



# CITY OF PORT ST. LUCIE PUBLIC WORKS DEPARTMENT

## Residential (Single-Family) & Pool Permit Application

January 2024

Per City Ordinance 57.01 "Commercial and Residential Permits will be valid for a period of one year after date of issuance/approval. If no site work has occurred within this time, the permit is null and void and no fees will be refunded."

<b>RP#</b>	Check One:	<input type="checkbox"/> Inside Lot	<input type="checkbox"/> Corner Lot	<input type="checkbox"/> Pools (No Spas)	<input type="checkbox"/> Additional Driveway	<input type="checkbox"/> Curb/Gutter (Developments)	
	Home Owner Builder:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Contractor Key # (From Bldg Dept): _____			
	Licensed Name:	_____			Bldr/Homeowner Bldr Name: _____		
	Phone:	_____			Affordable Housing (involving federal, state, or local funds):		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Contact Name:	_____			Email: _____		
	Driveway Material:	<input type="checkbox"/> Concrete	<input type="checkbox"/> Pavers	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Other: _____		
	Pool Deck Material:	<input type="checkbox"/> Concrete	<input type="checkbox"/> Pavers	<input type="checkbox"/> Other: _____			
	Property Information:	Lot(s): _____	Block: _____	Section/Unit or Subdivision/Plat: _____			
	Address:	_____					

*Stakeouts typically take 4-6 weeks after request.*  
**\*\*Please do not write below\*\***

<b>PERMIT#</b>	Minimum Required Setback: Front: _____ Left Side: _____ Right Side: _____ Rear: _____					
	Minimum Required FFE (Finished Floor Elevation): _____ NAVD (NOTE: For Building in special Flood Hazard areas, the finished floor elevation must be at least 1 foot above the base flood elevation.)					
	Rejection #1 Fee: _____ Rejection #2 Fee: _____ Rejection #3 Fee: _____					
	<b>**For questions regarding inspections or PLOT PLAN rejections, please call Public Works at (772) 871-5177**</b>					
	If the proposed residence will be built across 2 lots, the following utility companies must be notified in order to vacate the two 6-foot side easements.					
	Comcast:	Daniel Tiburcio Michael Connell			772-321-1566 954-789-9762	
	AT&T:	Dan Koenig	<a href="mailto:Dk8408@att.com">Dk8408@att.com</a>		772-971-7136	
	Florida Power & Light:	Bria Suraton (North of Gatlin-West of Floresta) Bladimiro Valbuena (East of Floresta)	<a href="mailto:Bria.Suraton@fpl.com">Bria.Suraton@fpl.com</a> <a href="mailto:Bladimiro.Valbuena@fpl.com">Bladimiro.Valbuena@fpl.com</a>		772-667-0809 772-489-6292	
	Florida Power & Light:	Juan Perez (South of Gatlin-East of Savona) Lexington Williams (West of Savona – South to Becker)	<a href="mailto:Juan.Perez@fpl.com">Juan.Perez@fpl.com</a> <a href="mailto:Lexington.Williams@fpl.com">Lexington.Williams@fpl.com</a>		386-295-8231 772-251-8522	
	Florida City Gas:	Generic Mailbox: <a href="mailto:FCC-Engineering.SharedMailbox@nexteraenergy.com">FCC-Engineering.SharedMailbox@nexteraenergy.com</a>				

Other: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*For Pool Permit Only\*** Final Inspection Approval Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

1. The work performed shall not adversely affect the public's health, safety, or general welfare, and shall be conducted and maintained in a safe and sanitary condition at the sole cost, risk, and responsibility of the permittee. The City may issue a stop work order for any work that is creating a threat to the public's health, safety, or general welfare, or if the work is not in accordance with the approved permit.
2. The City reserves the right to require additional requirements or reject the request if the permittee has failed to comply with the requirements of a permit.
3. The work shall be completed in accordance with the approved permit.
4. The permittee shall notify the city for the following inspections: culvert stakeout, driveway, and final.
5. Minimum 12" temporary pipe required in the City right of way or a rejection fee will be incurred if not installed.
6. Per City Code 51.04(4)(E) – 80% is the maximum permissible impervious area allowed.
7. Artificial grass is prohibited in the City right of way and all easements.
8. Must install trees per City Code 154.03(A).
9. The work shall not alter the material, slope, or finish of a sidewalk that is adjacent to or bisects the driveway per City Code 54.31
10. Contractors will be responsible for the repair of any roadway damaged during construction. When damage to roadway is noted, a police report as well as damage claim will be filed. The City will then contract with an appropriate vendor to conduct repair. The contractor will be responsible for all costs associated with the repair and will be contacted by the City's Risk Management Department for subrogation.
11. All sidewalks must be concrete and meet ADA requirements. Any time a sidewalk is being removed; a sidewalk closure request form is required. (See requirements on the link below).  
  
<https://www.cityofpsl.com/government/departments/public-works/commercial-residential-review-permitting>
12. Must install silt fence along all ditches, canals, or waterways.
13. Must protect all City culvert pipes from debris. Contractor may be required to clean all City pipes if not protected during construction.

I, \_\_\_\_\_, intending to be legally bound, hereby certify that the work authorized by the issuance of this permit will be installed in accordance with all applicable Port St. Lucie City Codes of Ordinances and other appropriate permits and that I have read and acknowledge the General Permit Requirements as provided above.