Outlay	-	1,456,206	2,716,436	3,369,155	1,912,949	131.37 %	2,738,000
Debt	13,750,960	29,612,118	29,612,118	29,284,346	(327,772)	(1.11)%	29,281,416
Fund Transfers	44,423,797	33,222,330	31,222,330	36,781,944	3,559,614	10.71 %	37,072,151
Total	\$ 110,096,726	\$ 118,935,408	\$ 118,543,944	\$128,448,625	9,513,217	8.00 %	\$ 130,669,495

STAFFING SUMMARY:

Full Time Equivalents	292.20	311.20	311.20	325.20
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CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND - 431

CAPITAL OUTLAY:

Replace 2005 Jeep, UA-0688 with Toyota Rav4 AWD	\$ 33,000
Replace (3) F-150s with Mavericks	99,000
F-150 Water Meter Tech	56,000
Master Plan Updates - Continuous	30,000
Replace 2006 Jeep Liberty UA-9149, with a Chevy Traverse	40,000
Dell PowerEdge 450 & 550 hardware replacements	29,700
F-150 for Utility Locator	56,000
F-150 for Utility Inspector	56,000
Replace (1) set of Locating Equipment	10,500
Locate Equipment for Utility Locator	10,500
F-150 for New FOG Inspector	56,000
Replace 2005 F-150 WTP-1013 with Rav4	33,000
Spare Meters, Motors, Pumps, Valves, etc.	18,000
Addition to Fleet - F-350 Crane Truck	134,000
Replace F-150 UWTP-5389	56,000
VFD's, Golf Cart	37,500
F-250 Truck	75,000
Replace Ford F-550 (UWD 8709, 2005 F-450) \$94,931 & Ford F-350 Crane Truck (US-8714) \$134K	228,931
Replace 2012 Sure-trac Dump Trailer(UWD 385)\$20K, 2007 Sullair Trailer Mount Air Compressor (UWD 4216) \$35,2K, Grundomat 2.5 bullets (2) \$13.5K, Insert Valve Equipment \$184.8K (10-12inch insert valves)	253,524
Replace (1) 2014 F-550 Crane Truck (UII5159) \$165K, and a 2007 Vac Truck (UM9635) \$710K	875,000
Bypass pump \$54K, HDPE Electro fusion machine & fittings \$10K, Low profile dump trailer \$20,000	84,000
Bucket Truck	175,000
1 Core Traffic Switch \$20K, 3 Dell Virtual Servers \$15k each (\$45K)	65,000
4 Hart Communicators \$10k/EA , Pull Behind Trailer for Mobile Control Panels) \$8K	48,000
Replace UWW-6206 w/ F150	56,000
Cantilever rolling platform needed to safely access dewatering equipment in the truck bay	12,500
Replace (1) Golf Cart	75,000
Portable Pump 6	219,000
Step Tanks	32,000
Pumps for Step Tanks	250,000
Replace 2003 Septic Sewer Vacuum Truck, \$250K (Pump Truck US-0547), (2) F-250 (UWWC-8337 & UWWC-8338)	<u>150,000</u>
	Total: \$ 3,369,155

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND - # 431

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 15,723,345	\$ 17,967,375	\$ 18,103,819	\$ 19,249,792	\$ 1,282,417	7.14 %	1	\$ 20,212,284
Overtime	2,053,638	1,571,300	1,694,250	1,561,250	(10,050)	(0.64)%	2	1,639,313
F.I.C.A	1,048,829	1,074,162	1,098,985	1,192,855	118,693	11.05 %	3	1,252,500
Mandatory Medicare	243,043	255,594	270,747	285,491	29,897	11.70 %	1	299,766
Retirement Contributions	1,965,612	1,884,045	2,129,583	2,521,925	637,880	33.86 %	1	2,648,021
Life & Health Insurance	4,949,266	5,541,315	5,520,922	5,479,236	(62,079)	(1.12)%	4	5,917,576
Other Post Employment Benefits	956,819	444,485	444,485	732,966	288,481	64.90 %	5	769,613
Workmen's Compensation	376,710	418,289	418,289	473,570	55,281	13.22 %	6	497,249
Unemployment Compensation	3,611	-	-	-	-	- %		-
Total	27,320,873	29,156,565	29,681,080	31,497,085	2,340,520	8.03 %		33,236,322
OPERATING EXPENSES:								
Professional Services	647,327	1,117,250	948,188	1,101,500	(15,750)	(1.41)%	7	1,134,545
Accounting And Auditing	36,391	60,000	40,000	60,000	-	- %		61,800
Court Reporter Services	-	5,000	-	5,000	-	- %		5,150
Other Contractual Services	2,377,730	2,986,742	2,479,312	2,751,009	(235,733)	(7.89)%	8	2,833,540
Gas & Oil Repairs & Maintenance- Vehicle	573,180	783,081	618,300	814,099	31,018	3.96 %	9	838,523
Fleet Maintenance- Non Contract	421,584	398,400	397,672	504,056	105,656	26.52 %	10	519,179
Communications Service	209,647	266,948	291,067	294,025	27,077	10.14 %	11	302,846
Transportation	305,212	450,028	393,238	492,828	42,800	9.51 %	12	507,614
Electricity (Fpl)	352,317	390,625	348,525	400,650	10,025	2.57 %	13	412,671
Gas (Gdu)	5,486,170	6,287,700	5,800,900	6,466,950	179,250	2.85 %	14	6,660,959
Rentals & Leases- Buildings	1,852,475	1,898,800	1,726,500	2,204,300	305,500	16.09 %	15	2,270,429
Rentals & Leases- Equipment	109,567	40,000	40,000	40,000	-	- %		41,200
Insurance	256,416	85,140	96,958	88,490	3,350	3.93 %		91,145
	1,405,142	1,430,118	1,702,678	1,618,197	188,079	13.15 %	6	1,666,743

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND - # 431

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		
Repair & Maintenance- Building	331,293	114,005	183,133	190,055	76,050	66.71 %	16	195,757
Repair & Maintenance- Office Eq	443,220	679,651	624,269	782,642	102,991	15.15 %	17	806,122
Repair & Maintenance- Equipment	637,539	683,805	619,427	721,515	37,710	5.51 %	18	743,161
Printing & Binding Promotional	14,047	22,580	24,052	18,530	(4,050)	(17.94)%		19,090
Activities	23,142	20,000	30,000	25,500	5,500	27.50 %		26,265
Other Current Charges & Obliga	2,097,886	584,126	1,197,476	634,820	50,694	8.68 %	19	653,866
Office Supplies	580,594	747,224	909,981	742,090	(5,134)	(0.69)%		764,357
Operating Supplies	6,279,573	6,140,321	6,570,309	7,256,384	1,116,063	18.18 %	20	7,474,082
Road Materials & Supplies	11,252	19,700	16,700	22,350	2,650	13.45 %		23,021
Books,Subs,Member ships	39,572	44,410	62,460	48,225	3,815	8.59 %		49,674
Training And Education	109,821	232,535	190,835	232,880	345	0.15 %		239,867
Total Operating Expenses	24,601,097	25,488,189	25,311,980	27,516,095	2,027,906	7.96 %		28,341,606
Improvements O/T Buildings	-	257,000	393,000	281,000	24,000	9.34 %	21	310,000
Vehicles	-	666,000	1,657,177	2,428,931	1,762,931	264.70 %	22	1,768,000
Computers & Computer Hardware	-	215,000	200,000	94,700	(120,300)	(55.95)%	22	130,000
Other Machinery & Equipment	-	318,206	466,259	564,524	246,318	77.41 %	22	530,000
Total Capital Outlay	-	1,456,206	2,716,436	3,369,155	1,912,949	131.37 %		2,738,000
Principal Interest	-	14,195,000	14,195,000	16,575,000	2,380,000	16.77 %	23	16,585,696
Interest	13,750,960	15,417,118	15,417,118	12,709,346	(2,707,772)	(17.56)%	23	12,695,720
Total Debt	13,750,960	29,612,118	29,612,118	29,284,346	(327,772)	(1.11)%		29,281,416
Transfers	44,423,797	33,222,330	31,222,330	36,781,944	3,559,614	10.71 %	24	37,072,151
Total Non-Operating	44,423,797	33,222,330	31,222,330	36,781,944	3,559,614	10.71 %		37,072,151
Fund Totals	\$110,096,726	\$118,935,408	\$118,543,944	\$128,448,625	\$ 9,513,217	8.00 %		\$130,669,495

Notes:

CITY OF PORT ST. LUCIE
WATER & SEWER OPERATING FUND - # 431

Notes:

- 1 Include 4% cost of living and salary adjustments for the second half of FY23/24. The proposed budget includes thirteen (13) new full-time employees.
- 2 Increase in overtime is due to delinquent accounts, turn-on/turn-offs, and customer growth.
- 3 FICA calculated pre-tax benefits may fluctuate.
- 4 Health Insurance varies based on employee elections.
- 5 Across the board increase to offset pension fund liability.
- 6 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 7 Reduction in funds being requested for design of culvert to C23, design for outlying buildings has been removed, reduction in well rehabilitation & evaluation services for FY25.
- 8 Reduced funds for land clearing and reallocated funds for outside engineering services to professional services.
- 9 Increased based on increased usage of vehicles and inflation.
- 10 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 11 Increase for repairs not covered by the fleet maintenance contract.
- 12 Increase communication budget for new full-time employees, InContact Customer Surveys & additional incoming phone lines.
- 13 Increase due to growth & postage increase of approximately 2%.
- 14 The budget increase is due to increased flows and 3% FPL increase.
- 15 Increase sludge hauling due to the average of nine hundred wet tons, and dewatering four million gallons monthly.
- 16 Increase for HVAC repairs/maintenance, exhaust fans, aging building and power upgrades for liftstation shop area.
- 17 Increase due to adding Cisco Switch Security/Automation, increase in SCADA annual licensing & cyber assessment, and PLC annual support renewal.
- 18 Additional funds needed for increasing repairs and rebuilds for aging equipment.
- 19 Increased the budget for payment processing portal charges (Invoice Cloud, \$4,000/month).
- 20 The increase is because of growth and the fact that chemical prices have increased significantly.
- 21 Increase for the masterplan updates.
- 22 One time capital expenses listed previously.
- 23 Principle and Interest payments adjusted based on bond repayment terms.
- 24 Transfer to 438, 439 & 448 funds.

**CITY OF PORT ST. LUCIE
UTILITY SYSTEMS FUND - 2024-25 PROPOSED
LONG RANGE PLAN**

A 5.5% rate increase is for water in FY 2024-25.
Personnel Services contains the assumption of pay raises for all employees as well as an assumption of increased employee contributions towards their medical insurance.

	AUDITED 2020-21	AUDITED 2021-22	AUDITED 2022-23	ESTIMATED 2023-24	PROPOSED 2024-25	PROJECTED 2025-26	PROJECTED 2026-27	PROJECTED 2027-28	PROJECTED 2028-29	PROJECTED 2029-30			
BEGINNING DESIGNATED RESERVES	\$ -	\$ 55,538,476	\$ 49,839,895	\$ 68,267,985	\$ 68,396,987	\$ 60,658,510	\$ 55,720,456	\$ 52,356,356	\$ 47,781,757	\$ 42,586,896			
REVENUES & SOURCES:													
Water-Operating	\$39,555,773	\$43,074,754	\$44,979,748	\$45,490,000	48,060,712	5.7%	\$ 50,109,514	1.0%	\$ 52,128,927	3.0%	\$ 53,692,795	3.0%	\$ 55,303,579
Sewer-Operating	44,992,160	48,786,665	52,450,484	54,650,400	54,650,400	0.0%	57,382,920	1.0%	59,695,451	3.0%	61,486,315	3.0%	63,330,904
6% Surcharge	360,871	425,407	486,214	388,540	400,000	2.9%	416,120	3.0%	428,604	3.0%	441,462	3.0%	454,706
Guaranteed Revenue	(202)	54,779	1,029,836	1,040,134	1,050,536	1.0%	1,061,041	1.0%	1,082,368	1.0%	1,093,192	1.0%	1,104,124
Interest Income	5,722	(2,391,853)	3,458,672	2,333,997	3,258,500	39.6%	3,356,225	1.0%	3,389,787	1.0%	3,423,685	1.0%	3,457,922
Other/Misc.	4,910,835	5,448,614	4,846,067	4,752,950	3,283,991	3.6%	3,403,552	2.0%	3,471,623	2.0%	3,541,055	2.0%	3,611,876
Capital Contribution	15,594,407	19,032,717	40,106,642	0	0	0	0	0	0	0	0	0	0
Use of Reserves	0	0	0	0	7,738,477	4,938,054	3,364,100	4,574,599	5,194,861	1,842,057	5,194,861	10,000,000	10,000,000
Fund Transfers	6,036,364	6,831,366	11,826,878	10,016,924	10,006,009	10,006,189	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
TOTAL	111,455,930	121,262,448	159,184,541	118,672,945	128,448,625	130,669,495	130,280,639	134,874,689	138,978,423	139,211,985			
EXPENDITURES:													
Personnel Services	21,242,554	22,479,833	27,320,873	29,681,080	31,497,085	6.1%	33,236,322	9.0%	38,763,522	5.0%	40,701,698	5.0%	40,701,698
Operating Expenses	16,146,753	21,139,773	24,601,096	25,311,980	27,516,095	8.7%	28,341,606	4.0%	29,475,270	7.0%	32,447,769	5.0%	32,414,483
Capital Outlay	0	0	0	2,716,436	3,369,155	24.0%	2,738,000	25%	3,422,500	1.4%	3,470,415	1.4%	3,519,001
Debt Services	14,515,375	14,953,421	13,750,960	29,612,118	29,284,346	1.0%	29,281,416	1.0%	29,574,230	1.0%	30,168,672	1.0%	30,168,672
Internal Charges	4,207,157	4,291,300	4,377,126	4,598,023	4,781,944	4.0%	5,172,151	8.2%	422,048	4.0%	438,930	4.0%	456,487
Reserves	0	0	0	0	0	0	0	0	0	0	0	0	0
Fund Transfer to fund 448 (CIP)	4,000,000	19,074,920	23,428,283	10,000,000	7,000,000	6,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
Fund Transfers	9,502,200	14,136,560	16,618,388	16,624,307	25,000,001	25,900,000	26,159,000	26,420,590	26,684,796	26,951,644			
TOTAL	69,614,039	96,075,807	110,096,726	118,543,944	128,448,625	130,669,495	130,280,639	134,874,689	138,978,423	139,211,985			
SURPLUS <DEFICIT>	\$41,841,891	\$25,186,641	\$49,087,815	\$129,001	(\$0)	\$0	\$0	\$0	\$0	\$0			
Non-Cash Expense - Depreciation (Non-budgeted, not funded)	27,718,444	30,885,222	30,659,725										
SURPLUS <DEFICIT>	14,123,447	(5,698,581)	18,428,090										
Designated Reserve - Financial Policy - 17%	6,356,182	7,415,333	8,826,735	9,348,820	10,032,241	10,468,248	11,169,486	11,844,713	12,435,409	12,429,751			
	\$ -	\$ 7,415,333	\$ 8,826,735	\$ 9,348,820	\$ 10,032,241	\$ 10,468,248	\$ 11,169,486	\$ 11,844,713	\$ 12,435,409	\$ 12,429,751			
	-	42,424,562	59,441,251	59,048,166	58,364,746	50,190,262	44,550,969	40,511,643	35,346,347	30,157,145			
	-	-	-	-	(7,738,477)	(4,938,054)	(3,364,100)	(4,574,599)	(5,194,861)	(1,842,057)			
TOTAL	\$ -	\$ 49,839,895	\$ 68,267,985	\$ 68,396,987	\$ 60,658,510	\$ 55,720,456	\$ 52,356,356	\$ 47,781,757	\$ 42,586,896	\$ 40,744,839			

An Interfund Transfer is made annually to the #438 Replacement Fund from the #431 Operating Fund. (The #438 Fund is used for well rehabilitation, backflow preventers, emergency repairs and improvements other than buildings).
Note: The Utility Bond ordinances enacted by the City require the adoption of rates necessary to provide net revenues equal to 100% of the annual debt service requirement.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

WATER & SEWER OPERATING FUND #431

Utility Operating Departments

Cost Centers: #1346 #1347, #1348, #1350, #1355, #1360, #1375, #1380, #3316, #3380, #3390

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1347 - Utility Billing, Budget, and Procurement (Personnel 1 FTE)				
Capital Improvement Project/Budget Analyst - Track project expenses, revenues, grants, bonds	104,932	1	104,932	-
Operating Expense	5,325		5,325	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	114,017		114,017	-
1346- Utility Connection Support (Personnel 1 FTE)				
Utility Connection Support Leader - Train staff, lien recordings, placement, releases	75,121	2	75,121	-
Operating Expense	3,600		3,600	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	82,481		82,481	-
1346- Utility Connection Support (Personnel 1 FTE)				
Utility Connection Support Specialist - Answer phones, process online applications	70,094	3	70,094	-
Operating Expense	5,050		5,050	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	78,904		78,904	-
1360 - Utility Mapping (Personnel 1 FTE)				
Mapping Technician - Retrieves and creates maps, drawings, sketches, field inspections for data	90,060	4	90,060	-
Operating Expense	8,555		8,555	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	102,375		102,375	-
1375 - Utility Inspectors Locators (Personnel 1 FTE)				
Utility Locator - Locates City's water distribution and wastewater collection systems	80,664	5	80,664	-
Operating Expense	13,449		13,449	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	66,500		66,500	-
Personnel Subtotal	164,938		164,938	-
1380 - Lab (Personnel 1 FTE)				
Fats, Oils, Grease (FOG) Inspector - Planning, reporting, inspecting grease interceptors	72,547	6	72,547	-
Operating Expense	8,990		8,990	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	56,000		56,000	-
Personnel Subtotal	141,862		141,862	-
1348 - Meter Readers (Personnel 1 FTE)				
Water Meter Technician - Meter reading, repairs, and maintenance	67,759	7	67,759	-
Operating Expense	4,143		4,143	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	56,000		56,000	-
Personnel Subtotal	132,227		132,227	-
3390 - Instrumentation (Personnel 1 FTE)				
Fiber Optic Technician - Coordinate fiber installation at lift stations, troubleshoot and make repairs	86,774	8	86,774	-
Operating Expense	26,300		26,300	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	117,399		117,399	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

WATER & SEWER OPERATING FUND #431

Utility Operating Departments

Cost Centers: #1346 #1347, #1348, #1350, #1355, #1360, #1375, #1380, #3316, #3380, #3390

1350 - Utility Engineering Capital (Personnel 1 FTE)

Administrative Operations Coordinator - Payroll, attendance, travel, training	93,511	9	93,511	-
Operating Expense	4,950		4,950	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	102,221		102,221	-

1375 - Utility Inspectors Locators (Personnel 1 FTE)

Utility Inspector - Inspect commercial development projects	90,060	10	90,060	-
Operating Expense	13,449		13,449	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	56,000		56,000	-
Personnel Subtotal	163,834		163,834	-

3316 - Water Distribution (Personnel 1 FTE)

Field Technician Trainee - Hydrant maintenance, water distribution on call rotation	72,547	11	72,547	-
Operating Expense	8,758		8,758	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	85,630		85,630	-

3380 - Lift Stations (Personnel 1 FTE)

Field Technician Trainee - Air relief valve, lift station and commercial grinder maintenance	72,547	12	72,547	-
Operating Expense	10,073		10,073	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	86,945		86,945	-

1350 - Utility Engineering Capital (Personnel 1 FTE)

Project Coordinator - Project closeouts, review record drawings, warranties, permits	93,511	13	93,511	-
Operating Expense	4,950		4,950	-
Computer Expense (IT Budget)	3,760		3,760	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	102,221		102,221	-

1346- Utility Connection Support (Personnel 1 FTE)

Utility Connection Support Specialist - Answer phones, process online applications	70,094	14	-	-
Operating Expense	5,050		-	-
Computer Expense (IT Budget)	3,760		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	78,904		-	-

1355 - Utility Capital Improvement Projects (Personnel 1 FTE)

Modeling Technician - Maintain updated utility hydraulic model for water, wastewater, reuse	100,938		-	-
Operating Expense	4,250	15	-	-
Computer Expense (IT Budget)	3,760		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	108,948		-	-

3316 - Water Distribution (Personnel 1 FTE)

Field Technician Trainee - Hydrant maintenance, water distribution on call rotation	72,546	16	-	-
Operating Expense	8,758		-	-
Computer Expense (IT Budget)	4,325		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	85,629		-	-

3380 - Lift Stations (Personnel 1 FTE)

Field Technician Trainee - Air relief valve, lift station and commercial grinder maintenance	72,547	17	-	-
Operating Expense	10,073		-	-
Computer Expense (IT Budget)	4,325		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	86,945		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

WATER & SEWER OPERATING FUND #431

Utility Operating Departments

Cost Centers: #1346 #1347, #1348, #1350, #1355, #1360, #1375, #1380, #3316, #3380, #3390

1348 - Meter Readers (Personnel 1 FTE)

Water Meter Technician - Meter reading, repairs, and maintenance	67,759	18	-	-
Operating Expense	4,143		-	-
Computer Expense (IT Budget)	4,325		-	-
Capital Outlay Expense	56,000		-	-
Personnel Subtotal	132,227		-	-

1360 - Utility Mapping (Personnel 1 FTE)

PC Support Representative/Technician - Install, configure, load applications software on server	75,121	19	-	-
Operating Expense	6,010		-	-
Computer Expense (IT Budget)	3,760		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	84,891		-	-

Total FTE Enhancement Requests	2,052,598		1,475,054	-
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Grand Total Requested	2,052,598		1,475,054	-
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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM PROFESSIONAL & SUPERVISOR

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: CIP/Budget Analyst Proposed Start Date: 10-01-2024

Hiring Department/Division: Utility Billing, Budget & Procurement/1347 Reports to: Assistant Manager-Utility Billing, Budget and Procurement

Base Annual Salary: \$ 60,962 + \$ 9,144 = \$ 70,106 Number of hours per week: 40

FICA- 6.20%: \$ 4,347 (no more than 15% can be added to base salary) Existing Classification: _____ Program: _____
 Medicare - 1.45%: \$ 1,017 Yes [Grade:] New:
 Retirement - 12%: \$ 8,413 No [Preliminary HR Grade: 17] Existing: x Bargaining Group: OPEIU

Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:

Total Salary & Benefits: \$ 104,932 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 104,932
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:58:26 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Capital Improvement Project Tracking of expenses, revenues, contracts	25 %
2) Bond Project Tracking of expenses, revenues, contracts	25 %
3) Grant Project Tracking of expenses, revenues, contracts	25 %
4) Assist with budget process and monthly reports	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: Computer, dock, monitors, desk, chair, adobe software, misc supplies \$ 5,325 X 1 = \$ 5,325

Capital Outlay: _____ \$ 0 X _____ = \$ 0

IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X _____ = \$ 0

& Hardware \$ 2,610 X 1 = \$ 2,610 Related Expenses Total: \$ 9,085

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the extensive number of Utility projects, this position is required to ensure the Utility Systems Department stays in compliance by closely monitoring grant funded projects, bond funded projects, and the numerous, ongoing Utility projects. Over the next 5-10 years the USD will be bonding/financing about \$175M to fund over 9 new wells, a new water plant, and a new wastewater plant. Additional water main and force main projects are projected as well as a Surface Water Plant.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 104,932 Related Expenses Total: \$ 9,085 Grand Total: \$ 114,017

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024.04.08 09:15:59 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Utility Connection Support Leader Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Connection Support - 1346 Reports to: Supervisor, Utility Connection Support
Base Annual Salary: \$ 39,297 + \$ 5,895 = \$ 45,191 Number of hours per week: 40
FICA - 6.20%: \$ 2,802 ^(no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 655 Existing Classification: _____ New: _____
Retirement - 12%: \$ 5,423 Yes [Grade: 8] Existing:
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:
Total Salary & Benefits: \$ 75,121 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 75,121
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:56:11 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Training existing and new staff/listening to calls	25 %
2) Lien releases, placement, and recording	25 %
3) Payment, DA, and MIMO checks, adjustment approvals, & distribution work orders	25 %
4) Final bill letters and return mail research	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Computer, monitors, printer, phone & service, notary, adobe pro</u>	\$ 3,600 X 1 = \$ 3,600
Capital Outlay: _____	\$ 0 X 1 = \$ 0
IT Budget: Software Licensing Office <u>\$ 1,150 X 1 = \$ 1,150</u> Field Worker <u>\$ 565 X 1 = \$ 0</u>	
& Hardware <u>\$ 2,610 X 1 = \$ 2,610</u>	
Related Expenses Total:	\$ 7,360

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The Connection Support Division has a staff of 23 Connection Support Specialists with one Supervisor and one Team Leader. The division will be reclassifying two of it's existing positions for a more proportional leader to specialists ratio (1 Supervisor and 1 leader) and is requesting one additional leader to assist with training efforts.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 75,121 Related Expenses Total: \$ 7,360 Grand Total: \$ 82,481
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] 2024.04.08 09:14:49 -04'00' Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/5/24

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Utility Connection Support Specialist Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Connection Support - 1346 Reports to: Supervisor, Utility Connection Support
Base Annual Salary: \$ 35,643 + \$ 5,346 = \$ 40,990 Number of hours per week: 40
FICA - 6.20%: \$ 2,541 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 594 Existing Classification: _____ New: _____
Retirement - 12%: \$ 4,919 Yes [Grade: 6] Existing: x
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 70,094 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 70,094
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:57:14 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Phones	75 %
2) Online Applications	25 %
3)	25 %
4)	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Cubicle, chair, adobe pro, computer, monitors</u>	<u>\$ 5,050</u> X <u>1</u> = <u>\$ 5,050</u>
Capital Outlay: _____	<u>\$ 0</u> X <u> </u> = <u>\$ 0</u>
IT Budget: Software Licensing Office <u>\$ 1,150 x 1 = \$1,150</u>	Field Worker <u>\$ 565</u> X <u> </u> = <u>\$ 0</u>
& Hardware <u>\$ 2,610 X 1 = \$2,610</u>	Related Expenses Total: <u>\$ 8,810</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The City has seen a population growth of 22.42% in the past 5 years, the CS Division has seen a call volume growth of 29.83% in that same 5 years, and the division has seen a decrease in staffing of 4.08% during this time. In addition to call volume, the division has seen an increase in online applications, new constructions, and _____

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 70,094 Related Expenses Total: \$ 8,810 Grand Total: \$ 78,904
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] 2024.04.08 09:15:24 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Mapping Technician Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Mapping - 1360 Reports to: GIS Supervisor
Base Annual Salary: \$ 50,154 + \$ 7,523 = \$ 57,677 Number of hours per week: 40
FICA - 6.20%: \$ 3,576 (no more than 15% can be added to base salary) Program:
Medicare - 1.45%: \$ 836 Existing Classification: New:
Retirement - 12%: \$ 6,921 Yes [Grade: 13] Existing: x
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: N/A: Existing: Create New:
Total Salary & Benefits: \$ 90,060 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 90,060
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 23:07:48 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Retrieves and/or creates maps, drawings, sketches, etc. in response to requests by utility staff.	10 %
2) Reviews and interprets Utility improvement design.	10 %
3) Makes field inspections to verify or gather field data as necessary using land surveying methods and instrumentation.	50 %
4) Reads and interprets engineering plans; legal descriptions; plats and right-of-way maps; profiles; topographic maps; as-built drawings.	30 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Computer, Monitors, Battery backup, uniforms, phone & service, adobe, training	\$ 8,555 X 1 = \$ 8,555
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 12,315

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The Mapping Technician position will be vital to the UIS/Mapping division in order to continue to add and maintain the Utility infrastructure assets to the utility GIS. Reads and interprets engineering plans; legal descriptions; plats and right-of-way maps; profiles; topographic maps; as-built drawings. Coordinates field inspections to verify and/or

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 90,060 Related Expenses Total: \$ 12,315 Grand Total: \$ 102,375
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: *K. Stypogel* 2024.04.08 09:20:25 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: *[Signature]* Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Utility Locator Proposed Start Date: 10/01/2024

Hiring Department/Division: Utility Systems/Locators and Inspectors - 1375 Reports to: Superintendent - Inspectors and Locators

Base Annual Salary: \$ 43,325 + \$ 6,499 = \$ 49,823 Number of hours per week: 40

FICA- 6.20%: \$ 3,089 (no more than 15% can be added to base salary) Program: _____

Medicare - 1.45%: \$ 722 Existing Classification: _____ New: _____

Retirement - 12%: \$ 5,979 Yes [Grade: 10] Existing: x

No [Preliminary HR Grade:] Bargaining Group: FOPE

Office Space: _____

Medical: \$ 21,050 N/A: Existing: Create New:

Total Salary & Benefits: \$ 80,664 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 80,664

for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.03 19:12:13 -0400 Date: 4/3/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Perform locations of the City's water distribution and wastewater collection systems and appurtenances, in accordance with the Florida Statute, Chapter 556, as outlined in the Sunshine State One Call Excavation Guide Handbook.	100 %
2)	%
3)	%
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Gas, phone & service, 2in1 with service, tools, misc supplies, safety shoes, uniforms, training</u>	<u>\$ 13,449</u> X <u>1</u> = <u>\$ 13,449</u>
Capital Outlay: <u>Locate equipment and tools, F-150</u>	<u>\$ 66,500</u> X <u>1</u> = <u>\$ 66,500</u>
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u>1</u> = <u>\$ 565</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
Related Expenses Total:	\$ 84,274

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Job Code: 4560 Utility Locator

The utility locate department has consistently had difficulty managing the amount of locate requests it receives on a weekly basis. The formula used for a successful amount of locates completed per locator suggests on average,

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 80,664 Related Expenses Total: \$ 84,274 Grand Total: \$ 164,938

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: John Eason Date: 4/10/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Fats, Oils, Grease (FOG) Inspector Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Lab - 1380 Reports to: Manager
Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40
FICA - 6.20%: \$ 2,668 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 624 Existing Classification: _____ New: _____
Retirement - 12%: \$ 5,165 Yes [Grade:] Existing: x
No [Preliminary HR Grade: 7] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____ N/A: Existing: Create New:
Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 72,547
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:49:27 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Planning	5 %
2) Reporting	5 %
3) Inspecting	90 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms, gas, 2in1 computer with service, phone service, GPS, safety shoes, training	\$ 8,990 X 1 = \$ 8,990
Capital Outlay: Truck (F-150)	\$ 56,000 X 1 = \$ 56,000
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 69,315

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Currently, Industrial Pretreatment Coordinator is performing this role while also developing FDEP mandated Industrial Pretreatment Program. Once Program is state approved, there will be no time for performing Grease Interceptor inspections. This would put our waste water facilities at risk of damage and non-compliance with FDEP

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 72,547 Related Expenses Total: \$ 69,315 Grand Total: \$ 141,862

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024.04.08 09:22:00 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/3/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Water Meter Technician Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Meter Readers - 1348 Reports to: Supervisor
Base Annual Salary: \$ 33,946 + \$ 5,092 = \$ 39,038 Number of hours per week: 40
FICA- 6.20%: \$ 2,420 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 566 Existing Classification: _____ New: X
Retirement - 12%: \$ 4,685 Yes [Grade: 5] Existing: _____
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 67,759 Total Number of Positions Requested 1 Estimated Total Salary & Benefits: \$ 67,759
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:59:16 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Meter Reading	50 %
2) Meter Repair and Maintenance	50 %
3)	%
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Uniforms, Safety Shoes, Phone & Services, GPS, 2in1 with service</u>	<u>\$ 4,143</u> X <u>1</u> = <u>\$ 4,143</u>
Capital Outlay: <u>F-150</u>	<u>\$ 56,000</u> X <u>1</u> = <u>\$ 56,000</u>
IT Budget: Software Licensing Office <u>\$1,150 X 1 = \$1,150</u> Field Worker <u>\$565 X 1 = \$565</u>	
& Hardware <u>\$2,610 X 1 = \$2,610</u>	
	Related Expenses Total: <u>\$ 64,468</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 67,759 Related Expenses Total: \$ 64,468 Grand Total: \$ 132,227
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024.04.08 09:16:35 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Fiber Optic Technician Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Instrumentation - 3390 Reports to: Manager, Electrical Systems/SCADA
Base Annual Salary: \$ 47,765 + \$ 7,165 = \$ 54,930 Number of hours per week: 40
FICA - 6.20%: \$ 3,406 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 796 Existing Classification: _____ New: _____
Retirement - 12%: \$ 6,592 Yes [Grade:] Existing: x
No [Preliminary HR Grade: 12] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 86,774 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 86,774
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:53:23 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Coordinate new installation of fiber to pre-existing lift stations	25 %
2) Perform fiber optic splicing and termination	25 %
3) Troubleshoot and repair fiber optic issues	25 %
4) Assist with the maintenance of the SCADA network	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Furniture, tools, computer, uniforms, laptop, 2in1 & phone with service, uplift van	\$ 26,300 X 1 = \$ 26,300
Capital Outlay:	X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total: \$ 30,625	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

We currently outsource our "last mile" connections when converting lift stations from radio back-haul to fiber. Creating this position within the USD will allow us to complete majority of these connections with minimal reliance on contractors. Having the ability to complete fiber work "in house" will increase our efficiency and reduce costs

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 86,774 Related Expenses Total: \$ 30,625 Grand Total: \$ 117,399
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024.04.08 09:23:20 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Administrative Operations Coordinator Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Utility Engineering - 1350 Reports to: Regulatory Division Director
Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561 Number of hours per week: 40
FICA- 6.20%: \$ 3,755 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 878 Existing Classification: _____ New: X
Retirement - 12%: \$ 7,267 Yes [Grade: 14] Existing: _____
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 93,511 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 23:02:44 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Payroll, Attendance, Travel & Training, Evaluations Notification, Employee User Setup, and other related functions.	25 %
2) Secures details of specialized information and provides information regarding services and operation of the Commercial Development division.	25 %
3) Processes Incident Reports, failed Inspection Notices and Locates Ticket damage and documentation.	25 %
4) Keeps appointments, calendars and schedules meetings for the senior managers in the division.	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: desk, computer, monitors, software \$ 4,950 X 1 = \$ 4,950
Capital Outlay: _____ X _____ = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X _____ = \$ 0
& Hardware \$ 2,610 X 1 = \$ 2,610 Related Expenses Total: \$ 8,710

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Job Code: 9680 (similar to Finance) See related Job Description for 9680. Administrative position providing services to the Commercial Development division. Performs duties of a staff assistant nature and participates directly in the work of the individual(s) supported.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 8,710 Grand Total: \$ 102,221
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024 04 08 09:17:13 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/3/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Utility Inspector Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Locators and Inspectors - 1375 Reports to: Superintendent - Inspectors and Locators
Base Annual Salary: \$ 50,154 + \$ 7,523 = \$ 57,677 Number of hours per week: 40
FICA - 6.20%: \$ 3,576 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 836 Existing Classification: _____ New: _____
Retirement - 12%: \$ 6,921 Yes [Grade: 13] Existing: x
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 90,060 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 90,060
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 23:11:13 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) <u>Inspecting Commercial Development projects</u>	<u>100</u> %
2) _____	_____ %
3) _____	_____ %
4) _____	_____ %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Gas, phone & service, 2in1 with service, tools, misc supplies, safety shoes, uniforms, training</u>	<u>\$ 13,449</u> X <u>1</u> = <u>\$ 13,449</u>
Capital Outlay: <u>F-150</u>	<u>\$ 56,000</u> X <u>1</u> = <u>\$ 56,000</u>
IT Budget: Software Licensing Office <u>\$ 1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u>1</u> = <u>\$ 565</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
	Related Expenses Total: <u>\$ 73,774</u>

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

As development continues to grow the commercial development inspectors are often not available for the first inspection request we receive. Inspectors are regularly booked for scheduled inspections which doesn't allow for adequate project supervision.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 90,060 Related Expenses Total: \$ 73,774 Grand Total: \$ 163,834
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council. please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024.04.08 09:23:48 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/5/24

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Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Field Technician Trainee Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Water Distribution - 3316 Reports to: Supervisor
Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40
FICA- 6.20%: \$ 2,668 \(no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 624 Existing Classification: _____ New: _____
Retirement - 12%: \$ 5,165 Yes [Grade: 7] Existing: x
No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: _____
N/A: Existing: Create New:
Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 72,547
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala
Date: 2024.04.04 22:50:19 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Hydrant Maintenance	90 %
2) Water Distribution/On call Rotation	10 %
3)	%
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: Uniforms, phone service, 2in1 with service, GPS, CDL training, safety shoes \$ 8,758 X 1 = \$ 8,758
Capital Outlay: _____ X _____ = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565
& Hardware \$ 2,610 X 1 = \$ 2,610 Related Expenses Total: \$13,083

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$72,547 Related Expenses Total: \$ 13,083 Grand Total: \$85,630
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: 2024.04.08 09:22:25 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: Date: 6/5/24

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Field Technician Trainee

Proposed Start Date: 10/01/2024

Hiring Department/Division: Utility Systems/Lift Stations - 3380

Reports to: Supervisor

Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039

Number of hours per week: 40

FICA - 6.20%: \$ 2,668

(no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 624

Existing Classification:

New:

Yes [Grade: 7]

Existing: x

Retirement - 12%: \$ 5,165

No [Preliminary HR Grade:]

Bargaining Group: FOPE

Office Space:

N/A: Existing: Create New:

Total Salary & Benefits: \$ 72,547

Total Number of

Positions Requested: 1

Estimated Total Salary & Benefits: \$ 72,547

for (1) FTE

Human Resource's Signature: ksala

Digitally signed by ksala
Date: 2024.04.04 22:51:06 -04'00'

Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:

% of Time

1) Air Relief Valve Maintenance

45 %

2) Lift Station PMs

10 %

3) Commercial Grinder PMs

45 %

4)

 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.

Total

Operating: Uniforms, phone service, 2in1 with service, GPS, CDL training, safety shoes

\$ 10,073

X 1

= \$ 10,073

Capital Outlay:

X

= \$ 0

IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565

& Hardware \$ 2,610 X 1 = \$ 2,610

Related Expenses Total: \$ 14,398

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

SECTION V: TOTAL COST


Estimated Salary with Benefits: \$ 72,547

Related Expenses Total: \$ 14,398

Grand Total: \$ 86,945

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature:  2024.04.08 09:22:51 -04'00'

Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: x

Total Number of Approved FTE's: 1

City Manager's Signature: 

Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Project Coordinator Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Utility Engineering - 1350 Reports to: Commercial Development Manager
Base Annual Salary: \$ 52,662 + \$ 7,899 = \$ 60,561 Number of hours per week: 40
FICA - 6.20%: \$ 3,755 (no more than 15% can be added to base salary) Program: _____
Medicare - 1.45%: \$ 878 Existing Classification: _____ New: _____
Retirement - 12%: \$ 7,267 Yes [Grade: 14] Existing: x
No [Preliminary HR Grade:] Bargaining Group: FOPE
Office Space: _____ N/A: Existing: Create New:
Medical: \$ 21,050 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 93,511
Total Salary & Benefits: \$ 93,511 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 23:05:26 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Responsible technical skilled work in the construction and inspection of the City of Port St. Lucie potable water, wastewater, reclaimed water and fiber optic communication assets while assuring the compliance with Florida Department of Environmental Protection (FDEP) regulations as well as	25 %
2) Serves as a liaison between City, public, developers, contractors, and other regulatory agencies with regards to assigned projects.	25 %
3) Performs project closeout, including reviewing Record Drawings, warranties, construction permit certifications and coordinating for project turnover into ownership and operation.	25 %
4) Participates in scheduled Interdepartmental Meetings to improve the coordination and cooperation between City departments as well as helping to streamline the processes for the developers.	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: desk, computer, monitors, software \$ 4,950 X 1 = \$ 4,950
Capital Outlay: _____ \$ 0 X _____ = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X _____ = \$ 0
& Hardware \$ 2,610 X 1 = \$ 2,610 Related Expenses Total: \$ 8,710

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Job Code: 3207 Project Coordinator, Utility Engineering Division - Construction
This position is needed to keep up with the ongoing commercial development within the city.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 93,511 Related Expenses Total: \$ 8,710 Grand Total: \$ 102,221
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: [Signature] 2024.04.08 09:19:33 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
City Manager's Signature: [Signature] Date: 6/15/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Utility Connection Support Specialist Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Connection Support - 1346 Reports to: Supervisor, Utility Connection Support
Base Annual Salary: \$ 35,643 + \$ 5,346 = \$ 40,990 Number of hours per week: 40
FICA- 6.20%: \$ 2,541 (no more than 15% can be added to base salary) Program: New
Medicare - 1.45%: \$ 594 Existing Classification: Existing: X
Retirement - 12%: \$ 4,919 Yes [Grade: 6] No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: N/A: Existing: Create New:
Total Salary & Benefits: \$ 70,094 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 70,094
for (1) FTE
Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:57:14 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Phones	75 %
2) Online Applications	25 %
3)	25 %
4)	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Cubicle, chair, adobe pro, computer, monitor	\$ 5,050 X 1 = \$ 5,050
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 x 1 = \$1,150	Field Worker \$ 565 X = \$ 0
& Hardware \$ 2,610 X 1 = \$2,610	Related Expenses Total: \$ 8,810

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The City has seen a population growth of 22.42% in the past 5 years, the CS Division has seen a call volume growth of 29.83% in the same 5 years, and the division has seen a decrease in staffing of 4.08% during this time. In addition to call volume, the division has seen an increase in online applications, new constructions, and

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 70,094 Related Expenses Total: \$ 8,810 Grand Total: \$ 78,904
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Kurtz 2024.04.08 09:15:24 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

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CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Modeling Technician Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Utility Capital Improvement - 1355 Reports to: Assistant Director
Base Annual Salary: \$ 58,059 + \$ 8,709 = \$ 66,768 Number of hours per week: 40
FICA- 6.20%: \$ 4,140 (no more than 15% can be added to base salary) Program: New
Medicare - 1.45%: \$ 968 Existing Classification: New
Retirement - 12%: \$ 8,012 Yes [Grade:] Existing:
No [Preliminary HR Grade: 16] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: N/A: Existing: Create New:
Total Salary & Benefits: \$ 100,938 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 100,938
for (1) FTE
Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 23:07:02 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) To continuously update the Utilities hydraulic model for water, wastewater and Reuse Systems	25 %
2) Provide assistance with capital improvement plans, fire flow analyses, water quality, and future growth of the distribution system.	25 %
3) Provide assistance to Commercial Development with future growth	25 %
4) Assists operations staff with "what-if" scenarios before implementation	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Phone and Service, Computer, Dock, Monitor, Safety Shoes, Bluebeam software	\$ 4,250 X 1 = \$ 4,250
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total: \$ 8,010	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The Modeling Technician is responsible for updating, calibrating and maintaining hydraulic models for the Utility's water distribution systems, wastewater collection and Reuse systems. Assisting with Capital and Commercial Development projects for the Utility Engineering Division. This position fulfills on a crucial function within the Utility

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 100,938 Related Expenses Total: \$ 8,010 Grand Total: \$ 108,948
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Kurtzinger 2024.04.08 09:20:00 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: Date:

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Field Technician Trainee Proposed Start Date: 10/01/2024
Hiring Department/Division: Utility Systems/Water Distribution - 3316 Reports to: Supervisor
Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40
FICA- 6.20%: \$ 2,668 (no more than 15% can be added to base salary) Program: New
Medicare - 1.45%: \$ 624 Existing Classification: Existing: x
Retirement - 12%: \$ 5,165 No [Preliminary HR Grade:] Bargaining Group: FOPE
Medical: \$ 21,050 Office Space: N/A: Existing: Create New:
Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 72,547
for (1) FTE Digitally signed by ksala Date: 2024.04.04 22:50:19 -0400 Date: 4/4/2024
Human Resource's Signature: ksala

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Hydrant Maintenance	90 %
2) Water Distribution/On call Rotation	10 %
3)	%
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms, phone service, 2in1 with service, PPE, CDL training, safety shoes	\$ 8,758 X 1 = \$ 8,758
Capital Outlay:	X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X 1 = \$ 565	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total: \$13,083	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 72,547 Related Expenses Total: \$ 13,083 Grand Total: \$ 85,630
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] 2024.04.08 09:22:25 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Field Technician Trainee Proposed Start Date: 10/01/2024

Hiring Department/Division: Utility Systems/Lift Stations - 3380 Reports to: Supervisor

Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40

FICA - 6.20%: \$ 2,668 (no more than 15% can be added to base salary)

Medicare - 1.45%: \$ 624 Existing Classification: New:

Retirement - 12%: \$ 5,165 Yes [Grade: 7] Existing: x

Medical: \$ 21,050 No [Preliminary HR Grade:] Bargaining Group: FOPE

Office Space: N/A: Existing: Create New:

Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 72,547

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:51:06 -04'00' Date: 4/4/2024

for (1) FTE

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Air Relief Valve Maintenance	45 %
2) Lift Station PMs	10 %
3) Commercial Grinder PMs	45 %
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Uniforms, phone service, 2in1 with service, GPS, CDL training, safety shoes</u>	<u>\$ 10,073</u> X <u>1</u> = <u>\$ 10,073</u>
Capital Outlay:	X = <u>\$ 0</u>
IT Budget: Software Licensing Office <u>1,150</u> X <u>1</u> = <u>\$ 1,150</u> Field Worker <u>\$ 565</u> X <u>1</u> = <u>\$ 565</u>	
& Hardware <u>\$ 2,610</u> X <u>1</u> = <u>\$ 2,610</u>	
Related Expenses Total:	\$ 14,398

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 72,547 Related Expenses Total: \$ 14,398 Grand Total: \$ 86,945

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: *Kristy Jones* 2024.04.08 09:22:51 -04'00' Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: _____ Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Water Meter Technician Proposed Start Date: 10/01/2024

Hiring Department/Division: Utility Systems/Meter Readers - 1348 Reports to: Supervisor

Base Annual Salary: \$ 33,946 + \$ 5,092 = \$ 39,038 Number of hours per week: 40

FICA- 6.20%: \$ 2,420 (no more than 15% can be added to base salary) Program: New Existing

Medicare - 1.45%: \$ 566 Existing Classification: Yes [Grade: 5] No [Preliminary HR Grade:] Bargaining Group: FOPE

Retirement - 12%: \$ 4,685 Office Space: N/A: Existing: Create New:

Medical: \$ 21,050 Total Number of Positions Requested 1 Estimated Total Salary & Benefits: \$ 67,759

Total Salary & Benefits: \$ 67,759 for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:59:16 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Meter Reading	50 %
2) Meter Repair and Maintenance	50 %
3)	%
4)	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Uniforms, Safety Shoes, Phone & Services, PPE, 2in1 with service	\$ 4,143 X 1 = \$ 4,143
Capital Outlay: F-150	\$ 56,000 X 1 = \$ 56,000
IT Budget: Software Licensing Office \$1,150 X 1 = \$1,150 Field Worker \$565 X 1 = \$565 & Hardware \$2,610 X 1 = \$2,610	Related Expenses Total: \$ 64,468

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 67,759 Related Expenses Total: \$ 64,468 Grand Total: \$ 132,227

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Kurtzinger 2024.04.08 09:16:35 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: PC Support Representative/Technician Proposed Start Date: 10/01/2024

Hiring Department/Division: Utility Systems/Mapping - 1360 Reports to: Data Communication Supervisor

Base Annual Salary: \$ 39,297 + \$ 5,895 = \$ 45,191 Number of hours per week: 40

FICA- 6.20%: \$ 2,802 (no more than 15% can be added to base salary) Program: New

Medicare - 1.45%: \$ 655 Existing Classification: Existing: x

Retirement - 12%: \$ 5,423 Yes [Grade: 8] No [Preliminary HR Grade:] Bargaining Group: FOPE

Medical: \$ 21,050 Office Space: N/A: Existing: Create New:

Total Salary & Benefits: \$ 75,121 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 75,121

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 23:09:10 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Responds to computer use problems concerning personal computer hardware and software.	25 %
2) Installs, configures and loads applications software on the server and the workstations. Installs new or moving workstations.	25 %
3) Performs diagnostics, estimates repairs, and performs small repairs.	25 %
4) Identifies hardware and software needs.	25 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: Computer, Monitors, Battery backup, uniform, phone & service, adobe	\$ 6,010 X 1 = \$ 6,010
Capital Outlay:	\$ 0 X = \$ 0
IT Budget: Software Licensing Office \$ 1,150 X 1 = \$ 1,150 Field Worker \$ 565 X = \$ 0	
& Hardware \$ 2,610 X 1 = \$ 2,610	
Related Expenses Total:	\$ 9,770

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The PC Support Representative position will be vital to the UIS/Mapping division in order for the Utility Network to stay in compliance with the city's security posture and up-to-date against security threats. Technical work responsible for the administration, management, optimization and security of computer/network systems specific

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 75,121 Related Expenses Total: \$ 9,770 Grand Total: \$ 84,891

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Kurtz 2024.04.08 09:20:49 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: X Yes: Total Number of Approved FTE's: 0

City Manager's Signature: _____ Date: _____

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form

**CITY OF PORT ST. LUCIE UTILITY SYSTEMS
RENEWAL & REPLACEMENT FUND - FUND #438
PROPOSED BUDGET - FY 2024-25**

	2024-2025 New Requests	2025-2026 -----	2026-2027 -----	2027-2028 -----	2028-2029 -----
REVENUES:					
Cash Carryforward	\$ 1,138,644	\$ 1,230,560	\$ 7,572,301	\$ 16,506,174	\$ 26,093,144
Interest Income	100,000	100,000	100,000	100,000	100,000
Transfer from 431 Operating Fund	18,000,000	18,900,000	19,845,000	20,837,250	21,879,113
Totals	\$ 19,238,644	\$ 20,230,560	\$ 27,517,301	\$ 37,443,424	\$ 48,072,256

EXPENDITURES:

MAPPING - 1360

UIS file storage member hardware		35,000	35,000	35,000	35,000
Miscellaneous GPS Hardware	20,000	30,000	30,000	30,000	30,000
Sub-Meter GPS Collector Replacement			20,000	20,000	20,000
Miscellaneous Network Hardware	20,000	20,000	20,000	20,000	20,000
Rack Battery Backup Controller Replacement	11,000	11,000	11,000	11,000	11,000
Replication storage member hardware	35,000		35,000		
Totals		86,000	96,000	151,000	116,000

WATER FACILITIES -3310

Miscellaneous Emergency Repairs	100,000	100,000	120,000	120,000	120,000
Re-coat Chemical containment pads	-		20,000	20,000	20,000
Lime Plant Filter Piping & Valve Replacement	-	300,000	150,000	150,000	150,000
SP and MP Roof Repair	-		50,000	50,000	50,000
Prineville Injection Well MIT	100,000		50,000	50,000	50,000
Plant and Re-Pump Station Meter Repairs	25,000	25,000	25,000	25,000	25,000
Well Meter Repairs/Replacement	20,000				
Security Systems Upgrade	50,000	60,000	60,000	60,000	60,000
Rebuild Backwash Pump	-		75,000	75,000	75,000
Rebuild A-1, A-2, A-3	-	45,000	30,000	30,000	30,000
Rebuild HPP's 1,2,3,4,5	50,000	50,000	60,000	60,000	60,000
Lime Plant Transfer Pump Repair/Replacement	25,000	25,000	25,000	25,000	25,000
MP and SP High Service Pump Repair	40,000	50,000	50,000	50,000	50,000
Well house Roof Replacements	20,000	10,000	10,000	10,000	10,000
R & R Slaker Gear Box	10,000	25,000	25,000	25,000	25,000
Surficial Well Rehabilitations	10,000	16,000	21,000	21,000	21,000
Chemical pump replacement	30,000	22,000	25,000	25,000	25,000
Pump Station Chlorine and Ammonia Upgrades	-		20,000	20,000	20,000
Lime Silo Level Indicators	-		25,000	25,000	25,000
Lime Plant Filter Media Replacement	-	200,000	100,000	100,000	100,000
Rebuild HS Pumps	100,000	150,000	150,000	150,000	150,000
RO Plant High Service Pump Replacement	75,000	-	-	-	-
Replace Micron Filter Valves(2 per year)	-		15,000	15,000	15,000
Repaint Southport & Midport Storage Tank	-	100,000	100,000	100,000	100,000
Chlorine Regulators	10,000		20,000	20,000	20,000
Silo safety improvements	50,000		20,000	20,000	20,000
NP, MP, SP, & Well Fence Repairs	10,000	25,000	25,000	25,000	25,000
RO Plant Transfer Pump Repair/Replacement	50,000		70,000	70,000	70,000
Media Replacement for Scrubbers/Degassifiers	-		20,000	20,000	20,000
Lime Plant Accelerator Gearbox Replacement	15,000		20,000	20,000	20,000
Replace Trains 1 & 2 Membranes Pilot Skid for testing	60,000	600,000			
Totals	850,000	1,803,000	1,381,000	1,381,000	1,381,000

CROSS CONNECTION - FLUSHING - 3311

Rehabbing City's Backflow Preventers	20,000	16,000	16,000	16,000	16,000
New Const. Commercial Meter and Backflow installs	100,000	85,000	85,000	85,000	85,000

**CITY OF PORT ST. LUCIE UTILITY SYSTEMS
RENEWAL & REPLACEMENT FUND - FUND #438
PROPOSED BUDGET - FY 2024-25**

	2024-2025 New Requests	2025-2026 -----	2026-2027 -----	2027-2028 -----	2028-2029 -----
Rehabbing large meters to radio reads	35,000	25,000	25,000	25,000	25,000
Miscellaneous Supplies	25,000	25,000	25,000	25,000	25,000
Totals	180,000	151,000	151,000	151,000	151,000

JAMES E. ANDERSON RO WTP - 3312

RO Well Misc. Immediate Repairs	20,000	25,000	25,000	25,000	25,000
RO Well Motor, Pump, VFD & Actuator/Valve	50,000	50,000	50,000	50,000	50,000
RO Well Rehabilitations (2)	250,000	250,000	250,000	250,000	250,000
JEA RO WTP Alkalinity Recovery Project	1,400,000	-	-	-	-
JEA RO WTP Ammonia / Chlorine System	15,000	75,000	75,000	75,000	75,000
JEA RO WTP Catwalk & Safety Ladder Installations	20,000	20,000	20,000	20,000	20,000
JEA RO WTP Chemical Containment Recoating	-	50,000	50,000	50,000	50,000
JEA RO WTP Chemical Feed Pumps	25,000	25,000	25,000	25,000	25,000
JEA RO WTP Chemical Rooms Floor Recoating	-	50,000	50,000	50,000	50,000
JEA RO WTP Control Room Upgrade	30,000	-	-	-	-
JEA RO WTP DIW MIT (Due - 02/2024)	-	-	-	-	75,000
JEA RO WTP Degasifier / Scrubber System	50,000	150,000	150,000	150,000	150,000
JEA RO WTP HVAC & Exhaust Fan Units	15,000	25,000	25,000	25,000	25,000
JEA RO WTP Misc. Immediate Repairs	100,000	100,000	100,000	100,000	100,000
JEA RO WTP Motor, Pump, VFD & Actuator/Valve	50,000	50,000	50,000	50,000	50,000
JEA RO WTP PLC Upgrade	500,000	-	-	-	-
JEA RO WTP Painting (Buildings, Ground Storage Tanks & Piping)	75,000	100,000	100,000	100,000	100,000
JEA RO WTP Permeate Standpipe & Actuator/Valve	200,000	-	-	-	-
JEA RO WTP Raw 30" Line Flange Repair	100,000	-	-	-	-
JEA RO WTP Retention Pond Rehabilitation	75,000	-	-	-	-
JEA RO WTP Security System Upgrades	50,000	25,000	25,000	25,000	25,000
RL Repump HVAC & Exhaust Fan Units	12,000	-	-	-	-
RL Repump Misc. Immediate Repairs	50,000	50,000	50,000	50,000	50,000
RL Repump Motor, Pump, VFD & Actuator/Valve	175,000	25,000	25,000	25,000	25,000
RL Repump Painting (Building, Ground Storage Tank & Piping)	75,000	100,000	100,000	100,000	100,000
RL Repump Security System Upgrades	-	25,000	25,000	25,000	25,000
SWWBPS Misc. Immediate Repairs	20,000	20,000	20,000	20,000	20,000
SWWBPS Motor, Pump, VFD & Actuator/Valve	-	15,000	15,000	15,000	15,000
SWWBPS Painting (Building & Piping)	-	25,000	25,000	25,000	25,000
SWWBPS Security System Upgrades	-	20,000	20,000	20,000	20,000
Totals	3,357,000	1,275,000	1,275,000	1,275,000	1,350,000

McCARTY RANCH - 3314

Control Structure by Houses to C24	-	100,000	-	-	-
POA Western Pump Station and Pipe Replacement	1,900,000	100,000	-	-	-
POA Eastern Pump Station	-	600,000	-	-	-
Convert to Electric Motors (2 per year)	-	120,000	-	-	-
Rehab of houses	-	50,000	-	-	-
Misc. Repairs	40,000	40,000	40,000	40,000	40,000
Totals	1,940,000	1,010,000	40,000	40,000	40,000

WATER DISTRIBUTION - P.M. - 3316

Line Break Repairs	100,000	100,000	100,000	100,000	100,000
Misc. Supplies \$106,000/mo	1,650,000	1,349,465	1,389,949	1,431,647	1,474,597
Water Main Deflections	50,000	50,000	50,000	50,000	50,000
Painting of the River Crossings	-	-	-	50,000	50,000
Totals	1,800,000	1,499,465	1,539,949	1,631,647	1,674,597

