



Mobility and Impact Fee Credit Use Authorization Request

Please complete the following three pages when submitting the request to utilize credits. The following items shall be submitted to mifcoordinator@cityofpsl.com:

- ✓ Mobility and Impact Fee Credits Request Agreement
- ✓ Request to Apply Mobility and Impact Fee Credits Form
 - Use separate form (page 3) for each CITY credit allocation type.
- ✓ St. Lucie County Roads Impact Fee Credit Allocation approval (if applicable)
- ✓ St. Lucie County Public Building Impact Fee Credit Allocation approval (if applicable)
- ✓ St. Lucie County School District Education Credit approval (if applicable)
- ✓ Executed True-Up Agreement
- ✓ Executed Road Impact Fee Agreement
- ✓ Executed Impact Fee Agreements with St. Lucie County
- ✓ Any other applicable exhibits that identify the City or County credit agreement that is the source of the credits, and any document assigning the credits to the Credit Owner.

The CITY recognizes and agrees, as of the effective date of this Authorization¹, based on the attached exhibits, _____ (CREDIT OWNER) has a total valuation of the following mobility and impact fees:

- Valuation of City Mobility/Road Impact Fee Credits: \$ _____
- Valuation of City Public Building Impact Fee Credits: \$ _____
- Valuation of City Law Enforcement Impact Fee Credits: \$ _____
- Valuation of City Parks Impact Fee Credits: \$ _____
- Valuation of St. Lucie Co. Public Building Fee Credits: \$ _____
- Valuation of St. Lucie Co. Road Impact Fee Credits: \$ _____

The CREDIT OWNER hereby provides notice effective _____ day of _____, _____ (year), to the City of Port St. Lucie, a Florida municipal corporation ("CITY"), that CREDIT OWNER/Builder, as permitted by the Authorization, hereby seeks to allocate the following credits² for the following property(s) as described on page three (CITY ONLY) and the approved St. Lucie County and St. Lucie County School District credit allocations, if applicable.

- | | |
|---|----------|
| <input type="checkbox"/> City Mobility/Road Impact Fee Credits | \$ _____ |
| <input type="checkbox"/> City Public Building Impact Fee Credits | \$ _____ |
| <input type="checkbox"/> City Law Enforcement Impact Fee Credits | \$ _____ |
| <input type="checkbox"/> City Parks Impact Fee Credits | \$ _____ |
| <input type="checkbox"/> St. Lucie Co. Road Impact Fee Credits | \$ _____ |
| <input type="checkbox"/> St. Lucie Co. Public Building Impact Fee Credits | \$ _____ |
| <input type="checkbox"/> St. Lucie Co. School District Education Credits | \$ _____ |

CREDIT OWNER/BUILDER:

NAME: _____	POINT OF CONTACT: _____
CONTACT # _____	CONTACT # _____
EMAIL: _____	EMAIL: _____

I, (print name) _____, as CREDIT OWNER, do hereby authorize (print name) _____ (AUTHORIZED AGENT) to act as its agent relative to the above referenced mobility and/or impact fee credit request.

Signature of CREDIT OWNER

Title

Date

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20____, by _____ (name of person acknowledging), who is ☐ personally known to me or has ☐ produced _____ (type of credentials) as identification.

Seal:

Signature of Notary

¹The exhibits attached to this Authorization must contain sufficient information for the CITY to verify that the Applicant is the owner of the mobility or impact fee credit it seeks to use (e.g., identify the CITY or County credit agreement that is the source of the credits, and any document assigning the credits to the CREDIT OWNER).

²This Authorization is a good faith estimate of CITY and CREDIT OWNER as to the amounts of CITY and COUNTY fee credits available to the CREDIT OWNER. It is subject to change and shall be superseded by additional written evidence establishing that a different number of credits is available. The CREDIT OWNER agrees that if the CITY determines such evidence establishes that the credit amount is lower than reflected in this Agreement and CREDIT OWNER has already used credits which exceed the amount held by CREDIT OWNER, CREDIT OWNER will pay directly to the CITY, the difference between the credits utilized and the correct credit amount within thirty (30) days of the City's mobility and impact fee statement notice. If such payment is not made, no further permits will be issued to CREDIT OWNER until an Agreement to Reimburse Overallocation of Fee Credits is executed.



Request to Apply Mobility and Impact Fee Credits Form

Date _____
Credit Owner _____
If recipient is not the same as credit holder add entity who assigned the credit below.
Project Number _____
Project Name _____

City Allocation Type _____
City Allocation Types: Mobility, Parks, Public Buildings, OR Law Enforcement.
Assessment Area _____
Benefit District _____
Sequence Number _____
Ex: If submitting 3rd request in the month, Sequence Number would be 3.

						Credit Balance as of		\$
#	True-Up Date	Lot #	Parcel ID	Address	Plat/Subdivision	Permit #	Use Type & Sq. Ft.* (Ex. Single-Family-2,500)	City Credit
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
CITY STAFF USE ONLY						Total Credit Allocation Requested		\$
Approved by _____ Date _____						Estimated Credit Balance Remaining		\$

NOTE: The City's approval of any mobility and impact fee credit allocation relies on accurate information on the form. If the City determines the actual balance of credits is insufficient to cover the approved credit allocation, the Credit Owner shall be responsible for any fees owed and shall remit the same to the City within 30 days of receipt of the City's mobility and impact fee statement notice. If such payment is not made, no further permits will be issued to Credit Owner until an Agreement to Reimburse Overallocation of Fee Credits is executed

***Square Footage:** For dwellings, sq. ft. is based on habitable heated and cooled sq. ft. ("under air"). For commercial buildings, sq. ft. is the gross sq. ft., including all areas under roof, all outdoor areas used for display, seating, storage.