



# City of Port St Lucie

## Utility Systems Department

Email: UtilEng@cityofpsl.com

### Leak Testing Checklist

To be completed by the Engineer of Record (EOR)/EOR Rep. and E-Mailed to UtilEng@cityofpsl.com

Project Name

PSLUSD Project No.

Engineer of Record

Contractor

#### Description of Process

- The following items shall be submitted electronically along with this form and the request for leak test.
- Once the package is complete, the inspection will be scheduled typically within seven (7) calendar days.
- Port St. Lucie Utility Systems (PSLUSD) will begin to review the package contents for compliance with PSLUSD Standards.
- Approved pages will be stamped by PSLUSD and returned via e-mail.
- PSLUSD shall note any items that need to be corrected and return them to the Engineer of Record (EOR) via e-mail.

#### Documentation

**EOR Initials**

**1. Record Drawings-** Not reviewed for acceptance (signed and sealed not required).

A single PDF File (All Sheets)

A single DWG file (All Sheets) all XREFs, fonts, etc. bound

The Record Drawings shall include all underground elevations, lengths, dimensions, pipe conflicts, joint separations, horizontal control information, and all other required information that is able to be provided at this time. This is a final/complete set of Record Drawings with the following exception: it is understood that "cover" measurements and "finished grade" elevations may not be final until construction is completed.

**2. Density Testing Reports**

All tests shown on required forms and reports.

**3. Asset List** (from Bill of Sale)

Unsigned with all blanks filled in.

**4. Easement(s)**

Easement submitted electronically only. All information complete, but unsigned.

Sunbiz Detail by Entity Name - Must list person signing.

**Incomplete or inaccurate submittal may cause delays in the future.**

EOR/EOR Rep

Date

Print

Signature