**CITY OF PORT ST. LUCIE UTILITY SYSTEMS
RENEWAL & REPLACEMENT FUND - FUND #438
PROPOSED BUDGET - FY 2024-25**

	2024-2025 New Requests	2025-2026 -----	2026-2027 -----	2027-2028 -----	2028-2029 -----
<u>INFLOW & INFILTRATION - 3370</u>					
Gravity Sewer Main Line Repairs	100,000	100,000	100,000	100,000	100,000
Gravity Sewer Manhole Replacements & Rehabs	75,000	120,000	120,000	120,000	120,000
Gravity Sewer Cured In Place Pipe (CIPP) Lining	100,000	50,000	50,000	50,000	50,000
Infrastructure - Point Repairs & Training	-	10,000	10,000	10,000	10,000
Totals	275,000	280,000	280,000	280,000	280,000
<u>LIFT STATIONS-3380</u>					
Lift Station Pump and Panel Upgrades (Tesoro)	100,000	100,000	100,000	100,000	100,000
Lift Station Pump Repairs (Additional Lift Stations/aging infrastructure and growth)	250,000				
Spare Lift Station Pumps	250,000	200,000	200,000	200,000	200,000
Spare Parts & Impellers	100,000	250,000	250,000	250,000	250,000
Lift Station Beautification	50,000	75,000	75,000	75,000	75,000
SCADA for Lift Stations	50,000	50,000	50,000	50,000	50,000
Misc. Inventory Supplies	140,000	50,000	50,000	50,000	50,000
Lift Station Replacement Generators	100,000	185,658	191,228	196,965	202,874
Totals	1,040,000	910,658	916,228	921,965	927,874
<u>WEST PORT WWTP -3512</u>					
Miscellaneous Emergency Equipment	80,000	75,000	75,000	75,000	75,000
Sandblast & Paint Clarifier #3 Structure	-	74,000	74,000	74,000	74,000
Anoxic Mixers - Repair / Replace(11) - \$12,000 ea.	25,000				
Paint WP, SPBS Buildings and Tanks		50,000	50,000	50,000	50,000
Sludge Polymer Feed Pump - Repair / Replace (2)	25,000		25,000		
Aeration Recirculation Pump - Repair / Replace (6)	10,000	30,000	30,000	30,000	30,000
Vertical Turbine Pumps & Motors (IW,FD, Reuse)- Repair / Replace (14)	75,000	60,000	60,000	60,000	60,000
Clarifier Drives - Repair / Replace (3)	15,000	30,000		30,000	30,000
RAS and WAS pumps - Repair / Replace (5)	15,000	18,000	18,000	18,000	18,000
D.O. Controllers and Probes (6)	10,000				
Reuse Air Compressor components - Repair / Replace (2)	25,000				
Reuse Compliance Meter Replacements (Inf, IW, & reuse)	30,000	10,000	10,000	10,000	10,000
Headworks Odor Control System Equipment & Components - Repair / Replace	15,000				
Chlorinator Assembly and rotameters Replacement	10,000				
Plant Water System Equipment & Components - Repair / Replace	20,000				
I.W. System Electrical & Instrumentation components - Repair / Replace	10,000	20,000	20,000	20,000	20,000
Slide Gate - Repair / Replace (3)	100,000	20,000	20,000	20,000	20,000
Chlorine Feed Equipment - Repair / Replace (4 heads, 2 feed systems)	20,000	6,000			
Cameras and IT Equipment - Repair / Replace	10,000		20,000	20,000	20,000
Valves (WP, SP, SPBS, Reuse Ponds Repair / Replace	30,000	10,000	10,000	10,000	10,000
Dewatering Centrifuge Repairs (2)	50,000	15,000			
Sludge Blower components Repair / Replace (3)	10,000				
Sludge Feed Pump and Grinder components - Repair / Replace(2)	10,000		30,000	30,000	30,000
Aeration Drive Mixers and Motors - Repair / Replace (9)	10,000				
Anoxic Covers - Inspect / Repair		10,000			
SP, WP, & SPBS Fence Repair and Replacement	10,000	4,000	4,000	4,000	4,000
Crane Hoist Replacement	20,000				
Clarifier Weir Wolf Brush system - Repair / Replace (3)	5,000		18,000		
Headworks Bar screen & Roto press Components - Replacement	5,000				
Sand filter components Repair / Replace (12)	5,000	10,000			
Dewatering Conveyor and Gates - Repair/ Replace (3)	30,000				
Dewatering Centrifuge VFD Upgrade			20,000		
Generator Components Repair and Replace (WP & SPBS)	20,000	20,000		20,000	20,000

**CITY OF PORT ST. LUCIE UTILITY SYSTEMS
RENEWAL & REPLACEMENT FUND - FUND #438
PROPOSED BUDGET - FY 2024-25**

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
	New Requests	-----	-----	-----	-----
Generator Diesel Storage Components - Repair / Replace	5,000				
UPS Battery Replacement (3)	30,000				
Misc. Electrical / VFD's - Repair / Replace	20,000	15,000	15,000	15,000	15,000
PLC and SCADA Hardware Repair / Replace	20,000	3,000			
Network Upgrades – Phoenix to Cisco switches (\$20k)	20,000				
Lift station Pump - Repair / Replace (4)	10,000	10,000		10,000	10,000
Instrumentation Sensors, Controllers, Analyzers, Transmitters	20,000	15,000	15,000	15,000	15,000
Flow Meter Repair / Replacement - WP, SP, SPBS (18)	20,000				
Auto Sampler Replacement (3)	20,000	7,000	7,000	7,000	7,000
Air Conditioner replacement (WP,SP,SPBS - 19 Units)	10,000	5,000			
Lab Equipment (meters, ovens, vacuum pump, magnetic stir, refrigerator)		2,000			
SPBS Pumps and Motors - Repair / Replacement	40,000	20,000	20,000	20,000	20,000
SPBS VFDs - Repair / Replace	40,000	4,000	4,000	4,000	4,000
SPBS Misc. Meters and Instruments - Repair / RTotals	5,000	4,000	4,000	4,000	4,000
SPWWTP Plant and IW Equipment / Instrument Repairs	20,000	5,000			
	980,000	552,000	549,000	546,000	546,000

GLADES WWTP -3513

Clean Aeration Basins	-	100,000	100,000	100,000	100,000
BPS - Glades - Repair / Replace Booster Pumps and Motors (6)	30,000	30,000	30,000	30,000	30,000
Added - Additional Centrifuge for Reliability	-	250,000	-	-	-
Repair / Replace Vertical Turbine Pumps and Motors (15)	100,000	150,000	150,000	150,000	150,000
Added - Pole Barn / Storage Building	-	150,000	-	-	-
BPS - Northport - Repair / Replace Booster Pumps and Motors (5)	130,000	30,000	30,000	30,000	30,000
Repair / Replace Bar screen Components	10,000	10,000	10,000	10,000	10,000
Repair / Replace SCADA and PLC Hardware	-	5,000	5,000	5,000	5,000
Paint Buildings, Tanks, Pipes, Motors, and Pumps (Glades, NPBPS, GBPS)	45,000	45,000	45,000	45,000	45,000
Miscellaneous Emergency Equipment	75,000	75,000	75,000	75,000	75,000
Added - Additional Sludge Feed Pump for Reliability	-	50,000	-	-	-
Repair / Replace RAS and WAS pumps (6 Ras, 4 Was)	35,000	35,000	35,000	35,000	35,000
Repair / Replace Sludge Feed Pump Systems (2)	35,000	35,000	35,000	35,000	35,000
Repair / Replace Fences and Gates (Glades, NPBPS, GBPS)	5,000	5,000	5,000	5,000	5,000
Repair / Replace Misc. Electrical Items, VFDs, Breakers, Accessories	40,000	30,000	30,000	30,000	30,000
Repair / Replace Anoxic Mixers (14)	30,000	25,000	25,000	25,000	25,000
Repair / Replace Clarifier Equipment (4 Units)	25,000	25,000	25,000	25,000	25,000
Repair / Replace Aeration Blowers / Motors / Valves (5)	21,000	21,000	21,000	21,000	21,000
Repair / Replace Aeration DO Probes and Controllers (8 of each)	20,000	20,000	20,000	20,000	20,000
Repair / Replace Centrifuge Components (2)	20,000	20,000	20,000	20,000	20,000
Repair / Replace Generator Components (Glades, NPBPS, GBPS)	20,000	20,000	20,000	20,000	20,000
Repair / Replace All On-Site Flow Meters (19)	20,000	20,000	20,000	20,000	20,000
Repair / Replace Polymer Feed System Equipment Components	20,000	20,000	20,000	20,000	20,000
Repair / Replace Recirculation Pumps (8)	20,000	20,000	20,000	20,000	20,000
Repair / Replace Odor Control Equipment	12,500	12,500	12,500	12,500	12,500
Camera and IT Hardware Repair GWWTF/NPBPS/GBPS	10,000	10,000	10,000	10,000	10,000
Repair / Replace Air Compressors (3 Units, 1 Dryer, 1 Controller)	10,000	10,000	10,000	10,000	10,000
Repair / Replace Conveyor Screws, Motors, and Gates (6)	10,000	10,000	10,000	10,000	10,000
Repair / Replace Plant Lift Station Pumps (8)	10,000	10,000	10,000	10,000	10,000
BPS - All - Repair / Replace Flow Meters	10,000	10,000	10,000	10,000	10,000
Repair / Replace Air Conditioners (12) (Glades, NPBPS, GBPS)	8,000	8,000	8,000	8,000	8,000
Repair / Replace Chlorine Equipment (4 heads, 2 feed systems)	8,000	8,000	8,000	8,000	8,000
Repair / Replace Globe Style Check Valves (10)	7,500	7,500	7,500	7,500	7,500
Repair / Replace Grit Unit (2) Blowers, Classifier, Pumps, Motors	7,500	7,500	7,500	7,500	7,500

**CITY OF PORT ST. LUCIE UTILITY SYSTEMS
RENEWAL & REPLACEMENT FUND - FUND #438
PROPOSED BUDGET - FY 2024-25**

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
	New Requests				
Repair / Replace Reuse Compliance Instruments (6)	7,500	7,500	7,500	7,500	7,500
Auto Sampler Replacement (3)	7,000	7,000	7,000	7,000	7,000
BPS - All - Repair / Replace Miscellaneous Meters and Instruments	5,000	5,000	5,000	5,000	5,000
BPS - Glades - Repair / Replace Seal Water Pumps and Equipment (2)	5,000	5,000	5,000	5,000	5,000
BPS - Glades - Repair / Replace VFD Units and Electrical Items (6)	10,000	10,000	10,000	10,000	10,000
BPS - Northport - Repair / Replace Seal Water Pumps and Equipment (2)	5,000	5,000	5,000	5,000	5,000
BPS - Northport - Repair / Replace VFD Units and Electrical Items (5)	10,000	10,000	10,000	10,000	10,000
Repair / Replace pH and Hydro ranger Sensors	5,000	5,000	5,000	5,000	5,000
Repair / Replace Sludge Blowers (2 Motors, 2 Impellers, 2 Fans)	5,000	5,000	5,000	5,000	5,000
DEP required GST & Hydro Tank cleaning & inspection (2)	-	-	-	10,000	10,000
Totals	854,000	1,344,000	894,000	1,024,000	904,000
 <u>WASTE WATER COLLECTIONS - PM - 3516</u>					
Inventory Misc. Supplies Misc.@ aprox. \$650,000/month	6,000,000	3,182,700	3,278,181	3,376,526	3,477,822
Emergency FM & LP Main Repairs & Ductile Iron Road Crossings	400,000	200,000	200,000	200,000	200,000
Air Release Valve (ARV) Replacements	150,000	150,000	150,000	150,000	150,000
Pigging for Force Main	25,000	130,000	130,000	130,000	130,000
Force Main Deflections	30,000	30,000	30,000	30,000	30,000
Painting of the River Crossings	-	-	-	50,000	50,000
Totals	6,605,000	3,692,700	3,788,181	3,936,526	4,037,822
 Administrative Charges - General Fund	 41,084	 44,436	 45,769	 47,142	 48,556
 Total of Capital Projects & Payments	 18,008,084	 12,658,259	 11,011,127	 11,350,281	 11,456,849
 Contingency for Future Years	 1,230,560	 7,572,301	 16,506,174	 26,093,144	 36,615,407
 SURPLUS <DEFICIT>	 -	 -	 -	 -	 -

CITY OF PORT ST. LUCIE
WATER & SEWER CONNECTION FEES - # 439
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ 12,655,550	\$ 13,244,422	\$ 13,244,422	\$ 14,094,720	\$ 850,298	6.42 %	\$ 14,094,720
REVENUES & SOURCES:							
Intergovernmental	13,720	-	-	-	-	- %	-
Charges for Services	6,531,699	6,320,000	7,818,178	8,519,762	2,199,762	34.81 %	8,775,355
Miscellaneous Revenues	(3,258)	-	-	-	-	- %	-
Interest Income	21,776	51,550	64,713	40,000	(11,550)	(22.41)%	41,200
Fund Transfers	2,000,000	8,000,000	-	7,000,000	(1,000,000)	(12.50)%	7,000,000
Total	8,563,937	14,371,550	7,882,891	15,559,762	1,188,212	8.27 %	15,816,555
EXPENDITURES:							
Personnel Services	30,530	825,801	798,947	878,826	53,025	6.42 %	927,115
Operating Expenses	62,630	12,854,790	5,522,777	13,431,755	576,965	4.49 %	13,834,711
Capital Outlay	-	-	532,613	551,092	551,092	- %	265,000
Contingencies	-	512,703	-	512,703	-	- %	589,216
Fund Transfers	7,881,905	178,256	178,256	185,386	7,130	4.00 %	200,513
Total	7,975,065	14,371,550	7,032,593	15,559,762	1,188,212	8.27 %	15,816,555
SURPLUS (DEFICIT)	\$ 588,872	\$ -	\$ 850,298	\$ -			\$ -
Designated Reserve - Financial Policy - 17%	\$ 15,837	\$ 2,325,700	\$ -	\$ 2,432,799			\$ 2,509,510
PROJECTED FUND BALANCE:							
Designated	\$ 15,837	\$ 2,325,700	\$ 2,325,700	\$ 2,432,799			\$ 2,509,510
Undesignated	13,228,585	10,918,722	11,769,020	11,661,921			11,585,210
Total	\$ 13,244,422	\$ 13,244,422	\$ 14,094,720	\$ 14,094,720			\$ 14,094,720

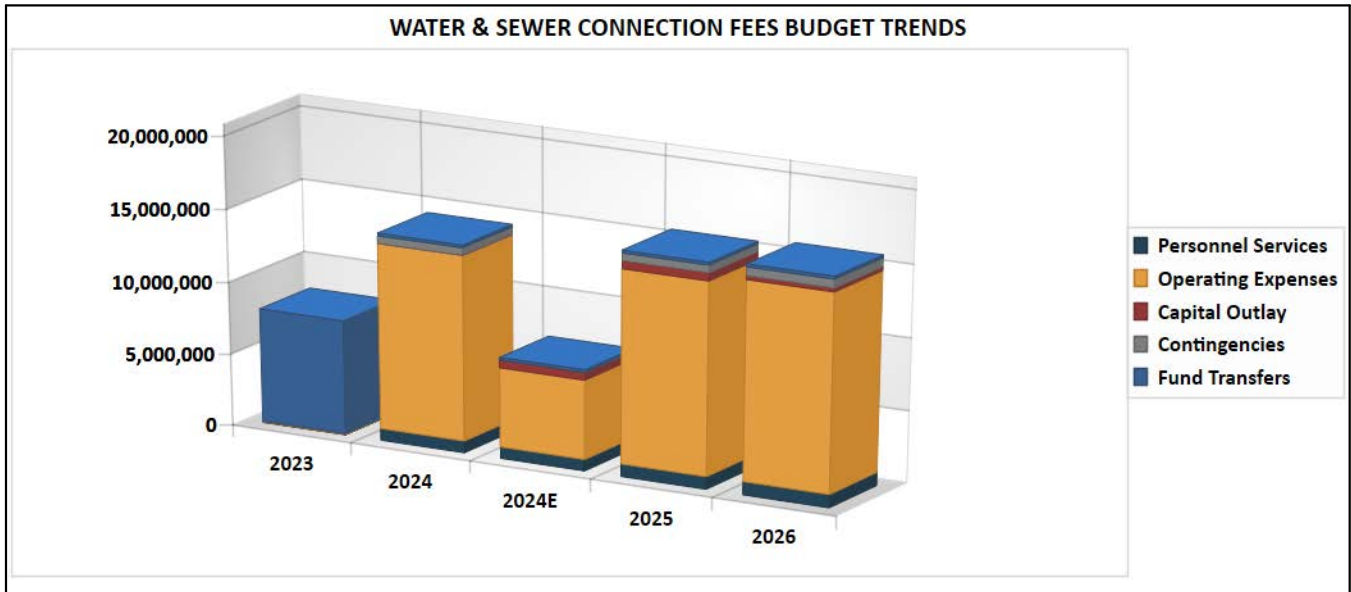
CITY OF PORT ST. LUCIE
WATER & SEWER CONNECTION FEES REVENUES - # 439
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
OPERATING REVENUES:							
Intergovernmental	\$ 13,720	\$ -	\$ -	\$ -	\$ -	- %	\$ -
Charges for Services	6,531,699	6,320,000	7,818,178	8,519,762	2,199,762	34.81 %	8,775,355
Total	6,545,419	6,320,000	7,818,178	8,519,762	2,199,762	34.81 %	8,775,355
NON-OPERATING REVENUES:							
Miscellaneous Revenues	(3,258)	-	-	-	-	- %	-
Interest Income	21,776	51,550	64,713	40,000	(11,550)	(22.41)%	41,200
Total	18,518	51,550	64,713	40,000	(11,550)	(22.41)%	41,200
NON-REVENUES:							
Fund Transfers	2,000,000	8,000,000	-	7,000,000	(1,000,000)	(12.50)%	7,000,000
Total	2,000,000	8,000,000	-	7,000,000	(1,000,000)	(12.50)%	7,000,000
Fund Totals	<u>\$ 8,563,937</u>	<u>\$ 14,371,550</u>	<u>\$ 7,882,891</u>	<u>\$ 15,559,762</u>	<u>\$ 1,188,212</u>	<u>8.27 %</u>	<u>\$ 15,816,555</u>

CITY OF PORT ST. LUCIE
WATER & SEWER CONNECTION FEES EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
WATER DISTRIBUTION							
Personnel Services	\$ 12,088	\$ 315,493	\$ 336,108	\$ 419,659	\$ 104,166	33.02 %	\$ 443,164
Operating Expenses	16,139	1,266,614	1,079,504	1,271,940	5,326	0.42 %	1,310,101
Capital Outlay	-	-	207,537	401,092	401,092	-	215,000
Total	28,227	1,582,107	1,623,149	2,092,691	510,584	32.27 %	1,968,265
SEWER-FIELD OPERATION							
Personnel Services	18,442	510,308	462,839	459,167	(51,141)	(10.02)%	483,951
Operating Expenses	46,491	11,588,176	4,443,273	12,159,815	571,639	4.93 %	12,524,610
Capital Outlay	-	-	325,076	150,000	150,000	-	50,000
Total	64,933	12,098,484	5,231,188	12,768,982	670,498	5.54 %	13,058,561
NON-DEPARTMENTAL							
Contingencies	-	512,703	-	512,703	-	-	589,216
Fund Transfers	7,881,905	178,256	178,256	185,386	7,130	4.00	200,513
Total	7,881,905	690,959	178,256	698,089	7,130	1.03 %	789,729
Personnel Services	30,530	825,801	798,947	878,826	53,025	6.42 %	927,115
Operating Expenses	62,630	12,854,790	5,522,777	13,431,755	576,965	4.49 %	13,834,711
Capital Outlay	-	-	532,613	551,092	551,092	-	265,000
Contingencies	-	512,703	-	512,703	-	-	589,216
Fund Transfers	7,881,905	178,256	178,256	185,386	7,130	4.00 %	200,513
WATER & SEWER CONNECTION FEES TOTAL	\$ 7,975,065	\$ 14,371,550	\$ 7,032,593	\$ 15,559,762	\$1,188,212	8.27 %	\$ 15,816,555

CITY OF PORT ST. LUCIE
WATER & SEWER CONNECTION FEES - 439
DEPARTMENTAL BUDGET SUMMARY



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE \$	%	PROJECTED 2026
EXPENDITURE SUMMARY:							
Personnel Services	\$ 30,530	\$ 825,801	\$ 798,947	\$ 878,826	53,025	6.42 %	\$ 927,115
Operating Expenses	62,630	12,854,790	5,522,777	13,431,755	576,965	4.49 %	13,834,711
Capital Outlay	-	-	532,613	551,092	551,092	- %	265,000
Contingencies	-	512,703	-	512,703	-	- %	589,216
Fund Transfers	7,881,905	178,256	178,256	185,386	7,130	4.00 %	200,513
Total	\$ 7,975,065	\$ 14,371,550	\$ 7,032,593	\$ 15,559,762	1,188,212	8.27 %	\$ 15,816,555

STAFFING SUMMARY:

Full Time Equivalents	11.00	7.00	7.00	7.00
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CAPITAL OUTLAY:

Replace 2015 F-250 UWD-4734 with new F-250 and 2006 F-450 US-8714 with new F-350	\$ 160,000
Replace 2003 UWD-3350 Backhoe with Cat Mini 310 \$162,459. 2004 Trailer UWD-6316 \$29,909. 2004 Air Compressor UWD-3001 \$35,224. and (2) new 2.5 inch bullets \$13.5K	241,092
Replace 2015 F-250 UWWC-8340, & 2015 UWWC-8341 F-250 with New F-250 \$75K/EA	<u>150,000</u>
Total:	\$ 551,092

CITY OF PORT ST. LUCIE
WATER & SEWER CONNECTION FEES - # 439

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL								
SERVICES:								
Salaries And Wages	\$ -	\$ 485,097	\$ 451,772	\$ 498,808	\$ 13,711	2.83 %	1	\$ 523,749
Overtime	-	65,000	65,000	65,000	-	- %		68,250
F.I.C.A	-	28,384	30,742	33,326	4,942	17.41 %		34,992
Mandatory Medicare	-	6,637	7,382	7,794	1,157	17.43 %		8,184
Retirement Contributions	-	56,632	60,000	69,642	13,010	22.97 %	1	73,124
Life & Health Insurance	-	133,587	133,587	144,898	11,311	8.47 %	2	156,490
Other Post Employment Benefits	30,530	24,058	24,058	39,519	15,461	64.27 %	3	41,495
Workmen's Compensation	-	26,406	26,406	19,839	(6,567)	(24.87)%		20,831
Total	30,530	825,801	798,947	878,826	53,025	6.42 %		927,115
OPERATING EXPENSES:								
Professional Services	-	200	-	200	-	- %		206
Other Contractual Services	-	4,625,269	3,228,000	4,461,600	(163,669)	(3.54)%	4	4,595,448
Gas & Oil Repairs & Maintenance- Vehicle	-	60,000	97,000	52,000	(8,000)	(13.33)%		53,560
Fleet Maintenance- Non Contract	-	202,248	183,286	178,329	(23,919)	(11.83)%	5	183,679
Communications Service	14,680	25,790	42,790	30,000	4,210	16.32 %		30,900
Transportation	1,055	10,500	10,500	9,560	(940)	(8.95)%		9,847
Electricity (Fpl)	1,055	400	100	400	-	- %		412
Rentals & Leases- Equipment	409	6,149	-	6,149	-	- %		6,334
Insurance Repair & Maintenance- Building	1,437	1,795	1,545	1,795	-	- %		1,849
Repair & Maintenance- Office Eq	25,335	71,276	71,276	79,186	7,910	11.10 %		81,561
Repair & Maintenance- Equipment	-	450	-	450	-	- %		464
Printing & Binding	-	450	-	450	-	- %		464
	-	16,000	1,000	14,000	(2,000)	(12.50)%		14,420
	314	750	-	750	-	- %		773

CITY OF PORT ST. LUCIE
WATER & SEWER CONNECTION FEES - # 439
WATER & SEWER CONNECTION FEES - 439

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		
Other Current Charges & Obliga	-	1,200	100	1,200	-	- %		1,236
Office Supplies	1,083	19,900	9,350	20,515	615	3.09 %		21,130
Operating Supplies	1,246	7,799,803	1,865,380	8,570,421	770,618	9.88 %	6	8,827,535
Road Materials & Supplies	-	710	500	1,000	290	40.85 %		1,030
Books,Subs,Member ships	706	900	950	750	(150)	(16.67)%		773
Training And Education	16,365	11,000	11,000	3,000	(8,000)	(72.73)%		3,090
Total Operating Expenses	62,630	12,854,790	5,522,777	13,431,755	576,965	4.49 %		13,834,711
CAPITAL OUTLAY:								
Vehicles	-	-	532,613	310,000	310,000	- %	7	215,000
Other Machinery & Equipment	-	-	-	241,092	241,092	- %	7	50,000
Total Capital Outlay	-	-	532,613	551,092	551,092	- %		265,000
NON-OPERATING:								
Contingency Fund	-	512,703	-	512,703	-	- %		589,216
Transfers	311,696	178,256	178,256	185,386	7,130	4.00 %		200,513
Depreciation	7,570,209	-	-	-	-	- %		-
Total Non-Operating	7,881,905	690,959	178,256	698,089	7,130	1.03 %		789,729
Fund Totals	<u>\$ 7,975,065</u>	<u>\$ 14,371,550</u>	<u>\$ 7,032,593</u>	<u>\$ 15,559,762</u>	<u>\$ 1,188,212</u>	<u>8.27 %</u>		<u>\$ 15,816,555</u>

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25.
- 2 Health Insurance varies based on employee elections.
- 3 Across the board increase to offset pension fund liability.
- 4 Anticipated decrease in sewer installs.
- 5 Facilities is projecting up to 12% increase. It may vary by cost center based on prior year usage of contract.
- 6 Increase due to the e-one grinder systems increasing \$317 per Product Price Index.
- 7 One time expenses related to the Capital Outlay previously listed.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

WATER & SEWER CONNECTION FEES FUND #439 *Utility Systems Department - Operating Fund & New Installation Cost Centers: #3315*

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
3315 - Water Connection Fee Fund & Sewer - Water Installations (Personnel 1 FTE)		1		
Field Technician Trainee - Water installs, meter sets, water distribution on call and assistance	72,547		72,547	-
Operating Expense	11,758		11,758	-
Computer Expense (IT Budget)	4,325		4,325	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	88,630		88,630	-
Total FTE Enhancement Requests	88,630		88,630	-
Grand Total Requested	88,630		88,630	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Field Technician Trainee Proposed Start Date: 10/01/2024
 Hiring Department/Division: Utility Systems/Water Installs - 3315 Reports to: Supervisor
 Base Annual Salary: \$ 37,426 + \$ 5,614 = \$ 43,039 Number of hours per week: 40
 FICA- 6.20%: \$ 2,668 (no more than 15% can be added to base salary) Program: _____
 Medicare - 1.45%: \$ 624 Existing Classification: _____ New: _____
 Retirement - 12%: \$ 5,165 Yes [Grade: 7] Existing: x
 No [Preliminary HR Grade:] Bargaining Group: FOPE
 Medical: \$ 21,050 Office Space: _____
 N/A: Existing: Create New:
 Total Salary & Benefits: \$ 72,547 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 72,547
for (1) FTE

Human Resource's Signature: ksala Digitally signed by ksala Date: 2024.04.04 22:54:37 -0400 Date: 4/4/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	%	of Time
1) Water Installs and Meter sets	80	%
2) Water Distribution On Call Rotation	10	%
3) Water Distribution Assistance	10	%
4)		%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.	Total
Operating: <u>Uniforms, phone service, 2in1 with service, GPS, CDL training, safety shoes, tools</u>	\$ <u>11,758</u> X <u>1</u> = \$ <u>11,758</u>
Capital Outlay: _____	\$ <u>0</u> X _____ = \$ <u>0</u>
IT Budget: Software Licensing Office \$ <u>1,150</u> X <u>1</u> = \$ <u>1,150</u> Field Worker \$ <u>565</u> X <u>1</u> = \$ <u>565</u>	
& Hardware \$ <u>2,610</u> X <u>1</u> = \$ <u>2,610</u>	
Related Expenses Total: \$ <u>16,083</u>	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Due to the increase in new developments and new construction, this position will assist with water installations and meter sets.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 72,547 Related Expenses Total: \$ 16,083 Grand Total: \$ 88,630
Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council, please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] 2024 04 08 09:12:49 -0400 Date: 4/8/2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
 City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form

CITY OF PORT ST. LUCIE
UTILITY CONTINGENCY FUND - # 440
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 13,502,602	\$ 14,478,523	\$ 14,478,523	\$ 15,166,849			\$ 16,210,298
REVENUES & SOURCES:							
Interest Income	502,086	224,862	224,862	576,486	351,624	156.37 %	593,781
Fund Transfers	473,835	463,464	463,464	466,963	3,499	0.75 %	398,920
Use of Reserves	-	12,768,445	12,768,445	13,156,551	388,106	3.04 %	13,807,299
Total	<u>975,921</u>	<u>13,456,771</u>	<u>13,456,771</u>	<u>14,200,000</u>	<u>743,229</u>	<u>5.52 %</u>	<u>14,800,000</u>
EXPENDITURES:							
Contingencies	-	13,456,771	13,456,771	14,200,000	743,229	5.52 %	14,800,000
Total	<u>-</u>	<u>13,456,771</u>	<u>13,456,771</u>	<u>14,200,000</u>	<u>743,229</u>	<u>5.52 %</u>	<u>14,800,000</u>
SURPLUS (DEFICIT)	<u>\$ 975,921</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
PROJECTED FUND BALANCE:							
Undesignated	14,478,523	15,166,849	15,166,849	16,210,298			17,202,999
Use of Undesignated	-	-	-	-			-
Total	<u>\$ 14,478,523</u>	<u>\$ 15,166,849</u>	<u>\$ 15,166,849</u>	<u>\$ 16,210,298</u>			<u>\$ 17,202,999</u>

**CITY OF PORT ST. LUCIE
CAPITAL FACILITY FUND - # 441
PROPOSED BUDGET - FY 2025**

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ 50,999,218	\$ 43,429,635	\$ 43,429,635	\$ 38,547,073	\$ (4,882,562)	(11.24)%	\$ 38,547,073
REVENUES & SOURCES:							
Charges for Services	18,373,783	11,425,000	11,425,000	19,255,000	7,830,000	68.50 %	19,832,650
Interest Income	1,598,858	739,435	739,435	1,800,000	1,060,565	143.40 %	1,854,000
Use of Reserves	-	4,882,562	4,882,562	-	(4,882,562)	(100.00)%	-
Total	19,972,641	17,046,997	17,046,997	21,055,000	4,008,003	23.50 %	21,686,650
EXPENDITURES:							
Contingencies	-	-	-	3,506,123	3,506,123	- %	8,133,276
Fund Transfers	27,542,224	17,046,997	17,046,997	17,548,877	501,880	2.90 %	13,553,374
Total	27,542,224	17,046,997	17,046,997	21,055,000	4,008,003	23.50 %	21,686,650
SURPLUS (DEFICIT)	\$ (7,569,583)	\$ -	\$ -	\$ -			\$ -
PROJECTED FUND BALANCE:							
Undesignated	43,429,635	43,429,635	43,429,635	38,547,073			38,547,073
Use of Undesignated	-	(4,882,562)	(4,882,562)	-			-
Total	\$ 43,429,635	\$ 38,547,073	\$ 38,547,073	\$ 38,547,073			\$ 38,547,073

Saints Golf Course Fund

This enterprise fund tracks the financial activity of the City's Golf Course. The Golf Course Fund earns its revenues through user fees from golfers. The golf course fund requires a financial contribution from the City's General Fund to maintain the course in Fiscal 2024-25. We anticipate the fund to be self-sustaining in future years.

The reserves are projected to be depleted, and capital improvements will be necessary to maintain the quality of the municipal course. This requirement may depend on the support of the General Fund to ensure the Golf Course remains a top notch asset for the City.



ACTING PARKS & RECREATION DIRECTOR
Bradley R. Keen, CPRP, MPA

THE SAINTS GOLF COURSE ADMINISTRATOR
Keith Bradshaw

10.175 FTES

- GROUNDS MAINTENANCE
- RETAIL SHOP OPERATIONS
- CLASS/PROGRAM OPERATIONS
- COORDINATION WITH RESTAURENT VENDOR
- SPECIAL COURSE EVENTS
- GOLF OPERATIONS
- FINANCIAL MANAGEMENT AND REPORTING
- RESTAURANT & BAR OPERATIONS, BEVERAGE CART, BANQUET HALL OPERATIONS AND EVENTS

THE SAINTS GOLF COURSE



OVERVIEW

The Saints Golf Course works to strengthen our community by offering exceptional leisure, cultural and innovative recreational opportunities, and the best golfing experience possible.

The Saints Golf Course has a vision to remain a safe, clean, and dynamic destination for recreation and enjoyment for all of the community and the surrounding area. This strategic plan is put into action by continuing to provide the most welcoming environment possible, while offering the best value-based golf experience in the area. This includes reaching and maintaining, at the highest level, the appearance and playability of the entire golf course, the clubhouse, and all of the club's amenities, with the finest in customer service hospitality.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

Create a welcoming environment while offering the best value for residents to play the game of golf.

This year's priorities will be:

Continue to improve the appearance of the entire golf course, which is not limited to just the 18 holes but includes the clubhouse, (both exterior and interior), cart barns, parking lot, practice areas, including a state-of-the-art driving range and all natural areas surrounding the course.



CULTURE, NATURE & FUN ACTIVITIES

This year's priorities will be:

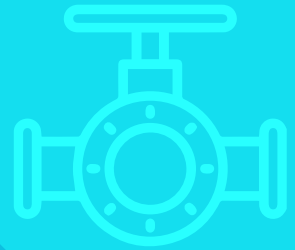
- *Develop the Next Generation of Golf:* To develop the next generation of golfers, we must introduce the game utilizing relevant and current media and be continually supportive of junior lesson and tournament/event programs.
- *Work in partnership with youth organizations:* Continue joining forces with youth organizations, such as the First Tee and the Boys and Girls Clubs, to help usher in the next generation of golfers.
- Host an annual *City Golf Championship*.
- Support continued Parks and Recreation fitness programs such as *Yoga on the Lawn*.

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

Continue to improve course and facilities.

This year's priorities will be:

- Continue current aggressive agronomic and maintenance programs to promote healthier turf conditions, reduce labor cost, and reduce material expenditures.
- Continue the development and enhancement of the golf course practice facilities, by including a state-of-the-art cover awning for the artificial turf hitting area, additional hitting station amenities and target areas on the driving range.
- Expand and repair the clubhouse and overflow parking areas to support additional parking for increased business.
- Repair cart paths and cart storage area asphalt.



HIGH-PERFORMING GOVERNMENT ORGANIZATION

Improving communications and performance.

This year's priorities will be:

- Increase Net Revenue: The Saints' current business model relies heavily on greens fees as the primary revenue generator, with other revenues obtained from retail sales, lessons programs, memberships, food and beverage sales and banquet events. A key focus area of increasing revenue is the driving range and its continued enhancement to provide additional opportunities for continued revenue growth.
- Deploy a more aggressive marketing plan and create a strong social media presence: The Saints has been working closely with the Communications Department to develop a comprehensive marketing plan. The Communications Department has created Facebook and Instagram accounts solely dedicated to telling the story of The Saints.
- Enhance website and digital media content for reaching additional promotion.
- Continue assisting The Saints Pub with increasing business and event sales.
- Collaborate with Communications to explore new options for the future of the City's website, which continues to be the top way residents get information from The Saints.
- Develop programs to attract a more diverse clientele: In an effort to broaden the demographics of The Saints' clientele, programs will be developed that are geared towards more focused population segments; specifically, couples, families, women, with an intentional focus to include all diverse backgrounds and players of all abilities.



55,947

**Rounds of
Golf Played
FY 2022/23**

1,020

**Number of
Current Members
FY 2022/23**

\$58,500

**Membership
Revenue
FY 2022/23**

\$107,925.51

**Net Revenue
FY 2022/23**



STAFF PROJECTIONS

NONE



**THE SAINTS
GOLF COURSE**

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

6

CULTURE, NATURE & FUN ACTIVITIES

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Rounds	53,359	64,273	55,947	61,000	62,000
Green Fees	\$1,463,113	\$1,772,228	\$1,527,631	\$1,580,273	\$1,814,000
Total Revenue	\$2,027,766	\$2,444,004	\$2,232,040	\$2,294,108	\$2,424,500
Restaurant	\$27,965	\$107,808	\$59,570	\$90,000	\$100,000
Overall Experience Rating for Golf Course & Pub	-	95%	98%	99%	99%

EFFECTIVENESS MEASURES

GOAL

6

CULTURE, NATURE & FUN ACTIVITIES

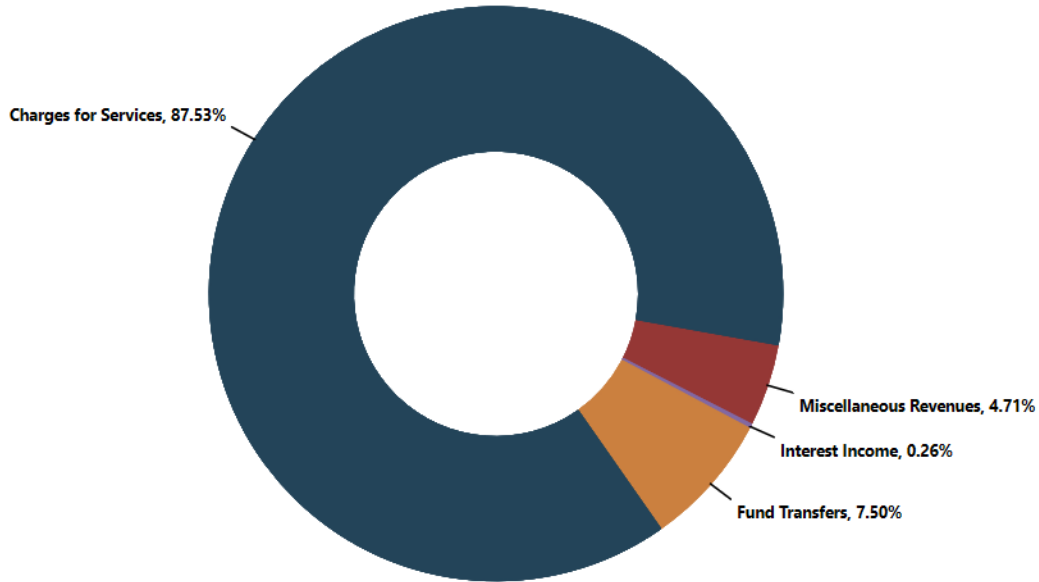
*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower



CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND SOURCES - # 421
PROPOSED BUDGET - FY 2025

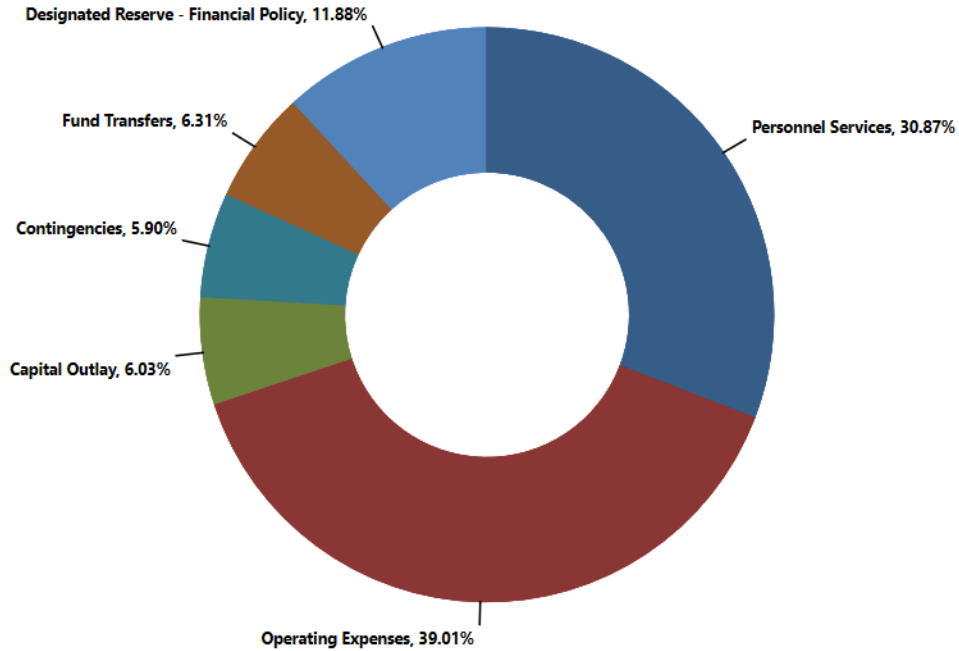
PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
	\$	\$	\$	\$	\$	%	\$
Beginning Undesignated Reserves	\$ 605,188	\$ 426,026	\$ 426,026	\$ 468,602	\$ 42,576		\$ 468,602
REVENUES & SOURCES:							
Intergovernmental	14,244	-	92	-	-	- %	-
Charges for Services	1,903,616	1,973,362	1,985,049	2,323,218	349,856	17.73 %	2,443,995
Miscellaneous Revenues	90,888	115,000	76,882	125,000	10,000	8.70 %	128,750
Interest Income	24,293	6,746	6,746	6,828	82	1.22 %	7,033
Fund Transfers	199,000	199,000	199,000	199,000	-	- %	-
Total	<u>\$ 2,232,041</u>	<u>\$ 2,294,108</u>	<u>\$ 2,267,769</u>	<u>\$ 2,654,046</u>	<u>\$ 359,938</u>	<u>15.69 %</u>	<u>\$ 2,579,778</u>

CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND USES - # 421
PROPOSED BUDGET - FY 2025

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION:							
Personnel Services	\$ 859,783	\$ 880,684	\$ 895,916	\$ 929,711	\$ 49,027	5.57 %	\$ 982,004
Operating Expenses	1,070,454	1,057,643	981,496	1,174,942	117,299	11.09 %	1,210,193
Capital Outlay	-	173,000	165,000	181,600	8,600	4.97 %	180,000
Debt	1,649	-	-	-	-	- %	-
Contingencies	-	-	-	177,701	177,701	- %	-
Fund Transfers	175,020	182,781	182,781	190,092	7,311	4.00 %	207,581
Total	1,756,866	2,294,108	2,225,193	2,654,046	359,938	15.69 %	2,579,778
Ending Undesignated	\$ 426,026	\$ 426,026	\$ 468,602	\$ 468,602			\$ 468,602

CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND - # 421
PROPOSED BUDGET - FY 2025

	AUDITED		BUDGET		ESTIMATED		PROPOSED		VARIANCE		PROJECTED
	2023	2024	2024	2024	2025	\$	%	2026			
Beginning Undesignated Reserves	\$ 605,188	\$ 426,026	\$ 426,026	\$ 468,602						\$ 468,602	
REVENUES & SOURCES:											
Intergovernmental	14,244	-	92	-	-	-	%	-			
Charges for Services	1,903,616	1,973,362	1,985,049	2,323,218	349,856	17.73	%	2,443,995			
Miscellaneous Revenues	90,888	115,000	76,882	125,000	10,000	8.70	%	128,750			
Interest Income	24,293	6,746	6,746	6,828	82	1.22	%	7,033			
Fund Transfers	199,000	199,000	199,000	199,000	-	-	%	-			
Total	2,232,041	2,294,108	2,267,769	2,654,046	359,938	15.69	%	2,579,778			
EXPENDITURES:											
Personnel Services	859,783	880,684	895,916	929,711	49,027	5.60	%	982,004			
Operating Expenses	1,070,454	1,057,643	981,496	1,174,942	117,299	11.09	%	1,210,193			
Capital Outlay	-	173,000	165,000	181,600	8,600	4.97	%	180,000			
Debt	1,649	-	-	-	-	-	%	-			
Contingencies	-	-	-	177,701	177,701	-	%	-			
Fund Transfers	479,317	182,781	182,781	190,092	7,311	4.00	%	207,581			
Total	2,411,203	2,294,108	2,225,193	2,654,046	359,938	15.69	%	2,579,778			
SURPLUS (DEFICIT)	\$ (179,162)	\$ -	\$ 42,576	\$ -						\$ -	
PROJECTED FUND BALANCE:											
Designated	\$ 386,047	\$ 387,665	\$ 387,665	\$ 420,931				\$ 438,439			
Undesignated	219,141	38,361	80,937	47,671				30,163			
Use of Undesignated	(179,162)	-	-	-				-			
Total	\$ 426,026	\$ 426,026	\$ 468,602	\$ 468,602				\$ 468,602			

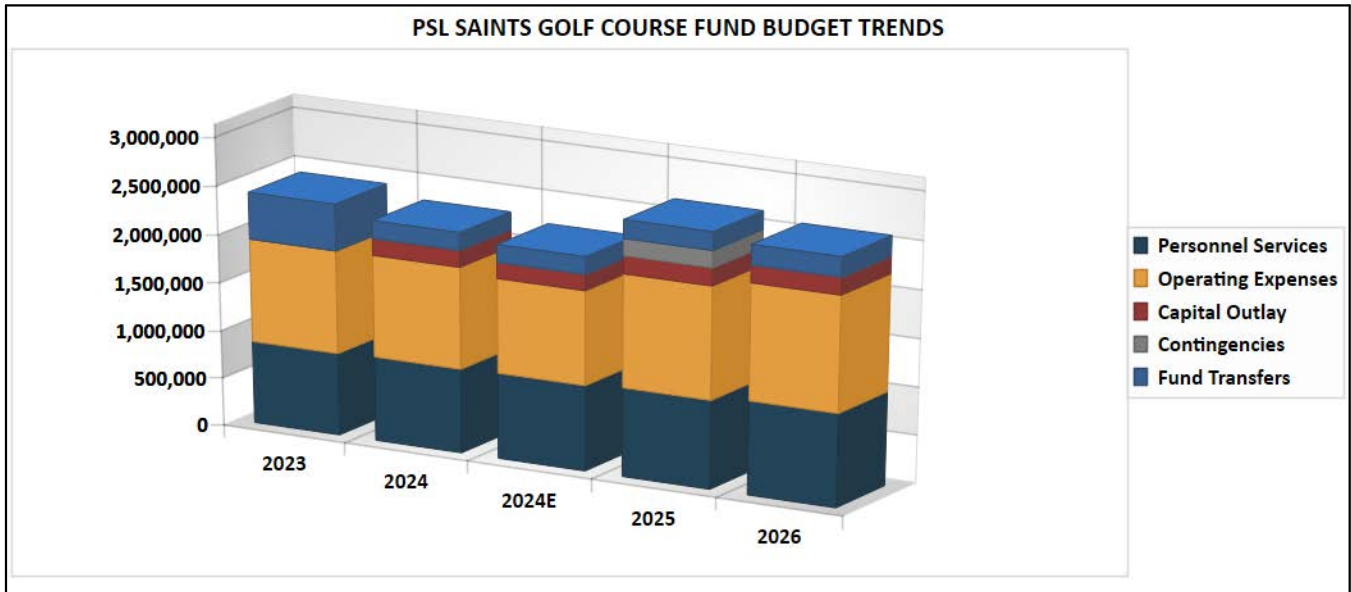
CITY OF PORT ST. LUCIE
CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND REVENUES - # 421
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
OPERATING REVENUES:							
Intergovernmental	\$ 14,244	\$ -	\$ 92	\$ -	\$ -	-	\$ -
Charges for Services	1,903,616	1,973,362	1,985,049	2,323,218	349,856	17.73 %	2,443,995
Total	1,917,860	1,973,362	1,985,141	2,323,218	349,856	17.73 %	2,443,995
NON-OPERATING REVENUES:							
Miscellaneous Revenues	90,888	115,000	76,882	125,000	10,000	8.70 %	128,750
Interest Income	24,293	6,746	6,746	6,828	82	1.22 %	7,033
Total	115,181	121,746	83,628	131,828	10,082	8.28 %	135,783
NON-REVENUES:							
Fund Transfers	199,000	199,000	199,000	199,000	-	-	%
Total	199,000	199,000	199,000	199,000	-	-	%
Fund Totals	<u>\$ 2,232,041</u>	<u>\$ 2,294,108</u>	<u>\$ 2,267,769</u>	<u>\$ 2,654,046</u>	<u>\$ 359,938</u>	<u>15.69 %</u>	<u>\$ 2,579,778</u>

CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND EXPENDITURE SUMMARY
PROPOSED BUDGET - FY 2025

	2023 AUDITED	2024 BUDGET	2024 ESTIMATED	2025 PROPOSED	VARIANCE		2026 PROJECTED
					\$	%	
GOLF COURSE-MAINTENANCE							
Personnel Services	\$ 459,093	\$ 515,960	\$ 528,700	\$ 551,132	\$ 35,172	6.82 %	\$ 582,050
Operating Expenses	551,290	581,399	547,097	612,806	31,407	5.40 %	631,193
Capital Outlay	-	145,000	150,000	157,600	12,600	8.69 %	150,000
Total	1,010,383	1,242,359	1,225,797	1,321,538	79,179	6.37 %	1,363,243
GOLF COURSE-OPERATIONS							
Personnel Services	400,690	364,724	367,216	378,579	13,855	3.80 %	399,954
Operating Expenses	518,365	476,244	434,399	562,136	85,892	18.04 %	579,000
Leases	1,326	-	-	-	-	-	-
Capital Outlay	-	28,000	15,000	24,000	(4,000)	(14.29)%	30,000
Total	920,381	868,968	816,615	964,715	95,747	11.02 %	1,008,954
Total	1,930,764	2,111,327	2,042,412	2,286,253	174,926	8.29 %	2,372,197
NON-DEPARTMENTAL							
Debt	1,649	-	-	-	-	-	-
Contingencies	-	-	-	177,701	177,701	-	-
Fund Transfers	479,317	182,781	182,781	190,092	7,311	4.00	207,581
Total	480,966	182,781	182,781	367,793	185,012	101.22 %	207,581
Personnel Services	859,783	880,684	895,916	929,711	49,027	5.57 %	982,004
Operating Expenses	1,070,454	1,057,643	981,496	1,174,942	117,299	11.09 %	1,210,193
Capital Outlay	-	173,000	165,000	181,600	8,600	4.97 %	180,000
Debt	1,649	-	-	-	-	-	-
Contingencies	-	-	-	177,701	177,701	-	-
Fund Transfers	479,317	182,781	182,781	190,092	7,311	4.00 %	207,581
Total	-	-	-	-	-	-	-
PSL SAINTS GOLF COURSE FUND TOTAL	\$ 2,411,203	\$ 2,294,108	\$ 2,225,193	\$ 2,654,046	\$ 359,938	15.69 %	\$ 2,579,778

**CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND - 421
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 859,783	\$ 880,684	\$ 895,916	\$ 929,711	49,027	5.57 %	\$ 982,004
Operating Expenses	1,070,454	1,057,643	981,496	1,174,942	117,299	11.09 %	1,210,193
Capital Outlay	-	173,000	165,000	181,600	8,600	4.97 %	180,000
Debt	1,649	-	-	-	-	- %	-
Contingencies	-	-	-	177,701	177,701	- %	-
Fund Transfers	479,317	182,781	182,781	190,092	7,311	4.00 %	207,581
Total	\$ 2,411,203	\$ 2,294,108	\$ 2,225,193	\$2,654,046	359,938	15.69 %	\$ 2,579,778

STAFFING SUMMARY:

Full Time Equivalents	10.175	10.175	10.175	10.175
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CAPITAL OUTLAY:

MultiPro 5800 Sprayer	\$ 79,300
GreensMaster 3150Q	44,700
Medium duty Workman	33,600
New Walk-in Freezer Condensor	9,000
Stove	5,000
Dishwasher	10,000
Total:	\$ 181,600

CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND - # 421

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 578,785	\$ 566,288	\$ 578,520	\$ 582,950	\$ 16,662	2.94 %	1	\$ 612,098
Overtime	19,102	17,000	20,000	17,850	850	5.00 %	-	18,743
F.I.C.A	35,739	32,896	32,896	33,852	956	2.91 %	-	35,544
Mandatory Medicare	8,215	7,702	7,702	7,918	216	2.80 %	-	8,314
Retirement								
Contributions	51,544	56,348	56,348	60,753	4,405	7.82 %	-	63,791
Life & Health								
Insurance	137,408	177,180	177,180	193,539	16,359	9.23 %	2	209,022
Other Post								
Employment								
Benefits	20,679	14,207	14,207	23,015	8,808	62.00 %	3	24,166
Workmen's								
Compensation	8,310	9,063	9,063	9,834	771	8.51 %	-	10,326
Total Personnel Services	859,782	880,684	895,916	929,711	49,027	5.57 %		982,004
OPERATING EXPENSES:								
Other Contractual								
Services	244,274	352,610	282,000	365,140	12,530	3.55 %	4	376,095
Gas & Oil	19,974	18,507	18,507	18,190	(317)	(1.71)%	-	18,736
Repairs & Maintenance-								
Vehicle	-	232	232	-	(232)	(100.00)%		-
Fleet Maintenance-								
Non Contract	-	-	1,803	-	-	- %	-	-
Communications								
Service	3,454	5,820	5,200	5,004	(816)	(14.02)%		5,154
Electricity (Fpl)	63,002	60,402	60,402	60,772	370	0.61 %	-	62,595
Water	6,053	8,563	7,763	6,690	(1,873)	(21.87)%		6,891
Sewer	9,639	13,534	13,534	13,534	-	- %	-	13,940
Gas (Gdu)	8,682	3,120	8,000	9,504	6,384	204.62 %		9,789
Cable	2,103	1,980	1,980	1,980	-	- %	-	2,039
Rentals & Leases-								
Equipment	11,552	2,500	2,500	5,515	3,015	120.60 %		5,680
Rentals & Leases-								
Office Equipm	33,600	35,604	35,604	35,604	-	- %	-	36,672
Insurance	9,717	33,477	33,477	37,065	3,588	10.72 %		38,177
Repair & Maintenance-								
Building	41,126	16,500	21,500	22,050	5,550	33.64 %		22,712
Repair & Maintenance-								
Equipment	94,332	77,000	62,000	86,000	9,000	11.69 %		88,580
Printing & Binding	1,240	1,000	-	1,000	-	- %	-	1,030

CITY OF PORT ST. LUCIE
PSL SAINTS GOLF COURSE FUND - # 421

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		
Promotional								
Activities	12,751	7,000	7,000	10,000	3,000	42.86 %		10,300
Other Current								
Charges & Obliga	124,830	134,574	134,374	134,574	-	- %	-	138,612
Office Supplies	7,557	4,185	6,085	17,910	13,725	327.96 %	5	18,448
Operating Supplies	372,867	275,125	275,125	338,375	63,250	22.99 %	6	348,526
Books,Subs,Member								
ships	2,248	2,225	2,225	2,350	125	5.62 %	-	2,421
Training And								
Education	1,455	3,685	2,185	3,685	-	- %	-	3,796
Total Operating								
Expenses	1,070,456	1,057,643	981,496	1,174,942	117,299	11.09 %		1,210,193
CAPITAL OUTLAY:								
Other Machinery &								
Equipment	-	173,000	165,000	181,600	8,600	4.97 %	-	180,000
Total Capital								
Outlay	-	173,000	165,000	181,600	8,600	4.97 %		180,000
DEBT SERVICE:								
Interest	1,649	-	-	-	-	- %	-	-
NON-OPERATING:								
Contingency Fund	-	-	-	177,701	177,701	- %	7	-
Transfers	178,250	182,781	182,781	190,092	7,311	4.00 %	-	207,581
Depreciation	301,067	-	-	-	-	- %	-	-
Total Non-								
Operating	479,317	182,781	182,781	367,793	185,012	101.22 %		207,581
Fund Totals	\$ 2,411,204	\$ 2,294,108	\$ 2,225,193	\$ 2,654,046	\$ 359,938	15.69 %		\$ 2,579,778

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25.
- 2 Health Insurance varies based on employee elections.
- 3 Across the board increase to offset pension fund liability.
- 4 Increase is due to Aquatic spraying \$10K and Irrigation pump maintenance \$2.6K
- 5 FY25 IT recommended computer replacements (3) Desktops, and (5) Laptops.
- 6 Increase for inflation. Chemical costs have had a significant increase.
- 7 Reserves will be used for future operations of the Golf Course.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

SAINTS GOLF COURSE FUND #421 **Saints Golf Course Fund - Maintenance #7250**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
7250 - Saints Golf Course Fund - Maintenance (Operating)				
534000 - Course swale maintenance with 3rd party contractor	50,000	1	-	-
This contract work is required due to the change in the golf course property with the drainage project in 2023. Larger swales were created, resulting in swale banks requiring the use of specialized equipment for trimming.	-		-	-
	-		-	-
	-		-	-
Operating Subtotal	50,000		-	-
Total Operating	50,000		-	-
7250 - Saints Golf Course Fund - Maintenance (Capital Outlay)				
564400 - Tractor with boom mower to trim the swale	150,000	2	-	-
The purchase of this equipment and an operator is required if the City wants to trim the swale area in lieu of a contractor.	-		-	-
	-		-	-
	-		-	-
Capital Outlay Subtotal	150,000		-	-
Total Capital Outlay	150,000		-	-
Grand Total Requested	200,000		-	-

Special Revenue Funds

Mobility Fee Fund

Mobility fees replaced both City and County Road impact fees collected from developers/builders in the City. This fund is designed to track the revenue and allowable expenses.

