



# CITY OF PORT ST LUCIE PUBLIC WORKS DEPARTMENT

## Road / Lane & Sidewalk Closure Request Form

Revision Date: October 2020

Request Date: (mm/dd/yyyy)	
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Permit #: <b>**For City Use Only</b>	
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SPRC Project/Job #: (If applicable)		ROW Permit #: (If applicable)		Contractor ID #:	
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Applicant/Company Name:		Applicant Phone #:	
Applicant Email:			

Type of Closure (Choose all that apply):		Start Date of Closure (mm/dd/yyyy):	End Date of Closure (mm/dd/yyyy):
<input type="checkbox"/> Road	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Intermittent Closure	
<input type="checkbox"/> Lane	<input type="checkbox"/> Full Closure	Start Time of Closure (HH:MM):	End Time of Closure (HH:MM):
		<input type="radio"/> AM <input type="radio"/> PM	<input type="radio"/> AM <input type="radio"/> PM

FDOT Standard Plan Index(es) Referenced:	
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Direction of Closure (Choose all that apply):			
<input type="checkbox"/> Northbound (NB)	<input type="checkbox"/> Eastbound (EB)	<input type="checkbox"/> Southbound (SB)	<input type="checkbox"/> Westbound (WB)

Street Name of Closure:		
Starting Point (nearest cross streets):		
Ending Point (nearest cross streets):		

Description of Work Activities (If detour required, describe detour and include detailed map with submittal):

Return the completed form and any attachments to the Public Works/Engineering Department via email at [rdclosure@cityofpsl.com](mailto:rdclosure@cityofpsl.com).

**\*\* For City Use Only \*\***

Approved By:		Date Approved: (mm/dd/yyyy)	
Authorized By:		Date Authorized: (mm/dd/yyyy)	
Comments:			

# **General Conditions of Road/Lane Closure Request Form**

1. **Lane/Shoulder Closure** requests must be submitted a minimum of 2 business days prior to requested closures and at minimum be accompanied by a detailed site map of the work zone and surrounding affected areas.
2. **Road/Sidewalk Closure** requests must be submitted a minimum of 14 days prior to requested closures and be accompanied by a detailed Maintenance of Traffic plan from FDOT's Standard Plans. When traffic control requires detours, and/or road closures, plan must be accompanied by the certification of plans preparer.
3. A copy of the road/lane closure request form must be onsite for the duration of a closure.
4. Request forms should callout direction of travel to be affected.

The City Engineer or designee can at anytime request that a road/lane closure be removed from the roadway if deemed to be unauthorized.

## **Unauthorized Road/Lane Closures**

### **Sec. 71.02. – Obstructing traffic.**

It shall be unlawful for any person to block, obstruct, or otherwise interrupt the flow of traffic upon the streets within the city without having first obtained a permit from the city manager or his designee. The city manager, or his designee, is authorized to impose such conditions and restrictions on any permit issued hereunder as he deems appropriate to insure the smooth flow of traffic within the city.

(Ord. 86-10, passed 3-25-86)

**Cross reference** — Penalty, see section 70.99

### **Sec. 70.99. – Penalty.**

Any person violating any provision of this traffic code shall, unless another penalty is already otherwise provided, be punished as set forth in F.S. § 316.655.

('78 Code, § 20-1; Ord. 78-32, passed 8-15-78)

(Ord. No. 12-04, 2-27-12)