Mobility fees benefit our residents because they provide a greater range of options for use of the funding than impact fees, including bike lanes, sidewalks, trails, transit and roads.

Solid Waste Operating Fund

The fund is used to manage operations relating to garbage and waste collections and

administration of the City's franchise agreement for solid waste services.

Governmental Finance Corporation Fund

This fund is used to account for lease payments from the City. This fund has been established by Ordinance 06-64 (as amended by Ordinance 13-24) which is used to pay principal and interest on

the Southern Grove Special Assessment District Bonds, taxes and operational costs for the City's jobs corridor.

Police Impact Fee Fund

The City imposes an impact fee on new development to help fund the equipment costs associated with new officers. This fund is

designed to track the revenue and allowable expenses. This fund pays for enhancing the Police Department's services and is generally spent on capital expenses.

Street Lighting Fund

This is a special revenue fund that tracks the financial activity of this unique revenue that is dedicated toward a specific function. Citizens that elect to form a Street Lighting District to provide streetlights in a residential

neighborhood will pay an annual fee of \$26 for the upcoming fiscal year 2024-25. This is the same annual fee as the current year. The other streetlights are located along the main arterial roads throughout the City.

National Pollution Discharge Elimination System Fund (NPDES)

This fund separately tracks the cost of this federally required program to control any potential pollution discharge from construction

sites. A separate permit fee is being charged and funds the cost of this program. This fund will add one new position.

SW Annexation SAD Debt Service Fund

This fund is for the payment of the annual debt service on the bonds used for the infrastructure improvements made in this special assessment district. The annual assessment revenue collected from the property owners is the source of funds. The bonds have a 33-year

payback schedule and are dependent on the landowners paying their assessments as their property is developed in the future and gains value.

Neighborhood Stabilization #3 Fund (NSP)

This is a federal grant fund that is being used to account for the financial activity of the Neighborhood Stabilization Program. This grant is used to reduce blight by allowing the City to purchase and renovate homes that are in poor condition and are in the foreclosure process.

The high number of foreclosures in the past contributed to many neglected homes. This grant operates on a reimbursement basis, thus causing an operating deficit in any single year.

Community Development Block Grant (C.D.B.G.) Fund

The CDBG federal entitlement block grant is allocated to cities with a population over 50,000. This funding may be used for projects such as community service, infrastructure improvements and housing for low-income

residents. Typical projects funded in the past include infrastructure improvements in low-income areas and construction of public facilities.

State Housing Initiative Partnership (S.H.I.P.) Fund

The state SHIP grant that the City receives is accounted for in this fund and is used to assist low-income households with down payment and housing rehabilitation costs. The applicants must qualify according to an income level based on family size. Any request for repair funding

must deal with a health and/or safety issue in their existing home. For down payment assistance, the applicants must meet the low-income standard to qualify but then also qualify with a financial institution for their home mortgage.

Water & Sewer Special Assessment Funds

These funds are for payment of the annual debt service on the bonds used for financing the water and sewer improvements in each of the special assessment districts. The annual assessment revenue collected from the

residents is the source of funds. Each district has its own individual fund in order to match the actual costs of the district with the assessment to its residents. The bonds have a 20-year payback schedule.

River Point SAD Fund

This special assessment fund covers the annual assessment collections and payment of the annual debt service associated with the PUD. Bonds were issued to fund the capital

improvements (roads, drainage and utility lines) and now the property owners pay annually an assessment to cover the debt payment. As cash flow allows, debt may be retired early.

Tesoro SAD Fund

This special assessment fund covers the annual assessment collections and payment of the annual debt service associated with the PUD. Bonds were issued to fund the capital improvements and now the property owners pay

annually an assessment to cover the debt payment. Any contingency generated will remain in this fund and will help accelerate debt retirement.

Glassman SAD Fund

This special assessment fund covers the annual assessment collections and payment of SAD Funds of the annual debt service associated with the PUD. Bonds were issued to fund the capital

improvements and now the property owners pay annually an assessment to cover the debt payments.

East Lake Village SAD Fund

This special assessment fund covers the annual assessment collections and payment of the annual debt service associated with the PUD. Bonds were issued to fund the capital

improvements and now the property owners pay annually an assessment to cover the debt payments.

City Center SAD, 2006 Series

This special assessment fund will track the collections and then the debt payments associated with the public infrastructure improvements in the City Center project. The property owners in the district will either contribute for their share of the cost or they

can make payments according to the financing plan. These improvements were for the public areas of what is called City Center, an area of redevelopment along US 1 that is planned to have a combination of residential, retail, office and public uses including the City's Civic Center.

Combined Road SAD, Series 2006

This special assessment fund will track the collections and then the debt payments associated with the three-small road / intersection improvements. The property owners in the three districts will either make a

contribution for their share of the cost or they can make payments according to the financing plan. These funds will be used to retire debt associated with making the improvements.

Community Redevelopment Agency Fund

The financial activity of the Community Redevelopment Agency (CRA) is tracked in this special revenue fund. The budget schedule for this fund is presented in a format to show the projected growth in revenue into the future. The CRA earns revenues based on the increase in taxable values within the established district. There are four separate districts that make up this financial data.

Debt was issued to fund half of the cost of the City's Civic Center and the revenues of the CRA was the funding source. Due to the falling property tax value and the associated revenue, the CRA has been unable to fund the debt service originally designated for this fund. The General Fund will be transferring \$6.7 in FY26 to retire the 2016 CRA debt.

Conservation Trust Fund

The City's Conservation Trust Fund accumulates mitigation fees paid by developers who chose to make this payment in place of preserving a portion of their sites as

required under the City's Land Development Code. These fees can be used for preservation of conservation land.

Solid Waste Non-Ad Valorem Assessment Fund

This fund is to account for the revenues and expenditures associated with the collection of solid waste in the City. The assessment is placed on the property owner's tax bill and passes through the County Tax Collector to the City who will then pay the vendor providing the service.

Managing this service through the tax bills provides a reduced fee to the citizens of our community. The reduction of uncollectible accounts, billing and collecting generate savings that can pass on to City property owners.

CITY OF PORT ST. LUCIE
MOBILITY FEE FUND - # 105
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 7,329,721	\$ 10,395,342	\$ 10,395,342	\$ 4,115,327			\$ 4,115,327
REVENUES & SOURCES:							
Licenses & Permits	10,136,354	7,450,000	7,450,000	8,418,167	968,167	13.00 %	8,082,957
Interest Income	362,267	100,000	100,000	350,082	250,082	250.08 %	260,584
Use of Reserves	-	6,280,015	6,280,015	-	(6,280,015)	(100.00)%	-
Total	<u>10,498,621</u>	<u>13,830,015</u>	<u>13,830,015</u>	<u>8,768,249</u>	<u>(5,061,766)</u>	<u>(36.60)%</u>	<u>8,343,541</u>
EXPENDITURES:							
Fund Transfers	<u>7,433,000</u>	<u>13,830,015</u>	<u>13,830,015</u>	<u>8,768,249</u>	<u>(5,061,766)</u>	<u>(36.60)%</u>	<u>8,343,541</u>
Total	<u>7,433,000</u>	<u>13,830,015</u>	<u>13,830,015</u>	<u>8,768,249</u>	<u>(5,061,766)</u>	<u>(36.60)%</u>	<u>8,343,541</u>
SURPLUS (DEFICIT)	<u>\$ 3,065,621</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 10,395,342</u>	<u>\$ 10,395,342</u>	<u>\$ 4,115,327</u>	<u>\$ 4,115,327</u>			<u>\$ 4,115,327</u>



SOLID WASTE DIRECTOR
Mariana Feldpausch

19 FTES

CUSTOMER SERVICE

5 FTES

- FCC COORDINATION
- ADDITIONAL PICKUPS
- SERVICE GUIDELINES
- COMMUNITY OUTREACH
- CALL CENTER
- EDUCATIONAL PROGRAMS

FIELD

4 FTES

- INSPECTIONS
- EDUCATION
- MISSED COLLECTION VERIFICATION
- CITATIONS
- ILLEGAL DUMPING

DROP-OFF SITE

2 FTES

- VEGETATION AND BULK RESIDENTIAL DISPOSAL
- SITE MAINTENANCE
- SITE SECURITY
- CITY RESIDENCY VERIFICATION

KEEP PORT ST. LUCIE BEAUTIFUL

7 FTES*

- EDUCATIONAL OUTREACH
- BEAUTIFICATION
- ADOPT-A-STREET
- LITTER PREVENTION
- SPECIAL EVENTS
- HOLIDAY LIGHTS

12 FTES Solid Waste Operating Fund & 7 FTES General Fund.

Solid Waste
 General

OFFICE OF SOLID WASTE



OVERVIEW

The City of Port St. Lucie's Office of Solid Waste is dedicated to aligning with the City's Strategic Plan. The Office works to serve the residents, and City team through exceptional services and customer service.

Responsibilities include:

- Increasing City awareness of the new solid waste management system.
- Managing all the City's solid waste management system.
- Overseeing solid waste franchise agreement.
- Establishing City's Convenient Drop-off Center.
- Community outreach, solid waste education.
- The City's solid waste website and content management.
- Managing new City solid waste ordinance.
- Managing solid waste 1PSL exclusive queue.
- Providing outstanding customer service.

TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

SAFE, CLEAN & BEAUTIFUL

Keep Port St. Lucie Beautiful

- Review current programs and find opportunities for expansion.
- Continue Adopt-a-Street program and expand volunteer base.
- Review and apply for grant opportunities.
- Expand and refine holiday lights program.
- Continue Cigarette Litter Prevention Programs.

KPSLB Litter Crew

- Implement weighing program for litter collected allowing for better data collection and reporting.
- Explore and install tracking system for smaller vehicles utilized by litter crew.
- Launch Please Stop Litter campaign expanding through all solid waste efforts and engaging leadership.

Service Provider Performance

- FCC Partnership
 - Ensure services are properly provided by franchise hauler.
- Consistent Communication
- Making sure all staff is working as a team and constantly communicating, limiting duplicated efforts efficiently using resources.
- Mutually beneficial Franchise Agreement
- Executing Franchise Agreement amendment 2 with improvements beneficial to both residents, City, and service provider.
- Consistent Services and Enforcement
 - Working together to provide all services and enforcement (tagging) while planning for rapid growth with the city.



76% of residents rated the cleanliness of the City positively, similar to the national benchmark.

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Customer Service Quality Control

This year's priorities will be:

- Customer Service Quality Control.
- Office of Solid Waste exclusive queue.

Number of Customer Service Calls FY 22/23: 41,116



SMART & CONNECTED CITY

Education of New Solid Waste Ordinance and Franchise Agreement Guidelines

- City Sponsored Events
- Engaging with community and disseminating the OSW message
- Educational Materials and Mailers
- Establishing annual mailers with annual bulk calendar
- Field In-person Education
- Educate residents through in-person personalized customer service and ordinance enforcement
- Guideline Meetings
- Collaborating with Code Enforcement for education through enforcement
- Continued collaboration with Information Technology (IT) to refine newly implemented solid waste electronic citations.

HIGH-QUALITY INFRASTRUCTURE & FACILITIES

Convenient Drop-off Center

- Serving 60,138 users in 2023, the Convenient Drop-off Center continues to grow in popularity. Maintenance and minor improvements are the main focus until a fully developed plan is finalized.

Update and install additional signage

- Directional
- Explore additional gated access point (exit)
- Improve signs stability during inclement weather
- Informational board to inform residents of services and events

Tracking Software

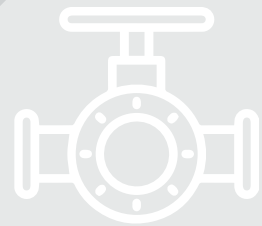
- Explore other tracking possibilities

Site Operating Hours

- Review usage data and adjust hours accordingly, relieving overfilled site due to hours exceeding St. Lucie County Sanitary Landfill hours.

Explore revenue streams to off-set cost

- Charge by car
- Minimal fee based on vehicle type charged through credit card



STAFF PROJECTIONS

FY 24/25: 1 Customer Service Specialist (1PSL), 1 Maintenance Worker (KPSLB)

PERFORMANCE MEASURES AND SCORECARD

WORKLOAD MEASURES

GOAL

1

SAFE, CLEAN, AND BEAUTIFUL

GOAL

3

SMART & CONNCTED CITY

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

	2020/21 Results	2021/22 Results	2022/23 Results	2023/24 Target	2024/25 Target
Goal 7: Number of Customer Service Calls	N/A	N/A	41,116	42,200	43,000
Goal 1: Number of Solid Waste Cases Open	N/A	N/A	7,697	7,700	8,000
Goal 3: Number of Community Education Events	N/A	N/A	17	17	20

EFFICIENCY MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Ratio of Open and Closed Solid Waste 1PSL Tickets	N/A	N/A	0.01%	9%	8%
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EFFECTIVENESS MEASURES

GOAL

7

HIGH-PERFORMING GOVERNMENT ORGANIZATION

*NCS™: Percent of residents who rate garbage collection as collection as Excellent or Good	82% ↔	48%↓↓	37%↓↓	60%↓ (FY 24 Results)	62%
*NCS™: Percent of residents who rate Yard waste pick-up as collection as Excellent or Good	76%↔	50%↓	43%↓↓	63%↔ (FY 24 Results)	65%

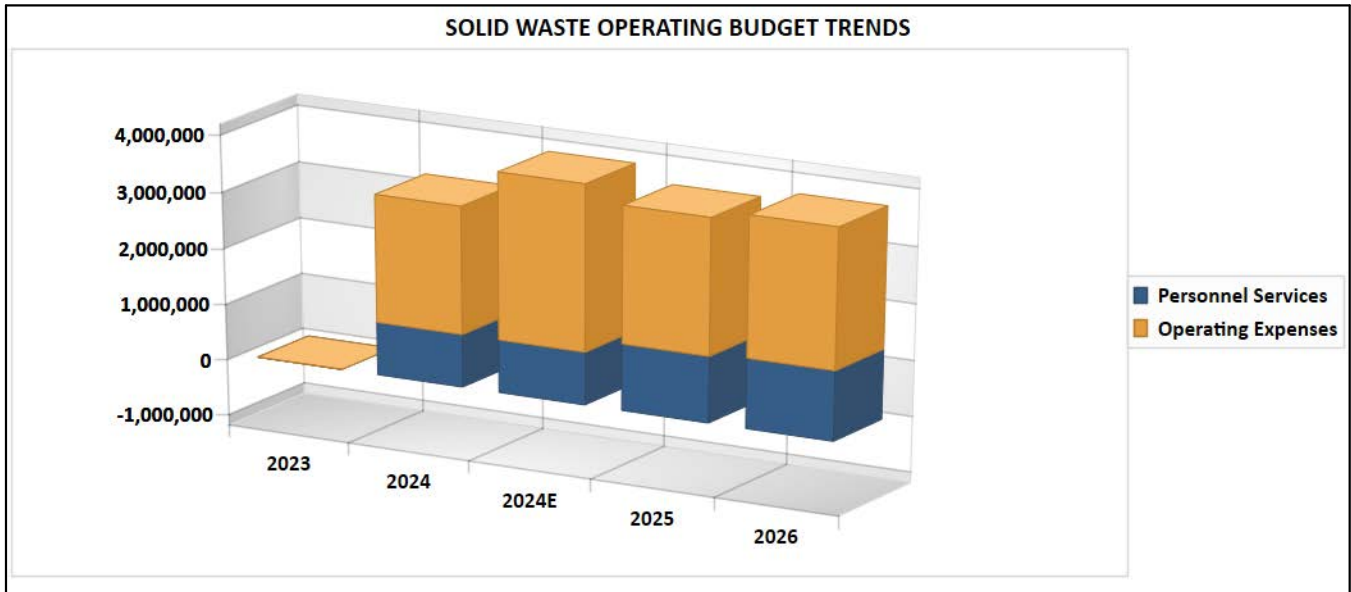
*NCS - Percent of respondents rating serve as excellent or good from the annual National Community Survey™ for Port St Lucie through 2024. The following symbols are provided to show the relationship to the National Benchmark.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower

CITY OF PORT ST. LUCIE
SOLID WASTE OPERATING - # 106
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
REVENUES & SOURCES:							
Fines & Forfeitures	\$ -	\$ 292,057	\$ 60,000	\$ 60,000	\$ -	-	% \$ 61,800
Charges for Services	-	126,713	126,713	132,000	5,287	4.17	% 135,960
Licenses & Permits	-	1,077,860	1,096,966	1,341,203	263,343	24.43	% 1,381,439
Intergovernmental	-	1,261,414	1,261,414	1,248,000	(13,414)	(1.06)	% 1,285,440
Interest Income	-	5,000	-	-	(5,000)	(100.00)	% -
Miscellaneous							
Revenues	-	-	440,000	465,350	465,350	-	% 479,311
Fund Transfers	-	449,380	916,298	371,049	(78,331)	(17.43)	% 411,605
Total	-	3,212,424	3,901,391	3,617,602	405,178	12.61	% 3,755,555
EXPENDITURES:							
Personnel Services	-	943,024	943,024	1,186,758	243,734	25.85	% 1,251,786
Operating Expenses	(2,158)	2,269,400	2,958,367	2,430,844	161,444	7.11	% 2,503,769
Debt	2,158	-	-	-	-	-	% -
Total	-	3,212,424	3,901,391	3,617,602	405,178	12.61	% 3,755,555
SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>

**CITY OF PORT ST. LUCIE
SOLID WASTE OPERATING - 106
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ -	\$ 943,024	\$ 943,024	\$1,186,758	243,734	25.85 %	\$ 1,251,786
Operating Expenses	(2,158)	2,269,400	2,958,367	2,430,844	161,444	7.11 %	2,503,769
Debt	2,158	-	-	-	-	- %	-
Total	\$ -	\$ 3,212,424	\$ 3,901,391	\$3,617,602	405,178	12.61 %	\$ 3,755,555

STAFFING SUMMARY:

Full Time Equivalents	-	11.00	11.00	12.00	-	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
SOLID WASTE OPERATING - # 106

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ -	\$ 660,943	\$ 660,943	\$ 783,426	\$ 122,483	18.53 %	1	\$ 822,597
Overtime	-	30,000	30,000	31,500	1,500	5.00 %	-	33,075
F.I.C.A	-	39,971	39,971	53,905	13,934	34.86 %	1	56,600
Mandatory Medicare	-	8,259	8,259	11,439	3,180	38.50 %	1	12,011
Retirement								
Contributions	-	66,201	66,201	97,977	31,776	48.00 %	1	102,876
Life & Health								
Insurance	-	128,421	128,421	189,692	61,271	47.71 %	1	204,867
Other Post								
Employment								
Benefits	-	1,548	1,548	2,508	960	62.02 %	2	2,633
Workmen's								
Compensation	-	7,681	7,681	16,311	8,630	112.36 %	3	17,127
Total Personnel								
Services	-	943,024	943,024	1,186,758	243,734	25.85 %		1,251,786
OPERATING EXPENSES:								
Professional Services	-	25,000	25,000	25,000	-	- %	-	25,750
Other Contractual								
Services	-	1,834,000	2,700,000	2,160,000	326,000	17.78 %	4	2,224,800
Gas & Oil	-	15,000	15,000	8,400	(6,600)	(44.00)%	5	8,652
Repairs &								
Maintenance-								
Vehicle	-	-	13,135	8,579	8,579	- %	-	8,836
Fleet Maintenance-								
Non Contract	-	1,000	1,310	1,000	-	- %	-	1,030
Communications								
Service	-	10,000	10,000	10,000	-	- %	-	10,300
Transportation	-	15,000	5,000	5,000	(10,000)	(66.67)%	6	5,150
Rentals & Leases-								
Equipment	(2,158)	3,600	3,600	8,000	4,400	122.22 %	7	8,240
Repair &								
Maintenance-								
Building	-	-	222	-	-	- %	-	-
Printing & Binding	-	100,000	100,000	100,000	-	- %	-	103,000
Promotional								
Activities	-	65,000	25,000	50,000	(15,000)	(23.08)%	8	51,500
Other Current								
Charges & Obliga	-	133,000	25,000	10,000	(123,000)	(92.48)%	9	10,300
Office Supplies	-	44,800	9,900	11,865	(32,935)	(73.52)%	10	12,221
Operating Supplies	-	10,000	15,000	18,000	8,000	80.00 %	11	18,540
Books,Subs,Member-								
ships	-	3,000	200	3,000	-	- %	-	3,090
Training And								
Education	-	10,000	10,000	12,000	2,000	20.00 %	12	12,360

CITY OF PORT ST. LUCIE
SOLID WASTE OPERATING - # 106

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		2026
Total Operating Expenses	(2,158)	2,269,400	2,958,367	2,430,844	161,444	7.11 %		2,503,769
Principal	2,050	-	-	-	-	- %	-	-
Interest	108	-	-	-	-	- %	-	-
Total Debt Service	2,158	-	-	-	-	- %		-
Fund Totals	\$ -	\$ 3,212,424	\$ 3,901,391	\$ 3,617,602	\$ 405,178	12.61 %		\$ 3,755,555

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. Increase also includes the addition of one (1) Customer Service Specialist in FY25.
- 2 Across the board increase to offset pension fund liability.
- 3 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 4 4% CPI Increase for the operational expenses, collection, and disposal at the Cameo bulk site.
- 5 Increased fuel expenses for four vehicles.
- 6 Reduced budget for postage cost related to citations.
- 7 Increase for Xerox and community events.
- 8 Decrease in expenses for banners, and items need for community outreach.
- 9 Reduced the expense related to the citations for residential default program.
- 10 Decrease amount of citation handling per updated ordinance. FY25 IT recommended computer replacements (1) 2-in-1.
- 11 Uniforms, field supplies, appreciation FCC/OSW, CDC supplies
- 12 Conferences and license: CDL, SWANA, Waste Con, Hurricane, ICMA. possible 2 - 3 team members.,



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

SOLID WASTE OPERATING FUND #106
Office of Solid Waste - Operating #3410

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
3410 - Office of Solid Waste - Operating (Personnel 1 FTE)				
Customer Service Specialist	70,095	1	70,095	-
Operating Expense	-		-	-
Computer Expense	-		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	70,095		70,095	-
Total FTE Enhancement Requests	70,095		70,095	-
Grand Total Requested	70,095		70,095	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: <u>Customer Service Specialist</u>			Proposed Start Date: <u>10/01/2024</u>		
Hiring Department/Division: <u>Office of Solid Waste / 3410</u>			Reports to: <u>Solid Waste Administrator</u>		
Base Annual Salary: \$ <u>35,643</u> + \$ <u>5,347</u> = \$ <u>40,990</u>			Number of hours per week: <u>40</u>		
FICA - 6.20%: \$ <u>2,541</u>	<small>^(no more than 15% can be added to base salary)</small>		Program:		
Medicare - 1.45%: \$ <u>594</u>	Existing Classification:		New: <u> </u>		
Retirement - 12%: \$ <u>4,919</u>	Yes [Grade: <u>6</u>]		Existing: <input checked="" type="checkbox"/> <u>X</u>		
	No [Preliminary HR Grade: <u> </u>]		Bargaining Group: <u> </u>		
	Office Space:		N/A: <input type="checkbox"/> Existing: <input checked="" type="checkbox"/> Create New: <input type="checkbox"/>		
Medical: \$ <u>21,050</u>	Total Number of				
Total Salary & Benefits: \$ <u>70,095</u>	Positions Requested: <u>1</u>		Estimated Total Salary & Benefits: \$ <u>70,095</u>		
	<small>for (1) FTE</small>				
Human Resource's Signature: <u>ksala</u>			<small>Digitally signed by ksala Date: 2024.04.05 16:02:46 -04'00'</small>		Date: <u>4/5/2024</u>

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Handling solid waste 1PSL calls, and entries	80 %
2) Data Entry	10 %
3) Event Preparation and Staffing	5 %
4) Training	5 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.		Total
Operating: _____	\$ <u>0</u> X _____ =	\$ <u>0</u>
Capital Outlay: _____	\$ <u>0</u> X _____ =	\$ <u>0</u>
IT Budget: Software Licensing Office \$ <u>1,150</u> X _____ = \$ <u>0</u>	Field Worker \$ <u>565</u> X _____ = \$ <u>0</u>	
& Hardware \$ <u>2,610</u> X _____ = \$ <u>0</u>	Related Expenses Total: \$ <u>0</u>	

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Current contractual position, which is essential to the success of the OSW operations. _____

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ <u>70,095</u>	Related Expenses Total: \$ <u>0</u>	Grand Total: \$ <u>70,095</u>
<small>Total for all requested positions</small>		

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included

Department Head's Signature: <u>Mariana Feldpausch</u>	<small>Digitally signed by Mariana Feldpausch Date: 2024.04.05 13:47:16 -04'00'</small>	Date: _____
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SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: <u>[Handwritten Signature]</u>	Date: <u>6/5/24</u>
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Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

CITY OF PORT ST. LUCIE
GOVERNMENTAL FINANCE FUND - # 108
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 21,801,955	\$ 23,077,209	\$ 23,077,209	\$ 10,227,234			\$ 10,227,234
REVENUES & SOURCES:							
Miscellaneous Revenues	10,195,497	2,852,650	2,852,650	915,000	(1,937,650)	(67.92)%	942,450
Interest Income	484,556	54,862	450,000	385,000	330,138	601.76 %	396,550
Fund Transfers	3,632,539	3,479,037	3,479,037	3,100,000	(379,037)	(10.89)%	2,750,000
Use of Reserves	-	11,281,580	12,849,975	-	(11,281,580)	(100.00)%	-
Total	<u>14,312,592</u>	<u>17,668,129</u>	<u>19,631,662</u>	<u>4,400,000</u>	<u>(13,268,129)</u>	<u>(75.10)%</u>	<u>4,089,000</u>
EXPENDITURES:							
Operating Expenses	11,506,920	3,779,037	4,275,964	4,400,000	620,963	16.43 %	4,089,000
Fund Transfers	1,530,418	13,889,092	15,355,698	-	(13,889,092)	(100.00)%	-
Total	<u>13,037,338</u>	<u>17,668,129</u>	<u>19,631,662</u>	<u>4,400,000</u>	<u>(13,268,129)</u>	<u>(75.10)%</u>	<u>4,089,000</u>
SURPLUS (DEFICIT)	<u>\$ 1,275,254</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 23,077,209</u>	<u>\$ 11,795,629</u>	<u>\$ 10,227,234</u>	<u>\$ 10,227,234</u>			<u>\$ 10,227,234</u>

CITY OF PORT ST. LUCIE
LAW ENFORCEMENT IMPACT FEE FUND - # 109
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 1,980,395	\$ 1,908,612	\$ 1,908,612	\$ 835,626			\$ 835,626
REVENUES & SOURCES:							
Licenses & Permits	1,143,900	1,569,556	1,711,000	1,196,274	(373,282)	(23.78)%	1,482,162
Interest Income	57,410	22,849	70,900	54,226	31,377	137.32 %	55,853
Use of Reserves	-	1,149,309	1,149,309	-	(1,149,309)	(100.00)%	331,120
Total	1,201,310	2,741,714	2,931,209	1,250,500	(1,491,214)	(54.39)%	1,869,135
EXPENDITURES:							
Operating Expenses	604,878	1,340,714	1,105,812	654,500	(686,214)	(51.18)%	774,135
Capital Outlay	668,215	1,401,000	1,749,074	596,000	(805,000)	(57.46)%	1,095,000
Total	1,273,093	2,741,714	2,854,886	1,250,500	(1,491,214)	(54.39)%	1,869,135
SURPLUS (DEFICIT)	\$ (71,783)	\$ -	\$ 76,323	\$ -			\$ -
Undesignated Reserve	\$ 1,908,612	\$ 759,303	\$ 835,626	\$ 835,626			\$ 504,506



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

LAW ENFORCEMENT IMPACT FEE FUND #109 Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
2130 - Neighborhood Patrol Bureau (Personnel 6 FTEs)				
Police Officer - NPB (General Fund)	-	1	-	-
Operating Expense (109 Police Impact Fund)	351,900		351,900	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	336,000		336,000	-
Personnel Subtotal	687,900		687,900	-
2115 - Police Department - Criminal Investigations Division (Personnel 2 FTEs)				
Digital Forensic Examiner (General Fund)	-	2	-	-
Operating Expense (109 Police Impact Fund)	21,560		21,560	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	30,000		30,000	-
Personnel Subtotal	51,560		51,560	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Crime Analyst Manager (General Fund)	-	3	-	-
Operating Expense (109 Police Impact Fund)	10,780		10,780	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		10,780	-
2115 - Police Department - Criminal Investigations Division (Personnel 1 FTE)				
Detective Sergeant - Major Crimes (General Fund)	-	4	-	-
Operating Expense (109 Police Impact Fund)	47,650		47,650	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	56,000		56,000	-
Personnel Subtotal	103,650		103,650	-
2130 - Neighborhood Patrol Bureau (Personnel 6 FTEs)				
Shift Lieutenant (General Fund)	-	5	-	-
Operating Expense (109 Police Impact Fund)	351,900		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	336,000		-	-
Personnel Subtotal	687,900		-	-
2115 - Police Department - Criminal Investigations Division (Personnel 1 FTE)				
Crime Scene Investigator I-II (General Fund)	-	6	-	-
Operating Expense (109 Police Impact Fund)	13,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	67,000		-	-
Personnel Subtotal	80,780		-	-
2112 - Special Investigations Division (Personnel 1 FTE)				
Sergeant (General Fund)	-	7	-	-
Operating Expense (109 Police Impact Fund)	47,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	63,000		-	-
Personnel Subtotal	110,650		-	-
2115 - Police Department - Criminal Investigations Division (Personnel 1 FTE)				
Detective (General Fund) - Dist. 1,4, Economics	-	8	-	-
Operating Expense (109 Police Impact Fund)	47,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	56,000		-	-
Personnel Subtotal	103,650		-	-
2112 - Special Investigations Division (Personnel 1 FTE)				
Detective (General Fund)	-	9	-	-
Operating Expense (109 Police Impact Fund)	47,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	63,000		-	-
Personnel Subtotal	110,650		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

LAW ENFORCEMENT IMPACT FEE FUND #109 Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Accreditation Specialist (General Fund)	-	10	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Evidence Technician (General Fund)	-	11	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Police Purchasing Agent Assets & Inventory (General Fund)	-	12	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Administrative Assistant (General Fund)	-	13	-	-
Operating Expense (109 Police Impact Fund)	14,540		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	14,540		-	-
2131 - Police Department - District Support (Personnel 1 FTE)				
District Support Sergeant-Community Outreach (General Fund)	-	14	-	-
Operating Expense (109 Police Impact Fund)	58,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	56,000		-	-
Personnel Subtotal	114,650		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Redaction Coordinator (General Fund)	-	15	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2111 - Police Department - Professional Standards (Personnel 2 FTEs)				
Training Officer (General Fund)	-	16	-	-
Operating Expense (109 Police Impact Fund)	117,300		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	112,000		-	-
Personnel Subtotal	229,300		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Lieutenant Staff Services (General Fund)	-	17	-	-
Operating Expense (109 Police Impact Fund)	58,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	56,000		-	-
Personnel Subtotal	114,650		-	-
6200 - Police Department - Animal Control (Personnel 2 FTEs)				
Animal Control Officer (General Fund)	-	18	-	-
Operating Expense (109 Police Impact Fund)	34,960		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	102,000		-	-
Personnel Subtotal	136,960		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

LAW ENFORCEMENT IMPACT FEE FUND #109 Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
2111 - Police Department - Professional Standards (Personnel 2 FTEs)				
Civilian Police Background Investigator (General Fund)	-	19	-	-
Operating Expense (109 Police Impact Fund)	21,560		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	21,560		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Internal Affairs Sergeant (General Fund)	-	20	-	-
Operating Expense (109 Police Impact Fund)	47,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	63,000		-	-
Personnel Subtotal	110,650		-	-
2130 - Neighborhood Patrol Bureau (Personnel 1 FTE)				
K9 Sergeant (General Fund)	-	21	-	-
Operating Expense (109 Police Impact Fund)	63,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	63,000		-	-
Personnel Subtotal	126,650		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Police Public Service Specialist I - III (General Fund)	-	22	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
6200 - Police Department - Animal Control (Personnel 1 FTE)				
Animal Control Kennel Technician (General Fund)	-	23	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2130 - Neighborhood Patrol Bureau (Personnel 1 FTE)				
Administrative Assistant - NPB (General Fund)	-	24	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2115 - Police Department - Criminal Investigations Division (Personnel 2 FTEs)				
Detective (General Fund) - Dist. 1,4, Economics	-	25	-	-
Operating Expense (109 Police Impact Fund)	95,300		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	112,000		-	-
Personnel Subtotal	207,300		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Deputy Chief - Professional Standards (General Fund)	-	26	-	-
Operating Expense (109 Police Impact Fund)	58,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	56,000		-	-
Personnel Subtotal	114,650		-	-
2110 - Police Department - Administration (Personnel 1 FTE)				
Financial Specialist (General Fund)	-	27	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

LAW ENFORCEMENT IMPACT FEE FUND #109 Police Department - #2105-2110-2111-2112-2115-2130-2131-6200

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
2105 - Police Department - Support Services (Personnel 1 FTE)				
Police Radio Systems Coordinator (General Fund)	-	28	-	-
Operating Expense (109 Police Impact Fund)	10,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	-		-	-
Personnel Subtotal	10,780		-	-
2112 - Special Investigations Division (Personnel 1 FTE)				
Lieutenant (General Fund)	-	29	-	-
Operating Expense (109 Police Impact Fund)	47,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	63,000		-	-
Personnel Subtotal	110,650		-	-
2105 - Police Department - Support Services (Personnel 1 FTE)				
Administration Manager - Operations Support Services (General Fund)	-	30	-	-
Operating Expense (109 Police Impact Fund)	16,780		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	43,000		-	-
Personnel Subtotal	59,780		-	-
2131 - Police Department - District Support (Personnel 1 FTE)				
District Support-Traffic Lieutenant (General Fund)	-	31	-	-
Operating Expense (109 Police Impact Fund)	58,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	66,000		-	-
Personnel Subtotal	124,650		-	-
2131 - Police Department - District Support (Personnel 2 FTEs)				
District Support Officer-Community Outreach (General Fund)	-	32	-	-
Operating Expense (109 Police Impact Fund)	117,300		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	112,000		-	-
Personnel Subtotal	229,300		-	-
2111 - Police Department - Professional Standards (Personnel 1 FTE)				
Recruit Officer (General Fund)	-	33	-	-
Operating Expense (109 Police Impact Fund)	58,650		-	-
Computer Expense (General Fund - IT Budget)	-		-	-
Capital Outlay Expense (109 Police Impact Fund)	56,000		-	-
Personnel Subtotal	114,650		-	-
Total FTE Enhancement Requests	3,874,480		853,890	-
Grand Total Requested	3,874,480		853,890	-

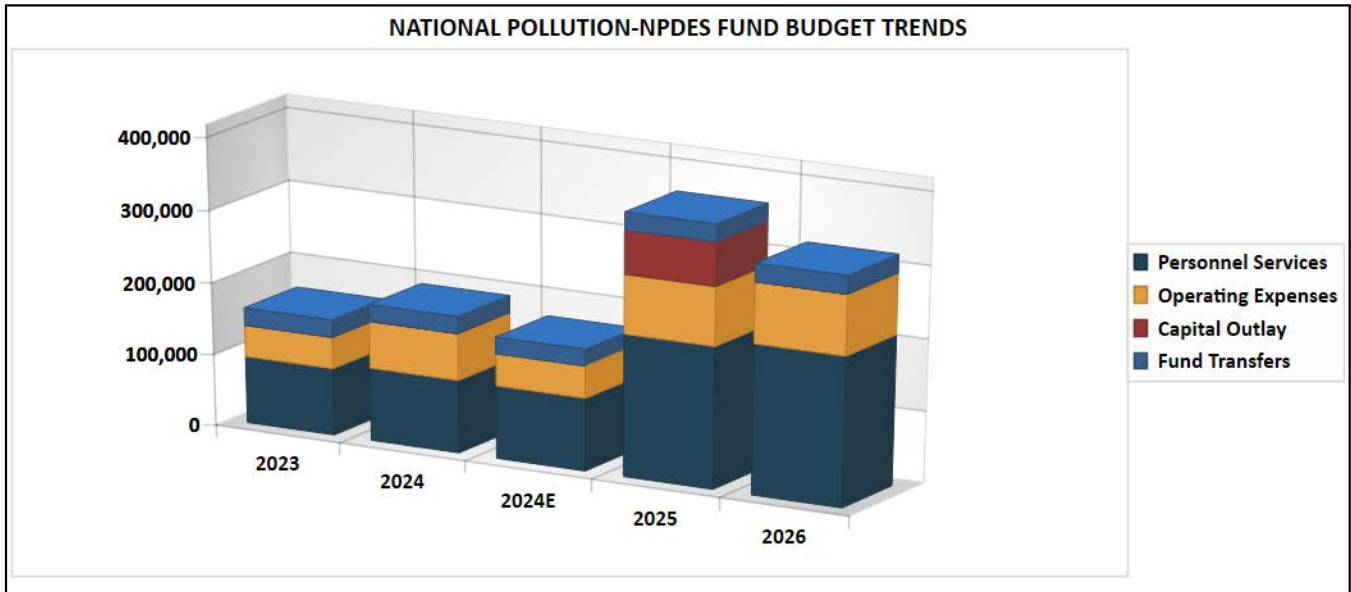
**CITY OF PORT ST. LUCIE
LIGHTING DISTRICT FUND - # 111
PROPOSED BUDGET - FY 2025**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 48,953	\$ 37,084	\$ 37,084	\$ 20,524			\$ 20,524
REVENUES & SOURCES:							
Miscellaneous Revenues	471,574	489,908	489,908	552,035	62,127	12.68 %	568,596
Interest Income	4,620	3,000	5,300	5,623	2,623	87.43 %	5,792
Use of Reserves	-	40,000	40,000	-	(40,000)	(100.00)%	-
Total	476,194	532,908	535,208	557,658	24,750	4.64 %	574,388
EXPENDITURES:							
Operating Expenses	488,063	508,450	511,768	532,222	23,772	4.68 %	548,189
Fund Transfers	-	24,458	-	25,436	978	4.00 %	26,199
Total	488,063	532,908	511,768	557,658	24,750	4.64 %	574,388
SURPLUS (DEFICIT)	\$ (11,869)	\$ -	\$ 23,440	\$ -			\$ -
Undesignated Reserve	\$ 37,084	\$ (2,916)	\$ 20,524	\$ 20,524			\$ 20,524

CITY OF PORT ST. LUCIE
NATIONAL POLLUTION-NPDES FUND - # 112
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 301,710	\$ 325,391	\$ 325,391	\$ 343,939			\$ 174,221
REVENUES & SOURCES:							
Charges for Services	176,832	149,886	179,886	185,340	35,454	23.65 %	220,900
Interest Income	8,661	4,267	8,500	9,531	5,264	123.37 %	9,817
Use of Reserves	-	36,510	-	169,718	133,208	364.85 %	88,322
Total	185,493	190,663	188,386	364,589	173,926	91.22 %	319,039
EXPENDITURES:							
Personnel Services	93,622	101,975	101,975	198,473	96,498	94.63 %	209,741
Operating Expenses	43,912	65,381	44,556	81,877	16,496	25.23 %	84,332
Capital Outlay	-	-	-	60,000	60,000	- %	-
Fund Transfers	24,278	23,307	23,307	24,239	932	4.00 %	24,966
Total	161,812	190,663	169,838	364,589	173,926	91.22 %	319,039
SURPLUS (DEFICIT)	\$ 23,681	\$ -	\$ 18,548	\$ -			\$ -
Undesignated Reserve	\$ 325,391	\$ 288,881	\$ 343,939	\$ 174,221			\$ 85,899

**CITY OF PORT ST. LUCIE
NATIONAL POLLUTION-NPDES FUND - 112
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 93,622	\$ 101,975	\$ 101,975	\$ 198,473	96,498	94.63 %	\$ 209,741
Operating Expenses	43,912	65,381	44,556	81,877	16,496	25.23 %	84,332
Capital Outlay	-	-	-	60,000	60,000	- %	-
Fund Transfers	24,278	23,307	23,307	24,239	932	4.00 %	24,966
Total	\$ 161,812	\$ 190,663	\$ 169,838	\$ 364,589	173,926	91.22 %	\$ 319,039

STAFFING SUMMARY:

Full Time Equivalents	1.00	1.00	1.00	2.00	-
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CAPITAL OUTLAY:

New Vehicle for the new NPDES Inspector					\$	<u>60,000</u>
Total					\$	60,000

CITY OF PORT ST. LUCIE
NATIONAL POLLUTION-NPDES FUND - # 112

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		2026
PERSONNEL SERVICES:								
Salaries And Wages	\$ 62,670	\$ 65,874	\$ 65,874	\$ 127,596	\$ 61,722	93.70 %	1	\$ 133,976
F.I.C.A	3,664	3,772	3,772	7,579	3,807	100.93 %	2	7,958
Mandatory Medicare	857	882	882	1,772	890	100.91 %	1	1,861
Retirement								
Contributions	7,332	7,707	7,707	15,100	7,393	95.93 %	1	15,855
Life & Health								
Insurance	17,773	22,293	22,293	44,800	22,507	100.96 %	3	48,384
Other Post								
Employment								
Benefits	1,548	-	-	-	-	- %	-	-
Workmen's								
Compensation	1,326	1,447	1,447	1,626	179	12.37 %	4	1,707
Total Personal								
Services	95,170	101,975	101,975	198,473	96,498	94.63 %		209,741
OPERATING EXPENSES:								
Professional Services	18,106	30,000	20,000	31,900	1,900	6.30 %	-	32,857
Gas & Oil	-	2,500	-	2,576	76	3.04 %	-	2,653
Communications								
Service	967	1,056	1,056	1,092	36	3.40 %	-	1,125
Transportation	-	100	-	103	3	3.00 %	-	106
Gas (Gdu)	-	50	-	52	2	4.00 %	-	54
Insurance	873	-	-	-	-	- %	-	-
Repair &								
Maintenance-								
Equipment	-	100	-	103	3	3.00 %	-	106
Printing & Binding	-	1,500	500	1,545	45	3.00 %	-	1,591
Promotional								
Activities	21,000	20,000	20,000	20,600	600	3.00 %	-	21,218
Other Current								
Charges & Obliga	-	750	-	773	23	3.07 %	-	796
Office Supplies	-	3,900	-	5,545	1,645	42.18 %	5	5,711
Operating Supplies	428	1,500	500	13,545	12,045	803.00 %	5	13,951
Books,Subs,Member								
ships	-	200	-	206	6	3.00 %	-	212
Training And								
Education	990	3,725	2,500	3,837	112	3.01 %	-	3,952
Total Operating								
Expenses	42,364	65,381	44,556	81,877	16,496	25.23 %		84,332
CAPITAL OUTLAY:								
Vehicles	-	-	-	60,000	60,000	- %	6	-
Total Capital								
Outlay	-	-	-	60,000	60,000	- %		-

**CITY OF PORT ST. LUCIE
NATIONAL POLLUTION-NPDES FUND - # 112**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
DEBT SERVICE:								
NON-OPERATING:								
Transfers	24,278	23,307	23,307	24,239	932	4.00 %	-	24,966
Fund Totals	\$ 161,812	\$ 190,663	\$ 169,838	\$ 364,589	\$ 173,926	91.22 %		\$ 319,039

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. Increase also includes the addition of one (1) NPDES Inspector in FY25.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Health Insurance varies based on employee elections.
- 4 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees.
- 5 Added composite auto sampler for water quality analysis at McCarty Ranch.
- 6 New Vehicle for the new NPDES Inspector.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) FUND #112 Public Works - Drainage #4126

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
4126 - Public Works - NPDES (Personnel 1 FTE)				
NPDES Inspector	90,061	1	90,061	-
Operating Expense	3,900		3,900	-
Computer Expense (General Fund - IT Budget)	3,760		3,760	-
Capital Outlay Expense	60,000		60,000	-
Personnel Subtotal	157,721		157,721	-
Total FTE Enhancement Requests	157,721		157,721	-
Grand Total Requested	157,721		157,721	-



PORT ST. LUCIE

CITY OF PORT ST. LUCIE
NEW POSITION REQUEST FORM
FOPE

FY : 24-25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: NPDES Inspector
Hiring Department/Division: Public Works / NPDES 1124128
Base Annual Salary: \$ 50,154 + \$ 7,523 = \$ 57,677
FICA - 6.20%: \$ 3,576
Medicare - 1.45%: \$ 836
Retirement - 12%: \$ 6,921
Medical: \$ 21,050
Total Salary & Benefits: \$ 90,061
Proposed Start Date: October 1, 2024
Reports to: NPDES Project Manager
Number of hours per week: 40
Program:
Existing Classification:
Yes [Grade:]
No [Preliminary HR Grade: 13]
Office Space:
N/A: [] Existing: [X] Create New: []
Total Number of Positions Requested: 1
Estimated Total Salary & Benefits: \$ 90,061
Human Resource's Signature: [Signature]
Date: 4/4/24

SECTION II: JOB FUNCTION RESPONSIBILITIES

Table with 2 columns: Responsibility by Priority, % of Time. Includes tasks like 'Assists with the investigations, inspections, and reporting of metrics outlined in the cities' MS4 Permit'.

SECTION III: RELATED EXPENSES

Table with 2 columns: Supplies, Training, Equipment, IT costs and Licensing, etc.; Total. Includes Operating (\$3,900), Capital Outlay (\$60,000), IT Budget (\$1,150), and Hardware (\$2,610).

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

Increased development and population in Port St. Lucie requires having an additional staff member who can assist with all of the National Pollutant Discharge Elimination System (NPDES) initiatives. This is essential to meet and maintain our #1 goal of a Safe, Clean, and Beautiful City.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 90,061 Related Expenses Total: \$ 67,660 Grand Total: \$ 157,721

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: 4-3-24

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature] Date: 6/4/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

Reset Form

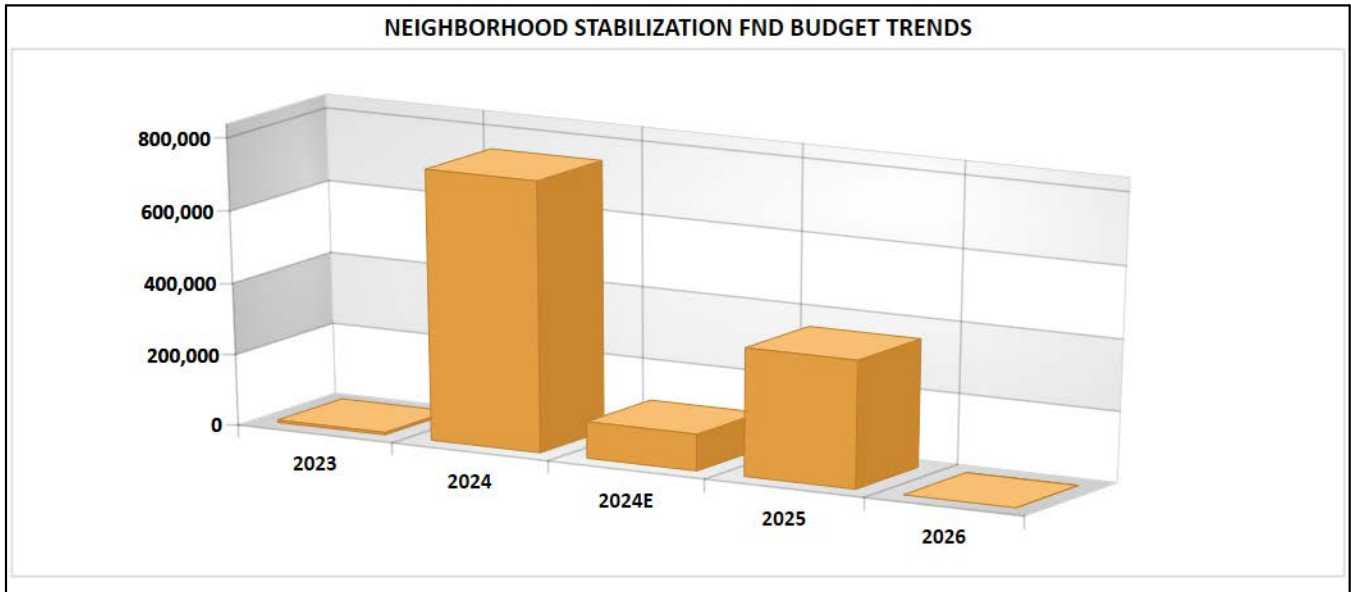
CITY OF PORT ST. LUCIE
SW ANNEXATION COLLECTION FUND - # 115
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 6,462,884	\$ 6,914,510	\$ 6,914,510	\$ 7,382,910			\$ 7,382,910
REVENUES & SOURCES:							
Licenses & Permits	6,900,930	6,900,000	6,900,000	7,137,207	237,207	3.44 %	7,351,323
Interest Income	452,268	108,604	503,100	375,948	267,344	246.16 %	387,226
Total	7,353,198	7,008,604	7,403,100	7,513,155	504,551	7.20 %	7,738,549
EXPENDITURES:							
Operating Expenses	111,172	139,050	139,700	308,022	168,972	121.52 %	317,263
Debt	6,790,400	6,795,000	6,795,000	6,795,000	-	- %	6,795,000
Contingencies	-	74,554	-	410,133	335,579	450.12 %	626,286
Total	6,901,572	7,008,604	6,934,700	7,513,155	504,551	7.20 %	7,738,549
SURPLUS (DEFICIT)	\$ 451,626	\$ -	\$ 468,400	\$ -			\$ -
Undesignated Reserve	\$ 6,914,510	\$ 6,914,510	\$ 7,382,910	\$ 7,382,910			\$ 7,382,910

CITY OF PORT ST. LUCIE
NEIGHBORHOOD STABILIZATION FUND - # 116
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 1,876,875	\$ 1,979,368	\$ 1,979,368	\$ 2,640,638			\$ 2,281,194
REVENUES & SOURCES:							
Intergovernmental	128,025	-	-	-	-	-	-
Miscellaneous Revenues	(7,004)	-	-	-	-	-	-
Interest Income	11,934	-	11,000	-	-	-	-
Use of Reserves	-	816,000	816,000	359,444	(456,556)	(55.95)%	-
Total	<u>132,955</u>	<u>816,000</u>	<u>827,000</u>	<u>359,444</u>	<u>(456,556)</u>	<u>(55.95)%</u>	<u>-</u>
EXPENDITURES:							
Personnel Services	23,966	62,451	62,451	-	(62,451)	(100.00)%	-
Operating Expenses	6,496	753,549	103,279	359,444	(394,105)	(52.30)%	-
Total	<u>30,462</u>	<u>816,000</u>	<u>165,730</u>	<u>359,444</u>	<u>(456,556)</u>	<u>(55.95)%</u>	<u>-</u>
SURPLUS (DEFICIT)	<u>\$ 102,493</u>	<u>\$ -</u>	<u>\$ 661,270</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 1,979,368</u>	<u>\$ 1,116,585</u>	<u>\$ 2,640,038</u>	<u>\$ 2,281,194</u>			<u>\$ 2,281,194</u>

**CITY OF PORT ST. LUCIE
NEIGHBORHOOD STABILIZATION FUND - 116
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 23,966	\$ 62,451	\$ 62,451	\$ -	(62,451)	(100.00)%	\$ -
Operating Expenses	6,496	753,549	103,279	359,444	(394,105)	(52.30)%	-
Total	\$ 30,462	\$ 816,000	\$ 165,730	\$ 359,444	(456,556)	(55.95)%	\$ -

STAFFING SUMMARY:

Full Time Equivalents	0.05	0.20	0.20	0.00
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
NEIGHBORHOOD STABILIZATION FUND - # 116

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
Salaries And Wages	\$ 13,111	\$ 55,485	\$ 55,485	-	\$ (55,485)	(100.00)%	-	\$ -
Overtime	12	-	-	-	-	-	%	-
F.I.C.A	779	1,538	1,538	-	(1,538)	(100.00)%	-	-
Mandatory Medicare	182	360	360	-	(360)	(100.00)%	1	-
Retirement								
Contributions	1,544	1,825	1,825	-	(1,825)	(100.00)%	-	-
Life & Health								
Insurance	8,261	3,157	3,157	-	(3,157)	(100.00)%	-	-
Workmen's								
Compensation	78	86	86	-	(86)	(100.00)%	-	-
Total Personnel Services	23,967	62,451	62,451	-	(62,451)	(100.00)%	-	-
OPERATING EXPENSES:								
Accounting And Auditing	552	944	944	944	-	-	%	-
Communications Service	-	100	100	100	-	-	%	-
Transportation	52	350	350	350	-	-	%	-
Electricity (Fpl)	50	-	-	-	-	-	%	-
Water	19	-	-	-	-	-	%	-
Sewer	33	-	-	-	-	-	%	-
Printing & Binding	-	100	100	100	-	-	%	-
Other Current Charges & Obliga	5,635	750,270	100,000	356,165	(394,105)	(52.53)%	1	-
Office Supplies	-	385	385	385	-	-	%	-
Operating Supplies	-	400	400	400	-	-	%	-
Training And Education	156	1,000	1,000	1,000	-	-	%	-
Total Operating Expenses	6,497	753,549	103,279	359,444	(394,105)	(52.30)%	-	-
NON-OPERATING:								
Fund Totals	\$ 30,464	\$ 816,000	\$ 165,730	\$ 359,444	\$ (456,556)	(55.95)%	-	\$ -

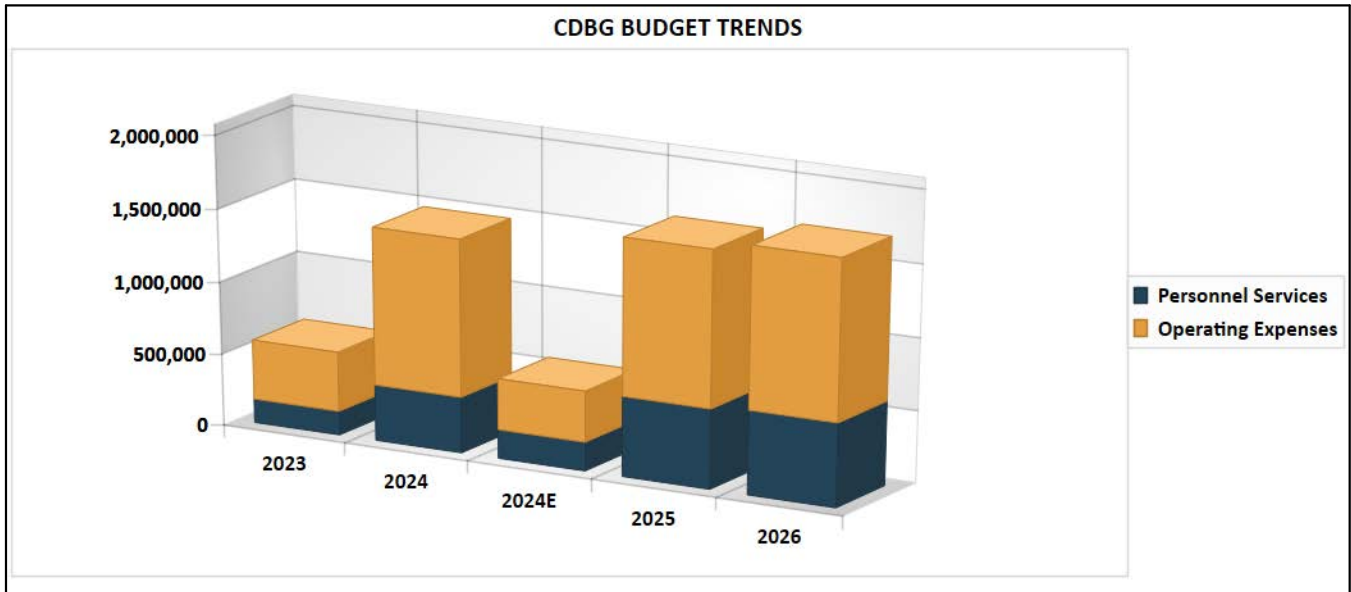
Notes:

- Reduction to the program Income from sale of constructed Neighborhood Stabilization Program (NSP) Community Land Trust (CLT) homes.

CITY OF PORT ST. LUCIE
C.D.B.G. - # 118
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 1,385,044	\$ 1,283,356	\$ 1,283,356	\$ 1,810,372			\$ 1,810,372
REVENUES & SOURCES:							
Intergovernmental	1,477,958	1,409,967	1,042,598	1,602,341	192,374	13.64 %	1,663,431
Miscellaneous Revenues	42,127	281	40,000	40,000	39,719	14,134.88 %	41,200
Use of Reserves	-	65,683	-	-	(65,683)	(100.00)%	-
Total	1,520,085	1,475,931	1,082,598	1,642,341	166,410	11.27 %	1,704,631
EXPENDITURES:							
Personnel Services	165,881	388,797	200,922	557,207	168,410	43.32 %	586,942
Operating Expenses	413,289	1,087,134	354,660	1,085,134	(2,000)	(0.18)%	1,117,689
Capital Outlay	1,042,603	-	-	-	-	- %	-
Total	1,621,773	1,475,931	555,582	1,642,341	166,410	11.27 %	1,704,631
SURPLUS (DEFICIT)	\$ (101,688)	\$ -	\$ 527,016	\$ -			\$ -
Undesignated Reserve	\$ 1,283,356	\$ 1,217,673	\$ 1,810,372	\$ 1,810,372			\$ 1,810,372

CITY OF PORT ST. LUCIE
C.D.B.G. - 118
DEPARTMENTAL BUDGET SUMMARY



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 165,881	\$ 388,797	\$ 200,922	\$ 557,207	168,410	43.32 %	\$ 586,942
Operating Expenses	413,289	1,087,134	354,660	1,085,134	(2,000)	(0.18)%	1,117,689
Capital Outlay	1,042,603	-	-	-	-	- %	-
Total	\$ 1,621,773	\$ 1,475,931	\$ 555,582	\$ 1,642,341	166,410	11.27 %	\$ 1,704,631

STAFFING SUMMARY:

Full Time Equivalents	2.20	2.80	2.80	2.80
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE

C.D.B.G. - # 118

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		2026
PERSONNEL SERVICES:								
Salaries And Wages	\$ 119,075	\$ 295,237	\$ 125,000	\$ 460,417	\$ 165,180	55.95 %	1	\$ 483,438
Overtime	1,064	-	-	-	-	- %	-	-
F.I.C.A	7,182	12,579	7,500	8,793	(3,786)	(30.10)%	2	9,233
Mandatory Medicare	1,680	2,941	1,700	2,056	(885)	(30.09)%	2	2,159
Retirement								
Contributions	9,425	22,318	11,000	22,777	459	2.06 %	-	23,916
Life & Health								
Insurance	27,182	55,424	55,424	62,446	7,022	12.67 %	1	67,442
Workmen's								
Compensation	273	298	298	718	420	140.94 %	3	754
Total Personnel								
Services	165,881	388,797	200,922	557,207	168,410	43.32 %		586,942
OPERATING EXPENSES:								
Professional Services	-	20,000	-	20,000	-	- %	-	20,600
Accounting And								
Auditing	522	860	860	860	-	- %	-	886
Other Contractual								
Services	223,910	784,000	150,000	784,000	-	- %	-	807,520
Communications								
Service	-	100	-	100	-	- %	-	103
Transportation	46	200	50	200	-	- %	-	206
Printing & Binding	-	100	-	100	-	- %	-	103
Other Current								
Charges & Obliga	184,980	274,924	196,800	274,924	-	- %	-	283,172
Office Supplies	643	3,150	3,150	1,150	(2,000)	(63.49)%	-	1,185
Operating Supplies	297	1,000	1,000	1,000	-	- %	-	1,030
Books,Subs,Member								
ships	2,734	300	300	300	-	- %	-	309
Training And								
Education	156	2,500	2,500	2,500	-	- %	-	2,575
Total Operating								
Expenses	413,288	1,087,134	354,660	1,085,134	(2,000)	(0.18)%		1,117,689
CAPITAL OUTLAY:								
Improvements O/T								
Buildings	395,657	-	-	-	-	- %	-	-
Parks Equipment &								
Fixtures	646,946	-	-	-	-	- %	-	-
Total Capital								
Outlay	1,042,603	-	-	-	-	- %		-
Fund Totals	\$ 1,621,772	\$ 1,475,931	\$ 555,582	\$ 1,642,341	\$ 166,410	11.27 %		\$ 1,704,631

CITY OF PORT ST. LUCIE

C.D.B.G. - # 118

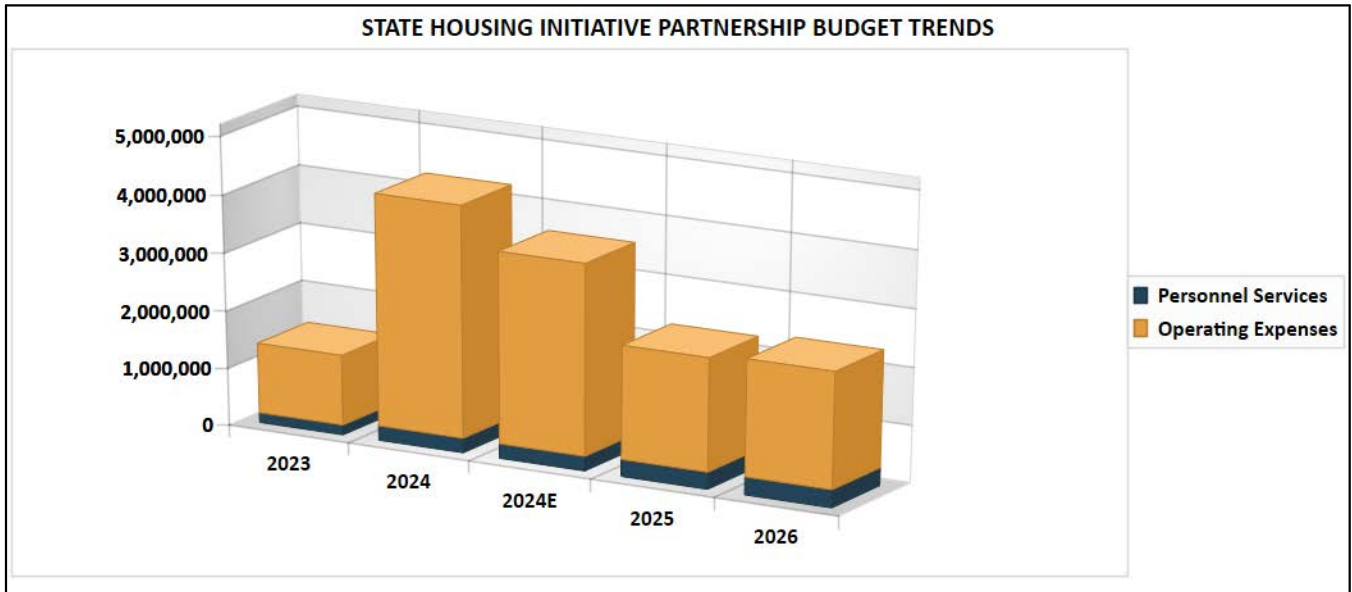
Notes:

- 1 Grant positions are reallocated every year based on the workload.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Policy is projected to increase based on policy renewals. Departments allocation may vary by cost center based on additional employees.

CITY OF PORT ST. LUCIE
STATE HOUSING INITIATIVE PARTNERSHIP - # 119
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 4,997,661	\$ 5,342,440	\$ 5,342,440	\$ 3,465,616			\$ 3,465,616
REVENUES & SOURCES:							
Intergovernmental	1,396,202	1,102,100	1,579,747	2,165,163	1,063,063	96.46 %	2,237,273
Miscellaneous Revenues	226,920	-	-	-	-	- %	-
Interest Income	117,859	11,021	125,000	111,198	100,177	908.96 %	114,534
Use of Reserves	-	3,159,086	1,876,824	-	(3,159,086)	(100.00)%	-
Total	1,740,981	4,272,207	3,581,571	2,276,361	(1,995,846)	(46.72)%	2,351,807
EXPENDITURES:							
Personnel Services	173,499	255,470	255,470	298,710	43,240	16.93 %	314,827
Operating Expenses	1,222,703	4,016,737	3,326,101	1,977,651	(2,039,086)	(50.76)%	2,036,980
Total	1,396,202	4,272,207	3,581,571	2,276,361	(1,995,846)	(46.72)%	2,351,807
SURPLUS (DEFICIT)	\$ 344,779	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 5,342,440	\$ 2,183,354	\$ 3,465,616	\$ 3,465,616			\$ 3,465,616

CITY OF PORT ST. LUCIE
STATE HOUSING INITIATIVE PARTNERSHIP - 119
DEPARTMENTAL BUDGET SUMMARY



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 173,499	\$ 255,470	\$ 255,470	\$ 298,710	43,240	16.93 %	\$ 314,827
Operating Expenses	1,222,703	4,016,737	3,326,101	1,977,651	(2,039,086)	(50.76)%	2,036,980
Total	\$ 1,396,202	\$ 4,272,207	\$ 3,581,571	\$ 2,276,361	(1,995,846)	(46.72)%	\$ 2,351,807

STAFFING SUMMARY:

Full Time Equivalents	1.20	1.80	1.80	2.80	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
STATE HOUSING INITIATIVE PARTNERSHIP - # 119

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		2026
PERSONNEL SERVICES:								
Salaries And Wages	\$ 127,548	\$ 215,585	\$ 215,585	\$ 224,208	\$ 8,623	4.00 %	-	\$ 235,418
Overtime	293	-	-	-	-	- %	-	-
F.I.C.A	7,739	7,003	7,003	10,589	3,586	51.21 %	2	11,118
Mandatory Medicare	1,810	1,638	1,638	2,476	838	51.16 %	2	2,600
Retirement								
Contributions	14,557	13,177	13,177	21,471	8,294	62.94 %	1	22,545
Life & Health								
Insurance	21,276	17,779	17,779	39,398	21,619	121.60 %	1	42,550
Workmen's								
Compensation	276	288	288	568	280	97.22 %	3	596
Total								
Personnel Services	173,499	255,470	255,470	298,710	43,240	16.93 %		314,827
OPERATING EXPENSES:								
Professional Services	-	10,000	10,000	10,000	-	- %	-	10,300
Accounting And								
Auditing	436	700	700	700	-	- %	-	721
Transportation	329	500	500	500	-	- %	-	515
Printing & Binding	-	2,000	2,000	2,000	-	- %	-	2,060
Other Current								
Charges & Obliga	1,218,482	3,995,737	3,305,101	1,957,951	(2,037,786)	(51.00)%	4	2,016,689
Office Supplies	383	1,800	1,800	500	(1,300)	(72.22)%		515
Operating Supplies	141	500	500	500	-	- %	-	515
Books,Subs,Member								
ships	200	-	-	-	-	- %	-	-
Training And								
Education	2,731	5,500	5,500	5,500	-	- %	-	5,665
Total Operating Expenses	1,222,702	4,016,737	3,326,101	1,977,651	(2,039,086)	(50.76)%		2,036,980
Fund Totals	<u>\$ 1,396,201</u>	<u>\$ 4,272,207</u>	<u>\$ 3,581,571</u>	<u>\$ 2,276,361</u>	<u>\$ (1,995,846)</u>	<u>(46.72)%</u>		<u>\$ 2,351,807</u>

Notes:

- 1 Includes 4% cost of living adjustments and salary adjustments for the second half of FY24/25 and includes one (1) new Housing Specialist position.
- 2 FICA calculated pre-tax benefits may fluctuate.
- 3 Policy is projected to increase based on policy renewals. Department share may vary by cost center based on additional employees.
- 4 This is to support the housing needs, analysis and plan, contingent on Council approval and final plans.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

STATE HOUSING INITIATIVE PARTNERSHIP FUND #119 Neighborhood Services - S.H.I.P. #5510

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
5510 SHIP - Neighborhood Services (Personnel 1 FTE)				
Housing Specialist	80,664	1	80,664	-
Operating Expense	-		-	-
Computer Expense	-		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	80,664		80,664	-
Total FTE Enhancement Requests	80,664		80,664	-
Grand Total Requested	80,664		80,664	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM FOPE

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Housing Specialist

Proposed Start Date: 10/1/2024

Hiring Department/Division: Neighborhood Services Department / 119-5510

Reports to: Deputy Director

Base Annual Salary: \$ 43,325 + \$ 6,499 = \$ 49,824

Number of hours per week: 40

FICA - 6.20%: \$ 3,089

(no more than 15% can be added to base salary)

Program:

Medicare - 1.45%: \$ 722

Existing Classification:

New:

Yes [Grade: 10]

Existing: X

Retirement - 12%: \$ 5,979

No [Preliminary HR Grade:]

Bargaining Group:

Office Space:

Medical: \$ 21,050

N/A: Existing: Create New:

Total Salary & Benefits: \$ 80,664

Total Number of

Positions Requested: 1

Estimated Total Salary & Benefits: \$ 80,664

for (1) FTE

Human Resource's Signature: ksala

Digitally signed by ksala
Date: 2024.04.05 1:53:26 -04'00'

Date: 4/5/2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:

% of Time

1) Assist Grant Coordinators with activities related to housing programs, including processing applications	50	%
2) 1PSL, Q-Less, Community Programs Lobby Window, Resident Walk-ins, and Housing phone line	50	%
3) _____	_____	%
4) _____	_____	%

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc.

Total

Operating: _____ \$ 0 X _____ = \$ 0

Capital Outlay: _____ \$ 0 X _____ = \$ 0

IT Budget: Software Licensing Office \$ 1,150 X 0 = \$ 0 Field Worker \$ 565 X _____ = \$ 0

& Hardware \$ 2,610 X _____ = \$ 0 Related Expenses Total: \$ 0

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

The Housing Specialist position is crucial to effectively manage the increased SHIP funding of 1.8 million dollars, a significant rise from previous allocations ranging from 350k to 1.2 million. This substantial increase reflects a permanent change in funding trends, highlighting the growing need for dedicated expertise in housing management.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 80,664 Related Expenses Total: \$ 0 Grand Total: \$ 80,664

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council; please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: Carmen A. Capezzuto

Digitally signed by Carmen A. Capezzuto
Date: 2024.04.05 16:15:43 -04'00'

Date: _____

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1

City Manager's Signature: [Signature]

Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary

CITY OF PORT ST. LUCIE
SW ANNEX AFFORDABLE HOUSING - # 128
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 4,090,935	\$ 4,325,784	\$ 4,325,784	\$ 3,466,434			\$ 2,588,517
REVENUES & SOURCES:							
Licenses & Permits	123,250	160,000	160,000	130,000	(30,000)	(18.75)%	134,629
Intergovernmental	701,219	-	-	-	-	- %	-
Interest Income	103,921	80,650	80,650	121,455	40,805	50.60 %	125,099
Use of Reserves	-	859,350	859,350	877,917	18,567	2.16 %	904,255
Total	928,390	1,100,000	1,100,000	1,129,372	29,372	2.67 %	1,163,983
EXPENDITURES:							
Personnel Services	46,741	-	-	29,372	29,372	- %	30,983
Operating Expenses	646,800	1,100,000	1,100,000	1,100,000	-	- %	1,133,000
Total	3,480,375	1,100,000	1,100,000	1,129,372	29,372	2.67 %	1,163,983
SURPLUS (DEFICIT)	\$ 234,849	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 4,325,784	\$ 3,466,434	\$ 3,466,434	\$ 2,588,517			\$ 1,684,262
STAFFING SUMMARY:							
Full Time Equivalents	0.00	0.20	0.20	0.20			

CITY OF PORT ST. LUCIE
RIVERPOINT SAD COLLECTION FUND - # 151
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 1,732,157	\$ 1,187,993	\$ 1,187,993	\$ 904,993			\$ 554,993
REVENUES & SOURCES:							
Licenses & Permits	615,603	-	-	-	-	- %	-
Interest Income	56,937	25,000	25,000	30,000	5,000	20.00 %	-
Use of Reserves	-	283,000	283,000	350,000	67,000	23.67 %	-
Total	672,540	308,000	308,000	380,000	72,000	23.38 %	-
EXPENDITURES:							
Operating Expenses	9,857	8,000	8,000	10,000	2,000	25.00 %	-
Fund Transfers	1,206,847	300,000	300,000	370,000	70,000	23.33 %	-
Total	1,216,704	308,000	308,000	380,000	72,000	23.38 %	-
SURPLUS (DEFICIT)	\$ (544,164)	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 1,187,993	\$ 904,993	\$ 904,993	\$ 554,993			\$ 554,993

CITY OF PORT ST. LUCIE
TESORO SAD COLLECTION FUND - # 152
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 1,445,765	\$ 1,461,642	\$ 1,461,642	\$ 1,461,642			\$ 1,461,642
REVENUES & SOURCES:							
Licenses & Permits	26,704	-	-	-	-	-	%
Interest Income	5,312	-	-	-	-	-	%
Use of Reserves	-	-	-	-	-	-	%
Total	<u>32,016</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>%</u>
EXPENDITURES:							
Operating Expenses	425	-	-	-	-	-	%
Fund Transfers	15,714	-	-	-	-	-	%
Total	<u>16,139</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>%</u>
SURPLUS (DEFICIT)	<u>\$ 15,877</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 1,461,642</u>	<u>\$ 1,461,642</u>	<u>\$ 1,461,642</u>	<u>\$ 1,461,642</u>			<u>\$ 1,461,642</u>

CITY OF PORT ST. LUCIE
GLASSMAN SAD COLLECTION FUND - # 153
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 2,112,120	\$ 778,495	\$ 778,495	\$ 778,495			\$ 83,495
REVENUES & SOURCES:							
Licenses & Permits	808,691	-	-	-	-	-	-
Interest Income	59,547	15,000	15,000	-	(15,000)	(100.00)%	-
Use of Reserves	-	-	-	695,000	695,000	-	-
Total	<u>868,238</u>	<u>15,000</u>	<u>15,000</u>	<u>695,000</u>	<u>680,000</u>	<u>4,533.33 %</u>	<u>-</u>
EXPENDITURES:							
Operating Expenses	12,949	15,000	15,000	-	(15,000)	(100.00)%	-
Fund Transfers	2,188,914	-	-	695,000	695,000	-	-
Total	<u>2,201,863</u>	<u>15,000</u>	<u>15,000</u>	<u>695,000</u>	<u>680,000</u>	<u>4,533.33 %</u>	<u>-</u>
SURPLUS (DEFICIT)	<u>\$ (1,333,625)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 778,495</u>	<u>\$ 778,495</u>	<u>\$ 778,495</u>	<u>\$ 83,495</u>			<u>\$ 83,495</u>

CITY OF PORT ST. LUCIE
E.LAKE VILLAGE SAD COLLECT.FND - # 154
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 1,301,824	\$ 1,250,734	\$ 1,250,734	\$ 1,250,734			\$ 800,734
REVENUES & SOURCES:							
Licenses & Permits	554,243	4,000	4,000	-	(4,000)	(100.00)%	-
Interest Income	50,802	12,000	12,000	-	(12,000)	(100.00)%	-
Use of Reserves	-	-	-	450,000	450,000	- %	372,000
Total	605,045	16,000	16,000	450,000	434,000	2,712.50 %	372,000
EXPENDITURES:							
Operating Expenses	10,242	16,000	16,000	-	(16,000)	(100.00)%	-
Debt	538,819	-	-	-	-	- %	-
Fund Transfers	4,894	-	-	450,000	450,000	- %	372,000
Total	553,955	16,000	16,000	450,000	434,000	2,712.50 %	372,000
SURPLUS (DEFICIT)	\$ 51,090	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 1,250,734	\$ 1,250,734	\$ 1,250,734	\$ 800,734			\$ 428,734

CITY OF PORT ST. LUCIE
CITY CENTER SAD COLLECTION FND - # 156
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 100,614	\$ 163,852	\$ 142,822	\$ 116,822			\$ 116,822
REVENUES & SOURCES:							
Licenses & Permits	1,814,962	1,698,834	1,698,834	2,401,929	703,095	41.39 %	2,473,987
Interest Income	29,136	-	-	29,275	29,275	- %	30,153
Use of Reserves	-	26,000	26,000	-	(26,000)	(100.00)%	-
Total	1,844,098	1,724,834	1,724,834	2,431,204	706,370	40.95 %	2,504,140
EXPENDITURES:							
Operating Expenses	29,582	38,000	38,000	38,000	-	- %	39,140
Debt	1,682,624	1,686,834	1,686,834	2,393,204	706,370	41.88 %	2,389,204
Contingencies	-	-	-	-	-	- %	75,796
Fund Transfers	68,654	-	-	-	-	- %	-
Total	1,780,860	1,724,834	1,724,834	2,431,204	706,370	40.95 %	2,504,140
SURPLUS (DEFICIT)	\$ 63,238	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 163,852	\$ 142,822	\$ 116,822	\$ 74,614			\$ 116,822

CITY OF PORT ST. LUCIE
2007A COMB.LOWRY/PEACOCK FUND - # 158
PROPOSED BUDGET - FY 2025

	<u>AUDITED</u> <u>2023</u>	<u>BUDGET</u> <u>2024</u>	<u>ESTIMATED</u> <u>2024</u>	<u>PROPOSED</u> <u>2025</u>	<u>VARIANCE</u>		<u>PROJECTED</u> <u>2026</u>
					\$	%	
Beginning Undesignated Reserves	\$ 661,435	\$ 420,494	\$ 420,494	\$ 1,187,133			\$ 1,187,133
REVENUES & SOURCES:							
Licenses & Permits	295,344	225,000	225,000	-	(225,000)	(100.00)%	-
Interest Income	22,206	-	-	-	-	-	-
Use of Reserves	-	-	-	-	-	-	625,000
Total	<u>317,550</u>	<u>225,000</u>	<u>225,000</u>	<u>-</u>	<u>(225,000)</u>	<u>(100.00)%</u>	<u>625,000</u>
EXPENDITURES:							
Operating Expenses	4,729	12,123	12,123	-	(12,123)	(100.00)%	-
Contingencies	-	212,877	212,877	-	(212,877)	(100.00)%	-
Fund Transfers	553,762	-	-	-	-	-	625,000
Total	<u>558,491</u>	<u>225,000</u>	<u>225,000</u>	<u>-</u>	<u>(225,000)</u>	<u>(100.00)%</u>	<u>625,000</u>
SURPLUS (DEFICIT)	<u>\$ (240,941)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 420,494</u>	<u>\$ 1,187,133</u>	<u>\$ 1,187,133</u>	<u>\$ 1,187,133</u>			<u>\$ 562,133</u>

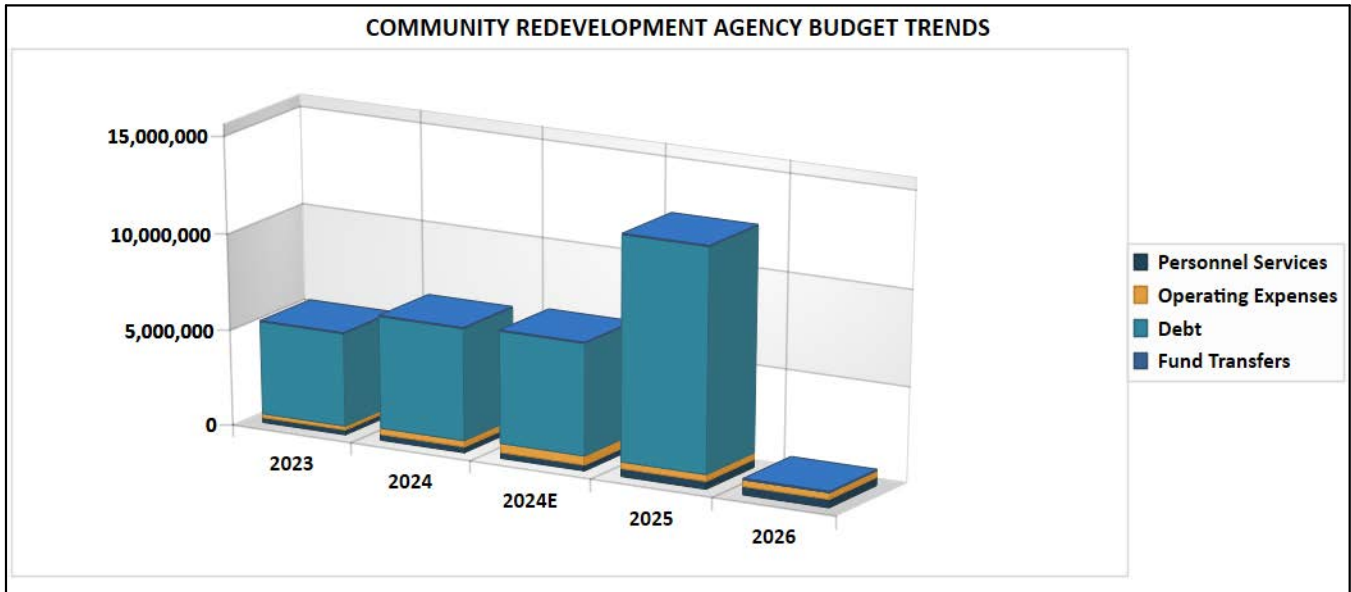
**CITY OF PORT ST. LUCIE
MUNICIPAL COMPLEX PROJECT - # 159
PROPOSED BUDGET - FY 2025**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 5,711,279	\$ 7,191,779	\$ 7,191,779	\$ 7,191,779			\$ 7,191,779
REVENUES & SOURCES:							
Licenses & Permits	1,320,752	-	-	-	-	-	1,750,000
Interest Income	160,998	-	-	-	-	-	-
Use of Reserves	-	-	-	-	-	-	5,673,987
Total	1,481,750	-	-	-	-	-	7,423,987
EXPENDITURES:							
Operating Expenses	1,250	-	-	-	-	-	-
Fund Transfers	-	-	-	-	-	-	7,423,987
Total	1,250	-	-	-	-	-	7,423,987
SURPLUS (DEFICIT)	\$ 1,480,500	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 7,191,779	\$ 7,191,779	\$ 7,191,779	\$ 7,191,779			\$ 1,517,792

CITY OF PORT ST. LUCIE
COMMUNITY REDEVELOPMENT AGENCY - # 175
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 319,824	\$ 592,267	\$ 592,267	\$ 442,542			\$ 442,542
REVENUES & SOURCES:							
Intergovernmental	2,576,915	2,834,352	2,834,352	3,382,669	548,317	19.30 %	3,484,149
Miscellaneous Revenues	391,375	-	-	-	-	- %	-
Interest Income	25,576	15,254	15,254	88,576	73,322	480.70 %	91,233
Fund Transfers	2,656,947	3,707,705	3,707,705	9,071,919	5,364,214	144.70 %	2,471,978
Total	5,650,813	6,557,311	6,557,311	12,543,164	5,985,853	91.30 %	6,047,360
EXPENDITURES:							
Personnel Services	256,190	304,656	304,656	415,402	110,746	36.40 %	438,000
Operating Expenses	202,365	329,737	479,462	350,707	20,970	6.40 %	361,229
Debt	4,871,125	5,872,625	5,872,625	11,724,750	5,852,125	99.70 %	-
Contingencies	-	-	-	-	-	- %	5,194,257
Fund Transfers	48,690	50,293	50,293	52,305	2,012	4.00 %	53,874
Total	5,378,370	6,557,311	6,707,036	12,543,164	5,985,853	91.30 %	6,047,360
SURPLUS (DEFICIT)	\$ 272,443	\$ -	\$ (149,725)	\$ -			\$ -
Undesignated Reserve	\$ 592,267	\$ 592,267	\$ 442,542	\$ 442,542			\$ 5,636,799

**CITY OF PORT ST. LUCIE
COMMUNITY REDEVELOPMENT AGENCY - 175
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Personnel Services	\$ 256,190	\$ 304,656	\$ 304,656	\$ 415,402	110,746	36.35 %	\$ 438,000
Operating Expenses	202,365	329,737	479,462	350,707	20,970	6.36 %	361,229
Debt	4,871,125	5,872,625	5,872,625	11,724,750	5,852,125	99.65 %	-
Fund Transfers	48,690	50,293	50,293	52,305	2,012	4.00 %	53,874
Total	\$ 5,378,370	\$ 6,557,311	\$ 6,707,036	\$ 12,543,164	5,985,853	91.29 %	\$ 853,103

STAFFING SUMMARY:

Full Time Equivalents	2.00	2.00	2.00	2.33	-
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CAPITAL OUTLAY: N/A

NOTE: Contingency does not appear on this page in FY26.

**CITY OF PORT ST. LUCIE
COMMUNITY REDEVELOPMENT AGENCY - # 175**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONEL SERVICES:								
Salaries And Wages	\$ 162,929	\$ 212,000	\$ 212,000	\$ 294,276	\$ 82,276	38.80 %	1	\$ 308,990
F.I.C.A	9,617	10,146	10,146	17,350	7,204	71.00 %	2	18,218
Mandatory Medicare Retirement	2,249	2,871	2,871	4,057	1,186	41.30 %	2	4,260
Contributions	19,551	26,903	26,903	35,013	8,110	30.10 %	1	36,764
Life & Health Insurance	59,264	50,106	50,106	60,901	10,795	21.50 %	1	65,773
Other Post Employment Benefits	2,030	2,030	2,030	3,289	1,259	62.00 %	3	3,453
Workmen's Compensation	549	600	600	516	(84)	(14.00)%	4	542
Total Personel Services	256,189	304,656	304,656	415,402	110,746	36.40 %		438,000
OPERATING EXPENSES:								
Professional Services	159,033	135,000	197,925	145,000	10,000	7.40 %	-	149,350
Accounting And Auditing	4,627	-	-	-	-	- %	-	-
Other Contractual Services	24,800	160,000	246,800	170,000	10,000	6.30 %	-	175,100
Communications Service	814	1,200	1,200	1,320	120	10.00 %	-	1,360
Transportation	19	1,000	1,000	1,100	100	10.00 %	-	1,133
Other Current Charges & Obliga	10,010	15,287	15,287	15,787	500	3.30 %	-	16,261
Office Supplies	-	500	500	500	-	- %	-	515
Operating Supplies	-	3,000	3,000	3,000	-	- %	-	3,090
Books,Subs,Member ships	545	3,750	3,750	4,000	250	6.70 %	-	4,120
Training And Education	2,517	10,000	10,000	10,000	-	- %	-	10,300
Total Operating Expenses	202,365	329,737	479,462	350,707	20,970	6.40 %		361,229
DEBT SERVICE:								
Principal	3,955,000	5,185,000	5,185,000	11,160,000	5,975,000	115.20 %	5	-
Interest	916,125	687,625	687,625	564,750	(122,875)	(17.90)%	5	-
Total Debt Service	4,871,125	5,872,625	5,872,625	11,724,750	5,852,125	99.70 %		-
NON-OPERATING:								
Contingency Fund	-	-	-	-	-	- %	-	5,194,257
Transfers	48,690	50,293	50,293	52,305	2,012	4.00 %	-	53,874
	-	-	-	-	-	- %	-	-

**CITY OF PORT ST. LUCIE
COMMUNITY REDEVELOPMENT AGENCY - # 175**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
Total Non-Operating	48,690	50,293	50,293	52,305	2,012	4.00 %		5,248,131
Fund Totals	<u>\$ 5,378,369</u>	<u>\$ 6,557,311</u>	<u>\$ 6,707,036</u>	<u>\$ 12,543,164</u>	<u>\$ 5,985,853</u>	<u>91.30 %</u>		<u>\$ 6,047,360</u>

Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. Executive Director of Business Development is partially funded by the Community Redevelopment Agency Fund.
- 2 FICA calculated pre-tax benefits expenses and may fluctuate.
- 3 Across the board increase to offset pension fund liability.
- 4 Policy is projected to increase based on policy renewals. Share may vary by cost center based on additional employees
- 5 Principle and interest for the Redevelopment Trust Fund Refunding Revenue Bond, Series 2016.

CITY OF PORT ST. LUCIE
SOUTHERN GROVE CRA - # 178
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 88,678	\$ 590,021	\$ 590,021	\$ 590,021			\$ 590,021
REVENUES & SOURCES:							
Intergovernmental	1,136,153	1,227,045	1,227,045	1,886,392	659,347	53.70 %	1,942,983
Interest Income	2,119	1,578	1,578	16,000	14,422	913.90 %	16,480
Fund Transfers	1,418,000	1,101,257	1,101,257	1,889,008	787,751	71.50 %	2,263,374
Total	2,556,272	2,329,880	2,329,880	3,791,400	1,461,520	62.70 %	4,222,837
EXPENDITURES:							
Operating Expenses	2,053,930	2,328,053	2,328,053	3,789,500	1,461,447	62.80 %	4,220,880
Fund Transfers	999	1,827	1,827	1,900	73	4.00 %	1,957
Total	2,054,929	2,329,880	2,329,880	3,791,400	1,461,520	62.70 %	4,222,837
SURPLUS (DEFICIT)	\$ 501,343	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 590,021	\$ 590,021	\$ 590,021	\$ 590,021			\$ 590,021

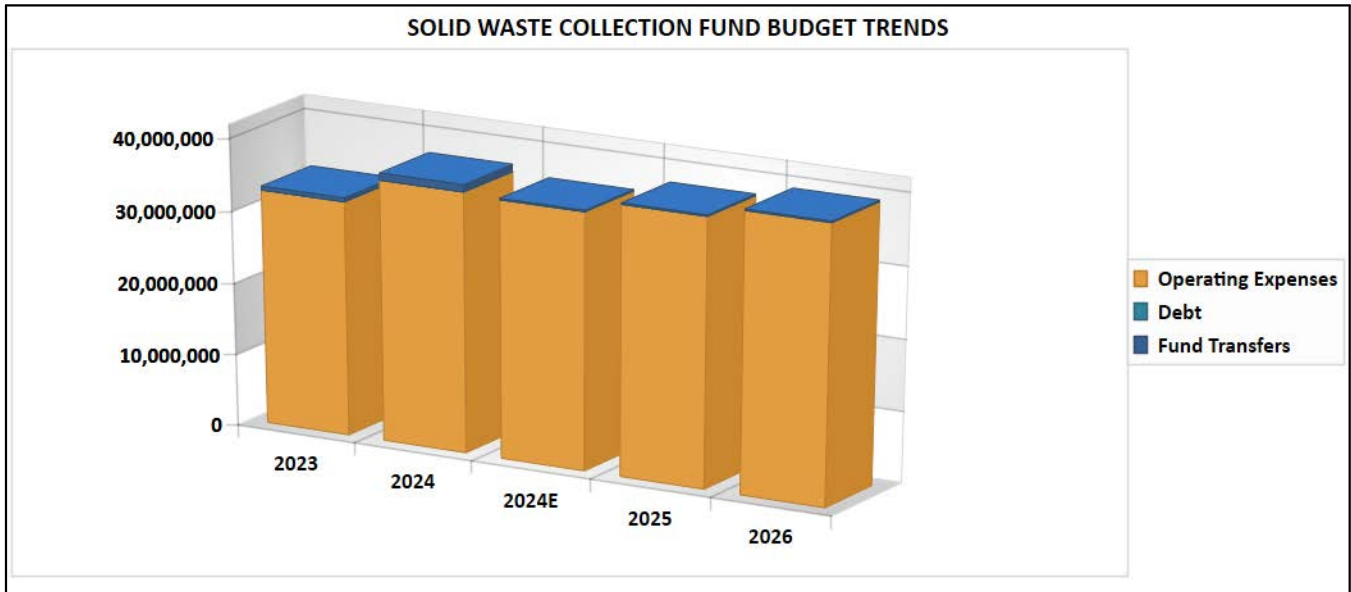
**CITY OF PORT ST. LUCIE
 CONSERVATION TRUST FUND - # 608
 PROPOSED BUDGET - FY 2025**

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 895,547	\$ 1,104,338	\$ 1,104,338	\$ 1,019,548			\$ 937,296
REVENUES & SOURCES:							
Charges for Services	246,686	67,980	67,980	50,000	(17,980)	(26.40)%	51,500
Interest Income	33,895	19,673	19,673	35,373	15,700	79.80 %	36,557
Use of Reserves	-	84,790	84,790	87,002	2,212	2.60 %	89,612
Total	<u>280,581</u>	<u>172,443</u>	<u>172,443</u>	<u>172,375</u>	<u>(68)</u>	<u>- %</u>	<u>177,669</u>
EXPENDITURES:							
Operating Expenses	71,790	170,000	170,000	170,000	-	- %	175,100
Fund Transfers	-	2,443	2,443	2,375	(68)	(2.80)%	2,569
Total	<u>71,790</u>	<u>172,443</u>	<u>172,443</u>	<u>172,375</u>	<u>(68)</u>	<u>- %</u>	<u>177,669</u>
SURPLUS (DEFICIT)	<u>\$ 208,791</u>	<u>\$ 4,886</u>	<u>\$ 4,886</u>	<u>\$ 4,750</u>			<u>\$ 5,138</u>
Undesignated Reserve	<u>\$ 1,104,338</u>	<u>\$ 1,019,548</u>	<u>\$ 1,019,548</u>	<u>\$ 932,546</u>			<u>\$ 842,934</u>

CITY OF PORT ST. LUCIE
SOLID WASTE COLLECTION FUND - # 620
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 55	\$ 1,766,538	\$ 1,766,538	\$ 2,741,969			\$ 2,741,969
REVENUES & SOURCES:							
Franchise Fees	1,043,877	-	-	-	-	- %	-
Intergovernmental	157,658	-	-	-	-	- %	-
Charges for Services	29,970,514	35,136,642	36,333,358	37,042,108	1,905,466	5.40 %	38,518,792
Fines & Forfeitures	33,521	-	(2,584)	-	-	- %	-
Miscellaneous Revenues	478,205	-	-	-	-	- %	-
Interest Income	224,293	212,000	737,163	762,000	550,000	259.40 %	786,578
Fund Transfers	3,000,000	-	-	-	-	- %	-
Use of Reserves	-	1,894,788	-	-	(1,894,788)	(100.00)%	-
Total	34,908,068	37,243,430	37,067,937	37,804,108	560,678	1.50 %	39,305,370
EXPENDITURES:							
Operating Expenses	32,617,285	36,267,733	35,916,809	37,621,769	1,831,543	5.10 %	39,118,589
Debt	7,169	9,650	9,650	9,650	-	- %	-
Fund Transfers	517,131	966,047	166,047	172,689	(793,358)	(82.10)%	186,781
Total	33,141,585	37,243,430	36,092,506	37,804,108	560,678	1.50 %	39,305,370
SURPLUS (DEFICIT)	\$ 1,766,483	\$ -	\$ 975,431	\$ -			\$ 78,610,740
Undesignated Reserve	\$ 1,766,538	\$ (128,250)	\$ 2,741,969	\$ 2,741,969			\$ 2,741,969

**CITY OF PORT ST. LUCIE
SOLID WASTE COLLECTION FUND - 620
DEPARTMENTAL BUDGET SUMMARY**



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURE SUMMARY:							
Operating Expenses	\$ 32,617,285	\$ 36,267,733	\$ 35,916,809	37,621,769	1,354,036	3.73 %	\$ 39,118,589
Debt	7,169	9,650	9,650	9,650	-	- %	-
Fund Transfers	517,131	966,047	166,047	172,689	(793,358)	(82.12)%	186,781
Total	\$ 33,141,585	\$ 37,243,430	\$ 36,092,506	37,804,108	560,678	1.51 %	\$ 39,305,370

STAFFING SUMMARY:

Full Time Equivalents	10.09	-	-	-	-
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CAPITAL OUTLAY: N/A

CITY OF PORT ST. LUCIE
SOLID WASTE COLLECTION FUND - # 620

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		NOTES	PROJECTED 2026
					\$	%		
PERSONNEL SERVICES:								
OPERATING EXPENSES:								
Other Contractual Services	\$ 477,247	\$ 600,084	\$ 726,667	\$ 751,618	\$ 151,534	25.30 %	1	\$ 774,167
Transportation	111,871	53,500	53,500	53,500	-	-	-	55,105
Other Current Charges & Obliga	32,028,167	35,614,149	35,136,642	36,816,651	1,202,502	3.40 %	1	38,289,317
Total Operating Expenses	32,617,285	36,267,733	35,916,809	37,621,769	1,354,036	3.70 %		39,118,589
Interest	7,169	9,650	9,650	9,650	-	-	-	-
NON-OPERATING:								
Transfers	517,131	966,047	166,047	172,689	(793,358)	(82.10)%	-	186,781
Fund Totals	\$ 33,141,585	\$ 37,243,430	\$ 36,092,506	\$ 37,804,108	\$ 560,678	1.50 %		\$ 39,305,370

Notes:

- 1 Estimated Solid Waste Assessment Annual Fee & miscellaneous fees.



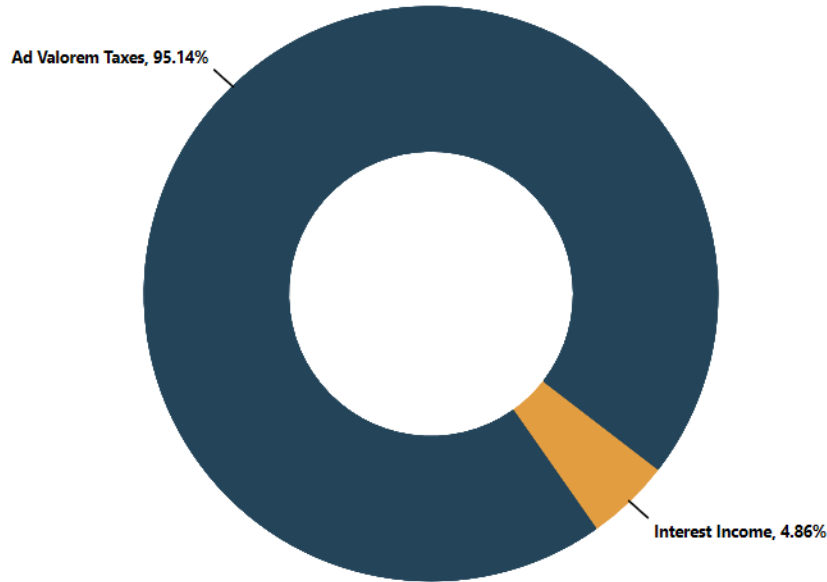
General Obligation Debt Service 2005 Series Fund (Crosstown Pkwy)

This is a debt service fund used to account for the activities related to paying for the General Obligation Debt for Crosstown Parkway. It receives dedicated Ad Valorem Property Tax revenue associated with the millage rate designed for the debt payments for the

Crosstown Parkway Road project. The voter referendum allowed the City to issue \$165 million in bond debt to fund this project and use Ad Valorem Property Tax to retire that debt. The City sets the millage rate to ensure that the debt payment each year is met. The final payment for the General Obligations Bonds will be paid in FY35.

CITY OF PORT ST. LUCIE
2005 GO BONDS DEBT SERV FUND SOURCES - # 214
PROPOSED BUDGET - FY 2025

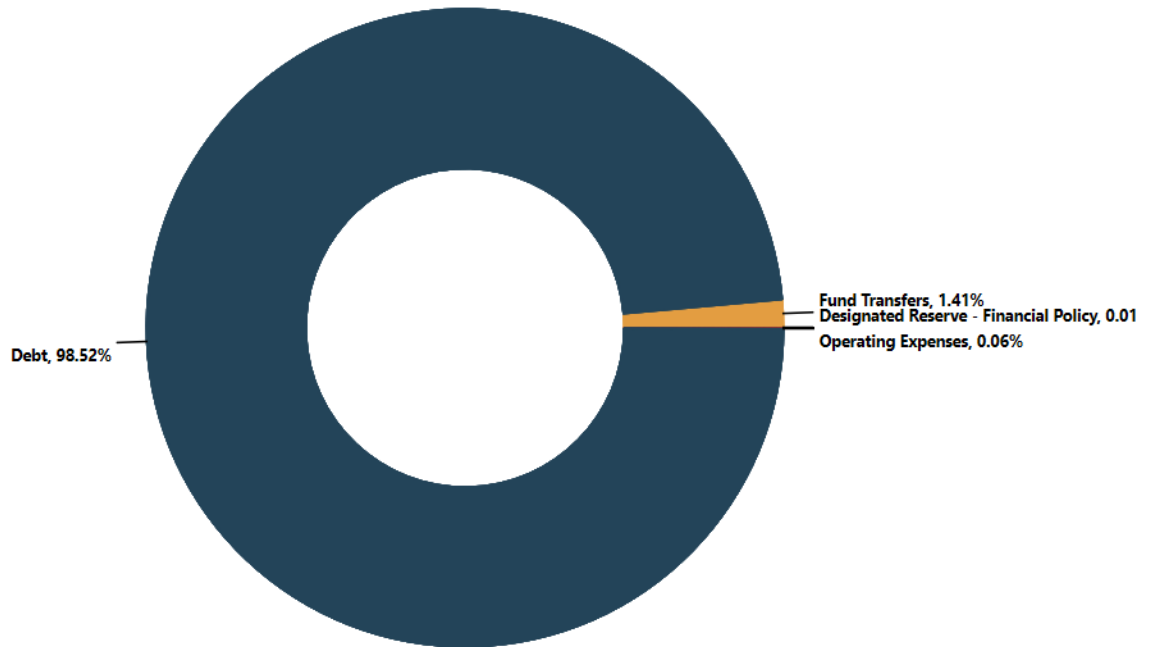
PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 4,837,819	\$ 5,749,941	\$ 5,749,941	\$ 6,717,686	\$ 967,745	16.83 %	\$ 6,816,732
REVENUES & SOURCES:							
Ad Valorem Taxes	8,950,670	9,459,479	9,459,479	8,870,711	(588,768)	(6.22)%	9,136,832
Interest Income	393,660	189,527	189,527	452,946	263,419	138.99 %	466,534
Other Sources	44,199,537	-	-	-	-	- %	-
Total	\$ 53,543,867	\$ 9,649,006	\$ 9,649,006	\$ 9,323,657	\$ (325,349)	(3.37)%	\$ 9,603,366

CITY OF PORT ST. LUCIE
2005 GO BONDS DEBT SERV FUND USES - # 214
PROPOSED BUDGET - FY 2025

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION:							
Operating Expenses	\$ 339,129	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	- %	\$ 5,150
Debt	3,481,874	8,562,908	8,562,908	8,210,294	(352,614)	(4.12)%	8,210,294
Contingencies	-	967,745	967,745	990,476	22,731	2.35 %	1,266,498
Refunded Bonds	48,705,000	-	-	-	-	-	-
Fund Transfers	105,742	113,353	113,353	117,887	4,534	4.00 %	121,424
Total	52,631,745	9,649,006	9,649,006	9,323,657	(325,349)	(3.37)%	9,603,366
Undesignated	\$ 5,749,941	\$ 6,717,686	\$ 6,717,686	\$ 6,816,732			\$ 8,083,230

CITY OF PORT ST. LUCIE
2005 GO BONDS DEBT SERV FUND - # 214
PROPOSED BUDGET - FY 2025

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		PROJECTED
	2023	2024	2024	2025	\$	%	2026
Beginning Undesignated Reserves	\$ 4,837,819	\$ 5,749,941	\$ 5,749,941	\$ 6,717,686			\$ 6,816,732
REVENUES & SOURCES:							
Ad Valorem Taxes	8,950,670	9,459,479	9,459,479	8,870,711	(588,768)	(6.22)%	9,136,832
Interest Income	393,660	189,527	189,527	452,946	263,419	138.99 %	466,534
Other Sources	44,199,537	-	-	-	-	- %	-
Total	53,543,867	9,649,006	9,649,006	9,323,657	(325,349)	(3.37)%	9,603,366
EXPENDITURES:							
Operating Expenses	339,129	5,000	5,000	5,000	-	- %	5,150
Debt	3,481,874	8,562,908	8,562,908	8,210,294	(352,614)	(4.12)%	8,210,294
Contingencies	-	967,745	967,745	990,476	22,731	2.35 %	1,266,498
Refunded Bonds	48,705,000	-	-	-	-	-	-
Fund Transfers	105,742	113,353	113,353	117,887	4,534	4.00 %	121,424
Total	52,631,745	9,649,006	9,649,006	9,323,657	(325,349)	(3.37)%	9,603,366
SURPLUS (DEFICIT)	\$ 912,122	\$ -	\$ -	\$ -			\$ -
Undesignated Reserve	\$ 5,749,941	\$ 6,717,686	\$ 6,717,686	\$ 6,816,732			\$ 8,083,230

Medical Insurance Fund

This fund tracks the accumulation of the employee and employer contributions that fund the total cost of the Health Insurance Program for the city staff. The City is self-insured, which it directly benefits from any period of lower claims and absorbs the cost in the reverse. A system of internal rates is used to charge the various department budgets based on the number of participants and their type of coverage. Included in this fund's budget is the cost for the City Clinic which is available for the covered employees and dependents.

Major Revenue Source

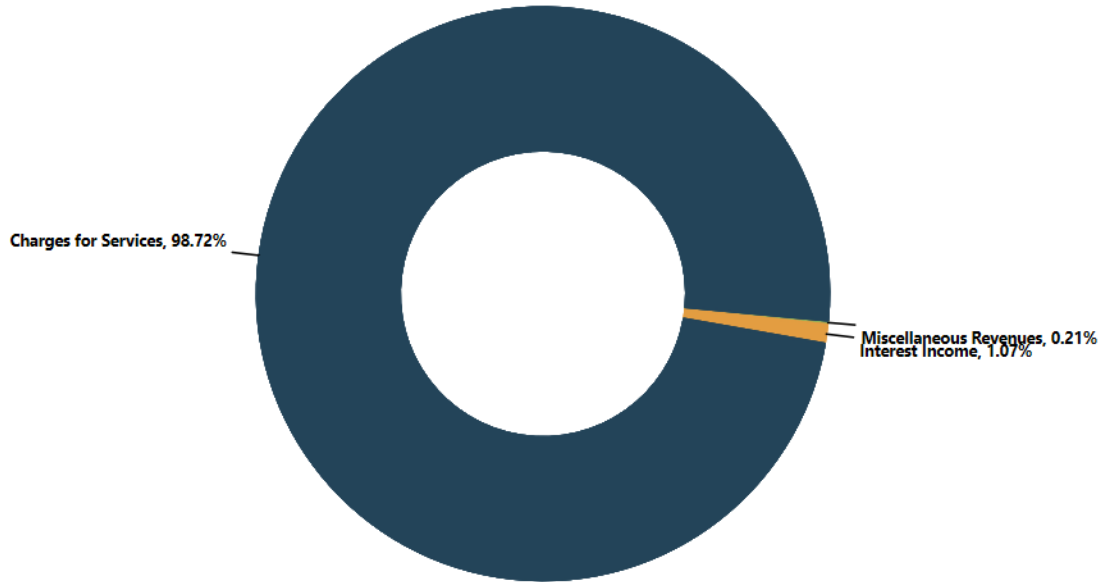
The largest revenue for this fund is the employer contributions toward employee health insurance, which is about 75%. This figure is charged as an expense to the operating departments and is processed as revenue to this fund. Employees also contribute to their health insurance based upon the type of coverage desired. The Employees have been increasing their share of the cost for health insurance. City Council has directed senior management to negotiate with the unions and attempt to achieve a funding rate for which the employee contributes 20% while the City contributes 80% of the full cost of insurance.

Expenditure Trends

The largest single cost to this program is the paid claims. That number varies depending on various factors relating to the health of our workforce. The City maintains stop-loss insurance to protect against a catastrophic claim's year. Actual claims costs have shown a consistent trend of being significantly lower than the national average. This positive outcome can be attributed, at least in part, to the presence of an on-site clinic available for employees and family members. However, it is important to note that despite the overall lower costs, there have been a few instances of higher claims. Additionally, the increased cost of healthcare has contributed to the higher claims overall. The budget for this fund does contain the required two-month (17%) contingency reserve for the City's self-insured plan to be certified by the state.

**CITY OF PORT ST. LUCIE
 MEDICAL TRUST FUND SOURCES - # 605
 PROPOSED BUDGET - FY 2025**

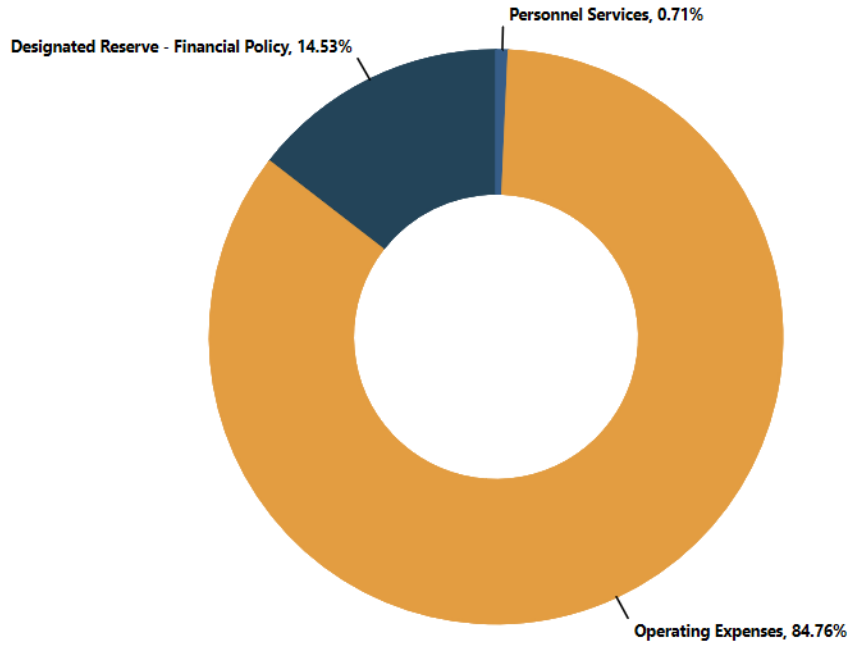
PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
	\$	\$	\$	\$	\$	%	\$
Beginning Undesignated Reserves	\$ 7,475,064	\$ 7,393,618	\$ 7,393,618	\$ 7,393,618	\$ -	-	% \$ 7,567,754
REVENUES & SOURCES:							
Charges for Services	31,203,745	31,354,606	31,953,096	34,580,650	3,226,044	10.29 %	37,154,602
Miscellaneous Revenues	76,137	75,000	75,000	75,000	-	- %	77,250
Interest Income	217,055	80,000	351,000	375,000	295,000	368.75 %	386,250
Fund Transfers	-	-	223,166	-	-	- %	-
Total	<u>\$ 31,496,937</u>	<u>\$ 31,509,606</u>	<u>\$ 32,602,262</u>	<u>\$ 35,030,650</u>	<u>\$ 3,521,044</u>	<u>11.17 %</u>	<u>\$ 37,618,102</u>

**CITY OF PORT ST. LUCIE
MEDICAL TRUST FUND USES - # 605
PROPOSED BUDGET - FY 2025**

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION:							
Personnel Services	\$ 22,890	\$ 134,768	\$ 88,515	\$ 289,499	\$ 154,731	114.81 %	\$ 305,895
Operating Expenses	31,481,968	31,290,608	32,429,517	34,654,083	3,363,475	10.75 %	37,218,034
Debt	8	-	-	-	-	-	-
Fund Transfers	73,517	84,230	84,230	87,068	2,838	3.37 %	94,173
Total	<u>31,578,383</u>	<u>31,509,606</u>	<u>32,602,262</u>	<u>35,030,650</u>	<u>3,521,044</u>	<u>11.17 %</u>	<u>37,618,102</u>
Designated Reserve - Financial Policy	<u>5,348,043</u>	<u>\$ 5,342,314</u>	<u>\$ -</u>	<u>\$ 5,940,409</u>			<u>\$ 6,379,068</u>
Total	<u>\$ 7,393,618</u>	<u>\$ 7,393,618</u>	<u>\$ 7,393,618</u>	<u>\$ 7,567,754</u>			<u>\$ 7,567,754</u>

**CITY OF PORT ST. LUCIE
MEDICAL TRUST FUND - # 605
PROPOSED BUDGET - FY 2025**

	AUDITED	BUDGET	ESTIMATED	PROPOSED	VARIANCE		NOTES	PROJECTED
	2023	2024	2024	2025	\$	%		
Beginning Undesignated Reserves	\$ 7,475,064	\$ 7,393,618	\$ 7,393,618	\$ 7,393,618	\$ -	-	%	\$ 7,393,618
REVENUES & SOURCES:								
Charges for Services	31,203,745	31,354,606	31,953,096	34,580,650	3,226,044	10.29	%	37,154,602
Miscellaneous Revenues	76,137	75,000	75,000	75,000	-	-	%	77,250
Interest Income	217,055	80,000	351,000	375,000	295,000	368.75	%	386,250
Fund Transfers	-	-	223,166	-	-	-	%	-
Total	31,496,937	31,509,606	32,602,262	35,030,650	3,521,044	11.17	%	37,618,102
EXPENDITURES:								
Personnel Services	22,890	134,768	88,515	289,499	154,731	114.81	% 1	305,895
Operating Expenses	31,475,003	31,290,608	32,429,517	34,654,083	3,363,475	10.75	%	37,218,034
Debt	8	-	-	-	-	-	%	-
Fund Transfers	73,517	84,230	84,230	87,068	2,838	3.37	%	94,173
Total	31,578,383	31,509,606	32,602,262	35,030,650	3,521,044	11.17	%	37,618,102
SURPLUS (DEFICIT)	\$ (81,446)	\$ -	\$ -	\$ -				\$ -
Designated Reserve - Financial Policy - 17%	\$ 5,354,642	\$ 5,342,314	\$ -	\$ 5,940,409				\$ 6,379,068
PROJECTED FUND BALANCE:								
Designated	\$ 5,354,642	\$ 5,342,314	\$ 5,342,314	\$ 5,940,409				\$ 6,379,068
Undesignated	2,201,868	2,051,304	2,051,304	1,453,209				1,014,550
Total	\$ 7,393,618	\$ 7,393,618	\$ 7,393,618	\$ 7,393,618				\$ 7,393,618

STAFFING SUMMARY:

Full Time Equivalents	1.00	1.00	1.00	2.00
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Notes:

- 1 Includes 4% cost of living and salary adjustments for the second half of FY24/25. The increase includes one (1) new full-time Benefits Analyst position.



CITY OF PORT ST. LUCIE ENHANCEMENT REQUEST FORM

**MEDICAL INSURANCE FUND #605
General Government - Cost Center #1900**

	2024-25 Department Request	2024-25 Prioritization by Depart.	2024-25 City Mgr. Proposed	2024-25 Tentatively Approved
Enhancement Requests:				
1900 - General Government (Personnel 1 FTE)				
Benefits Analyst	116,940	1	116,940	-
Operating Expense	-		-	-
Computer Expense	-		-	-
Capital Outlay Expense	-		-	-
Personnel Subtotal	116,940		116,940	-
Total FTE Enhancement Requests	116,940		116,940	-
Grand Total Requested	116,940		116,940	-



CITY OF PORT ST. LUCIE NEW POSITION REQUEST FORM Non-Bargaining

FY : 24/25

SECTION I: COMPLETED BY THE HIRING DEPARTMENT - REVIEWED BY HUMAN RESOURCES

Proposed Title: Benefits Analyst Proposed Start Date: 10/1/2024
 Hiring Department/Division: Human Resources - Benefits Reports to: David Wood
 Base Annual Salary: \$ 80,142 + _____ = \$ 80,142 Number of hours per week: 40
 FICA- 6.20%: \$ 4,969 (no more than 15% can be added to base salary)
 Medicare - 1.45%: \$ 1,162 Existing Classification: _____ Program: _____
 Retirement - 12%: \$ 9,617 Yes [Grade: 17] Existing:
 (12% or 11.7% depending on bargaining group) No [Preliminary HR Grade:] Bargaining Group: Non
 Medical: \$ 21,050 Office Space: _____
 N/A: Existing: Create New:
 Total Salary & Benefits: \$ 116,940 Total Number of Positions Requested: 1 Estimated Total Salary & Benefits: \$ 116,940
 Human Resource's Signature: [Signature] Date: April 29, 2024

SECTION II: JOB FUNCTION RESPONSIBILITIES

Responsibility by Priority:	% of Time
1) Maintain & Process Retiree Billing	60 %
2) Respond to benefit inquiries	20 %
3) Process Florida Blue Billing	10 %
4) Provide Retirement overview for employees anticipating retirement	10 %

SECTION III: RELATED EXPENSES

Supplies, Training, Equipment, IT costs and Licensing, etc. | Total

Operating: _____ \$ 0 X = \$ 0
 Capital Outlay: _____ \$ 0 X = \$ 0
 IT Budget: Software Licensing 1,150 X = \$ 0 Field Software \$ 565 X = \$ 0
 & Hardware \$ 2,610 X = \$ 0 Related Expenses Total: \$ 0

SECTION IV: JUSTIFICATION / JOB DESCRIPTION:

This position is funded out of the medical fund 605-1900 to support increased number of employees and service demands.

SECTION V: TOTAL COST

Estimated Salary with Benefits: \$ 116,940 Related Expenses Total: \$ 0 Grand Total: \$ 116,940

Total for all requested positions

Note: Please check with Human Resources for the position pay so that OMB can accurately calculate all benefits. This form will be submitted to Council please make sure spelling is correct and operating requests are accurately included.

Department Head's Signature: [Signature] Date: April 29, 2024

SECTION VI: TO BE COMPLETED AT OPERATING BUDGET MEETING

FTE Request is Approved: No: _____ Yes: X Total Number of Approved FTE's: 1
 City Manager's Signature: [Signature] Date: 6/5/24

Disclaimer: This form is used for budgeting purposes only and does not represent a guaranteed salary.

Reset Form

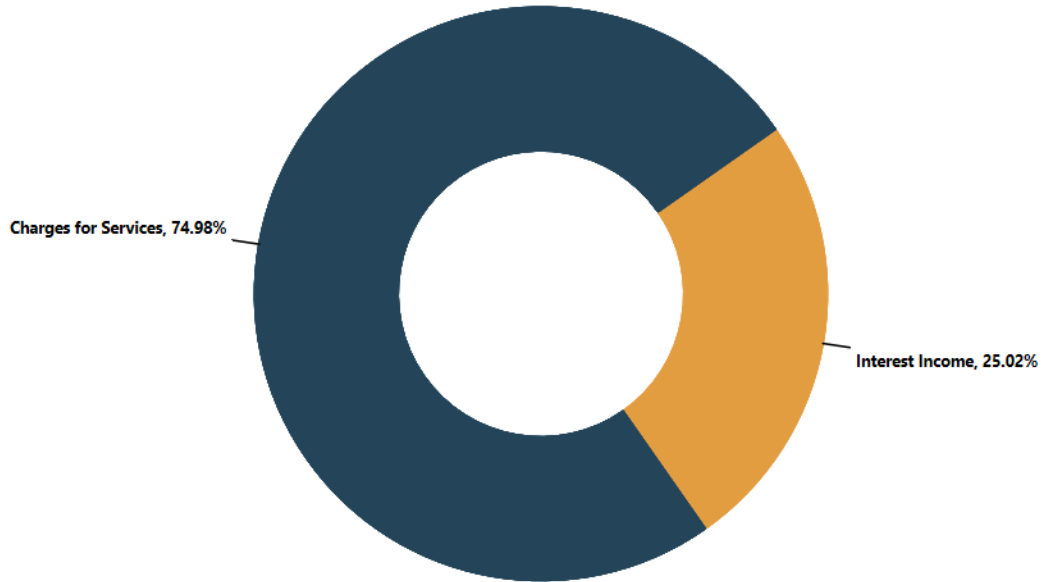
Other Post Employee Benefits (OPEB) Trust Fund

The City's OPEB Trust Fund accounts for the funding of benefits for City retirees. The City of Port St. Lucie Health Insurance Program is available to retirees. City Council prudently established this fund to address a growing liability. Florida statutes require that the City offer group rate health insurance to employees who have or will retire from the City.

The various operating funds are charged an annual amount that has been actuarially determined to generate the funds needed to provide the health insurance benefit for the group of retirees. The revenue in this fund is the transfer from the operating funds, which is an expense to the various departments. The City makes annual payments to this fund to offset the cost of future insurance.

**CITY OF PORT ST. LUCIE
OPEB TRUST FUND SOURCES - # 609
PROPOSED BUDGET - FY 2025**

PROPOSED 2025 REVENUES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 23,938,976	\$ 27,065,694	\$ 27,065,694	\$ 29,899,838	\$ 2,834,144	10.47 %	\$ 33,897,330
REVENUES & SOURCES:							
Charges for Services	2,494,656	1,834,144	1,834,144	2,997,492	1,163,348	63.43 %	3,087,417
Interest Income	3,126,718	1,000,000	1,000,000	1,000,000	-	- %	1,030,000
Total	\$ 5,621,374	\$ 2,834,144	\$ 2,834,144	\$ 3,997,492	\$ 1,163,348	41.05 %	\$ 4,117,417

**CITY OF PORT ST. LUCIE
OPEB TRUST FUND USES - # 609
PROPOSED BUDGET - FY 2025**

2025 PROPOSED EXPENDITURES



	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
EXPENDITURES BY FUNCTION:							
Contingencies	\$ -	\$ 2,834,144	\$ 2,834,144	\$ 3,997,492	\$ 1,163,348	41.00 %	\$ 4,117,417
Fund Transfers	2,494,656	-	-	-	-	-	-
Total	<u>2,494,656</u>	<u>2,834,144</u>	<u>2,834,144</u>	<u>3,997,492</u>	<u>1,163,348</u>	<u>41.00 %</u>	<u>4,117,417</u>
Undesignated	<u>\$ 27,065,694</u>	<u>\$ 29,899,838</u>	<u>\$ 29,899,838</u>	<u>\$ 33,897,330</u>			<u>\$ 38,014,747</u>

CITY OF PORT ST. LUCIE
OPEB TRUST FUND - # 609
PROPOSED BUDGET - FY 2025

	AUDITED 2023	BUDGET 2024	ESTIMATED 2024	PROPOSED 2025	VARIANCE		PROJECTED 2026
					\$	%	
Beginning Undesignated Reserves	\$ 23,938,976	\$ 27,065,694	\$ 27,065,694	\$ 29,899,838			\$ 33,897,330
REVENUES & SOURCES:							
Charges for Services	2,494,656	1,834,144	1,834,144	2,997,492	1,163,348	63.43 %	3,087,417
Interest Income	3,126,718	1,000,000	1,000,000	1,000,000	-	-	1,030,000
Total	<u>5,621,374</u>	<u>2,834,144</u>	<u>2,834,144</u>	<u>3,997,492</u>	<u>1,163,348</u>	<u>41.05 %</u>	<u>4,117,417</u>
EXPENDITURES:							
Contingencies	-	2,834,144	2,834,144	3,997,492	1,163,348	41.05 %	4,117,417
Fund Transfers	2,494,656	-	-	-	-	-	-
Total	<u>2,494,656</u>	<u>2,834,144</u>	<u>2,834,144</u>	<u>3,997,492</u>	<u>1,163,348</u>	<u>41.05 %</u>	<u>4,117,417</u>
SURPLUS (DEFICIT)	<u>\$ 3,126,718</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ -</u>
Undesignated Reserve	<u>\$ 27,065,694</u>	<u>\$ 29,899,838</u>	<u>\$ 29,899,838</u>	<u>\$ 33,897,330</u>			<u>\$ 38,014,747</u>

Capital Improvement Program (C.I.P.) Fund

The purpose of the Capital Improvement Program (CIP) is to promote advanced planning by City department heads and managers for long-term investment, typically in facilities or infrastructure, such as roads, public buildings, or parks improvements. As part of the City's planning process, the City prepares and submits to the City Council a five-year Proposed Capital Improvement Plan. The Capital Improvement Plan is reviewed and updated annually, and includes the following:

- (1) A clear general summary of its contents.
- (2) A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements.
- (3) Cost estimates, methods of financing and recommended time schedules for such improvements; and
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed and acquired.

The budget for capital improvements includes the infrastructure that all cities need to have in place to provide essential and quality of life services to current and future residents, businesses, and to support tourism. They are also designed to prevent the deterioration of the City's existing infrastructure for the benefit of our citizens. The capital budget includes funding for purchase and renovations of public buildings, construction of major projects and equipment purchases.

Examples of projects that are considered capital improvements include:

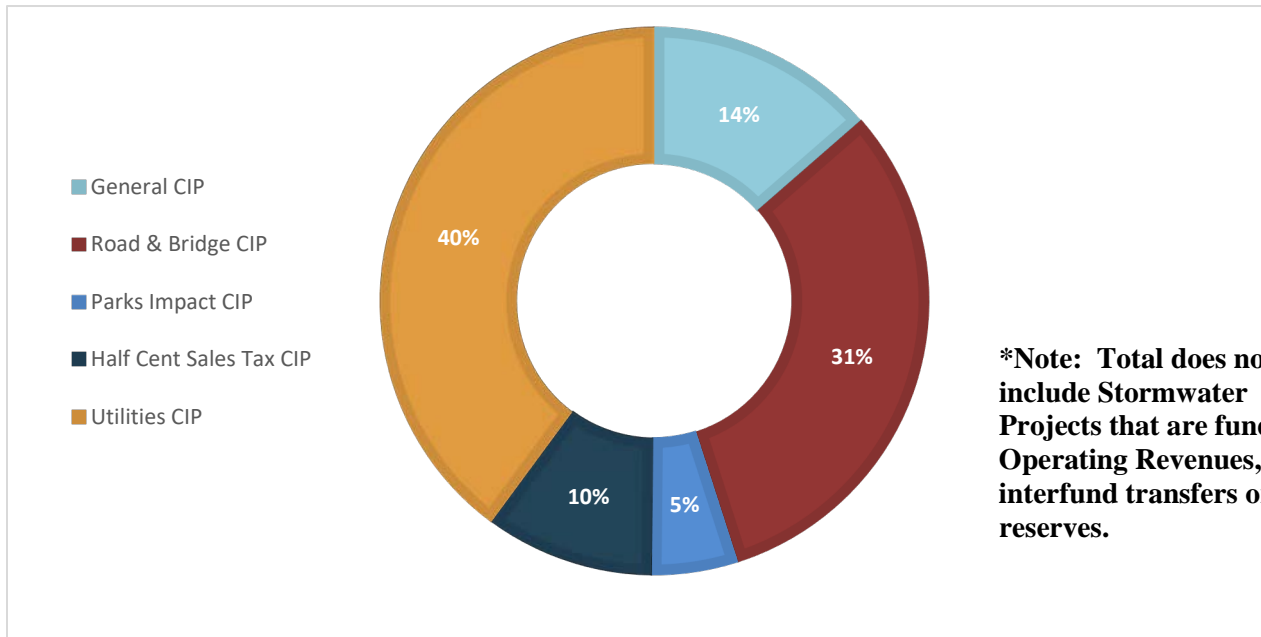
- Parks, trails, recreation centers, playground equipment, sports fields, tennis and pickleball courts.
- Police stations.
- Storm water drainage and flood control projects.
- Office buildings.
- Streets, traffic lights, and sidewalks.
- Landscape beautification projects.
- Water treatment plants, transmission pipes, storage facilities, and pump stations.

The Capital Improvement Plan is informed by the City Council's annual updates to the Strategic Plan. The City's Strategic Plan identifies goals, initiatives and projects that are programmed into departmental budgets and included in the Capital Improvement Plan. At the start of the budget preparation process, project request forms are completed by the departments separately from their operating budget requests. These forms provide the Office of Management and Budget capital projects that are scheduled for the next fiscal year and any changes that are requested from the previous five-year plan. These changes include requests for new projects or modifications to projects already forecasted in the plan, and they incorporate any new amendments to the City's Strategic Plan. Departments are required to give a description of the project, estimated costs and justification, funding resources and impact on the City's annual operating budget.

The operating budget and Capital Improvement Plan are closely linked. The obvious connection is that the operating budget assumes the cost of maintaining and operating new facilities or equipment that are procured under the Capital Improvement Plan.

The total capital expenditure requested for fiscal year 2024-25 through fiscal year 2028-29 is \$592,631,195 **(excluding Stormwater, interfund transfers or reserves)**.

Recommended Five-Year Capital Expenditure Plan \$592,631,1985*



General Fund CIP Fund

This fund is the capital improvement projects related to those departments of the General Fund. Projects being funded by fund transfers, grants and use of reserves are:

- Police Department Body Worn Cameras & Tasers
- Police Training Facility Phase II & III
- Police Department Main Building Renovations
- Police Department Evidence Building Renovations
- Police Building Impact Glass Installation (2 Phases)
- City Hall Expansion Project
- Main Parking Garage – City Hall Complex Enhancement
- River Place Park Inclusive Playground
- Sportsman’s Parks Security Camera Upgrade
- Other projects aligned with various goals outlined in the City’s Strategic Plan.

Road & Bridge CIP Fund

This Capital Improvement Fund has two significant revenues. Two levels of gas tax totaling five cents per gallon sold are expected to generate \$4.9 million in FY 2024-25. Mobility Fees are projected to generate \$8.5 million, funding projects in their district. Grants, bond proceeds, interest income and a transfer from the General Fund totaling \$16.7 million for next year plus nearly \$15.7 million is projected as a cash carryforward balance.

One of the projects in this plan is the annual resurfacing program, which is requested at \$4 million in FY 2024-25. The City plans to spend \$23.2 million on resurfacing over the five-year plan. Sidewalk projects total \$2.4 million for FY 2024-25 and \$8.1 million over five years. The Public Works Building is re-budgeted in fiscal year 26-27 for a new total of \$29.4 million. The City will need to bond an additional \$15M to support the construction of a new Public Works building. There are other smaller projects that are budgeted such as landscape beautification, enhanced crossing crosswalk with flashing beacons, traffic calming, signal improvements, on-street parking, widening roadways, and intersection improvements. Projects align with the City's Strategic Plan goal of High Quality-Infrastructure.

Parks Impact Fee CIP Fund

The Parks Impact Fee Fund is projected to generate \$4 million in FY 2024-25. A carryforward balance of \$33 million (includes bonds from 2021-22), Impact Fees and Interest Income are projected to create a total of \$1.05 million. Projects requested in this plan are:

- O.L. Peacock Sr. Park - Phase 2 & 3 Construction
- Torino Regional Park - Phase 2 Design & Construction

This fund is fueled by the economy and as the economy grows, projects on the unfunded list can move up or be funded in years which go beyond this plan. Projects align with the City's Parks & Recreation 10-Year Master Plan and the City's Strategic Plan and strategic goal of Culture, Nature, and Fun Activities.

Half-Cent Sales Tax CIP Fund

The Half-Cent Sales Tax, which was approved by voters in November 2018, improves roads and rivers and builds more sidewalks. The Half-Cent Sales Tax increase will expire in 2028-29 and is estimated to generate \$62.7 million in the five-year plan, with 15 to 20 percent of the revenue generated by visitors from outside of St. Lucie County. The estimated revenue generated for City funded projects in FY 2024-25 is \$16.9 million.

Stormwater CIP Projects

The Stormwater CIP is not a standalone fund. Projects are included in the Stormwater Fund with operating expenses that balance against the Stormwater Fee. Projects in the five-year plan include large culvert replacements for failed culverts under roadways, property acquisition for access to water control structures, the side lot ditch program, and water quality projects. Projects in the plan align with the city's stormwater master plan and the city's strategic plan and strategic goal of high-quality infrastructure and facilities.



Utilities CIP Fund

The Utilities CIP Funds main purpose is to set aside designated reserves to plan for future upgrades of the Utilities System. This fund is projected to generate funding sources of \$41.9 million in FY 2024-25. The funding sources include reserves and transfers from the Utility Operating, and Water and Sewer Capital Facility Funds. Some projects in this plan consist of three Western Reverse Osmosis Wells, Rangeline Reverse Osmosis Injection Well System, Rangeline Road Reverse Osmosis Well, Rangeline Road Raw Water Main, Water Quality Restoration Areas 7A & B, and Port St. Lucie Blvd. (FDOT) Segments 1 & 2.2 low pressure main. The Utilities Department has provided a list of future projects beyond the five-year plan. Projects in the plan align with the City's Strategic Plan and strategic goal of High-Quality Infrastructure and Facilities.



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECTS FIVE-YEAR PROJECTION

Project/Description	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
301 - General Fund CIP					
Police Department Body Worn Cameras & Tasers	\$ 1,069,502	\$ 1,304,853	\$ 1,854,330	\$ 1,854,330	\$ -
Police Training Facility - Phase II & III (Prior FY Project)	13,000,000	12,977,645	-	-	-
Police Department Main Building Renovations	250,000	-	-	-	-
Police Department Evidence Building Renovations	500,000	-	-	-	-
Police Department Building on Macedo Property (Prior FY Project)	3,300,000	200,000	-	-	-
Digital Sign - New Project	150,000	150,000	150,000	150,000	150,000
Standby Chiller Replacement for Building B	250,000	-	-	-	-
LED Lighting Upgrade M.F.E.C. Parking Garage	100,000	-	-	-	-
Structural Repairs and Sealing M.F.E.C. Parking Garage	500,000	500,000	500,000	500,000	500,000
Police Building Impact Glass Installation (2 Phases)	1,000,000	1,000,000	-	-	-
Police Department Building Standby Chiller Replacement	250,000	-	-	-	-
City Hall Standby Chiller Replacement	250,000	-	-	-	-
City Hall Air Handler Replacements	-	-	150,000	150,000	150,000
City Hall LED Lighting Upgrade - Interior	-	-	200,000	-	-
Police Department LED Lighting Upgrade	-	-	380,000	-	-
Main Parking Garage - City Hall Complex Enhancement (Bond Financing)	-	6,071,250	6,071,250	-	-
City Hall Expansion Project (Bond Financing) (Prior FY Project)	-	6,787,850	6,787,850	-	-
River Place Park Inclusive Playground	472,000	-	-	-	-
Sportsman's Park Security Camera Upgrade	757,188	-	-	-	-
Sports Lighting at Sportsman's West Park	370,000	-	-	-	-
C-24 Canal Park Security Cameras	270,000	-	-	-	-
Stars and Stripes Restroom Building	503,000	-	-	-	-
Parks Digital Sign (Prior FY Project)	145,000	165,000	165,000	165,000	-
Oak Hammock Inclusive Playground	-	485,000	-	-	-
Whispering Pines Park Security and Fiber Optic Upgrade	-	785,000	-	-	-
Lyngate Park Lighting Improvements	-	220,000	-	-	-
Paseo Park Security Camera System	-	-	492,000	-	-
McChesney Park Playground	-	-	785,000	-	-
Botanical Gardens Event Restrooms	445,000	-	-	-	-
Botanical Gardens Storage/Education Office Space	-	-	65,000	65,000	370,000
Botanical Gardens Gazebo	-	-	-	25,000	180,000
McCarty Ranch Preserve Campsite Electric Service	-	500,000	-	-	-
Saints Drainage Improvements	300,000	-	-	-	-
Saints Irrigation System Replacement	150,000	300,000	1,000,000	-	-
Saints Cart Path and Practice Area Repairs	-	150,000	150,000	150,000	150,000
Saints New Maintenance Facility	-	-	-	-	500,000
Event Center Bathroom Upgrades	475,000	-	-	-	-
Event Center Ballroom Lighting Upgrade	-	275,000	-	-	-
Event Center Dispersed Power System	-	285,000	-	-	-
Total General CIP	\$ 24,506,690	\$ 32,156,598	\$ 18,750,430	\$ 3,059,330	\$ 2,000,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECTS FIVE-YEAR PROJECTION

Project/Description FY 2024-25 FY 2025-26 FY 2026-27 FY 2027-28 FY 2028-29

304 - ROAD & BRIDGE CIP

Village Parkway Replacement Lights (Prior FY Project)	1,900,000	-	-	-	-
New Sidewalk - Volucia Drive	-	850,000	-	-	-
SW Rosser/Dreyfuss Intersection Improvements Roundabout	-	-	150,000	1,650,000	-
Gatlin/Savona Intersection Improvements Ph 2	4,500,000	-	-	-	-
Tradition & Village Pkwy. Mobility Improvements (Prior FY Project)	1,500,000	-	-	-	-
St. Lucie West Blvd. and Peacock Blvd. Intersection Improvements (Prior FY Project)	3,000,000	-	-	-	-
Citywide New Sidewalk	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
SW Cameo Blvd. & Port St. Lucie Blvd. Intersection Improvements (Prior FY Project)	1,320,000	-	-	-	-
Savona Blvd. & Paar Drive Intersection Improvements (Prior FY Project)	150,000	1,650,000	-	-	-
Darwin Blvd. & Paar Drive Intersection Improvements	150,000	1,650,000	-	-	-
Tiffany/Durango Enhanced Crossing Crosswalk with Flashing Beacons	-	100,000	-	-	-
Morningside/Port St. Lucie Blvd. Safety Enhanced Bicycle Access	-	100,000	-	-	-
Road and Gateway Landscape Beautification	-	65,000	400,000	400,000	400,000
Savona Blvd. & Alcantara Intersection Improvements	-	150,000	1,650,000	-	-
New Sidewalk - Kestor Drive	1,400,000	-	-	-	-
Citywide Traffic Calming	600,000	250,000	250,000	250,000	250,000
Project Manager Costs for Capital Improvements	200,000	200,000	200,000	200,000	200,000
Green River Pkwy. at Melaleuca Safety Improvements	100,000	-	-	-	-
Port St. Lucie Blvd. Landscape - Turnpike Bridge to Gatlin Blvd	-	65,000	675,000	-	-
Del Rio Blvd. & California Blvd. Intersection Improvements	-	-	1,500,000	-	-
U.S. Submarine Veterans Park On-Street Parking	-	-	250,000	-	-
Lennard at Grand Enhancing Crossing Crosswalk with Flashing Beacons	-	-	150,000	-	-
California/Cameo Intersection Improvements Roundabout	-	-	150,000	-	1,650,000
Green River Pkwy. at Charleston Enhanced Crossing Crosswalk with Flashing Beacons	-	-	100,000	-	-
Green River Pkwy. at Berkshire Enhanced Crossing Crosswalk with Flashing Beacons	-	-	100,000	-	-
SW Crosstown/Cashmere Intersection Improvements Turn Lane Extension	-	-	50,000	500,000	-
Torino/Hann Intersection Improvements Turn Lane Extension	-	-	-	100,000	-
Green River Pkwy./Melaleuca Intersection Improvements	-	-	-	-	150,000
Melaleuca/Berkshire Intersection Improvements Roundabout	-	-	-	-	150,000
NW Bayshore Blvd. Widening & Multimodal Improvements (Partial Bond Financing \$6,160,000 / Mobility Fees \$500,000)	6,660,000	-	-	-	-
N. Macedo Blvd. & Selvitz Road Raised Intersection	-	-	100,000	-	-
Selvitz/Peachtree Intersection Improvements	-	-	150,000	-	1,650,000
SE Veterans Memorial at Lyngate Multimodal Bicycle Access	-	-	250,000	-	-
Public Works Building (Prior FY Project)	-	-	29,393,465	-	-
Peacock Trail	-	150,000	650,000	-	-
Port St. Lucie Blvd. South Improvements Segment 2.2 (Paar Dr. to Alcantarra Blvd.) (Prior FY Project)	6,150,000	-	-	-	-
NW E Torino Pkwy. Widening & Mobility Improvements (Bond Financing)	1,950,000	21,840,000	-	-	-
Pavement Condition and Asset Inventory Survey	500,000	-	-	500,000	-
Citywide Traffic Signal Conversion	200,000	200,000	200,000	200,000	200,000
Citywide ADA Improvements - Signals Various Locations	100,000	100,000	100,000	100,000	100,000
Port St. Lucie Blvd. South Segment 1 (Becker to Paar) (\$11,350,000 Line of Credit)	-	20,000,000	-	-	-
St. Lucie West Blvd. Widening Improvements Conceptual Design & Construction from Peacock to Cashmere (Bond Financing)	-	2,200,000	-	26,400,000	-
Southbend Blvd. Widening Improvements Conceptual Design (Bond Financing)	-	-	-	1,650,000	-
Citywide Annual Resurfacing Program	4,000,000	4,000,000	4,000,000	4,000,000	7,200,000
Glenwood Drive - Roadway Reconstruction	600,000	-	-	-	-
Citywide Contract Repair/Improvements of Sidewalks	500,000	500,000	500,000	500,000	750,000
Replace PWS-4160 2016 Pothole Patch Truck	400,000	-	-	-	-
Gatlin Pines - Roadway Reconstruction	-	1,500,000	-	-	-
Total Road & Bridge CIP	\$ 36,880,000	\$ 56,570,000	\$ 41,968,465	\$ 37,450,000	\$ 13,700,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECTS FIVE-YEAR PROJECTION

Project/Description	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
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305 - PARKS IMPACT FEE

O.L. Peacock Sr. Park - Phase 2 & 3 Construction (Prior FY Project)	\$ 3,100,000	\$ 1,000,000	\$ -	\$ 1,163,005	\$ 1,836,995
Torino Regional Park - Phase 2 Design & Construction (Prior FY Project)	21,375,000	-	1,280,000	-	-
Tradition Regional Park - Shade Structure	\$ 500,000				
Total Parks Impact Fee CIP	\$ 24,975,000	\$ 1,000,000	\$ 1,280,000	\$ 1,163,005	\$ 1,836,995

310 - HALF CENT SALES TAX CIP

Citywide Paving Program	\$ 3,200,000	\$ 3,200,000	\$ 6,050,000	\$ 4,600,000	\$ 2,050,000
Citywide Sidewalk Improvements	1,100,000	1,100,000	1,100,000	960,000	-
Floresta Improvement (Phase III)	9,000,000	9,000,000	-	-	-
Project Manager Position (1 FTE)	101,594	107,298	113,736	120,560	127,794
California / St. Lucie West Blvd. Intersection Improvements	-	220,000	1,780,000	-	-
California Widening	-	1,050,000	5,000,000	9,000,000	-
Total Half Cent Sales Tax CIP	\$ 13,401,594	\$ 14,677,298	\$ 14,043,736	\$ 14,680,560	\$ 2,177,794

401 - STORMWATER CIP - Funded by Operating Revenue

Design of Grant Eligible Water Quality Projects	\$ 335,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000
D-11 Canal Improvements (Prior FY Project)	2,100,000	-	-	-	-
A-14 Water Control Structure (Prior FY Project)	795,000	-	-	-	-
Property Acquisition for Access to Water Control Structures	160,000	-	160,000	-	160,000
Watershed A & B Improvements (Prior FY Project)	4,000,000	-	-	-	-
Veteran's Memorial Water Quality Phase III	120,000	1,200,000	-	-	-
Hogpen Slough Water Quality	1,500,000	1,500,000	-	-	-
SE Whitmore Drive Baffle Box (Prior FY Project)	915,500	-	-	-	-
Camera Truck EnviroSight	320,000	-	-	-	-
Replace PW-0589 2003 Gradall XL4100 (Price Increase) (Prior FY Project)	570,000	-	-	-	-
E-3 Canal Improvements Phase III (Bond Financing)	-	240,000	-	-	2,416,700
Water Quality Projects (Veterans Memorial Phases IV and V) (Bond Financing)	-	154,000	-	-	1,540,000
Hogpen Slough HPS-60 Replacement	-	-	-	1,300,000	-
Elkcam Basin Improvements - Bond Financing)	-	-	767,436	-	7,674,359
Kingsway/Oakridge Basin Improvements - (Bond Financing)	-	-	737,477	-	7,374,766
Airoso Conflict Structure & Piping (Bond Financing)	-	-	114,600	600,000	546,000
E-8 Downstream Repair of B-15 (Bond Financing)	-	-	226,000	-	2,260,000
Emerson Street Water Quality Dry Pond (Partial Bond Financing - \$233,030)	-	-	-	150,000	530,000
C-24/Monterrey/Cameo Watershed Ponds (3) - NEW PROJECT (Bond Financing)	-	-	-	420,000	940,000
C-24/Monterrey/Cameo Watershed Baffles Boxes (12) - NEW PROJECT	-	-	-	300,000	1,000,000
Total Stormwater CIP	\$ 10,815,500	\$ 3,464,000	\$ 2,405,513	\$ 3,170,000	\$ 24,841,825



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECTS FIVE-YEAR PROJECTION

Project/Description

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

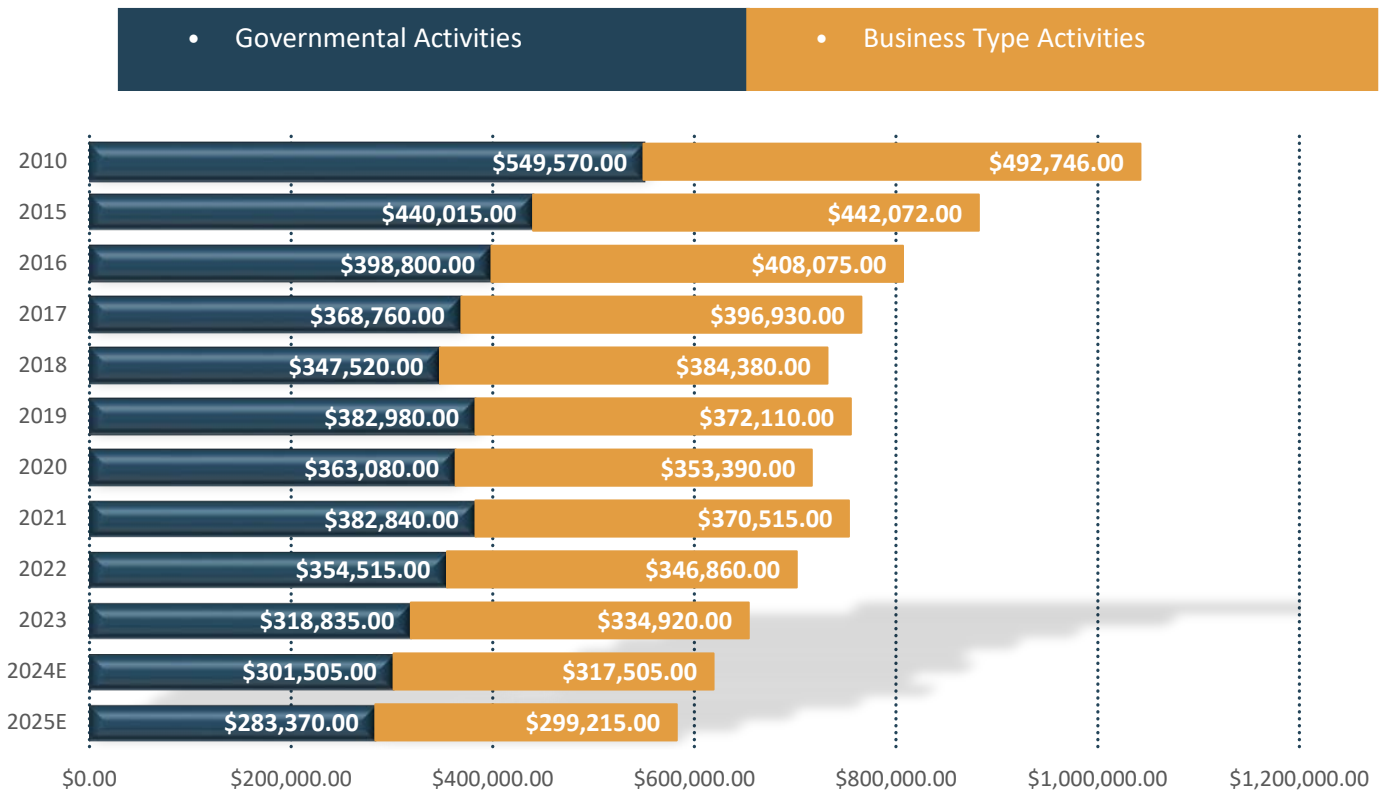
FY 2028-29

448 - UTILITY CIP

Clear Well and Generator Building. at the Prineville Reverse Osmosis Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Lime Plant Rehabilitation		-		500,000	500,000
Three Western Reverse Osmosis Floridan Wells (F-37, F-38, & F-39) (Bond Financing)	6,332,000	5,600,000	5,600,000	-	-
Rangeline Road Reverse Osmosis Injection (2) Well Systems and (1) Monitoring Well (Bond Financing)	1,760,000	-	38,000,000	-	-
Rangeline Road Reverse Osmosis Water Plant Floridian Wells (6) (Partial Bond Financing \$6,088,000 FY24/25 & Partial Bond Financing \$5.6M FY26/27)	6,820,000	5,600,000	5,844,000	11,200,000	5,600,000
Rangeline Road Raw Water Main (Bond Financing)	796,000	-	7,967,000	-	-
Rangeline Road Reverse Osmosis Water Plant (Line of Credit FY24/25 and Bond Financing FY 26/27)	8,900,000	-	81,000,000	-	-
Water Quality Restoration Areas 7A & 7B - (Line of Credit \$1.7M FY 24/25)	5,200,000	-	-	-	694,000
Village Green Parkway (CRA Project), Huffman - Tiffany Utility Line Relocation	150,000	-	-	3,000,000	-
Port St. Lucie Blvd. Segments 1 & 2.2 (FDOT)	2,500,000	2,500,000	-	-	-
Midway (FDOT) - Jenkins to Glades Cutoff	-	1,300,000	-	-	-
Citywide Pipe Replacement	-	-	500,000	-	1,000,000
Lift Station Replacements	700,000	-	700,000	1,470,000	1,470,000
Village Green Commercial Septic to Sewer Project	150,000	150,000	-	-	-
Northport Booster Pump Force Main (NPBPFM) to Glades Project Phases 1-6	-	-	1,800,000	-	2,150,000
Inflow and Infiltration of Gravity Mains	-	-	500,000	500,000	500,000
Becker Road Water & Wastewater Improvements Phases 1-7	-	-	2,100,000	2,700,000	3,800,700
Westport South 16" Force Main Becker Road	6,500,000	-	-	-	-
Low-Pressure Mains - Ductile Iron Pipe Replacement	500,000	500,000	-	500,000	-
Total Utilities CIP	\$ 40,308,000	\$ 15,650,000	\$ 144,011,000	\$ 19,870,000	\$ 16,514,700
Total CIP (excludes Stormwater Fund)	\$ 140,071,284	\$ 120,053,896	\$ 220,053,631	\$ 76,222,895	\$ 36,229,489

CIP Debt Overview

Currently, many projects are funded by pay-as-you-go. Currently there is no debt statutory limit for the City. As part of City Council Strategic Goals to reduce debt, the City’s long-term debt has been reduced as a result of principal payments and refinancing when appropriate. From a high of more than \$1.042 billion debt in FY 2009-10 to a projected \$583 million for FY 2024-25 based upon budgeted principal payments. By the end of FY 2024-25, our outstanding debt balance will be \$583 million, representing \$459 million, a 44% reduction in debt principal from our high in FY 2009-10.





**CITY OF PORT ST. LUCIE
GENERAL FUND CAPITAL IMPROVEMENT BUDGET - #301
FIVE YEAR PROJECTIONS
FY 2024-25 PROPOSED BUDGET**

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029
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REVENUES:

Prior Year CIP Reserve	\$ 2,025,693	\$ -	\$ -	\$ 0	\$ (0)
Grant - C.D.B.G. Funding (Sportsman's Park Security Camera)	807,000	-	-	-	-
Use of Reserves from Bond Proceeds (P.D. Training)	11,860,090	-	-	-	-
Bond Financing \$25,718,200	-	12,859,100	12,859,100	-	-
Fund Transfer - General Fund #001	7,058,298	9,966,511	4,629,830	2,315,304	1,500,000
Fund Transfer - Building Fund #110	250,000	-	-	-	-
Fund Transfer - Special Assessment District Fund #151	370,000	-	492,000	-	-
Fund Transfer - Special Assessment District Fund #152	-	100,000	-	-	-
Fund Transfer - Glassman Special Assessment District #153	695,000	-	-	-	-
Fund Transfer - E. Lake Village Special Assessment District #154	450,000	372,000	-	-	-
Fund Transfer - Combined Special Assessment District #158	-	625,000	-	-	-
Fund Transfer - Building Impact Fee Fund #159	-	7,423,987	-	-	-
Interest Income	990,609	810,000	769,500	744,025	500,000
	\$ 24,506,690	\$ 32,156,598	\$ 18,750,430	\$ 3,059,330	\$ 2,000,000

EXPENDITURES:

- POLICE DEPARTMENT - COMMUNITY SVCS. 301-2105
- Police Department Body Worn Cameras & Tasers
- Police Training Facility - Phase II & III (Prior FY Project)
- Police Department Main Building Renovation
- Police Department Evidence Building Renovations
- Police Department Building on Macedo Property (Prior FY Project)

	\$ 1,069,502	\$ 1,304,853	\$ 1,854,330	\$ 1,854,330	\$ -
	13,000,000	12,977,645	-	-	-
	250,000	-	-	-	-
	500,000	-	-	-	-
	3,300,000	200,000	-	-	-
	\$ 18,119,502	\$ 14,482,498	\$ 1,854,330	\$ 1,854,330	\$ -

GENERAL GOVERNMENT- #1900

- Digital Sign - New Project

	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000



**CITY OF PORT ST. LUCIE
GENERAL FUND CAPITAL IMPROVEMENT BUDGET - #301
FIVE YEAR PROJECTIONS
FY 2024-25 PROPOSED BUDGET**

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029
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FACILITIES MAINTENANCE #4135

Standby Chiller Replacement for Building B	\$ 250,000	\$ -	\$ -	\$ -	\$ -
LED Lighting Upgrade M.F.E.C. Parking Garage	100,000	-	-	-	-
Structural Repairs and Sealing M.F.E.C. Parking Garage	500,000	500,000	500,000	500,000	500,000
Police Building Impact Glass Installation (2 Phases)	1,000,000	1,000,000	-	-	-
Police Department Building Standby Chiller Replacement	250,000	-	-	-	-
City Hall Standby Chiller Replacement	250,000	-	-	-	-
City Hall Air Handler Replacements	-	-	150,000	150,000	150,000
City Hall LED Lighting Upgrade - Interior	-	-	200,000	-	-
Police Department LED Lighting Upgrade	-	-	380,000	-	-
Main Parking Garage - City Hall Complex Enhancement (Bond Financing)	-	6,071,250	6,071,250	-	-
City Hall Expansion Project (Bond Financing)/(Prior FY Project)	-	6,787,850	6,787,850	-	-
\$ 2,350,000	\$ 14,359,100	\$ 14,089,100	\$ 650,000	\$ 650,000	\$ 650,000

PARK & RECREATION 301-7210

River Place Park Inclusive Playground	\$ 472,000	\$ -	\$ -	\$ -	\$ -
Sportsman's Park Security Camera Upgrade	757,188	-	-	-	-
Sports Lighting at Sportsman's West Park	370,000	-	-	-	-
C-24 Canal Park Security Cameras	270,000	-	-	-	-
Stars and Stripes Restroom Building	503,000	-	-	-	-
Parks Digital Sign (Prior FY Project)	145,000	165,000	165,000	165,000	-
Oak Hammock Inclusive Playground	-	485,000	-	-	-
Whispering Pines Security and Fiber Optic Upgrade	-	785,000	-	-	-
Lyngate Park Lighting Improvements	-	220,000	-	-	-
Paseo Park Security Camera System	-	-	492,000	-	-
McChesney Park Playground	-	-	785,000	-	-
\$ 2,517,188	\$ 1,655,000	\$ 1,442,000	\$ 165,000	\$ 165,000	\$ -



**CITY OF PORT ST. LUCIE
GENERAL FUND CAPITAL IMPROVEMENT BUDGET - #301
FIVE YEAR PROJECTIONS
FY 2024-25 PROPOSED BUDGET**

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029
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PARK & RECREATION BOTANICAL GARDENS 301-7215

Botanical Gardens Event Restrooms	\$ 445,000	\$ -	\$ -	\$ -	\$ -
Botanical Gardens Storage/Education Office Space	-	-	65,000	65,000	370,000
Botanical Gardens Gazebo	-	-	-	25,000	180,000
\$	445,000	\$ -	\$ 65,000	\$ 90,000	\$ 550,000

PARK & RECREATION 301-7216

McCarty Ranch Preserve Campsite Electric Service	\$ -	\$ 500,000	\$ -	\$ -	\$ -
\$	-	\$ 500,000	\$ -	\$ -	\$ -

GOLF COURSE - #7250 - MAINTENANCE

Saints Drainage Improvements	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Saints Irrigation System Replacement	150,000	300,000	1,000,000	-	-
Saints Cart Path and Practice Area Repairs	-	150,000	150,000	150,000	150,000
Saints New Maintenance Facility	-	-	-	-	500,000
\$	450,000	\$ 450,000	\$ 1,150,000	\$ 150,000	\$ 650,000

EVENT CENTER/PARKS & RECREATION # 301-7500/7503

Event Center Bathroom Upgrades	475,000	-	-	-	-
Event Center Ballroom Lighting Upgrade	-	275,000	-	-	-
Event Center Dispersed Power System	-	285,000	-	-	-
\$	475,000	\$ 560,000	\$ -	\$ -	\$ -

\$	24,506,690	\$ 32,156,598	\$ 18,750,430	\$ 3,059,330	\$ 2,000,000
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Designated CIP Reserve for Future Projects

\$	-	\$ -	\$ -	\$ -	\$ -
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SURPLUS <DEFICIT>

\$	-	\$ -	\$ 0	\$ (0)	\$ (0)
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CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Police / 2105
Contact Person: Acting Chief Richard Del Toro
Phone #/Extension: Ext. 4278
Fund Number: 301



Project Title: Police Department Body Worn Cameras & Tasers

Project Number: 24PD003P
Amount Spent-to-Date: \$ -
(New 5-year contract recently approved)

Project Justification

Project Description & Scope: A new lease agreement with Axon for Body Worn Cameras (BWC), Tasers, (3) License Plate Cameras, and (1) Drone was recently approved (Nov 2023) commencing in fiscal year 23/24 through fiscal year 27/28. It does include Police Department growth consistent with its Strategic Plan.

Purpose: Life Safety

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 1,069,502	\$ 1,304,853	\$ 1,854,330	\$ 1,854,330	
Totals	\$ 1,069,502	\$ 1,304,853	\$ 1,854,330	\$ 1,854,330	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Improvements other than Building	\$ 1,069,502	\$ 1,304,853	\$ 1,854,330	\$ 1,854,330	
Totals	\$ 1,069,502	\$ 1,304,853	\$ 1,854,330	\$ 1,854,330	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
New FTE - Hire 1 BWC Coord Officer	\$ -	\$ 107,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 107,000	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Police / 2105
Contact Person: Acting Chief Richard Del Toro
Phone #/Extension: Ext. 4278
Fund Number: 301



Project Title: Police Training Facility

Project Number: 23PD002P
Amount Spent-to-Date: \$1,095,499

Project Justification

Project Description & Scope: This project is for the design and construction of a new Police Training Facility with 3 floors (about 40,000 SF) and an estimated total cost of \$28,117,555.

Purpose: Life Safety

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Prior Year Bond Proceeds (Reserves)	\$ 11,860,090	\$ -	\$ -	\$ -	
Interfund Transfer from General Fund	189,910	5,553,658			
Interest Income	950,000				
Interfund Transfer from Building Impact Fee Fund	-	7,423,987			
Totals	\$ 13,000,000	\$ 12,977,645	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 13,000,000	\$ 12,977,645	\$ -	\$ -	
Totals	\$ 13,000,000	\$ 12,977,645	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Furnish bldg. & specialized equip	-	1,000,000	-	-	-
Totals	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Police / 2105
Contact Person: Acting Chief Richard Del Toro
Phone #/Extension: Ext. 4278
Fund Number: 301



Project Title: Police Department Main Building Renovations

Project Number: 24PD004P
Amount Spent-to-Date: \$726,208 (since 2020)

Project Justification

Project Description & Scope: Continued renovations of all three floors of the main police building. Work will consist of the following: replacement of the flooring, painting, elevator wall upgrades, lighting, and construction for additional rooms/offices (to address space issues) while complying with ADA guidelines. This is a quality of life issue for employees & citizens who work/visit the Police Department on a daily basis. Note, that this building is about 30+ years old.

Purpose: Life Safety

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Fund Transfer from General Fund	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair and Maintenance	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Police / 2105
Contact Person: Acting Chief Richard Del Toro
Phone #/Extension: Ext. 4278
Fund Number: 301

N / A

Project Title: Police Department Evidence Building Renovations

Project Number: 22PD003P
Amount Spent-to-Date: \$ -
 (work is currently in process)

Project Justification

Project Description & Scope: Renovation project to continue installing proper dry wall and sealing off all the unfinished areas throughout the Police Evidence Building. Work will include the following: proper insulation, completing unfinished ceiling, fire suppression system, separating storage & office areas with proper installation of walls/barriers, and driveway/parking lot area on Thanksgiving Ave.

Purpose: Life Safety

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Fund Transfer from General Fund	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair and Maintenance	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Police / 2105
Contact Person: Acting Chief Richard Del Toro
Phone #/Extension: Ext. 4278
Fund Number: 301

N / A

Project Title: Police Department Building on Macedo Property

Project Number: 24PD006P
Amount Spent-to-Date: \$ -
 (Discussions in progress with architect)

Project Justification

Project Description & Scope: A Police building is needed on the existing property to accommodate 40+ employees. There is \$150,000 budgeted in fiscal year 23/24 for architectural design fees. The estimate below is based on a building of 5,500 SF to be completed in fiscal year 24/25. A steel building structure is scheduled for the following fiscal year to be used for parking.

Purpose: Life Safety

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Fund Transfer from General Fund	\$ 3,300,000	\$ 200,000	\$ -	\$ -	
Totals	\$ 3,300,000	\$ 200,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 3,300,000	\$ 200,000	\$ -	\$ -	
Totals	\$ 3,300,000	\$ 200,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Non-Capital Office Furniture	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 200,000	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - NEW PROJECT CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE:

NEW PROJECT

PROJECT CHANGE/UPDATE

Department/Division: General Government/ 1900
Contact Person: Melissa Yunas
Phone #/Extension: Ext. 6325
Fund Number: 301
Project Title: Digital Sign
Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Replacing old vinyl banner system with digital educational signage in phases. Recommendations for location will be made by Council.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life and/or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserves	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfer from the G.F.	-	150,000	150,000	150,000	150,000
Totals	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Installation	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Totals	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Electricity - 001-1900-543100	\$ 1,000	\$ 2,000	\$ 3,000	\$ 4,000	\$ 5,000
Repair & Maintenance Equipment - 001-1311-546300	4,500	9,000	13,500	18,000	22,500
Annual Service Fee - 001-1311-541000	1,800	1,800	1,800	1,800	1,800
Totals	\$ 7,300	\$ 12,800	\$ 18,300	\$ 23,800	\$ 29,300



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: Standby Chiller Replacement for Building B

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: The standby chiller has reached the end of its useful service life and is used to provide air conditioning if the central chiller plant serving the City Complex shuts down for any reason. The coils are in poor condition due to corrosion and are leaking refrigerant. The standby chiller was the original chiller for Building B when the building was built in 2003 prior to the central chiller plant providing chilled water to the three buildings in the City Complex in 2013.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from Building Fund	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Repair & Maintenance	225,000	-	-	-	-
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Energy Savings	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)
Totals	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: LED Lighting Upgrade for M.F.E.C. Parking Garage

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: The existing fluorescent light fixtures are in poor condition and require replacement and updating with LED fixtures. LED lighting upgrades will be energy efficient. This proposed work shall be coordinated with the structural repair work.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Maintenance & Energy Savings	\$ -	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)
Totals	\$ -	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: Structural Repairs and Sealing for
M.F.E.C. Parking Garage

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Repair structural deficiencies include sealing and waterproofing to extend service life of parking garage.
Purpose: Best Practices/Industry Standards
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	500,000	500,000	500,000	500,000	500,000
Totals	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	500,000	500,000	500,000	500,000	500,000
Totals	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: Police Building Impact
 Glass Installation (2 Phases)

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Impact glass installation will extend the life of the building and will eliminate the need and maintenance of hurricane shutters.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 1,000,000	\$ 1,000,000	\$ -		\$ -
Totals	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ 1,000,000	\$ 1,000,000	\$ -		\$ -
Totals	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Energy Savings	\$ -	\$ (5,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)
Totals	\$ -	\$ (5,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: Police Department Building Standby Chiller Replacement

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: The standby chiller has reached the end of its useful service life and is used to provide air conditioning if the central chiller plant serving the City Complex shuts down for any reason. The coils are in poor condition due to corrosion and are leaking refrigerant. The standby chiller was the original chiller for the Police Building when the building was built in 1991 prior to the central chiller plant providing chilled water to the three buildings in the City Complex in 2013.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Repair & Maintenance	225,000	-	-	-	-
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Energy Savings	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)
Totals	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: City Hall Standby Chiller Replacement

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: The standby chiller has reached the end of its useful service life and is used to provide air conditioning if the central chiller plant serving the City Complex shuts down for any reason. The coils are in poor condition due to corrosion and are leaking refrigerant. The standby chiller was the original chiller for City Hall when the building was built in 1998 prior to the central chiller plant providing chilled water to the three buildings in the City Complex in 2013.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 25,000				
Repair & Maintenance	225,000	-	-	-	-
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Energy Savings	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)
Totals	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: City Hall Air Handler Replacements

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: The units will have reached the end of their useful service life.
Purpose: Best Practices/Industry Standards
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
Totals	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
Totals	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Energy Efficiency	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)
Totals	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301

Project Title: City Hall LED Lighting Upgrade - Interior

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: LED Lighting will provide more energy efficiency.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 200,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 200,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Energy Savings	\$ -	\$ -	\$ -	\$ (20,000)	\$ (20,000)
Totals	\$ -	\$ -	\$ -	\$ (20,000)	\$ (20,000)

Try to move project up. Maybe by reserves from G.F.



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301

Project Title: Police Department LED Lighting Upgrade

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: LED Lighting will provide more energy efficiency.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ -	\$ 380,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 380,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ -	\$ -	\$ 380,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 380,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Estimated Energy Savings	\$ -	\$ -	\$ -	\$ (38,000)	\$ (38,000)
Totals	\$ -	\$ -	\$ -	\$ (38,000)	\$ (38,000)



CITY OF PORT ST. LUCIE - NEW PROJECT CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: Main Parking Garage - City Hall
 Complex Parking Enhancement

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Construction of five-level precast concrete parking garage within the City Complex. 525 parking spaces at \$25,700 per space for \$13,492,500. Design was approved for FY 23/24 CIP for \$1,350,000.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Bond Financing	\$ -	\$ 6,071,250	\$ 6,071,250	\$ -	\$ -
Totals	\$ -	\$ 6,071,250	\$ 6,071,250	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ 6,071,250	\$ 6,071,250	\$ -	\$ -
Totals	\$ -	\$ 6,071,250	\$ 6,071,250	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Utilities (Water, Sewer & Electric)	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Elevator Service	-	-	-	7,500	7,500
Custodial Services	-	-	-	7,500	7,500
Security & Fire Protections Services	-	-	-	15,000	15,000
Miscellaneous Maintenance	-	-	-	50,000	50,000
Totals	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Facilities Maintenance / 4135
Contact Person: Roger Jacob
Phone #/Extension: Ext. 9252
Fund Number: 301



Project Title: City Hall Expansion Project

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Construction of three story expansion to City Hall (102' x 102') for a total of 31,212 additional square feet. Estimated cost at \$475/sft. for \$14,825,700. Design was approved for FY 23/24 CIP for \$1,250,000.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Bond Financing	\$ -	\$ 6,787,850	\$ 6,787,850	\$ -	\$ -
Totals	\$ -	\$ 6,787,850	\$ 6,787,850	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ 6,787,850	\$ 6,787,850	\$ -	\$ -
Totals	\$ -	\$ 6,787,850	\$ 6,787,850	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Utilities (Water, Sewer & Electric)	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000
Custodial Services	-	-	-	25,000	25,000
Security & Fire Protection Services	-	-	-	7,000	7,000
Mechanical, Electrical & Plumbing Maintenance	-	-	-	6,000	6,000
Phone Service	-	-	-	2,000	2,000
Miscellaneous Maintenance	-	-	-	25,000	25,000
Totals	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: River Place Park Inclusive Playground

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope:

In conjunction with the City's Strategic plan, this project will also promote mental health within the Community for guests of all ages. This project will also promote an environment that provides a sense of relaxation, creative play, and relieves stress by relaxing in a shaded outdoor environment. Currently, this Low-Mod area is one of the highest under-served areas of the City which represents 49.9 % of the population within this census tract. To better serve the population within this area of the City, staff is recommending that consideration be given to partially fund this project using \$250,000 from CDBG monies and \$222,000 from the General Fund CIP. If this project is not approved for funding from the CDBG funding source, this will not be constructed and will be reallocated in future CIP requests. It is the recommendation of staff that this project funding from the CIP act as a match to the CDBG funds to decrease the burden on the General Fund.

Purpose: Policy Directives

City Council Goal: High-Quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
C.D.B.G. Funding	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfer from E. Lake Village Special Assessment District #154	222,222	-	-	-	-
Totals	\$ 472,222	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 472,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 472,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repairs and Maintenance	\$ -	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
Totals	\$ -	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE:

NEW PROJECT

PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Sportsman's Park
Security Camera Upgrade

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope:

In conjunction with the City's Strategic Plan, this project will also promote an environment that provides a sense of security by creating a safer environment while relaxing outdoors. Currently, this Low-Mod area is in an under-served area of the City which represents 48.39 % of the population within this census tract. To better serve the population within this area of the City, staff is recommending that consideration be given to partially fund this project using \$557,000 from CDBG monies and \$200,188 from the General Fund CIP. If this project is not approved for funding from the CDBG funding source, this will continue to be planned in FY 2025-26 as an approved General Fund Capital CIP project. It is the recommendation of staff that this project funding from the CIP act as a match to the CDBG funds to decrease the burden on the General Fund.

Purpose: Policy Directives

City Council Goal: Goal 1, Safe, Clean & Beautiful, Goal 2, Vibrant Neighborhoods, and Goal 6, Culture, Nature and Fun Activities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Community Development Block Grant (CDBG)	\$ 557,000	\$ -	\$ -	\$ -	\$ -
Use of Reserves	200,188	-	-	-	-
Totals	\$ 757,188	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 757,188	\$ -	\$ -	\$ -	\$ -
Totals	\$ 757,188	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance Contract	-	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Totals	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Sports Lighting at Sportsman's West Park

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Replace sports lighting at Sportsman's West Park that is inadequate in coverage during night operations. Replacement of existing lights and additional lighting will help to promote site security, safety and improve playability.

Purpose: Policy Directives

City Council Goal: Culture, Nature and Fun Activities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from Special Assessment District Fund #151	\$ 370,000		\$ -	\$ -	\$ -
Totals	\$ 370,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ 370,000		\$ -	\$ -	\$ -
Totals	\$ 370,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Electrical Savings	\$ -	\$ (5,000)	\$ (7,500)	\$ (7,500)	\$ (7,500)
Totals	\$ -	\$ (5,000)	\$ (7,500)	\$ (7,500)	\$ (7,500)



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: C-24 Canal Park Security Cameras

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: This park was constructed in FY 2013-2014. Fiber Optic Lines are now planned and will be installed in FY 23-24. The Parks & Recreation Department is recommending that a security camera system be funded in order to reduce the amount of 911 calls to PSLPD and reduce vandalism and domestic violence. This system will provide added relief and aid PSLPD in enhancing our ability to provide safer parks which will be in alignment with the Parks Safety Program.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 270,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 270,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 270,000	\$ -	\$ -		\$ -
Totals	\$ 270,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Service Maintenance Plan Agreement	\$ -	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
Totals	\$ -	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Kelly Boatwright
Phone #/Extension: Ext. 5099
Fund Number: 301



Project Title: Stars and Stripes
 Restroom Building

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: With the construction of this new facility being completed during FY 23-24 by the Developer, staff was directed by the City Manager during the November 13, 2023 Council meeting, to submit a recommendation to fund a restroom building at this new park. To offset construction costs for this project, the Developer has already installed the electrical and plumbing services needed.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 503,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 503,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	503,000	-	-	-	-
Totals	\$ 503,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Utilities	\$ -	\$ 80,300	\$ 80,300	\$ 80,300	\$ 80,300
FTE	-	60,051	60,051	60,051	60,051
Totals	\$ -	\$ 140,351	\$ 140,351	\$ 140,351	\$ 140,351



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation/001-7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301
Project Title: Parks Digital Sign
Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope:

Project originally approved in FY 23-24 Operating Capital Outlay to install at Sportsman's Park. Parks & recreation requesting that funding be carry-forward to FY 24-25 and be placed in the Parks 301 CIP Capital Improvements for approval with in the City's Gateway/Entry Sign Master Plan that will be presented to the City Manger and City Council for approval and direction. Future digital signage has been identified and various Parks facilities per the City's Master Sign plan.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life and/or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserves	\$ 145,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfer from General Fund	-	165,000	165,000	165,000	-
Totals	\$ 145,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Installation	\$ 145,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ -
Totals	\$ 145,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Electricity @ \$400/Annual per sign	\$ 400	\$ 800	\$ 1,200	\$ 1,600	\$ 1,648
Annual Cellular service and subscription@ \$1,800	\$ 1,800	\$ 3,600	\$ 5,400	\$ 7,200	\$ 7,416
Repairs and Maintenance @ \$4,500	4,500	9,000	13,500	18,000	18,540
Totals	\$ 6,700	\$ 13,400	\$ 20,100	\$ 26,800	\$ 27,604



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301

Project Title: Oak Hammock Park
 Inclusive Playground

Amount Spent-to-date: \$65,000 (Repairs & Maintenance)



Project Justification

Project Description & Scope: Playground will have exceeded its life cycle by eleven years as it was built in 2002. This playground will include inclusive play elements and meet ADA requirements for all patrons who enjoy outdoor activities and will enhance the quality of life for all citizens.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ 485,000		\$ -	\$ -
Totals	\$ -	\$ 485,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ 485,000		\$ -	\$ -
Totals	\$ -	\$ 485,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repairs and Maintenance	\$ -	\$ -	\$ -	\$ 4,200	
Totals	\$ -	\$ -	\$ -	\$ 4,200	



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Whispering Pines Park Security and
 Fiber Optic Upgrade

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: In FY 2013-2014, the Parks & Recreation Department installed the second security camera system to aid and reduce the amount of 911 calls to PSLPD and reduce vandalism and domestic violence. This system has provided needed relief and is now well past the end of life. Per the recommendation from the City's Information Technology Department, we are recommending the upgrade to install fiber optic as well as to upgrade the cameras so that this system will be in line to incorporate into the new Digital Watchdog system. This upgrade will enhance our ability to provide safer parks and work in conjunction with the Parks Safety Program.

Purpose: Policy Directives

City Council Goal: Culture, Nature and Fun Activities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from Combined Special Assessment District #158		\$ 625,000	\$ -	\$ -	\$ -
Interfund Transfer from General Fund		160,000	-	-	-
Totals	\$ -	\$ 785,000	\$ -	\$ -	-

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction		\$ 785,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 785,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance Contract	\$ -		\$ 6,800	\$ 6,800	\$ 6,800
Totals	\$ -	\$ -	\$ 6,800	\$ 6,800	\$ 6,800



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Lyngate Park Lighting Improvements

Amount Spent-to-Date: N/A

Project Justification

Project Description & Scope: Replace inadequate lighting for coverage during night operation at Lyngate Park. Replacement of existing lights and additional lighting will help to promote site security, safety and improve playability.

Purpose: Best Practices/Industry Standards

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ 220,000		\$ -	
Totals	\$ -	\$ 220,000		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Lighting	\$ -	\$ 220,000		\$ -	
Totals	\$ -	\$ 220,000		\$ -	

Impact on Operational Expenditures/Expenses

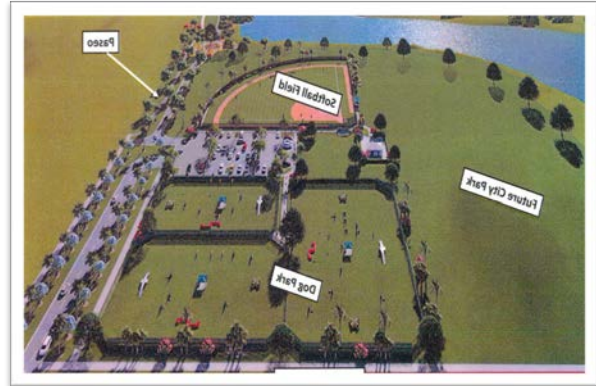
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ -	\$ -	\$ 3,800	\$ 3,800	\$ 3,800
Totals	\$ -	\$ -	\$ 3,800	\$ 3,800	\$ 3,800



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Paseo Park Security Camera System

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Construction of this new facility is taking place during FY 2023-2024 and Fiber Optic Lines and Free Public Wi-Fi are anticipated to be installed during the same year. The Parks & Recreation Department is recommending that a security camera system (38 Cameras) be funded, in an effort to reduce the amount of 911 calls to Port St. Lucie Police Department and reduce vandalism and domestic violence. This system will provide added relief and aid our Port St. Lucie Police Department to enhance our ability to provide safer parks and work in conjunction with the Parks Safety Program.

Purpose: Policy Directives

City Council Goal: High-Quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer Special Assessment District Fund #151	\$ -	\$ -	\$ 492,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 492,000	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ -	\$ 492,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 492,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ -	\$ -	\$ -	\$ 16,500	\$ 16,500
Totals	\$ -	\$ -	\$ -	\$ 16,500	\$ 16,500



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7210
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: McChesney Park
Playground Replacement

Amount Spent-to-date: \$102,000 (Repair & Maintenance)

Project Justification

Project Description & Scope: Playground has exceeded its life cycle by 10 years as it was built in 2005. This playground will include inclusive play elements and meet ADA requirements for all patrons to enjoy outdoor activities and will enhance the quality of life for all citizens. A part of this project, a relocation which will place the family pavilion outside the playground space, will be accomplished to eliminate interference between reservations and public usage.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ -	\$ 785,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 785,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ -	\$ 785,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 785,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

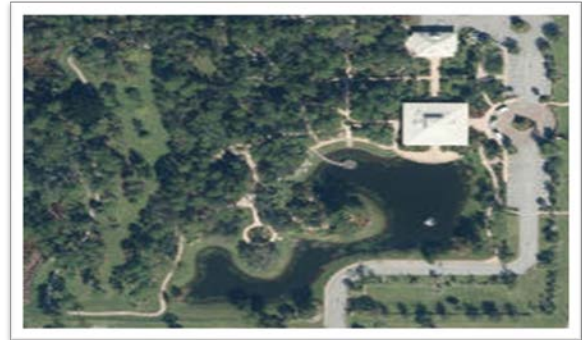
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repairs and Maintenance	\$ -	\$ -	\$ -	\$ 7,800	\$ 7,800
Totals	\$ -	\$ -	\$ -	\$ 7,800	\$ 7,800



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7215
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Botanical Gardens Event Restroom

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: With The Port being constructed during FY 23-34, this event restroom will help offset the usage of facilities at The Port and will assist with existing events at the Botanical Gardens. This enhancement will also assist with the Main Pavilion restroom from continuing to be overused and reduce the damage to the plumbing systems that have already occurred. In addition, measures have already been taken into account to install water and sewer within The Port project, to offset the overall cost of the project.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from Glassman Special Assessment Fund #153	\$ 445,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 445,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 445,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 445,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

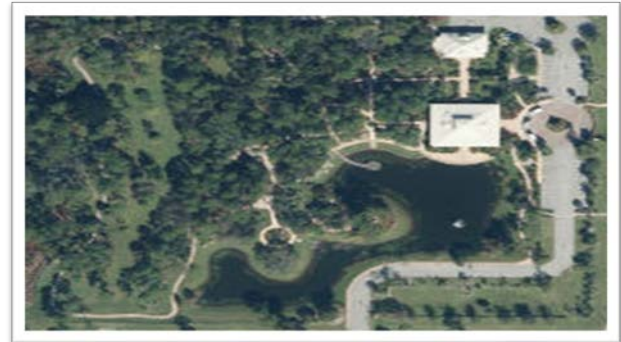
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repairs and Maintenance	\$ -			\$ 2,200	\$ 2,200
Totals	\$ -	\$ -	\$ -	\$ 2,200	\$ 2,200



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7215
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Botanical Gardens Storage/
 Educational Office Space

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Per the Capital Request Projects list presented to Parks & Recreation staff from The Friends of the Botanical Gardens, additional storage space is needed for storing tables, chairs, and event amenities and fixtures. As part of the design, educational space/office space will be incorporated into the design to allow for educational programs to be conducted, in an effort to add expanded programming for future growth.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 370,000
Totals	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 370,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design and Permitting	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ -
Construction	-	-	-	-	\$ 370,000
Totals	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 370,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Increase in Operational Costs	\$ -	\$ -	\$ -	-	\$ 5,800
Totals	\$ -	\$ -	\$ -	\$ -	\$ 5,800



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7215
Contact Person: Mike Kendrick
Phone #/Extension: Ext. 5260
Fund Number: 301



Project Title: Botanical Gardens Gazebo

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Additional event space is needed for programming and educational opportunities offered by The Friends of the Botanical Gardens. This space will also increase the need for covered space to provide shade and/or picnic areas and gathering space.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -			\$ 25,000	\$ 180,000
Totals	\$ -	\$ -	\$ -	\$ 25,000	\$ 180,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design/Permitting	\$ -	\$ -		\$ 25,000	
Construction	-	-			\$ 180,000
Totals	\$ -	\$ -	\$ -	\$ 25,000	\$ 180,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Increase in Operations Cost	\$ -	\$ -			\$ 1,800
Totals	\$ -	\$ -	\$ -	\$ -	\$ 1,800



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation / 7215
Contact Person: Kelly Boatwright
Phone #/Extension: Ext. 5099
Fund Number: 301



Project Title: McCarty Ranch Preserve
 Campsite Electric Service

Project Number:
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: To enhance camping opportunities at McCarty Ranch Preserve.
Purpose: Policy Directives
City Council Goal: Culture, Nature and Fun Activities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 500,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 500,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Electric	\$ -	\$ -	\$ 7,800	\$ 7,800	\$ 7,800
Totals	\$ -	\$ -	\$ 7,800	\$ 7,800	\$ 7,800



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Saints Golf Course / 7250
Contact Person: Keith Bradshaw
Phone #/Extension: Ext. 4454
Fund Number: 301



Project Title: Course Drainage Improvements

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: This project will provide for the installation of a special sub-surface drainage system on various portions of the golf course. Several holes were installed with this system in 2023 and it has proven to function very favorably for maintaining proper turf conditions after rain events. Additional holes on the course require this same system to alleviate persistent wet area conditions.

Purpose: Policy Directives

City Council Goal: Vibrant Neighborhoods.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Result in Savings or Cost Avoidance for Return of investment in one to five years.

ROI: With consistent turf playing conditions resulting in fewer cart path only days, the golf course will continue to provide the best golfing experience possible and help rounds of play increase to 55,000-60,000 rounds per year.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from E. Lake Village Special Assessment Fund #154	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 300,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Sub-Surface Drainage	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 300,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
No Increase in Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Saints Golf Course / 7250
Contact Person: Keith Bradshaw
Phone #/Extension: Ext. 4454
Fund Number: 301

Project Title: Saints Irrigation System Replacement

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: In FY 26-27, The Saints irrigation system will have reached its end of life per the National Golf Foundation Report and Analysis of The Saints assets conducted in FY 21-22. Based upon these recommendations and support from the Citizen's Advisory Board, we are recommending full replacement of the current 20-year-old-irrigation system in FY 26-27. Replacement of this antiquated system will also aid by reducing repairs and maintenance to equipment and will offer sufficient irrigation coverage throughout the entire golf course and clubhouse landscaping. This project will also provide a new structure for the existing irrigation pumps and add a new fertigation system to the existing course irrigation system for injecting liquid fertilizer and soil nutrients into the course irrigation lines to make irrigation water rich with nutrients and reduce labor and material costs associated with manual fertilization.

Purpose: Policy Directives

City Council Goal: High-Quality Infrastructure and Facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.
 ROI: Project will reduce annual maintenance costs associated with irrigation repairs and course fertilization.

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from E. Lake Village Special Assessment Fund #154	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfer from General Fund	-	300,000	1,000,000	-	-
Totals	\$ 150,000	\$ 300,000	\$ 1,000,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Phase I- Pump House Building Replacement	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Phase II - Fertigation System	75,000	-	-	-	-
Phase III -Irrigation Design	-	300,000	-	-	-
Phase IV-Construction	-	-	1,000,000	-	-
Totals	\$ 150,000	\$ 300,000	\$ 1,000,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Saints Golf Course / 7250
Contact Person: Keith Bradshaw
Phone #/Extension: Ext. 4454
Fund Number: 301



Project Title: Saints Cart Path and Practice Area Repairs

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: This project will be for the repair and re-build of the golf course cart paths. The existing asphalt pathways will be repaired and/or re-built to provide smoother surfaces, more aesthetic-contouring, and enhanced playability of the course. This project will also include a new asphalt cart path to the existing chipping practice area for cart staging. This will enhance the practice area for increased customer traffic. This project can be spread out over several years to minimize disruptions to business operations and customer experiences.

Purpose: Policy Directives

City Council Goal: Vibrant Neighborhoods.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will Enhance the Quality of Life or Quality of Governmental Services for our Citizens.

ROI: Re-built and repaired cart paths throughout the golf course will help the overall golfing experience for guests and increase rounds played and remove all safety related issues.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Totals	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Repair & Maintenance	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Totals	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
No increase in maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Cart paths were last overlaid when the course was purchased in 2001. The natural deterioration of asphalt along with encroachment of tree roots necessitate repair. Approximately 4.3 miles of cart paths need to be addressed.



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Saints Golf Course / 7250
Contact Person: Keith Bradshaw
Phone #/Extension: Ext. 4454
Fund Number: 301



Project Title: Saints New Maintenance Facility
Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: This project will provide civil engineering, permitting, and construction to build a new and enhanced golf course maintenance facility. The existing facility was established as a temporary structure over 16 years ago and has since deteriorated beyond repair and has become unsafe and obsolete. This new facility will house all golf course maintenance equipment and contain an office and break room area for staff. The existing maintenance facility will be demolished for the expansion of the existing maintenance yard. To balance, project shifted to FY28/29 & FY29/30, years 6 & 7.

Purpose: Policy Directives

City Council Goal: Vibrant Neighborhoods.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will provide a new maintenance facility.

ROI: With a new maintenance facility, enhanced management of golf course equipment can be maintained. This will provide for a safer and more stable working environment for staff.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interest Income	\$ -	\$ -		\$ -	\$ 500,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Professional Services	\$ -	\$ -		\$ -	\$ 500,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
No Increase in Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: MIDFLORIDA Event Center / 7500
Contact Person: David Stonehouse
Phone #/Extension: Ext. 7104
Fund Number: 301



Project Title: Event Center Bathroom Upgrades
Project Number:
Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Modernize the existing outdated/tired restrooms. With improvements, the Event Center will attract a higher level of clientele, with an estimated return on investment of \$70K in additional revenues.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ 475,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 475,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Improvements of Building	\$ 475,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 475,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
ROI	(70,000)	-	-	-	-
Management Expense	7,000	-	-	-	-
Totals	\$ (63,000)	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: MIDFLORIDA Event Center / 7500
Contact Person: David Stonehouse
Phone #/Extension: Ext. 7104
Fund Number: 301



Project Title: Event Center Ballroom Lighting Upgrade
Project Number:
Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Replace lighting in the ballrooms. This involves new fixtures, wiring, and controls. The ballast are no longer manufactured and are beginning to fail. Lighting currently produced will not match in intensity and temperature. The new concept would be to install new updated LED technology/fixtures with two drive lines. One for dimming and one for color temperature. This will allow the Event Center to meet the needs of conventions, banquets, and performances while adequately lighting the room from very bright to very low, to meet the needs of the Event Center clients and their guests.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 5 to 10 Years

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ 275,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 275,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Improvements of Building	\$ -	\$ 275,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 275,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Management Expense	-	5,000	-	-	-
Totals	\$ -	\$ 5,000	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: MIDFLORIDA Event Center / 7500
Contact Person: David Stonehouse
Phone #/Extension: Ext. 7104
Fund Number: 301

Project Title: Event Center Dispersed Power System
Project Number:
Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: A two-fold project- First, upgrade of existing power distribution to meet modern standards. Second, to provide power in new locations to meet the demands of more and larger clients. The Event Center currently has no power distribution on the main plaza. Multiple clients have requested increased power options on the main front plaza. Having more power and adequate options on the main Plaza will allow power connections necessary for outdoor events.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer from General Fund	\$ -	\$ 285,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 285,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Improvements of Building	\$ -	\$ 285,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 285,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Management Expense	-	7,000	-	-	-
Totals	\$ -	\$ 7,000	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE
ROAD & BRIDGE CAPITAL IMPROVEMENT BUDGET - #304
FIVE YEAR PROJECTION
FY 2024-25 PROPOSED BUDGET

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029

REVENUES (Mobility Fees):

Glades Benefit District Prior Year CIP Reserve	32,804	121,804	206,354	286,677	362,983
Glades Benefit District	89,000	84,550	80,323	76,306	72,491
Total Glades Benefit District	121,804	206,354	286,677	362,983	435,474
Tradition Benefit District Prior Year CIP Reserve	1,095,600	535,600	753,600	1,000,700	77,945
Tradition Benefit District	440,000	418,000	397,100	377,245	358,383
Total Tradition Benefit District	1,535,600	953,600	1,150,700	1,377,945	436,328
Southwest Benefit District Prior Year CIP Reserve	5,588,957	1,396,957	674,557	7,527	1,236,349
Southwest Benefit District	2,308,000	2,192,600	2,082,970	1,978,822	1,879,880
Total Southwest Benefit District	7,896,957	3,589,557	2,757,527	1,986,349	3,116,229
Northwest Benefit District Prior Year CIP Reserve	109,185	109,185	109,185	109,185	109,185
Northwest Benefit District Fund	255,800	230,220	207,198	186,478	167,830
Total Northwest Benefit District	364,985	339,405	316,383	295,663	277,015
Southeast Benefit District Prior Year CIP Reserve	3,350,000	1,650,500	4,135,975	4,021,426	5,401,355
Southeast Benefit District	4,000,500	3,800,475	3,610,451	3,429,929	3,258,432
Total Southeast Benefit District	7,350,500	5,450,975	7,746,426	7,451,355	8,659,787
Northeast Benefit District Prior Year CIP Reserve	975,717	1,415,717	1,755,217	2,527,742	3,736,641
Northeast Benefit District	1,410,000	1,339,500	1,272,525	1,208,899	1,148,454
Total Northeast Benefit District	2,385,717	2,755,217	3,027,742	3,736,641	4,885,095
Mobility Fee Revenues	19,655,563	13,295,408	15,285,455	15,210,936	17,809,928

Glades Benefit District Project

Glades Benefit District Project Total Expenses \$ - \$ - \$ - \$ - \$ -

Tradition Benefit District Project

Village Parkway Replacement Lights (Prior FY Project)	1,000,000	-	-	-	-
New Sidewalk - Volucia Dr. - NEW PROJECT	-	200,000	-	-	-
SW Rosser/Dreyfuss Intersection Improvements Roundabout - Design FY 27 & Construct FY28	-	-	150,000	1,300,000	-
Tradition Benefit District Project Total Expenses	1,000,000	200,000	150,000	1,300,000	-

Southwest Benefit District Project

Gatlin/Savona Intersection Improvements Phase 2-From Girard to Dalton Cir.	2,000,000	-	-	-	-
Tradition & Village Pkwy. Mobility Improvements (Prior FY Project)	1,500,000	-	-	-	-
St. Lucie West Blvd. and Peacock Blvd. Intersection Improvements - Mobility / SLC contribution (Prior FY Project)	1,030,000	-	-	-	-
Citywide New Sidewalks (563000) (local funds) (Y1420)	1,000,000	-	700,000	-	-
Village Parkway Replacement Lights (Prior FY Project)	900,000	-	-	-	-
Cameo Blvd. & Port St. Lucie Blvd. Intersection Improvements (Prior FY Project)	70,000	-	-	-	-
Savona Blvd. & Paar Drive Intersection Improvements- Construction (Prior FY Project)	-	1,650,000	-	-	-
Darwin Blvd. & Paar Drive Intersection Improvements	-	1,000,000	-	-	-



CITY OF PORT ST. LUCIE
ROAD & BRIDGE CAPITAL IMPROVEMENT BUDGET - #304
FIVE YEAR PROJECTION
FY 2024-25 PROPOSED BUDGET

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Tiffany/Durango Enhanced Crossing Crosswalk with Flashing Beacons	-	100,000	-	-	-
Morningside /PSL Blvd. Safety Enhanced Bicycle Access	-	100,000	-	-	-
Citywide Road and Gateway Landscape Beautification	-	65,000	400,000	400,000	400,000
Savona & Alcantarra Intersection Improvements - Construction	-	-	1,650,000	-	-
SW Rosser/Dreyfuss Intersection Improvements Roundabout - Design FY 27 & Construct FY 28	-	-	-	350,000	-
Southwest Benefit District Project Total Expenses	6,500,000	2,915,000	2,750,000	750,000	400,000

Northwest Benefit District Project

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Northwest Benefit District Project Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -

Southeast Benefit District Project

Gatlin/Savona Intersection Improvements Phase 2 Savona from SW Girard to SW Dalton Cir.	\$ 2,500,000	-	-	-	-
Cameo Blvd & PSL Blvd Intersection Improvements (Prior FY Project)	1,250,000	-	-	-	-
New Sidewalk - Kestor Dr. (Mobility / FDOT LAP Agreement Approved Grant)	750,000	-	-	-	-
Citywide Traffic Calming (563000)	600,000	250,000	250,000	250,000	250,000
Project Management Costs for Capital Improvements (563005)	200,000	200,000	200,000	200,000	200,000
Darwin Blvd. & Paar Drive Intersection Improvements	150,000	650,000	-	-	-
Savona Blvd. & Paar Drive Intersection Improvement- Design (Prior FY Project)	150,000	-	-	-	-
Green River Pkwy. at Melaleuca Safety Improvements- NEW PROJECT	100,000	-	-	-	-
Savona & Alcantarra Intersection Improvements - Design	-	150,000	-	-	-
Port St. Lucie Blvd Landscaping - Turnpike Bridge to Gatlin Blvd	-	65,000	675,000	-	-
Del Rio/California Intersection Improvements	-	-	1,500,000	-	-
Citywide New Sidewalks (563000) (local funds) (Y1420)	-	-	300,000	1,000,000	1,000,000
U.S. Submarine Veterans Park On-Street Parking	-	-	250,000	-	-
Lennard at Grand Enhanced Crossing Crosswalk with Flashing Beacons	-	-	150,000	-	-
California/Cameo Intersection Improvements Roundabout - Design & Construction	-	-	100,000	-	-
Green River Pkwy. at Charleston Enhanced Crossing Crosswalk with Flashing Beacons	-	-	150,000	-	-
Green River Pkwy. at Berkshire Enhanced Crossing Crosswalk with Flashing Beacons	-	-	100,000	-	-
SW Crosstown/Cashmere Intersection Improvements Turn Lane Extension Design & Construction	-	-	100,000	-	-
Torino/Hann Intersection Improvements Turn lane Extension	-	-	50,000	500,000	-
Green River Pkwy./Melaleuca Intersection Improvements	-	-	-	100,000	-
Melaleuca/Berkshire Intersection Improvements Roundabout	-	-	-	-	150,000
Southeast Benefit District Project Total Expenses	\$ 5,700,000	\$ 1,315,000	\$ 3,725,000	\$ 2,050,000	\$ 3,400,000

Northeast Benefit District Project

St. Lucie West Blvd. and Peacock Blvd. Intersection Improvements - Mobility / SLC contribution (Prior FY Project)	\$ 470,000	-	-	-	-
NW Bayshore Blvd. Widening & Multimodal Improvements NW Bayshore from Prima Vista to Selvitz - Design (Prior FY Project)	500,000	-	-	-	-
Citywide New Sidewalks (563000) (local funds) (Y1420)	-	1,000,000	-	-	-
N Macedo Blvd. & Selvitz Road Raised Intersection	-	-	100,000	-	-
NW Selvitz/Peachtree Intersection Improvements	-	-	150,000	-	1,650,000
SE Veterans Memorial at Lyngate Multimodal-Bicycle Access	-	-	250,000	-	-
Northeast Benefit District Project Total Expenses	\$ 970,000	\$ 1,000,000	\$ 500,000	\$ -	\$ 1,650,000



CITY OF PORT ST. LUCIE
ROAD & BRIDGE CAPITAL IMPROVEMENT BUDGET - #304
FIVE YEAR PROJECTION
FY 2024-25 PROPOSED BUDGET

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029

TOTAL EXPENDITURES (Mobility Fee Projects)	\$ 14,170,000	\$ 5,430,000	\$ 7,125,000	\$ 4,100,000	\$ 5,450,000
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Mobility Fee Surplus/Deficit	\$ 5,485,563	\$ 7,865,108	\$ 8,160,455	\$ 11,110,936	\$ 12,359,928
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Revenues(continued)	\$ 4,572,073	\$ 3,301,327	\$ 2,069,594	\$ 2,584,583	\$ 2,619,092
Prior Year CIP Reserve	-	-	14,393,465	-	-
Prior Year Reserves Restricted Bond Proceeds (Public Works Building)	1,944,550	1,983,441	2,033,027	2,083,853	2,135,949
Local Option Gas Tax - 2 cents/gal. - renewed	2,916,824	2,975,160	3,064,415	3,141,026	3,219,551
Local Option Gas Tax - 3 cents/gal. - renewed	275,000	220,000	222,200	224,422	392,495
Interest Income & Other	1,500,000	-	-	-	-
St. Lucie County Contribution for SLW Blvd. & Peacock Blvd. Intersection Improvements	-	6,650,000	-	-	-
Port St. Lucie Blvd. Segment 1 - Transfer from General Fund	-	150,000	-	-	-
Peacock Trail - (Design) Transfer from General Fund	6,150,000	-	-	-	-
Port St. Lucie Blvd. South Segment 2.2 (Paar to Alcantarra) Transfer from General Fund	8,110,000	24,040,000	15,000,000	28,050,000	-
Bond Financing	-	11,350,000	-	-	-
Port St. Lucie Blvd. Segment 1 - Line of Credit	650,000	-	-	-	-
New Sidewalk - Kestor Dr. - PRICE INCREASE (SE Mobility / FDOT LAP Agreement Approved Grant)	-	650,000	-	-	-
New Sidewalk - Volucia Dr. - PRICE INCREASE (FDOT LAP Agreement Approved Grant)	-	2,000,000	-	-	-
Port St. Lucie Blvd. South Segment 1 - Grant (applied)	-	-	650,000	-	-
Peacock Trail - (Construction) FDOT LAP Agreement	-	-	-	-	-
Other Revenues - Subtotal	\$ 26,118,447	\$ 53,319,928	\$ 37,540,589	\$ 36,083,884	\$ 8,367,088

Total Revenues - Mobility and Other Revenues	\$ 45,774,010	\$ 66,615,037	\$ 52,826,044	\$ 51,294,819	\$ 26,177,016
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EXPENDITURES:	\$ 650,000	\$ -	\$ -	\$ -	\$ -
OPERATIONS/ADMINISTRATION - PUBLIC WORKS - #304-4105	-	-	29,393,465	-	-
New Sidewalk - Kestor Dr. (Mobility / FDOT LAP Agreement Approved Grant)	-	-	-	-	-
Public Works Building (Prior FY Project)	-	650,000	-	-	-
New Sidewalk - Volucia Dr. - PRICE INCREASE (FDOT LAP Agreement Approved Grant)	-	150,000	650,000	-	-
Peacock Trail - NEW PROJECT (Transfer from General Fund/ FDOT Grant)	-	-	-	-	-
Sub-Totals	650,000	800,000	30,043,465	-	-

TRAFFIC CONTROL DIVISION - PUBLIC WORKS - #304-4121	\$ 6,160,000	\$ -	\$ -	\$ -	\$ -
NW Bayshore Widening & Multimodal Improvements NW Bayshore from Prima Vista to Selvitz - Const. (Bond Financing) (Prior FY Project)	6,150,000	-	-	-	-
Port St. Lucie Blvd South Segment 2.2 (Paar to Alcantarra) (Grant Match)-Transfer from GF (Prior FY	1,950,000	21,840,000	-	-	-
NW E Torino Pkwy Widening & Mobility Improvements - Torino to Midway- New Project (Bond Financing)	1,500,000	-	-	-	-
St. Lucie West Blvd. and Peacock Blvd. Intersection Improvements - Mobility / SLC contribution (Prior FY	500,000	-	-	500,000	-
Pavement Condition and Asset Inventory Survey	200,000	200,000	200,000	200,000	200,000
Citywide Traffic Signal Conversion (YELLOW FLASHING ARROW)	100,000	100,000	100,000	100,000	100,000
Citywide ADA Improvements - Signals Various Locations (568813)	-	20,000,000	-	-	-
Port St. Lucie Blvd. South Segment 1 (Becker to Paar)	-	-	-	-	-



CITY OF PORT ST. LUCIE
ROAD & BRIDGE CAPITAL IMPROVEMENT BUDGET - #304
FIVE YEAR PROJECTION
FY 2024-25 PROPOSED BUDGET

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
St. Lucie West Blvd Widening Improvements Design FY25/26 Const. FY27/28 Peacock Blvd to Cashmere Blvd (Bond Financing)	-	2,200,000	-	26,400,000	-
Southbend Blvd. Widening Improvements Conceptual Design Becker to SE Peru St - (Bond Financing)	-	-	-	1,650,000	-
Sub-Totals	\$ 16,560,000	\$ 44,340,000	\$ 300,000	\$ 28,850,000	\$ 300,000

St. Lucie West Blvd Widening Improvements Design FY25/26 Const. FY27/28 Peacock Blvd to Cashmere Blvd (Bond Financing)
Southbend Blvd. Widening Improvements Conceptual Design Becker to SE Peru St - (Bond Financing)
Sub-Totals

STREETS DIVISION - PUBLIC WORKS - #304-4125					
Citywide Annual Resurfacing Program (534132)	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$7,200,000
Glenwood Drive - Roadway Reconstruction	600,000	-	-	-	-
Citywide Contract Repair / Improvements of Sidewalks (534133)	500,000	500,000	500,000	500,000	750,000
Replace PWS-4160 2016 Pothole Patch Truck	400,000	-	-	-	-
Gatlin Pines – Roadway Reconstruction	-	1,500,000	-	-	-
Sub-Totals	\$ 5,500,000	\$ 6,000,000	\$ 4,500,000	\$ 4,500,000	\$ 7,950,000

STREETS DIVISION - PUBLIC WORKS - #304-4125
Citywide Annual Resurfacing Program (534132)
Glenwood Drive - Roadway Reconstruction
Citywide Contract Repair / Improvements of Sidewalks (534133)
Replace PWS-4160 2016 Pothole Patch Truck
Gatlin Pines – Roadway Reconstruction
Sub-Totals

Internal Charges- Transfer to the General Fund	\$ 107,120	\$ 110,334	\$ 112,541	\$ 114,791	\$ 117,087
Sub-Totals	\$ 107,120	\$ 110,334	\$ 112,541	\$ 114,791	\$ 117,087

Internal Charges- Transfer to the General Fund
Sub-Totals

TOTAL EXPENDITURES (Non-Mobility Fee Projects) **\$ 22,817,120** **\$ 51,250,334** **\$ 34,956,006** **\$ 33,464,791** **\$ 8,367,087**

TOTAL EXPENDITURES (Non-Mobility Fee Projects & Mobility Fees) **\$ 36,987,120** **\$ 56,680,334** **\$ 42,081,006** **\$ 37,564,791** **\$ 13,817,087**

Designated CIP Reserve Mobility Fee Future Projects	\$ 5,485,563	\$ 7,865,108	\$ 8,160,455	\$ 11,110,936	\$ 12,359,928
Designated CIP Reserve Non-Mobility Future Projects	\$ 3,301,327	\$ 2,069,594	\$ 2,584,583	\$ 2,619,092	\$ 0

Designated CIP Reserve Mobility Fee Future Projects
Designated CIP Reserve Non-Mobility Future Projects

TOTAL DESIGNATED CIP RESERVES (Mobility Fee Projects & Future Projects) **\$ 8,786,890** **\$ 9,934,703** **\$ 10,745,038** **\$ 13,730,028** **\$ 12,359,928**

SURPLUS/DEFICIT **\$ -** **\$ -** **\$ -** **\$ -** **\$ -**



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Paul Johnson
Phone #/Extension: Ext. 5182
Fund Number: 304



Project Title: Village Parkway -
 Replacement Lights
Project Number:
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Replacement of the fixtures and rehabilitation (replacing conductor underground and in the poles) streetlighting from Becker Road to Tradition Pkwy.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Tradition Benefit Mobility Fees	\$ 1,000,000		\$ -		
Southwest Benefit Mobility Fees	900,000				
Totals	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 200,000				
Construction	\$ 1,700,000				
Totals	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	50,000	5,000	5,000	5,000	5,000
Totals	\$ 50,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

* Prior FY Project



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 304

Project Title: New Sidewalk - Volucia Dr.

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope:

Trails were ranked number one in the 10-Year Master Plan Needs Assessment Summary for facilities in the City. Volucia Trail was identified on the Multimodal Plan's Suggested Projects List. Volucia Trail will provide a safe, clean, and beautiful environment for the citizens through the construction of an 8-foot wide sidewalk on the east side of Volucia Drive between East Torino Parkway and Blanton Blvd. Through an interdepartmental collaboration, Design costs for this project have been funded by the Parks & Recreation Department through an interfund transfer from the General Fund. A portion of the construction costs for the sidewalk are made possible through a Transportation Alternative Program grant, which will be executed as a Local Agency Program (LAP) Grant in Fiscal year 25/26. The LAP Agreement is anticipated in the amount of \$650,000. Volucia Trail connects to the on-going development of Torino Regional Park and is included in the Sidewalk Master Plan.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
FDOT LAP Agreement (approved)	\$ -	\$ 650,000	\$ -	\$ -	\$ -
Tradition Benefit Mobility Fees	-	200,000	-	-	-
Totals	\$ -	\$ 850,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ 850,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 850,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500
Totals	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: SW Rosser/ Dreyfuss Intersection Improvements Roundabout

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. This project will analyze the intersection, recommend a permanent improvement, and then design and construct improvements.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Tradition Benefit Mobility Fees	\$ -		\$ 150,000	\$ 1,300,000	
Southwest Benefit Mobility Fees	-	-	-	350,000	
Totals	\$ -	\$ -	\$ 150,000	\$ 1,650,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 150,000	\$ -	
Construction	-	-	-	1,650,000	
Totals	\$ -	\$ -	\$ 150,000	\$ 1,650,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	20,000	75,000	-
Totals	\$ -	\$ -	\$ 20,000	\$ 75,000	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 304



Project Title: Gatlin/Savona Intersection Improvements
 Ph 2 Savona Widening from SW Girard to
 SW Dalton Cir.

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: This intersection yields a high volume of vehicular traffic, causing subsequent delays and lane stacking, especially during the morning and afternoon peak hours. Proposed improvements for Phase 2 include widening, enhanced striping, signage, multimodal pedestrian enhancements and roadway improvements to SW Savona Blvd. from SW Girard Ave. to SW Dalton Cir. Pending FDOT funding allocations for Phase I of this project which includes various improvements to SW Gatlin Blvd., all construction activities will be completed concurrently and/or consecutively to ensure minimal impact to the traveling public.

Purpose: Life Safety

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
Southeast Benefit Mobility Fees	2,500,000	-	-	-	-
Totals	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 300,000	\$ -			\$ -
CEI	400,000	-	-	-	-
Construction	3,800,000	-	-	-	-
Totals	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 75,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Totals	\$ 75,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Antonio Balestrieri
Phone #/Extension: Ext. 5111
Fund Number: 304



Project Title: Tradition & Village Pkwy
Mobility Improvements
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Existing intersection has six lane divided arterials in each direction with expanded approaches to accommodate dual/triple left turn lanes and right turn lanes. This produces pedestrian crossing distances from 115 to 130 feet. Proposed improvements will shorten crossing distances with curb buildouts, and refuges in the medians and protected shared-use paths for enhanced bicycle safety. Part of the Southern Grove Master Plan.

Purpose: Life Safety

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 50,000	\$ -	\$ -	\$ -	\$ -

* Prior FY Project -

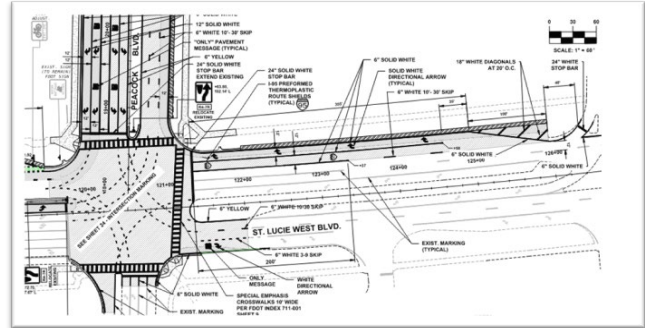


CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Everett Tourjee
Phone #/Extension: Ext. 6334
Fund Number: 304



Project Title: St. Lucie West Blvd. and Peacock Blvd. Intersection Improvements
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Construction of a third eastbound turn lane onto northbound Peacock and second southbound right turn lane onto westbound SLW Blvd. Construction of a westbound I-95 access lane and turn lane west of Peacock and extension of existing turn lanes on north and southbound Peacock. New mast arm construction on northwest and southeast corners to include upgrades to existing pedestrian signals.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Mobility Fees	\$ 1,030,000	\$ -	\$ -	\$ -	\$ -
Northeast Mobility Fees	\$ 470,000				
SLC Contribution	\$ 1,500,000				
Totals	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 30,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Totals	\$ 30,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500

* Prior FY Project



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Thomas Salvador, CP II, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304



Project Title: Citywide New Sidewalks
Amount Spent-to-date: Ongoing

Project Justification

Project Description & Scope: Design and Construct Sidewalks throughout the City in accordance with the approved 10-year Sidewalk Master Plan. Additional projects may be added to take advantage of grant or alternate funding opportunities. This item funds the City's 10-year approved sidewalk plan (available on the City's website) and is supplemented by funds provided by the half-cent sales tax. The sales tax contributions are secured through FY 28/29 and amounts vary annually. Please refer to fund 310 for actual sales tax expenditures.

Purpose: Life Safety

City Council Goal: High-performing city government organization.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -	\$ -	\$ 300,000	\$ 1,000,000	\$ 1,000,000
Southwest Benefit Mobility Fees	\$ 1,000,000	\$ -	700,000	-	-
Northeast Benefit Mobility Fees		\$ 1,000,000			
Totals	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Totals	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Totals	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Everett Tourjee
Phone #/Extension: Ext. 6334
Fund Number: 304

Project Title: SW Cameo Blvd. at Port St Lucie Blvd
 Intersection Improvements

Amount Spent-to-Date: \$ 108,935



Project Justification

Project Description & Scope: Construction improvements to include turn lane extensions, drainage, traffic signals, sidewalk, and lighting.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ 1,250,000	\$ -	\$ -	\$ -	
Southwest Benefit Mobility Fees	70,000	-	-	-	
Totals	\$ 1,320,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 1,320,000	\$ -	\$ -	\$ -	
Totals	\$ 1,320,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	25,000	5,000	5,000	5,000	5,000
Totals	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

* Prior FY Project



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Everett Tourjee
Phone #/Extension: Ext. 6334
Fund Number 304



Project Title: Savona Blvd. & Paar Drive Intersection Improvements

Amount Spent-to-date \$ -

Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. Temporary improvements were recently completed to add signalization, a northbound left turn lane, and an eastbound right turn lane. This project will analyze the intersection, recommend a permanent improvement, design, and construct improvements.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees		\$ 1,650,000	\$ -	\$ -	\$ -
Southeast Mobility Fees	150,000	-	-	-	-
Totals	\$ 150,000	\$ 1,650,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Analysis, Design & Roundabout	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Construction and CEI	-	1,650,000	-	-	-
Totals	\$ 150,000	\$ 1,650,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs / Maintenance	\$ 17,000	\$ 25,000	\$ 7,500	\$ 7,500	\$ 7,500
Totals	\$ 17,000	\$ 25,000	\$ 7,500	\$ 7,500	\$ 7,500

* Prior FY Project



CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Thomas Salvador, CP11, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number 304



Project Title: Darwin Blvd. & Paar Drive Intersection Improvements

Amount Spent-to-date \$ -

Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. Temporary improvements were completed to add signalization. This project will analyze the intersection, recommend a permanent improvement, design, and construct improvements.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees		1,000,000	-		
Southeast Benefit Mobility Fees	150,000	650,000	-		
Totals	\$ 150,000	\$ 1,650,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Analysis & Design	\$ 150,000			\$ -	\$ -
Construction and CEI	-	1,650,000	-	-	-
Totals	\$ 150,000	\$ 1,650,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 9,000	\$ 50,000	\$ 20,000	\$ 5,000	\$ 5,000
Totals	\$ 9,000	\$ 50,000	\$ 20,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE - NEW PROJECT
CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Antonio Balistreri
Phone #/Extension: Ext. 5111
Fund Number: 304

Project Title: Tiffany/Durango Enhanced Crossing
 Crosswalk with Flashing Beacons

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to pedestrian safety and visibility at the crosswalk

Purpose: Best Practices

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees	\$ -	\$ 100,000	\$ -	\$ -	
Totals	\$ -	\$ 100,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ 100,000	\$ -	\$ -	
Totals	\$ -	\$ 100,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	10,000	2,500	2,500	2,500
Totals	\$ -	\$ 10,000	\$ 2,500	\$ 2,500	\$ 2,500



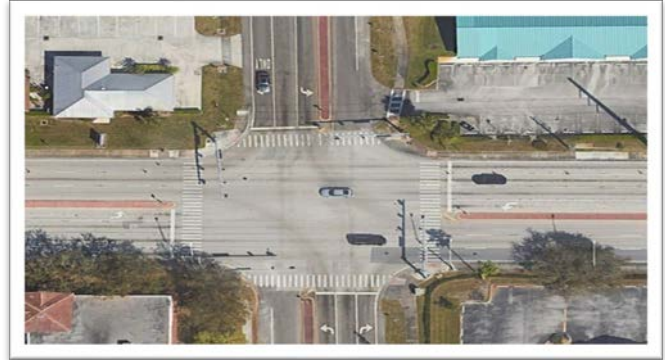
CITY OF PORT ST. LUCIE - NEW PROJECT
CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Antonio Balestrieri
Phone #/Extension: Ext. 5111
Fund Number: 304

Project Title: Morningside/Port St. Lucie Blvd.
 Safety Enhanced Bicycle Access

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to bicycle access.
Purpose: Safe, clean and beautiful.
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees	\$ -	\$ 100,000	\$ -	\$ -	
Totals	\$ -	\$ 100,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 25,000	\$ -	\$ -	
Construction	-	75,000	-	-	
Totals	\$ -	\$ 100,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	10,000	3,000	3,000	3,000
Totals	\$ -	\$ 10,000	\$ 3,000	\$ 3,000	\$ 3,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Jennifer Perkey
Phone #/Extension: Ext. 5105
Fund Number: 304

Project Title: Citywide Road and Gateway
 Landscape Beautification

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: City Council directive to develop a beautification master plan to include city gateways, sidewalks, ponds, utility facilities, cul-de-sacs and roadway tree and plant amenities.

Purpose: Best Practices/Industry Standards

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southwest Benefit Mobility Fees	\$ -	\$ 65,000	\$ 400,000	\$ 400,000	\$ 400,000
Totals	\$ -	\$ 65,000	\$ 400,000	\$ 400,000	\$ 400,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Construction	-	-	400,000	400,000	400,000
Totals	\$ -	\$ 65,000	\$ 400,000	\$ 400,000	\$ 400,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 5,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ -	\$ 5,000	\$ 25,000	\$ 25,000	\$ 25,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304



Project Title: Savona & Alcantarra Intersection
 Improvements

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. This project will analyze the intersection, recommend improvements, design, and construct improvements.

Purpose: Life Safety

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Southwest Benefit Mobility Fees	-	-	1,650,000	-	-
Totals	\$ -	\$ 150,000	\$ 1,650,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 1,650,000	\$ -	\$ -
Totals	\$ -	\$ 150,000	\$ 1,650,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ -	\$ 5,000	\$ 25,000	\$ 7,500	\$ 7,500
Totals	\$ -	\$ 5,000	\$ 25,000	\$ 7,500	\$ 7,500



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number 304

Project Title: New Sidewalk - Kestor Dr.
Amount Spent-to-date: \$ 150,000



Project Justification

Project Description & Scope: Trails were ranked number one in the 10-Year Master Plan Needs Assessment Summary for facilities in the City. As one of the most-needed amenities, the 10-Year Sidewalk Master Plan serves as a guiding document that provides a vision for long-term sidewalk development and an action plan for accomplishing immediate sidewalk opportunities that can be used to provide multimodal access to all users. Construction of Kestor Sidewalk will provide a safe, clean, and beautiful environment for the citizens by constructing a 6-foot wide sidewalk on the north and east side of Kestor Drive between Darwin Boulevard and Becker Road. Design of this project is underway and utilized funding from FY23/24; Construction activities will be supplemented through a Local Agency Program (LAP) Grant. This funding is anticipated in the amount of \$650,000 and will be available for reimbursement in FY24/25.

Purpose: Policy Directives
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
FDOT LAP Agreement (approved)	\$ 650,000	\$ -	\$ -	\$ -	\$ -
Southeast Benefit Mobility Fees	750,000	-	-	-	-
Totals	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Totals	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: David Epperson, CPII
Phone #/Extension: Ext. 4319
Fund Number: 304



Project Title: Citywide Traffic Calming
Amount Spent-to-date: Ongoing

Project Justification

Project Description & Scope: This item is allocated for either development of traffic calming plans or implementation of traffic calming measures.

Purpose: Policy Directives

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ 600,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Totals	\$ 600,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Analysis, Construction	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Savona& Rosser Horizontal Deflections	\$ 350,000				
Totals	\$ 600,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Totals	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Project Management Costs for Capital Improvements

Amount Spent-to-date: Ongoing



Project Justification

Project Description & Scope: Management of unanticipated studies, reports, design, survey, geotechnical testing, and construction services for all Capital and Public Works Projects.

Purpose: Policy Directives

City Council Goal: Diverse economy and employment opportunities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Admin Oversight	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Totals	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Antonio Balestrieri
Phone #/Extension: Ext. 5111
Fund Number: 304

Project Title: Green River Pkwy. at /Melaleuca
Project Number: Safety Improvements
Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to pedestrian safety and visibility
Purpose: Best Practices
City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ 100,000	\$ -	\$ -	\$ -	
Totals	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ 100,000	\$ -	\$ -	\$ -	
Totals	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	10,000	5,000	5,000	5,000	5,000
Totals	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: John Dunton
Phone #/Extension: Ext. 4035
Fund Number: 304

Project Title: Port St. Lucie Blvd Landscape -
 Turnpike Bridge to Gatlin Blvd

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Continuation of landscape west of the Turnpike to Gatlin Boulevard.

Purpose: Best Practices/Industry Standards

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -	\$ 65,000	\$ 675,000	\$ -	\$ -
Totals	\$ -	\$ 65,000	\$ 675,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Construction	-	-	675,000	-	-
Totals	\$ -	\$ 65,000	\$ 675,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs and Maintenance	\$ -	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000
Totals	\$ -	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000



CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Antonio Balestrieri
Phone #/Extension: Ext. 5111
Fund Number: 304

Project Title: Del Rio Blvd. & California Blvd. Intersection Improvements

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. Temporary improvements were completed to add signalization and coordination with Crosstown Parkway. FDOT currently plans to fund improvements from Crosstown to Del Rio including this intersection.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Construction	-	-	1,250,000	-	-
Totals	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 5,000	\$ 17,000	\$ -	\$ -
Totals	\$ -	\$ 5,000	\$ 17,000	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: U.S. Submarine Veterans Park
On-Street Parking

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Design and Construction of on-street parking on SE Bayharbor St. and SE Atlantus Ave. adjacent to the U.S. Submarine Veterans Park. Improvements will include asphalt parking, curb and gutter, striping, sidewalk and drainage.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 250,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Professional Services	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 250,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 10,000	\$ 5,000	\$ 5,000
Totals	\$ -	\$ -	\$ 10,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE - NEW PROJECT
CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Lennard at Grand Enhancing Crossing Crosswalk with Flashing Beacons

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to pedestrian safety and visibility. Intersection will be analyzed to determine appropriate improvements, design, and construct.

Purpose: Best Practices

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ 150,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 150,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ -	\$ 150,000	\$ -	
Totals	\$ -	\$ -	\$ 150,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	25,000	5,000	5,000
Totals	\$ -	\$ -	\$ 25,000	\$ 5,000	\$ 5,000



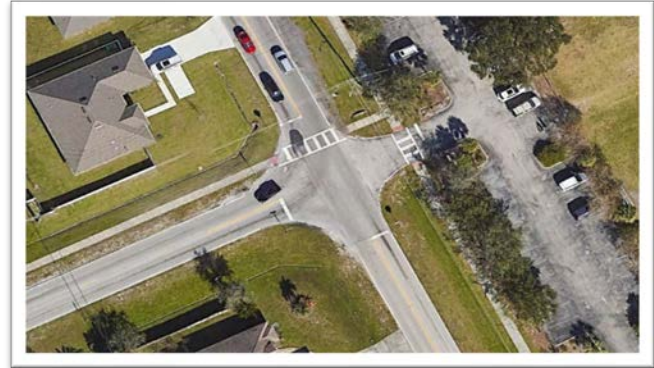
CITY OF PORT ST. LUCIE - NEW PROJECT
CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: California /Cameo Intersection Improvements Roundabout

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. This project will analyze the intersection, recommend a permanent improvement, and then design and construct improvements.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ 150,000	\$ -	\$ 1,650,000
Totals	\$ -	\$ -	\$ 150,000	\$ -	\$ 1,650,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 150,000	\$ -	
Construction					1,650,000
Totals	\$ -	\$ -	\$ 150,000	\$ -	\$ 1,650,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs			20,000	75,000	75,000
Totals	\$ -	\$ -	\$ 20,000	\$ 75,000	\$ 75,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CP11, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Green River Pkwy. at Charleston
 Enhanced Crossing Crosswalk with
 Flashing Beacons

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to pedestrian safety and visibility. Intersection will be analyzed to determine appropriate improvements, designed, and constructed.

Purpose: Safe, clean and beautiful.

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ 100,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ -	\$ 100,000	\$ -	
Totals	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	20,000	5,000	5,000
Totals	\$ -	\$ -	\$ 20,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE - NEW PROJECT
CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Green River Pkwy. at Berkshire Enhanced Crossing Crosswalk with Flashing Beacons

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to pedestrian safety and visibility. Intersection will be analyzed to determine appropriate improvements, designed, and constructed.

Purpose: Safe, clean and beautiful.

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ 100,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ -	\$ 100,000	\$ -	
Totals	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	20,000	5,000	5,000
Totals	\$ -	\$ -	\$ 20,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE - NEW PROJECT

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304



Project Title: SW Crosstown /Cashmere Intersection Improvements Turn Lane Extension
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: NW Cashmere Blvd. Turn lane extensions at Crosstown Pkwy. Improvements include extending existing turn lanes and updated pavement markings

Purpose: Best Practices/Industry Standards

City Council Goal: High-performing city government organization.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -	\$ -	\$ 50,000	\$ 500,000	\$ -
Totals	\$ -	\$ -	\$ 50,000	\$ 500,000	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Construction				\$ 500,000	
Totals	\$ -	\$ -	\$ 50,000	\$ 500,000	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 5,000
Totals	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 5,000



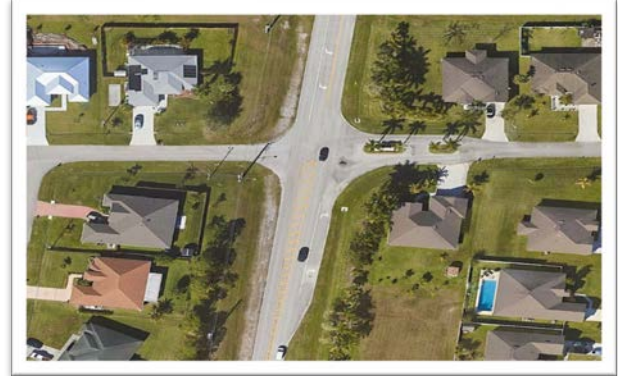
CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Torino/Hann Intersection
 Improvements Turn Lane Extension

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Intersection sees delays, especially during the morning and afternoon peak hours. This project will analyze the intersection, recommend a permanent improvement, and then design and construct improvements.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ -	\$ 100,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 100,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	-	20,000	5,000
Totals	\$ -	\$ -	\$ -	\$ 20,000	\$ 5,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Green River Pkwy./ Melaleuca Intersection Improvements

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. This project will analyze the intersection, recommend improvements, design, and construct improvements.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ -	\$ -	\$ 150,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	-	-	25,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 25,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CP II, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Melaleuca/Berkshire Intersection Improvements Roundabout

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Intersection sees high volumes and subsequent delays, especially during the morning and afternoon peak hours. This project will analyze the intersection, recommend improvements, design, and construct improvements.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Southeast Benefit Mobility Fees	\$ -		\$ -	\$ -	\$ 150,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Impact on Operational Expenditures/Expenses

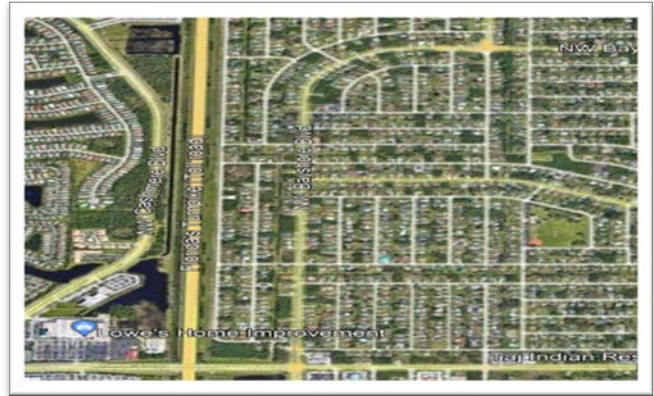
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	-	-	25,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 25,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Everett Tourjee
Phone #/Extension: Ext. 6334
Fund Number: 304



Project Title: NW Bayshore Blvd. Widening & Multimodal Improvements

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Planning, design, and construction of improvements to NW Bayshore Blvd. from Prima Vista Blvd. to Selvitz Rd. Improvements include shared-use path, reconstruction of roadway, pavement markings, etc.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Northeast Benefit Mobility Fees	\$ 500,000	\$ -	\$ -	\$ -	
Bond Financing	6,160,000	-	-	-	
Totals	\$ 6,660,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 500,000	\$ -	\$ -	\$ -	
Construction	6,160,000	-	-	-	
Totals	\$ 6,660,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	35,000	10,000	10,000	10,000	10,000
Totals	\$ 35,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Antonio Balestrieri
Phone #/Extension: Ext. 5111
Fund Number: 304



Project Title: N Macedo Blvd. & Selvitz Rd.
Raised Intersection

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Existing intersection is a two-way stop controlled with pedestrian crossings at the north and east approaches. This project will construct a raised intersection to enhance pedestrian safety and provide speed management on Salvats Road with traffic calming elements.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Northeast Benefit Mobility Fees	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 8,000	\$ 3,000	\$ 3,000
Totals	\$ -	\$ -	\$ 8,000	\$ 3,000	\$ 3,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Selvitz/Peachtree Intersection Improvements

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Traffic and pedestrian volumes on NW Selvitz Rd. continue to increase. This project will analyze the intersection, recommend improvements, design, and construct improvements.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Northeast Benefit Mobility Fees	\$ -		\$ 150,000	\$ -	\$ 1,650,000
Totals	\$ -	\$ -	\$ 150,000	\$ -	\$ 1,650,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Construction	-	-	-	-	1,650,000
Totals	\$ -	\$ -	\$ 150,000	\$ -	\$ 1,650,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	25,000	50,000	75,000
Totals	\$ -	\$ -	\$ 25,000	\$ 50,000	\$ 75,000



CITY OF PORT ST. LUCIE - NEW PROJECT CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: SE Veterans Memorial at Lyngate
Multimodal Bicycle Access

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Improvements to bicycle access.
Purpose: Best Practices
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Northeast Benefit Mobility Fees	\$ -		\$ 250,000	\$ -	
Totals	\$ -	\$ -	\$ 250,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design Build	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Totals	\$ -	\$ -	\$ 250,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	25,000	5,000	5,000
Totals	\$ -	\$ -	\$ 25,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 304
Contact Person: John Dunton
Phone #/Extension: Ext. 4035
Fund Number: 4105



Project Title: Public Works Building
Project Number:
Amount Spent-to-date: \$ 606,535

Project Justification

Project Description & Scope:

The Public Works Department acts in the capacity of "first responder" for the City of Port Saint Lucie. The department is currently housed in three (3) separate physical locations. Therefore, adversely affecting the department's ability to provide the City with appropriate services following a natural disaster and/or weather event. (i.e. Hurricane) At this time, two of the three independent structures are not "hurricane-proof," and neither of them can house the entire Public Works Department as a whole. The bonding request of \$15 million was for a 2-story Category 5 hurricane-rated facility. The current footprint has been expanded to include an additional three stories, for a total of approximately 15,000 additional square feet.

Purpose: Past/Current Practices

City Council Goal: High-performing city government organization.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserves (restricted for P.W. Building) "Bond Proceeds from 2021"	\$ -	\$ -	\$ 14,393,465	\$ -	\$ -
Proposed Bond Financing			15,000,000		
Totals	\$ -	\$ -	\$ 29,393,465	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ -	\$ 29,393,465	\$ -	\$ -
Totals	\$ -	\$ -	\$ 29,393,465	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Operating Expense-Staff Costs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Totals	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

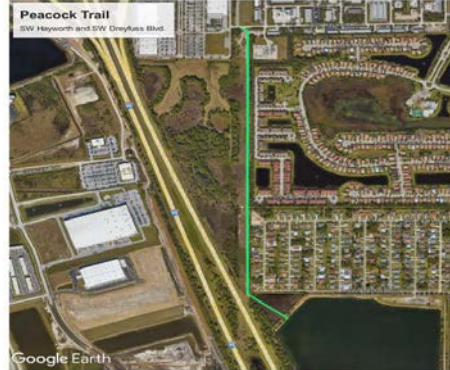


CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 304



Project Title: Peacock Trail

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope:

Trails were ranked number one in the 10-Year Master Plan Needs Assessment Summary for facilities in the City. Construction of Peacock Trail will provide connection from the FDOT Jobs Express Park & Ride Facility located on SW Gatlin Blvd. southward to O.L. Peacock Sr. Park. The project limits will span SW Hayworth Ave. south to SW Dreyfuss Blvd. with an elevated boardwalk at the southern termini, forming a connection to O.L. Peacock Sr. Park. This trail will provide a 10' wide concrete path with targeted striping to encourage shared-use and multimodal accessibility. Construction costs will be supplemented through an FDOT Local Agency Program (LAP) grant which is scheduled for allocation in FY26/27.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
FDOT LAP Agreement	\$ -	\$ -	\$ 650,000	\$ -	\$ -
Interfund Transfer from General Fund		\$ 150,000			
Totals	\$ -	\$ 150,000	\$ 650,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ -	\$ 650,000	\$ -	\$ -
Design		\$ 150,000			
Totals	\$ -	\$ 150,000	\$ 650,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 30,000	\$ 5,000	\$ 5,000	\$ 5,000
Totals	\$ -	\$ 30,000	\$ 5,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Clyde Cuffy, P.E.
Phone #/Extension: Ext. 7643
Fund Number: 304

Project Title: Port St. Lucie Boulevard South Improvements Seg. 2.2 (Paar Dr to Alcantarra Blvd)



Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Provide local funds to match grant funds for reconstruction of PSL Blvd from Paar Dr. to Alcantarra Blvd. Project includes widening of roadway from 2 lanes to 4 lanes, install new drainage, curb & gutter, multi-modal sidewalks, lighting, landscaping, and signalization. Project administration by FDOT. Construction scheduled in FY24/25 (Jan 2025) of FDOT 5-Year Work Plan. FDOT will require matching funds by April 2024 (Funds transferred to FDOT on Jan 5, 2024, see attached email from Finance). CIGP Grant.

Purpose: Life Safety
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Transfer from General Fund	\$ 6,150,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 6,150,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Local Match - Construction	\$ 6,150,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 6,150,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Totals	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

* Prior FY Project



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304



Project Title: NW E Torino Pkwy. Widening & Mobility Improvements

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Improvements to NW E. Torino Pkwy. between NW Blanton Blvd. and Midway Rd. Proposed improvements include widening E. Torino Pkwy. from 2 to 4 lanes, construction of shared-use paths, as well as a roundabout at the intersection of NW Blanton Blvd.

Purpose: Regulatory/Contractual

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Bond Financing	\$ 1,950,000	\$ 21,840,000		\$ -	\$ -
Totals	\$ 1,950,000	\$ 21,840,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 1,950,000	\$ -	\$ -	\$ -	\$ -
Construction		21,840,000			
Totals	\$ 1,950,000	\$ 21,840,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	35,000	75,000	15,000	15,000	15,000
Totals	\$ 35,000	\$ 75,000	\$ 15,000	\$ 15,000	\$ 15,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Pavement Condition and Asset Inventory Survey

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Survey to provide an update to the existing citywide Pavement Management Plan and pavement condition indexes (PCI) which guide the 10-Year Master Paving Plan. Survey also to include update to the Asset Management Inventory

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserve	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -
Totals	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Professional Services	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -
Totals	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Totals	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500



CITY OF PORT ST. LUCIE

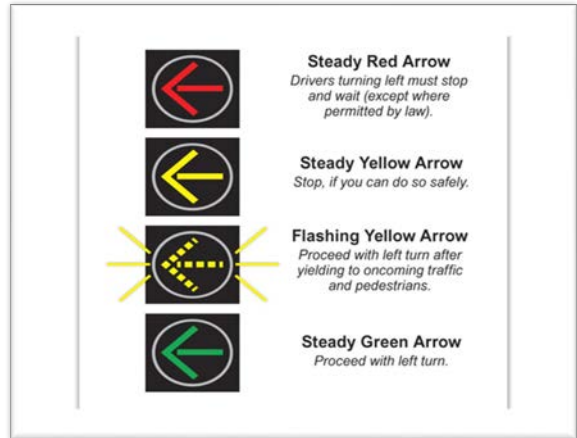
CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Paul Johnson
Phone #/Extension: Ext. 5182
Fund Number: 304

Project Title: Citywide Traffic Signal Conversion

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Conversion of citywide traffic signals to enhance driver awareness of the protective/permisive allowable movements. This may assist in reducing traffic congestion and enhance safety for these movements. Possible FEMA Emergency Management dollars.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Gas Tax	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Signal Conversion	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Totals	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Paul Johnson
Phone #/Extension: Ext. 5182
Fund Number: 304

Project Title: Citywide ADA Improvements - Signals Various Locations

Amount Spent-to-date: Ongoing



Project Justification

Project Description & Scope: This project consists of citywide traffic signal improvements to comply with FDOT and American Disability Act (ADA) Standards.

Purpose: Regulatory/Contractual

City Council Goal: Safe, clean and beautiful.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Gas Tax	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Totals	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
ADA Improvements-Signals Various Locations	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Totals	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Totals	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 304



Project Title: St. Lucie West Blvd. Widening Improvements Conceptual Design & Construction

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Planning and design of improvements to widen SLW Blvd. from Peacock Blvd to Cashmere Blvd. Improvements include new drainage, curb & gutter, shared-use paths, lighting, and landscaping.

Purpose: Best Practices/Industry Standards

City Council Goal: High-performing city government organization.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Bond Financing	\$ -	\$ 2,200,000	\$ -	\$ 26,400,000	\$ -
Totals	\$ -	\$ 2,200,000	\$ -	\$ 26,400,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Conceptual Design	\$ -	\$ 2,200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 26,400,000	\$ -
Totals	\$ -	\$ 2,200,000	\$ -	\$ 26,400,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 75,000	\$ 15,000	\$ 300,000	\$ 75,000
Totals	\$ -	\$ 75,000	\$ 15,000	\$ 300,000	\$ 75,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4121
Contact Person: Antonio Balestrieri
Phone #/Extension: Ext. 5111
Fund Number: 304

Project Title: Southbend Blvd. Widening Improvements Conceptual Design

Project Number:
Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Widening from Becker Road to Floresta/Oakridge Roundabout with new bridge, drainage, curb & gutter, trails, lighting, and landscaping.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Bond Financing	\$ -		\$ -	\$ 1,650,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 1,650,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Conceptual Design	\$ -		\$ -	\$ 1,650,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 1,650,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs				75,000	20,000
Totals	\$ -	\$ -	\$ -	\$ 75,000	\$ 20,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CP11, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Citywide Annual Resurfacing Program

Amount Spent-to-date: Ongoing



Project Justification

Project Description & Scope: The City is responsible for the maintenance of approximately 917 centerline miles of roadways throughout the City. Repairs and maintenance activities include but are not limited to milling, resurfacing, and asphalt rejuvenation. This item funds the City's 10-Year Roadway Preservation and Resurfacing Program.

Purpose: Best Practices/Industry Standards

Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Gas Tax	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 7,200,000
Totals	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 7,200,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 7,200,000
Totals	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 7,200,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Glenwood Drive - Roadway Reconstruction

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Project includes reconstruction of SW Glenwood Drive through the use of full depth reclamation (FDR).
Purpose: Best Practices/Industry Standards
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserves / Gas Tax	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 600,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 600,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 5,000	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CPII, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304



Project Title: Citywide Contract Repair /
 Improvements of Sidewalks

Amount Spent-to-date: Ongoing

Project Justification

Project Description & Scope: These funds are intended for repairs to correct deficiencies as documented in the city wide sidewalk inventory. Continuing services contractor to undertake the repairs which vary from year to year and includes curb ramp replacement, trip hazard grinding and cracked sidewalk replacement.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Gas Tax	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 750,000
Totals	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 750,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 750,000
Totals	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 750,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 35,000
Totals	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 35,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Kirk McCosh
Phone #/Extension: Ext. 4263
Fund Number: 304

Project Title: Replace PWS-4160 2016 Pothole Patch Truck

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope:

This piece of equipment is used to repair roadways and pot holes throughout the city. The Asphalt Patcher truck currently has 28,420 miles. Life time expense for this unit is \$8,115. and 4,522 hours of down time. Upon replacement, the Asphalt truck will be eight years old with 65,000+ miles. The mechanical parts of the asphalt patch truck are deteriorating and will reach the end of its useful life prior to the vehicle mileage indication. This vehicle has exceeded its life cycle. Replacing the vehicle would significantly reduce maintenance cost and down time. The replacement cost for this vehicle plus the 6% cost increase will be \$400,000. Model equipped with radiant heater, thermostatically controlled LPG burner, hydraulic top lids and doors, Kelvar chain conveyor and hand torch.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserves / Gas Tax	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 400,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Equipment Purchase	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 400,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 7,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Totals	\$ 7,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4125
Contact Person: Thomas Salvador, CP11, CPWP-S
Phone #/Extension: Ext. 5187
Fund Number: 304

Project Title: Gatlin Pines -
Roadway Reconstruction

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: Project consists of the Design for Rehabilitation and/or Reconstruction of the roadways in a portion of the Gatlin Pines Neighborhood east of SW Savona Blvd. between SW Melrose Ave. and SW Emerald Ave. which are currently experiencing accelerated pavement and road base failures.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of Reserves / Gas Tax	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Construction	-	1,250,000	-	-	-
Totals	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 90,000	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE
PARKS IMPACT FEE CAPITAL IMPROVEMENT BUDGET - #305
FIVE YEAR PROJECTIONS
FY 2024-2025 PROPOSED BUDGET

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029

REVENUES

Prior Year CIP Reserves	\$ 32,982,483	\$ 12,014,726	\$ 14,754,064	\$ 16,924,183	\$ 18,940,779
Parks Impact Fee (Note: 1)	4,000,000	3,840,000	3,648,000	3,465,363	3,292,095
Interest Income	1,050,000	945,000	850,500	765,450	688,905
TOTAL REVENUES	\$ 38,032,483	\$ 16,799,726	\$ 19,252,564	\$ 21,154,996	\$ 22,921,779

EXPENDITURES

PARKS & RECREATION DEPARTMENT - #305-7210 & 7202

O.L. Peacock Sr. Park - Phase 2 & 3 Construction (HPPS) **Note: 2** (Prior FY Project)

Torino Regional Park -Phase 2 Design & Construction **Note: 3 & 5** (District 1 Community Center FY29/30)

(Prior FY Project)

Tradition Regional Park - Shade Structure

Land Acquisition

Tradition Regional Park **Note: 5** (District 3 Community Center FY29/30)

NEW PROJECT -District 4 Community Center **Note: 5**

\$ 3,100,000	\$ 1,000,000	\$ -	\$ 1,163,005	\$ 1,836,995
21,375,000	-	1,280,000	-	-
500,000	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ 24,975,000	\$ 1,000,000	\$ 1,280,000	\$ 1,163,005	\$ 1,836,995

TOTAL EXPENDITURES \$ 24,975,000 \$ 1,000,000 \$ 1,280,000 \$ 1,163,005 \$ 1,836,995

Interfund Transfer to the General Operating Fund #001

Interfund Transfer to the General Operating Fund #001 (Debt) **Note: 4**

Designated CIP Reserve for Future Projects

\$ 65,116	\$ 68,021	\$ 70,741	\$ 73,571	\$ 76,514
977,640	977,640	977,640	977,640	977,640
12,014,727	14,754,065	16,924,183	18,940,779	20,030,629

TOTAL EXPENDITURES AND TRANSFERS \$ 13,057,483 \$ 15,799,726 \$ 17,972,564 \$ 19,991,990 \$ 21,084,783

PARKS IMPACT CIP TOTAL \$ 38,032,483 \$ 16,799,726 \$ 19,252,564 \$ 21,154,995 \$ 22,921,778

SURPLUS/<DEFICIT> \$ - \$ - \$ - \$ - \$ -

Note: 1 Parks Impact estimates have decreased due to developer credits for Paseo Park.

Note: 2 New Project Funding (phase 1 NSD 301 funding = \$650K & \$305 total -\$1.75 million/Combined total =\$2.4 million). May require a budget amendment if FRDAP grant delays construction.

Note: 3 Separated & revised (3/3/2023) this year's potential design (\$1 million) from next year's construction \$\$ and added all known potential funding sources.

Note: 4 Debt Services payment.

Note: 5 Community Center moved to FY 29/30



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation
Contact Person: Kelly Boatwright/Bolivar Gomez
Phone #/Extension: X5099/X7332
Fund Number 305-7210



Project Title: O.L. Peacock Sr. Park
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: This site has been designated as the High Performance Public Space Initiative Park Pilot Project. Funding for the creation of 4-5 small neighborhood common spaces has been designated in the NSD budget and will, in part (\$650K), fund Phase I of the proposed O.L. Peacock Sr. Park development. Further funding will be required to complete the Phase I proposed amenities and additional phases to fully develop the park as conceptualized through the public engagement process. Creating vibrant communities by providing funding for the creation of small neighborhood common spaces is a priority of the city's NICE program. Targeted areas of the city have also been identified in the Parks 10-Year Master Plan as lacking park amenities. Funding transferred from NSD is for the creation of small neighborhood common spaces in the south-eastern and central-western NICE neighborhoods of the city. The current targeted areas serve the Rosser Reserve/Newport Isles/Gatlin Pines neighborhoods as well as the Becker Ridge neighborhood. A Florida Recreation Development Assistance Program (FRDAP) grant has been submitted and awarded, resulting in an additional \$200,000 that will be allocated to the project for additional revised Phase I amenities. A Land Water Conservation Fund Grant was submitted in January 2024, and, if awarded, an additional \$1,000,000 will be allocated to the project for additional revised Phase II amenities.

Purpose: Policy Directives

City Council Goal: Culture, Nature and Fun Activities/Vibrant Neighborhoods

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Parks Impact Fee	\$ 700,000	\$ 1,000,000	\$ -	\$ 1,163,005	\$ 1,836,995
Use of Reserves	2,400,000				
Totals	\$ 3,100,000	\$ 1,000,000	\$ -	\$ 1,163,005	\$ 1,836,995

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Phase 1, 2 & 3 Construction	\$ 3,100,000	\$ 1,000,000	\$ -	\$ 1,163,005	\$ 1,836,995
Totals	\$ 3,100,000	\$ 1,000,000	\$ -	\$ 1,163,005	\$ 1,836,995

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE:

NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation
Contact Person: Kelly Boatwright
Phone #/Extension: X5099
Fund Number: 305-7210



Project Title: Torino Regional Park
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: FY 2021-2022: Conceptually design a park in alignment with the approved Parks & Recreation 10-Year Master Plan and additionally to meet the public's request for a park that provides skate facilities, off-road cycling, or other adventure sports as directed by City Council on March 21, 2022. FY 2023/2024: Construct Phase 1 amenities, which will be determined in the design process. FY 2024/2025 is for design, and FY 2026/2027 is to construct Phase II amenities.

Purpose: Policy Directives

City Council Goal: Culture, Nature and Fun Activities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Use of reserves	\$ 21,375,000	\$ -	\$ -	\$ -	\$ -
Parks Impact Fees	-	-	1,280,000	-	-
SLC Interlocal Agreement Impact Fees	-	-	-	-	-
Totals	\$ 21,375,000	\$ -	\$ 1,280,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Phase 1 Construction	20,500,000	\$ -	\$ -	\$ -	-
Phase 2 Design	875,000	-	-	-	-
Phase 2 Construction	-	-	1,280,000	-	-
Totals	\$ 21,375,000	\$ -	\$ 1,280,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Maintenance FTE's 17.075 W/Benefits	\$ 1,041,895	\$ 1,041,895	\$ 1,905,793	\$ -	\$ -
Facility Operating Costs	390,450	390,450	785,580	-	-
Capital Equipment Cost	815,000	-	123,800	-	-
Totals	\$ 2,247,345	\$ 1,432,345	\$ 2,815,173	\$ -	\$ -

Notes: Impact on operational expenditures/expenses have been calculated for the Maintenance Operations/Capital purchases needed to independently operate this facility as a stand alone from other Parks. Included starting FY 2025-2026 is also the cost to operate a new Community Center when constructed to include FTE's needed and operational costs and capital purchases of equipment. Fitness and Events staffing or operational costs are not included.



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Parks & Recreation
Contact Person: Kelly Boatwright
Phone #/Extension: X5099
Fund Number 305-7210
Project Type:

Project Title: Tradition Regional Park - Shade Structure
Project Number:
Amount Spent-to-date:



Project Justification

Project Description & Scope: Mattamy Homes is currently working with the City to design and construct Phase I of Tradition Regional Park.

Purpose: Policy Directives

City Council Goal: Culture, nature and fun activities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Parks Impact Fees	\$ 500,000		\$ -	\$ -	
	-	\$ -	\$ -	\$ -	\$ -
Totals	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Improvements other than Buildings	\$ 500,000		\$ -	\$ -	\$ -
			\$ -	\$ -	
Totals	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
					\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE
HALF CENT SALES TAX PROJECTS BUDGET - #310
FIVE YEAR PROJECTIONS
FY 2024-25 PROPOSED BUDGET

----- 2024-2025 2025-2026 2026-2027 2027-2028 2028-2029

REVENUES

Prior Year CIP Reserves	\$ 3,227,330	\$ 3,516,739	\$ 2,937,280	\$ 3,412,391	\$ 3,686,243
Half Cent Sales Tax Revenue	13,593,664	14,001,473	14,421,518	14,854,163	5,864,479
Other(Miscellaneous & Interest)	97,339	96,366	97,329	100,249	120,299
Total Revenues	\$ 16,918,333	\$ 17,614,578	\$ 17,456,126	\$ 18,366,803	\$ 9,671,020

EXPENDITURE

OPERATIONS/ADMINISTRATION - PUBLIC WORKS - #310-4105

Citywide Paving Program	\$ 3,200,000	\$ 3,200,000	\$ 6,050,000	\$ 4,600,000	\$ 2,050,000
Citywide Sidewalk Improvements	1,100,000	1,100,000	1,100,000	960,000	-
Floresta Improvement (Phase III)	9,000,000	9,000,000	-	-	-
**Project Manager Position (1 FTE)	101,594	107,298	113,736	120,560	127,794
California/ St. Lucie West Blvd. Intersection Improvements	-	220,000	1,780,000	-	-
California Widening	-	1,050,000	5,000,000	9,000,000	-
SUB-TOTALS	\$ 13,401,594	\$ 14,677,298	\$ 14,043,736	\$ 14,680,560	\$ 2,177,794

TOTAL EXPENDITURES \$ 13,401,594 \$ 14,677,298 \$ 14,043,736 \$ 14,680,560 \$ 2,177,794

* Unused Half Cent Sales Tax fund balance after the fund expires in FY2029 will be utilized on other projects.

Designated Reserves for future Projects

	\$ 3,516,739	\$ 2,937,280	\$ 3,412,391	\$ 3,686,243	\$ 7,493,227
Sub-Totals	\$ 3,516,739	\$ 2,937,280	\$ 3,412,391	\$ 3,686,243	\$ 7,493,227

SURPLUS/<DEFICIT>

	\$ -	\$ -	\$ -	\$ -	\$ -
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**Note: The Project Manager request form is not included.



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Thomas Salvador
Phone #/Extension: Ext. 5187
Fund Number: 310



Project Title: Citywide Paving Program

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Providing a safe, comfortable, and economical road surface is a high priority for the City of Port St. Lucie. Timely and effective maintenance can extend the pavement's life thus reducing costly replacement in the future. See the City's Repaving Master Plan.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Half Cent Sales Tax Revenue	\$ 3,200,000	\$ 3,200,000	\$ 6,050,000	\$ 4,600,000	\$ 2,050,000
Totals	\$ 3,200,000	\$ 3,200,000	\$ 6,050,000	\$ 4,600,000	\$ 2,050,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 3,200,000	\$ 3,200,000	\$ 6,050,000	\$ 4,600,000	\$ 2,050,000
Totals	\$ 3,200,000	\$ 3,200,000	\$ 6,050,000	\$ 4,600,000	\$ 2,050,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Cost	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Totals	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 310

Project Title: Citywide Sidewalk Improvements

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: In 2017, the City Council approved the City's Ten-Year Sidewalk Master Plan. Over the next ten years, the City anticipates the completion of only 17 miles or 47% of the sidewalks listed in the Plan as allowed by the proposed budget. Additional funding provided by the sales tax would allow the construction of 35 miles or 100% of the sidewalks listed in the Plan over the next ten years.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Half Cent Sales Tax Revenue	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 960,000	\$ -
Totals	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 960,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 960,000	\$ -
Totals	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 960,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Cost	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
Totals	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -



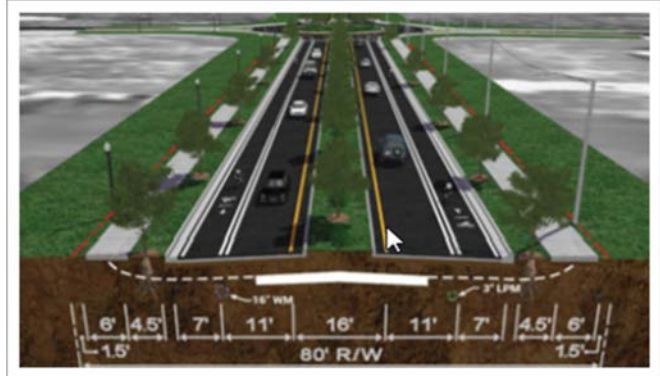
CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: David Epperson
Phone #/Extension: Ext. 4319
Fund Number: 310

Project Title: Floresta Improvement (Phase III)

Amount Spent-to-date: Ph1 \$415,032



Project Justification

Project Description & Scope: The proposed roadway configuration is 4.1 miles of two lane roadway improvements (Southbend to Prima Vista Blvd) including four signalized intersections and six roundabouts. The corridor will include enhanced sidewalks and bike lanes, street and pedestrian lighting and provide for street trees and landscaping where possible.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Half Cent Sales Tax Revenue	\$ 9,000,000	\$ 9,000,000	\$ -	\$ -	\$ -
Totals	\$ 9,000,000	\$ 9,000,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction Ph 3	9,000,000	\$ 9,000,000	\$ -	\$ -	\$ -
Totals	\$ 9,000,000	\$ 9,000,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 100,000	\$ 100,000	\$ 10,000	\$ 10,000	\$ 10,000
Totals	\$ 100,000	\$ 100,000	\$ 10,000	\$ 10,000	\$ 10,000



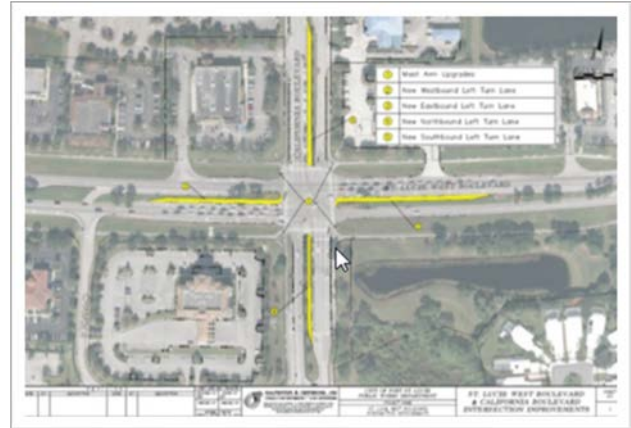
CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 310

Project Title: California / St. Lucie West Blvd.
Intersection Improvements

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: At St. Lucie West and California Boulevard, all four legs of the intersection are in need of an additional (dual) left turn lane. Funds will be utilized for completion of the intersection improvements. This project is to be included with California Widening project or SLW Widening project as determined by feasibility study.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Half Cent Sales Tax Revenue	\$ -	\$ 220,000	\$ 1,780,000	\$ -	\$ -
Totals	\$ -	\$ 220,000	\$ 1,780,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 220,000	\$ -	\$ -	\$ -
CEI	-	-	300,000	-	-
Construction	-	-	1,480,000	-	-
Totals	\$ -	\$ 220,000	\$ 1,780,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 5,000	\$ 10,000	\$ 5,000	\$ 5,000
Totals	\$ -	\$ 5,000	\$ 10,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4105
Contact Person: Emily Seitter
Phone #/Extension: Ext. 4138
Fund Number: 310



Project Title: California Widening

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: California Boulevard south of St. Lucie West Boulevard, is also in need of widening from two to four lanes as the corridor is failing at peak hour travel times. To increase capacity, California Boulevard requires widening from St. Lucie West Boulevard to Crosstown Parkway. Project awarded federal appropriations of \$2 Million for the planning and design for the complete street project. TBD on when the funds will be released.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Half Cent Sales Tax Revenue	\$ -	\$ -	\$ 5,000,000	\$ 9,000,000	\$ -
Prior Year CIP Reserves	-	1,050,000	-	-	-
Totals	\$ -	\$ 1,050,000	\$ 5,000,000	\$ 9,000,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -
CEI	-	-	1,000,000	-	-
Construction	-	-	4,000,000	9,000,000	-
Totals	\$ -	\$ 1,050,000	\$ 5,000,000	\$ 9,000,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ -
Totals	\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ -



CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - #401 - CAPITAL PROJECTS
FIVE YEAR PROJECTION
FY 24-25 PROPOSED BUDGET

2024-2025 2025-2026 2026-2027 2027-2028 2028-2029

REVENUES:

Stormwater Fee	\$ 3,005,000	\$ 3,594,000	\$ 2,345,513	\$ 1,870,000	\$ 1,856,970
Budgeted Carryforward	795,000	525,000	655,000	595,000	595,000
Whitmore Baffle Box Stormwater Management FDEP SWAG Grant	457,750	-	-	-	-
Watershed A & B Stormwater management FDEP Grant (Resilient Florida)	2,000,000	-	-	-	-
Water Quality Grant applied Hog Pen Slough HPS-60 Replacement	-	-	-	1,300,000	-
Bond Financing	-	-	-	-	22,984,855
ARPA -Water & Sewer Infrastructure - D-11 Canal improvements	1,123,309	-	-	-	-
ARPA - Whitmore Baffle Boxes	457,750	-	-	-	-
ARPA - Watershed A&B	1,058,691	-	-	-	-
SWAG Grant A-14	525,000	-	-	-	-
Transfer from General Fund - D-11 Canal Improvements	976,691	-	-	-	-
Transfer from General Fund Watershed A&B Grant match	941,309	-	-	-	-
Total Revenues	\$ 11,340,500	\$ 4,119,000	\$ 3,000,513	\$ 3,765,000	\$ 25,436,825

EXPENDITURES:

DRAINAGE DIVISION - PUBLIC WORKS - #401-4126	\$ 335,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000
Design of Grant Eligible Water Quality Projects	2,100,000	-	-	-	-
D-11 Canal Improvements (Prior FY Project)	795,000	-	-	-	-
A-14 Water Control Structure (Prior FY Project)	160,000	-	160,000	-	160,000
Property Acquisition for Access to Water Control Structures	4,000,000	-	-	-	-
Watershed A & B Improvements (Prior FY Project)	120,000	1,200,000	-	-	-
Veteran's Memorial Water Quality Phase III	1,500,000	1,500,000	-	-	-
Hogpen Slough Water Quality - Council Approved Interlocal for Design of Hog Pen Slough	915,500	-	-	-	-
SE Whitmore Drive Baffle Box (Prior FY Project)	320,000	-	-	-	-
Camera Truck EnviroSight	570,000	-	-	-	-
Replace PW-0589 2003 Gradall XL4100 (Price Increase) (Prior FY Project)	-	240,000	-	-	2,416,700
E-3 Canal Improvements Phase III (Bond Financing)	-	154,000	-	-	1,540,000
Water Quality Projects (Veterans Memorial Phases IV and V) (Bond Financing)	-	-	-	1,300,000	-
Hogpen Slough HPS-60 Replacement	-	-	-	-	-
Elkcam Basin Improvements - HMGP LMS Grant (applied) (Bond Financing)	-	-	767,436	-	7,674,359
Kingsway/Oakridge Basin Improvements - HMGP LMS Grant FY 26/27 (applied) (Bond Financing)	-	-	737,477	-	7,374,766
Airosa Conflict Structure & Piping (Bond Financing)	-	-	114,600	600,000	546,000



CITY OF PORT ST. LUCIE
STORMWATER UTILITY FUND - #401 - CAPITAL PROJECTS
FIVE YEAR PROJECTION
FY 24-25 PROPOSED BUDGET

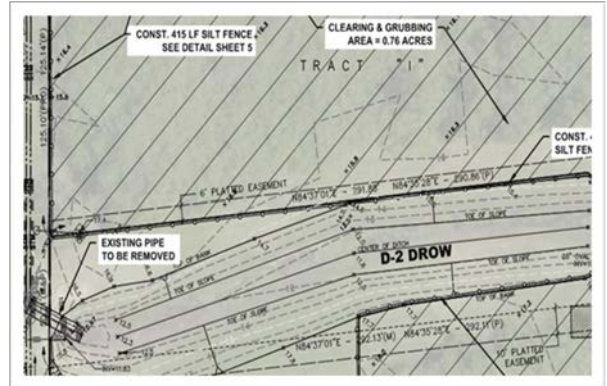
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
E-8 Downstream repair of B-15 (Bond Financing)	-	-	226,000	-	2,260,000
Emerson Street Water Quality Dry Pond (Partial Bond Financing FY 28/29 - \$233,030)	-	-	-	150,000	530,000
C-24/Monterrey/Cameo Watershed Ponds (3) - NEW PROJECT (Bond Financing)	-	-	-	420,000	940,000
C-24/Monterrey/Cameo Watershed Baffles Boxes (6) ¹ - NEW PROJECT	-	-	-	300,000	1,000,000
Total Expenditures	\$ 10,815,500	\$ 3,464,000	\$ 2,405,513	\$ 3,170,000	\$ 24,841,825
Designated CIP Reserve Future Projects	\$ 525,000	\$ 655,000	\$ 595,000	\$ 595,000	\$ 595,000
SURPLUS/<DEFICIT>	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Design of Grant Eligible Water Quality Projects

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Provide the funds needed to identify and develop designs for various future water quality projects that are needed throughout the city. Completed designs are necessary when applying for grants. This will provide greater opportunity for grant funding in the future.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 335,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000
Totals	\$ 335,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 335,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000
Totals	\$ 335,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 8,200	\$ 8,500	\$ 12,000	\$ 12,000	\$ 12,000
Totals	\$ 8,200	\$ 8,500	\$ 12,000	\$ 12,000	\$ 12,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: D-11 Canal Improvements

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Piping of existing open channel conveyance system to piped underground system due to sluffing of the slide slopes that encroached onto private residency.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
ARPA - Water and Sewer Infrastructure	\$ 1,123,309	\$ -	\$ -	\$ -	\$ -
Grant Match-General Fund Transfer	976,691	-	-	-	-
Totals	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Construction	1,900,000	-	-	-	-
Totals	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	15,000	7,500	7,500	7,500	7,500
Totals	\$ 15,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500

* Prior FY Project



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401

Project Title: A-14 Water Control Structure

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Existing water control located adjacent to SW Darwin Boulevard at the E-84 Canal to be reconstructed due to its condition and remaining useful life expectancy. Project includes additional water quality enhancements.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 270,000	\$ -	\$ -	\$ -	\$ -
SWAG Grant	525,000				
Totals	\$ 795,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 95,000	\$ -	\$ -	\$ -	\$ -
Construction	700,000	-	-	-	-
Totals	\$ 795,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000
Totals	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000

* Prior FY Project



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Property Acquisition for Access to Water Control Structures

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: The Drainage Division of the Public Works Department periodically acquires certain vacant residential lots that are along and adjacent to canals, waterways, and drainage rights-of-way. The acquisition of these properties will provide city staff and city contractors access to maintenance activities. The acquisition of certain properties for maintenance access will enhance the city's storm water maintenance and management activities.

Purpose: Past/Current Practices

City Council Goal: High-performing city government organization.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 160,000
Totals	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 160,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Property Purchase	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 160,000
Totals	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 160,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 1,000		\$ 1,500	\$ -	\$ 1,500
Totals	\$ 1,000	\$ -	\$ 1,500	\$ -	\$ 1,500



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401

Project Title: Watershed A&B Improvements

Amount Spent-to-Date: \$ -



Project Justification

Project Description & Scope: As a continuation of a past project, the city will implement water control structure upgrades in Watersheds A and B. The city will complete the construction of critical control structure improvements, including upgrading culverts and risers, replacing gates, ancillary grading, and installing fiber optic connections. Work will occur along the E-5, E-8, and E-84 canals.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Resilient Florida (Awarded)	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
ARPA	1,058,691				
Interfund Transfer from General Fund #001	941,309	-			
Totals	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	4,000,000	-	-	-	-
Totals	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 20,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Totals	\$ 20,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000

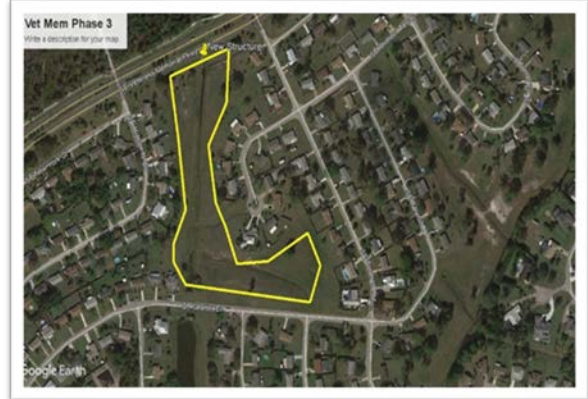
* Prior FY Project



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Veteran's Memorial
 Water Quality Phase III

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Design and construct a stormwater treatment area and a new control structure to detain and treat stormwater prior to discharge to the North Fork. Identified in the Master Plan

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 120,000	\$ 1,200,000	\$ -	\$ -	\$ -
Totals	\$ 120,000	\$ 1,200,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	120,000	\$ -	\$ -	\$ -	\$ -
Construction	-	1,200,000	-	-	-
Totals	\$ 120,000	\$ 1,200,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 5,000	\$ 20,000	\$ 5,000	5,000	5,000
Totals	\$ 5,000	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401

Project Title: Hogpen Slough Water Quality

Amount Spent-to-Date: \$ 150,000



Project Justification

Project Description & Scope: Design a stormwater treatment area in City ROW to help remove high nutrients and bacteria in stormwater entering from north of City Limits into the Hogpen Drainage Basin, as called out in the Microbial Source Tracking Study. We will be seeking grants for construction.
 Resolution 22-R41: Interlocal Agreement with St. Lucie County approved for design. Identified in the Master Plan.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -
Totals	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	1,500,000	1,500,000	-	-	-
Totals	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 30,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Totals	\$ 30,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Bret Kaiser
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: SE Whitmore Drive Baffle Box

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: With State Water-quality Assistance Grant (SWAG) funding, the City will install one baffle box along SE Whitmore Drive at the D-19 outfall. The baffle box will treat a 119-acre area.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
FDEP SWAG Grant	\$ 457,750	\$ -	\$ -	\$ -	\$ -
ARPA Funding	457,750	-	-	-	-
Totals	\$ 915,500	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design/Permitting	\$ 83,227	\$ -	\$ -	\$ -	\$ -
Construction	832,273	-	-	-	-
Totals	\$ 915,500	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ 10,000				
Totals	\$ 10,000	\$ -	\$ -	\$ -	\$ -

* Prior FY Project



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: John Dunton
Phone #/Extension: Ext. 4035
Fund Number: 401



Project Title: Camera Truck EnviroSight

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: This specific piece of equipment will be used for checking and recording the condition of culvert pipes throughout the city. By scoping the culverts, this will help to prioritize the severity of a culvert failure and set a schedule for repair or replacement.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 320,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 320,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Purchase Camera Truck	\$ 320,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 320,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	16,000	6,000	6,000	6,000	6,000
Totals	\$ 16,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: John Dunton
Phone #/Extension: Ext. 4035
Fund Number: 401



Project Title: Replace PW-0589 2003 Gradall XL 4100

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: This excavating equipment will be used daily for swale work, re-work, culvert replacement, and culvert repair, as well as, all the necessary steps for installing plastic liner, digging, filling, and filling for sod.

Purpose: Best Practices

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ 570,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 570,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Equipment Purchase	\$ 570,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 570,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	15,000	6,000	6,000	6,000	6,000
Maintenance Cost (Savings)	(182,000)				
Totals	\$ (167,000)	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000

*Prior Year Project (Price Increase)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: E-3 Canal Improvements Phase III

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Design project to stabilize the E-3 Canal to improve drainage, reduce the risk of flooding of properties, reduce further loss of private property, and protect lives. This project will replace the existing open waterway canal system with a dual culvert system. East of Oak Hammock K-8 between Savona & California

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ 240,000	\$ -	\$ -	\$ -
Bond Financing	-	-	-	-	2,416,700
Totals	\$ -	\$ 240,000	\$ -	\$ -	\$ 2,416,700

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design/Permitting	\$ -	\$ 240,000	\$ -	\$ -	\$ -
Construction	-	-	-	-	2,416,700
Totals	\$ -	\$ 240,000	\$ -	\$ -	\$ 2,416,700

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 12,000	\$ -	\$ -	\$ 60,000
Totals	\$ -	\$ 12,000	\$ -	\$ -	\$ 60,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401

Project Title: Water Quality Projects (Veterans Memorial Phases IV and V)

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Design stormwater storage and treatment areas to attenuate and treat stormwater prior to discharge to the North Fork. Identified in the Master Plan

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ 154,000	\$ -	\$ -	\$ -
Bond Financing					1,540,000
Totals	\$ -	\$ 154,000	\$ -	\$ -	\$ 1,540,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ 154,000	\$ -	\$ -	\$ -
Construction					1,540,000
Totals	\$ -	\$ 154,000	\$ -	\$ -	\$ 1,540,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ 5,000	\$ -	\$ -	\$ 46,000
Totals	\$ -	\$ 5,000	\$ -	\$ -	\$ 46,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Tom Salvador
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Hogpen Slough HPS-60 Replacement

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Design and construction of the replacement of the Hog Pen Slough (HPS-60) structure due to age. This project will replace the existing structure and evaluate the potential for adding water quality treatment to the basin. Utilize existing fiber for remote operation.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Operating Expense-Staff Costs	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Totals	\$ -	\$ -	\$ -	\$ 20,000	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Elkcarn Basin Improvements

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Basin study to determine the excavation limits needed throughout the entire waterway upstream of the outfall, along with adjustments to existing control structures. Improve water quality in the area.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ 767,436	\$ -	\$ -
Bond Financing	-	-	-	-	7,674,359
Totals	\$ -	\$ -	\$ 767,436	\$ -	\$ 7,674,359

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 767,436	\$ -	\$ -
Construction	-	-	-	-	7,674,359
Totals	\$ -	\$ -	\$ 767,436	\$ -	\$ 7,674,359

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 5,000	\$ -	\$ 46,000
Totals	\$ -	\$ -	\$ 5,000	\$ -	\$ 46,000

* HMGP LMS Grant (applied)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Kingsway/Oakridge Basin Improvements

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Basin study to determine the excavation limits needed throughout the entire waterway upstream of the outfall.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ 737,477	\$ -	\$ -
Bond Financing	-	-	-		7,374,766
Totals	\$ -	\$ -	\$ 737,477	\$ -	\$ 7,374,766

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 737,477	\$ -	\$ -
Construction	-	-	-		7,374,766
Totals	\$ -	\$ -	\$ 737,477	\$ -	\$ 7,374,766

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 5,000	\$ -	\$ 46,000
Totals	\$ -	\$ -	\$ 5,000	\$ -	\$ 46,000

* HMGP LMS Grant FY 26/27



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Airoso Conflict Structure & Piping

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: The utility structure needs to be adjusted so it does not interfere with the stormwater conveyance of a primary outfall. Located on Airoso near Prima Vista.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ 114,600	\$ 600,000	\$ -
Bond Financing	-	-	-	-	546,000
Totals	\$ -	\$ -	\$ 114,600	\$ 600,000	\$ 546,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 114,600	\$ -	\$ -
Construction	-	-	-	600,000	546,000
Totals	\$ -	\$ -	\$ 114,600	\$ 600,000	\$ 546,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 5,000	\$ 20,000	\$ 20,000
Totals	\$ -	\$ -	\$ 5,000	\$ 20,000	\$ 20,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401

Project Title: E-8 Downstream Repair of B-15

Amount Spent-to-Date: \$4,861,966



Project Justification

Project Description & Scope: Existing ditch slopes are to be reworked and stabilized to eliminate the presence of visible erodible slopes on either side of the existing open conveyance system.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ 226,000	\$ -	\$ -
Bond Financing	-	-	-	-	2,260,000
Totals	\$ -	\$ -	\$ 226,000	\$ -	\$ 2,260,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ 226,000	\$ -	-
Construction	-	-	-	-	2,260,000
Totals	\$ -	\$ -	\$ 226,000	\$ -	\$ 2,260,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 15,000
Totals	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 15,000



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: Emerson Street Water Quality Dry Pond

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Project No. 8 in the Stormwater Master Plan includes the design, permitting, and construction of the Emerson Street Water Quality Dry Pond. This pond will provide water quality treatment for approximately 55 acres. This project will coordinate with the NICE program and parks and recreation for a HPPS site.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ -	\$ 150,000	\$ 296,970
Bond Financing	-	-	-	-	233,030
Totals	\$ -	\$ -	\$ -	\$ 150,000	\$ 530,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Analysis / Design	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Construction	-	-	-	-	530,000
Totals	\$ -	\$ -	\$ -	\$ 150,000	\$ 530,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	-	7,500	26,500
Totals	\$ -	\$ -	\$ -	\$ 7,500	\$ 26,500



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: C-24/Monterrey/Cameo Watershed Ponds (3)

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Based on the 2015 study, this project consists of the design, permitting, and construction of the Lennox Street Pond, the California Boulevard Pond, and the Oxford Pond within the C-24/Monterrey and Cameo Watersheds.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ -	\$ 420,000	\$ -
Bond Financing	-	-	-	-	\$ 940,000
Totals	\$ -	\$ -	\$ -	\$ 420,000	\$ 940,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Analysis / Design	\$ -	\$ -	\$ -	\$ 420,000	\$ -
Construction	-	-	-	-	940,000
Totals	\$ -	\$ -	\$ -	\$ 420,000	\$ 940,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	-	10,000	20,000
Totals	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Public Works / 4126
Contact Person: Peter May
Phone #/Extension: Ext. 4158
Fund Number: 401



Project Title: C-24/Monterrey/Cameo Watershed Baffle Boxes (12)

Amount Spent-to-Date: \$ -

Project Justification

Project Description & Scope: Based on the 2015 study, this project consists of the design, permitting, and construction of twelve (12) baffle boxes on the outfalls within the C-24/Monterrey and Cameo Watersheds to help water quality.

Purpose: Best Practices/Industry Standards

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Stormwater Fees	\$ -	\$ -	\$ -	\$ 300,000	\$ 1,000,000
Totals	\$ -	\$ -	\$ -	\$ 300,000	\$ 1,000,000

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Analysis / Design	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Construction	-	-	-	-	1,000,000
Totals	\$ -	\$ -	\$ -	\$ 300,000	\$ 1,000,000

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Staff Costs	-	-	-	15,000	50,000
Totals	\$ -	\$ -	\$ -	\$ 15,000	\$ 50,000

CITY OF PORT ST. LUCIE UTILITY SYSTEMS
UTILITIES CAPITAL IMPROVEMENT PROJECTS FUND - FUND #448
FIVE YEAR PROJECTION
PROPOSED BUDGET FY 2024-25



	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Cash Carryforward	\$16,864,311	\$1,556,311	\$165,406,311	\$28,395,311	\$15,525,311
Federal Appropriations Revenue Area 7a - Construction	1,000,000	-	-	-	-
Line of Credit	9,500,000	-	-	-	-
Bond Financing	-	170,000,000	-	-	-
Transfer from 431 Operating Fund	7,000,000	6,000,000	5,000,000	5,000,000	7,500,000
Transfer from 440	-	-	-	-	-
Transfer from 441	7,500,000	3,500,000	2,000,000	2,000,000	2,000,000
Total Revenues	\$ 41,864,311	\$ 181,056,311	\$ 172,406,311	\$ 35,395,311	\$ 25,025,311

EXPENDITURES:

PRINEVILLE WATER TREATMENT FACILITY - 3310
Clear Well and Generator Bldg. at the Prineville Reverse Osmosis Treatment Plant - Design
Lime Plant Rehabilitation

\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 1,300,000
Sub-Totals					

JAMES E. ANDERSON (JEA) WATER TREATMENT FACILITY - 3312
Western Reverse Osmosis Floridian Well F-37 - Design
Western Reverse Osmosis Floridian Well F-37 - Construction & CEI (Bond Financing)
Western Reverse Osmosis Floridian Well F-38 - Design
Western Reverse Osmosis Floridian Well F-38 - Construction & CEI (Bond Financing)
Western Reverse Osmosis Floridian Well F-39 - Design
Western Reverse Osmosis Floridian Well F-39 - Construction & CEI

244,000	-	-	-	-	-
-	5,600,000	-	-	-	-
244,000	-	-	-	-	-
-	-	5,600,000	-	-	-
244,000	-	-	-	-	-
5,600,000	-	-	-	-	-
6,332,000	5,600,000	5,600,000	-	-	-
Sub-Totals					

RANGELINE ROAD WATER TREATMENT FACILITY - 3313
Rangeline Road Raw Water Main - Design
Rangeline Road Raw Water Main - Construction & CEI (Bond Financing)
Rangeline Road Reverse Osmosis Injection Well System (2 Injection Wells & 1 Monitoring Well) - Design
Rangeline Road Reverse Osmosis Injection Well System (2 Injection Wells & 1 Monitoring Well) - Construction & CEI (Bond Financing)
Rangeline Road Reverse Osmosis Water Treatment Plant (10 MGD) - Design (Line of Credit)
Rangeline Road Reverse Osmosis Water Treatment Plant (10 MGD) - Construction & CEI (Bond Financing)
Rangeline Road Reverse Osmosis Wells F-20, F-21, F-22 - Design
Rangeline Road Reverse Osmosis Wells F-20, F-21, F-22 - Construction & CEI (Bond Financing)
Rangeline Road Reverse Osmosis Wells F-23 & F-25 - Design
Rangeline Road Reverse Osmosis Wells F-23 & F-25 - Construction & CEI
Rangeline Road Reverse Osmosis Well F-24 - Design
Rangeline Road Reverse Osmosis Well F-24 - Construction & CEI (Bond Financing)

\$ 796,000	-	-	-	-	-
-	-	7,967,000	-	-	-
1,760,000	-	-	-	-	-
-	-	38,000,000	-	-	-
8,900,000	-	-	-	-	-
-	-	81,000,000	-	-	-
732,000	-	-	-	-	-
-	-	-	-	11,200,000	-
488,000	-	-	-	-	-
5,600,000	-	-	-	-	-
-	-	5,600,000	-	-	-
-	-	-	244,000	-	-
-	-	-	-	-	5,600,000
\$18,276,000	\$5,600,000	\$132,811,000	\$11,200,000	-	\$5,600,000
Sub-Totals					

MCCARTY RANCH - 3314
Water Quality Restoration Area 7A (234 Acre Water Storage Impoundment) - Construction & CEI (Partial Bond Pricing \$1.7M)
Water Quality Restoration Area 7B (294 Acre Water Storage Impoundment) - Design

\$ 5,200,000	-	-	-	-	-
-	-	-	-	-	\$ 694,000
5,200,000	-	-	-	-	\$ 694,000
Sub-Totals					

**CITY OF PORT ST. LUCIE UTILITY SYSTEMS
UTILITIES CAPITAL IMPROVEMENT PROJECTS FUND - FUND #448
FIVE YEAR PROJECTION
PROPOSED BUDGET FY 2024-25**



	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
WATER DISTRIBUTION - 3316					
Midway (FDOT) - Jenkins to Glades Cutoff	-	1,300,000	-	-	-
Citywide Pipe Replacement	-	-	500,000	-	1,000,000
PSL Blvd (FDOT Segment 1) - Becker to Paar	-	2,500,000	-	-	-
PSL Blvd (FDOT Segment 2.2) - Paar to Alcantarra Blvd	2,500,000	-	-	-	-
Village Green Pkwy (CRA Project) - Huffman to Tiffany - Design	150,000	-	-	-	-
Village Green Pkwy (CRA Project) - Huffman to Tiffany - Construction & CEI	-	-	-	3,000,000	-
Sub-Totals	\$2,650,000	\$3,800,000	\$500,000	\$3,000,000	\$1,000,000
Lift Station - 3380					
Lift Station Replacements	\$ 700,000	-	700,000	1,470,000	1,470,000
Sub-Totals	\$700,000	-	\$700,000	\$1,470,000	\$1,470,000
WASTEWATER COLLECTIONS - PM - 3516					
Becker Road Water & Wastewater Improvements Phase 1	-	-	2,100,000	-	-
Becker Road Water & Wastewater Improvements Phase 2	-	-	-	2,700,000	-
Becker Road Water & Wastewater Improvements Phase 3	-	-	-	-	3,800,700
I&J Southport Area /Eastport Area/Step Systems	-	-	500,000	500,000	500,000
Low-Pressure Mains - Ductile Iron Pipe Replacement	500,000	500,000	-	500,000	-
Northport Booster Pump Force Main (NPBPFM) to Glades Project - Phase 2B - 16" Main Modifications - Construction & CEI	-	-	-	-	450,000
NPBPFM Project - Phase 4A - 12" Force Main St. James to Northport Wastewater Booster Pump Station - Construction & CEI	-	-	1,800,000	-	-
NPBPFM Project - Phase 5B - Oleander Lift Station and Force Main - Design	-	-	-	-	500,000
NPBPFM Project - Phase 6 - Booster Pump Station Upgrade & Connection to 16" Concentrate Main - Construction & CEI	150,000	150,000	-	-	1,200,000
Village Green Septic to Sewer - Design/Construction	6,500,000	-	-	-	-
Westport South 16" Force Main Becker Road (WW-11) - Construction & CEI	\$7,150,000	\$650,000	\$4,400,000	\$3,700,000	6,450,700
Sub-Totals	\$40,308,000	\$15,650,000	\$144,011,000	\$19,870,000	\$16,514,700
Total of Capital Projects & Payments	\$40,308,000	\$15,650,000	\$144,011,000	\$19,870,000	\$16,514,700
Designated Reserve for Future Projects	\$1,556,311	\$165,406,311	\$28,995,311	\$15,525,311	\$8,510,611
SURPLUS <DEFICIT>	\$ -	\$ -	\$ -	\$ -	\$ -

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Future Projects:					
Far West Reclaim Main (RE-12)	\$10,314,900.00	Begin	2034		
Rangeline Surface Water Plant	\$172,600,000.00	Begin	2035		
McCarty ASR Wellfield on Line - Phase II	\$12,400,000.00	Begin	2040		
Glades WWTP 12 to 18 mgd (WW-20)	\$125,000,000.00	Begin	2040		
Glades WWTP Inj. Well 2	\$17,000,000.00				
Westport Fill W/M (WA-07)	\$5,500,000	98,618	Water Service Area ERCs		
Westport Repump Exp. Storage and Pump Upgrades (WA-18)	\$4,000,000	98,618	Water Service Area ERCs		
Westport South WM (WA-20)	\$1,000,000	98,618	Water Service Area ERCs		
Water Main Dead-end Improvements	\$2,000,000.00	Annually			
SAD/JUSA Lift Station/Force main Improvements	\$2,000,000.00	Annually			
AC Pipe Replacement (PM)	\$2,000,000.00	Annually			



CITY OF PORT ST. LUCIE - NEW PROJECT CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3310
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Clear Well and Generator Bldg.
at the Prineville Reverse Osmosis
Treatment Plant

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Clear well and generator building at Prineville Reverse Osmosis plant. This structure will be a redundant facility to allow one to be taken out of service for maintenance and not impact the plant from operating. The generator needs to be replaced with a larger size to allow the Reverse Osmosis facility to operate at 100% capacity.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Totals	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3310
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Lime Plant
 Rehabilitation

Amount Spent-to-date: \$152,355

Project Justification

Project Description & Scope: Lime plant rehabilitation. Due to age of the facility, various components such as piping, gravity filters, and accelator require repair or replacment to maintain current capacity.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Totals	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Totals	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - Price Increase CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3312
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Three Western Reverse Osmosis Floridan Wells (F-37, F-38, & F-39)

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Three Western Reverse Osmosis Floridan Wells. Required due to change in ground water conditions to stay in compliance with FDEP and maintain current capacity.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 3,332,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfer from #431	3,000,000	-	-	-	-
Line of Credit/Bond Financing	-	5,600,000	5,600,000	-	-
Totals	\$ 6,332,000	\$ 5,600,000	\$ 5,600,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Well F-37 - Design	\$ 244,000	\$ -	\$ -	\$ -	\$ -
Well F-37 - Construction & CEI	-	5,600,000	-	-	-
Well F-38 - Design	244,000	-	-	-	-
Well F-38 - Construction & CEI	-	-	5,600,000	-	-
Well F-39 - Design	244,000	-	-	-	-
Well F-39 - Construction & CEI	5,600,000	-	-	-	-
Totals	\$ 6,332,000	\$ 5,600,000	\$ 5,600,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Operating	\$ -	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000
Totals	\$ -	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3313
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Rangeline Road Reverse Osmosis
 Injection (2) Well Systems and (1)
 Monitoring Well

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Design and construction of two injection wells and one monitoring well for concentrate disposal for the planned Reverse Osmosis Water Plant.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Reserves	260,000				
Line of Credit/Bond Financing	-	-	38,000,000	-	-
Totals	\$ 1,760,000	\$ -	\$ 38,000,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 1,760,000	\$ -	\$ -	\$ -	-
Construction & CEI	-	-	38,000,000	-	-
Totals	\$ 1,760,000	\$ -	\$ 38,000,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - NEW PROJECT CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3313
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Rangeline Road Reverse Osmosis Water Plant Floridian Wells (6)

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Six (6) Floridian wells for the proposed Rangeline Road Reverse Osmosis Water Plant.
Purpose: Policy Directives
City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 732,000	\$ -	\$ 244,000	\$ -	\$ 5,600,000
Line of Credit/Bond Financing	6,088,000	5,600,000	5,600,000	11,200,000	-
Totals	\$ 6,820,000	\$ 5,600,000	\$ 5,844,000	\$ 11,200,000	\$ 5,600,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design (5) wells \$244K each	\$ 1,220,000	\$ -	\$ -	\$ -	\$ -
Design (1) well	-	-	244,000	-	-
Construction (6) wells \$5.6M each	5,600,000	5,600,000	5,600,000	11,200,000	5,600,000
Totals	\$ 6,820,000	\$ 5,600,000	\$ 5,844,000	\$ 11,200,000	\$ 5,600,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



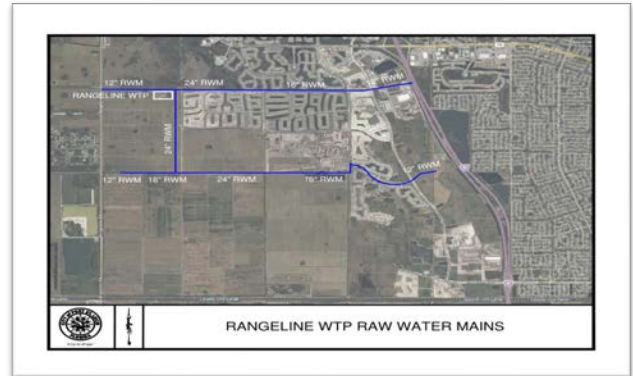
CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3313
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Rangeline Road
 Raw Water Main

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: With the addition of the Rangeline Road Reverse Osmosis Water Treatment Facility, six (6) Floridan Wells will be needed to provide the water needed for treatment. The proposed raw water main will connect the six (6) Floridan Wells to be located on half acre sites to the Rangeline Road RO Water Treatment Facility in order to meet the 10 MGD capacity. The six (6) wells have already been permitted and the well sites obtained.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 796,000	\$ -	\$ -	\$ -	\$ -
Line of Credit/Bond Financing	-	-	7,967,000	-	-
Totals	\$ 796,000	\$ -	\$ 7,967,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 796,000	\$ -	\$ -	\$ -	\$ -
Construction & CEI	-	-	7,967,000	-	-
Totals	\$ 796,000	\$ -	\$ 7,967,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3313
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Rangeline Road Reverse
 Osmosis Water Plant

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Design of a 10 MGD (Million Gallons a Day) Reverse Osmosis (RO) Water Treatment Plant. The addition of this new RO Plant will increase capacity of the Utility's water supply system needed to accommodate new development and future growth within the Utility's service area.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Line of Credit/Reserves (TBD)	\$ 8,900,000	\$ -	\$ -	\$ -	\$ -
Bond Financing	-	-	81,000,000	-	-
Totals	\$ 8,900,000	\$ -	\$ 81,000,000	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 8,900,000	\$ -	\$ -	\$ -	-
Construction & CEI	-	-	81,000,000	-	-
Totals	\$ 8,900,000	\$ -	\$ 81,000,000	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3314
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: McCarty Ranch Water Quality
 Restoration Areas 7A & 7B -
 Approximately 528 Acres of
 Water Storage Impoundments
Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Design and Construction of the last two remaining areas the St. Lucie River/C-23 Water Quality Project. Area 7A impoundment shall be approximately 234 acres in size and Area 7B impoundment shall be approximately 294 acres in size.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources					
Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Federal Appropriations Grant - 7A	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Line of Credit or Reserves	1,700,000	-	-	-	-
Potential Grant - 7B	-	-	-	-	416,400
Interfund Transfer	2,500,000	-	-	-	277,600
Totals	\$ 5,200,000	\$ -	\$ -	\$ -	\$ 694,000

Capital Project Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Water Quality Restoration Area 7A - Construction & CEI	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -
Water Quality Restoration Area 7B - Design	-	-	-	-	694,000
Totals	\$ 5,200,000	\$ -	\$ -	\$ -	\$ 694,000

Impact on Operational Expenditures/Expenses					
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Mowing	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility Sytem / 3316
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Village Green Parkway
 (CRA Project), Huffman -
 Tiffany Utility Line Relocation

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: The Village Green Drive Corridor Revitalization project to relocate utility lines.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 150,000	\$ -	\$ -	\$ 3,000,000	\$ -
Totals	\$ 150,000	\$ -	\$ -	\$ 3,000,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Construction & CEI	-	-	-	3,000,000	-
Totals	\$ 150,000	\$ -	\$ -	\$ 3,000,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -

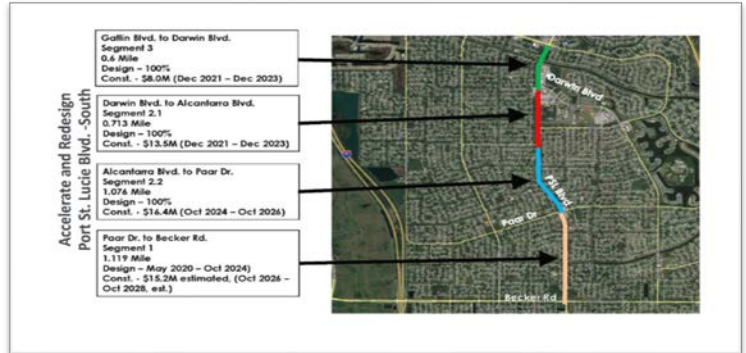


CITY OF PORT ST. LUCIE - Price Increase CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3316
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Port St. Lucie Blvd.
 Segments 1 & 2.2
 (FDOT)
Amount Spent-to-date: \$884,814



Project Justification

Project Description & Scope: PSL Blvd (FDOT) Segments 1 & 2.2 - Segment 1 is Becker Road to Paar Drive and Segment 2.2 is Paar Drive to Alcantarra Blvd. This is due to road widening which requires relocation of low pressure mains, a force main and water main.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer - #441 - Segment 1	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -
Interfund Transfer - Segment 2.2	2,500,000	-	-	-	-
Totals	\$ 2,500,000	\$ 2,500,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Segment 1 - Construction & CEI	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -
Segment 2.2 - Construction & CEI	2,500,000	-	-	-	-
Totals	\$ 2,500,000	\$ 2,500,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF PORT ST. LUCIE - Project Delayed CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3316
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Midway (FDOT) -
 Jenkins to Glades Cutoff

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Relocation of 12" & 16" water mains due to FDOT/county road widening project.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Interfund Transfer - #441	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction & CEI	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
Totals	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



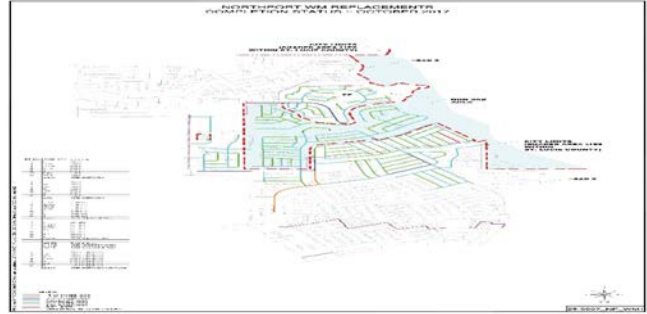
CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3316
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Citywide Pipe Replacement

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Pipe replacement to eliminate aging water mains.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,000,000
Totals	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,000,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design, Construction & CEI	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,000,000
Totals	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,000,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



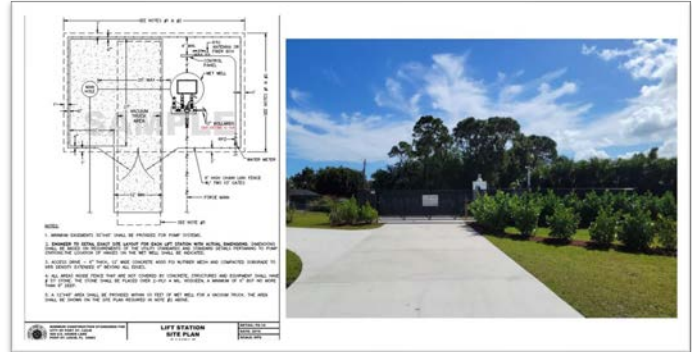
CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3380
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Lift Station
 Replacements

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: Replacement of Lift Stations will help prevent raw sewage spills and overflows which could have serious negative impacts on the environment and could also jeopardize the City's compliance with its existing regulatory agency permits. This will include replacement of the wetwell, electrical panel, pumps, and pertinent piping. There are approximately 18 lift stations due for replacement that were installed by General Development and are approaching their end of useful life.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 700,000	\$ -	\$ 700,000	\$ 1,470,000	\$ 1,470,000
Totals	\$ 700,000	\$ -	\$ 700,000	\$ 1,470,000	\$ 1,470,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design, Construction & CEI	\$ 700,000	\$ -	\$ 700,000	\$ 1,470,000	\$ 1,470,000
Totals	\$ 700,000	\$ -	\$ 700,000	\$ 1,470,000	\$ 1,470,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



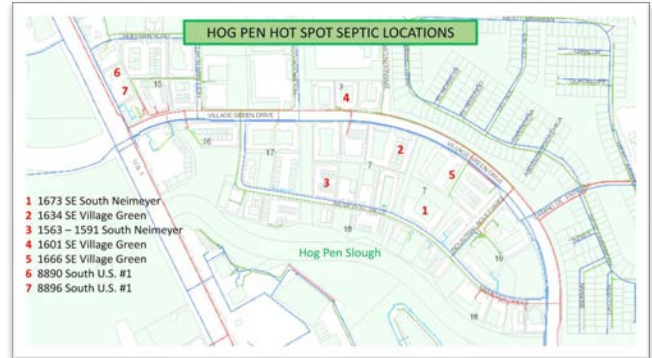
CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3516
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Village Green Commercial
 Septic to Sewer Project

Amount Spent-to-date: \$ -



Project Justification

Project Description & Scope: This program is to provide funding to convert seven commercial owners within the Hog Pen Hot Spot area that are currently on septic systems to the City's wastewater system. This program would reimburse up to 50%, not to exceed \$75,000 of the commercial owner's costs associated with abandoning septic systems and connection to the City's wastewater system.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Totals	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design/Construction	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Totals	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

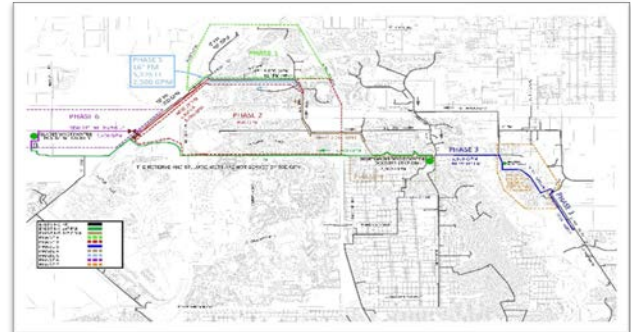
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Electricity	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
Totals	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3516
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Northport Booster Pump Force Main (NPBPFM) to Glades Project Phases 1-6

Amount Spent-to-date: \$4,600,968

Project Justification

Project Description & Scope: Northport Booster Pump Force Main to Glades Wastewater Treatment Plant - Phase 1-6. Upon completion, will allow for more wastewater flow to be diverted from the Northport service area to the Glades Wastewater Facility.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ -	\$ -	\$ 1,800,000	\$ -	\$ 950,000
Interfund Transfer from Fund #441	-	-	-	-	1,200,000
Totals	\$ -	\$ -	\$ 1,800,000	\$ -	\$ 2,150,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Phase 2B - Construction & CEI	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Phase 4A - Construction & CEI	-	-	1,800,000	-	-
Phase 5B - Design	-	-	-	-	500,000
Phase 6 - Construction & CEI	-	-	-	-	1,200,000
Totals	\$ -	\$ -	\$ 1,800,000	\$ -	\$ 2,150,000

Impact on Operational Expenditures/Expenses

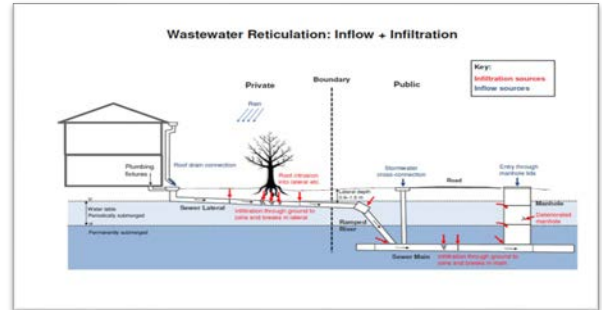
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Air Release Valve & Gate Valve Maintenance	\$ -	\$ -	\$ -	\$ 200	\$ 200
Totals	\$ -	\$ -	\$ -	\$ 200	\$ 200



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3516
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Inflow and Infiltration of Gravity Mains

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Inflow and Infiltration of Gravity Mains. Reducing ground water infiltration into sewer system in Southport area due to the age of the system which was originally installed by General Development.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Totals	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design, Construction & CEI	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Totals	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Electricity Reduction	\$ -	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)
Totals	\$ -	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)



CITY OF PORT ST. LUCIE CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3516
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Becker Road Water & Wastewater Improvements Phases 1-7

Amount Spent-to-date: \$292,900

Project Justification

Project Description & Scope: To provide water and wastewater service to residents along Becker Road between the Florida Turnpike and I-95. The project also includes upgrading existing low-pressure system to meet build-out demands.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves 441 Phases 1	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -
Reserves - Phase 2	-	-	-	2,700,000	-
Reserves - Phase 3	-	-	-	-	3,800,700
Totals	\$ -	\$ -	\$ 2,100,000	\$ 2,700,000	\$ 3,800,700

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Phase 1 - Construction & CEI	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -
Phase 2 - Construction & CEI	-	-	-	2,700,000	-
Phase 3 - Design, Construction & CEI	-	-	-	-	3,800,700
Totals	\$ -	\$ -	\$ 2,100,000	\$ 2,700,000	\$ 3,800,700

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Air Release Valve & Gate Valve Maintenance	\$ -	\$ -	\$ -	\$ 100	\$ 100
Totals	\$ -	\$ -	\$ -	\$ 100	\$ 100



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3516
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448

Project Title: Westport South 16" Force Main
 Becker Road



Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Installation of a new parallel force main along Becker Road and Darwin Boulevard. The force main was identified in the City's Wastewater Master Plan as being needed as developments continue to grow in the southeast service area.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfer from Fund	2,500,000	-	-	-	-
Totals	\$ 6,500,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Construction & CEI (Design in FY23/24)	\$ 6,500,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 6,500,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

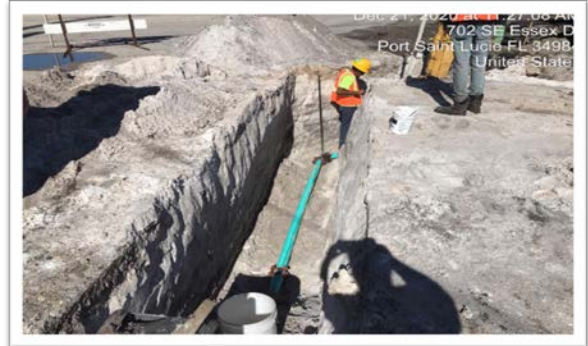
Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Air Release Valve & Gate Valve Maintenance	\$ -	\$ 400	\$ 400	\$ 400	\$ 400
Totals	\$ -	\$ 400	\$ 400	\$ 400	\$ 400



CITY OF PORT ST. LUCIE - **NEW PROJECT** CAPITAL IMPROVEMENT PROJECT REQUEST FORM

PROJECT TYPE: NEW PROJECT PROJECT CHANGE/UPDATE

Department/Division: Utility System / 3516
Contact Person: Kevin Matyjaszek
Phone #/Extension: Ext. 6400
Fund Number: 448



Project Title: Low-Pressure Mains -
 Ductile Iron Pipe Replacement

Amount Spent-to-date: \$ -

Project Justification

Project Description & Scope: Pipe replacement to eliminate aging low-pressure mains at intersection crossings.

Purpose: Policy Directives

City Council Goal: High-quality infrastructure and facilities.

Return on Investment (ROI) Considerations

Payback Period (ROI): Project will enhance the quality of life or quality of governmental services for our citizens.

Financial Information

Funding Sources

Funding Type	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Reserves	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -
Totals	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Design, Construction & CEI	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -
Totals	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -



Glossary

A

Abatement: A partial or complete waiver of taxes, service charges or fees imposed by the City for purposes of economic development incentives.

Abbreviations/Acronyms: A list of abbreviations and acronyms follow the Glossary.

Account: A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System: A total structure or records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, account groups, or organizational components.

Accrual Basis of Accounting: A method of accounting where revenues are recorded when service is given and expenses are recognized when the benefit is received.

Activity Fees: Recreation: Revenues from fees collected for various programs and activities, including trips, lessons and sports leagues.

Activity Fees: Recreation Center: Fees collected for all programs held at Recreation Center, including classes, special events and rentals to tax exempt organizations.

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses which are incurred by the end of the fiscal year.

Actuarial: A person or methodology that makes determinations of required contributions to achieve future funding levels that address risk and time.

Administrative Charge: Allocation of charges in the General Fund for administrative support to other funds.

Administrative Credit: Opposite of administrative charge. Credits in the General Fund for administrative overhead charged to another fund.

Adopted Budget: The proposed budget as initially formally approved by the City Council.

Ad Valorem Tax: A tax levied in proportion to the value of the property which it is levied.

Ad Valorem Taxes: Delinquent: Net collection received from the Tax Collector for real property ad valorem taxes levied for the current year.

Advertising: Provides for advertising and legal notices of various City activities.

Agency Funds: Agency funds are used to account for the assets held as an agent for individuals, private organizations, other governments and/or other funds or accounts. Agency funds are purely custodial in nature.

Alcoholic Beverage Licenses: Revenue collected by the state from all alcoholic beverages dispensing establishments within the City and reallocated to the City.

Allocate: To set apart portions of budgeted expenditures that are specifically designated to organizations for special activities or purposes.

Amended Budget: The adopted budget as formally adjusted by the City Council.

Amendment: A change to an adopted budget, which may increase or decrease a fund total. The City Council must approve the change.

Americans With Disabilities Act (ADA): Federal legislation that prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities and transportation.

Amortization: The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Animal Control: Citations: Revenue derived from citations to citizens violating the City's Animal Control Ordinances.

Animal Control: Dog Licenses: Revenue derived from issuance of pet licenses by the City.

Animal Control: Pet Retrieval Fee: Revenue collected for retrieving an animal apprehended by the Animal Control Department.

Animal Control: PSL Animal Education: That portion of the revenues from animal control citations that is dedicated toward education of the Animal Control Division staff.

Annexation: The process by which a municipality, upon meeting certain requirements, expands its incorporated limits.

Annual Comprehensive Financial Report (ACFR):

Appraised Value: To make an estimate of value for the purpose of taxation.

Appropriation: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Approved Positions: Employee positions which are approved in the adopted budget. Positions are to be filled during the year.

Arbitrage: In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax, exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Property Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment: The process for determining values of real and personal property for taxation purposes.

Assets: Resources owned or held by a government, which have monetary value.

Attrition: A method of achieving a reduction in personnel by either not filling a position that is open, redeveloping a position, transferring, retirement or means other than laying off.

Audit: A methodical examination of utilization of resources. It is concluded in a written report of its findings, an audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

B

Balanced Budget: A balanced budget occurs when the total sum of money a government collects in a year is equal to the amount it spends on goods, services and debt interest.

Basis of Accounting: The methodology and timing of when revenues and expenditures are recognized in the accounts and reported in the financial statements.

Benefits: Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits and benefits due on termination of employment.

Board of Adjustment and Appeal: Revenues collected as a result of a fine imposed by the Contractor Licensing Board.

Bond: A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Indenture: The formal agreement between a group of bond holders, acting through a trustee and the issuer as to the term and security for the debt.

Bond Rating: In rating municipalities for the issuance of general obligation debt, credit rating agencies (Standard & Poor's, Moody's and Fitch) consider factors that are regarded as especially relevant to a government's 'capacity and willingness' to repay its debt. (a.) the local economic base, including

local employment, taxes and demographics (for example: age, education, income level and skills of the local population); (b.) the financial performance and flexibility, including accounting and reporting methods, revenue and expenditure structure and patterns, annual operating and budgetary performance, financial leverage and equity positions. Budget and financial planning and contingency financial obligations, such as pension liability funding; (c.) debt burden; and (d.) administration, including local autonomy and discretion regarding financial affairs, background and experience of key administrative officials and frequency of elections.

Bond ratings impact the interest rate and the cost of debt service in the operating budget. It is a grade given to bonds that indicates their credit quality.

Bond Refinancing: The issuance of bonds to obtain better interest rates and / or bond conditions by paying off older bonds.

Budget: A plan of financial operation for a specified time embodying an estimate of proposed expenditures and the proposed means of financing them. The term “budget” is used in two senses in practice: the financial operational plan presented to the appropriating body for final adoption or the plan that has received final approval by that body. It is usually necessary to specify whether the budget referred to is preliminary and tentative or whether it is the plan finally approved by the governing body.

Budget Amendment: The process, by which unanticipated changes in revenue or expenditures are made a part of the budget, thereby amends the budget. These changes require City Council approval.

Budgetary Control: The control or management of a government in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Budget Calendar: The schedule of essential dates or milestones, which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit: Amount by which the government’s budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Document: The official written statement prepared in order to present a comprehensive financial program of an organization. A budget document serves as 1.) a policy document; 2.) an operation guide; 3.) a financial plan; and 4.) a communications device.

Budget Hearing: A public hearing conducted by City Council to consider and adopt the annual budget.

Budget Message: A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

Budget Ordinance: The official enactment, by City Council to legally authorize City staff to obligate and expend resources.

Budget Transfer: The process by which approved budget dollars may be reallocated between line: item expenditures within the same fund and department to cover unforeseen expenses.

Building Department Fund: To account for the revenues and expenditures associated with the protective inspections provided by the building department.

Building Permits: Revenues derived from issuance of building permits prior to construction with the City of Port St. Lucie.

C

Cable TV Franchise: Franchise Tax levied on Cable Television Company.

Capital Asset: A capital asset is real or personal property that has a cost equal to or greater than the cost noted by each asset threshold and has an estimated useful life of at least two years. The majority of the City’s assets have a capitalization threshold of \$100,000 except machinery and equipment which has a capitalization threshold of \$5,000. When federal or state grant funds are used to purchase capital assets each individual item purchased that has a cost equal to or greater than \$5,000 shall be capitalized.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period. It is usually part of the current budget but may also be a multi-year plan.

Capital Improvement Fund: A fund used to account for the acquisition of major capital equipment and facilities. To be accounted for in such funds, expenditure must be a capital asset in nature requiring a useful life of at least two years. The funding resources include general tax revenue, interest income, bond proceeds and transfers from other funds.

Capital Improvement Project(s): A five-year plan for those expenditures anticipated within the City's capital improvement funds. It sets forth each project and its contemplated cost and proposes the financing of the listed projects. The plan gives the City a look into the future and allows for long range financial planning.

Capital Improvement Road and Bridge Fund: To account for revenues and expenditures associated with major road and culvert improvements, including the annual street-resurfacing program. The funding resources include general tax revenues, interest income, bond proceeds and transfers from other funds.

Capitalized Interest: When interest cost is added to the cost of an asset and expensed over the useful life of the assets.

Capital Outlay: Expenditures made within an operating fund that result in the acquisition of a capital asset.

Capital Project: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase the useful life.

Cash Carry-forward: Fund balance to be used as a funding source.

Certificate of Participation: Financing in which an individual buys a share of the lease revenues of an agreement made by a municipal or governmental entity, rather than the bond being secured by those revenues.

Certification, Copy, Research: Revenue from collection of fees for certification and copies for public's use and for researching items for the public.

Charrette: A public input and design workshop used by planners in project design and formulations. The charrette provides a forum for ideas and offers the unique advantage of giving immediate feedback to the planners while giving mutual authorship to the plan by all who participate.

Charter: A written instrument that creates and defines powers, rights and privileges for a specific jurisdiction or organization: a city's constitution.

Cigarette Tax: Revenue from cigarette sales received by the state and proportionately shared with the City.

City Center Capital Improvement Fund: To account for the financial resources and expenditures associated with the construction of the infrastructure, water and sewer expansion of the City Center Project

City Center Special Assessment District Collection Fund: To account for revenues and expenditures associated with City's program of assessing benefiting properties for the cost of financing roadways, drainage facilities and water and sewer extensions and improvements within the City Center Special Assessment District.

Commissions: Vending Machine: Commissions collected from vending machine sales.

Communications: Provides funds for communication expenses, such as mobile radios and airtime for City vehicles.

Communications Service Tax Simplification Law: Law created by Florida Legislature to combine communications services revenues with a two: tiered tax composed of State and local-option tax.

Community Development Block Grant (C.D.B.G.) Fund: A fund established for tracking the financial activities of this federal entitlement block grant. Cities with population over 50,000 receive the entitlement money, which can be used for a number of municipal projects such as community service, infrastructure improvements and housing for low-income residents.

Community Redevelopment Agency: To account for revenues and expenditures of the Community Redevelopment Agency established for the purpose of improving the economic and social conditions within a specific boundary.

Community Redevelopment Area (CRA): Under Florida Law (Chapter 163, Part III), local governments are able to designate areas as Community Redevelopment Areas when certain conditions exist.

Competency Cards: Revenue derived from annual renewal of city issued certificates of competency.

Computer Aided Design and Drafting (CADD) System: A computer system with input-tools for the purpose of streamlining drafting, documentation and design processes.

Confiscated Property: Revenues collected from the sale of merchandise confiscated by the Police Department.

Conservation Trust Fund: To account for revenues and expenditures from developers and interest income for conservation issues of the City.

Contingency: A budgeted reserve set-aside for possible emergencies, revenue shortfalls, or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements, courier services and temporary help.

Contributions: Recreation: Contributions to be used for recreation programs.

Contributions and Donations: Contributions for the general use of the City.

Cost-of-Living Adjustment (COLA): An increase in salaries to offset the adverse effect of inflation on compensation.

Cost-of-living Adjustment (COLA): An increase in salaries to offset the adverse effect of inflation on compensation.

County Occupational Licenses: Share of revenue derived from issuance of business licenses by the County.

Court Fees: Jury duty payments to City employees, which are assigned to the City due to the policy of paying the employee's regular salary.

Court Fines: Fines collected from traffic offenses and misdemeanors.

Credit Ratings: A credit rating is the opinion of the rating agencies regarding the general creditworthiness of the government in question. The rating is a function of risk factors to which the government is subject. A rating in of itself does not imply any form of a recommendation by the ratings agency. It is simply an objective evaluation of the government and its ability to meet the obligations of the security as well as its ability to repay the debt. The credit rating process involves a legal, quantitative and qualitative analysis. The assigned ratings influence the cost of borrowing for the government.

Crosstown Parkway Capital Improvement Fund: To account for the financial resources and expenditures for land acquisition, design and construction of the river crossing project.

Culture and Recreation: Cost incurred in providing and maintaining cultural and recreational facilities and activities for citizens.

Culverts: Fees charged to residential and commercial developers for the inspection of grading and culvert pipe placement to ensure the integrity of the drainage system.

D

Debt: Money or other property lent or borrowed and that must be repaid or returned. Debt may be outstanding for a short term (one year or less) or for a long term (one year or more).

Debt Millage: The portion of the millage required to pay principal and interest on voter approved bonds. This millage fluctuates annually based on the property values and debt payable.

Debt Proceeds: Bonds: Funds available from the issuance of Bonds.

Debt Service: The City's obligation of principal and interest payments required to retire bonds and other debt instruments used as a financing source.

Debt Service Funds: To account for the accumulation of resources for and the retirement of, general long-term debt principal and interest.

Deficit: The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department: The basic organizational unit of the City, which is functionally unique in its services.

Depreciation: The decrease in value of physical assets due to use and the passage of time.

Derivative: A derivative is a financial contract which derives its value from the performance of another entity such as an asset, index, or interest rate, called the “underlying”.

Designations: A portion of fund balance earmarked for specific appropriations.

Distinguished Budget Presentation Program: A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Division: A unit of organization that is comprised of a specific operation within a functional area. Departments may contain one or more divisions.

Donations: Fireworks: Donations toward the annual July 4th Fireworks display.

E

East Lake Village Special Assessment District Collection Fund: To account for revenues and expenditures associated with City program of assessing benefiting properties for the cost of financing roadways, drainage facilities and water and sewer extensions and improvements within the East Lake Village Special Assessment District project.

Economic Development Fund: To account for revenues and Expenditures associated with development that stimulates the economy.

Education Impact Fee: Fees paid to the City by the School Board for collecting the School Board’s impact fee.

Effectiveness: The degree to which goals, objectives and outcomes are achieved.

Efficiency: A measurement of an organization’s performance based on operational outputs as measured by comparison of production with cost.

Elections: Fees paid to the City by political candidates to register themselves for upcoming elections.

Electric Franchise: Franchise Tax levied on Florida Power and Light.

Electricity: Provides for electrical services.

Encumbrances: The commitment of appropriated funds to purchase an item or service. Purchase orders are used to encumber which commits funds for future expenditures. Encumbrances outstanding at year-end are reported as reservations of fund balance and will not constitute expenditures or liabilities in the upcoming fiscal year.

Enterprise Fund: A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises: where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Evaluation and Appraisal Report (EAR): The EAR is a required part of the State growth management process and could be generally defined as a mechanism for determining whether the goals, objectives and policies of the City’s Comprehensive Management Plan are being met and if not, what changes are in order. State Statute requires each local government to evaluate its Comprehensive Plan. This requirement is found in Local Government Comprehensive Planning and Land Development Regulations Act, often referred to as the “Growth Management Act.” The EAR is required every seven years but must be adopted according to a schedule determined by the Florida Department of Community Affairs.

Exemption: A reduction to the assessed value of property. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as the principal residence. There are other exemptions for disability, government owned and non-profit owned property.

Expanded Services: That portion of a department expenditure budget that provides funding for new programs and services, which is associated with increasing the level of service to the citizens.

Expenditures: Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets and/or debt service.

Expenses: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

F

Federal Grant: D.A.R.E.: Revenue from the Federal Government's program funding part of the City's D.A.R.E. school resource officers.

Financial Policy: The City's policy with respect to taxes, spending and debt management as they relate to government services programs and capital investments.

Fines & Forfeitures: Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defender's recoupment and juror/witness fees.

Fiscal Year: The twelve: (12) months starting October 1st through September 30th to which its annual operating budget applies. At the end of each fiscal year, the City determines its financial position and the results of its operations.

Five-Year Capital Plan: A plan for capital expenditures to be incurred each year over a five year period to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Fixed Assets: Term is now referred to as capital assets. Also see CAPITAL ASSET.

Fleet: The vehicles owned and operated by the City.

Forfeiture: The automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Franchise Fee: Charges to utilities for exclusive/nonexclusive rights to operate within municipal boundaries. Examples are electricity, telephone, cable television and solid waste.

Full-Time Equivalent (FTE): Number of positions calculated on the basis that one FTE equates to a 40 hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes within, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The fund equity of government funds and trust funds.

Fund Transfer: A budgeted transfer of funds to another fund. The three in the account code designates the fund number.

G

General Fund: The general operating fund of the City. It is used to account for most of the financial resources as well as most of the operating services of the General Government.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

General Obligation Bonds: Bonds of which the full faith and credit of the issuing government are pledged.

Geographic Information System (GIS): A system used to capture, manage, analyze and display all forms of geographically referenced information. Displayed information include street, neighborhood and planning district levels.

Glassman Special Assessment District Collection Fund: To account for revenues and expenditures associated with City program of assessing benefiting properties for the cost of financing roadways, drainage facilities and water and sewer extensions and improvements within the Glassman Special Assessment District project.

Goal: A statement of broad direction, purpose, or intent based on the needs of the community.

Golf Course Fund: To account for the operation of the Saints at Port St. Lucie Golf Course.

Governmental Accounting: The composite of analyzing, recording, summarizing, reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Accounting Standards Board (GASB): The ultimate authoritative accounting and financial reporting standard setting body for State and Local Governments.

Governmental Finance Corporation Fund: To account for specific revenues and expenditures associated with the not-for-profit corporation established to assist the City in acquiring and constructing various governmental projects consisting of real and/or personal property.

Governmental Funds: General, Special Revenue, Debt Service and Capital Project funds.

Government Finance Officers Association (GFOA): An association of public finance professionals that was founded to support the advancement of governmental accounting, auditing and financial reporting. The GFOA has played a major role in the development and promotion of GAAP for state and local governments since its inception and sponsors the Certificate of Achievement for Excellence in Financial Reporting Program and the Distinguished Budget Presentation Awards Program.

Granicus: Streaming media for Government.

Grant: A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

H

Health & Life Insurance: Provide for benefits for health, accidental death, dismemberment, life insurance and long-term disability for full-time employees.

Homestead Exemption: Pursuant to the Florida State Constitution, the first \$25,000 of assessed value of a home which the owner occupies as principal residence is exempt from the property tax.

I.R.S.C. Services: Fees paid to the City from Indian River State College for the use of the City's facility and/or equipment for the purpose of police training.

Impact Fees: Set aside fees collected from citizens and developers for infrastructure adjustments to the community. Monies to be used as the development further impacts the municipality.

Improvements other than Buildings: Provide for any capital improvements for the City.

Inflation: A rise in price levels caused by an increase in available funds beyond the proportion of available goods.

Infrastructure: Public domain capital assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Insurance: Provides for City insurance protection for general liability, auto and property.

Interest: Ad Valorem Taxes: Interest collected on delinquent Ad Valorem Taxes.

Interest: Checking: Interest collected on a checking account.

Interest: Investments: Interest collected on invested funds.

Interest: Police Building Reserve Fund: Interest collected on the required reserve fund on the Police/Administration Building debt.

Interest: State Board of Administration: Interest collected on invested funds.

Interest: Tax Collections: Interest collected on late assessment payments.

Interfund Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue: Revenue received from or through the Federal, State, or County Government. These include Cigarette Tax, State Revenue Sharing, Alcoholic Beverage Tax and Sales Tax.

Interlocal: School Resource Officer: Revenues collected from St. Lucie County for reimbursement of half the salary cost of the City's School Resource Officers.

Interlocal Agreement: A contractual agreement between two or more governmental agencies.

Internal Service Fund: A fund established to account for an entity which provides goods and services to other City entities and charges those entities for the goods and services provided.

Investments: Most commonly, securities are held for the production of revenues in the form of interest and dividends. The term does not include capital assets used in government operations.

L

Law Enforcement Impact Fee Fund: To account for the proceeds and expenditures associated with law enforcement impact fees charged against new construction and used to fund the equipment and capital needs of new police officers required as a result of community growth.

Lease: Sportsman Park: Revenue resulting from the annual lease of a City park to St. Lucie County.

Liabilities: Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Licenses and Permits: Revenues derived from the issuance of local licenses and permits.

Lighting District Fund: To account for the revenues and expenditures of residential street lighting districts.

Local Option Gas Tax: Revenues resulting from an additional six cents local tax on gasoline sales in St. Lucie County. These collected revenues are shared with the County and the City of Fort Pierce.

M

Machinery & Equipment: Provides for purchase of machinery and equipment for City or Government use.

Mandate: A requirement from a higher level of government that a lower level of government perform a task in a particular way or standard.

Maps and Publications: Revenue collected through the sale of maps and publications.

Memberships, Dues, Subscriptions, Books: Provides for memberships fees, dues, subscriptions and publications of professional organizations.

Mill: A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of property.

Millage: The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue: Those revenues that are small in value and not individually categorized.

Miscellaneous Revenue: Workman's Compensation: Reimbursements from the Workman's compensation program for salaries which the City expended.

Mission Statement: The statement that identifies the particular purpose and function of a department.

Mitigation may occur on the site of the development or at some other site.

Mobile Home Licenses: Revenue collected by the state from all mobile home licenses in the City and reallocated to the City.

Modified Accrual Basis: The basis of accounting under which revenues are recognized when measurable and available to pay liabilities and expenditures are recognized when the liability is incurred except for interest on long-term debt which is recognized when due and the non-current portion of accrued vacation and sick leave which is recorded in general long-term debt. The General Fund and Debt Service Fund budgets are prepared on the modified accrual basis of accounting except that encumbrances are treated like expenditures.

Municipal Code: A collection of laws, rules and regulations that apply to the City and its Citizens.

Municipal Services Taxing Unit (MSTU): An MSTU is a special taxing district authorized by the State Constitution Article VII and the Florida Statutes 125.01. The MSTU is a legal and financial mechanism for providing specific services and/or improvements to a defined geographical area. An MSTU may levy ad valorem taxes without a referendum. An MSTU may also use assessments, service charges or other revenue to provide resources.

N

National Pollutant Discharge Elimination System (NPDES): To account for the revenues and expenditures to comply with the state and federal regulations placed upon the City by EPA with the clean water act.

Neighborhood Stabilization Program Grant Fund: To account for revenues and expenditures provided by the Federal Grant program which are used to acquire, rehabilitate, demolish and redevelop foreclosed and abandoned residential properties in order to help stabilize neighborhoods.

Nondepartmental Expenses: Fund expenses which are not directly related to an individual department.

O

Object Code: Unique identification number and title for an expenditure category. It represents the most detailed level of budgeting and recording of expenditures; often referred to as “line item”.

Objective: Something to be accomplished in specific well-defined and measurable terms and that is achievable within a specific time frame.

Occupational Licenses: Delinquent: Delinquency Fee collected from the issuance of late business licenses by the City.

Office Supplies: Provide for the purchase of office supplies.

Operating Budget: A budget for general revenues and expenditures such as salaries, utilities and supplies.

Operating Expenses: Fund expenses that are ordinary, are reoccurring in nature and that are directly related to the fund’s primary service activities.

Ordinance: A formal legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as state or federal.

Other Financing Source: Road Bonds: Funds available from the issuance of a bond series backed by the pledge of Local Option Gas Tax revenue.

Other Land Sales: Savannas: Proceeds from the sale of a land parcel adjacent to the Savannas.

Other Post: Employment Benefits (OPEB): Legal trust fund having been established to account for the collection of assets to be expended for medical coverage for retired employees up to the age of Medicare eligibility.

Outcomes: Quality performance measures of effectiveness and of achieving goals (e.g., customer satisfaction, awareness level, etc.).

Outputs: Process performance measures of efficiency and productivity. (e.g., per capita, expenditures, transactions per day, etc.).

Overtime: Provide for compensation for any overtime throughout the year, at one and one-half times the regular salary.

P

Parks and Recreation User Fees: Fees collected for reserving specific areas of a park for a specified time and use.

Parks Capital Improvement Fund: To account for specific revenues and expenditures associated with the acquisition of parks and construction of major capital parks improvements.

Parks MSTU Capital Improvement Fund: To account for specific ad-valorem revenues and expenditures associated with the Parks and Recreation improvement projects.

Paving and Drainage Permit: Revenue derived from issuance of permits allowing for “on site” paving and/or drainage systems for commercial developments.

Peacock and Lowry Combined Special Assessment District Collection Fund: To account for revenues and expenditures associated with the City's program of assessing benefiting properties for the cost of roadways, drainage facilities and water and sewer extensions and improvements within the special assessment district.

Pension Fund: The Pension Fund accounts for the accumulation of resources to be used for retirement benefit payments to the City's employees.

Per Capita: A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Performance Indicators: Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measures: Data collected to determine how effective and/or efficient a program is in achieving its objectives.

Permit Revenue: Fees imposed on construction related activities and for the acquisition of other nonbusiness permits.

Personnel Services: A general category of operating expenses that includes salaries, wages, pensions, health insurance and other fringe benefits.

Plans Review Fee: Fees earned by the City for the review of construction plans.

Police Education: Portion of traffic violation fines collected and reserved by the state law for police education, placed in escrow until educational needs are identified, then transferred to this account.

Police Impact Fee: Fees retained by the City's General Fund as a charge for collecting the Impact Fee from contractors.

Police Services: Revenue from charges derived from the employment of off-duty police officers by private agencies for crowd or traffic control.

Private independent rating services provide these evaluations of a bond issuer's financial strength, or its ability to pay a bond's principal and interest in a timely fashion. Also see CREDIT RATING.

Professional and Occupational Licenses: Revenues derived from issuance of business licenses by the City.

Professional Services: Provides for professional services/retainers.

Program Budget: A budget with expenditures that are based primarily on programs of work. Each individual program is established as a separate cost center.

Property Appraiser: The elected county official responsible for setting property valuations for tax purposes and for preparing the annual tax roll.

Property Taxes: Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund: Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activities.

Public Hearing: A noticed meeting (per statute and/or ordinance) relating to legal action by a government; usually requires that the public must be heard before action is taken.

Q

Quality: Excellence, as defined by the customer.

R

Radon Surcharge: Administrative Fees earned by the City for the collection of the county's Radon Gas testing fee.

Real Estate Revolving Fund: To account for revenues and expenditures associated with the purchase and resale of land for the cities immediate and future needs.

Recreation Center Rentals: Fees collected for rental of Recreation Center to any non-tax-exempt group/person, for their personal use.

Referendum: Presenting an issue to the voters of the City where a majority of voters decide on the issue.

Refund of Prior Year Expenditures: Revenue as a result of prior year expenditure being refunded.

Regular Salaries: Provide for compensation for full-time, permanent employees.

Reserve: (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution: A legislative act by the City with less legal formality than an ordinance.

Restitution: Revenues collected in payment for damage to City property.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise Fund.

Revenues: (1) Increase in governmental fund type Net Current assets from other than expenditure refunds and Governmental Accounting (NCGA) Statement 1, general long-term debt proceeds and operating transfers-in are classified as “other financing sources” rather than revenues. (2) Increases in propriety fund type net total assets from other than expense refunds, capital contributions and residual equity transfer. Under NCGA statement 1, operating transfers-in is classified separately from revenues.

River Point Special Assessment District Collection Fund: To account for revenues and expenditures associated with City program of assessing benefiting properties for the cost of financing roadways and water and sewer extensions and improvements within the River Point Special Assessment District Project.

Road and Bridge Fund: To account for specific revenues such as gasoline tax and state-shared revenues and expenditures associated with the maintenance and repair of the City’s roads and bridges.

Rolled-Back Rate: The operating millage rate required to raise the same ad valorem tax revenues as were levied in the prior year, exclusive of new construction, additions to structures, deletions and property added, i.e. annexations.

Sales Tax: Tax imposed on the taxable sales of all final goods.

Scrap and Surplus Sales: Revenues resulting from the sale of Scrap and/or surplus assets of the City.

Service Charge: NSF Checks: Service charges collected as allowed by City ordinance due to not sufficient funds checks passed to the City.

Sign Permits: Revenue derived from issuance of sign permits for new signs being erected on business properties.

Since all the monies used in financing CRA activities are locally generated, CRA’s are not overseen by the state, but redevelopment plans must be consistent with local government comprehensive plans. Examples of conditions that can support the creation of a Community Redevelopment Area include but are not limited to: the presence of substandard or inadequate structures, a shortage of affordable housing, inadequate infrastructure, insufficient roadways and inadequate parking.

Solicitor Permits: Revenue derived from issuance of solicitation permits.

South Lennard Road Special Assessment District Collection Fund: To account for revenues and expenditures associated with City program of assessing benefiting properties for the cost of financing roadway and water and sewer extensions and improvements within the South Lennard Road project.

Southwest Annexation Special Assessment District No. 1: To account for revenues and expenditures associated with the City’s program of assessing benefiting properties for the cost of financing roadways, drainage facilities and water and sewer extensions and improvements within the Southwest Annexation special assessment district.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Event Permits: Revenue derived from issuance of permits for special events held within the City.

Special Revenue Funds: Funds used to account for revenue derived from specific external sources to be used for specific restricted types of activities.

St. Lucie Land Holding Special Assessment District Collection Fund: To account for revenues and expenditures associated with City's program of assessing benefiting properties for the cost of financing roadways, drainage facilities and water and sewer extensions and improvements within the St. Lucie Land Holding Special Assessment District Project.

State Housing Initiative Partnership (S.H.I.P.) Fund: A fund established for the purpose of tracking the financial activities of a state grant used for assisting low-income households with down payment and rehabilitation costs.

State Revenue Sharing: Revenue received by the state and proportionately shared with the City.

State Sales Tax (1/2 cent): One-half of the one: cent sales tax increase (from 4 cents to 5 cents) effective May 1, 1982. Tax collected by the counties is divided between that county and the cities within the county based on population ratio.

Stormwater Utility Fees: Revenues earned from the annual fee charged to property owners for stormwater management.

Street Lighting Fund: To account for the revenues and expenditures of residential street lighting districts.

T

Tax Incremental Finance District (TIF): An economic development tool used to provide improvements such as demolition of buildings, infrastructure improvements, or infrastructure extensions to businesses. The district captures the added tax value of all taxing jurisdictions and uses the added value to pay for improvements.

Tax Levy: The total amount to be raised by general property taxes for purposed specified in the Tax Levy Ordinance.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Telephone Franchise: Franchise Tax levied on Southern Bell Telephone and Telegraph Company.

Tennis, Basketball, Shuffleboard Lights: Revenues collected for light usage.

Tesoro Capital Improvement Fund: To account for the financial resources and expenditures associated with the construction of the project.

Tesoro Special Assessment District Collection Fund: To account for revenues and expenditures associated with the City's program of assessing benefiting properties for the cost of financing roadways, drainage facilities, communications, public safety, re-use irrigation and water and sewer extensions and improvements within the Tesoro Assessment District project.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled back" rate).

This official annual report presents the status of the City's finances in a standardized format. The ACFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues and expenditures.

Trial Balance: A list of the balances and the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which uses total expenditures and transfers to other funds that decreases net financial resources.

TRIM(Truth in Millage) Notice: "Truth in Millage," a tentative tax notice sent to all property owners in August to provide information reflecting tentatively adopted millage rates.

Trust Fund: Return of pension contributions from the insurance company for those employees who terminate before becoming fully vested.

Truth in Millage: The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

U

Unemployment Insurance: Provides for City-paid employee benefits for unemployment insurance.

User Fees: Charges for expenses incurred when services are provided to an individual or group and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming.

Uses: Total expenditures and transfers to other funds that decrease net financial resources.

Utility Service Tax: Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

V

Valuation: The dollar value of property assigned by the County Property Appraiser.

Variable Rate: A rate of interest subject to adjustment.

Violation Alarm Permit: Revenues collected as a result of violation of the local alarm ordinance.

Violation of Local Code: Revenues collected from violators of local codes.

W

Water & Sewer Assessment Collection Fund: SAD 1, Phase I: To account for the revenues and expenditures associated with City's program of assessing benefiting properties for the cost of financing water and sewer extensions and improvements in Special Assessment District I, Phase I.

Water & Sewer Assessment Collection Fund: SAD 1, Phase II: To account for revenues and expenditures

associated with City's program of assessing benefiting properties for the cost of financing water and sewer extensions and improvements in Special Assessment District I, Phase II.

Water & Sewer Assessment Collection Fund: USA 3 & 4: To account for revenues and expenditures associated with City's program of assessing benefiting properties for the cost of financing water and sewer extensions and improvements in Utility Service Areas 3 & 4.

Water & Sewer Assessment Collection Fund: USA 5, 6 & 7A: To account for revenues and expenditures associated with City's program of assessing benefiting properties for the cost of financing water and sewer extensions and improvements in Utility Service Areas 5, 6 & 7A.

Water & Sewer Capital Improvement Funds: To account for the financial resources and expenditures for the design, acquisition and construction of water and sewer lines throughout the community.

Water & Sewer Fund: An enterprise Fund established to account for the resources and uses of the Utilities function of the City and is prepared on the full accrual basis of accounting. The Utilities function consists of the provision of a clean water source and the proper disposal of wastewater. The Water and Sewer Fund is an enterprise fund and as such receives its revenues from charges levied for the provision of services to users.

Water: Provides for water service.

Water and Sewer Capital Improvement Fund: USA 9: To account for the financial resources and expenditures for the design, acquisition and construction of water and sewer lines throughout the community.

Water and Sewer Permit: Revenue derived from issuance of permits allowing the installation of water and/or sewer systems. These revenues fund the inspections provided by the City staff.

Wetlands Mitigation: Any action required to reduce the impact of development on a wetland. Mitigation actions might include creation of new wetlands or improvement of existing wetlands.

Worker's Compensation: Provide for City-paid benefits for Worker's Compensation pursuant to State Law.

WYNDCREST DD FLORIDA, INC (WDDF) Capital Improvement Fund: To account for the financial resources and expenditures associated with the construction and equipping of a building to be used in the operation of a digital production studio.

Z

Zoning Fees: Fees paid to Planning Department when applying for variances, subdivision approvals, planned Unit Development approvals and zoning changes.



Abbreviations & Acronyms

AC Air Conditioning	BC Before Christ	CDBG Community Development Block Grant
ACFR Annual Comprehensive Financial Report	BCAIB Building Code Administrators Inspection Board	CDD Community Development District
ACH Automated Clearing House	BLDG Building	CDL Commercial Driver’s License
ADA Americans with Disabilities Act	BLVD Boulevard	CEB Code Enforcement Board
ADMIN Administration	BOCC Board of County Commissioners	CEI Construction Engineering Inspection
AFIS Automated Fingerprint Identification System	BPS Booster Pump Station	CERT Community Emergency Response Team
AHAC Affordable Housing Advisory Committee	BWC Body Worn Cameras	CEU Continuing Education Unit
APA American Planning Association	CADD Computer Aided Drafting and Design	CFA Commission for Florida Enforcement Accreditation
APWA American Public Works Association	CAEFR Certificate of Award for Excellence in Financial Reporting	CFE Certified Fraud Examiner
ARPA American Rescue Plan Act	CALEA Commission on Accreditation for Law Enforcement Agencies	CGFO Certified Government Finance Officer
ARV Air Release Valve	CAPRA Commission for Accreditation of Park and Recreation Agencies	CHGS Charges
AUTO Automobile	CARES Coronavirus Aid, Relief, and Economic Security	CID Criminal Investigation Division
AVE Avenue	CART Child Abduction Response Team	CIP Capital Improvement Project
AWD All-Wheel Drive	CAT Category	CIS Community Input Survey
AWWA American Water Works Association	CBS Concrete Block Structure	CLT Community Land Trust
BAP Business Analysis Professional		CMP Congestion Management Process
BAS Building Automation System		COBRA Consolidated Omnibus Budget Reconciliation Act

CO Certificate of Occupancy	DCA Department of Community Affairs	ERU Equivalent Residential Unit
COG Continuity of Government	DEO Department of Economic Opportunity	EST Estimated
COLA Cost of Living Adjustment	DEP Department of Environmental Protection	EWIP Eastern Watershed Improvement Project
COMPSTAT Computerized Statistics	DIS District Integration System	EXP Expenses
COOP Continuity of Operations Plan	DIV Division	FABTO Florida Association of Business Tax Officials
COP Certificate of Participation	DOM Department of Management	FAC Facilities
COPS Community Oriented Policing Services	DR Drive	FACE Florida Association of Code Enforcement
CORE Comprehensive Offender Rehabilitation and Education	DRI Development of Regional Impact	FAPPO Florida Association of Public Procurement Officials
CPA Certified Public Accountant	DROW Drainage Right of Way	FAQ Frequently Asked Questions
CPFO Certified Public Finance Officer	DUI Driving Under the Influence	FB Facebook
CPI Consumer Price Index	EAR Evaluation and Appraisal Report	FCB Florida Center for Business
CRA Community Redevelopment Agency	EDC Economic Development Corporation	FCT Florida Community Trust
CRF Coronavirus Relief Fund	EMOC Emergency Management Operations Center	FD Financial Department
CRS Community Rating Services	EMS Emergency Medical Services	FDEP Florida Department of Environmental Protection
CSI Collection System Integrity	ENR Engineering News Record	FDLE Florida Department of Law Enforcement
CSI Crime Scene Investigator	ENV Environment	FDOT Florida Department of Transportation
CTC Community Tax Certificate	EOC Emergency Operations Center	FEMA Federal Emergency Management Agency
CWCP Certified Workers' Compensation Professional	EQ Equalization	FGFOA Florida Government Finance Officers Association
D&C Dilation and Curettage	ERA Emergency Rental Assistance	FHC Florida Housing Coalition
DARE Drug Awareness Resistance Education	ERP Enterprise Resource Planning	

FHWA Federal Highway Administration	GBPS Glades Booster Pump Station	IA Internal Affairs
FICA Federal Insurance Contributions Act	GDU General Development Utilities	I&I Inflow and Infiltration
FIND Florida Inland navigational District	GFC Government Finance Corporation	IBNR Incurred but Not Reported
FIU Florida International University	GFOA Government Finance Officers Association	ICMA International City/County Management Association
FM Force Main	GIS Geographic Information System	ICMA-CM International City/County Management Association-Credentialed Manager
FMLA Family Medical Leave Act	GO General Obligation	IG Instagram
FOG Fat, Oil, and Grease	GPS Global Positioning System	IJR Interchange Justification Report Improvement
FPL Florida Power and Light	GREAT Gang Resistance Education and Training	INV Investigation
FRDAP Florida Recreation Development Assistance Program	GWTF Glades Waste Water Treatment Facility	IOCP Input/Output Completion Port
FRPA Florida Recreation and Park Association	HHR Hurricane Housing Recovery	IRSC Indian River State College
FRRRI Forums on Race Relations and Inclusion	HIPPA Health Insurance Portability and Accountability Act	ISDN Integrated Services Digital Network
FT Feet	HMGP Hazard Mitigation Grant Program	ISO Insurance Service Office
Ft. Fort	HOA Homeowner's Association	IT Information Technology
FTBA Florida Transportation Builders Association	HPPS High-Performance Public Space	ITS Intelligent Transportation System
FTE Full Time Equivalent	HR Human Resources	IW Injection Well
FTO Field Training Office	HS High Service	JEA James E. Anderson
FVS First Vehicle Services	HUD Housing and Urban Development	K Thousands
FY Fiscal Year	HVAC Heating Ventilation and Air Conditioning	KPSLB Keep Port St. Lucie Beautiful
GAAP Generally Accepted Accounting Principles		LAP Local Agency Program
		LEAP Litter Eradication Action Plan

LED Light-Emitting Diode	MP Mid Port	NPI National Purchasing Institute
LF Linear Feet	MPO Metropolitan Planning Organization	NRA National Rifle Association
LHAP Local Housing Assistance Plan	MSA Metropolitan Statistical Area	NRPA National Recreation and Park Association
LIC License	MSTU Municipal Services Taxing Unit	NRS National Research Center
LLC Limited Liability Company	MUTCD Manual on Uniform Traffic Control Devices	NSD Neighborhood Services Department
LLEBG Local Law Enforcement Block Grant	N/A Not Applicable, Not Available	NSP Neighborhood Stabilization Program
LMS Local Mitigation Strategy	NACSLB National Advisory Council on State and Local Budgeting	OMB Office of Management and Budget
LOGT Local Option Gas Tax	NCS National Community Survey	OPEB Other Post-Employment Benefits
LP Low Pressure	NEAT National Employee Action Team	OSHA Occupational Safety and Health
LPM Low Pressure Main	NES National Employee Survey	P-Card Purchasing Card
LT Lieutenant	NHTSA National Highway Traffic Safety Administration	P&R Parks and Recreation
LWCF Land and Water Conservation Fund	NICE Neighborhood Improvement and Community Engagement	P&Z Planning and Zoning
MAC Major Activity Center	NIGP National Institute of Governmental Purchasing	P/T Part Time
MAIN Maintenance	NIOSH National Institute for Occupational Safety and Health	PAC Partners Against Crime
MBDA Minority Business Development Agency	NOPC Notice of Proposed Change	PAL Police Athletic League
MBE Minority Business Enterprise	NP North Port	PANDA Permits and Airst (Automatic Inspection Request System)
MFEC MidFlorida Event Center	NPB Neighborhood Policing Bureau	PBA Police Benevolent Association
MGD Million Gallons per Day	NPD Neighborhood Patrol Division	PCI Pavement Condition Indexes
MGR Manager	NPDES National Pollution Discharge Elimination System	PC Personal Computer
MIS Management Information Services		PD Police Department
MISC Miscellaneous		
MOU Memorandum of Understanding		

PDF Portable Document Format	PT Part Time	SERV Services
PD&E Plan, Design, and Engineering	PUD Planned Unit Development	SFWMD South Florida Water Management District
PEA Public Employee Association	PUMA Parks Ultimate Management Application	SG Southern Grove
PED Pedestrian	PW Public Works	SGT Sergeant
PE Professional Engineer	PWD Public Works Department	SHIP State Housing Initiative Partnership
PGA Professional Golfers' Association	PY Prior Year	SHRM Strategic Human Resource Management
PIO Public Information Officer	R&B Road and Bridges	SID Special Investigation Division
PKWY Parkway	R&R Renewal and Replacement	SLCTPO Saint Lucie County Transportation Planning Organization
PL Plant	RE Regarding	SLC Saint Lucie County
PM Preventive Maintenance	REG Regulation	SLW Saint Lucie West
PO Purchase Order	RFP Request for Proposal	SMART Specific Measurable Attainable Realistic Timely
PPI Producer Price Index	RMLO Records Management Liaison Officer	SP South Port
PPO Preferred Provider Organization	RM Risk Management	SPC Specialist
PRE Preventive	RO Reverse Osmosis	SR Senior
PRGM Program	ROD Record of Decision	SRO School Resource Officer
PR Public Relations	ROI Return on Investment	STA Stormwater Treatment Areas
PSA Police Service Aide	ROW Right-of-Way	STARCOM Statistical Tracking Accountability and Response through Computer Oriented Mapping
PSL Port Saint Lucie	ROWTP Reverse Osmosis Water Treatment Plant	STDS Standards
PSLPRD Port Saint Lucie Parks and Recreation	SAD Special Assessment District	SUV Sports Utility Vehicle
PSLUSD Port Saint Lucie Utility Systems Department	SBDC Small Business Development Centers	
	SCADA Supervisory Control and Data Acquisition	

SVCS Services	UCR Uniform Crime Report
SW Southwest	UHP Uniformed Hiring Program
SWANA Solid Waste Association of North America	ULI Urban Land Institute
SWAT Special Weapons and Tactics	US United States
SWMPP Stormwater Management Program Plans	USA Utilities Service Area
SYS System	USD Utilities Systems Department
TBD To be determined	VAV Variable Air Volume
TBRA Tenant-Based Rental Assistant	VET MEM Veterans Memorial
TCBA Treasure Coast Builders Association	VGTI Vaccine and Gene Therapy Institute
TCFGFOA Treasure Coast Chapter Florida Government Finance Officers Association	VOCA Victims of Crime Act
TCI Tradition Center for Innovation	VPN Virtual Private Network
TCRPC Treasure Coast Regional Planning Council	W&S Water and Sewer
TIF Tax Increment Financing	WAN Wide Area Network
TPMS Temperature and Pressure Monitoring System	WAP Wireless Application Protocol
TPO Transportation Planning Organization	WP Wastewater Plant
TRICO Treasure Coast Risk Management Program	WP West Port
TRIM Truth in Millage	WQR Water Quality Restoration
TRIP Transportation Regional Incentive Program	WTP Water Treatment Plant
	WW Wastewater
	WWBPS Wastewater Booster Pump Station
	WWTF Wastewater Treatment Facility
	YR Year
	YTD Year to Date

CITYOFPSL.COM/BUDGET

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